



City of Lauderdale Lakes

Office of the City Clerk

4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599

(954) 535-2705 - Fax (954) 535-0573

COMMISSION MEETING AGENDA

Commission Chambers

January 10, 2017

7:00 PM

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

A. INVOCATION PROVIDED BY: REVEREND W.F. WASHINGTON, SR., GOLDEN HEIGHTS CHURCH OF GOD

B. PLEDGE OF ALLEGIANCE WILL BE LED BY: CITY RESIDENT TYCIE CAUSWELL

4. PROCLAMATIONS/PRESENTATIONS

A. RECOGNITION FOR TRANQUIL MANOR FOUNDATION (REQUESTED BY: COMMISSIONER SANDRA DAVEY)

5. APPROVAL OF MINUTES FROM PREVIOUS MEETING

A. APPROVAL OF MEETING MINUTES

December 12, 2016 Commission Workshop Minutes

December 13, 2016 Commission Meeting Minutes

6. PETITIONS FROM THE PUBLIC

A. PETITIONS FROM THE PUBLIC

All petitioners must sign in with the City Clerk and will be seated in a designated area. Petitioners will be allowed to speak for five (5) minutes. Petitions from the Public will not exceed 30 minutes in aggregate time.

7. CONSIDERATION OF ORDINANCES ON SECOND READING

A. ORDINANCE 2016-34 AMENDING THE FISCAL YEAR 2017 ADOPTED BUDGET IN ACCORDANCE WITH ORDINANCE 2016-31, GENERAL FUND, GRANTS FUND, TRANSPORTATION FUND AND STORMWATER FUND

This Ordinance would amend the Fiscal Year 2017 Adopted Budget. Continuous improvements to increase operational efficiencies and to provide enhanced levels of services are necessary to advance the City. The City proposes to add 4 positions to its staffing complement, increase overtime funding associated with special events, add temporary support staff funding for unanticipated vacancies, and correct the accounting for the Stormwater Conveyance and Water Quality Improvement and Pollutant Reduction Tactic project budgets.

8. CONSIDERATION OF ORDINANCES ON FIRST READING

- A.** ORDINANCE 2017-001 AMENDING DIVISION 2 OF ARTICLE VI OF CHAPTER 46 OF THE CODE OF ORDINANCES; CREATING SECTION 46-293, ENTITLED "INTERIM FIRE RESCUE ASSESSMENT" PERTAINING TO THOSE PROPERTIES RECEIVING A TEMPORARY OR PERMANENT CERTIFICATE OF OCCUPANCY SUBSEQUENT TO THE PASSAGE OF THE ANNUAL FIRE ASSESSMENT RESOLUTION FOR THE FISCAL YEAR IN WHICH SUCH CERTIFICATE OF OCCUPANCY IS ISSUED

This Ordinance would allow for the City to collect an Interim Fire Assessment to bridge the gap between when properties receiving a temporary or permanent Certificate of Occupancy subsequent to the passage of the Annual Fire Assessment Resolution for the Fiscal Year in which such Certificate of Occupancy is issued.

- B.** ORDINANCE 2017-002 OF THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, BROWARD COUNTY, FLORIDA, RELATING TO CANNABIS DISPENSING FACILITIES; ADOPTING FINDINGS OF FACT; PROVIDING DEFINITIONS; IMPOSING A TEMPORARY MORATORIUM ON THE OPENING OF ANY NEW CANNABIS DISPENSING FACILITY; DIRECTING THE DIRECTOR OF DEVELOPMENT SERVICES TO RECOMMEND LAND DEVELOPMENT REGULATIONS FOR CANNABIS DISPENSING FACILITIES BY A DATE CERTAIN

This Ordinance is imposing a temporary moratorium for twelve months (12) on the opening of any new cannabis dispensing facility.

9. CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA

10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA

- A.** RESOLUTION 2017-001 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN STANDARD AGREEMENT JA117-25-2017 FOR OLDER AMERICANS ACT BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY AND THE CITY OF LAUDERDALE LAKES/LAUDERDALE LAKES ALZHEIMER'S CARE CENTER

This Resolution ratifies the adoption of Standard Agreement for Older Americans Act contract number JA117-25-2017 between the Areawide Council on Aging and the City of Lauderdale Lakes for January 1, 2017 through December 31, 2017.

- B.** RESOLUTION 2017-002 SETTING FORTH THE CITY'S 2017 STATE LEGISLATIVE AGENDA

This is a Resolution adopting the proposed 2017 State Legislative Agenda for the City of Lauderdale Lakes. Upon review and adoption, the City of Lauderdale Lakes State Legislative Agenda will be forwarded to the City's State Lobbyists, Legislative Delegation and other governmental entities for consideration.

- C.** RESOLUTION 2017-003 SETTING FORTH THE CITY'S 2017 FEDERAL LEGISLATIVE AGENDA

This is a Resolution adopting the proposed 2017 Federal Legislative Agenda for the City of Lauderdale Lakes. Upon review and adoption, the City of Lauderdale Lakes Federal Legislative Agenda will be forwarded to the City's Federal Lobbyists, Legislative Delegation and other governmental entities for consideration.

- D.** RESOLUTION 2017-004 AUTHORIZING THE CITY MANAGER TO APPROVE AND EXECUTE A PROCUREMENT PURCHASE EXCEEDING TWENTY FIVE THOUSAND DOLLARS (\$25,000) BUT LESS THAN FORTY THOUSAND DOLLARS (\$40,000) WITH SUPPLYWORKS

This Resolution authorizes the City Manager to execute a procurement purchase and purchases order(s) exceeding twenty-five thousand (\$25,000.00) dollars, but less than forty thousand (\$40,000.00) dollars to Supplyworks for the provision of the janitorial and cleaning supplies and related equipment in accordance with the U.S Communities Cooperative Government Purchasing Alliance Contract No. 12-22 (lead agency Fresno Unified School District, California) Agreement.

- E.** RESOLUTION 2017-005 AWARDED RFP #16-1301-04R TO IMAGE JANITORIAL SERVICES INC., FOR CITYWIDE JANITORIAL SERVICES, AS THE LOWEST RESPONSIBLE AND RESPONSIVE PROPOSER, ON A REQUEST FOR PROPOSAL IN AN AMOUNT UP TO SIXTY FOUR THOUSAND EIGHT HUNDRED DOLLARS (\$64,800) ANNUALLY

This Resolution awards RFP #16-1301-04R to the lowest, responsible and responsive proposer. The Purchasing Division and Evaluation Committee recommends to the Mayor and City Commission,

Image Janitorial Services Inc. The firm will provide janitorial services to various facilities through out the City. The scope of services includes the furnishing of all labor, materials, machinery, equipment, tools, cleaning supplies, and supervision necessary to perform and maintain a neat, clean and orderly facilities.

F. RESOLUTION 2017-006 ESTABLISHING A POLICY WITH REGARD TO THE FUTURE RECEIPT OF SETTLEMENT FUNDS ARISING FROM VARIOUS ACTIONS

This Resolution would establish a formal policy with regard to who may receive settlement proceeds or fines, in addition to payment directly in the City's name, through the Financial Services Department.

- 11. CORRESPONDENCE**
- 12. REPORT OF THE MAYOR**
- 13. REPORT OF THE VICE MAYOR**
- 14. REMARKS OF THE COMMISSIONERS**
- 15. REPORT OF THE CITY MANAGER**
- 16. REPORT OF THE CITY ATTORNEY**
- 17. ADJOURNMENT**

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

Mayor Hazelle Rogers - Vice-Mayor Veronica Edwards Phillips
Commissioner Sandra Davey - Commissioner Gloria Lewis - Commissioner Beverly Williams

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title

APPROVAL OF MEETING MINUTES

Summary

December 12, 2016 Commission Workshop Minutes

December 13, 2016 Commission Meeting Minutes

Staff Recommendation

Background:

Funding Source:

Sponsor Name/Department:

Meeting Date: 1/10/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> December 12, 2016 Commission Workshop Minutes	Backup Material
<input type="checkbox"/> December 13, 2016 Commission Meeting Minutes	Backup Material



City of Lauderdale Lakes
Office of the City Clerk
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WORKSHOP MEETING MINUTES

Alfonso Gereffi Room

December 12, 2016

5:00 PM

1. CALL TO ORDER

Mayor Hazelle Rogers called the December 12, 2016 Commission Workshop to order at 5:01 p.m. in the Alfonso Gereffi Room, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida 33319.

2. ROLL CALL

PRESENT

Mayor Hazelle Rogers
Vice-Mayor Veronica Edwards Phillips
Commissioner Sandra Davey (Arrived 5:02 p.m.)
Commissioner Gloria Lewis (Arrived 5:02 p.m.)
Commissioner Beverly Williams

ALSO PRESENT

City Manager Phil Alleyne
City Attorney James Brady
City Clerk Sharon Houslin
City Staff
Members of the Public

3. DISCUSSION

DECEMBER 13, 2016 AGENDA REVIEW

This discussion serves to review the December 13, 2016 Commission Agenda.

City Manager Phil Alleyne introduced new City employee, Rose Marie Smith, Project Specialist in the Parks and Human Services Department.

ITEM 10A. - RESOLUTION 2016-101 APPOINTING A DELEGATE AND ALTERNATE DELEGATE TO THE NATIONAL LEAGUE OF CITIES (NLC)

ITEM 10B - RESOLUTION 2016-102 APPOINTING A DELEGATE AND ALTERNATE DELEGATE TO THE FLORIDA LEAGUE OF CITIES (FLC)

City Attorney James Brady advised that Resolution 2016-101 and Resolution 2016-102 were tabled at the last commission meeting. Mr. Brady stated that the City Attorney's office recommends that at the beginning of the meeting a motion be made to pull the two resolutions.

Mayor Hazelle Rogers stated that she asked for the items to be tabled to allow all the Commissioners to be in attendance and express their desire to serve on a committee.

City Attorney James Brady stated that the items that were tabled will need to be pulled from the Agenda and that four new Resolutions have been drafted to allow separate voting for the Alternate and the Delegate for the Florida League of Cities and the National League of Cities.

The Commission came to consensus to vote for Mayor Hazelle Rogers as the Delegate and Commissioner Sandra Davey as the Alternate Delegate to the Florida League of Cities; Commissioner Beverly Williams as the Delegate and Mayor Hazelle Rogers as the Alternate Delegate to the National League of Cities.

ITEM 10C - RESOLUTION 2016-107 APPOINTING A DELEGATE TO THE FLORIDA LEAGUE OF CITIES (FLC)

ITEM 10D - RESOLUTION 2016-108 APPOINTING AN ALTERNATE DELEGATE TO THE FLORIDA LEAGUE OF CITIES (FLC)

ITEM 10E - RESOLUTION 2016-109 APPOINTING A DELEGATE TO THE NATIONAL LEAGUE OF CITIES (NLC)

ITEM 10F - RESOLUTION 2016-110 APPOINTING AN ALTERNATE DELEGATE TO THE NATIONAL LEAGUE OF CITIES (NLC) ANNUAL CONFERENCE

Items 10A - 10F were discussed together.

ITEM 10G - RESOLUTION 2016-111 CANCELLING THE CITY COMMISSION WORKSHOP MEETING PRESENTLY SCHEDULED FOR DECEMBER 26, 2016, AND THE REGULAR CITY COMMISSION MEETING SCHEDULED FOR DECEMBER 27, 2016.

There was no discussion related to this item.

ITEM 10H - RESOLUTION 2016-112 AUTHORIZING THE CITY MANAGER TO TAKE SUCH STEPS AS SHALL BE NECESSARY AND APPROPRIATE TO PURCHASE A TYLER CONTENT MANAGER ("TCM"), RECORDS MANAGEMENT SYSTEM FOR AN AMOUNT NOT TO EXCEED THIRTY-SIX THOUSAND TWO HUNDRED (\$36,200.00) DOLLARS

There was no discussion related to this item.

ITEM 10I - RESOLUTION 2016-113 AUTHORIZING THE CITY MANAGER TO TAKE SUCH STEPS AS SHALL BE NECESSARY AND APPROPRIATE TO PURCHASE A NEW MAD VAC MODEL NO. LR50, VACUUM LITTER COLLECTOR PURSUANT TO CITY OF TALLAHASSEE CONTRACT NO. 3078, IN THE AMOUNT OF \$69,765.00, TO BE CHARGED TO THE STORM WATER UTILITY FUND AND TO EXECUTE A CONTRACT THEREFOR IN ACCORDANCE WITH ENVIRONMENTAL PRODUCTS OF FLORIDA CORPORATION CONTRACT NO. 1619

Robin Soodeen, Acting Public Works Director and Vince Richmond, Streets and Stormwater Administrator gave a brief overview of the Madvac Litter Vacuum.

ITEM 10J - RESOLUTION 2016-113 RESOLUTION 2016-114 AUTHORIZING CERTAIN AMENDMENT 001 TO THE STANDARD AGREEMENT FOR THE OLDER AMERICAN ACTS CONTRACT FOR FISCAL YEAR 2016, BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC. AND THE CITY OF LAUDERDALE LAKES

There was no discussion related to this item.

ITEM 10K - RESOLUTION 2016-115 APPROVING A CARNIVAL EVENT PURSUANT TO SECTION 22-63 OF THE CODE OF ORDINANCES TO BE HELD BY ST. HELEN CATHOLIC CHURCH, LOCATED AT 3033 NW 33RD AVENUE

There was no discussion related to this item.

ITEM 10L - RESOLUTION 2016-116 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2016, PERIOD 12 (SEPTEMBER), UNAUDITED AND UNADJUSTED FINANCIAL ACTIVITY REPORT

ITEM 10M - RESOLUTION 2016-117 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 1 (OCTOBER), FINANCIAL ACTIVITY REPORT AS PREPARED BY THE DEPARTMENT OF FINANCIAL SERVICES

Susan Gooding-Liburd, Financial Services Director presented the September and October Financial Activity Reports.

Commissioner Sandra Davey asked about the four-million dollars that was placed in investment accounts. Ms. Liburd responded to the question and directed the Commission to the area of the Report where they could find General Fund Cash Management.

Mayor Hazelle Rogers asked if the City could change banks. Ms. Liburd explained that the Commission could switch banks if they chose to.

ITEM 10N - RESOLUTION 2016-119 AUTHORIZING THE CITY MANAGER TO UTILIZE THE OFFICE DEPOT CONTRACT FOR OFFICE SUPPLIES THROUGH THE SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE GROUP #13-23R FOR A THREE YEAR PERIOD, IN AN AMOUNT NOT TO EXCEED FIFTY THOUSAND (\$50,000) DOLLARS PER YEAR, FROM OCTOBER 18, 2016 THROUGH OCTOBER 17, 2019

Mayor Hazelle Rogers asked if the City has centralized purchasing for Office Supplies. Susan Gooding-Liburd stated that the City does not currently have centralized purchasing but it is something that administration is looking in to.

ITEM 10O - RESOLUTION 2016-120 AUTHORIZING THE CITY MANAGER TO EXECUTE THE ALLONGE TO SERIES 2012 ADJUSTMENT OF INTEREST RATE FROM 4.19% TO 3.25% PER ANNUM FOR THE QUARTERLY DEBT PAYMENTS FOR THE PROMISSORY NOTE, SERIES 2012 FROM DECEMBER 1, 2016 THROUGH OCTOBER 1, 2017.

There was no discussion related to this item.

ITEM 10P - RESOLUTION 2016-121 AUTHORIZING THE SETTLEMENT OF THE CASE STYLED CITY OF LAUDERDALE LAKES V. GUARDIAN COMMUNITY RESOURCE MANAGEMENT, INC., IN THE CIRCUIT COURT OF THE SEVENTEENTH JUDICIAL CIRCUIT IN AND FOR BROWARD COUNTY, FLORIDA, CASE NO. CACE 13009012(12) FOR A LUMP-SUM PAYMENT OF THIRTY THOUSAND (\$30,000.00) DOLLARS; AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE A GENERAL RELEASE AND NON-DISPARAGEMENT AGREEMENT IN FAVOR OF GUARDIAN COMMUNITY RESOURCE MANAGEMENT, INC

There was no discussion related to this item.

ITEM 10Q. RESOLUTION 2016-122 APPROVING VARIANCE NO. 02-VA-16 AS REQUESTED BY WILLIE JR. FALEY AND CORA BANKS-FALEY TO REDUCE THE SIDE YARD REQUIREMENTS UNDER SUBSECTION 703.2.7 OF CHAPTER 7 OF THE LAND DEVELOPMENT REGULATIONS BY 5.5 FEET, ON PROPERTY LOCATED AT 3400 NORTHWEST 34TH STREET

Fernando Leiva, Development Services Manager provided an overview of the Faley's request. Mr. Leiva stated that the request is an "after the fact" application for a variance to reduce the side setback which will allow an existing oversized patio slab with a canopy roof. Mr. and Mrs. Faley spoke to the Commission and explained that the contractor who built the patio on their property did

not get a permit. Mrs. Faley stated that she has worked diligently to correct the problem. Discussion ensued regarding the size of the setback. The consensus of the Commission is to approve the Variance.

ITEM 10R - RESOLUTION 2016-123 APPROVING A CONDITIONAL USE APPLICATION #03-CU-16 AS REQUESTED BY ROBERT JUDAH, FOR THE CONSTRUCTION OF A NEW ELECTRONIC MESSAGE BOARD SIGN ON THE PROPERTY LOCATED ON WEST OAKLAND PARK BOULEVARD

Fernando Leiva, Development Services Manager, provided background information on a conditional use application request from Robert Judah to construct an electronic message board within the Town Center zoning district.

Mr. Judah spoke regarding the electronic message board, and responded to questions from the commission regarding the size of the board, the ability to read the messages, the type of messages that will be displayed, the frequency in changing the messages, and driver safety.

Discussion ensued regarding the permitting electronic message billboards. Fernando Leiva explained that in March, 2016 the Commission approved a text amendment to the Land Development Regulations permitting animated/electronic signs and allowing existing legally nonconforming signs to be rebuilt, replaced or altered.

The Consensus of the Commission was to pull the item from the Agenda to allow for conditions to be made to the Resolution before approval.

4. DISCUSSION OF PROPOSED ORDINANCE(S)

A. PROPOSED ORDINANCE 2016-34 AMENDING THE FISCAL YEAR 2017 ADOPTED BUDGET

This Ordinance would amend the Fiscal Year 2017 Adopted Budget. Continuous improvements to increase operational efficiencies and to provide enhanced levels of services are necessary to advance the City.

Financial Services Director, Susan Gooding-Liburd provided information regarding amending FY2017 Budget. Ms. Gooding-Liburd informed the Commission that a memo has been prepared explaining the additional positions that have been proposed.

Ms. Gooding-Liburd responded to questions from the Commission regarding the additional positions, the term un-funded, and the salaries for the new positions.

Discussion ensued regarding the Assistant City Manager position.

Commissioner Gloria Lewis provided the newly elected officials with background information regarding the CIP/Engineer Position. Discussion ensued regarding the Engineering Construction Inspector position.

Ms. Gooding-Liburd explained the Code Compliance Manager position as well as the salaries attached to all the newly requested positions. Ms. Gooding-Liburd stated that she will provide the Commission with the total cost for each position including position descriptions, salaries and benefits.

5. ADDITIONAL WORKSHOP ITEMS

A. FORMAL PRESENTATIONS FOR THE RFP #16-1301-04R, CITYWIDE JANITORIAL SERVICES

Each firm shortlisted will provide a formal presentation to the Commission for a period no longer than 15 minutes with the exception of any questions or clarifications from the City Commission.

This item was heard first on the Agenda.

Susan Gooding-Liburd, Director of Financial Services provided an overview of the Janitorial Services Item. Ms. Gooding-Liburd stated that the Commission will hear from three companies tonight who will provide presentations.

The following companies provided presentations and responded to questions from the Commission:

Janitorial Services Presentations were provided as follows: Image Janitorial Services, Inc., and Cleaning Systems, Inc.

Representatives from the Companies provided presentations and responded to questions from the Commission.

Mayor Rogers informed the audience that the Janitorial Services Item will not be on the Agenda tomorrow night; therefore the Commission will have another opportunity to discuss the item before voting.

B. DISCUSSION REGARDING A SELF-STORAGE FACILITY AND RETAIL OUTPARCEL DEVELOPMENT OFF THE SOUTHEAST CORNER OF NORTH STATE ROAD 7 AND NW 44TH STREET WITHIN THE SHOPPES OF ORIOLE PLAZA.

This is a discussion and presentation regarding a self-storage and retail outparcel development within the Shoppes of Oriole Plaza. Preferred Realty & Development will present the City Commission with a conceptual land use and design development of +/-2.8 acres of land for a four-story, climate controlled self-storage facility with a retail outparcel along North SR 7, including associated site improvements such as parking and landscaping. The subject site is the vacant parcel north of the strip development and just east/southeast of McDonalds. (See backup for Applicant's documentation).

Representatives from Preferred Realty and Development presented information regarding developing a self-storage and retail outparcel within the Shoppes of Oriole Plaza. The representatives provided PowerPoint Presentation that displayed the proposed design of the building.

Discussion ensued regarding the location of the storage facility, access in and out of the building, traffic congestion, and the overall appearance of the building.

Mayor Hazelle Rogers suggested that the City hosts a Townhall meeting to allow residents and business owners to provide their input regarding the project.

C. DISCUSSION REGARDING GUIDELINES FOR AWARDS AND PRESENTATIONS

This is a discussion regarding the guidelines for various types of presentations and/or awards to be issued.

Mayor Rogers spoke as the sponsor of the item and stated that she would like for proclamations and presentations to display the sponsoring commissioner's name.

D. DISCUSSION ON THE 2017 LEGISLATIVE AND APPROPRIATION REQUESTS (STATE AND FEDERAL LEVEL)

This is a discussion on the proposed 2017 legislative and appropriation requests. Based on the discussion, staff will present the Legislative Agenda for review and approval.

Celestine Dunmore, Economic Development Manager presented possible items for the FY 2017 Federal and State Legislative Agenda.

Yolanda Cash Jackson and Mario Bailey, Federal Lobbyist with Becker and Polikoff was available via telephone. Ms. Jackson gave an overview of the legislative process and spoke regarding the opportunities and challenges that City's will incur during the process. Ms. Jackson also provided session dates and spoke about State Bills that are being proposed.

6. REPORTS

The meeting was adjourned at 9:35 p.m.

"In accordance with Sec. 2-55 of the Code of Ordinance, the minutes are action minutes and do not record or transcribe debate or argument. The City Clerk maintains an audio recording of the Workshop and Commission Meeting minutes in accordance with state retention regulations. For an audio/video copy of the minutes, please contact the City Clerk's Office at 954-535-2705."

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK



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(954) 535-2705 - Fax (954) 535-0573

COMMISSION MEETING MINUTES
Commission Chambers
December 13, 2016
7:00 PM

1. CALL TO ORDER

Mayor Hazelle Rogers called the December 13, 2016 Regular Commission Meeting to order at 7:00 p.m. in the Commission Chambers, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida 33319.

