



City of Lauderdale Lakes

Office of the City Clerk

4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599

(954) 535-2705 - Fax (954) 535-0573

WORKSHOP MEETING AGENDA

Alfonso Gereffi Room

March 27, 2017

5:00 PM

1. CALL TO ORDER

2. ROLL CALL

3. DISCUSSION

4. DISCUSSION OF PROPOSED ORDINANCE(S)

A. DISCUSSION REGARDING ORDINANCE 2017-006 CREATING DIVISION 8 OF CHAPTER 2 OF THE CODE OF THE ORDINANCES; PROVIDING FOR THE CREATION OF A MILITARY AFFAIRS BOARD

This is a discussion regarding a proposed ordinance which would create a Military Affairs Board.

B. DISCUSSION REGARDING ORDINANCE 2017-007 AMENDING SECTION 2-311 OF THE CODE OF ORDINANCES, TO PROVIDE FOR THE MEMBERSHIP OF NONSTATUTORY BOARDS

This is a discussion regarding a proposed ordinance which would align Section 2-311 of the Code of Ordinances with the recent changes in the City's Charter.

5. ADDITIONAL WORKSHOP ITEMS

A. DISCUSSION REGARDING THE WELCOMING CITIES AND COUNTIES INITIATIVE (5:30 P.M. TIME CERTAIN)

This is a discussion regarding the welcoming cities and counties initiative that is taking place across America. Welcoming America and its municipal partners are convening United States cities and counties to support locally-driven efforts to create more welcoming, immigrant-friendly environments that maximize opportunities for economic growth and cultural vitality.

B. DISCUSSION REGARDING THE PRELIMINARY FISCAL YEAR 2018 BUDGET CALENDAR

This is a discussion regarding the preliminary Fiscal Year 2018 Budget Calendar.

C. DISCUSSION REGARDING THE LAUDERDALE LAKES FOOTBALL AND CHEERLEADING PROGRAM BEING OPERATED BY THE CITY THROUGH THE PARKS AND HUMAN SERVICES DEPARTMENT

This is a discussion in reference to the Lauderdale Lakes Football and Cheerleading Program to be operated by the City through the Parks and Human Services Department to include all financials, league selections, codes of conduct, background screenings, by-laws, registration and all policies and procedures necessary to protect the youth and the integrity of the City of Lauderdale Lakes.

D. DISCUSSION REGARDING SAMUEL S. BROWN SCHOLARSHIP FUND

This is a discussion regarding the guidelines for the Samuel S. Brown Scholarship Fund.

E. DISCUSSION REGARDING THE 40TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT

This is a report on the 40th Year Community Development Block Grant (CDBG). The 40th year

CDBG Minor Home Repair program was not completed in the time frame required, therefore projects completed outside the program will not be funded.

6. REPORTS

FUTURE MEETINGS:

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

**Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips,
Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams**

CITY OF LAUDERDALE LAKES

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Fiscal Impact: No

Contract Requirement: No

Title

DISCUSSION REGARDING ORDINANCE 2017-006 CREATING DIVISION 8 OF CHAPTER 2 OF THE CODE OF THE ORDINANCES; PROVIDING FOR THE CREATION OF A MILITARY AFFAIRS BOARD
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Summary

This is a discussion regarding a proposed ordinance which would create a Military Affairs Board.
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Staff Recommendation

Background:

At the February 27, 2017 Commission Workshop, the City Commission expressed its desire to create a Military Affairs Board to provide for organized support of those who have served and those serving in the military.

Funding Source:

Not applicable

Sponsor Name/Department: Mayor Hazelle Rogers, Office of the Mayor and City Commission

Meeting Date: 3/27/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Ordinance 2017-006 - Military Affairs Board	Ordinance

ORDINANCE 2017-006

AN ORDINANCE CREATING DIVISION 8 OF CHAPTER 2 OF THE CODE OF THE ORDINANCES; PROVIDING FOR THE CREATION OF A MILITARY AFFAIRS BOARD; PROVIDING FOR THE COMPOSITION OF THE BOARD; PROVIDING FOR POWERS AND DUTIES; PROVIDING FOR STAFF SUPPORT AND COUNSEL; PROVIDING FOR FISCAL PROCEDURES AND BUDGET APPROPRIATION; PROVIDING FOR REPORTING METHODOLOGIES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Country has sustained two domestic wars, two world wars and several wide-ranging conflicts with the combined loss of millions of lives, illustrating the principle that freedom is not free, and

WHEREAS, a strong military presence is necessary to the protection of freedom and democracy, and

WHEREAS, strong public support is necessary to the maintenance of a strong military, and

WHEREAS, the appreciation of the citizenry for the military is reflected in numerous ways throughout the Country, and

WHEREAS, the City Commission has determined that it is appropriate to provide for the organized support of those who have served and those serving in the military, together with their respective family members,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. CREATION: Division 8 of Chapter 2 of the Code of Ordinances is hereby created and titled as follows:

Division 8 – Military Affairs Board

SECTION 3. CREATION: Section 2-437 of Chapter 2 of the Code of Ordinances is hereby created to read as follows:

Sec. 2-437 – Composition. There is hereby created a Military Affairs Board in the City. The Board shall be composed of five (5) members. The Mayor and each of the other City Commissioners shall make their respective appointments, to be ratified by the City Commission.

SECTION 4. CREATION: Section 2-438 of Chapter 2 of the Code of Ordinances is hereby created to read as follows:

Sec. 2-438 - Powers and Duties. The Board shall:

- (1) Provide the City Commission with recommendations regarding military affairs in Broward County, the several cities of the County and the City, regarding the general welfare of active, reserve, retired, disabled and deceased military personnel within or having strong connections to the City, and
- (2) Promote measures to enhance the quality of life for active, reserve, retired and disabled military personnel and their respective families and the families of deceased military personnel within or having strong connections to the City, and
- (3) Advocate for, on behalf of military personnel within or having strong connections to the City regarding, among other things: health care; housing; housing and business loans; pension benefits; education;

- employment; incarceration; reintegration; unemployment benefits;
disability claims; vocational training, and insurance, and
- (4) Take steps to increase awareness and support for military personnel from
the City or having strong connections to the City, and
- (5) Interface with local reserve officer training corps ("ROTC") programs at
both the high school and junior high school levels, and
- (6) Form an independent 501(c)(3) corporation, approved by the City
Commission, which shall raise private funds to assist military personnel
and perform other functions provided for herein, and
- (7) Accept gifts of money or services for public purposes provided for herein,
and
- (8) Work with other similarly focused bodies for the purposes contemplated
herein.

SECTION 5. CREATION: Section 2-439 of Chapter 2 of the Code of Ordinances is hereby created as follows:

Sec. 2-439 Staff Support and Counsel. The City Manager shall provide the Board with adequate staff to perform its powers and duties, and the Board shall utilize the City Attorney's office for legal services.

SECTION 6. CREATION: Section 2-440 of Chapter 2 of the Code of Ordinances is hereby created as follows:

Sec. 2-440 Fiscal Procedures and Budget Appropriation. Funding shall be provided annually through a line-item in the yearly budget in such amount as the City Commission shall deem appropriate.

SECTION 7. CREATION: Section 2-441 of Chapter 2 of the Code of Ordinances is hereby created as follows:

Sec. 2-441 Reporting Methodologies. The Board shall establish, through the City Clerk's office, a standardized form which shall be used for reporting on all matters which may come before it. All recommendations of the Board shall set forth the nature of the item considered, the action taken, any conditions set forth respecting the action taken and specific reasons supporting such action.

SECTION 8. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 9. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 10. INCLUSION IN CODE: It is the intention of the City Commission of the City of Lauderdale Lakes that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Lauderdale Lakes and that the sections of this Ordinance may be renumbered or relettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

SECTION 11. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its final passage.

PASSED ON FIRST READING BY TITLE ONLY, UPON APPROVAL OF AT LEAST FIVE (5) AFFIRMATIVE VOTES OF THE CITY COMMISSIONERS, ON THE 28TH DAY OF MARCH, 2017.

PASSED ON SECOND READING BY TITLE ONLY THE _____DAY OF _____, 2017.

ADOPTED AND PASSED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD ON THE _____DAY OF _____, 2017.

