

City of Lauderdale Lakes

Office of the City Clerk 4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599 (954) 535-2705 - Fax (954) 535-0573

AGENDA WORKSHOP MEETING April 13, 2015 5:00 PM

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. DISCUSSION

APRIL 14, 2015 COMMISSION MEETING AGENDA REVIEW

4. DISCUSSION OF PROPOSED ORDINANCE(S)

A. PROPOSED ORDINANCE PROVIDING FOR THE CALL OF AN ELECTION TO BE CONDUCTED IN THE MONTH OF AUGUST, 2016, SUBMITTING TO THE ELECTORATE VOTING IN SUCH ELECTION THE QUESTION: SHALL SUB-SECTIONS 3.01(1) AND (2) OF THE CITY CHARTER BE AMENDED TO CHANGE THE COMPOSITION OF THE CITY'S GOVERNING BODY FROM A MAYOR-COMMISSIONER/CITY COMMISSION OF FIVE (5) MEMBERS TO A MAYOR-CITY COMMISSION, INCLUDING A SEPARATELY ELECTED MAYOR-COMMISSIONER, ELIGIBLE TO VOTE AS A CITY COMMISSIONER, AND SIX (6) CITY COMMISSIONERS

This proposed Ordinance provides for the call of an election to pose a question about a change in the composition of the Commission.

5. ADDITIONAL WORKSHOP ITEMS

- A. DISCUSSION REGARDING THE CIVIL SERVICE BOARD This is a discussion regarding the Civil Service Board.
- B. DISCUSSION REGARDING THE POLICY FOR VACATION AND UNUSED SICK TIME This is a discussion regarding the current policy for vacation and unused sick time.

6. REPORTS

FUTURE MEETINGS:

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

Mayor Barrington A. Russell, Sr. - Vice Mayor Beverly M. Williams

Commissioner Edwina Coleman - Commissioner Gloria Lewis - Commissioner Eileen Rathery - Commissioner Patricia Williams

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Fiscal Impact: Contract Requirement:		
Title		
APRIL 14, 2015 COMMISSION MEETING AGENDA REVIEW		
Summary		

Staff Recommendation

Background:

Funding Source:

Sponsor Name/Department: Meeting Date: 4/13/2015

ATTACHMENTS:

Description Type

☐ April 14, 2015 Commission Meeting Agenda Backup Material



City of Lauderdale Lakes

Office of the City Clerk
4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599
(954) 535-2705 - Fax (954) 535-0573

AGENDA COMMISSION MEETING April 14, 2015 7:00 PM Regular Commission Meeting

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. INVOCATION AND PLEDGE OF ALLEGIANCE
- 4. PROCLAMATIONS/PRESENTATIONS
 - A. PRESENTATION BY THE URBAN HEALTH SOLUTIONS, LLC ON HEALTHY COMMUNITY ZONES
 - B. PROCLAMATION RECOGNIZING NATIONAL WOMEN'S MONTH
 - C. RECOGNITION HONORING NATHANIEL DUNLAP, BAND DIRECTOR OF BOYD H. ANDERSON HIGH SCHOOL, FOR HIS CONTRIBUTIONS TO THE ARTS
 - D. RECOGNITION HONORING VALERIE TYSON, OWNER OF THE VALERIE TYSON BAND, FOR HER CONTRIBUTION TO THE ARTS
 - E. RECOGNITION HONORING GABRIELLE FINLEY-HAZLE, CHIEF EXECUTIVE OFFICER OF FLORIDA MEDICAL CENTER
 - F. RECOGNITION HONORING FLORENCE CLINTON SIMPSON
- 5. APPROVAL OF MINUTES FROM PREVIOUS MEETING
 - A. APPROVAL OF MARCH 23, 2015 COMMISSION WORKSHOP MINUTES
 - B. APPROVAL OF MARCH 24, 2015 COMMISSION MEETING MINUTES
- 6. PETITIONS FROM THE PUBLIC
- 7. CONSIDERATION OF ORDINANCES ON FIRST READING
- 8. CONSIDERATION OF ORDINANCES ON SECOND READING
 - A. ORDINANCE 2015-08 AUTHORIZING THE BORROWING OF MONEY AND THE ISSUANCE OF DEBT IN AN AMOUNT NOT TO EXCEED THREE MILLION THREE HUNDRED TWENTY-FIVE THOUSAND (\$3,325,000.00) DOLLARS, FOR THE PURPOSE OF REFINANCING ALL OR A PORTION OF AN OUTSTANDING LOAN PREVIOUSLY UNDERTAKEN FROM THE FLORIDA MUNICIPAL LOAN COUNCIL