2. ROLL CALL

PRESENT

Mayor Hazelle Rogers
Vice Mayor Veronica Edwards Phillips
Commissioner Sandra Davey
Commissioner Gloira Lewis (7:04 p.m.)
Commissioner Beverly Williams

ALSO PRESENT

City Manager Phil Alleyne
City Attorney James Brady
City Clerk Sharon Houslin
City Staff
Members of the Public

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. PROCLAMATIONS/PRESENTATIONS

There were not proclamations or presentations.

5. APPROVAL OF MINUTES FROM PREVIOUS MEETING

A. APPROVAL OF MEETING MINUTES

November 21, 2016 Commission Workshop Minutes
November 22, 2016 Special Commission Meeting Minutes
November 23, 2016 Commission Meeting Minutes

Commissioner Beverly Williams made a motion to approved the November 21, 2016 Commission Workshop Minutes, the November 22, 2016 Special Commission Meeting Minutes and the November 23, 2016 Commission Meeting Minutes. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

The Minutes were passed unanimously.

6. PETITIONS FROM THE PUBLIC

A. PETITIONS FROM THE PUBLIC

All petitioners must sign in with the City Clerk and will be seated in a designated area. Petitioners will be allowed to speak for five (5) minutes. Petitions from the Public will not exceed 30 minutes in aggregate time.

*Commissioner Beverly Williams made a motion to pull items 10A, 10B, and 10Q from the Agenda. Commissioner Sandra Davey seconded the motion. There was a unanimous voice vote of approval.

Motion to pull items 10A, 10B, and 10Q passed unanimously.

- Trudy Love Striggles, city resident, provided an update on the World AIDS Day event on December 1, 2016 at Dillard High School and asked the Commission to continue to help to bring awareness to the HIV epidemic. Ms. Love Striggles announced that February 7, 2017 is National Black HIV Awareness Day.
- Byron Maylor, city resident, apologized for missing the swearing in ceremony and the first Commission Meeting and hopes that the new and existing members of the dais establish a cohesiveness. Mr. Maylor commented on the deplorable construction condition of the bus shelter on Oakland Park Blvd. Mr. Maylor requested a status update on the construction of the bus shelters and hopes they are completed before the Christmas holiday.
- Paul Martin, city resident, spoke on the needs of the hearing impaired. Mr. Martin recommended a hearing impaired instructor be present during Commission Meetings for communication purposes for the City's hearing impaired residents.

7. CONSIDERATION OF ORDINANCES ON SECOND READING

None to Consider

8. CONSIDERATION OF ORDINANCES ON FIRST READING

A. ORDINANCE 2016-34 AMENDING THE FISCAL YEAR 2017 ADOPTED BUDGET

This Ordinance would amend the Fiscal Year 2017 Adopted Budget. Continuous improvements to increase operational efficiencies and to provide enhanced levels of services are necessary to advance the City.

City Attorney Brady read the following Ordinance by title only:

ORDINANCE 2016-34

AN ORDINANCE AMENDING THE FISCAL YEAR 2017 ADOPTED BUDGET, AS AMENDED; PROVIDING FOR REVISIONS OF APPROPRIATION OF FUNDS FOR THE OPERATION OF THE GOVERNMENT OF THE CITY OF LAUDERDALE LAKES FOR FISCAL YEAR 2017, AS IDENTIFIED ON EXHIBIT "A," ATTACHED HERETO; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

Commissioner Gloria Lewis made a motion to remove the Code Compliance Manager position from Ordinance 2016-34. Vice Mayor Veronica Edwards Phillips seconded the motion.

Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion to amend Ordinance 2016-34 passed: 5-0

Mayor Rogers requested a roll call on the Ordinance as amended.

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

9. CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA

None to Consider

10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA

A. RESOLUTION 2016-101 APPOINTING A DELEGATE AND ALTERNATE DELEGATE TO THE NATIONAL LEAGUE OF CITIES' (NLC)

This Resolution was tabled at the November 22, 2016 Commission Meeting. This Resolution serves to appoint a Delegate and alternate Delegate to the National League of Cities (NLC).

Item pulled from the Agenda

RESOLUTION 2016-101

A RESOLUTION APPOINTING DELEGATE AND AN ALTERNATE DELEGATE TO THE NATIONAL LEAGUE OF CITIES ANNUAL CONFERENCE; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

B. RESOLUTION 2016-102 APPOINTING A DELEGATE AND ALTERNATE DELEGATE TO THE FLORIDA LEAGUE OF CITIES' (FLC)

This Resolution was tabled at the November 22, 2016 Commission Meeting. This Resolution serves to appoint a Delegate and Alternate Delegate to the Florida League of Cities (FLC).

Item pulled from the Agenda

RESOLUTION 2016-102

A RESOLUTION APPOINTING A DELEGATE AND AN ALTERNATE DELEGATE TO THE FLORIDA LEAGUE OF CITIES' ANNUAL CONFERENCE; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE

C. RESOLUTION 2016-107 APPOINTING A DELEGATE TO THE FLORIDA LEAGUE OF CITIES' (FLC)

This Resolution serves to appoint a Delegate to the Florida League of Cities (FLC).

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2016-107

A RESOLUTION APPOINTING A DELEGATE TO THE FLORIDA LEAGUE OF CITIES FOR THE 2016-2017 YEAR; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Gloria Lewis made a motion to bring the Resolution to the floor. Commissioner Beverly Williams seconded the motion.

Commissioner Gloria Lewis made a motion to appoint Mayor Hazelle Rogers as the delegate to the Florida League of Cities. Commissioner Beverly Williams seconded the motion. There was a unanimous voice vote of approval.

Resolution 2016-107 was passed unanimously.

D. RESOLUTION 2016-108 APPOINTING AN ALTERNATE DELEGATE TO THE FLORIDA LEAGUE OF CITIES' (FLC)

This Resolution serves to appoint an Alternate Delegate to the Florida League of Cities (FLC).

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2016-108

A RESOLUTION APPOINTING AN ALTERNATE DELEGATE TO THE FLORIDA LEAGUE OF CITIES FOR THE 2016-2017 YEAR; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Gloria Lewis made a motion to appoint Commissioner Sandra Davey as the Alternate Delegate to the Florida League of Cities. Commissioner Beverly Williams seconded the motion. There was a unanimous voice vote of approval.

Resolution 2016-108 passed unanimously.

E. RESOLUTION 2016-109 APPOINTING A DELEGATE TO THE NATIONAL LEAGUE OF CITIES' (NLC) ANNUAL CONFERENCE

This Resolution serves to appoint a Delegate to the National League of Cities (NLC).

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2016-109

A RESOLUTION APPOINTING DELEGATE TO THE NATIONAL LEAGUE OF CITIES' ANNUAL CONFERENCE; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Gloria Lewis made a motion to appoint Commissioner Beverly Williams as the Delegate to the National League of Cities. Commissioner Beverly Williams seconded the motion. There was a unanimous voice vote of approval.

Resolution 2016-109 approved unanimously.

F. RESOLUTION 2016-110 APPOINTING AN ALTERNATE DELEGATE TO THE NATIONAL LEAGUE OF CITIES' (NLC) ANNUAL CONFERENCE

This Resolution serves to appoint an Alternate Delegate to the National League of Cities' annual conference.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2016-110

A RESOLUTION APPOINTING AN ALTERNATE DELEGATE TO THE NATIONAL LEAGUE OF CITIES' ANNUAL CONFERENCE; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to appoint Mayor Hazelle Rogers as the Alternate Delegate to the Florida League of Cities. Commissioner Gloria Lewis seconded the motion. There was a unanimous voice vote of approval.

Resolution 2016-110 passed unanimously.

G. RESOLUTION 2016-111 CANCELLING THE CITY COMMISSION WORKSHOP PRESENTLY

SCHEDULED FOR DECEMBER 26, 2016, AND THE REGULAR CITY COMMISSION MEETING SCHEDULED FOR DECEMBER 27, 2016

This Resolution would cancel the City Commission Workshop scheduled for December 26, 2016 and the Regular Commission Meeting scheduled for December 27, 2016.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2016-111

A RESOLUTION CANCELLING THE CITY COMMISSION WORKSHOP MEETING PRESENTLY SCHEDULED FOR DECEMBER 26, 2016, AND THE REGULAR CITY COMMISSION MEETING SCHEDULED FOR DECEMBER 27, 2016; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2016-111 to the floor. Commissioner Gloria Lewis seconded the motion. There was a unanimous voice vote of approval.

Resolution 2016-111 passed unanimously.

H. RESOLUTION 2016-112 AUTHORIZING THE PURCHASE OF A TYLER CONTENT MANAGER ("TCM"), RECORDS MANAGEMENT SYSTEM FOR AN AMOUNT NOT TO EXCEED THIRTY-SIX THOUSAND TWO HUNDRED (\$36,200.00) DOLLARS

This Resolution would authorize the City Manager to purchase Tyler Content Manager, a records management system for \$36,200.00.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2016-112

A RESOLUTION AUTHORIZING THE CITY MANAGER TO TAKE SUCH STEPS AS SHALL BE NECESSARY AND APPROPRIATE TO PURCHASE A TYLER CONTENT MANAGER ("TCM"), RECORDS MANAGEMENT SYSTEM FOR AN AMOUNT NOT TO EXCEED THIRTY-SIX THOUSAND TWO HUNDRED (\$36,200.00) DOLLARS; AUTHORIZING A PURCHASE ORDER FOR SUCH PURPOSE; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2016-112 to the floor for discussion. Commissioner Sandra Davey seconded the motion.

Mayor Rogers asked if there was any discussion. City Clerk Sharon Houslin provided information regarding the Tyler Content Manager Records Management System.

Mayor Hazelle Rogers made a motion to approve Resolution 2016-112. Commissioner Beverly Williams seconded the motion.

Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

I. RESOLUTION 2016-113 AUTHORIZING THE PURCHASE OF A NEW MAD VAC MODEL NO. LR50, VACUUM LITTER COLLECTOR PURSUANT TO CITY OF TALLAHASSEE CONTRACT NO. 3078, IN THE AMOUNT OF \$69,765.00, TO BE CHARGED TO THE STORM WATER UTILITY FUND AND TO EXECUTE A CONTRACT THEREFOR IN ACCORDANCE WITH ENVIRONMENTAL PRODUCTS OF

FLORIDA CORPORATION CONTRACT NO. 1619

This Resolution authorizes the purchase of a Mad Vac Model No. LR50 All-Wheel Drive Outdoor Vacuum Litter Collector Vehicle, in accordance with the terms of Tallahassee Contract No. 3078 through an executed contract with Environmental Products of Florida.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2106-113

A RESOLUTION AUTHORIZING THE CITY MANAGER TO TAKE SUCH STEPS AS SHALL BE NECESSARY AND APPROPRIATE TO PURCHASE A NEW MAD VAC MODEL NO. LR50, VACUUM LITTER COLLECTOR PURSUANT TO CITY OF TALLAHASSEE CONTRACT NO. 3708, IN THE AMOUNT OF \$69,765.00, TO BE CHARGED TO THE STORM WATER UTILITY FUND AND TO EXECUTE A CONTRACT THEREFOR IN ACCORDANCE WITH ENVIRONMENTAL PRODUCTS OF FLORIDA CORPORATION CONTRACT NO. 1619, A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A FACSIMILE COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK AND DIRECTOR OF FINANCIAL SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2016-113 to the floor. Commissioner Sandra Davey seconded the motion.

Mayor Rogers asked if there was any discussion. Acting Public Works Director, Robin Soodeen provided information regarding the Mad Vac Vacuum Litter Collector.

Mayor Rogers asked if there was any further discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

J. RESOLUTION 2016-114 AUTHORIZING CERTAIN AMENDMENT 001 TO THE STANDARD AGREEMENT FOR THE OLDER AMERICAN ACTS CONTRACT FOR FISCAL YEAR 2016, BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC. AND THE CITY OF LAUDERDALE LAKES

This Resolution approves Amendment 001 of Standard Agreement for Older American's Act Grant contract number JA116-25-2016 between the Areawide Council on Aging and the City of Lauderdale Lakes/Lauderdale Lakes Alzheimer's Care Center for January 1, 2016 through December 31, 2016. The purpose of the amendment is to increase the funding by \$2,480.05. The total funding amount of \$51,779.44 will provide In-Facility Respite Care services from the Lauderdale Lakes Alzheimer's Care Center.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2016-114

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN AMENDMENT 001 TO THE STANDARD AGREEMENT FOR THE OLDER AMERICAN ACTS CONTRACT FOR FISCAL YEAR 2016, BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC. AND THE CITY OF LAUDERDALE LAKES, UNDER CONTRACT #JA116-25-2016, FOR THE TERM COMMENCING JANUARY 1, 2016, WITH

SERVICES ENDING DECEMBER 31, 2016, FOR THE PURCHASE OF IN-FACILITY RESPITE CARE HOURS, NOT TO EXCEED FIFTY-ONE THOUSAND SEVEN HUNDRED SEVENTY-NINE AND 44/100 (\$51,779.44) DOLLARS FOR AN INCREASE OF TWO THOUSAND FOUR HUNDRED EIGHTY AND 05/100 (\$2,480.05) DOLLARS, A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A FACSIMILE COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Mayor Hazelle Rogers made a motion to move Resolution 2016-114 to the floor for discussion. Commissioner Beverly Williams seconded the motion.

Mayor Rogers asked if there was any discussion. Assistant Parks and Recreation Director, Ericka Lockett responded to questions from the Commission related to grant funding.

Mayor Rogers asked if there was any further discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

K. RESOLUTION 2016-115 APPROVING A CARNIVAL EVENT PURSUANT TO SECTION 22-63 OF THE CODE OF ORDINANCES TO BE HELD BY ST. HELEN CATHOLIC CHURCH, LOCATED AT 3033 NW 33RD AVENUE

This Resolution would approve a special event application for a carnival for Saint Helen Catholic Church between January 12, 2017 through January 15, 2017.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2016-115

A RESOLUTION APPROVING A CARNIVAL EVENT PURSUANT TO SECTION 22-63 OF THE CODE OF ORDINANCES TO BE HELD BY ST. HELEN CATHOLIC CHURCH, LOCATED AT 3033 NW 33RD AVENUE; PROVIDING FOR ON-SITE MANAGEMENT; PROVIDING FOR CONDITIONS; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Mayor Hazelle Rogers made a motion to move Resolution 2016-115 to the floor for discussion. Commissioner Gloria Lewis seconded the motion.

Mayor Rogers asked if there was any discussion. Representatives from Saint Helens Parrish spoke and asked the Commission to support the carnival and fundraising event. Broward Sheriff's Office spoke regarding safety.

Commissioner Gloria Lewis made a motion to add the backup related to security detail to the Resolution. Commissioner Sandra Davey seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any further discussion. Hearing no discussion, Mayor Rogers requested a roll call:

Motion passed: 5-0

Mayor Rogers requested a roll call on the Resolution as amended.

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

L. RESOLUTION 2016-116 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2016, PERIOD 12 (SEPTEMBER), UNAUDITED AND UNADJUSTED FINANCIAL ACTIVITY REPORT

This Resolution serves to ratify the filing and presentation of the City's Fiscal Year 2016 September (Period 12) – Unaudited and Unadjusted Financial Activity Report provided by the Financial Services Department.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2016-116

A RESOLUTION RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2016, PERIOD 12 (SEPTEMBER), UNAUDITED AND UNADJUSTED FINANCIAL ACTIVITY REPORT, AS PREPARED BY THE DEPARTMENT OF FINANCIAL SERVICES, FOR THE PURPOSE OF CONFORMING TO THE CITY'S ADOPTED FINANCIAL INTEGRITY PRINCIPLES AND FISCAL POLICIES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Mayor Hazelle Rogers made a motion to move Resolution 2016-116 to the floor for discussion. Commissioner Beverly Williams seconded the motion. There was a unanimous voice vote of approval.

Financial Services Director Susan Gooding-Liburd presented the City's FY 2016 Period 12 Audited and Unaudited Financial Activity Report and the City's FY 2017 Period 1 Financial Activity Report.

Mayor Rogers asked if there was any further discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

M. RESOLUTION 2016-117 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 1 (OCTOBER), FINANCIAL ACTIVITY REPORT AS PREPARED BY THE DEPARTMENT OF FINANCIAL SERVICES

This Resolution serves to ratify the filing and presentation of the City's Fiscal Year 2017 October (Period 1) - Financial Activity Report provided by the Financial Services Department.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2016-117

A RESOLUTION RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 1 (OCTOBER), FINANCIAL ACTIVITY REPORT, AS PREPARED BY THE DEPARTMENT OF FINANCIAL SERVICES, FOR THE PURPOSE OF CONFORMING TO THE CITY'S ADOPTED FINANCIAL INTEGRITY PRINCIPLES AND FISCAL POLICIES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Mayor Hazelle Rogers made a motion to move Resolution 2016-117 to the floor for discussion. Commissioner Beverly Williams seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

- N.** RESOLUTION 2016-118 AUTHORIZING THE CITY MANAGER TO UTILIZE THE OFFICE DEPOT CONTRACT FOR OFFICE SUPPLIES THROUGH THE SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE GROUP #13-23R FOR A THREE YEAR PERIOD, IN AN AMOUNT NOT TO EXCEED FIFTY THOUSAND (\$50,000) DOLLARS PER YEAR, FROM OCTOBER 18, 2016 THROUGH OCTOBER 17, 2019

This Resolution authorizes the use of the Office Depot contract as a 'piggy back' agreement for office supplies.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2016-118

A RESOLUTION AUTHORIZING THE CITY MANAGER TO UTILIZE THE OFFICE DEPOT CONTRACT FOR OFFICE SUPPLIES THROUGH THE SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE GROUP #13-23R FOR A THREE-YEAR PERIOD, IN AN AMOUNT NOT TO EXCEED FIFTY THOUSAND (\$50,000.00) DOLLARS PER YEAR, FROM OCTOBER 18, 2016 THROUGH OCTOBER 17, 2019, A SUMMARY OF WHICH IS ATTACHED AS EXHIBIT A; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTIONS TO THE CITY CLERK; PROVIDED FOR THE ADOPTION REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2016-118 to the floor for discussion. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Financial Services Director Susan Gooding-Liburd responded to questions from the Commission regarding utilizing the local Office Depot, and the anticipation of additional expenditures.

Mayor Rogers asked if there was any further discussion. Hearing no further discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

- O.** RESOLUTION 2016-119 AUTHORIZING THE CITY MANAGER TO EXECUTE THE ALLONGE TO SERIES 2012 ADJUSTMENT OF INTEREST RATE FROM 4.19% TO 3.25% PER ANNUM FOR THE QUARTERLY DEBT PAYMENTS FOR THE PROMISSORY NOTE, SERIES 2012 FROM DECEMBER 1, 2016 THROUGH OCTOBER 1, 2017.

This Resolution authorizes the City Manager to execute the allonge to Series 2012; adjustment of the interest rate from 4.19% to 3.25%.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2016-119

A RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, AN ALLONGE FOR AN ADJUSTMENT TO INTEREST RATE FROM 4.19% TO 3.25%, PER ANNUM, TO SERIES 2012 LONG TERM DEBT INSTRUMENT, A COPY OF WHICH

IS ATTACHED HERETO AS EXHIBIT A; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Mayor Hazelle Rogers made a motion to move Resolution 2016-119 to the floor for discussion. Commissioner Beverly Williams seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any discussion. City Attorney James Brady provided an explanation for the word Allonge and Financial Services Director, Susan Gooding-Liburd responded to questions from the Commission. Mayor Rogers asked if there was any further discussion. Hearing no discussion, Mayor Rogers requested a motion to approved. The motion was seconded by Commissioner Beverly Williams.

Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

- P.** RESOLUTION 2016-120 AUTHORIZING THE SETTLEMENT OF THE CASE STYLED CITY OF LAUDERDALE LAKES V. GUARDIAN COMMUNITY RESOURCE MANAGEMENT, INC., IN THE CIRCUIT COURT OF THE SEVENTEENTH JUDICIAL CIRCUIT IN AND FOR BROWARD COUNTY, FLORIDA, CASE NO. CACE 13009012(12) FOR A LUMP-SUM PAYMENT OF THIRTY THOUSAND (\$30,000.00) DOLLARS; AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE A GENERAL RELEASE AND NON-DISPARAGEMENT AGREEMENT IN FAVOR OF GUARDIAN COMMUNITY RESOURCE MANAGEMENT, INC

This Resolution approves the Settlement of the outstanding litigation in consideration of a lump-sum payment of Thirty Thousand (\$30,000.00) Dollars from Guardian Community Resource Management, Inc., and authorizes a General Release and Non-Disparagement Agreement in favor of Guardian Community Resource Management.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2016-120

A RESOLUTION AUTHORIZING THE SETTLEMENT OF THE CASE STYLED CITY OF LAUDERDALE LAKES V. GUARDIAN COMMUNITY RESOURCE MANAGEMENT, INC., IN THE CIRCUIT COURT OF THE SEVENTEENTH JUDICIAL CIRCUIT IN AND FOR BROWARD COUNTY, FLORIDA, CASE NO. CACE 13009012(12) FOR A LUMP-SUM PAYMENT OF THIRTY THOUSAND (\$30,000.00) DOLLARS; AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE A GENERAL RELEASE AND NON-DISPARAGEMENT AGREEMENT IN FAVOR OF GUARDIAN COMMUNITY RESOURCE MANAGEMENT, INC.; AUTHORIZING THE CITY ATTORNEY AND CITY MANAGER TO TAKE SUCH STEPS AS SHALL NECESSARY AND APPROPRIATE TO CARRY OUT THE PURPOSES HEREOF; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Mayor Hazelle Rogers made a motion to move Resolution 2016-120 to the floor for discussion. Commissioner Sandra Davey seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any discussion. City Attorney James Brady explained the case between the City of Lauderdale Lakes vs. Guardian Community Resource Management, Inc.

Mayor Rogers asked if there was any further discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edward Phillips, Commissioner Sandra Davey,

Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

- Q.** RESOLUTION 2016-121 APPROVING A CONDITIONAL USE APPLICATION #03-CU-16 AS REQUESTED BY ROBERT JUDAH, FOR THE CONSTRUCTION OF A NEW ELECTRONIC MESSAGE BOARD SIGN ON THE PROPERTY LOCATED ON WEST OAKLAND PARK BOULEVARD, JUST EAST OF NORTH STATE ROAD 7, WITHIN THE TOWN CENTER DISTRICT.

This Resolution would approve Application No. 03-CU-16 to allow the construction of an electronic message board (off-premise billboard), where a current legally nonconforming billboard is located within the Town Center district.