HAZEL ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK
JCB:jla
Sponsored by: MAYOR HAZELLE P. ROGERS

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

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Fiscal Impact:

Contract Requirement:

Title

DISCUSSION REGARDING ORDINANCE 2017-007 AMENDING SECTION 2-311 OF THE CODE OF ORDINANCES, TO PROVIDE FOR THE MEMBERSHIP OF NONSTATUTORY BOARDS
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Summary

This is a discussion regarding a proposed ordinance which would align Section 2-311 of the Code of Ordinances with the recent changes in the City's Charter.
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Staff Recommendation

Background:

As of the election of November 8, 2016, the City Commission is comprised of a Mayor-Commissioner and four City Commissioners. Section 2-311 contemplates that all non-statutory boards are comprised of seven (7) members appointed by the Mayor and each City Commissioner. Section 2-311 needs to be aligned with the recent change in the City Charter. If amended Section 2-311 of the Code of Ordinance will read:

(a)

All nonstatutory boards, including the economic development advisory board, shall be comprised of ~~seven~~ five members. The ~~mayor-commissioner~~ and each city commissioner shall each have the right to appoint a member of the applicable board. ~~With the exception of the economic development advisory board, the city commission shall appoint one at-large member, who shall be a permanent resident of the city at the time of appointment.~~

(b)

The economic development advisory board shall be comprised of seven members. The ~~mayor-commissioner~~ and each city commissioner shall each have the right to appoint one member to the economic development board and the city commission, as a whole, shall appoint one at-large member, who shall be a permanent resident of the city at the time of appointment. Florida Medical Center shall nominate one additional member for appointment to the board. Such member shall be confirmed by the city commission. Each board member appointed by the ~~mayor-commissioner~~ or city commissioner shall serve at the pleasure of the ~~mayor-commissioner~~ or city commissioner appointing such member. The at-large member and the member nominated by Florida Medical Center shall serve at the pleasure of the city commission. All such board members shall be appointed at the next regularly scheduled city commission meeting following the commencement of the term of the ~~mayor-commissioner~~ or commissioner making the appointment.

Funding Source:

Not applicable

Sponsor Name/Department: Sharon Houslin, City Clerk

Meeting Date: 3/27/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Ordinance 2017-007 - Amending Section 2-311 Related to Non-Statutory Boards	Ordinance

ORDINANCE 2017-007

AN ORDINANCE AMENDING SECTION 2-311 OF THE CODE OF ORDINANCES, TO PROVIDE FOR THE MEMBERSHIP OF NONSTATUTORY BOARDS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, as of the election of November 8, 2016, the City Commission is comprised of a Mayor-Commissioner and four City Commissioners, and

WHEREAS, Section 2-311 of the Code of Ordinances contemplates that all non-statutory boards are comprised of seven (7) members appointed by the Mayor and each City Commissioner, and

WHEREAS, it is appropriate to align Section 2-311 with the recent change in the City Charter,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. AMENDMENT: Section 2-311 of the Code of Ordinances is hereby amended to read as follows:

Sec. 2-311. - Appointment of members.

(a)

All nonstatutory boards, including the economic development advisory board, shall be comprised of ~~seven~~ five members. The mayor-commissioner and each city commissioner shall each have the right to appoint a member of the applicable board. ~~With the exception of the economic development advisory board, the city commission shall appoint one at-large member, who shall be a permanent resident of the city at the time of appointment.~~

(b)

The economic development advisory board shall be comprised of seven members. The mayor-commissioner and each city commissioner shall each have the right to appoint one member to the economic development board and the city commission, as a whole, shall appoint one at-large member, who shall be a permanent resident of the city at the time of appointment. Florida Medical Center shall nominate one additional member for appointment to the board. Such member shall be confirmed by the city commission. Each board member appointed by the mayor-commissioner or city commissioner shall serve at the pleasure of the mayor-commissioner or city commissioner appointing such member. The at-large member and the member nominated by Florida Medical Center shall serve at the pleasure of the city commission. All such board members shall be appointed at the next regularly scheduled city commission meeting following the commencement of the term of the mayor-commissioner or commissioner making the appointment.

SECTION 3. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 4. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5. INCLUSION IN CODE: It is the intention of the City Commission of the City of Lauderdale Lakes that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Lauderdale Lakes and that the sections of this Ordinance may be renumbered or relettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

SECTION 6. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its final passage.

PASSED ON FIRST READING BY TITLE ONLY, UPON APPROVAL OF AT LEAST FIVE (5) AFFIRMATIVE VOTES OF THE CITY COMMISSIONERS, ON THE 28TH DAY OF MARCH, 2017.

PASSED ON SECOND READING BY TITLE ONLY THE ____ DAY OF APRIL, 2017.

ADOPTED AND PASSED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD ON THE ____ DAY OF _____, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK
JCB:jla
Sponsored by: SHARON HOUSLIN, City Clerk

VOTE:

Mayor Hazelle Rogers	_____ (For)	_____ (Against)	_____ (Other)
Vice-Mayor Veronica Edwards Phillips	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Sandra Davey	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Gloria Lewis	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Beverly Williams	_____ (For)	_____ (Against)	_____ (Other)

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Fiscal Impact: No

Contract Requirement:

Title

DISCUSSION REGARDING THE WELCOMING CITIES AND COUNTIES INITIATIVE (5:30 P.M. TIME CERTAIN)
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Summary

This is a discussion regarding the welcoming cities and counties initiative that is taking place across America. Welcoming America and its municipal partners are convening United States cities and counties to support locally-driven efforts to create more welcoming, immigrant-friendly environments that maximize opportunities for economic growth and cultural vitality.

Staff Recommendation

Background:

Not applicable

Funding Source:

Not applicable

Appearance

Ronald Laporte, SEIU Florida and Representatives from the ACLU

Sponsor Name/Department: Mayor Hazelle Rogers, Office of the Mayor and City Commission

Meeting Date: 3/27/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Draft Welcoming Municipality Resolution	Backup Material
<input type="checkbox"/> Welcoming Cites and Counties Initiative	Backup Material
<input type="checkbox"/> School Board of Broward County Adopted Welcoming District Resolution	Backup Material
<input type="checkbox"/> ACLU's 9 "model" state and local law enforcement policies and rules	Backup Material

Fair and Welcoming [Municipality] Resolution

WHEREAS, [MUNICIPALITY] values its ethnic, racial, linguistic, and socio-economic diversity. Our diversity is a source of our municipality's strength and the **[MUNICIPALITY]** City Council is committed to ensuring that all our residents can live and pursue their livelihoods in peace and prosperity; and

WHEREAS, [MUNICIPALITY] residents, like many Americans, are deeply concerned about how the new presidential administration will impact their lives and families, whether they will be forced to leave this country, and whether rights and protections afforded to them will suddenly be taken away; and

WHEREAS, local enforcement of immigration law makes everyone less safe. When local law enforcement voluntarily cooperates with or works on behalf of Immigration and Customs Enforcement (ICE) to facilitate deportations, significant gaps in trust and cooperation grow between immigrant communities and the police. Some of these practices could expose the city to liability for violations of individuals' Constitutional rights; and

WHEREAS, undue collaboration between local law enforcement and ICE will make immigrants less likely to report crimes, act as witnesses in criminal investigations and prosecutions, and provide intelligence to law enforcement. The cooperation of the City's immigrant communities is essential to prevent and solve crimes and maintain public order, safety and security in the entire City. Community policing depends on trust with every community and facilitating deportations will harm our efforts at community policing; and

WHEREAS, a growing number of municipalities around the country are standing up to threats against privacy and liberties by taking meaningful steps to ensure that communities are safe, and that all residents' rights are respected so that their municipality may continue to thrive; and

WHEREAS, due to the City's limited resources; the clear need to foster the trust of and cooperation from the public, including members of vulnerable communities; and to effectuate the City's goals, the City Council urges the Mayor and administration of the City to clarify its role in protecting all city residents' privacy and rights.