This Ordinance serves to provide authorization to borrow funds to refinance all or a portion of the loan previously undertaken from the Florida Municipal Loan Council by the Issuer, dated as of June 1, 2005 (the "2005C Loan"), in order to take advantage of lower interest rates and realize debt service savings.

9. CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA

A. RESOLUTION 2015-42 AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT TO ACCEPT GRANT FUNDING FROM THE CHILDREN SERVICES COUNCIL OF BROWARD COUNTY FOR THE IMPLEMENTATION OF THE 2015 "MOST" CAMP PROGRAM IN THE AMOUNT OF \$75,453.00, FOR THE PERIOD OF MAY 1, 2015,

THROUGH AUGUST 31, 2015, TO PROVIDE FOR SUMMER CAMP OPPORTUNITIES FOR ELIGIBLE YOUTH; PROVIDING FOR A CITY MATCH IN AN AMOUNT NOT TO EXCEED \$25,621.00.

This Resolution authorizes the execution of an agreement and acceptance of grant funding from the Children Services Council (CSC) in the amount of \$75,453.00 for the implementation of the 2015 Summer "MOST" Camp Program for the period of May 1, 2015 through August 31, 2015. The Children Services Council agreement requires a City match in the amount of \$25,621.00.

10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA

A. RESOLUTION 2015-40 AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDERS FOR THE CITYWIDE JANITORIAL SERVICES CONTRACT #14-1301-01B, WITH IMPERIAL CLEANING CORP., D/B/A GLOBAL SERVICES, IN AN AMOUNT OF SIXTY-ONE THOUSAND SIX HUNDRED TWENTY-THREE AND 21/100 (\$61,623.21) DOLLARS, TO INCREASE THE NUMBER OF FACILITIES AND SCOPE OF WORK FOR THE EXISTING CITYWIDE JANITORIAL SERVICES

This Resolution authorizes the City Manager to approve changes to the Citywide Janitorial Services Contract with Imperial Cleaning Corp. d/b/a/ Global Services, for additional services to the original scope of work in the amount of \$61,623.21. At the request of Vice Mayor Beverly Williams, this item is on the meeting agenda for review and consideration.

B. RESOLUTION 2015-43 AUTHORIZING THE ISSUANCE OF ITS REFUNDING REVENUE BOND, SERIES 2015 IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$3,325,000

This Resolution serves to provide authorization to borrow funds to refinance all or a portion of the loan previously undertaken from the Council by the Issuer, dated as of June 1, 2005 (the "2005C Loan"), in order to take advantage of lower interest rates and realize debt service savings.

C. RESOLUTION 2015-44 APPROVING APPLICATION NO. 01-VA-15 FOR ERICA LEE, ON A VARIANCE FROM SECTION 703.2.8. OF CHAPTER 7 OF THE CITY'S LAND DEVELOPMENT REGULATIONS, TO ALLOW THE REDUCTION OF THE MINIMUM REQUIRED SET-BACK OF 15 FEET IN THE REAR YARD TO A PLUS/MINUS 10 FEET TO ACCOMMODATE THE EXPANSION AND ENCLOSURE OF AN EXISTING 45' X 7.5' PATIO, ALONG THE NORTHERN BOUNDARY LINE OF THE PROPERTY LOCATED AT 3685 NORTHWEST 40TH COURT

This Resolution serves to approve a variance to reduce the minimum required 15 feet rear yard setback by plus/minus 5 feet to accommodate the expansion and enclosure on an existing patio. The justification for this variance is that this space is needed to accommodate the family's expanded needs.