Item pulled from the Agenda

RESOLUTION 2016-121

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES APPROVING A CONDITIONAL USE APPLICATION #03-CU-16 AS REQUESTED BY ROBERT JUDAH, FOR THE CONSTRUCTION OF A NEW ELECTRONIC MESSAGE BOARD SIGN ON THE PROPERTY LOCATED ON WEST OAKLAND PARK BOULEVARD, JUST EAST OF NORTH STATE ROAD 7, WITHIN THE TOWN CENTER DISTRICT; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

- R.** RESOLUTION 2016-122 APPROVING VARIANCE NO. 02-VA-16 AS REQUESTED BY WILLIE JR. FALEY AND CORA BANKS-FALEY TO REDUCE THE SIDE YARD REQUIREMENTS UNDER SUBSECTION 703.2.7 OF CHAPTER 7 OF THE LAND DEVELOPMENT REGULATIONS BY 5.5 FEET, ON PROPERTY LOCATED AT 3400 NORTHWEST 34TH STREET

This Resolution approves Variance No. 02-VA-16 to reduce the minimum required side yard setback depth from 7.5 feet to 2 feet to allow an existing patio slab, with a canopy roof structure, along the western boundary line of the petitioner's property.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2016-122

A RESOLUTION APPROVING VARIANCE NO. 02-VA-16 AS REQUESTED BY WILLIE JR. FALEY AND CORA BANKS-FALEY TO REDUCE THE SIDE YARD REQUIREMENTS UNDER SUBSECTION 703.2.7 OF CHAPTER 7 OF THE LAND DEVELOPMENT REGULATIONS BY 5.5 FEET, ON PROPERTY LOCATED AT 3400 NORTHWEST 34TH STREET; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2016-122 to the floor for discussion. Commissioner Gloria Lewis seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any discussion. City Attorney James Brady stated that this is a Quasi Judicial Proceeding. Discussion ensued regarding need for the residents to get an "after the fact" building permit.

Mayor Rogers asked if there was any further discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edward Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

11. CORRESPONDENCE

12. REPORT OF THE MAYOR

Mayor Hazelle Rogers spoke regarding the respect amongst the Commission; provided an update on Somerset Drive and the driving issues it has caused the residents of the City; gave an update on the pending project on State Road 7 and 44th Street; spoke on jaywalking and pedestrian safety; thanked everyone for attending the Commission Meeting; and wished everyone a happy holiday season

13. REPORT OF THE VICE MAYOR

Vice Mayor Veronica Edwards Phillips thanked everyone for attending and watching the Commission Meeting; thanked staff and residents for attending the Tree Lighting Ceremony; thanked staff for the Angel Tree event; and wished everyone a safe and happy holiday season.

14. REMARKS OF THE COMMISSIONERS

- Commissioner Gloria Lewis thanked the residents for attending the Commission Meeting and asked City Attorney James Brady for an update regarding the settlement and tax information for BJ's Foundation.

*City Attorney James Brady provided an update on the progress of the case. Commissioner Lewis addressed Mr. Byron Maylor's concerns regarding the bus shelters and wished everyone a happy holiday season.

- Commissioner Beverly Williams provided an update on the opening of the Dunkin Donuts store on Oakland Park Blvd; provided an update on the Broward MPO meeting regarding safe streets; spoke regarding the posters being placed on the traffic light boxes; warned residents of package thefts for the holiday season; spoke on the importance of pulling permits to have work done on homes; provided a bus shelter update; and wished everyone a happy holiday season.
- Commissioner Sandra Davey thanked everyone for attending and watching the Commission Meeting; thanked staff for doing a great job; and wished everyone a happy holiday season.

15. REPORT OF THE CITY MANAGER

- City Manager Phil Alleyne informed everyone on the Martin Luther King Jr. Pray for Peace event on January 14, 2017 at 10 a.m. at Vincent Torres Park; the Black History Month Parade on Saturday February 11, 2017 at 9 a.m. at Willie Webb Park; and the opening of seven new businesses in November. Mr. Alleyne stated that the Business Workshop on December 6, 2016 was successful and informed everyone of the N.W. 34th Street design approval as well as provided information about the implementation of the 2017 Local Government Academy.

16. REPORT OF THE CITY ATTORNEY

- City Attorney James Brady wished everyone a Happy Hanukkah and a happy holiday season.

17. ADJOURNMENT

The meeting was adjourned at 8:51 p.m.

"In accordance with Sec. 2-55 of the Code of Ordinance, the minutes are action minutes and do not record or transcribe debate or argument. The City Clerk maintains an audio recording of the Workshop and Commission Meeting minutes in accordance with state retention regulations. For an audio/video copy of the minutes, please contact the City Clerk's Office at 954-535-2705."

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

CITY OF LAUDERDALE LAKES

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Fiscal Impact:

Contract Requirement:

Title

PETITIONS FROM THE PUBLIC

Summary

All petitioners must sign in with the City Clerk and will be seated in a designated area. Petitioners will be allowed to speak for five (5) minutes. Petitions from the Public will not exceed 30 minutes in aggregate time.

Staff Recommendation

Background:

Funding Source:

Sponsor Name/Department:

Meeting Date: 1/10/2017

CITY OF LAUDERDALE LAKES

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Fiscal Impact: Yes

Contract Requirement: No

Title

ORDINANCE 2016-34 AMENDING THE FISCAL YEAR 2017 ADOPTED BUDGET IN ACCORDANCE WITH ORDINANCE 2016-31, GENERAL FUND, GRANTS FUND, TRANSPORTATION FUND AND STORMWATER FUND

Summary

This Ordinance would amend the Fiscal Year 2017 Adopted Budget. Continuous improvements to increase operational efficiencies and to provide enhanced levels of services are necessary to advance the City. The City proposes to add 4 positions to its staffing complement, increase overtime funding associated with special events, add temporary support staff funding for unanticipated vacancies, and correct the accounting for the Stormwater Conveyance and Water Quality Improvement and Pollutant Reduction Tactic project budgets.

Staff Recommendation

Background:

To facilitate the adjustments needed to increase the City's operational readiness and to ensure residents and the business community are properly supported, the following budget adjustments are proposed:

New Positions:

Assistant City Manager (not funded) (1)

Staff Assistant (Info Tech) (1)

Engineering Construction Inspector (1)

Commission Aide (1)

Other Adjustments:

Additional overtime funding for special events in the Parks and Human Services Department and Facilities Maintenance Division

Temporary support staff funding for unanticipated staff vacancies

Enterprise – Capital Improvements:

Correct the accounting for budgeted grants

Funding Source:

There is a financial impact associated with the item. Adequate funding is available for each fund impacted.

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO/ Director of Financial Services

Meeting Date: 1/10/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Ordinance 2016-34 - Amending Fiscal Year 2017 Adopted Budget	Ordinance
<input type="checkbox"/> Exhibit A	Exhibit
<input type="checkbox"/> Positions with Salaries	Backup Material
<input type="checkbox"/> Proposed Org Charts	Backup Material

ORDINANCE 2016-34

AN ORDINANCE AMENDING THE FISCAL YEAR 2017, ADOPTED BUDGET, AS AMENDED; PROVIDING FOR REVISIONS OF APPROPRIATION OF FUNDS FOR THE OPERATION OF THE GOVERNMENT OF THE CITY OF LAUDERDALE LAKES FOR FISCAL YEAR 2017, AS IDENTIFIED ON EXHIBIT "A," ATTACHED HERETO; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Fiscal Year 2017, Operating and Capital Improvement Budget, estimate of the revenues and other sources, and the requirements for expenditures and other uses of City operating funds, departments, offices and agencies has heretofore been adopted pursuant to Ordinance No. 2016-31, and amended by subsequent ordinances, and

WHEREAS, the City Commission wishes to revise the current budget, as previously amended,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. ADOPTION OF AMENDED BUDGET: The City Commission hereby approves and adopts the revised estimates of revenue and expenditures of the City of Lauderdale Lakes for Fiscal Year 2017, ending September 30, 2017, as specifically set forth on the attached Exhibit "A."

SECTION 3. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 4. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its passage.

PASSED ON FIRST READING IN FULL/BY TITLE ONLY, UPON APPROVAL OF AT LEAST FIVE (5) AFFIRMATIVE VOTES OF THE CITY COMMISSIONERS, ON THE 13TH DAY OF DECEMBER, 2016.

PASSED ON SECOND READING BY TITLE ONLY THE 10TH DAY OF JANUARY, 2017.

ADOPTED AND PASSED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD ON THE 10TH DAY OF JANUARY, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: SUSAN GOODING-LIBURD, MBA, CPA, CGFO, Financial Services
Director

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

General Fund (001)

001 General Fund Revenues			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

00180			6,756,119		-	6,756,119
00182			2,806,682		-	2,806,682
00184			2,345,000		-	2,345,000
00186			3,966,316		-	3,966,316
00188			80,000		-	80,000
00190			1,082,250		-	1,082,250
00192			452,639		-	452,639
00194			251,200		-	251,200
00196			1,188,656		-	1,188,656
00196						
			18,928,862	-	-	18,928,862
General Fund Revenues						
City Commission (0010100)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended

0010100	1210	Regular Salaries	111,609	New Position: Commission Aide	35,589	147,198
0010100	1250	Vacation Buy Back	1,390		-	1,390
0010100	2110	Fica Taxes	11,803	New Position: Commission Aide	2,723	14,526
0010100	2210	Retirement Contribution	19,142	New Position: Commission Aide	3,559	22,701
0010100	2310	Life & Health Insurance	40,000	New Position: Commission Aide	12,409	52,409
0010100	2350	Cafeteria	38,574	New Position: Commission Aide	776	39,350
0010100	4009	Expense Car Allowance	50,200		-	50,200
0010100	4010	Travel & Per Diem	1,500		-	1,500
0010100	4010	Travel & Per Diem	6,500		-	6,500
0010100	4110	Telecommunications	600		-	600
0010100	4710	Printing & Binding	500		-	500
0010100	4911	Other Current Charges	12,252		-	12,252
0010100	4911	Other Current Charges	10,000		-	10,000
0010100	4930	Other Expenses - BAR	2,500		-	2,500
0010100	4931	Other Expenses - GL	5,000		-	5,000
0010100	4934	Other Expenses - PHW	2,500		-	2,500
0010100	4935	Other Expenses - EC	2,500		-	2,500
0010100	4938	Other Expenses - ER	2,500		-	2,500
0010100	4939	Other Expenses - BMW	5,000		-	5,000
0010100	4941	Other Expenses - HPR	4,500		-	4,500
0010100	4942	Other Expenses - VP	4,500		-	4,500
0010100	4943	Other Expenses - SD	4,500		-	4,500
0010100	5110	Office Supplies	500		-	500
0010100	5212	Miscellaneous Operating Supply	6,000		-	6,000
0010100	5410	Subscriptions & Memberships	12,500		-	12,500
0010100	5510	Training	2,500		-	2,500
City Commission (0010100)			359,069		55,055	414,124

City Attorney (0010200)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0010200	3110	Professional Services	230,000		-	230,000
0010200	3110	Professional Services	20,000		-	20,000
0010200	3310	Court Report Services	2,000		-	2,000
City Attorney (0010200)			252,000		-	252,000
City Clerk (0010300)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0010300	1210	Regular Salaries	139,834		-	139,834
0010300	1250	Vacation Buy Back	885		-	885
0010300	2110	Fica Taxes	10,697		-	10,697
0010300	2210	Retirement Contribution	13,983		-	13,983
0010300	2310	Life & Health Insurance	21,385		-	21,385
0010300	2350	Cafeteria	6,052		-	6,052
0010300	3410	Other Contractual Services	23,200		-	23,200
0010300	3450	Election Expenses	25,000		-	25,000
0010300	4010	Travel & Per Diem	3,000		-	3,000
0010300	4110	Telecommunications	720		-	720
0010300	4710	Printing & Binding	700		-	700
0010300	4910	Legal Advertisements	28,940		-	28,940
0010300	4911	Other Current Charges	1,000		-	1,000
0010300	5110	Office Supplies	2,030		-	2,030
0010300	5212	Miscellaneous Operating Supply	1,000		-	1,000
0010300	5410	Subscriptions & Memberships	1,350		-	1,350
0010300	5510	Training	1,000		-	1,000
City Clerk (0010300)			280,776	-	-	280,776
City Manager (00104)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0010400	1210	Regular Salaries	210,509	25% Engineering Constr. Insp.	15,000	225,509
0010400	2110	Fica Taxes	16,104	25% Engineering Constr. Insp.	1,148	17,252
0010400	2210	Retirement Contribution	32,954	25% Engineering Constr. Insp.	1,500	34,454
0010400	2310	Life & Health Insurance	37,420	25% Engineering Constr. Insp.	3,146	40,566
0010400	2350	Cafeteria	9,000			9,000
0010400	4009	Expense Car Allowance	7,200		-	7,200
0010400	4010	Travel & Per Diem	5,000		-	5,000
0010400	4110	Telecommunications	3,000		-	3,000
0010400	4810	Promotional Activities	500		-	500
0010400	4911	Other Current Charges	2,500		-	2,500
0010400	5110	Office Supplies	3,500		-	3,500
0010400	5410	Subscriptions & Memberships	3,500		-	3,500
0010400	5510	Training	2,000		-	2,000
City Manager (00104)			333,187	-	20,794	353,981

Finacial Services (00106)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

Accounting & Financial Mgmt						
0010600	1210	Regular Salaries	289,184		-	289,184
0010600	1250	Vacation Buy Back	5,000		-	5,000
0010600	2110	Fica Taxes	22,523		-	22,523
0010600	2210	Retirement Contribution	26,640		-	26,640
0010600	2310	Life & Health Insurance	36,680		-	36,680
0010600	2350	Cafeteria	3,104		-	3,104
0010600	3210	Accounting & Auditing	65,000		-	65,000
0010600	3410	Other Contractual Services	2,000		-	2,000
0010600	4010	Travel & Per Diem	4,000		-	4,000
0010600	4110	Telecommunications	1,320		-	1,320
0010600	4611	Repairs & Maintenance	500		-	500
0010600	4710	Printing & Binding	1,000		-	1,000
0010600	4911	Other Current Charges	595		-	595
0010600	5110	Office Supplies	500		-	500
0010600	5212	Miscellaneous Operating Supply	500		-	500
0010600	5410	Subscriptions & Memberships	835		-	835
0010600	5510	Training	3,000		-	3,000
Administration						-
0010601	1210	Regular Salaries	173,039		-	173,039
0010601	1250	Vacation Buy Back	2,000		-	2,000
0010601	2110	Fica Taxes	13,438		-	13,438
0010601	2210	Retirement Contribution	21,271		-	21,271
0010601	2310	Life & Health Insurance	19,398		-	19,398
0010601	2350	Cafeteria	5,276		-	5,276
0010601	3110	Professional Services	5,000		-	5,000
0010601	3410	Other Contractual Services	10,000		-	10,000
0010601	4009	Expense Car Allowance	4,800		-	4,800
0010601	4010	Travel & Per Diem	3,000		-	3,000
0010601	4110	Telecommunications	1,200		-	1,200
0010601	4710	Printing & Binding	1,000		-	1,000
0010601	5110	Office Supplies	1,200		-	1,200
0010601	5212	Miscellaneous Operating Supply	1,200		-	1,200
0010601	5410	Subscriptions & Memberships	2,500		-	2,500
0010601	5510	Training	2,500		-	2,500

Mgmt and Budget			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
0010605	1210	Regular Salaries	117,786		-	117,786
0010605	2110	FICA Taxes	9,011		-	9,011
0010605	2210	Retirement Contribution	11,779		-	11,779
0010605	2310	Life & Health Insurance	21,369		-	21,369
0010605	2350	Cafeteria	1,552		-	1,552
0010605	4010	Travel & Per Diem	1,550		-	1,550
0010605	4110	Telecommunications	1,200		-	1,200
0010605	4710	Printing & Binding	2,000		-	2,000
0010605	4911	Other Current Charges	950		-	950
0010605	5212	Miscellaneous Operating Supply	550		-	550
0010605	5410	Subscriptions & Memberships	500		-	500
0010605	5510	Training	1,000		-	1,000
Information Technologies						-
0010617	1210	Regular Salaries	112,269	New Position: IT Helpdesk Tech	35,589	147,858
0010617	1250	Vacation Buy Back	1,600		-	1,600
0010617	2110	Fica Taxes	8,789	New Position: IT Helpdesk Tech	2,723	11,512
0010617	2210	Retirement Contribution	11,227	New Position: IT Helpdesk Tech	3,559	14,786
0010617	2310	Life & Health Insurance	11,921	New Position: IT Helpdesk Tech	12,409	24,330
0010617	2350	Cafeteria	1,552	New Position: IT Helpdesk Tech	776	2,328
0010617	3110	Professional Services	15,000		-	15,000
0010617	3410	Other Contractual Services	10,000		-	10,000
0010617	4010	Travel & Per Diem	2,500		-	2,500
0010617	4110	Telecommunications	600	New Position: IT Helpdesk Tech	300	900
0010617	4611	Repairs & Maintenance	19,792		-	19,792
0010617	4911	Other Current Charges	300		-	300
0010617	5110	Office Supplies	300		-	300
0010617	5212	Miscellaneous Operating Supply	1,000		-	1,000
0010617	5410	Subscriptions & Memberships	800		-	800
0010617	5510	Training	3,000		-	3,000
0010617	6410	Machinery and Equipment	43,100		-	43,100
Purchasing						-
0010618	1210	Regular Salaries	123,575		-	123,575
0010618	2110	Fica Taxes	9,453		-	9,453
0010618	2210	Retirement Contribution	10,533		-	10,533
0010618	2310	Life & Health Insurance	18,709		-	18,709
0010618	2350	Cafeteria	1,552		-	1,552
0010618	3410	Other Contractual Services	200		-	200
0010618	4010	Travel & Per Diem	2,500		-	2,500
0010618	4110	Telecommunications	600		-	600
0010618	4611	Repairs & Maintenance	6,445		-	6,445
0010618	4710	Printing & Binding	355		-	355
0010618	4911	Other Current Charges	200		-	200
0010618	5110	Office Supplies	800		-	800
0010618	5212	Miscellaneous Operating Supply	320		-	320
0010618	5410	Subscriptions & Memberships	500		-	500
0010618	5510	Training	1,500		-	1,500
Total Financial Services (00106)			1,319,442	-	55,355	1,374,797

General Administration (00107)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

General Administration						
0010700	2110	Fica Taxes	-		-	-
0010700	2410	Workers Compensation	46,882		-	46,882
0010700	2510	Unemployment Compensation	25,000		-	25,000
0010700	3110	Professional Services	3,000		-	3,000
0010700	3410	Other Contractual Services	165,000		-	165,000
0010700	3412	School Crossing Guards	125,000		-	125,000
0010700	4010	Travel & Per Diem	20,000		-	20,000
0010700	4110	Telecommunications	95,600		-	95,600
0010700	4111	Postage	10,000		-	10,000
0010700	4310	Electricity	165,000		-	165,000
0010700	4311	Water & Sewer	30,000		-	30,000
0010700	4410	Rentals & Leases	3,000		-	3,000
0010700	4510	Insurance	355,000		-	355,000
0010700	4520	INSURANCE MISCELLANEOUS	40,000		-	40,000
0010700	4911	Other Current Charges	104,680	Unanticipated Commission priorities	25,277	129,957
0010700	6410	Machinery and Equipment	43,000		-	43,000
0010700	8210	Aid to Private Organizations	24,000		-	24,000
0010700	9110	Transfers	1,481		-	1,481
0010700	9112	Transfer to Alzheimer's Fund	56,639		-	56,639
0010700	9310	Contingency	332,539		(186,838)	145,701
Citywide Support						
0010701	1210	Regular Salaries	53,405		-	53,405
0010701	1250	Vacation Buy Back	1,615		-	1,615
0010701	2110	FICA Taxes	4,085		-	4,085
0010701	2210	Retirement Contribution	5,341		-	5,341
0010701	2310	Life & Health Insurance	6,578		-	6,578
0010701	2350	Cafeteria	776		-	776
0010701	3110	Professional Services	8,000		-	8,000
0010701	3410	Other Contractual Services	5,000		-	5,000
0010701	4010	Travel & Per Diem	2,000		-	2,000
0010701	4110	Telecommunications	600		-	600
0010701	4111	Postage, Shipping & Courier	-		-	-
0010701	4611	Repairs & Maintenance	3,500		-	3,500
0010701	4710	Printing & Binding	5,100		-	5,100
0010701	4810	Promotional Activities	15,000		-	15,000
0010701	4911	Other Current Charges	5,100		-	5,100
0010701	5110	Office Supplies	2,000		-	2,000
0010701	5212	Misc. Operating Supplies	5,500		-	5,500
0010701	5510	Training	500		-	500
Total General Administration (00107)			1,769,921	-	(161,561)	1,608,360

Human Resources and Risk Mgmt (0010800)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0010800	1210	Regular Salaries	174,729		-	174,729
0010800	1250	Vacation Buy Back	3,779		-	3,779
0010800	2110	Fica Taxes	13,667		-	13,667
0010800	2210	Retirement Contribution	21,077		-	21,077
0010800	2310	Life & Health Insurance	19,630		-	19,630
0010800	2350	Cafeteria	5,276		-	5,276
0010800	3112	Physical Examinations	3,000		-	3,000
0010800	3410	Other Contractual Services	2,400		-	2,400
0010800	4009	Expense Car Allowance	4,800		-	4,800
0010800	4010	Travel & Per Diem	1,000		-	1,000
0010800	4110	Telecommunications	1,800		-	1,800
0010800	4410	Rentals & Leases	3,000		-	3,000
0010800	4710	Printing & Binding	200		-	200
0010800	4911	Other Current Charges	6,260		-	6,260
0010800	5110	Office Supplies	500		-	500
0010800	5212	Miscellaneous Operating Supply	200		-	200
0010800	5410	Subscriptions & Memberships	250		-	250
0010800	5510	Training	500		-	500
Human Resources and Risk Mgmt (0010800)			262,069	-	-	262,069
Development Services (00109)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

Community Development						
0010900	1210	Regular Salaries	80,736		-	80,736
0010900	1250	Vacation Buy Back	5,051		-	5,051
0010900	1310	Other Salaries & Wages	2,379		-	2,379
0010900	2110	Fica Taxes	6,776		-	6,776
0010900	2210	Retirement Contribution	9,185		-	9,185
0010900	2310	Life & Health Insurance	7,646		-	7,646
0010900	2350	Cafeteria	776		-	776
0010900	4009	Expense Car Allowance	-		-	-
0010900	4010	Travel & Per Diem	3,000		-	3,000
0010900	5110	Office Supplies	800		-	800
0010900	5212	Miscellaneous Operating Supply	2,700		-	2,700
0010900	5214	Uniforms	500		-	500
0010900	5410	Subscriptions & Memberships	1,400		-	1,400
0010900	5510	Training	2,000		-	2,000