NOW, THEREFORE, BE IT RESOLVED THAT, the **[MUNICIPALITY]** City Council supports the establishment and communication of a clear policy that local police and government agents will not enforce federal immigration law nor help facilitate ICE deportations, except where legally required to do so. This includes developing a clear policy that the City and its law enforcement agents and employees will not: enter into any contracts, agreements or arrangements, including "287(g) agreements" or Intergovernmental Service Agreements with the federal government that deputize local law enforcement officers to act as immigration agents or use local facilities to house immigrants in deportation proceedings; participate in joint operations with ICE, including, but not limited to setting up traffic stops for purposes of immigration enforcement or assisting in raids; stop, arrest or detain people based on perceived or actual immigration status or belief the person has committed an immigration offense; arrest, detain or transfer individuals based on warrantless immigration detainers or administrative warrants; or allow ICE access to City facilities, property, equipment or databases without a judicial warrant.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, [MUNICIPALITY] City Council is committed to working with the mayor and administration on strong anti-discrimination policies to protect vulnerable communities. Insuring that all are treated fairly and without discrimination or profiling based on actual or perceived national origin, immigration status, race, ethnicity, language proficiency, religion, sexual orientation, gender identity, disability, housing status, financial status, marital status, status as a victim of domestic violence, criminal history, or status as a veteran is a priority for our community. Such policies should include a prohibition on City agents and employees conditioning services on immigration status, except where required under applicable federal or state law; strict policies prohibiting City agents and employees from coercing individuals or threatening to report them or their family members to ICE or take

other immigration-related action against them or their family members; and a strong policy making clear that where presentation of a state driver's license is accepted as adequate evidence of identity, presentation of a photo identity document issued by the person's nation of origin, such as a driver's license, passport, or consulate-issued document, shall be accepted and shall not subject the person to a higher level of scrutiny or different treatment. City employees should not inquire into individuals' immigration status except where required by state or federal law.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, the [MUNICIPALITY] City Council is committed to work with the mayor and administration on strong privacy protections limiting the extent to which city agents and employees are permitted to maintain and share confidential personal information, including but not limited to personal contact information, information about national origin, race, ethnicity, language proficiency, religion, sexual orientation, gender identity, disability, housing status, financial status, marital status, status as a victim of domestic violence, criminal history, release date from incarceration or confinement in a jail, or status as a veteran; except where otherwise required by state or federal law or regulation or directive or court order.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, the [MUNICIPALITY] City Council reaffirms the City's commitment to enforce worker protections, such as Earned Sick Days and living wage laws, regardless of immigration status.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, the [MUNICIPALITY] City Council urges the creation of a Municipal ID program, available to all City residents and recognized by all city agencies and departments, with strong privacy and data security protections. Municipal IDs provide government-issued photo ID to all residents, without regard to immigration status or criminal record. Municipal IDs help the most vulnerable communities, including individuals returning from incarceration, immigrants, transgender individuals, the homeless and the disabled and elderly -- populations that face barriers to city services because they often cannot access government-issued ID.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, the [MUNICIPALITY] City Council encourages the adoption of clear and transparent protocols for the certification of U-Visas for undocumented immigrant community members who have been victims of a serious crime and have cooperated in the investigation of the crime.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, the [MUNICIPALITY] City Council encourages the municipality to report on its public facing website the number of times the municipality was asked to participate in any civil immigration enforcement operations, did participate, the number of detainer requests lodged and the number of U visa requests made, among other data.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, the [MUNICIPALITY] City Council is committed to publicly and vigorously opposing any government registry based on religion or national origin.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, the [MUNICIPALITY] City Council urges the city to commit funding to support vital resources for immigrant communities, including establishing a fund to provide legal representation for indigent residents in deportation proceedings and to support citizenship services and English classes. City agencies that provide direct services should ensure meaningful access to such services by taking reasonable steps to develop and implement agency-specific language assistance plans regarding Limited English Proficient residents.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, the [MUNICIPALITY] City Council is committed to maintaining community stakeholder engagement around implementation of policies that preserve and protect our diverse and inclusive community, and will serve as a resource for immigrant community members with questions, comments, or concerns about safety or local government's role in defending vulnerable communities.

WELCOMING CITIES & COUNTIES

Our member municipality program offers learning exchanges on national and international levels. Through your membership, you'll have access to government leaders across the nation who are creating immigrant-friendly, welcoming communities. We invite you share ideas and goals and help us make our country a more prosperous and welcoming place.

WHAT IS A WELCOMING CITY OR COUNTY?

A Welcoming City or County is one that joins Welcoming America and that:

- **Plans:** All relevant sectors, such as government, business, non-profit, and others, work together to create a welcoming community climate that supports long-term integration.
- **Commits:** Municipalities commit to institutionalize strategies ensuring the ongoing inclusion and long-term economic and social integration of newcomers.
- **Builds Community:** Newcomers and long-time residents find common ground and shared leadership.
- **Communicates:** Messages of unity and shared values permeate the community through the media, through the voices of leaders, and among residents.

- **Sustains:** Policies and practices are considered to ensure interactions between new and long-time residents remain positive ones and the community's economic vitality remains strong.

SEE OUR CURRENT MEMBERS

WHO SUPPORTS WELCOMING COMMUNITIES?

Our growing network benefits from broad community support from a range of mainstream partners. Represented among the organizations that are collaborating with Welcoming Cities and Counties at the local level are faith, civic and corporate partners, as well as broad bi-partisan support. These include:

- Numerous corporate partners and economic development agencies, as well as local financial institutions, Main Street entrepreneurs, and larger employers.
- Civic partners, ranging from local YMCAs to universities and educational partners.
- Public sector partners, including not only mayors, county executives, governors, and other local and state elected officials, but police chiefs, school board members, and many others, across the political spectrum.
- Local philanthropic partners, from the United Way to community foundations.
- Partners across multiple faiths.

Together, this broad range of welcoming communities and ambassadors are building prosperous futures and stronger communities. We see this reflected in

simple things, like more parents participating in PTAs and more entrepreneurs opening businesses on Main Street.

MEMBER BENEFITS

- Hear from government leaders who are making the most of diversity, by creating “immigrant-friendly” welcoming plans
- Learn how large and small communities respond to demographic change and support long-term immigrant integration in a way that speaks to and benefits all members of the community
- Access new tools and resources to advance welcoming resolutions, initiatives, and strategies
- Receive support and recognition
- Participate in national and transatlantic learning exchanges that highlight promising practices from globally competitive cities

TOOLKITS

- Stronger Together Toolkit
- More toolkits and guides

WELCOMING PROCLAMATIONS AND RESOLUTIONS

Whether a community wishes to issue a proclamation or resolution as a symbolic act or more formally, to become a recognized Welcoming City or County and Member, we ask that you please reach out to Welcoming America before doing so, so that we can best coordinate with you around proactive communications, as well as to avoid potential pitfalls that can come with public declarations. Read more guidance and see examples.

WHAT IS THE DIFFERENCE BETWEEN WELCOMING CITIES AND "SANCTUARY CITIES"?

A Welcoming City or County is one that joins the Welcoming America network and works across multiple sectors, such as government, business, and non-profit, to create inclusive policies and practices such as making it easier for entrepreneurs to start a business or having government documents available in multiple languages. Welcoming Cities are guided by the principles of inclusion and creating communities that prosper because everyone feels welcome, including immigrants and refugees.

There is no legal definition for a "Sanctuary city". Nevertheless, a commonality among cities that have adopted sanctuary-type policies is a desire to resist changes in the law that would require local criminal law enforcement agencies to do the federal government's job of enforcing immigration laws. Many do this by preventing local officials from asking people about their immigration status. Other cities refuse to use local resources to detain immigrants. The main purpose for these types of policies is to comply with constitutional requirements and to protect public safety by maintaining positive relationships between local law enforcement and immigrant communities.

LEARN MORE

CONTACT US

Contact Isha Lee to learn more or to join.



The School Board of Broward County, Florida

RESOLUTION

No. 17-98

RESOLUTION DESIGNATING THE **SCHOOL BOARD OF BROWARD COUNTY, FLORIDA** AS AN INCLUSIVE, SAFE AND WELCOMING DISTRICT ENSURING A PROTECTED SPACE AND ENVIRONMENT FOR ALL STUDENTS REGARDLESS OF IMMIGRATION STATUS, RELIGION, OR COUNTRY OF ORIGIN TO LEARN AND THRIVE

WHEREAS, The United States Supreme Court held in *Plyler v. Doe* (1982) that no public school district has a basis to deny children access to education based on their immigration status, citing the harm it would inflict on the child and society itself, and the equal protection clause of the Fourteenth Amendment;

WHEREAS, it is the right of every child, regardless of immigration status, to access a free public K-12 education and the **School Board of Broward County, Florida** welcomes and supports all students;

WHEREAS, The **SCHOOL BOARD OF BROWARD COUNTY, FLORIDA** has a responsibility to ensure that all students who reside within its boundaries, regardless of immigration status, religion or country of origin, can safely access a free public K-12 education;

WHEREAS, federal immigration law enforcement activities, on the District's school property, in District buses, and/or at education-related activities, whether by surveillance, interview, demand for information, arrest, detention, or any other means, harmfully disrupt the learning environment to which all students, regardless of immigration status, are entitled, and significantly interfere with the ability of all students, including U.S. citizen students, and students who hold other legal grounds for presence in the U.S., to access a free public K-12 education;

WHEREAS, through its policies and practices, the District has made a commitment to a quality education for all students, which includes a safe and stable learning environment, means of transportation to and from school sites, the preservation of classroom hours for educational instruction, and the requirement of school attendance;

WHEREAS, U.S. Immigration and Custom Enforcement's (ICE) longstanding policy states that it will not conduct immigration enforcement activity at any sensitive location, which includes schools and college/university campuses, without special permission by specific federal law enforcement officials, unless exigent circumstances exist;



WHEREAS, Immigration enforcement activities at schools would create hardships and barriers to health and educational attainment, and a pervasive climate of fear, conflict and stress that affects all students in our District schools, in District buses and/or at education-related activities, regardless of their background or status, such that children who have a status but whose family members, friends, or schoolmates do not, and students who are themselves undocumented, are all affected and at risk;

WHEREAS, educational personnel are often the primary sources of support, resources, and information to assist and support students and student learning, which includes their emotional health;

NOW, THEREFORE, BE IT RESOLVED that the Board declares the District's schools, District buses and/or at education-related activities, to be a Safe Place for its students, meaning that the District is a place for students to learn, to thrive and to seek assistance, information, and support related to immigration law enforcement.