D. RESOLUTION 2015-45 APPROVING VARIANCE NO. 02-VA-14 FOR WILLIE ANDERSON, FROM SECTION 703.2.6. OF CHAPTER 7 OF THE CITY'S LAND DEVELOPMENT REGULATIONS, TO ALLOW THE REDUCTION OF THE MINIMUM REQUIRED SET-BACK OF 25 FEET IN THE FRONT YARD TO 21 FEET TO ACCOMMODATE A PLUS/MINUS 60 SQUARE FOOT ADDITION TO AN EXISTING GARAGE ON THE EAST SIDE OF THE PROPERTY LOCATED AT 3391 NORTHWEST 36TH TERRACE.

This Resolution would serve to reduce the minimum required 25 feet front yard setback by 4 feet to accommodate the expansion of an existing garage on the east side of the property located at 3391 Northwest 36th Terrace. The justification for this variance is that this addition to the garage is needed to accommodate the owner's expanded needs.

E. RESOLUTION 2015-46 APPROVING APPLICATION NO. 06-CU-15 ON BEHALF OF LAKES MALL INVESTMENT, LLC FOR APPROVAL OF THE OPERATION OF A 3,000 SQUARE FOOT WAREHOUSE AND DISTRIBUTION CENTER ON THE PROPERTY HAVING A CIVIL STREET ADDRESS OF 3203-B, NORTH STATE ROAD 7

This Resolution would allow approve a conditional use request to operate a 3,000 square foot warehouse and distribution center on the property located at 3203-B North State Road 7 within the Ross retail store in the Lakes Mall shopping plaza.

F. RESOLUTION 2015-47 APPOINTING A DIRECTOR, AN ALTERNATE DELEGATE AND SECOND ALTERNATE DELEGATE TO THE BROWARD LEAGUE OF CITIES

This Resolution serves to appoint a Director, an Alternate Delegate and Second Alternate Delegate to the Broward League of Cities for the 2015-2016 year.

G. RESOLUTION 2015-48 ACCEPTING THE INVITATION OF TURKIC AMERICAN FEDERATION OF SOUTHEAST ("TAFS"), TO ENGAGE IN A TRADE PROMOTION BETWEEN THE UNITED STATES OF AMERICA AND EURASIAN COMMUNITIES; PROVIDING FOR A DESIGNATED EMISSARY

This Resolution accepts the invitation of the Turkic American Federation of Southeast to engage in a trade promotion between the United States of America and Eurasian communities and provides for a designated Emissary.

H. RESOLUTION 2015-49 AUTHORIZING AND DIRECTING THE CITY MANAGER TO PROVIDE A SCOPE OF WORK, DESCRIBING THE SERVICES REQUIRED BY THE LAUDERDALE LAKES COMMUNITY REDEVELOPMENT AGENCY ("CRA") AND THOSE THAT THE CITY HAS BEEN AND CAN CONTINUE TO PROVIDE THROUGH AN INTERLOCAL AGREEMENT

This Resolution authorizes and directs the City Manager to essentially provide a scope of work describing services that are required by the City of Lauderdale Lakes Community Redevelopment Agency.