Code Compliance			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
0010901	1210	Regular Salaries	253,374		-	253,374
0010901	2110	Fica Taxes	19,383		-	19,383
0010901	2210	Retirement Contribution	25,337		-	25,337
0010901	2310	Life & Health Insurance	49,410		-	49,410
0010901	2350	Cafeteria	4,656		-	4,656
0010901	3410	Other Contractual Services	15,000		-	15,000
0010901	3411	Nuisance abatement expenses	30,000		-	30,000
0010901	4010	Travel & Per Diem	3,000		-	3,000
0010901	4110	Telecommunications	600		-	600
0010901	4111	Postage	12,500		-	12,500
0010901	4611	Miscellaneous Maintenance	9,000		-	9,000
0010901	4710	Printing & Binding	10,000		-	10,000
0010901	4810	Promotional Activities	1,500		-	1,500
0010901	4911	Other Current Charges	2,500		-	2,500
0010901	5110	Office Supplies	3,500		-	3,500
0010901	5214	Uniforms	2,500		-	2,500
0010901	5410	Subscriptions & Memberships	200		-	200
0010901	5510	Training	3,000		-	3,000
Planning						-
0010903	1210	Regular Salaries	77,879		-	77,879
0010903	1250	Vacation Buy Back	1,000		-	1,000
0010903	2110	Fica Taxes	5,958		-	5,958
0010903	2210	Retirement Contribution	7,788		-	7,788
0010903	2310	Life & Health Insurance	13,167		-	13,167
0010903	3110	Professional Services	20,000		-	20,000
0010903	4010	Travel & Per Diem	1,500		-	1,500
0010903	4111	Postage	300		-	300
0010903	4710	Printing & Binding	1,200		-	1,200
0010903	4910	Advertising	4,000		-	4,000
0010903	5110	Office Supplies	300		-	300
0010903	5212	Miscellaneous Operating Supply	4,100		-	4,100
0010903	5214	Uniforms	200		-	200
0010903	5410	Subscriptions & Memberships	800		-	800
0010903	5510	Training	1,500		-	1,500
Economic Development						
0010904	1210	Regular Salaries	67,132		-	67,132
0010904	1250	Vacation Buy Back	1,090		-	1,090
0010904	2110	Fica Taxes	5,136		-	5,136
0010904	2210	Retirement Contribution	5,068		-	5,068
0010904	2310	Life & Health Insurance	9,176		-	9,176
0010904	2350	Cafeteria	776		-	776
0010904	3410	Other Contractual Services	1,000		-	1,000
0010904	4010	Travel & Per Diem	1,000		-	1,000
0010904	4111	Postage	500		-	500
0010904	4910	Legal Advertisements	5,000		-	5,000
0010904	5110	Office Supplies	1,000		-	1,000
0010904	5214	Uniforms	150		-	150
0010904	5410	Subscriptions & Memberships	50		-	50
0010904	5510	Training	500		-	500
Total Development Services (00109)			805,678			805,678

Parks and Human Services (00112)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

Administration						
0011120	1210	Regular Salaries	219,976		-	219,976
0011120	1250	Vacation Buy Back	3,675		-	3,675
0011120	1410	Overtime	601	Additional overtime for events	1,800	2,401
0011120	2110	FICA Taxes	17,178	Additional overtime for events	138	17,316
0011120	2210	Retirement Contribution	25,715		-	25,715
0011120	2310	Life & Health Insurance	21,564		-	21,564
0011120	2350	Cafeteria	6,828		-	6,828
0011120	4009	Expense Car Allowance	4,800		-	4,800
0011120	4010	Travel & Per Diem	6,500		-	6,500
0011120	4110	Telecommunications	1,920		-	1,920
0011120	5110	Office Supplies	2,600		-	2,600
0011120	5410	Subscriptions & Memberships	2,168		-	2,168
0011120	5510	Training	3,500		-	3,500
Recreation					-	-
0011128	1210	Regular Salaries	297,402		-	297,402
0011128	1250	Vacation Buy Back	5,624		-	5,624
0011128	1310	Other Salaries & Wages	474,470		-	474,470
0011128	1410	Overtime	2,000	Additional overtime for events	12,000	14,000
0011128	2110	FICA Taxes	59,448	Additional overtime for events	918	60,366
0011128	2210	Retirement Contribution	31,298		-	31,298
0011128	2310	Life & Health Insurance	41,701		-	41,701
0011128	2350	Cafeteria	5,431		-	5,431
0011128	3110	Professional Services	2,650		-	2,650
0011128	3110	Professional Services	1,000		-	1,000
0011128	3114	Prof Svc-Software/Appl Support	300		-	300
0011128	3410	Other Contractual Services	55,140		-	55,140
0011128	3410	Other Contractual Services	1,400		-	1,400
0011128	3410	Other Contractual Services	7,000		-	7,000
0011128	3410	Other Contractual Services	796		-	796
0011128	3410	Other Contractual Services	1,500		-	1,500
0011128	3410	Other Contractual Services	350		-	350
0011128	3410	Other Contractual Services	800		-	800
0011128	4110	Telecommunications	3,000		-	3,000
0011128	4310	Electricity	14,500		-	14,500
0011128	4311	Water & Sewer	22,500		-	22,500
0011128	4410	Rentals & Leases	10,900		-	10,900
0011128	4610	Repairs & Maintenance Building	4,000		-	4,000
0011128	4611	Repairs & Maintenance	1,800		-	1,800
0011128	4710	Printing & Binding	6,500		-	6,500
0011128	4911	Other Current Charges	6,000		-	6,000
0011128	5210	Property & Maintenance Supply	25,700		-	25,700
0011128	5212	Misc. Operating Supplies	750		-	750
0011128	5212	Misc. Operating Supplies	1,800		-	1,800
0011128	5212	Misc. Operating Supplies	8,500		-	8,500
0011128	5212	Misc. Operating Supplies	2,750		-	2,750
0011128	5212	Misc. Operating Supplies	2,200		-	2,200
0011128	5212	Misc. Operating Supplies	3,900		-	3,900
0011128	5214	Uniforms	7,450		-	7,450
0011128	5214	Uniforms	2,000		-	2,000

Social Services			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
0011200	1210	Regular Salaries	119,891		-	119,891
0011200	1250	Vacation Buy Back	2,084		-	2,084
0011200	1410	Overtime	-	Additional overtime for events	2,300	2,300
0011200	2110	Fica Taxes	9,172	Additional overtime for events	176	9,348
0011200	2210	Retirement Contribution	11,989		-	11,989
0011200	2310	Life & Health Insurance	8,734		-	8,734
0011200	2350	Cafeteria	5,276		-	5,276
0011200	3410	Other Contractual Services	173,000		-	173,000
0011200	3410	Other Contractual Services	4,600		-	4,600
0011200	3410	Other Contractual Services	5,000		-	5,000
0011200	4110	Telecommunications	720		-	720
0011200	4710	Printing & Binding	500		-	500
0011200	5212	Miscellaneous Operating Supply	10,721		-	10,721
0011200	5212	Misc. Operating Supplies	10,769		-	10,769
0011200	5212	Misc. Operating Supplies	2,500		-	2,500
Total Parks and Human Services (00112)			1,794,541	-	17,332	1,811,873
Public Works (00113)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

Administration						
0011300	1210	Regular Salaries	125,716		-	125,716
0011300	1250	Vacation Buy Back	1,500		-	1,500
0011300	1310	Other Salaries	-	Temporary support staff	9,300	9,300
0011300	2110	Fica Taxes	9,917	Temporary support staff	711	10,628
0011300	2210	Retirement Contribution	14,824		-	14,824
0011300	2310	Life & Health Insurance	18,449		-	18,449
0011300	2350	Cafeteria	10,552		-	10,552
0011300	3110	Professional Services	5,000		-	5,000
0011300	3410	Other Contractual Services	1,800		-	1,800
0011300	4009	Expense Car Allowance	9,600		-	9,600
0011300	4010	Travel & Per Diem	3,000		-	3,000
0011300	4110	Telecommunications	2,400		-	2,400
0011300	4111	Postage, Shipping & Courier	211		-	211
0011300	4410	Rentals & Leases	1,800		-	1,800
0011300	4710	Printing & Binding	1,290		-	1,290
0011300	5110	Office Supplies	1,844		-	1,844
0011300	5410	Subscriptions & Memberships	546		-	546

Facilities Maintenance			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
0011301	1210	Regular Salaries	380,775		-	380,775
0011301	1250	Vacation Buy Back	5,464		-	5,464
0011301	1410	Overtime	1,000	Additional overtime for events	2,800	3,800
0011301	2110	Fica Taxes	29,729	Additional overtime for events	214	29,943
0011301	2210	Retirement Contribution	33,807		-	33,807
0011301	2310	Life & Health Insurance	80,441		-	80,441
0011301	2350	Cafeteria	6,983		-	6,983
0011301	3410	Other Contractual Services	112,297		-	112,297
0011301	4010	Travel & Per Diem	3,000		-	3,000
0011301	4110	Telecommunications	1,800		-	1,800
0011301	4410	Rentals & Leases	6,212		-	6,212
0011301	4610	Repairs & Maintenance for Bldg	29,356		-	29,356
0011301	4611	Miscellaneous Maintenance	23,314		-	23,314
0011301	5210	Property & Maintenance Supply	49,841		-	49,841
0011301	5212	Miscellaneous Operating Supply	2,000		-	2,000
0011301	5214	Uniforms	3,026		-	3,026
0011301	5410	Subscriptions & Memberships	279		-	279
0011301	6210	Buildings	4,185		-	4,185
0011301	6410	Machinery and Equipment	23,000		-	23,000
Fleet						-
0011303	1210	Regular Salaries	45,173		-	45,173
0011303	1410	Overtime	1,070		-	1,070
0011303	2110	Fica Taxes	3,556		-	3,556
0011303	2210	Retirement Contribution	4,517		-	4,517
0011303	2310	Life & Health Insurance	5,924		-	5,924
0011303	2350	Cafeteria	776		-	776
0011303	3410	Other Contractual Services	20,000		-	20,000
0011303	4110	Telecommunications	600		-	600
0011303	4612	Vehicle Maintenance	48,000		-	48,000
0011303	4612	Vehicle Maintenance	4,000		-	4,000
0011303	5212	Miscellaneous Operating Supply	3,000		-	3,000
0011303	5215	Tires	8,130		-	8,130
0011303	5216	Gasoline	44,345		-	44,345
Parks/Landscape Maintenance						-
0011304	1210	Regular Salaries	171,810		-	171,810
0011304	1250	Vacation Buy Back	2,926		-	2,926
0011304	1410	Overtime	1,608		-	1,608
0011304	2110	Fica Taxes	13,543		-	13,543
0011304	2210	Retirement Contribution	15,724		-	15,724
0011304	2310	Life & Health Insurance	44,306		-	44,306
0011304	2350	Cafeteria	3,880		-	3,880
0011304	3410	Other Contractual Services	296,384		-	296,384
0011304	4010	Travel & Per Diem	1,000		-	1,000
0011304	4110	Telecommunications	600		-	600
0011304	4611	Miscellaneous Maintenance	7,000		-	7,000
0011304	5210	Property & Maintenance Supply	15,914		-	15,914
0011304	5213	Landscape	17,000		-	17,000
0011304	5214	Uniforms	1,681		-	1,681
0011304	5410	Subscriptions & Memberships	725		-	725
0011304	6410	Machinery and Equipment	2,000		-	2,000
Total Public Works (00113)			1,790,150	-	13,026	1,803,176

City Advisory Boards (0011400)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0011400	4011	Beautification Board Exp	3,600		-	3,600
0011400	4015	Economic Development Board	3,600		-	3,600
0011400	4016	Planning/Zoning Board Expense	3,600		-	3,600
0011400	4017	Recreation Advisory Bd Expense	3,600		-	3,600
0011400	4018	Historic Preservation Board	4,600		-	4,600
0011400	4019	School Advisory Board	6,100		-	6,100
City Advisory Boards (0011400)			25,100		-	25,100
Police Services (0011500)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0011500	3410	Other Contractual Services	6,400,874		-	6,400,874
0011500	3410	Other Contractual Services	113,000		-	113,000
0011500	3410	Other Contractual Services	125,000		-	125,000
Police Services (0011500)			6,638,874	-	-	6,638,874
Fire EMS (0012000)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0012000	3410	Other Contractual Services	2,070,065		-	2,070,065
0012000	4905	Bad Debt Expense	10,000		-	10,000
0012000	4911	Other Current Charges	5,000		-	5,000
Fire EMS (0012000)			2,085,065	-	-	2,085,065
Debt Service Payments (0017575)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0017575	7116	Principal-SunTrust Loan 42	95,000		-	95,000
0017575	7128	Principal-BSO Repayment	151,076		-	151,076
0017575	7128	Principal-BSO Repayment	519,324		-	519,324
0017575	7130	Principal - Dell Lease Agreeeme	25,630		-	25,630
0017575	7132	Enterprise Fleet Leasing	90,000		-	90,000
0017575	7133	Principal-2005C/2015Refund-BBT	181,900		-	181,900
0017575	7216	Interest-SunTrust Loan #42	25,000		-	25,000
0017575	7228	Interest-BSO Repayment	6,000		-	6,000
0017575	7228	Interest-BSO Repayment	13,000		-	13,000
0017575	7233	Interest-2005C/2015Refund-BBT	96,060		-	96,060
0017575	7310	Other Debt Service Costs	10,000		-	10,000
Debt Service Payments (0017575)			1,212,990	-	-	1,212,990
General Fund Expenditures			18,928,862		0	18,928,862

Grants Fund (102)							
Grants Fund (102) Revenues				FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
102	331200	COP13	Public Safety Grant	83,334		-	83,334
102	331200	COP14	Public Safety Grant	46,252		-	46,252
102	331491	42SrT	CDBG Senior Transportation	50,000		-	50,000
102	331700	42SQL	FED GRANT: REC .V. CULTURE	15,000		-	15,000
102	334360	LP060	Grant - Stormwater Management	129,000	Move to Stormwater Fund	(129,000)	-
102	334360	LP061	Grant - Stormwater Management	500,000	Move to Stormwater Fund	(500,000)	-
102	334490	NW31	Grant - Transportation	1,000,000		-	1,000,000
102	334900	LP062	Other State Grant	200,000	Move to Stormwater Fund	(200,000)	-
102	334900	SFSP	Other State Grant	35,000		-	35,000
102	334900	Sidwk	Other State Grant	200,000		-	200,000
102	337700	SCAMP	SUMMER CAMP - RECREATION CSC	76,000		-	76,000
102	337901		Grant-Dept of Economic Opportu	250,000		-	250,000
Grants Fund (102) Revenues				2,584,586	-	(829,000)	1,755,586
Grants Fund (102) Expenditures				FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
1021101	1310	SCAMP	Other Salaries & Wages	30,000		-	30,000
1021101	2110	SCAMP	FICA Taxes	2,280		-	2,280
1021101	3110	SCAMP	Professional Services	10,000		-	10,000
1021101	3410	SCAMP	Other Contractual Services	17,386		-	17,386
1021101	4911	SCAMP	Other Current Charges	2,000		-	2,000
1021101	5212	SCAMP	Misc. Operating Supplies	14,334		-	14,334
1021128	3410	SFSP	Other Contractual Services	35,000		-	35,000
1021128	6361		Comprehensive Park Improvement	250,000		-	250,000
1021200	3410	42SrT	Other Contractual Services	50,000		-	50,000
1021200	9410	42SQL	Grant Expense - Nonoperating	15,000		-	15,000
1021302	6363		Citywide Sidewalk Repair Imp	200,000		-	200,000
1021302	6364		NW 31st Corridor Project -FDOT	1,000,000		-	1,000,000
1021401	6350	LP060	Canal Bank Stabilization	129,000	Move to Stormwater Fund	(129,000)	-
1021401	6350	LP061	Canal Bank Stabilization	500,000	Move to Stormwater Fund	(500,000)	-
1021401	6362		Pollutant Reduction Tactic	200,000	Move to Stormwater Fund	(200,000)	-
1021500	3410	COP13	Other Contractual Services	83,334		-	83,334
1021500	3410	COP14	Other Contractual Services	46,252		-	46,252
Grants Fund (102) Expenditures				2,584,586	-	(829,000)	1,755,586

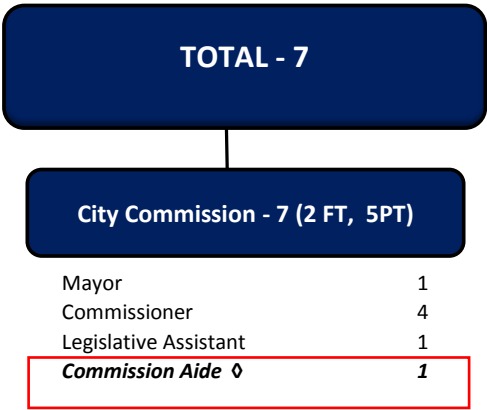
Transportation Fund (116)							
Transportation (Gas Tax) Fund (116) Revenues				FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
116	312410		Local Option Gas Tax 1-6 Cents	365,604		-	365,604
116	312420		New Local Opt Gas Tax 1-5 Cent	259,677		-	259,677
116	335495	Light	FDOT - Maintenance Agreement	26,730		-	26,730
116	399000		Reappropriated Fund Balance	181,935	New position: 25% of Engineering Const. Insp	20,794	202,729
Transportation (Gas Tax) Fund (116) Revenues				833,946	-	20,794	854,740
							-
Transportation (Gas Tax) Fund (116) Expenditures				FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
							-
1161316	1210		Regular Salaries	190,595	New position: 25% of Engineering Const. Insp	15,000	205,595
1161316	1250		Vacation Buy Back	6,915		-	6,915
1161316	1410		Overtime	1,000		-	1,000
1161316	2110		FICA Taxes	15,280	New position: 25% of Engineering Const. Insp	1,148	16,428
1161316	2210		Retirement Contribution	19,841	New position: 25% of Engineering Const. Insp	1,500	21,341
1161316	2310		Life & Health Insurance	27,753	New position: 25% of Engineering Const. Insp	3,146	30,899
1161316	2350		Cafeteria	2,328		-	2,328
1161316	3110		Professional Services	5,000		-	5,000
1161316	3410		Other Contractual Services	48,557		-	48,557
1161316	4110		Telecommunications	600		-	600
1161316	4255		Administrative Charge	156,075		-	156,075
1161316	4310		Electricity	161,407		-	161,407
1161316	4311		Water & Sewer	69,636		-	69,636
1161316	4510		Insurance	5,500		-	5,500
1161316	4611		Repairs & Maintenance	9,875		-	9,875
1161316	4611	Light	Repairs & Maintenance	50,000		-	50,000
1161316	4612	EntP	Vehicle Maintenance	1,000		-	1,000
1161316	5212		Miscellaneous Operating Supply	4,147		-	4,147
1161316	5213		Landscape	35,034		-	35,034
1161316	5214		Uniforms	673		-	673
1161316	5310		Road Materials	8,160		-	8,160
1161316	5410		Subscriptions & Memberships	310		-	310
1161316	6310		Improvements Other Than Bldg	5,560		-	5,560
1161316	6410		Machinery, Equipment & Furniture	8,200		-	8,200
1167575	7132		Enterprise Fleet Leasing	500		-	500
Transportation (Gas Tax) Fund (116) Expenditures				833,946	-	20,794	854,740

Stormwater Fund (401)						
Stormwater Fund (401) Revenues				FY 2017 Budget	Description of Change	Amt of Change
						FY 2017 Amended Budget
401	361110		Tax Collector Interest	100		-
401	363120		Special Assessment - Svc Chrg	1,398,329		1,398,329
401			Stormwater Grant-LP060/LP061	-	Stormwater Fund Grants	629,000
401			Stormwater Grant-LP0662	-	Stormwater Fund Grants	200,000
401	399000		Reappropriated Fund Balance	1,269,817		42,875
Stormwater Fund (401) Revenues				2,668,246	-	871,875
						-
Stormwater Fund (401) Expenditures				FY 2017 Budget	Description of Change	Amt of Change
						FY 2017 Amended Budget
4010401	6310	P1507	Improvements Other Than Bldg	120,000		-
4010401	6310	P1509	Improvements Other Than Bldg	150,000		-
4010401	6310	P1520	Improvements Other Than Bldg	100,000		-
4010401	6350	LP061	Canal Bank Stabilization	415,255		-
4010401	6351		Drain Pipe Lining	120,000		-
4010401	6353		Swale Refurbishment	150,000		-
4010401	6362		Pollutant Reduction Tactic	20,000		-
4011302	1210		Regular Salaries	525,773	50% Engineering Construction Insp	30,000
4011302	1250		Vacation Buy Back	5,371		-
4011302	1410		Overtime	5,000		-
4011302	2110		Fica Taxes	41,022	50% Engineering Construction Insp	2,295
4011302	2210		Retirement Contribution	52,626	50% Engineering Construction Insp	3,000
4011302	2310		Life & Health Insurance	73,970	50% Engineering Construction Insp	6,205
4011302	2350		Cafeteria	6,207	50% Engineering Construction Insp	776
4011302	3110		Professional Services	61,351		-
4011302	3410		Other Contractual Services	163,459		-
4011302	4010		Travel & Per Diem	5,163		-
4011302	4110		Telecommunications	1,200	50% Engineering Construction Insp	600
4011302	4255		Administrative Charge	349,083		-
4011302	4510		Insurance	10,000		-
4011302	4611		Miscellaneous Maintenance	3,300		-
4011302	4612	EntP	Vehicle Maintenance	2,000		-
4011302	4710		Printing & Binding	380		-
4011302	4911		Other Current Charges	12,428		-
4011302	5110		Office Supplies	600		-
4011302	5212		Miscellaneous Operating Supply	2,514		-
4011302	5213		Landscape	4,403		-
4011302	5214		Uniforms	1,791		-
4011302	5217		Chemicals	15,000		-
4011302	5310		Road Materials	5,619		-
4011302	5410		Subscriptions & Memberships	1,131		-
4011302	7110		Principal	152,600		-
4011302	7216		Interest-SunTrust 2004 Series	40,000		-
4011305	6350	LP060	Canal Bank Stabilization	-	DEP Grant - LP060	129,000
4011305	6350	LP061	Canal Bank Stabilization	-	DEP Grant - LP061	500,000
4011305	6362		Pollutant Reduction Tactic	-	DEP Grant - LP062	200,000
4017575	7129		Principal- Lease 2 Inc	45,000		-
4017575	7132		Enterprise Fleet Leasing	1,000		-
4017575	7229		Interest-Lease 2 Inc	5,000		-
Stormwater Fund (401) Expenditures				2,668,246	-	871,875
						3,540,121

	Commission Aide	IT Help Desk Technician	Engineering Const. Inspector
	\$17	\$17	\$29
1210 Regular Salaries	\$35,589	\$35,589	\$60,000
2110 FICA	\$2,723	\$2,723	\$4,590
2210 Retirement Contribution	\$3,559	\$3,559	\$6,000
2310 Life & Health Insurance	\$12,409	\$12,409	\$12,409
2350 Cafeteria (per pp)	\$776	\$776	\$776
4110 Telecommunications		\$300	\$600
	<u>\$55,055</u>	<u>\$55,355</u>	<u>\$84,375</u>