RESOLVED FURTHER, immigration enforcement activities will not be conducted on school campuses; unless exigent circumstances exist, as defined by U.S. Department of Homeland Security;

RESOLVED FURTHER, that the state, local or school law enforcement agencies acting on behalf of ICE, or agents or officers for any federal, state, or local agency attempting to enforce federal immigration laws, the District shall abide by the following conduct to ensure the District meets its duty to provide all students, regardless of immigration status, access to a free public K-12 education:

1. District personnel shall not inquire about or record, a student's, student's parent or guardian or eligible student's immigration status. If a student or family member self-discloses their immigration status, no record shall be kept of the disclosure.
2. Should ICE or other immigration law enforcement agents request any student information, the request shall be referred to the General Counsel's Office to ensure compliance with Family Educational Rights and Privacy Act (FERPA).
3. Any communication to federal agencies or officials initiated by a school or school personnel concerning confidential information about a student or a student's family member is prohibited. This includes but not limited to: information about gender identity; sexual orientation; status as a survivor of domestic violence; survivor of sexual assault; crime witness; recipient of public assistance; actual or perceived immigration or citizenship status; national origin; school discipline record; and all information included in a student's educational record, unless permission is granted in writing by an eligible student or student's parent or guardian.
4. The District will ensure compliance when immigration enforcement requests information.



5. Any request by immigration agents or to access a school site shall be immediately forwarded to the General Counsel for review and a decision on whether to allow access to the site will ensure District compliance with *Plyler v. Doe* and other applicable laws. The request must be provided with adequate notice so that the School District Administration can take steps to provide for the emotional and physical safety of its students and staff.
 - a. Should an immigration agent request access to a school site, the General Counsel will be contacted and will follow appropriate procedures including asking for credentials, why access is being requested, and asking to see a judicial warrant.
 - b. Immigration agents must provide written authority from ICE directing them to enter District school property, its District buses, and/or at education-related activities as well as a judicial warrant.
6. The District in coordination with community-based organizations will offer (a) support to immigrant students and their families; (b) counseling that adequately acknowledges the impact of immigration status on students and their family members; and (c) Know Your Rights presentations to students and parents in language spoken by the parent, if possible; and (d) the District will ensure that students are aware of opportunities to gain access to college, in-state tuition, out-of-state fee waivers for undocumented students, financial aid, scholarships, internships and career opportunities, regardless of their status.

RESOLVED FURTHER, that the District shall, in coordination with community-based organizations, within 60 days of the date of this Resolution, create a Safe Place Plan to prepare in the event a minor child or eligible student attending school in the District is deprived of adult care, supervision, or guardianship outside of school due to a federal law enforcement action, such as detention by ICE or possible or pending deportation;

RESOLVED FURTHER, it continues to be the policy of the District not to allow any individual or organization to enter a school site if the educational setting would be disrupted by that visit;

RESOLVED FURTHER, the District shall post this Resolution on every school site and share it with District staff, after school providers and service providers who contract with the District, students and parents using usual means of communication, and that the Resolution will be translated into the district's top languages, where feasible;

RESOLVED FURTHER, copies of this resolution shall be transmitted to the Florida School Boards Association, Broward County Board of County Commissioners, the Broward County State Legislative Delegation and other state and federal elected officials when deemed necessary.



NOW, THEREFORE BE IT RESOLVED, that The School Board of Broward County, Florida, hereby extends its support of the intent of the

RESOLUTION DESIGNATING THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA AS AN INCLUSIVE, SAFE AND WELCOMING DISTRICT

and urges all schools, centers, and departments within its jurisdiction to support this District-wide observance.

Given at Fort Lauderdale, Florida, this 7th day of March, 2017

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

BY: Abby M. Freedman
Abby M. Freedman, Chair

ATTEST: Robert W. Runcie
Robert W. Runcie, Superintendent of Schools



Definitions

- "Citizenship or immigration status" means all matters regarding questions of citizenship of the United States or any other country, the authority to reside in or otherwise be present in the United States, the time or manner of a person's entry into the United States, or any other civil immigration matter enforced by the Department of Homeland Security or other federal agency charged with the enforcement of civil immigration law.

- "Immigration agent" shall mean an agent of U.S. Immigration and Customs Enforcement, U.S. Customs and Border Protection, any individuals authorized to conduct enforcement of civil immigration laws under 8 U.S.C. §1357(g) or any other federal law, other federal agents charged with enforcement of civil immigration laws, and any successors.

- "Enforcement actions" include arrests; interviews; searches; surveillance; obtaining records, documents, and similar materials; and other actions for the purposes of immigration enforcement.

ACLU's 9 "model" state and local law enforcement policies and rules.

Defend our friends, families and neighbors from Trump's mass deportation agenda:

#1) *The Judicial Warrant Rule:* [County/City/State] officials shall require a judicial warrant prior to detaining an individual or in any manner prolonging the detention of an individual at the request of U.S. Immigration and Customs Enforcement (ICE) or Customs and Border Protection (CBP).

#2) *No Facilitation Rule:* [County/City/State] officials shall not arrest, detain, or transport an individual solely on the basis of an immigration detainer or other administrative document issued by ICE or CBP, without a judicial warrant.

#3) *Defined Access/Interview Rule:* Unless acting pursuant to a court order or a legitimate law enforcement purpose that is unrelated to the enforcement of a civil immigration law, no [County/City/State] official shall permit ICE or CBP agents access to [County/City/State] facilities or any person in [County/City/State] custody for investigative interviews or other investigative purposes.

#4) *Clear Identification Rule:* To the extent ICE or CBP has been granted access to [County/City/State] facilities, individuals with whom ICE or CBP engages will be notified that they are speaking with ICE or CBP, and ICE or CBP agents shall be required to wear duty jackets and make their badges visible at all times while in [County/City/State] facilities.

Protect our friends, families and neighbors' privacy from the Trump administration:

#5) *Don't Ask Rule:* [County/City/State] officials shall not inquire into the immigration or citizenship status of an individual, except where the inquiry relates to a legitimate law enforcement purpose that is unrelated to the enforcement of a civil immigration law, or where required by state or federal law to verify eligibility for a benefit, service, or license conditioned on verification of status.

#6) *Privacy Protection Rule:* No [County/City/State] official shall voluntarily release personally identifiable data or information to ICE or CBP regarding an inmate's custody

status, release date or home address, or information that may be used to ascertain an individual's religion, ethnicity or race, unless for a law enforcement purpose unrelated to the enforcement of a civil immigration law.

#7) Discriminatory Surveillance Prohibition Rule: No [County/City/State] agency or official shall authorize or engage in the human or technological surveillance of a person or group based solely or primarily upon a person or group's actual or perceived religion, ethnicity, race, or immigration status.

Help our friends, families and neighbors get redress when abuses and mistakes occur:

#8) Redress Rule: Any person who alleges a violation of this policy may file a written complaint for investigation with [oversight entity].

Help ensure our friends, families, and neighbors are protected from discrimination:

#9) Fair and Impartial Policing Rule: No [County/City/State] official shall interrogate, arrest, detain or take other law enforcement action against an individual based upon that individual's perceived race, national origin, religion, language, or immigration status, unless such personal characteristics have been included in timely, relevant, credible information from a reliable source, linking a specific individual to a particular criminal event/activity.

Final Note: The Trump Administration has asserted, falsely, that if localities do not help advance Trump's mass deportation agenda, they are violating federal law. The following rule, which is the only applicable federal law in this area, would help ensure your city, county or town establishes its clear intent not to violate federal law. While not a necessary addition, this rule may be a useful complement to the above policies.

1373 Rule: Under 8 U.S.C. § 1373 and 8 U.S.C. § 1644, federal law prohibits [County/City/State] officials from imposing limits on maintaining, exchanging, sending, or receiving information regarding citizenship and immigration status with any Federal, State, or local government entity. Nothing in [County/City/State] policies is intended to violate 8 U.S.C. § 1373 and 8 U.S.C. § 1644.

