



**CHARTER REVIEW ADVISORY BOARD  
AGENDA  
March 5, 2024  
6:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES FROM PREVIOUS MEETING**
  - A. FEBRUARY 21, 2024 CHARTER REVIEW ADVISORY BOARD MINUTES
- 4. OLD BUSINESS**
  - A. PROPOSED CHARTER AMENDMENTS
- 5. NEW BUSINESS**
- 6. OTHER BUSINESS**
- 7. PETITIONS FROM THE PUBLIC**
- 8. FUTURE AGENDA ITEMS**
- 9. ADJOURNMENT**

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

# CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title
FEBRUARY 21, 2024 CHARTER REVIEW ADVISORY BOARD MINUTES
Summary
Staff Recommendation

**Background:**

**Funding Source:**

**Fiscal Impact:**

**Sponsor Name/Department:**

**Meeting Date:** 3/5/2024

## ATTACHMENTS:

Description	Type
February 21, 2024 Charter Review Advisory Board Meeting Minutes	Minutes



## **CHARTER REVIEW ADVISORY BOARD MINUTES**

**February 21, 2024  
6:00 PM**

### **1. CALL TO ORDER**

Chairperson Karen Black-Barron called the February 21, 2024 Charter Review Advisory Board Meeting to order at 6:05 p.m.

### **2. ROLL CALL**

#### **PRESENT**

Chairperson Karen Black-Barron  
Vice Chairperson Easton Harrison  
Secretary James Malcolm Chapman  
Board Member Jennifer Chambers Conde  
Board Member Cristal Cotmon  
Board Member Nicole Hall  
Board Member Joyce Singletary-Odomes

#### **ALSO PRESENT**

Acting City Attorney Janeil Morgan  
Advisory Board Liaison Pav Benasrie-Watson

### **3. APPROVAL OF MINUTES FROM PREVIOUS MEETING**

#### **A. FEBRUARY 6, 2024 CHARTER REVIEW ADVISORY BOARD MINUTES**

Board Member Cotmon made a motion to approve the February 6, 2024 Charter Review Advisory Board meeting minutes. Board Member Chambers Conde, seconded the motion.

Chairperson Black-Barron requested a roll call:

FOR: Chairperson Karen Black-Barron, Vice Chair Easton Harrison, Secretary James Malcolm Chapman, Board Member Jennifer Chambers Conde, Board Member Cristal Cotmon, Board Member Nicole Hall, Board Member Joyce Singletary-Odomes

Motion passed: 7-0

### **4. OLD BUSINESS**

#### **A. PROPOSED CHARTER AMENDMENTS**

Chairperson Black-Barron read Section 8.01 from the Charter. She stated that the Charter can be amended to add Section 1-19 Broward County Code of Ethics for elected officials.

Chairperson Black-Barron asked for a motion to approve the language amendment to the City's Charter in Section 8.01.

Board Member Cotmon made a motion to approve the language in Section 8.01. Secretary Chapman seconded the motion.

Board Member Hall stated that she does not see the relevance in adding the amendment to the Charter since the elected officials are already bounded to the Broward County Code of Ethics.

Discussion ensued amongst the Board regarding the purpose of having this amendment added to the Charter when elected officials already have to abide by the Broward County Code of Ordinances.

Chairperson Black-Barron requested a roll call:

FOR: Chairperson Karen Black-Barron, Secretary James Malcolm Chapman, Board Member Joyce Singletary-Odomes, Board Member Cristal Cotmon

AGAINST: Vice Chairperson Easton Harrison, Board Member Jennifer Chambers Conde, Board Member Nicole Hall

Motion passed: 4-3

Chairperson Black-Barron read Section 8.02.

Chairperson Black-Barron asked if there were any recommended changes to Section 8.02.

Hearing none, Chairperson Black-Barron moved on to Section 10.01.

Chairperson Black-Barron read Section 10.01 and asked if there were any recommended changes.

Hearing none, Chairperson Black-Barron moved on to Section 10.02.

Chairperson Black-Barron read Section 10.02 asked if there were any recommended changes.

Hearing none, Chairperson Black-Barron moved on to Section 10.03.

Chairperson Black-Barron read Section 10.03 asked if there were any recommended changes.

Hearing none, Chairperson Black-Barron moved on to Section 10.04.

Chairperson Black-Barron read Section 10.04 and asked if there were any recommended changes.

Hearing none, Chairperson Black-Barron moved on to Section 10.05.

Chairperson Black-Barron read Section 10.05 and asked if there were any recommended changes.

Hearing none, Chairperson Black-Barron moved on to Section 10.06.

Chairperson Black-Barron read Section 10.06 and asked if there were any recommended changes.

Discussion ensued amongst the Board regarding Section 10.06, paragraph (1), Certificate of Clerk, amendment, to add language to have an e-filing or walk in system in addition to certified mail. Consensus was made by the Board to not proceed with the addition of this language and leave this paragraph as is.

Chairperson Black-Barron continued reading Section 10.06 and asked if there were any recommended changes.

Hearing none, Chairperson Black-Barron moved on to Section 10.07.

Chairperson Black-Barron read Section 10.07 and asked if there were any recommended changes.

Hearing none, Chairperson Black-Barron moved on to Section 10.08.

Chairperson Black-Barron read Section 10.08 and asked if there were any recommended changes.

Hearing none, Chairperson Black-Barron stated that the Board had completed the review of the Charter and made the necessary recommendations.

**5. NEW BUSINESS**

**6. OTHER BUSINESS**

**7. PETITIONS FROM THE PUBLIC**

**8. FUTURE AGENDA ITEMS**

**9. ADJOURNMENT**

Being that there was no other business to come before the Charter Review Advisory Board, the meeting adjourned at 7:30 p.m.

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JAMES MALCOLM CHAPMAN, SECRETARY

ATTEST:

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PAV BENASRIE-WATSON,  
DEPUTY CITY CLERK

# CITY OF LAUDERDALE LAKES

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PROPOSED CHARTER AMENDMENTS

Summary
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Staff Recommendation
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**Background:**

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**Meeting Date:** 3/5/2024