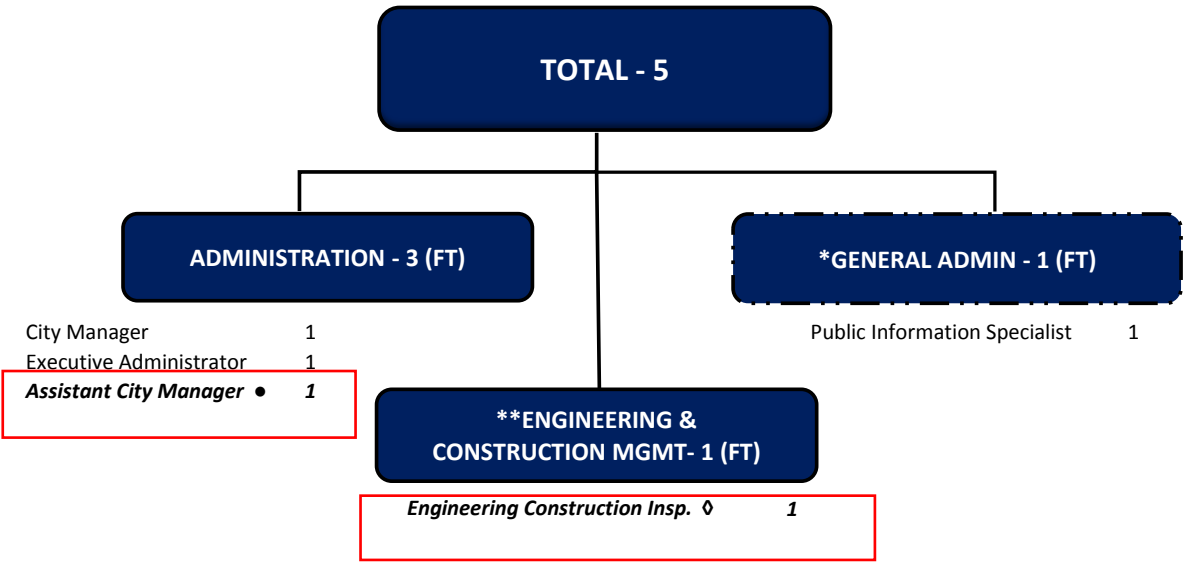
- 1 **Commission Aide:** Salary range \$35,589 - \$63, 728
Comparative to: Crew Leader, Administrator Coordinator
- 2 **IT Help Desk Technician:** Salary range \$35,589 - \$63,728
Comparative to: Crew Leader, Administrative Coordinator
- 3 **Engineering Construction Inspector:** Salary range \$47,069 - \$71,177
Comparative to: Purchasing Coordinator

Mayor and City Commission



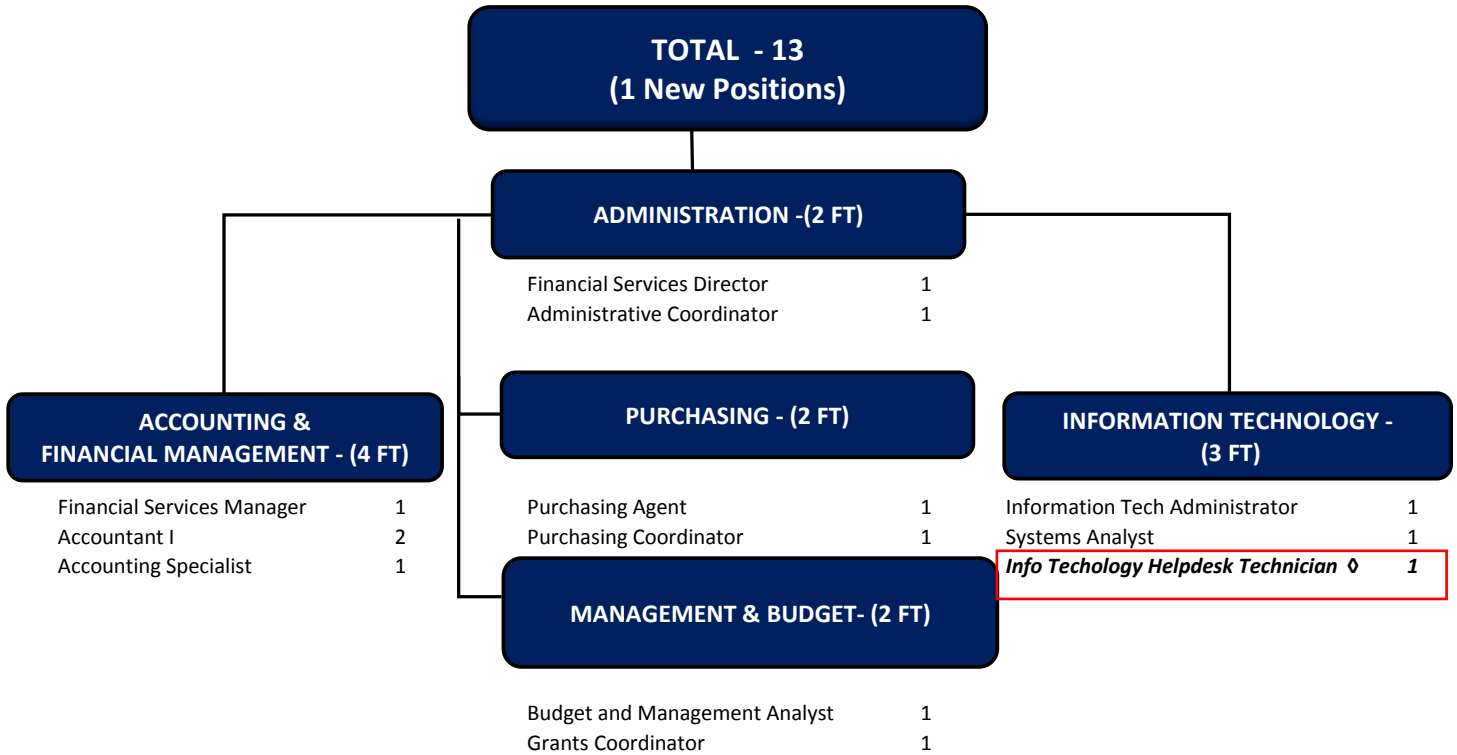
◇ New Position to be included in the FY 2017 Amended Staffing Complement

City Manager Office



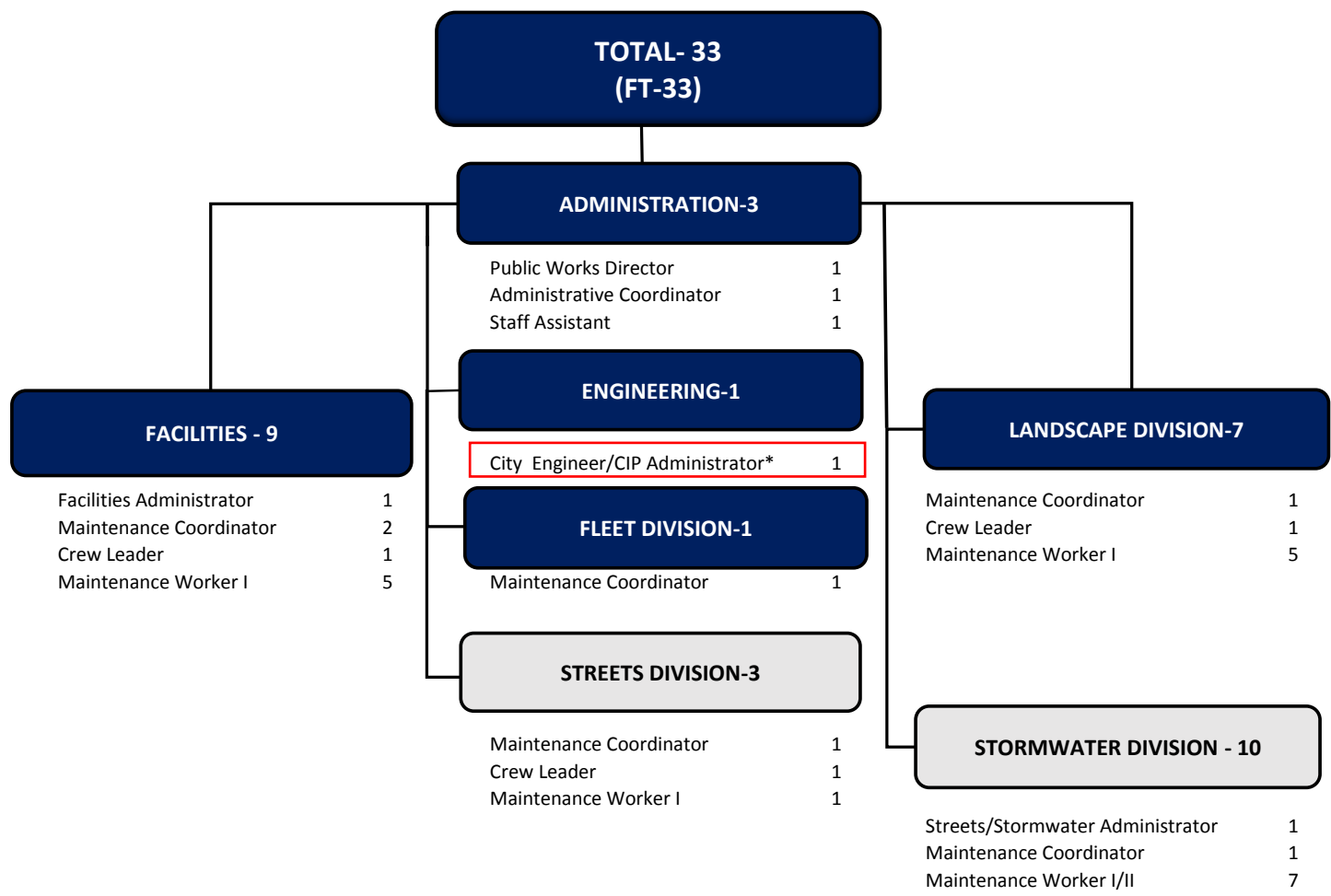
- ◊ New Position to be included in the FY 2017 Amended Staffing Complement
- *Position is funded in the General Administration Organization Account
- Position to be added back to the FY 2017 Amended Staffing Complement, but NOT funded
- **Upon approval of the Engineering & Construction Mgmt Division, the City's Engineer position will be moved into the City Manager's Office from the Public Works Department

Financial Services



◇ New Position to be included in the FY 2017 Amended Staffing Complement

Public Works



*Upon approval of the Engineering & Construction Mgmt Division, this position and the General Fund portion of its funding will be moved into the City Manager's Office

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: No

Title

ORDINANCE 2017-001 AMENDING DIVISION 2 OF ARTICLE VI OF CHAPTER 46 OF THE CODE OF ORDINANCES; CREATING SECTION 46-293, ENTITLED "INTERIM FIRE RESCUE ASSESSMENT" PERTAINING TO THOSE PROPERTIES RECEIVING A TEMPORARY OR PERMANENT CERTIFICATE OF OCCUPANCY SUBSEQUENT TO THE PASSAGE OF THE ANNUAL FIRE ASSESSMENT RESOLUTION FOR THE FISCAL YEAR IN WHICH SUCH CERTIFICATE OF OCCUPANCY IS ISSUED

Summary

This Ordinance would allow for the City to collect an Interim Fire Assessment to bridge the gap between when properties receiving a temporary or permanent Certificate of Occupancy subsequent to the passage of the Annual Fire Assessment Resolution for the Fiscal Year in which such Certificate of Occupancy is issued.

Staff Recommendation

Background:

Currently the City's Code addresses collecting fire assessment on properties that are vacant or built, this proposed ordinance would cover the gap between when the property assessments are sent to the appraiser's office and building either new or additions occurs after, the specifics are addressed in the ordinance attached.

Funding Source:

Not applicable

Sponsor Name/Department: Tanya Davis-Hernandez, AICP, Director of Development Services

Meeting Date: 1/10/2017

ATTACHMENTS:

Description	Type
❑ Ordinance 2017-001 - Interim Fire Assessment Fee	Ordinance
❑ Interim Fire Assessment Fee Memorandum	Cover Memo

ORDINANCE 2017-001

AN ORDINANCE AMENDING DIVISION 2 OF ARTICLE VI OF CHAPTER 46 OF THE CODE OF ORDINANCES; CREATING SECTION 46-293, ENTITLED "INTERIM FIRE RESCUE ASSESSMENT" PERTAINING TO THOSE PROPERTIES RECEIVING A TEMPORARY OR PERMANENT CERTIFICATE OF OCCUPANCY SUBSEQUENT TO THE PASSAGE OF THE ANNUAL FIRE ASSESSMENT RESOLUTION FOR THE FISCAL YEAR IN WHICH SUCH CERTIFICATE OF OCCUPANCY IS ISSUED; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission desires to fairly and timely apportion the costs of providing fire rescue and protection services across all properties deriving special benefits from such services, and

WHEREAS, properties obtaining a temporary or permanent certificate of occupancy after September 30 and the commencement of the fiscal year in which such certificate of occupancy is issued do not fairly or timely share the burdens of the costs of the service commensurate with the enjoyment of the benefits derived therefrom for that portion of such fiscal year until the commencement of the next fiscal year, and

WHEREAS, the City Commission, upon inquiry and advice, has determined that an interim fire rescue assessment should be imposed on such properties,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. AMENDMENT AND CREATION: Section 46-293, entitled "Interim Fire Rescue Assessment," of Division 2 of Article VI of Chapter 46 of the Code of Ordinances is hereby created to read as follows:

Sec. 46-293 Interim Fire Rescue Assessment.

An interim fire rescue assessment shall be imposed against all property for which a temporary or permanent certificate of occupancy is issued after adoption of the next previous annual rate resolution. The amount of the interim fire rescue assessment shall be calculated upon a monthly rate, which shall be one-twelfth of the annual rate for such property computed in accordance with the annual rate resolution for the fiscal year in which the certificate of occupancy is issued; provided that full credit shall be given for any fire assessment fee paid for the applicable fiscal year. Such monthly rate shall be imposed for each full calendar month remaining in the fiscal year. No temporary or permanent certificate of occupancy shall be issued until full payment of the applicable interim fire rescue assessment is received by the city. Issuance of the certificate of occupancy by mistake, inadvertence or otherwise, without the payment in full of the interim fire rescue assessment, shall not relieve the owner of such property of the obligation for full payment. For the purpose of this provision, such interim fire rescue assessment shall be deemed due and payable on the date the certificate of occupancy is to be issued and shall constitute a lien against such property as of that date, until paid in full.

SECTION 3. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 4. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5. INCLUSION IN CODE: It is the intention of the City Commission of the City of Lauderdale Lakes that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Lauderdale Lakes and that the

sections of this Ordinance may be renumbered or relettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

SECTION 6. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its final passage.

PASSED ON FIRST READING BY TITLE ONLY, UPON APPROVAL OF AT LEAST FIVE (5) AFFIRMATIVE VOTES OF THE CITY COMMISSIONERS, ON THE 10TH DAY OF JANUARY, 2017.

PASSED ON SECOND READING BY TITLE ONLY THE ____ DAY OF _____, 2017.

ADOPTED AND PASSED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD ON THE ____ DAY OF _____, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: TANYA DAVIS-HERNANDEZ, Director of Community Development

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Public Works & Development Services Department

INTEROFFICE MEMORANDUM

TO: Phil Alleyne
City Manager

DATE: January 10, 2017

FROM: Tanya Davis-Hernandez, AICP
Development Services Director

RE: An Ordinance amending Division 2 of Article VI of Chapter 46 of the Code of Ordinances; creating Section 46-293, entitled “Interim Fire Rescue Assessment” pertaining to those properties receiving a temporary or permanent certificate of occupancy subsequent to the passage of the annual fire assessment resolution for the fiscal year in which such certificate of occupancy is issued.

January 10, 2017 City Commission Agenda – 1st Reading

RECOMMENDATION

It is recommended that the City Commission approve the proposed ordinance providing interim fire rescue assessment to cover the gap between when a property obtains a certificate of occupancy and when the property gets on the property tax roll.

THE REQUEST

Staff has reviewed the current City Codes as they relate to fires fees collected to provide services to the community, based on this review, it is determined that an amendment to the code is necessary to adjust for the missing fees and assist in the best interest of the public health, safety and welfare of the City.

BACKGROUND

The original fire rescue assessment ordinance was adopted in 1997 by ordinance No. 97-8, then in June of 2013 an updated study by Government Services Group Inc., was adopted by the City for fire assessment rates through 2018. Currently the City of Lauderdale Lakes absorbs the cost of providing fire rescue service to new developments or existing developments with additions between the time period of the property been developed and given a certificate of occupancy and then put on the tax roll. This ordinance would use the study provided to capture those fees that were overlooked originally. The City contracts out its fire rescue services and therefore needs to recoup that cost in order to maintain and improve this service.

ANALYSIS

The Building department will calculate the fire fees owed based on a twelve month fee schedule to determine the amount to be paid at the time a temporary or permanent certificate of occupancy is delivered.

RECOMMENDATION(S)

City Commission approval on First Reading for “Interim Fire Rescue Assessment Fees”.

FISCAL IMPACT

This ordinance will provide a positive financial impact, because new development will pay their portion of fire assessment until placed on the tax roll.

Attachment(s): Proposed Ordinance

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: No

Title

ORDINANCE 2017-002 OF THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, BROWARD COUNTY, FLORIDA, RELATING TO CANNABIS DISPENSING FACILITIES; ADOPTING FINDINGS OF FACT; PROVIDING DEFINITIONS; IMPOSING A TEMPORARY MORATORIUM ON THE OPENING OF ANY NEW CANNABIS DISPENSING FACILITY; DIRECTING THE DIRECTOR OF DEVELOPMENT SERVICES TO RECOMMEND LAND DEVELOPMENT REGULATIONS FOR CANNABIS DISPENSING FACILITIES BY A DATE CERTAIN

Summary

This Ordinance is imposing a temporary moratorium for twelve months (12) on the opening of any new cannabis dispensing facility.

Staff Recommendation

Background:

Pursuant to the recent electorate approval of Article X, Section 29 of the constitution on November 8, 2016, staff is requesting time to research, prepare and where necessary address the City's Land Development Code (LDR) in regards to cannabis dispensing facilities.

The constitutional amendment became effective on January 3, 2017, subject to the adoption and publication of rules and regulations to be adopted by the Department of Health for the State of Florida within six months of the effective date of the constitutional amendment, therefore the moratorium will provide staff with time to review the rules and regulations set forth by the Department of Health.

Funding Source:

Not applicable

Sponsor Name/Department: Tanya Davis-Hernandez, AICP, Director of Development Services

Meeting Date: 1/10/2017

ATTACHMENTS:

Description	Type
❑ Ordinance 2017-002 - Moratorium on Cannabis Dispensing Facilities	Ordinance
❑ Inter-Office Memo - Moratorium on Cannabis Dispensing Facilities	Cover Memo

ORDINANCE 2017-002

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, BROWARD COUNTY, FLORIDA, RELATING TO CANNABIS DISPENSING FACILITIES; ADOPTING FINDINGS OF FACT; PROVIDING DEFINITIONS; IMPOSING A TEMPORARY MORATORIUM ON THE OPENING OF ANY NEW CANNABIS DISPENSING FACILITY; DIRECTING THE DIRECTOR OF DEVELOPMENT SERVICES TO RECOMMEND LAND DEVELOPMENT REGULATIONS FOR CANNABIS DISPENSING FACILITIES BY A DATE CERTAIN; PROVIDING FOR PENALTIES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on June 16, 2014, Governor Rick Scott approved CS/CS/SB 1030, creating the Compassionate Medical Cannabis Act of 2014 (Chapter 2014-157, Laws of Florida; codified at section 381.986, Florida Statutes; hereinafter referred to as the "Compassionate Use Act"), and

WHEREAS, the Compassionate Use Act legalized the cultivation, production, and dispensing of a low-THC derivative product of Marijuana for "qualified patients," and

WHEREAS, under the Compassionate Use Act, "qualified patients" are patients suffering from cancer or a physical medical condition that chronically produces symptoms of seizures or severe and persistent muscle spasms (e.g., epilepsy or amyotrophic lateral sclerosis ("ALS")), and

WHEREAS, the low-THC derivative product of marijuana legalized by the Compassionate Use Act is administered to patients as an oil or in capsule form, and is not smoked like traditional marijuana. The low-THC strain of cannabis and the oil product are commonly referred to as "Charlotte's Web" (but is hereinafter referred to as "low-THC product"),

WHEREAS, the Compassionate Use Act provides that physicians may only order low-THC product for qualified patients if he or she finds that "no other satisfactory alternative treatment option" is available, and

WHEREAS, the Compassionate Use Act is implemented by rule of the Florida Department of Health (the "department") under Chapter 64-4, Florida Administrative Code (the "compassionate use rules"), and

WHEREAS, the compassionate use rules went into effect on June 17, 2015, and among other things regulate the selection, licensing, and oversight of "dispensing organizations." A dispensing organization is "a nursery that meets the requirements of section 381.986(5)(b)1., Florida Statutes, including its contractual agents, which has been authorized by the department to cultivate, process and dispense low-THC cannabis" (Rule 64-4.001(10), Florida Administrative Code), and

WHEREAS, to date, the department has authorized 6 dispensing organizations throughout the state of Florida, and

WHEREAS, applications for dispensing organization approval were evaluated in part by the "accessibility of [their proposed) dispensing facilities, e.g., centrally located to several populated areas, located on a main roadway...", (Rule 64-4.002(2)(c)11.a., Florida Administrative Code). The state regulation also requires that applicants demonstrate "the ability to obtain zoning approval" (Rule 64-4.002(2)(c)3, Florida Administrative Code), and

WHEREAS, on Tuesday, November 8, 2016, the electorate approved constitutional amendment to Article X, Section 29, pertaining to the use of Marijuana for debilitating medical conditions, and

WHEREAS, the constitutional amendment constitutes an expansion of the rights previously granted by the Compassionate Use Act, and

WHEREAS, the constitutional amendment became effective on January 3, 2017, subject to the adoption and publication of rules and regulations to be adopted by the Department of Health for the State of Florida within six months of the effective date of the constitutional amendment, and

WHEREAS, Florida laws relating to the cultivation, production and dispensing of cannabis products are rapidly changing, raising substantial questions about whether cannabis-related land uses as a category of commercial use, may have deleterious and negative secondary effects on surrounding land uses and communities, and

WHEREAS, the City of Lauderdale Lakes' City Commission hereby finds that the temporary moratorium imposed by this ordinance is being imposed for a reasonable duration intended to give the City the time reasonably necessary to investigate the impacts of cannabis dispensing facilities, and if necessary, to promulgate reasonable regulations relating to such establishments, and

WHEREAS, the City of Lauderdale Lakes City Commission hereby finds that this ordinance is in the best interest of the public health, safety and welfare of the citizenry of the City,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. DEFINITIONS: For the purposes of this ordinance, the following words, terms, and phrases, including their respective derivatives, have the following meanings:

- a. Cannabis means all parts of any plant of the genus *Cannabis*, whether growing or not; the seeds thereof; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its seeds or resin.
- b. Cannabis dispensary means an establishment where derivative product of the cannabis plant, except for low-THC cannabis, is dispensed at retail.
- c. Derivative product means any form of cannabis suitable for routes of administration.
- d. Low-THC cannabis means a plant of genus *Cannabis*, the dried flowers of which contain 0.8 percent or less of tetrahydrocannabinol and more than 10 percent of cannabidiol weight for weight; the seeds thereof; the resin extracted from any part of such plant; or an compound, manufacture, salt, derivative, mixture or preparation of such plant or its seed or resin that is dispensed only from a dispensing organization approved by the Florida Department of Health pursuant to Section 381.986, Florida Statutes.
- e. Low-THC cannabis dispensary means an establishment where low-THC cannabis is dispensed at retail.
- f. Additional and revised definitions under rules and regulations adopted by the Department of Health are hereby incorporated by reference as if set forth verbatim herein.