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title
DISCUSSION REGARDING THE PRELIMINARY FISCAL YEAR 2018 BUDGET CALENDAR
Summary
This is a discussion regarding the preliminary Fiscal Year 2018 Budget Calendar.
Staff Recommendation

Background:

On an annual basis, City staff prepares a budget calendar to assist in the preparation of the City's operating and capital budget development for the upcoming fiscal year.

City staff is prepared to review the critical dates that involve City Commission and other dates that are governed by the Florida State Statute Ch.200, Determination of millage.

Critical dates to consider:

April 12, 2017: FY 2018 Budget Kickoff
April 25, 2017: City Commission appoints Budget Advisory Committee Members
May 3, 2017: Organizational meeting with Budget Advisory Committee
May 17, 2017: City Budget Workshop
June 1, 2017: City receives the preliminary taxable values from BCPA
June 14, 21 & 28, 2017: FY 2018 Budget Workshop
July 1, 2017: City receives the certified taxable values from BCPA
July 6, 2017: City Manager presents FY 2018 Proposed Budget
July 10, 2017: Budget Advisory Committee presents recommendations
July 11, 2017: City Commission sets Proposed millage rates and non-ad valorem
August 4, 2017: Proposed rates due to BCPA & Dept. of Revenue
September 13, 2017: First Budget Public Hearing
September 15, 2017: City staff certifies non-ad valorem rates to BCPA
September 19, 2017: Final Budget Public Hearing

Florida Statute requires that a public hearing on the proposed millage rate and budget be held within 65 to 80 days following the certification of the taxable values by the Broward County Property Appraiser (July 1, 2017).

Municipal budget public hearings cannot be held on the same day as Broward County (September 14 and September 26, 2017) or the Broward County School Board (August 1 and September 12, 2017)

It is recommended that the City Commission review and discuss the Preliminary FY 2018 Budget Calendar and approve Wednesday, September 13, 2017 and Tuesday, September 19, 2017 as the budget public hearing dates to consider the Fiscal Year 2018 millage rate and budget for the City of Lauderdale Lakes.

In addition, City staff requests that the City Commission accepts the proposed budget workshop dates of June 14, June 21, and June 28, 2017 to discuss the budget and City Manager's Budget Proposal on July 6, 2017.

The preliminary Fiscal Year 2018 Budget Calendar is attached as Exhibit A

Funding Source:

Not applicable.

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO, Director of Financial Services

Meeting Date: 3/27/2017

ATTACHMENTS:

Description	Type
📎 Exhibit A: FY 2018 Preliminary Budget Calendar	Exhibit
📎 Budget Process	Backup Material



City of Lauderdale Lakes

Fiscal Year 2018 Preliminary Budget Calendar

(subject to change)

Dates	Activity
March 1, 2017	Turn-on Citizen Budget input for FY 2018 Budget Development
March 28, 2017	Presentation of the FY 2018 Budget Calendar @ City Commission Workshop
April 10, 2017	FY 2018 Budget Pre-Planning Session with City Commission/Provide guidelines for millage rate and special assessments/define priorities for FY 2018
April 10, 2017	Discussion of the Budget Advisory Committee @ the City Commission Workshop
April 12, 2017	FY 2018 Budget Kick-off; Distribute Budget Preparation Instructions @ Executive/Senior Staff Meeting
April 17-20, 2017	Budget Training with City Staff (Budget module, misc. topics)
April 17-28, 2017	FY 2018 Revenue Workshops by Category
April 25, 2017	Appointment of Budget Advisory Committee. <i>Note that the Budget Advisory Committee will establish a meeting schedule</i>
May 3, 2017 @ 6pm	Organizational Meeting with Budget Advisory Committee (meeting schedule established by committee)
May 8, 2017	Departmental FY 2018 Budget Requests due to Budget and Mgmt. Division
May 8-14, 2017	Budget and Mgmt. Division conducts review and analysis of departmental budgets
May 15-18, 2017	Budget Meetings with departments (meeting to present budget recommendations & adjustments)
May 17, 2017 @ 6pm	FY 2018 Citywide Budget Workshop: Understanding TRIM (Location: Gereffi Room)
June 1, 2017	Receive preliminary taxable values from the Broward County Property Appraiser (BCPA)/City staff prepares DR-420 forms and preliminary TIF
June 1-5, 2017	Budget Staff in coordination with departments adjust General Fund expenditures if required based upon preliminary taxable values
June 1-8, 2017	Department Meetings with CMO
June 14 & 21, 2017 @ 5:01pm	FY 2018 Budget Workshop with City Commission to discuss General Fund & Other Funds
June 28, 2017 @ 5:01pm	FY 2018 Budget Workshop with City Commission to discuss General Fund & Other Funds (follow-up is necessary)
June 20, 2017	FY 2018 Budget Workshop with CRA
July 1, 2017	Receive certified taxable values from the BCPA/City staff revises DR-420 forms and calculates proposed TIF
July 1-5, 2017	Budget Staff in coordination with departments adjust General Fund expenditures if required based upon certified taxable values
July 6, 2017	<u>Proposed Budget</u> Presentation – City Millage & Budget; Adopt Proposed Fire Assessment, Stormwater, Solid Waste/Recycling Assessments and Nuisance Abatement



City of Lauderdale Lakes

Fiscal Year 2018 Preliminary Budget Calendar

(subject to change)

Dates	Activity
July 10, 2017	FY 2018 Budget Workshop with City Commission; Budget Advisory Committee provides recommendation (approval of recommendations July 11, 2017)
July 11, 2017	City Commission set Proposed City Millage & Budget and Proposed Special Assessment Rates (Regular Meeting)
August 4, 2017	Certification of the completed DR-420 forms and rolled-back rate, proposed millage rate, proposed non-ad valorem rates and time, date, and place of the first required public hearing to the Dept. of Revenue, BCPA, and Revenue Collector – DR-420 forms are electronically certified
August 12-24, 2017	BCPA mails out City TRIM notices
September 13, 2017 @ 5:01pm	Adopt Final Fire Assessment, Fire Inspection, Stormwater, Solid Waste/Recycling Assessments and Nuisance Abatement (Due Sep 15th per Statute Requirements) – non-ad valorem assessment hearings cannot be held prior to Sep 12, 2017
September 13, 2017 @ 5:01pm	First (Tentative) Millage & Budget Public Hearings
September 15, 2017	Non-ad valorem assessment certification to Broward County
September 16, 2017	Advertise in Sun-Sentinel for Final Budget Public Hearing
September 19, 2017 @ 7pm	Second (Final) Millage & Budget Public Hearings
September 22, 2017	Mandatory Millage rate certification to the Dept. of Revenue, BCPA, and Revenue Collector (within 3 days of budget adoption)
October TBD, 2017	Certification of final e-TRIM forms (within 3 days of receipt of the DR-422) <i>Certification of the Final Taxable Values</i>
October 22, 2017	TRIM Compliance packet due to Dept. of Revenue, BCPA, and Revenue Collector (due within 30 days of budget adoption)

Requires City Commission input	FL Statute requirement	Requires CRA Board of Directors input	Critical dates for Department Directors
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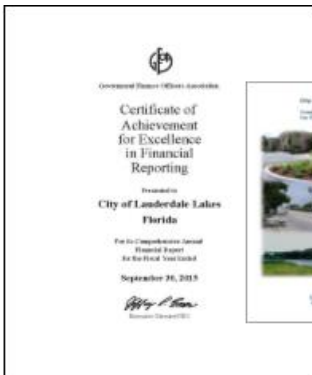
The City cannot hold public hearings the same day as a school district or county commission:

August 1/September 12
September 14/September 26

Broward County School Board- Public Hearings
Broward County Commission Public Hearings

Budget Process 101

Budget Development Process



CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: No

Title

DISCUSSION REGARDING THE LAUDERDALE LAKES FOOTBALL AND CHEERLEADING PROGRAM BEING OPERATED BY THE CITY THROUGH THE PARKS AND HUMAN SERVICES DEPARTMENT
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Summary

This is a discussion in reference to the Lauderdale Lakes Football and Cheerleading Program to be operated by the City through the Parks and Human Services Department to include all financials, league selections, codes of conduct, background screenings, by-laws, registration and all policies and procedures necessary to protect the youth and the integrity of the City of Lauderdale Lakes.

Staff Recommendation

Background:

The Lauderdale Lakes Football and Cheerleading program is known as one of the oldest and most popular programs in Broward County. The program has provided athletic activities for the children of our community for over 30 years. The program is known to have produced college stars and NFL pro athletes. In February 2017, the Lauderdale Lakes Youth Club provided written notice that they would not host the Football and Cheerleading program within the City of Lauderdale Lakes.

