



**CHARTER REVIEW ADVISORY BOARD
AGENDA
February 21, 2024
6:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES FROM PREVIOUS MEETING**
 - A. FEBRUARY 6, 2024 CHARTER REVIEW ADVISORY BOARD MINUTES
- 4. OLD BUSINESS**
 - A. PROPOSED CHARTER AMENDMENTS
- 5. NEW BUSINESS**
- 6. OTHER BUSINESS**
- 7. PETITIONS FROM THE PUBLIC**
- 8. FUTURE AGENDA ITEMS**
- 9. ADJOURNMENT**

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title

FEBRUARY 6, 2024 CHARTER REVIEW ADVISORY BOARD MINUTES

Summary

Staff Recommendation

Background:

Funding Source:

Fiscal Impact:

Sponsor Name/Department:

Meeting Date: 2/21/2024

ATTACHMENTS:

Description		Type
📎	February 6, 2024 Charter Review Advisory Board Meeting	Minutes
	Minutes	



**CHARTER REVIEW ADVISORY BOARD
MINUTES
February 6, 2024
6:00 PM**

1. CALL TO ORDER

Chairperson Karen Black-Barron called the February 6, 2024 Charter Review Advisory Board Meeting to order at 6:00 p.m.

2. ROLL CALL

PRESENT

Chairperson Karen Black-Barron
Board Member Jennifer Chambers Conde
Board Member Cristal Cotmon
Board Member Nicole Hall
Board Member Joyce Singletary-Odomes

ABSENT

Vice Chairperson Easton Harrison
Secretary James Malcolm Chapman

ALSO PRESENT

Acting City Attorney Janeil Morgan
Advisory Board Liaison Pav Benasrie-Watson

3. APPROVAL OF MINUTES FROM PREVIOUS MEETING

A. JANUARY 24, 2024 CHARTER REVIEW ADVISORY BOARD MINUTES

Board Member Hall made a motion to approve the January 24, 2024 Charter Review Advisory Board meeting minutes. Board Member Singletary-Odomes, seconded the motion.

Chairperson Black-Barron requested a roll call:

FOR: Chairperson Karen Black-Barron, Board Member Jennifer Chambers Conde, Board Member Cristal Cotmon, Board Member Nicole Hall, Board Member Joyce Singletary-Odomes

Motion passed: 5-0

4. OLD BUSINESS

A. AMENDED CHARTER REVIEW ADVISORY BOARD MEETING DATES

Chairperson Black-Barron informed the Board that they will now be presenting the Charter amendment recommendations to the City Commission at the March 18, 2024 Special City Commission Workshop. The next Board meeting will be held on February 21, 2024.

B. PROPOSED CHARTER AMENDMENTS

Chairperson Black-Barron read Section 4.04 specific to the power and duties of the City Manager.

Chairperson Black-Barron asked if there were any recommended changes to Section 4.04.

Hearing none, Chairperson Black-Barron moved on to Section 6.07.

Chairperson Black-Barron read Section 6.07 specific to tie votes. She read the definition of tie votes that was provided by the City Attorney's Office.

Chairperson Black-Barron asked if there were any recommended changes to Section 6.07.

Hearing none, Chairperson Black-Barron moved on to Section 6.08.

Chairperson Black-Barron read Section 6.08 and asked if there were any recommended changes.

Hearing none, Chairperson Black-Barron moved on to Section 7.01.

Chairperson Black-Barron read Section 7.01 and asked if there were any recommended changes.

Discussion ensued amongst the Board regarding keeping the Civil Service Board which is currently inactive. The members recognized the importance of having such a board for employees and the importance of the board meeting on an ongoing basis.

Acting City Attorney Morgan, explained that even though the Civil Service Board is currently inactive, per the Charter, the board can be activated at any time should the City need to utilize it. She also read the duties of the Civil Service Board.

Board Member Hall stated that paragraph A should have language added to state that the Civil Service Board should exist and meet on an ongoing basis.

Board Member Hall made a motion to add language to state that the Civil Service Board should meet on an ongoing basis. Board Member Chambers Conde seconded the motion.

Chairperson Black-Barron requested a roll call:

FOR: Board Member Jennifer Chambers Conde, Board Member Cristal Cotmon,

Board Member Nicole Hall

AGAINST: Chairperson Karen Black-Barron, Board Member Joyce Singletary-Odomes

Motion passed: 3-2

Chairperson Black-Barron asked if there were any recommended changes to Section 7.02.

Hearing none, Chairperson Black-Barron moved on to Section 8.01.

Chairperson Black-Barron read Section 8.01 and asked if there were any recommended changes.

Acting City Attorney Morgan stated that the City Attorney's Office recommended amending this section to include Section 1-19 of the Broward County Code of Ordinances.

Board Member Hall made a motion to not accept this inclusion at this time. There was no second. Motion failed.

Board Member Chambers Conde made a motion to defer Section 8.01 to the February 21st meeting so the board can review Section 1-19 of the Broward County Code of Ordinances in its entirety. Board Member Hall seconded the motion.

FOR: Chairperson Karen Black-Barron, Board Member Jennifer Chambers Conde, Board Member Cristal Cotmon, Board Member Nicole Hall, Board Member Joyce Singletary-Odomes

Motion passed: 5-0

Board Member Hall made a motion to review Section 8.02 at the February 21st meeting as it relates to Section 8.01. Board Member Cotmon seconded the motion.

FOR: Chairperson Karen Black-Barron, Board Member Jennifer Chambers Conde, Board Member Cristal Cotmon, Board Member Nicole Hall, Board Member Joyce Singletary-Odomes

Motion passed: 5-0

Chairperson Black-Barron asked if there were any recommended changes to Section 8.03.

Hearing none, Chairperson Black-Barron moved on to Section 8.03.

Chairperson Black-Barron read Section 9.01 and asked if there were any recommended changes.

Hearing none, Chairperson Black-Barron asked the Board to review Section 8.01, Section 1-19 of the Broward County Code of Ordinances and Section 10.1 of the

Charter in preparation of the February 21st meeting.

- 5. NEW BUSINESS**
- 6. OTHER BUSINESS**
- 7. PETITIONS FROM THE PUBLIC**
- 8. FUTURE AGENDA ITEMS**
- 9. ADJOURNMENT**

Being that there was no other business to come before the Charter Review Advisory Board,
the meeting adjourned at 7:30 p.m.

JAMES MALCOLM CHAPMAN, SECRETARY

ATTEST:

VENICE HOWARD, CMC, CITY CLERK

CITY OF LAUDERDALE LAKES

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PROPOSED CHARTER AMENDMENTS

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