SECTION 3. TEMPORARY MORATORIUM: Beginning on the effective date of this ordinance through January 31, 2018, a moratorium is hereby imposed on the opening of new cannabis dispensaries and low-THC cannabis dispensaries and on the

expansion or relocation of existing cannabis dispensaries and low-THC cannabis dispensaries.

- a. During the moratorium, it is unlawful and a violation of this ordinance for any person, firm, or corporation to open or cause to be opened any cannabis dispensary or low-THC cannabis dispensary within the City of Lauderdale Lakes, except that low-THC cannabis dispensaries already approved by official determination of the city zoning official may open and conduct business in accordance with the official determination.
- b. During the moratorium, it is unlawful and a violation of this ordinance for any person, firm, or corporation to relocate or cause to be relocated any cannabis dispensary or low-THC cannabis dispensary within the City of Lauderdale Lakes.
- c. During the moratorium, it is unlawful and a violation of this ordinance for any person, firm, or corporation to expand or cause to be expanded any cannabis dispensary or low-THC cannabis dispensary within the City of Lauderdale Lakes. For the purposes of this subsection, the term “expand” means to “enlarge the physical size of a legally existing dispensary.”

SECTION 4. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 5. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 6. INCLUSION IN CODE: It is the intention of the City Commission of the City of Lauderdale Lakes that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Lauderdale Lakes and that the sections of this Ordinance may be renumbered or relettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

SECTION 7. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its final passage.

PASSED ON FIRST READING BY TITLE ONLY, UPON APPROVAL OF AT LEAST FIVE (5) AFFIRMATIVE VOTES OF THE CITY COMMISSIONERS, ON THE 10TH DAY OF JANUARY, 2017.

PASSED ON SECOND READING BY TITLE ONLY THE _____ DAY OF _____, 2017.

ADOPTED AND PASSED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD ON THE _____ DAY OF _____, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: TANYA DAVIS-HERNANDEZ, Director of Development Services

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Public Works & Development Services Department

INTEROFFICE MEMORANDUM

**TO: Phil Alleyne
City Manager**

DATE: January 10, 2017

**FROM: Tanya Davis-Hernandez, AICP
Development Services Director**

RE: Proposed Ordinance imposing a temporary moratorium on the opening of any new cannabis dispensing facility; directing the director of development services to recommending land development regulations for cannabis dispensing facilities by a date certain.

January 10, 2017 City Commission Agenda – 1st Reading

RECOMMENDATION

It is recommended that the City Commission approve the proposed ordinance providing for a moratorium on the opening of any new cannabis dispensing facilities by setting forth expiration and effective dates.

THE REQUEST

City staff is requesting a twelve month Moratorium to conduct necessary planning efforts to investigate the impacts of cannabis dispensing facilities, and if necessary, to promulgate reasonable regulations relating to such establishments, and in the best interest of the public health, safety and welfare of the citizenry of the City.

BACKGROUND

Pursuant to the recent electorate approval of Article X, Section 29 of the constitution on November 8, 2016, staff is requesting time to research, prepare and where necessary address the City's Land Development Code (LDR) in regards to cannabis dispensing facilities.

The constitutional amendment became effective on January 3, 2017, subject to the adoption and publication of rules and regulations to be adopted by the Department of Health for the State of Florida within six months of the effective date of the constitutional amendment, therefore the moratorium will provide staff with time to review the rules and regulations set forth by the Department of Health.

ANALYSIS

The City of Lauderdale Lakes Comprehensive Plan sets forth a “Vision” of what citizens perceived in looking towards the future, to achieve and maintain a sustainable distribution of land uses, intensities, and building forms with engaging architecture that line safe and attractive street corridors, all of which elements combine to foster community identity, citizen interaction and community pride, and to protect and enhance the public health, safety, welfare, and convenience.

Why does the City need to enact a moratorium on new cannabis dispensing facilities? The City, along with many other jurisdictions across the state are adjusting and researching the effects that approved constitution amendment Article X, Section 29 will have on its community. Accordingly, a moratorium will afford the City staff sufficient time to conduct necessary planning efforts to implement the long range vision for making necessary changes to the Land Development Code to remain consistent with the City’s Comprehensive Plan.

Why are the existing land development regulations on cannabis dispensing facilities inadequate? Presently, the City’s LDRs does not provided for or address cannabis facilities, this moratorium will implement the necessary code changes to the Land Development Code to remain consistent with the City’s Comprehensive Plan.

What are the limitations and concerns of this moratorium? Although the moratorium will be in the public interest while staff develop and adopt a strategy to respond to the development of new cannabis dispensing facilities within the City, there is always a likelihood that such a moratorium could result in a challenge to its validity.

RECOMMENDATION(S)

The enclosed Moratorium Ordinance is now complete and ready for consideration at First Reading. Staff recommends approval of a Moratorium for twelve (12) months to expire January 31, 2018.

FISCAL IMPACT

This moratorium may have a fiscal impact, but that is yet to be determined.

Attachment(s): Proposed Ordinance

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: Yes

Title

RESOLUTION 2017-001 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN STANDARD AGREEMENT JA117-25-2017 FOR OLDER AMERICANS ACT BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY AND THE CITY OF LAUDERDALE LAKES/LAUDERDALE LAKES ALZHEIMER'S CARE CENTER

Summary

This Resolution ratifies the adoption of Standard Agreement for Older Americans Act contract number JA117-25-2017 between the Areawide Council on Aging and the City of Lauderdale Lakes for January 1, 2017 through December 31, 2017.

Staff Recommendation

Background:

Staff recommends that the City of Lauderdale Lakes Commission adopt a resolution authorizing the Mayor to sign the Older Americans Act contract number JA117-25-2017 with the Areawide Council on Aging of Broward County for \$52,010.43 to enable the purchase of Respite Care hours of service from the Lauderdale Lakes Alzheimer's Care Center. This Resolution shall be deemed effective January 1, 2017, retroactive and shall take effect immediately upon its final passage.

Background: The annual application for funding from the Areawide Council on Aging of Broward County for Fiscal Year 2017 for Older American Act (OAA) was submitted in August 2016. The Application, consisting of Program and Contract Module, was prepared by the Parks and Human Services staff.

The Older American Act contract total for calendar year 2017 is \$52,010.43.

Funding Source:

Funding Source: Areawide Council on Aging of Broward County

Sponsor Name/Department: Treasa Brown Stubbs, Director of Parks and Human Services

Meeting Date: 1/10/2017

ATTACHMENTS:

Description	Type
❑ Resolution 2017-001 - Older Americans Act Agreement	Resolution
❑ Exhibit A - OAAAgreement Summary	Backup Material

RESOLUTION 2017-001

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN STANDARD AGREEMENT JA117-25-2017 FOR OLDER AMERICANS ACT BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY AND THE CITY OF LAUDERDALE LAKES/LAUDERDALE LAKES ALZHEIMER'S CARE CENTER INCORPORATING THE OLDER AMERICANS ACT MASTER AGREEMENT JM014-25-2017, FOR FISCAL YEAR 2017, PROVIDING FUNDS IN THE AMOUNT OF FIFTY TWO THOUSAND TEN AND 43/100 (\$52,010.43) DOLLARS, FOR THE PURCHASE OF RESPITE CARE HOURS, A SUMMARY OF WHICH IS ATTACHED HERETO AS **EXHIBIT A**, AND A FACSIMILE COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR MATCHING FUNDS; PROVIDING FOR DIRECTIONS TO THE CITY MANAGER AND DIRECTOR OF FINANCIAL SERVICES; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City has a continuing relationship with the Areawide Council On Aging of Broward County, in connection with partial support for the City's Alzheimer's Care Center, and

WHEREAS, the new contract for the Fiscal Year 2017 is available, providing support in the amount of Fifty-Two Thousand Ten and 43/100 (\$52,010.43) Dollars for respite care,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, as follows:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORITY: The Mayor and City Clerk are hereby authorized and directed to execute and attest, respectively, that certain Standard Agreement JA117-25-2017, with Areawide Council On Aging of Broward County, Inc. , incorporating the Older Americans Act Master Agreement JM014-25-2017, for the one-year term, January 1, 2017, and December 31, 2017, providing for funds in the amount of Fifty-Two Thousand Ten and 43/100 (\$52,010.43) Dollars, for the Lauderdale Lakes Alzheimer's Care Center Respite Care Program, a summary of which is attached as **Exhibit A**, and a facsimile copy of which can be inspected in the Office of the City Clerk; providing further, that the City shall contribute Two Thousand Seven Hundred Eleven and 04/100 (\$2,711.04) Dollars in matching funds, and the City Manager and the Director of Financial Services are authorized and directed to make appropriations therefor.

Section 3. INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby authorized to obtain three (3) fully executed copies of the subject Agreement, with one to be maintained by the City; with one to be delivered to the Areawide Council On Aging of Broward County, Inc., and with one to be directed to the Office of City Attorney.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD JANUARY 10, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: TREASA BROWN-STUBBS, Director of Parks and Human Services

VOTE:

Mayor Hazelle P. Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

Exhibit "A"

Amended Agreement Summary for

Older Americans Act Agreement with the Areawide Council on Aging of Broward County and the Lauderdale Lakes Alzheimer's Care Center

This resolution ratifies the Standard Agreement for Older Americans Act Grant contract number JA117-25-2017 between the Areawide Council on Aging and the City of Lauderdale Lakes/Lauderdale Lakes Alzheimer's Care Center for January 1, 2017 through December 31, 2017. The total funding amount of \$52,010.43 will provide In-Facility Repite Care hours of service from the Lauderdale Lakes Alzheimer's Care Center. This Resolution shall be deemed effective January 1, 2017.

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: No

Title

RESOLUTION 2017-002 SETTING FORTH THE CITY'S 2017 STATE LEGISLATIVE AGENDA

Summary

This is a Resolution adopting the proposed 2017 State Legislative Agenda for the City of Lauderdale Lakes. Upon review and adoption, the City of Lauderdale Lakes State Legislative Agenda will be forwarded to the City's State Lobbyists, Legislative Delegation and other governmental entities for consideration.

Staff Recommendation

Background:

Each year, the City of Lauderdale Lakes presents a Legislative Agenda which outlines support/opposition of legislative bills and funding consideration for various projects. At the Commission Workshop held on December 12, 2016, a preliminary discussion was held regarding the upcoming legislative session. Comments from members of the City Commission and public were noted and incorporated in the proposed 2017 State Legislative Agenda.

This year, the Legislative Agenda serves to request funding for citywide projects and support legislative bills that will positively impact the City's residents and businesses. Additionally, the Legislative Agenda includes legislative bills proposed by local, county and state entities for various matters that will improve the health, safety and well-being of individuals within the City of Lauderdale Lakes and surrounding areas.

A description of each priority project is included in the proposed Legislative Agenda, along with the requested funding request. The City of Lauderdale Lakes is contributing a portion of the total project cost via the General Fund, Gas Tax Fund, Stormwater Fund and other related funding sources to complete the project.

Attached is Exhibit A which highlights the proposed 2017 State Legislative Agenda for the City of Lauderdale Lakes. The City Commission is encouraged to review and adopt the proposed 2017 Legislative Agenda. Upon approval, the document will be forwarded to the City's State Lobbyist and other appropriate representatives.

Funding Source:

General Fund, Stormwater Fund, Gas Tax and approved funding sources

Sponsor Name/Department: Phil Alleyne, City Manager

Meeting Date: 1/10/2017

ATTACHMENTS:

Description	Type
☐ Resolution 2017-002 - Setting forth the State Legislative Agenda	Resolution
☐ Exhibit A - 2017 State Legislative Agenda	Exhibit

RESOLUTION 2017-002

A RESOLUTION SETTING FORTH THE CITY OF LAUDERDALE LAKES 2017 STATE LEGISLATIVE AGENDA; PROVIDING DIRECTIONS TO THE CITY'S STATE LOBBYISTS; PROVIDING INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, every local government is affected by decisions at the State level, and

WHEREAS, it is important to communicate local government's concerns at the State level, and

WHEREAS, the City Commission has reviewed and adopted various legislative and project priorities which require attention at the State level,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. ESTABLISHMENT OF PRIORITIES: Those legislative and appropriation items reflected upon Exhibit A, attached hereto, are hereby adopted as the City of Lauderdale Lakes 2017 State Legislative Agenda, and Ronald L. Book, P.A. and Becker & Poliakoff, P.A. are hereby authorized and directed to make the same available to the executive and legislative bodies at the State level and to do such things as it deems necessary and appropriate to promote the same.

Section 3. INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby authorized and directed to provide copies of this Resolution to Ronald L. Book, P.A. and Becker & Poliakoff, P.A., the National League of Cities, the Florida League of Cities and the Broward County League of Cities.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD JANUARY 10, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

Sponsored by: PHIL ALLEYNE, City Manager
JCB;jla

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

The City of Lauderdale Lakes



2017

State Legislative Agenda

4300 NW 36th Street, Lauderdale Lakes, FL 33319
PH. (954) 535-2700 website www.lauderdalelakes.org



LAUDERDALE LAKES CITY COMMISSION

Mayor Hazelle P. Rogers

Vice Mayor Veronica Edwards Phillips

Commissioner Sandra Davey

Commissioner Gloria Lewis

Commissioner Beverly Williams

LAUDERDALE LAKES CITY ADMINISTRATION

City Manager Phil Alleyne

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CITY OF LAUDERDALE LAKES AT A GLANCE

Historical Information

The City of Lauderdale Lakes was incorporated on June 22, 1961 by the Florida State Legislature. The initial population of the City was approximately 300 persons. Since incorporation, the City has developed into a vibrant urban community boasting economic growth and diversity. Today, the City's population is more than 34,000 which is an increase from the recorded 32,593 residents in the 2010 US Census.

Government Structure

The City of Lauderdale Lakes currently operates under the Mayor/City Commission/City Manager form of government. Legislative, regulatory and policy-making powers of the City are vested in the City Commission. Some of the principal responsibilities of the Mayor and City Commission include: establishing the City's policy objectives, adopting ordinances and resolutions, voting on budgetary issues, and setting the ad-valorem and non-ad valorem rates. The City Manager is appointed by, and directly reports to, the City Commission. The City Manager is the Chief Executive Officer of the City. Some of the principal responsibilities of the City Manager include effectively accomplishing the policy objectives set forth by the City Commission in as productive a manner as practical; directing and controlling all administrative issues; providing for the professional management of day-to-day City operations and service provision; and the development of the annual budget.

Development and Expansion Efforts

The growth in population has resulted in a diverse and expanding economic base. The commercial district is comprised of entities catering to a variety of needs. Fortune 500 companies have a presence in the City of Lauderdale Lakes, along with a variety of specialty stores. The real estate market continues to trend upward with increased opportunities for business expansion. New developments that are currently under construction will continue to create synergy in the commercial district, provide employment opportunities and enhance property values.

The City of Lauderdale Lakes has experienced an increase in permitting activity attributed to new construction in residential areas, new construction in the commercial district and home renovations. Plans are underway to provide 24/7 online services for customers.

Tax Base

The City of Lauderdale Lakes experienced an increase of 9.55% in gross taxable values over last year's final taxable values. The taxable property value is estimated at \$962,129,811. As the City Administration closely monitors the financial conditions of the City, leveraging financial resources becomes a critical approach to complete priority projects.

Community Redevelopment

Through the efforts of the Community Redevelopment Agency, Lauderdale Lakes continues to blaze new trails in redevelopment by stimulating investment in new construction and the renovation of older commercial sites. These and other promising business opportunities continue to rekindle the economic vitality of the City and enhance property values in the commercial district.

Public Safety and Other Services

The City of Lauderdale Lakes provides law enforcement and fire rescue services through a contractual agreement with the Broward Sheriff's Office (BSO). The City of Lauderdale Lakes works in collaboration with BSO law enforcement to provide public safety through a regionalized approach. The City of Lauderdale Lakes continues to identify adequate resources to protect the community.

Public Infrastructure and Improvements

The City of Lauderdale Lakes invested \$15 million in public improvement projects through a voter approved general obligation bond in 2005. This bond, along with other funding sources, was used to improve city streets, develop new parks, and install bus shelters. This effort ultimately revitalized the City's residential and commercial district. The City of Lauderdale Lakes continues to identify new funding sources for roadway improvements and stormwater improvements to maintain its infrastructure.

Parks and Recreational Opportunities

In the early 2000s, the City of Lauderdale Lakes developed new neighborhood parks, such as Northgate Park, Westgate Park, Otis Gray Park and an Aquatic Swimming Complex. A Greenway Trail that spans one mile along a regional C-13 Canal from Northwest 31st Avenue to U.S. 441/State Road 7 was expanded. As the population increases, the City of Lauderdale Lakes needs adequate facilities to accommodate the growing needs of the community.

Future Investment

The City of Lauderdale Lakes continues to focus on improving its infrastructure, roadways, canals, streetscape, and stormwater drainage systems. New beautification and roadway improvement projects – including new bus shelters – have greatly enhanced the City's streetscape and overall aesthetics. The City must protect its infrastructure through public investment and other resources from local, state and federal agencies.

PRESENTATION OF THE 2017 STATE LEGISLATIVE AGENDA

Message from City Manager Phil Alleyne

I am pleased to present the 2017 State Legislative Agenda which includes a profile of the City of Lauderdale Lakes, priority projects for funding consideration and information on other legislative matters. This document provides a comprehensive overview of priority projects focused on enhancing water quality, transit mobility and public safety. Supporting documentation is presented for each of the priority projects consisting of a project description and the funding request.

The 2017 State Legislative Agenda was prepared after a thorough assessment of the current and proposed projects in alignment with the City's budgetary needs. Essentially, gap funding is needed to accelerate projects that require immediate attention.

The 2017 State Legislative Agenda communicates the City of Lauderdale Lakes' stance in support or opposition of proposed legislative matters that impact residents and businesses. We join State Officials in adopting new legislation that will positively impact the communities served.

We are fortunate to work with individuals that share our commitment to access resources and build strong communities. Ultimately, our concerted efforts will improve quality of life for individuals throughout the State of Florida.

If you have any questions and/or comments, please contact my office at 954-535-2740. Thank you for your continued support.

Sincerely,

Phil Alleyne
City Manager

PRIORITY PROJECTS FOR FUNDING CONSIDERATION

#	PRIORITY PROJECTS	TOTAL PROJECT COST	FUNDING REQUEST
1	Stormwater Conveyance and Water Quality Improvement	\$1,000,000	\$ 500,000
2	Community Shuttle Bus Transportation	\$ 200,000	\$ 100,000
3	Innovative Crime Reduction Project	\$ 110,000	\$ 100,000

Legislative Funding Priority #1

Category: Water Quality

Project: Stormwater Conveyance and Water Quality Improvement Project

The Lauderdale Lakes is committed to maintaining its infrastructure, such as its stormwater system. A Stormwater Management Master Plan was developed to assess the City's stormwater system and correct water quality concerns. The City of Lauderdale Lakes continues to manage, collect, convey, store, monitor and dispose of stormwater in the most effective manner to protect public waterways from toxic pollutants and maintain quality water.

PROJECT NAME	TOTAL PROJECT COST	LEGISLATIVE REQUEST
Stormwater Conveyance and Water Quality Improvements	\$1,000,000	\$500,000
<p>PROJECT DESCRIPTION:</p> <p>This legislative funding request would serve to accelerate the completion of the City's stormwater project. The stabilization of canal banks was commenced by a Natural Resources Conservation Service (NRCS) Emergency Watershed Protection (EWP) mitigation grant after Hurricane Wilma.</p> <p>There is an immediate need to repair, restore and protect many of the canals from pollutants that are harmful to water quality and flood control throughout the canal network. A variety of means and methods will be employed to restore canal banks that are in critical condition.</p> <p><i>Source: Department of Public Works and Engineering</i></p>		
TOTAL PROJECT COST:	\$1,000,000	\$500,000

Stormwater Conveyance and Water Quality Improvements Project

Background

The City of Lauderdale Lakes owns and maintains approximately 11 miles of canals that serve as essential networks to the South Florida Water Management District C-13 Canal. Currently, the existing canals have a mix of different types of seawall systems and revetment systems in different stages of disrepair potentially leading to land based discharges, pollutants and other elements that negatively impact water quality.

The City of Lauderdale Lakes completed a citywide inspection and evaluation of the canal bank steepness (above and below the water level), the uniformity of the top of the bank, the apparent degree to which the canal has been maintained and the proximity of structures to the top of the canal bank. It was found that portions of the canal banks presented heavily overgrown vegetation. Canal bank slopes were close to vertical. Slope failures existed in some areas. Some of the retaining walls experienced signs of failure (i.e. cracking, sagging and rotation). Furthermore, structures like docks, fences, bricks walls and seawalls were collapsing. Several of the canal slopes evaluated have a Factor of Safety (FS) value less than 1.0 which indicates that a slope failure is incipient. In some cases, there was no secondary reinforcement of soils afforded by vegetation root systems. In other cases, there was no cohesion of the limestone formation. There is an immediate need to repair, restore and protect many of the canals from pollutants that are harmful to water quality and flood control throughout the canal network.

Use of Funds

Funds are needed to accelerate the next phase of the City's Stormwater Conveyance and Water Quality Improvements Project. The project cost for the most feasible alternatives/revetment has been determined to repair and restore the canal banks that are in critical condition. The selected remediation alternatives will provide an improved FS value for canal banks and prevent deterioration of properties.

Other Factors

The Stormwater Conveyance and Water Quality Improvements Project would positively impact property values, economic development and quality of life.