During the Parks and Recreation Advisory Board Meeting on March 7, 2016, an update and proposal was provided. The proposal included the recommendation for the City of Lauderdale Lakes to administer the Football and Cheerleading Program. As a part of the presentation, it was recommended that the Lauderdale Lakes Football and Cheerleading Program be operated by the Parks and Human Services Department to include all financials, league selections, codes of conduct, background screenings, by-laws, registration and all policies and procedures that are necessary to protect our youth and the integrity of the City.

Although the Parks and Human Services Director and Athletic Division would oversee the program, an executive board composed of qualified volunteers and selected by the Parks and Human Services Professional Team, would assist in the operation of the program (*See attachment Exhibit A: Organizational Structure*). Also included in the recommendation was a proposed budget to operate the Football and Cheerleading program. The City of Lauderdale Lakes would assume all financial responsibilities and regulate the revenue and expenditures for the program; this includes providing support for the program through the City's General Fund Budget. Due to the program having to replace the majority of the equipment, there will be high startup expenses for the first year (*See attachment Exhibit B: Proposed Budget*). The goal of the program would be to accept approximately 300 youth (8 teams) to include Football Players and Cheerleaders. The proposed budget includes an equitable registration fee for residents and non-residents which is comparable to other programs of our size. The recommendation further suggested two possible Youth Football Leagues to apply to join including Gold Coast Pop Warner, Inc. (*See attachment Exhibit C*) or the Florida Youth Football League (*See attachment Exhibit D*). Both organizations present a host of teams to compete with and valuable services for the youth and volunteers within the program. They both offer coaches training, scholastic requirements, and growth opportunities for the athletes.

Parks Advisory Board Recommendation

After presenting to the Parks Advisory Board, the Board expressed their support and voted to accept the recommendation for the City to administer the Football and Cheerleading Program.

The Department of Parks and Human Services is confident that the Lauderdale Lakes Football and Cheerleading program will be able to continue under its leadership and provide a positive and safe learning experience for our youth. Several community advocates, residents, volunteers, coaches, and parents are showing their support and dedication to assist in building an even greater Lauderdale Lakes Vikings Team. If

the City of Lauderdale Lakes approves to support the program under the direction of the Department of Parks and Human Services, the process will have to begin expeditiously for the 2017 Season to occur with registration starting in April.

Funding Source:

General Fund

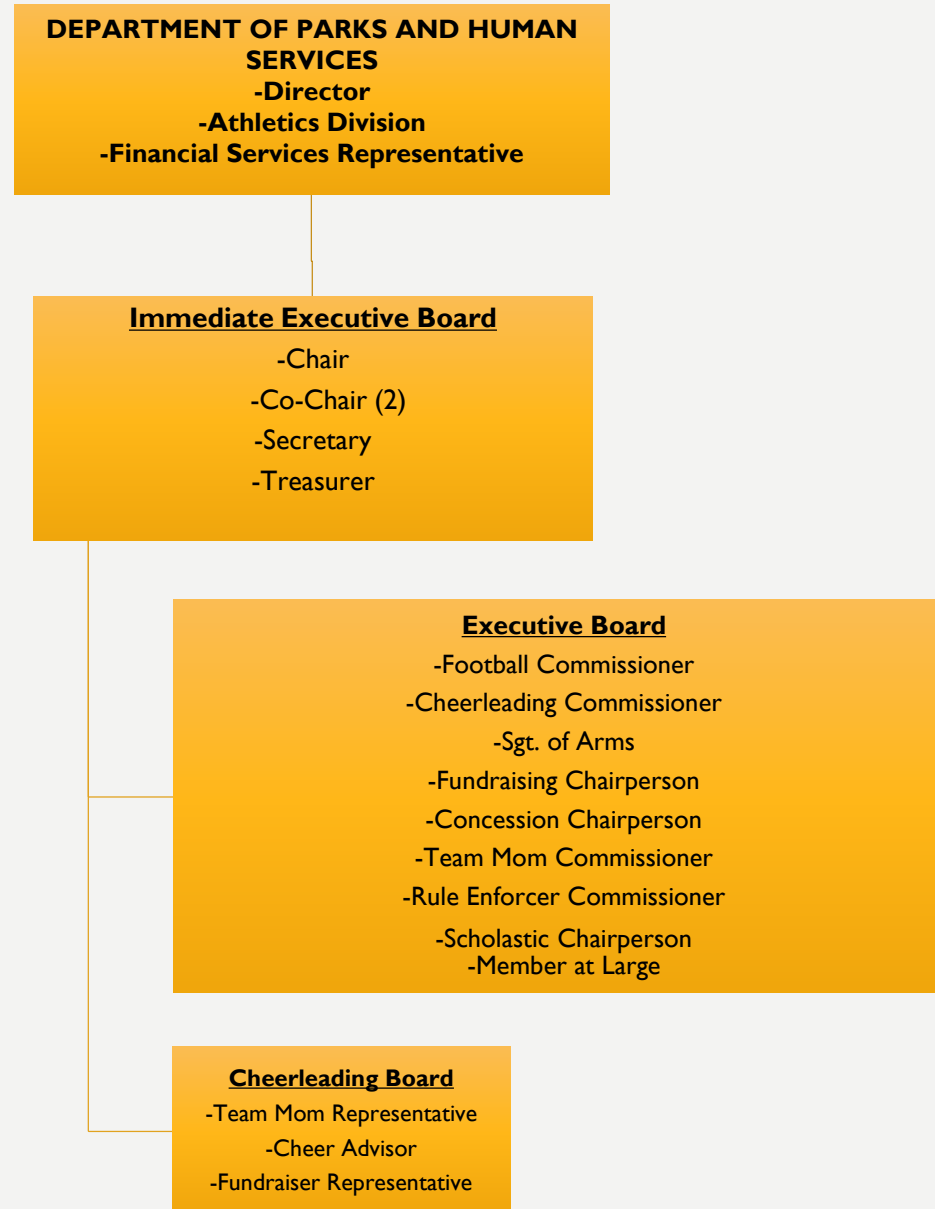
Sponsor Name/Department: Treasa Brown Stubbs, Parks and Human Services Director

Meeting Date: 3/27/2017

ATTACHMENTS:

Description	Type
❏ Organizational Chart - Football and Cheerleading Program	Backup Material
❏ Proposed Budget - Football and Cheerleading Program	Backup Material
❏ Pop Warner Football Leagues Description	Backup Material
❏ FYFL Football League Description	Backup Material

DEPARTMENT OF PARKS AND HUMAN SERVICES PROPOSED FOOTBALL AND CHEER ORGANIZATION CHART



**DEPARTMENT OF PARKS AND HUMAN SERVICES
PROPOSED FOOTBALL AND CHEERLEADING
PROGRAM BUDGET**

<u>Revenue</u>				
Football - Residential Registration		\$ 13,200.00	120 registrants	
Football - Non Residential Registration		\$ 10,800.00	80 registrants	
Cheerleading - Residential Registration		\$ 6,600.00	60 registrants	
Cheerleading - Non Residential Registratio		\$ 5,400.00	40 registrants	
Fundraising/Sponsorships/Grants		\$ 12,500.00		
Cheer Competition Pack		\$ 6,000.00		
Concession		\$ 6,000.00		
City General Fund		\$ 20,000.00		
		\$ 80,500.00		
<u>Expenses</u>			<u>Expense Description</u>	
Equipment		\$ 35,000.00	Helmets, pads, misc(includes start-up)	
Awards		\$ 3,000.00	Trophies/Plaques	
League Fees		\$ 3,000.00		
Referee Fees		\$ 8,000.00		
League Insurance		\$ 2,500.00	General Liability Insurance	
Uniforms		\$ 16,000.00		
Refunds		\$ 1,000.00		
Awards Banquet		\$ 3,000.00		
Cheer Competition		\$ 6,000.00		
Transportation		\$ 3,000.00		
		\$ 80,500.00		



Gold Coast Pop Warner, Inc.
Tackle Football, Cheer and Dance League
Serving Broward and South Palm Beach County



Pop Warner History

Pop Warner football has been around since the inception of the league in 1929 by founder Joseph J. Tomlin as a four-team conference in Northeast Philadelphia. Since then, participation has steadily increased to today's record numbers. Over 250,000 youths participated in Pop Warner-sanctioned football programs in 2010, and those numbers are continuing to grow.

Safety First:

Kids compete with kids of similar age and size. Pop Warner is the **ONLY** youth football program (local, regional and national) that sets and enforces a strict **AGE & WEIGHT MATRIX** that reduces the risk and reality of injuries.