- 11. CORRESPONDENCE
- 12. REPORT OF THE MAYOR
- 13. REPORT OF THE VICE MAYOR
- 14. REMARKS OF THE COMMISSIONERS
- 15. REPORT OF THE CITY MANAGER
- 16. REPORT OF THE CITY ATTORNEY
- 17. ADJOURNMENT

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Mayor Barrington A. Russell, Sr. - Vice Mayor Beverly M. Williams

Commissioner Edwina Coleman - Commissioner Gloria Lewis - Commissioner Eileen Rathery - Commissioner Patricia Williams

Agenda Cover Page

Fiscal Impact: No Contract Requirement: No

Title

PROPOSED ORDINANCE PROVIDING FOR THE CALL OF AN ELECTION TO BE CONDUCTED IN THE MONTH OF AUGUST, 2016, SUBMITTING TO THE ELECTORATE VOTING IN SUCH ELECTION THE QUESTION: SHALL SUB-SECTIONS 3.01(1) AND (2) OF THE CITY CHARTER BE AMENDED TO CHANGE THE COMPOSITION OF THE CITY'S GOVERNING BODY FROM A MAYOR-COMMISSIONER/CITY COMMISSION OF FIVE (5) MEMBERS TO A MAYOR-CITY COMMISSION, INCLUDING A SEPARATELY ELECTED MAYOR-COMMISSIONER, ELIGIBLE TO VOTE AS A CITY COMMISSIONER, AND SIX (6) CITY COMMISSIONERS

Summary

This proposed Ordinance provides for the call of an election to pose a question about a change in the composition of the Commission.

Staff Recommendation

Background:

This proposed Ordinance provides for the call of an election to pose a question about a change in the composition of the Commission.

Funding Source:

Not applicable

Sponsor Name/Department: Vice Mayor Beverly Williams, Office of the Mayor and Commission

Meeting Date: 4/13/2015

ATTACHMENTS:

Description Type

☐ Proposed Ordinance - Composition of Commission Backup Material

ORDINANCE NO. 2015-

AN ORDINANCE PROVIDING FOR THE CALL OF AN ELECTION TO BE CONDUCTED IN THE MONTH OF AUGUST, 2016, SUBMITTING TO THE ELECTORATE VOTING IN SUCH ELECTION THE QUESTION: SHALL SUB-SECTIONS 3.01(1) AND (2) OF THE CITY CHARTER BE AMENDED TO CHANGE THE COMPOSITION OF THE CITY'S BODY FROM GOVERNING MAYOR-COMMISSIONER/CITY Α OF FIVE (5) COMMISSION MEMBERS TO A **MAYOR-CITY** COMMISSION, INCLUDING A SEPARATELY ELECTED MAYOR-COMMISSIONER, ELIGIBLE TO VOTE AS A CITY COMMISSIONER. AND SIX (6) CITY COMMISSIONERS, AND RE-CONSTITUTING SEAT NUMBERS 1 THROUGH 6, AS OF THE GENERAL ELECTION OF NOVEMBER 2016, WHEREBY SEATS 5 AND 6 WILL BE CREATED BEGINNING WITH THE GENERAL ELECTION OF NOVEMBER 2016. IN ACCORDANCE HEREWITH; PROVIDING FOR THE CALL OF THE ELECTION ON THE ISSUE TO BE PRESENTED: PROVIDING FOR REVISION TO SECTION 3.01 OF THE CHARTER; PROVIDING FOR AUTHORITY TO THE CITY MANAGER AND CITY ATTORNEY; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT: PROVIDING A SEVERABILITY CLAUSE: PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 3.01 of the City Charter, the government of the City is comprised of an elected mayor, who is not a member of the City Commission and who is entitled to vote only in the case of an irreconcilable tie vote of the City Commission, together with a City Commission of five (5) members, elected to non-districted designated seats, namely seats 1 through 5, and

WHEREAS, the City Commission, pursuant to Ordinance No. 2013-03, determined to submit the question of whether to reconstitute the form of government of the City by providing for a mayor-commissioner entitled to vote as a member of the City Commission, together with four commissioners, thereby changing the size of the City Commission from six to five and eliminating the position of a separate mayor, for a reduction in the overall size of the governing body from seven to five, and