**Stormwater Conveyance and Water Quality Improvements
Areas in Critical Condition**



Canal Bank Stabilization (Before and After)



Legislative Funding Priority #2

Category: Transportation

Project: Community Shuttle Bus Transportation

The City of Lauderdale Lakes is committed to providing transportation alternatives to enhance transportation mobility and accommodate increased bus ridership. Currently, the City of Lauderdale Lakes' Community Shuttle Bus Transit Project has one of the highest ridership numbers in Broward County. Additional transit options are critically needed to accommodate commuters within the surrounding area to get to work, school, shopping centers, city facilities, parks and other areas of importance.

PROJECT NAME	TOTAL PROJECT COST	LEGISLATIVE REQUEST
Community Shuttle Bus Transportation	\$200,000	\$100,000
<p>PROJECT DESCRIPTION:</p> <p>This legislative funding request would involve the expansion of the Community Shuttle Bus Transit Project. Funds would be used to purchase two ADA equipped community shuttle buses with seating for at least fifteen (15) passengers on each bus. The community shuttle bus would transport riders throughout the City of Lauderdale Lakes. The community shuttle bus would provide access from the neighborhoods to the main public transportation route and offer special shuttle services.</p> <p><i>Source: Department of Parks and Human Services</i></p>		
TOTAL PROJECT COST:	\$200,000	\$100,000

Community Shuttle Bus Transportation Project

Background

The City of Lauderdale Lakes is committed to providing transportation alternatives to enhance transportation mobility and accommodate increased bus ridership. Currently, the City of Lauderdale Lakes' Community Shuttle Bus Service has one of the highest ridership numbers in Broward County. Additional transit options are critically needed for commuters to get to work, school, shopping centers, city facilities, parks and other important places. An additional community shuttle bus would provide access from the neighborhoods to the main public transportation route and offer special shuttle bus services to public events.

The community shuttle bus would transport riders in the City of Lauderdale Lakes and surrounding areas. As part of the main bus route, riders would be able to obtain real-time bus route scheduling information for commuters that depend on the community shuttle bus to reach their destination at a specified time.

The City of Lauderdale Lakes would promote the community shuttle bus program to encourage commuters to use public transit. To increase the level of participation in citywide events, the City would schedule special shuttle bus services to event venues.

Use of Funds

This legislative funding request would involve phase one of establishing a Community Shuttle Bus Program. Funds would be used to purchase two ADA equipped community shuttle buses with seating for at least fifteen (15) passengers on each bus. The community shuttle bus would be designed to transport disabled individuals that are unable to safely utilize regular mass transit services and afford the cost of taxi service.

Other Factors:

The City of Lauderdale Lakes Community Shuttle Bus Project will positively impact the environment, economic development, transportation, private investment and quality of life.

Current Community Bus



Legislative Funding Priority #3

Category: Community Policing Initiatives (Public Safety Innovation)

Project: Innovative Crime Reduction Project

The City of Lauderdale Lakes is committed to enhancing public safety. Over the years, the City of Lauderdale Lakes has worked in collaboration with the local law enforcement agency to identify grants to increase the number of police officers and develop a regionalized strategy for sharing resources. The City of Lauderdale Lakes will continue to develop and implement policing strategies that promote and improve public safety.

PROJECT NAME	TOTAL PROJECT COST	LEGISLATIVE REQUEST
Innovative Crime Reduction Project	\$110,000	\$100,000
PROJECT DESCRIPTION: The City of Lauderdale Lakes Innovative Crime Reduction Project involves the utilization of technology to enhance public safety by developing crime reduction strategies and implementing community programs. <i>Source: Department of Public Works</i>		
TOTAL PROJECT COST:	\$110,000	\$110,000

Innovative Crime Reduction Project

Background

The City of Lauderdale Lakes has experienced a significant rise in cost for law enforcement services which has prompted the need to implement policing strategies that enhance public safety. Over the years, the City of Lauderdale Lakes has worked in collaboration with the local law enforcement agency to identify grant funding to hire additional police officers and develop a regionalized strategy for sharing resources. Cities across the State of Florida are faced with the challenge of providing an adequate level of police services to protect the public. Funds are needed to utilize emerging technological resources that can serve 1) as an added benefit to identify priority areas and 2) as a means to develop community programs to reduce criminal acts.

Use of Funds

The City of Lauderdale Lakes seeks to acquire technology that can be used to enhance the City's public safety efforts. As part of an innovative crime reduction project, technology would be used as a means to identify priority areas, develop crime reduction strategies and disseminate information to the public.

Municipalities have established and expanded existing public safety initiatives by using various technological methods, such as video surveillance systems. The City of Lauderdale Lakes, in collaboration with the Community Redevelopment Agency, have supported funding opportunities for community policing programs and projects. Funds would allow the City of Lauderdale Lakes to expand these public safety initiatives.

The City of Lauderdale Lakes would be able to identify priority areas and disseminate information to the public. This is essential for a growing population consisting of a significant number of elderly residents and increased number of children that reside in the City of Lauderdale Lakes.

Other Factors

The Innovative Crime Reduction Project would positively enhance public safety in residential areas, commercial districts, law enforcement services and economic development.

PROPOSED/PENDING STATE LEGISLATION

PROPOSED/PENDING LEGISLATION (support)

Support for regulating Sober Homes

The City of Lauderdale Lakes supports legislation that would effectively regulate sober homes, also known as halfway houses, in an effort to protect individuals transitioning from rehab to living independently. The City of Lauderdale Lakes supports the establishment of regulations that serve to identify those residential dwellings and facilities that are operating throughout the State of Florida.

Support for Businesses

Businesses have contributed greatly to the local economy. The City of Lauderdale Lakes has benefited directly and indirectly from local businesses, namely small businesses, to offer products and services to the community. Legislation that promotes incentives, training, economic development initiatives and the Foreign Trade Zone Program is supported to stimulate growth in the City of Lauderdale Lakes.

Support Legislation Allowing Price in the Consultants Competitive Negotiation Act

Current law prohibits local governments from requesting price proposals before selecting a provider for certain services, including architectural, engineering, landscape architectural, mapping and surveying services, which has resulted in higher prices. Legislation should be enacted that permits price to be considered in the selection of these services.

Support for Parks and Human Services

Parks and recreation play a vital role in promoting the quality of life and livability of communities. Parks also provide a place where residents can improve their physical health. Open green space areas protect the environment and conserves natural resources. Legislation that supports sustainable communities through parks and recreational opportunities should be considered.

Support Vehicular and Pedestrian Safety

The City of Lauderdale Lakes supports legislation that promotes traffic safety devices, education and other related initiatives with the overall intent to protect drivers, pedestrians and other individuals that travel through the City.

PROPOSED/PENDING LEGISLATION (opposition)

Oppose Legislation enacting Property Tax Reform

Several legislative and constitutional property tax initiatives have been enacted over the past six years that have reduced the effectiveness of home rule authority and local government's ability to fund necessary operations. No additional property tax restrictions should be placed on local governments until the full impact of existing limitations is known.

Oppose Legislation enacting revisions to Communications Services Tax

Legislative and technological changes which have occurred over the past few years have resulted in an erosion of communication services tax revenues to the State of Florida and local governments, diminishing the reliability of the revenue stream for operating and future bonding needs. These changes have resulted in like services being taxed differently depending on the service provider or method of sale.

Oppose Legislation requiring Public Records-Contracting

Last Session, Chapter 2013-154, Laws of Florida, passed requiring public agency contracts for services performed on behalf of the agency to contain contract provisions clarifying the public record responsibilities of the contractor. One section of the law added a requirement for all contractors to electronically transfer their public records to the public agency upon termination of the contract, which has created a burdensome unfunded mandate for public agencies.

OTHER STATE LEGISLATIVE FUNDING CONSIDERATIONS

Economic Development Funding

The City of Lauderdale Lakes supports funding to promote private sector job growth with programs and activities that are vital resources for infrastructure and economic development. Such funds would help to alleviate conditions of unemployment and underemployment with double digit poverty levels in certain areas. The City supports state incentives and policies that promote business growth that results in the creation of new jobs and capital investment.

Transportation Funding

The City of Lauderdale Lakes supports funding from the State of Florida Department of Transportation for roadway improvements on State Road 7 and State Road 816 (commonly known as Oakland Park Boulevard). These are two of the heavily travelled roadways in Broward County. The City of Lauderdale Lakes supports funding for street light, sidewalk, traffic signalization, pedestrian safety features and other improvements along State Road 7 and State Road 816 within the City's municipal boundaries to improve traffic flow and safety.

Public Infrastructure Funding

The City of Lauderdale Lakes supports increased funding in infrastructure. Significant investment is needed to help reverse years of decay and such investment will lead to the creation of thousands of jobs. The City of Lauderdale Lakes supports the efforts of the Florida Chapter of American Public Works Association to partner with the Florida Legislature in developing solutions to meet our fiscal responsibilities and continued investment in our public infrastructure.

Identification of Grant Funding Opportunities

Comprehensive Park Improvement Project - \$500,000

Northwest 31 Avenue Roadway Improvement Project (Phase II) - \$750,000

Arts and Cultural Community Center - \$6,000,000

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: No

Title

RESOLUTION 2017-003 SETTING FORTH THE CITY'S 2017 FEDERAL LEGISLATIVE AGENDA
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Summary

This is a Resolution adopting the proposed 2017 Federal Legislative Agenda for the City of Lauderdale Lakes. Upon review and adoption, the City of Lauderdale Lakes Federal Legislative Agenda will be forwarded to the City's Federal Lobbyists, Legislative Delegation and other governmental entities for consideration.

Staff Recommendation

Background:

Each year, the City of Lauderdale Lakes presents a Legislative Agenda which outlines support/opposition of legislative bills and funding consideration for various projects. At the Commission Workshop held on December 12, 2016, a preliminary discussion was held regarding the upcoming legislative session. Comments from members of the City Commission and public were noted and incorporated in the proposed 2017 Federal Legislative Agenda.

This year, the Legislative Agenda serves to request funding for citywide projects and support legislative bills that will positively impact the City's residents and businesses. Additionally, the Legislative Agenda includes legislative bills proposed by local, county and state entities that will improve the health, safety and well-being of individuals within the City of Lauderdale Lakes and surrounding areas.

A description of each project is included in the Legislative Agenda, along with the requested funds. The City of Lauderdale Lakes is contributing the specified amount of the project cost from the General Fund, Fire Assessment and other related funding sources to complete the project.

Attached is Exhibit A which highlights the proposed 2017 Federal Legislative Agenda for the City of Lauderdale Lakes. The City Commission is encouraged to review and adopt the proposed 2017 Federal Legislative Agenda. Upon approval, the document will be forwarded to the City's Federal Lobbyist and other appropriate representatives.

Funding Source:

General Fund, Fire Assessment and other approved funding sources

Sponsor Name/Department: Phil Alleyne, City Manager

Meeting Date: 1/10/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution 2017-003 - Setting forth the Federal Legislative Agenda	Resolution
<input type="checkbox"/> Exhibit A - 2017 Federal Legislative Agenda	Exhibit

RESOLUTION 2017-003

A RESOLUTION SETTING FORTH THE CITY'S 2017
FEDERAL LEGISLATIVE AGENDA; PROVIDING
DIRECTIONS TO THE CITY'S FEDERAL LOBBYISTS;
PROVIDING INSTRUCTIONS TO THE CITY CLERK;
PROVIDING FOR THE ADOPTION OF
REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, every local government is affected by decisions at the
Federal level, and

WHEREAS, it is important to communicate local government's concerns at
the Federal level, and

WHEREAS, the City Commission has reviewed and adopted various
legislative and project priorities which require attention at the Federal level,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF
THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing
Whereas paragraphs are hereby ratified and confirmed as being true, and the
same are hereby made a specific part of this Resolution.

Section 2. ESTABLISHMENT OF PRIORITIES: Those legislative and
appropriation items reflected upon Exhibit "A", attached hereto, are hereby
adopted as the City of Lauderdale Lakes 2017 Federal Legislative Agenda, and
Alcade and Fay is hereby authorized and directed to make the same available to
the executive and legislative bodies at the Federal level and to do such things as
it deems necessary and appropriate to promote the same.

Section 3. INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby authorized and directed to provide copies of this Resolution to Alcade and Fay and the National League of Cities.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD JANUARY 10, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

Sponsored by: PHIL ALLEYNE, City Manager
JCB:jl

VOTE:

Mayor Hazelle. Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

The City of Lauderdale Lakes



2017 Federal Legislative Agenda

4300 NW 36th Street, Lauderdale Lakes, FL 33319
PH. (954) 535-2700 website www.lauderdalelakes.org

LAUDERDALE LAKES CITY COMMISSION

Mayor Hazelle P. Rogers.

Vice Mayor Veronica Edwards Phillips

Commissioner Sandra Davey

Commissioner Gloria Lewis

Commissioner Beverly Williams

LAUDERDALE LAKES CITY ADMINISTRATION

City Manager Phil Alleyne

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CITY OF LAUDERDALE LAKES AT A GLANCE

Historical Information

The City of Lauderdale Lakes was incorporated on June 22, 1961 by the Florida State Legislature. The initial population of the City was approximately 300 persons. Since incorporation, the City has developed into a vibrant urban community boasting economic growth and diversity. Today, the City's population is more than 34,000 which is an increase from the recorded 32,593 residents in the 2010 US Census.

Government Structure

The City of Lauderdale Lakes currently operates under the Mayor/City Commission/City Manager form of government. Legislative, regulatory and policy-making powers of the City are vested in the City Commission. Some of the principal responsibilities of the Mayor and City Commission include: establishing the City's policy objectives, adopting ordinances and resolutions, voting on budgetary issues, and setting the ad-valorem and non-ad valorem rates. The City Manager is appointed by, and directly reports to, the City Commission. The City Manager is the Chief Executive Officer of the City. Some of the principal responsibilities of the City Manager include effectively accomplishing the policy objectives set forth by the City Commission in as productive a manner as practical; directing and controlling all administrative issues; providing for the professional management of day-to-day City operations and service provision; and the development of the annual budget.

Development and Expansion Efforts

The growth in population has resulted in a diverse and expanding economic base. The commercial district is comprised of entities catering to a variety of needs, including the presence of Fortune 500 corporations and specialty stores. The real estate market continues to trend upward with increased opportunities for business expansion. New developments that are currently under construction will continue to create synergy in the commercial district, provide employment opportunities and enhance property values.

The City of Lauderdale Lakes has experienced an increase in permitting activity attributed to new construction in residential areas, new construction in the commercial district and home renovations. Plans are underway to provide 24/7 online services for customers.

Tax Base

The City of Lauderdale Lakes experienced an increase of 9.55% in gross taxable values over last year's final taxable values. The taxable property value is estimated at \$962,129,811. As the City Administration closely monitors the financial conditions of the City, leveraging financial resources becomes a critical approach to complete priority projects.

Community Redevelopment

Through the efforts of the Community Redevelopment Agency, Lauderdale Lakes continues to blaze new trails in redevelopment by stimulating investment in new construction and the renovation of older commercial sites. These and other promising business opportunities continue to rekindle the economic vitality of the City and enhance property values in the commercial district.

Public Safety and Other Services

The City of Lauderdale Lakes provides law enforcement and fire rescue services through a contractual agreement with the Broward Sheriff's Office (BSO). The City of Lauderdale Lakes works in collaboration with BSO law enforcement to provide public safety through a regionalized approach. The City of Lauderdale Lakes continues to identify adequate resources to protect the community.

Public Infrastructure and Improvements

The City of Lauderdale Lakes invested \$15 million in public improvement projects through a voter approved general obligation bond in 2005. This bond, along with other funding sources, was used to improve city streets, develop new parks, and install bus shelters. This effort ultimately revitalized the City's residential and commercial district. The City of Lauderdale Lakes continues to identify new funding sources for roadway improvements and stormwater improvements to maintain its infrastructure.

Parks and Recreational Opportunities

In the early 2000s, the City of Lauderdale Lakes developed new neighborhood parks, such as Northgate Park, Westgate Park, Otis Gray Park and an Aquatic Swimming Complex. A Greenway Trail that spans one mile along a regional C-13 Canal from Northwest 31st Avenue to U.S. 441/State Road 7 was expanded. As the population increases, the City of Lauderdale Lakes needs adequate facilities to accommodate the growing needs of the community.

Future Investment

The City of Lauderdale Lakes continues to focus on improving its infrastructure, roadways, canals, streetscape, and drainage systems. New beautification and roadway improvement projects – including new bus shelters – have greatly enhanced the City's streetscape and overall aesthetics. The City must protect its infrastructure through public investment and resources from local, state and federal agencies.

PRESENTATION OF THE 2017 FEDERAL LEGISLATIVE AGENDA

Message from City Manager Phil Alleyne

I am pleased to present the 2017 Federal Legislative Agenda which includes a profile of the City of Lauderdale Lakes, priority projects for funding consideration and information on other legislative matters. This document provides a comprehensive overview of priority projects focused on arts and cultural opportunities, Alzheimer care and fire rescue services. Supporting documentation is presented for each of the priority projects consisting of a project description and the funding request.

The 2017 Federal Legislative Agenda was prepared after a thorough assessment of the current and proposed projects in alignment with the City's budgetary needs. Essentially, gap funding is needed to accelerate projects that require immediate attention.

The 2017 Federal Legislative Agenda communicates the City of Lauderdale Lakes' stance in support or opposition of proposed legislative matters that impact residents and businesses. We join Federal Officials in adopting new legislation that will positively impact the communities served.

We are fortunate to work with individuals that share our commitment to access resources and build strong communities. Ultimately, our concerted efforts will improve quality of life for individuals throughout the United States.

If you have any questions and/or comments, please contact my office at 954-535-2740. Thank you for your continued support.

Sincerely,

Phil Alleyne
City Manager

PRIORITY PROJECTS FOR FUNDING CONSIDERATION

#	PRIORITY PROJECTS	TOTAL PROJECT COST	FUNDING REQUEST
1	Fire Station Exhaust Removal System	\$ 100,000	\$ 100,000
2	Alzheimer Care Center (Service Delivery)	\$ 400,000	\$ 400,000
3	Arts and Cultural Community Center	\$6,000,000	\$5,000,000

DRAFT

**Fire Station Exhaust Removal System
Legislative Funding Priority #1**

Category: Public Safety (Assistance to Fire Fighters)

Project: Fire Station Exhaust Removal System

The City of Lauderdale Lakes is committed to enhancing our Fire Station to provide quality services with adequate resources. It is equally essential to ensure that the environment in which the fire rescue personnel operates is protected. Outside of rescue services, fire prevention and safety remains as a key component to protecting the City's residential and commercial properties.

PROJECT NAME	TOTAL PROJECT COST	LEGISLATIVE REQUEST
Fire Station Exhaust Removal System	\$100,000	\$100,000
PROJECT DESCRIPTION: This legislative funding request involves the acquisition of a Fire Exhaust Removal System within the Fire Station to improve air quality and protect fire rescue personnel. <i>Source: Department of Public Works</i>		
TOTAL PROJECT COST:	\$100,000	\$100,000

Fire Station Exhaust Removal System

Background

The City of Lauderdale Lakes has a contractual agreement with the Broward Sheriff's Office (BSO) Fire Rescue to provide fire rescue services. The City of Lauderdale Lakes has a population of over 34,000 people within approximately 3.8 square miles. While most of Lauderdale Lakes is composed of residential neighborhoods, the City has a large number of commercial properties, including warehouse and industrial parcels.

The City of Lauderdale Lakes fire protection services is supplied by a single Fire Station. It is located within one of the busiest fire districts in Broward County with an average of 6,000 calls annually. Additionally, the City has one of the busiest intersections, Oakland Park Boulevard and State Road 7, which has approximately 140,000 vehicles traversing this roadway in any given twenty four hour period.

Various types of vehicles reside within the Fire Station equipped with resources for fire rescue and emergency services. Given the number of trips to and from the station, the exhaust from the engine is emitted into the facility. Studies have shown that smoke produced by fire rescue vehicles may be carcinogenic. The frequent travel in and out of the fire station further exasperates the infiltration of the exhaust and augments exposure to firefighters. To ensure that the fire rescue personnel are protected from any harmful effects caused by diesel exhaust, the City of Lauderdale Lakes seeks to install a more modern and effective exhaust removal system in the Fire Station.

Use of Fund

This legislative funding request would benefit Fire Station #37 by providing a more modern Fire Exhaust Removal System that captures and eliminates exhaust emissions.

Other Factors

This project would positively enhance public safety, property values and economic development.

Lauderdale Lakes Alzheimer Care Center Services

The City of Lauderdale Lakes is committed to providing a healthy environment within the Lauderdale Lakes Alzheimer Care Center. The City of Lauderdale Lakes is one of a few municipalities within the State of Florida that provides much needed day care services for people with the Alzheimer disease. Adequate services are vital to the overall health and well-being of the Lauderdale Lakes Alzheimer Care Center clientele.

The Lauderdale Lakes Alzheimer Care Center is a licensed Adult Day Care facility which provides effective programs and services for persons with Alzheimer's disease and related memory disorders. The program was established in 1993.

The Center provides services to many residents in Broward County. Today, the Lauderdale Lakes Alzheimer Care Center provides over 51,000 respite hours annually to over 50 seniors.

Over the years, the Lauderdale Lakes Alzheimer Care Center has secured funds for programs and services through state and federal funding sources. Funding sources include the Alzheimer's Disease Initiative (ADI) and Broward County Aging and Disability Resource Center (ADRC).

Additional funds are requested to assist in the expansion of services to include support coordination, therapy and medical care for individuals with developmental disabilities. The City of Lauderdale Lakes has not been able to meet the demand for these services due to insufficient funds. A continued reduction in funds from agencies could lead to a reduction in critical services, staff reductions or discontinuation of the Center.



Legislative Funding Priority #3

Category: Cultural Arts

Project: Arts and Cultural Community Center

The City of Lauderdale Lakes is committed to providing artistic and cultural initiatives that bring people of all ages together, stimulate creativity, promote healthy communities and create a peaceful environment.

PROJECT NAME	TOTAL PROJECT COST	LEGISLATIVE REQUEST
Arts and Cultural Community Center	\$6,000,000	\$5,000,000
PROJECT DESCRIPTION: This legislative funding request would serve to provide a newly constructed Arts and Cultural Community Center to further promote arts and cultural programming to the public. The Arts and Cultural Community Center would include a large auditorium, multi-faceted recreational space, classrooms, computer center and office space to host various public events and activities that integrate arts and culture. <i>Source: Department of Parks and Human Services</i>		
TOTAL PROJECT COST:	\$6,000,000	\$5,000,000

Arts and Cultural Community Center

Background

The City of Lauderdale Lakes is committed to providing artistic and cultural initiatives that bring people of all ages together, stimulate creativity, promote healthy communities and create a peaceful environment. The City has used art in public places and open spaces to bring people of all ages together. While the City of Lauderdale Lakes is known for its athletic programs, several recreational and educational programs focused on arts and culture have been implemented throughout the year. The City of Lauderdale Lakes has also conducted art seminars for young children in the Community Redevelopment Agency's community garden to promote healthy living.