Ages and Weights for Tackle Football Programs:

Tackle Football Divisions of Play:

Age/Weight Division	Age(s)	Certification Weight	End of Season Weight
TINY-MITE	5-6-7	35-75 lbs.	79 lbs.
MITEY-MITE	7-8-9	45-100 lbs.	104 lbs.
JR. PEE WEE (older/lighter)	8-9-10 11*	60-115 lbs. 60-95 lbs.	119 lbs. 99 lbs.
PEE WEE (older/lighter)	9-10-11 12*	75-130 lbs. 75-110 lbs.	134 lbs. 114 lbs.
JR. VARSITY (older/lighter)	10-11-12 13*	90-155 lbs. 90-135 lbs.	159 lbs. 139 lbs.
VARSITY (older/lighter)	12-13-14 15*	105-180 lbs. 105-160 lbs.	184 lbs. 164 lbs.
UNLIMITED	11-12-13-14	105 lbs. <i>minimum</i>	

Current Member Associations

Pompano Chiefs	Pompano Cowboys	Pompano Eagles
North Pompano Steelers	West Boca Jaguars	Boca Braves
Lauderhill Broncos	Weston Warriors	Parkland Rangers

SCHOLASTIC FITNESS: NATIONAL POLICY

Proof of satisfactory progress in school is required. A 2.0/70% or the equivalent shall be the minimum grade point average acceptable to participate.

Training

Coaches and Administrators of Pop Warner Associations must be certified in order to volunteer. Certifications and training includes: Concussion Training, Regional Football and Cheer Clinics



Mission Statement

Our organization will make every effort to insure every child with the desire to participate gets the opportunity. We are committed to instill HONESTY, LOYALTY, INTEGRITY, TEAMWORK, DISCIPLINE, SPORTSMANSHIP, RESPECT, LEADERSHIP, TRUST and COMMITMENT in our participants. We believe these values and virtues are important to their growth in becoming a positive force in our communities. We will instill in our youth the challenge of competition, the joy of victory, the reality of defeat and the spirit of teamwork.

Current Member Associations

Deerfield Packer Rattlers	East Boynton Wildcats	Ft. Lauderdale Falcons
Ft. Lauderdale Hurricanes	Lauderhill Lions	Miami Gardens Bulldogs
Miami Gardens Chiefs	Miami Gardens Cowboys	Miami Gardens Ravens
Miami Gardens Vikings	Northwest Broward Raiders	Oak Grove Raiders
Washington Park Bucks	Dick Conley Steelers	

Age Requirements:

The age divisions (SPW) Super Pee Wee and (13U) 13 & under are not mandatory age divisions for cheer and football.

(SPW) Super Pee Wee: 4 and 5 minimum age is 4 and maximum age is 5 (calendar year)

Participant must be 4yrs. old by the first (1st) day of practice.

(7U) 7 & under maximum age is 7, calendar year.

(8U) 8 & under maximum age is 8, unless the player turns 9 after July 31, 2017.

(9U) 9 & under maximum age is 9, unless the player turns 10 after July 31, 2017.

(10U) 10 & under maximum age is 10, unless the player turns 11 after July 31, 2017.

(11U) 11 & under maximum age is 11, unless the player turns 12 after July 31, 2017.

(12U) 12 & under maximum age is 12, unless the player turns 13 after July 31, 2017.

(13U) 13 & under maximum age is 13, unless the player turns 14 after July 31, 2017.

(14U) 14 & under maximum age is 14, unless the player turns 15 after July 31, 2017.

Academic Requirements:

If the players/cheerleaders fall below the 2.0 grade point average (gpa) and/or less than seventy percent (70%) at the time of F.Y.F.L. Player/Cheerleader Mass/League Registration from the FINAL report card of the school year, the player/cheerleader will be placed on Academic Probation.

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

DISCUSSION REGARDING SAMUEL S. BROWN SCHOLARSHIP FUND

Summary

This is a discussion regarding the guidelines for the Samuel S. Brown Scholarship Fund.

Staff Recommendation

Background:

Sec. 2-431. - Scholarship fund established.

There is hereby created a scholarship fund to be known as the "Samuel S. Brown Scholarship Fund" for the purpose of providing educational opportunities to citizens of the city under circumstances where the enjoyment of educational opportunities would not be readily available without economic assistance. Such funds shall be administered by the mayor, in consideration of recommendations by a board created for such purpose, in accordance with the standards established therefor.

Sec. 2-432. - Creation.

There is hereby created a Samuel S. Brown Scholarship Fund Board in the city. The purpose of this board is to administer the Samuel S. Brown Scholarship Fund created pursuant to section 2-431. The board shall be composed of four members. One member of the board shall be appointed by the mayor; one member of the board shall be appointed by the city manager; one member of the board shall be appointed by the chief of police; and one member of the board shall, as a prerequisite to appointment, be a member of the school advisory board, and such person shall be appointed by the mayor.

Sec. 2-433. - Powers and duties.

The board shall:

- (1) Promote the advancement and use of the Samuel S. Brown Scholarship Fund for the purposes intended.
- (2) Receive and review, from time to time, applications for all or part of such funds and make recommendations to the mayor in connection therewith.
- (3) Investigate and record the use of scholarship funds and report to the mayor, as the mayor may require, on the felicity of the use of such funds, relative to the purposes intended.

Sec. 2-434. - Standards.

In connection with the review of applications for the award of scholarship funds, the board shall establish an objective system governing such awards which shall include, but not be limited to the following considerations:

- (1) The educational background of the applicant.
- (2) The economic status of the applicant and, if the applicant is below the age of 18 years, the economic status of the applicant's parents and guardians.
- (3) The relative needs of all applicants submitting a conforming application within the applicable award period.
- (4) The relative benefits to the community from the applicable award.

Sec. 2-435. - Limitations.

The following limitations shall apply with respect to any award made in connection with such funds:

- (1) An eligible applicant must have been a bona-fide and continuous resident of the city at least one year prior to the date of the application.
- (2) The applicant must be a bona-fide resident of the city at the time of the award of the scholarship.
- (3) The applicant to which funds are awarded must agree, in connection with such funds as shall be provided for the purpose, to remain a bona-fide, continuous resident of the city for at least one calendar year after such award is funded.

Sec. 2-436. - Budget; appropriation.

Funding shall be provided annually through a line-item in the yearly budget in such amount as the city commission shall deem appropriate.

Funding Source:

Sponsor Name/Department: Mayor Hazelle Rogers, Office of the Mayor and City Commission

Meeting Date: 3/27/2017

ATTACHMENTS:

Description	Type
☐ Samuel S. Brown Scholarship Guidelines	Backup Material
☐ Samuel S. Brown Scholarship Application	Backup Material

City of Lauderdale Lakes

2017 Mayor Samuel S. Brown Scholarship Fund

Scholarship Guidelines

- Description:** The Samuel S. Brown Scholarship Fund, sponsored by the City of Lauderdale Lakes, will be awarded annually, contingent upon the availability of funds, to applicants who excel academically and are involved in their communities. The amount of the scholarship will be determined on an annual basis.
- Criteria:**
- Must be a resident of Lauderdale Lakes for one year before and after application.
 - Must be a high school senior or a current college student in good academic standing.
 - Must be accepted or enrolled in an accredited college or vocational program. (Proof of enrollment/acceptance is required at the time of scholarship award).
 - Must complete all sections of the approved application form for consideration.
 - Must submit a maximum 500 word essay addressing the following topic:
 - Explain the importance of higher education and the impact that it has on our society, along with the significance of youth and community involvement.
 - Must submit three (3) letters of recommendation, one of which must be from a non-relative faculty member from the school you are currently attending.
 - Must submit an officially sealed transcript from your current school.
 - Must be willing to participate in an interview with members of the Lauderdale Lakes' Scholarship Committee.

City of Lauderdale Lakes
2017 Mayor Samuel S. Brown Scholarship Fund
4300 NW 36th Street
Lauderdale Lakes, FL 33319
(954) 535-2730

City of Lauderdale Lakes
2017 Mayor Samuel S. Brown Scholarship Fund
Application Form

Please type or print

Personal:

Name: _____ Date: _____

Address: _____

Telephone: _____ E-mail address: _____

Education:

Name of School: _____

Address: _____

City/State: _____ Zip Code: _____

I am a: High School Senior ☐ College or Vocational Student ☐

Cumulative Grade Point Average: _____

☐ College or University planning to attend or currently attending:

☐ Vocational Program planning to attend or currently attending:

Community Service:

List extra-curricular activities and community service:

1. _____

2. _____

3. _____

4. _____

Use the back of this page to include additional information.

Please send all completed applications to the Mayor's Office. **The deadline for submission is Friday, April 14, 2016** by 5:00 p.m. Scholarships are open to all applicants regardless of race, creed, religion, sexual orientation or disability. Please feel free to make copies.