WHEREAS, under the last change to the City Charter, in November 2016, the composition of the governing body will change to one composed of a Mayor-Commissioner and four (4) City Commissioners, pursuant to the referendum election held November 2013, and

WHEREAS, on reconsideration of the process contemplated in Ordinance No. 2013-03, the City Commission deems it fair, efficient and in the best interest of the citizens to again change the form of government as of November 2016, to provide greater representation, and

WHEREAS, it is appropriate to call for an election to be held in the month of August 2016, otherwise set forth herein, for a vote on such question in order to begin the implementation of the results of such referendum, if at all, as of the general election of November 2016, should such question be approved by a majority of those qualified electors voting in such election,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. ELECTION; CALL: The Mayor is hereby directed and empowered to issue a proclamation calling for an election to be conducted in the month of November 2016, at such time as may be convenient for and determined in accordance with, the procedure of the Supervisor of Elections in and for Broward County, Florida, and the Mayor is hereby directed and empowered to do such things as may be necessary and proper, in

accordance with the laws of the City of Lauderdale Lakes and the laws of the State of Florida, to provide for such election on the proposition herein contemplated; and there shall be presented to the electorate of the City of Lauderdale Lakes the question of whether or not to amend the composition of the governing body to mayor-commissioner and six (6) commissioners, and ending with the election of August 2016.

SECTION 3. ELECTOR APPROVAL NECESSARY: There shall be an election to be conducted in the month and year identified in Section 2 hereof, in accordance with the call thereof by the Mayor, regarding the following proposition to determine whether or not to amend Section 3.01 of the City Charter; providing that each elector shall indicate such elector's approval for the proposition; providing, further, that in the event the elector shall indicate both approval for and approval against such change, such elector's vote and ballot shall not be counted in determining the question presented in such election. One ballot shall be established and made available to each elector by electronic or other means, for the purpose of the expression of such elector's approval or disapproval of the proposition, and such proposition shall be summarized as follows:

CHANGING THE CITY'S GOVERNING BODY TO A VOTING MAYOR-COMMISSIONER AND SIX COMMISSION MEMBERS

Shall the form of city government and the governing body be changed from a mayor-commissioner/city commission of four(4) members to a mayor-commissioner/city commission, with an elected, voting mayor-commissioner and six (6) city commissioners, when seats 5 and 6 will be created and added as of November 2016?

<u>YES</u>	
NO	

SECTION 4. APPROVAL: Upon approval of the question set forth in Section 3 hereof, Section 3.01 of the Charter shall be revised and deemed to read and read as follows:

<u>Section 3.01. - Government of the city; composition; powers;</u> quorum.

The form of government of the city shall be a mayor/city commission/city manager form of government. All legislative, regulatory and policy-making powers of the city shall be vested in the city commission as the governing body comprised of the mayor-commissioner and six city commissioners. All administrative powers of the city shall be vested in the city manager, and the city manager shall provide for the performance of all duties and obligations imposed on the city by law, through its various departments and divisions.

(1) Beginning with the election of November, 2014 2016, seats 3 5 and 6 will be eliminated created and added. Seats 1, 2, 3, 4, 5 and 6 and the mayor-commissioner shall thereafter remain constitute the governing body. until the general election in November 2016, and from the election of 2014 until the general election of 2016, the city commission shall consist of five (5) members, and, from 2014 until the general election of 2016, there shall be a mayor who shall only vote in the case of an unresolvable tie vote of the city commission. As of the election of November 2016, seat 5 shall be eliminated, and former seat 6 will become seat 3; the remaining seats 1, 2, 4 and 6 shall be reconstituted as seats 1, 2, 3 and 4 beginning with the general election of November 2016. As of the election of 2016, The city commission shall consist of one (1) mayorcommissioner elected at-large and four (4) six (6) commissioners each of whom shall be elected at-large according to seats newly constituted, by the qualified electors of the city at such regular elections called for such purpose, and they shall hold their respective offices during the terms prescribed in section 3.04 hereof. The terms of office of the mayorcommissioner first elected in the November 2016 election and the other commissioners shall be staggered. The commissioners shall continue to be elected by seats. Commencing with the election of November 2016, the position of mayor-commissioner shall be subject to election as provided in Section 3.04 hereof. Commencing with the election in November of 2014 2016 and for each election thereafter, candidates for city commission, except the mayor-commissioner, shall designate the seat for which he or she is running based upon the seats reconstituted for the election of 20166. The commission seats that are up for re-election in November of 2014 2016 shall be designated as seats 4, 5 and 6. The seats that are up for re-election in November of 2016 shall be designated as seats 1,