City of Lauderdale Lakes
2017 Mayor Samuel S. Brown Scholarship Fund
4300 NW 36th Street
Lauderdale Lakes, FL 33319
(954) 535-2730

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: No

Title

DISCUSSION REGARDING THE 40TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT
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Summary

This is a report on the 40th Year Community Development Block Grant (CDBG). The 40th year CDBG Minor Home Repair program was not completed in the time frame required, therefore projects completed outside the program will not be funded.

Staff Recommendation

Background:

The City of Lauderdale Lakes did submit an extension letter to Broward County for the 40th Year CDBG Minor Home Repair Program within a timely manner. Bram from Broward County called Development Services and advise that the extension letter was denied. A formal denial letter was requested and received and is attached. The funding for the 40th Year was **\$239,869.00** and expenditures to date was **\$165,785.55**, the remaining balance that was not expended is **\$73,983.45**.

Due to the denial of the extension the following expenditures the City will have to absorb the cost for the following projects:

- Simone Rankin | 3714 NW 37TH STREET \$22,880.00, City has paid out on this project, Broward County denied the extension letter and cannot reimbursed for this project. This invoice was paid on 8/30/2016.
- James and Sylvia Williams | 3184 NW 43RD Street – Project has been completed as of January 2017. Total amount of project is \$25,180.00. This project is pending payment.
- Audrey Panton | 3099 NW 48TH Avenue – Project has been completed as of December 2016. The total amount of project is \$20,160.00. This project is pending payment.

Funding Source:

The total amount of funds that the City will absorb is **\$68,220.00**, to be paid from the general fund. Of this \$68, 220.00, \$3,000.00 will be paid to CRA the previous administrators of the Minor Home Program.

Sponsor Name/Department: Tanya Davis-Hernandez, AICP, Director of Development Services

Meeting Date: 3/27/2017

ATTACHMENTS:

Description	Type
❑ CDBG 40th Year	Backup Material
❑ Letter From Broward County - CDBG 40th Year	Backup Material

City of Lauderdale Lakes

Community Development Block Grant Minor Home Repair

40th Year

This is an update on the 40th year Community Development Block Grant Minor Home Repair program which ran October 1, 2014 through to July 31, 2016. The program was administered by a third party Community Redevelopment Associates (CRA), who had a contract with the City to administer 3 program years, the 39th, 40th and 41st years. However; during the administration of the 40th year CRA lost its contract with the City of Lauderdale Lakes due to poor performance issues, which caused the program to fall behind schedule, Lauderdale Lakes tried to get an extension from Broward County, but the request was denied because it was received too late, a copy of the official denial letter is attached. Three projects were completed after the program closed date, one of the projects has been paid and two are pending payment, all three projects would need to be paid without reimbursement from Broward County from the General Fund.

Total Grant-\$239, 769.00

City paid out-\$188,665.55

Broward reimbursed-\$165,785.55

Remaining Grant Balance-\$73, 983.45

Paid-Rankine \$22, 880.00-no reimbursement

To be paid-no reimbursement

Williams \$25, 180.00

Wallace-Panton \$20, 160.00

\$45,340.00

Property #1 Simone Rankine 3714 NW 37th Street

- Project started 12/9/2014
- During 2015 application was reviewed and invitations to bids were sent out
- January 25, 2016 notice to proceed given to contractor Fundamental Engineering*
- February 29, 2016 window permit applied for and issued on 3/14/2016
- July, 19, 2016 final inspection on permit
- August 1, 2016 final inspection done by CRA
- August 9, 2016 invoice for \$22,880 sent to the City, \$20, 630 for contractor, \$1500 for CRA and \$750 property inspector
- August 30, 2016 Payment made by the City
- No reimbursement submitted to Broward County

Property #2 James and Sylvia Williams 3184 NW 43rd Street

- Project started 8/18/2015
- Between August 2015 to January 2016 application was reviewed and invitations to bid were sent out.
- January 11, 2016 notice to proceed given to Assured Contracting*
- February 9, 2016 roof and window permit applied for, 2/25/2016 permit issued
- May 26, 2016 final inspection on roof permit
- November 8, 2016 approved change order signed by homeowner
- November 30, 2016 final on window permit
- December 27, 2016 invoice for \$25, 180 sent to City, \$22, 930 for contractor, \$1500.00 for CRA and \$750 for property inspector
- January 31, 2017 work complete and homeowner signed satisfaction paperwork
- No payment has been made to contractor as of date.

Property #3 Audrey Wallace-Panton 3099 NW 48th Ave

- Project started 12/9/2014
- During 2015 application was reviewed and invitations to bids were sent out
- October 6, 2015 notice to proceed given to contractor Fundamental Engineering*
- October 21, 2015 window and plumbing permit applied for and issued on 8/05/2016
- October 13, 2016 final inspection on plumbing permit
- December 23, 2016 final inspection on window permit
- December 21, 2016 invoice for \$20,160 sent to the City, \$17, 910 for contractor, \$1500 for CRA and \$750 property inspector
- December 29, 2016 work complete and homeowner signed satisfaction paperwork
- No payment has been made to contractor as of date

*Notice to proceed states all projects must be completed within 120 days from the date of notice.



Environmental Protection and Growth Management Department
HOUSING FINANCE AND COMMUNITY REDEVELOPMENT DIVISION
110 NE 3rd Street, 3rd Floor • Fort Lauderdale, Florida 33301 • 954-357-4900 • FAX 954-357-8221

January 17, 2017

Ms. Tanya Davis-Hernandez, Director
Development Services Department
City of Lauderdale Lakes
4300 NW 36th Street
Lauderdale Lakes, FL 33319

**RE: Community Development Block Grant (CDBG) Minor Home Repair (MHR) Projects
40th Year and Beyond**

Dear Ms. Davis-Hernandez:

This is in response to your inquiry regarding the July 29, 2016 request your City made to request a third extension to the term of your CDBG 40th Year Minor Home Repair (MHR) project funding Agreement. My staff has informed me that the lateness of your request was problematic for two reasons. First, when there was no extension request received by the Division within the "90-days prior to expiration" time frame called for in the Agreement, staff consulted with your staff (June 28, 2016) about the possible need for another extension. This consultation resulted in City staff indicating that the project would be completed by the July 31, 2016 Agreement termination date and, thus, an extension would not be necessary. Second, unfortunately, the City's change of position on this matter came at a time that was too late to process an extension prior to the expiration of the Agreement.

However, there is a bigger issue facing the CDBG funded Minor Home Repair program in Lauderdale Lakes at the present time. The sizeable MHR funding amounts for the City's 40th Year, 41st Year, and 42nd Year CDBG projects (\$236,769, \$180,893, and \$184,236 respectively), and the fact that neither the 40th and 41st Year projects have showed the progress that was anticipated when they were approved and extended, causes concern. (Note: To date, no expenditures have been presented for reimbursement under the 41st Year Agreement.) While we understand that issues developed relative to procuring a consultant firm to help implement the MHR program, the County is held accountable for the performance and expenditures of our subrecipients.

There are several performance issues to be addressed at this point in time. Your recent hiring of a new consultant firm to handle implementation activities should improve the situation, and in view of this, the Division will implement the following actions:

1. In order to avoid an expenditure issue with the U.S. Department of Housing and Urban Development (HUD), the 40th Year Agreement fund balance of \$70,938 will be reprogrammed to the County's overall CDBG funding pool for use on other projects; however,
2. If the Division receives an appropriate reimbursement request for expenditures associated with 40th Year MHR activities that were incurred before the funding Agreement expired, we will determine whether any of these expenditures can be assigned to the 41st Year MHR project, and reimbursed accordingly; and
3. Now that the City is working with a new consultant firm, the City is requested to demonstrate satisfactory performance on its 41st Year MHR activities, in accordance with the Agreement's extension to September 30, 2017. Similarly, work on the City's 42nd Year MHR activities must also proceed in a timely fashion after execution of that funding Agreement. The successful result of work done under these two Agreements will enable the City to move forward and be considered for a funding award under the 43rd Year funding cycle.

Should you have any questions about this letter, please contact me at (954) 357-5320 or rstone@broward.org. You may also contact Bram Persaud at (954) 357-4937 or kpersaud@broward.org. I appreciate your assistance and cooperation, and look forward to hearing from you soon. Our mutual goal is the successful completion of your CDBG projects.

Sincerely,



Ralph Stone, Director
Housing Finance and Community Redevelopment Division

RS/RCF

cc: Phil Alleyne, City Manager, City of Lauderdale Lakes
Bram Persaud, Housing/Community Development Specialist, Housing Finance & Community Redevelopment Division
Yvette Lopez, Housing Finance and Community Redevelopment Division
Angela Bauldree, Housing Finance and Community Redevelopment Division