- 2 and 3. After the qualifying period closes, a candidate shall not change his or her designation. The candidate receiving the highest number of votes from the electors for each of the respective seats shall be elected to that seat. An elector shall vote for only one (1) candidate for each seat. After the applicable qualifying period closes, if there shall be only one candidate for a seat, that candidate shall be the winner of the election.
- (2) As of the general election of November 2016, the title of mayor set forth in this charter shall be deemed mayor-commissioner as provided herein and may be referred to as mayor-commissioner or mayor.
- (3) A quorum of the city commission shall consist of three (3) city commission members of the governing body until November 2016, and, thereafter, a majority of the members of the governing body which shall include the mayor-commissioner which shall constitute a quorum.

SECTION 5. AUTHORITY: The City Manager and City Attorney are hereby authorized to assist the Mayor hereunder to facilitate an election on the proposition.

SECTION 6. AUTHORITY: The City Manager and City Attorney are hereby authorized to make any necessary amendments to the ballot title and/or question, based upon the rules, regulations and policies of the Supervisor of Elections.

SECTION 7. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 8. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 9. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its final passage.

PASSED ON FIRST READING IN FULL/BY TITLE ONLY, UPON APPROVAL
OF AT LEAST FIVE (5) AFFIRMATIVE VOTES OF THE CITY COMMISSIONERS, ON
THE 28 TH DAY OF APRIL, 2015.
PASSED ON SECOND READING BY TITLE ONLY THEDAY OF
, 2015.
ADOPTED AND PASSED BY THE CITY COMMISSION OF THE CITY OF
LAUDERDALE LAKES AT ITS REGULAR MEETING HELD ON THEDAY OF
, 2015.
BARRINGTON A. RUSSELL, SR., MAYOR
ATTEST:
CELESTINE DUNMORE, ACTING CITY CLERK JCB:jla Sponsored by: VICE-MAYOR BEVERLY WILLIAMS
VOTE:
Vice-Mayor Beverly Williams(For)(Against)(Other)Commissioner Edwina Coleman(For)(Against)(Other)Commissioner Gloria Lewis(For)(Against)(Other)Commissioner Eileen Rathery(For)(Against)(Other)Commissioner Patricia Williams(For)(Against)(Other)

Agenda Cover Page

Fiscal Impact: No Contract Requirement: No

Title

DISCUSSION REGARDING THE CIVIL SERVICE BOARD

Summary

This is a discussion regarding the Civil Service Board.

Staff Recommendation

Background:

This is a discussion regarding the Civil Service Board.

Funding Source: Not applicable

Sponsor Name/Department: Commissioner Patricia Williams, Office of the Mayor and Commission

Meeting Date: 4/13/2015

Agenda Cover Page

Fiscal Impact: No Contract Requirement: No

Title

DISCUSSION REGARDING THE POLICY FOR VACATION AND UNUSED SICK TIME

Summary

This is a discussion regarding the current policy for vacation and unused sick time.

Staff Recommendation

Background:

This is a discussion regarding the current policy for vacation and unused sick time.

Funding Source: Not applicable

Sponsor Name/Department: Commissioner Patricia Williams, Office of the Mayor and Commission

Meeting Date: 4/13/2015