Currently, the City of Lauderdale Lakes does not have adequate space to meet the demands for expanded programs. The closest facility has two small classrooms that are not multi-functional and suitable for a large group. Programs that provide an alternative learning environment for youth of all ages are needed to promote creative and critical thinking. The Arts and Cultural Community Center would provide a state of the art facility where people of all ages are exposed to art and culture through multi-faceted programs, art shows, seminars, classes and other forums that foster creativity.

The City of Lauderdale Lakes would offer creative classes, such as art, theatre, photography, drama and audio visual communication on an ongoing basis. In collaboration with non-profit organizations and the private sector, the City of Lauderdale Lakes would nurture creative thinking that would ultimately serve as a public benefit.

The Arts and Cultural Community Center would be a newly constructed building with multiple floors. The rooms would be equipped with removable seating and audio/visual equipment for public and private events.

Use of Funds

This legislative funding request would serve to provide a newly constructed Arts and Cultural Community Center to further promote arts and cultural programming to the public. The Arts and Cultural Community Center would be a multi-functional center that has a large auditorium, recreational space, classrooms, computer center and office space to host various public events and activities that integrate arts and culture.

Other Factors

The Arts and Cultural Community Center would positively impact quality of life, education and economic development.

Arts and Cultural Community Center Conceptual Design



(Removable Chairs)



PROPOSED/PENDING FEDERAL LEGISLATION

PROPOSED/PENDING LEGISLATION (support)

Public Works

The City of Lauderdale Lakes supports legislation that preserves local control of transportation planning, provides equitable transportation funding among municipalities and countries, and provides opportunities for additional revenue options for municipal transportation infrastructure projects

Planning

In line with the American Planning Association, the City of Lauderdale Lakes supports legislation that builds local capacity, improves agency coordination, supports housing needs, improves safety and public health, and aids challenging economic transitions.

Support for Local Businesses

Businesses have contributed greatly to the local economy. The City of Lauderdale Lakes has benefited directly and indirectly from local businesses, namely small businesses, to meet the needs of the community. Legislation that promotes incentives, training, programs and economic development initiatives is supported to stimulate growth in the City of Lauderdale Lakes.

OTHER FEDERAL LEGISLATIVE CONSIDERATIONS

Community Development Block Grant / HOME Funds

Legislation to support increased federal funding for Community Development Block Grant (CDBG) Programs is essential. The City of Lauderdale Lakes has successfully provided housing rehabilitation, senior transportation, and senior/youth enrichment programs. As with most local non-entitlement municipalities, the demand for such programs exceeds allocated CDBG funding. Over the years, the City of Lauderdale Lakes has successfully utilized Broward County CDBG funding allocations to enhance the local housing stock, eliminate neighborhood blight and provide community enrichment programs.

Economic Development Funds

The City of Lauderdale Lakes encourages legislative action to maintain funding for programs and long term financing that assist in improving housing, infrastructure, transportation and other elements that impact economic development. Funds to expand the existing Business Resource Center and other types of investments would provide greater employment opportunities and spur local, regional, and national recovery.

Transportation Funds

The City of Lauderdale Lakes supports federal funding to enhance the highway and transit systems. The City supports dedicated and continued federal funding sources (i.e. federal fuel tax receipts, federal Highway Trust Fund and/or an alternative federal funding source) to finance short-term and long-term transportation planning and projects along State Road 7 and Oakland Park Boulevard. These are two of the heavily travelled roads in Broward County. Increased investments for priority roadway, bridge, streetlight and/or mass transit improvements will serve to reduce traffic congestion, improve traffic flow for emergency and homeland security purposes, and improve the environment.

Healthy Food Initiative Funds

The City of Lauderdale Lakes is working in collaboration with other agencies to address challenges such as access to fresh food and resources that empower communities. Continued funding in urban areas, with critical needs, is requested to conduct local planning, training and other programs focused on healthy food consumption.

Parks and Human Services Funds

The City of Lauderdale Lakes supports restoration and expansion of Federal funding for programs, such as Community Care for the Elderly Program. Additionally, the City of Lauderdale Lakes supports the continuation and increase in federal funds for local infrastructure and service needs including: Affordable Housing, Homelessness, Elderly Social Services, and Mental Health and Substance Abuse.

Grant Funding Opportunities:

Fire Station Renovations - \$500,000
C-13 Greenway Trailhead Facility - \$250,000
C-13 Greenway SE Expansion - \$750,000
Innovative Crime Reduction Project (Technology) - \$200,000

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: No

Title

RESOLUTION 2017-004 AUTHORIZING THE CITY MANAGER TO APPROVE AND EXECUTE A PROCUREMENT PURCHASE EXCEEDING TWENTY FIVE THOUSAND DOLLARS (\$25,000) BUT LESS THAN FORTY THOUSAND DOLLARS (\$40,000) WITH SUPPLYWORKS

Summary

This Resolution authorizes the City Manager to execute a procurement purchase and purchases order(s) exceeding twenty-five thousand (\$25,000.00) dollars, but less than forty thousand (\$40,000.00) dollars to Supplyworks for the provision of the janitorial and cleaning supplies and related equipment in accordance with the U.S Communities Cooperative Government Purchasing Alliance Contract No. 12-22 (lead agency Fresno Unified School District, California) Agreement.

Staff Recommendation

Background:

The Procurement Code authorizes the City Manager or designee to approve and execute all procurement related non-capital improvement purchase orders, contracts, contract amendments and contract renewals in the amount of twenty-five thousand dollars (\$25,000) or less.

The ability to purchase up to \$40,000 on this existing contract is due to the number of new projects that require equipment and miscellaneous supplies, such as the Comprehensive Park Improvement Project and completion of the Bathroom Renovation for the Development Services Department and Vincent Torres Park Improvement Project.

To date, the City has expended \$4,480 and has anticipated to procure \$20,520 in equipment and supplies. As proposed, an additional \$15,000 is requested to purchase the equipment and supplies needed to complete capital improvement projects.

Expenditures Year to Date (As of December 31, 2016)	\$4,480
Budgeted expenditures	\$20,520
Additional expenditures	\$15,000
Total	\$40,000

The current contract term with

Supplyworks is through December 31, 2017.

Funding Source:

For fiscal year 2017, there is adequate funding budgeted in the Public Works Department operating budget and in the capital improvement accounts approved by City Commission.

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO, Financial Services Director and Robin Sooden, Acting Public Works Director

Meeting Date: 1/10/2017

ATTACHMENTS:

Description	Type
 Resolution 2017-004 - Janitorial Services - Supplyworks	Resolution

RESOLUTION 2017-004

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PROCUREMENT PURCHASE ORDER(S) EXCEEDING TWENTY-FIVE THOUSAND (\$25,000.00) DOLLARS, BUT LESS THAN FORTY THOUSAND (\$40,000.00) DOLLARS, TO SUPPLYWORKS FOR THIS PROVISION OF JANITORIAL AND CLEANING SUPPLIES AND RELATED EQUIPMENT, IN ACCORDANCE WITH THE US COMMUNITIES GOVERNMENT PURCHASING ALLIANCE CONTRACT #12-22 AGREEMENT; PROVIDING FOR INSTRUCTIONS TO THE DEPARTMENT OF FINANCIAL SERVICES; PROVIDING FOR INSTRUCTIONS TO CITY CLERK; PROVIDING FOR THE ADOPTION REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City has historically used the janitorial and cleaning supplies and equipment agreement under the US Communities Government Purchasing Alliance Contract #12-22 under the “piggy-back” method of procurement;

WHEREAS, 90,000 other governmental agencies across the nation are members of the US Communities Government Purchasing Alliance and share the benefits of the best government pricing due to the increased purchasing power;

WHEREAS, the lead agency (Fresno Unified School District, California) formally advertised and issued the Request for Proposal in order to obtain pricing and service capability information for vendors in the janitorial and cleaning supplies and related equipment marketplace and successfully awarded the initial contract to AmSan, JanPak and CleanSource on January 1, 2013 through December 31, 2015 and has extended the contract for another term of one year from January 1, 2016 through December 31, 2017;

WHEREAS, AmSan, JanPak and CleanSource became Supplyworks on March 16, 2015;

WHEREAS, the City is satisfied with the delivery, product and services provided and recognizes the increased use of such services;

WHEREAS, it is appropriate to authorize the City Manager to execute a purchase order(s) exceeding Twenty-Five Thousand (\$25,000.00) dollars but less than Forty Thousand (\$40,000.00) Dollars, for the purchase of such janitorial and cleaning supplies and related equipment as needed;

WHEREAS, pursuant to Section 82-196.8 (d), it is in the best interest of the City to participate in the cooperative agreement as it is more advantageous to the City due to the substantial savings and discounted pricing; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORIZATION: The City Commission of the City of Lauderdale Lakes, Florida, hereby approves the execution of a purchase order(s) to Supplyworks for janitorial and cleaning supplies and related equipment and authorizes the City Manager and Financial Services Department to take steps necessary and appropriate to process such purchase order(s).

Section 3. INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby authorized and directed to maintain fully executed copies of the subject Agreement and/or purchase order(s) with a true copy of this Resolution.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD JANUARY 10, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: SUSAN GOODING-LIBURD, MBA, CPA, CGFO, Financial Services Director and Robin Sooden, Acting Public Works Director

VOTE:

Mayor Hazelle Rogers	_____ (For)	_____ (Against)	_____ (Other)
Vice-Mayor Veronica Edwards Phillips	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Sandra Davey	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Gloria Lewis	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Beverly Williams	_____ (For)	_____ (Against)	_____ (Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: Yes

Title

RESOLUTION 2017-005 AWARDING RFP #16-1301-04R TO IMAGE JANITORIAL SERVICES INC., FOR CITYWIDE JANITORIAL SERVICES, AS THE LOWEST RESPONSIBLE AND RESPONSIVE PROPOSER, ON A REQUEST FOR PROPOSAL IN AN AMOUNT UP TO SIXTY FOUR THOUSAND EIGHT HUNDRED DOLLARS (\$64,800) ANNUALLY

Summary

This Resolution awards RFP #16-1301-04R to the lowest, responsible and responsive proposer. The Purchasing Division and Evaluation Committee recommends to the Mayor and City Commission, Image Janitorial Services Inc. The firm will provide janitorial services to various facilities through out the City. The scope of services includes the furnishing of all labor, materials, machinery, equipment, tools, cleaning supplies, and supervision necessary to perform and maintain a neat, clean and orderly facilities.

Staff Recommendation

Background:

The firm was evaluated independently by an Evaluation Committee of three (3) member, which rated the firm an overall score of 251 out of a possible 300. This firm is the lowest, responsible and responsive.

The scope of service includes nightly maintenance from Monday through Friday with exception of Park facilities and Alzheimer Care Center which must be serviced six days and except select holidays.

The term of the contract is requested for a term of two (2) years with an option to renew on a year-to-year basis for an additional three (3) years for a total of five (5) years. Effective March 1, 2017.

Staff recommends that the Mayor and City Commission accepts the recommended firm, Image Janitorial Services Inc, as the City's janitorial service provider.

Funding Source:

For FY 2017, there is adequate funding available in the Facilities Division/Public Works Department budget to fund the current year. Future year budgets are subject to budget appropriation.

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO / Financial Services Director

Meeting Date: 1/10/2017

ATTACHMENTS:

Description	Type
❑ Resolution 2017-005 - Janitorial Services	Resolution
❑ Exhibit A - Janitorial Services Summary	Exhibit
❑ Purchasing Division Memo	Backup Material
❑ Sample Contract	Backup Material

RESOLUTION 2017-005

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN AGREEMENT BETWEEN THE CITY OF LAUDERDALE LAKES AND IMAGE JANITORIAL SERVICES INC., UNDER THE CONTRACT #16-1301-04R TO PROVIDE CITYWIDE JANITORIAL SERVICES FOR THE TERM OF MARCH 1, 2017 THROUGH FEBRUARY 28, 2019, IN AN AMOUNT UP TO SIXTY-FOUR THOUSAND EIGHT HUNDRED DOLLARS (\$64,800.00) ANNUALLY, (BASE CONTRACT PRICE); A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT A; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on May 14, and May 21, 2016, the City publicized a Request for Proposal #16-1301-04R for city-wide janitorial services, in the Sun Sentinel, and three hundred and sixty-six (366) vendors were notified through DemandStar, and

WHEREAS, pursuant to request for proposal requirements in connection with which a contract is to be awarded, the awardee will be required to provide janitorial services to City-owned locations throughout the City, and

WHEREAS, the City conducted a mandatory pre-bid conference and site inspection on May 18, 2016, and six (6) firms were in attendance, and

WHEREAS, in accordance with the City's Procurement Code, bids for the services were solicited, advertised and, ultimately, opened on May 26, 2016, at 3:00 p.m., and

WHEREAS, four (4) proposals were received and publically opened, and

WHEREAS, the proposals were evaluated, as follows:

Proposer	Responsive	Cost Proposal	Score
Image Janitorial Services Inc.	Responsive	\$64,800.00	251
Cleaning Systems Inc.	Responsive	\$78,600.00	243
McKenzie's Cleaning Inc.	Responsive	\$92,274.36	202
Stockton Maintenance Group Inc.	Non-Responsive	\$89,958.48	122

WHEREAS, as a result of an extensive review by an evaluation committee, staff and administration, it was determined that Image Janitorial Services Inc., was the lowest responsive and responsible proposer, and

WHEREAS, the City Staff recommends that the term of the Contract be two (2) years, with three (3) one (1) year renewals, and that the City Manager has authority to add to or delete from the scope of services and/or service locations to the Contract, as the budget allows, and to terminate the awarded Contract and award the same, thereafter, to the next lowest responsible and responsive proposer, in the event of a contractor default,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, as follows:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORITY: The Mayor and City Clerk are hereby authorized and directed to execute and attest, respectively, that certain Agreement between the City of Lauderdale Lakes and Image Janitorial Services Inc., in an amount up to Sixty-Four

Thousand Eight Hundred Dollars (\$64,800.00) annually, a summary of which is attached as **Exhibit A**, and the City Manager is hereby authorized, in accordance with such Agreement, to delete or add to the scope of services and/or service locations as the budget will allow, as well as terminate the awarded contract and, thereafter, award to the next lowest bidder, in the event of contractor default.

Section 3. INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby authorized to obtain three (3) fully executed copies of the subject Agreement, with one to be maintained by the City; with one to be delivered to Image Janitorial Services Inc., and with one to be directed to the Office of City Attorney.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES
AT ITS REGULAR MEETING HELD JANUARY 10, 2017.

MAYOR HAZELLE ROGERS

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: SUSAN GOODING-LIBURD, MBA, CPA, CGFO, Financial Services Director

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

EXHIBIT A



City of Lauderdale Lakes

Purchasing Division

SCOPE OF SERVICES JANITORIAL SERVICES CITY- WIDE RFP 16-1301-04R

I. PROJECT DESCRIPTION AND LOCATION

- A. The CITY of Lauderdale Lakes (CITY) is interested in obtaining proposals from qualified, licensed Contractors (CONTRACTOR), to provide Janitorial Services at various facilities through-out the City as described in these Technical Specifications. The Work consists of furnishing all labor, machines, equipment, tools, materials, cleaning supplies, service and supervision necessary to perform and maintain our facility in a neat, clean and orderly condition. All labor and materials must be in compliance with all local, state and federal laws, rules and regulations, including OSHA and similar safety standards.
- B. The CITY facilities that will require janitorial service and their approximate square footage are as follows:

	Name	Address	Approximate Sq Ft.
1	City Hall	4300 NW 36 th Street	9930
2	Public Safety Building	4300 NW 36 th Street	5890
3	Development Services	3521 NW 43 Avenue	4337
4	Public Works Building	3463 NW 43 rd Avenue	3780
5	Alzheimer's Care Center	4320 NW 36 th Street	2734
6	Community Resource Center	4320 NW 36 th Street	2670
7	Multipurpose Center	4340 NW 36 th Street	6550
8	Vincent Torres Park	4331 NW 36 th Street	5600
9	Willie L. Webb Sr. Park	3601 NW 21 st Street	5600
10	Educational Cultural Center	3580 West Oakland Park Blvd	10,000
11	Northgate Park	3555 West Oakland Park Blvd	400
12	Otis Gray Park	4800 NW 26 th Street	525 x 2= 1,050
13	Cypress Preserve Park	2525 NW 49 avenue	525

- C. IMPORTANT NOTE: The above indication of approximate squared footage does **not** eliminate the need for the Contractor's **mandatory site inspections** and evaluation of the service levels needed at each facility. The square footage is provided as an estimation of facility size and is not a determining factor of the actual price.

EXHIBIT A



II. **CITY SUPPLIED PRODUCTS**

A. CITY'S Responsibilities:

1. CITY will provide all consumable janitorial supplies, consisting of paper towels, toilet paper, paper toilet seat covers, trash bags, soap, feminine sanitary bags and urinal blocks and place in the designated storage closet.
2. CITY will provide reasonable closet space for supplies, machines and equipment used on the days specified within this Scope of Work.

B. CONTRACTOR'S Responsibilities:

1. CONTRACTOR staff shall be able to work without restrictions to perform all necessary services.
2. The CONTRACTOR will provide a list of cleaning products, tools, and machines required to clean the CITY buildings. Once approved by the CITY, the CONTRACTOR will pay for and provide all cleaning products as approved.
3. CONTRACTOR shall replenish janitorial supplies from stock provided by the CITY. CONTRACTOR is required to notify the CITY when there is a five (5) day supply remaining of any item listed above in the janitorial closets.

III. **CONTRACTOR USE OF SITE AND PREMISES**

A. Security Provisions:

1. All employees shall be in uniform with identifying Company logo or identification badge [Clearly displayed], and shall maintain a neat and orderly appearance.
2. Facility keys or any other means of access shall not be identified by either CITY name or address. Keys shall be tagged with a numerical code known only to the Janitorial Operations Management Staff.
3. All windows and doors shall be locked during the cleaning operations and when leaving the building following completion of the cleaning activities. If an office door is found locked, relock it upon completion of cleaning; if the door is not locked, do not lock it upon completion of cleaning. In addition, the CITY's security/alarm system is to be properly activated. Should the CONTRACTOR set off the alarm system for any reason, they are to notify the appropriate CITY personnel (at phone numbers to be provided at a later date). Should BSO respond to an alarm, which turns out to be a false alarm, any penalty imposed upon the CITY (due to the False Alarm Ordinance) will be deducted from the CONTRACTOR's monthly invoice. Any security concerns should be reported to the appropriate CITY personnel.
4. Unauthorized personnel shall not be permitted to enter any CITY facility.
5. A list of employees' names shall be provided to the CITY prior to commencement of work and be maintained regularly.

EXHIBIT A



6. A CONTRACTOR must furnish an on-site supervisor, who must be present at any time CONTRACTOR'S staff is working in the facilities.

B. Time Restrictions for Performing Work:

1. CONTRACTOR shall not begin work prior to 6:00 pm in all buildings, except the Parks and Multipurpose Buildings in which CONTRACTOR shall not begin work prior to 10 pm. or unless specified otherwise. Work in all buildings must be completed by 6:00 am. The CONTRACTOR is responsible for coordinating cleaning services with City activities schedule.
 2. Holidays: CONTRACTOR's services will not be required on the following holidays: New Year's Day, Martin Luther King, Jr. Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Friday After Thanksgiving Day, and Christmas Day except for Parks and Multipurpose Building which are New Years Day, Easter Sunday, Thanksgiving Day and Christmas Day.
- C.** The Contractor's employees are not to use CITY equipment (i.e., coffee urns, typewriters, adding machines, copiers, radios, telephones, machinery, computers, janitorial equipment, etc.) for any reason unless approved in writing by the Public Works Facilities/Fleet/Street lights Administrator or his designee.
- D.** The employees of the CONTRACTOR must conduct themselves in a courteous manner and make every effort to avoid any disruption to CITY employees, patrons, events or functions, which may be on site during the cleaning process.

IV. GENERAL HOUSEKEEPING PROVISIONS

- A. Equipment:** The CONTRACTOR must furnish and maintain, in good repair, all equipment and machinery including, but not limited to mops, brooms, floor machines, etc. and any other equipment and machinery necessary to perform assigned duties at its own expense. A complete list of equipment used in the CITY buildings must be provided and approved. CONTRACTOR shall avoid using any fuel operated machinery or equipment in the interior of any building.
- B. Basic Cleaning Fundamentals:** The CONTRACTOR will be required to adhere to the following basic cleaning fundamentals:
1. Perform all activities safely.
 2. Clean for health first and appearance second.
 3. Maximize extraction of pollutants from the occupied space.
 4. Minimize chemicals, particles and moisture.
 5. Minimize human exposure to indoor pollutants.
 6. Clean to improve the total environment.

EXHIBIT A



7. Properly dispose of cleaning wastes.

C. General Housekeeping Procedures: The CONTRACTOR must provide the CITY with a written copy of their housekeeping procedures. CONTRACTOR must furnish the CITY with written inspection reports and total number of hours for janitorial services each day. CONTRACTOR must furnish the CITY with a report of the results of a complete formal inspection every six months. General housekeeping procedures should include, but are not limited to, the following:

1. Properly dispose of trash, waste and recyclable product.
2. Avoid the use of cleaning solutions and chemicals containing ammonia, chlorine or harsh detergents.
3. Avoid sweeping to reduce airborne dust.
4. Use a dry lint-free dust mop on access floors.
5. Spot clean with a damp mop. All Parks and Multipurpose Building tile floors shall be completely mopped daily. All other tile floors shall be spot cleaned with a damp mop as needed.
6. All carpets must be vacuumed daily.
7. All cleaning equipment shall be cleaned thoroughly and stored properly.
8. Make sure the products being used have been tested according to NEMA standards and that the chemical does not interfere with the static dissipating properties of the floor.
9. The mops and dust cloths used to clean the computer room are to be used only in the computer room. Under NO circumstances should mops and dust cloths used to clean other areas be used in the computer room.
10. Do not empty trash cans located inside the computer room.
11. Stripping:
 - a. When using a highly alkaline stripper, be sure to rinse/neutralize thoroughly after stripping.
 - b. When using sealer, apply two thin coats. Allow sealer to dry thoroughly between coats and before applying floor finish.
 - c. Always apply a minimum of two coats of wax allowing floor to dry thoroughly between applications
12. Scrubbing/Refinishing:
 - a. Scrub floor with grade pads before refinishing.

EXHIBIT A



b. Scrub with a floor-cleaning compound designed expressly for deep cleaning prior to refinishing. Do not use neutral cleaner for this process. Rinse floor thoroughly and allow to dry before refinishing.

D Meetings: The CONTRACTOR or a designated representative, at the discretion of the Public Works Facilities/ Administrator, shall be available for monthly meetings with CITY personnel. Fleet/Street lights.

E Schedule: Within thirty (30) days of Contract commencement the CONTRACTOR shall provide the Facilities/Fleet/Street Lights Administrator or designee with a schedule identifying which days of the week, month, and quarter all periodic tasks will be performed for the entire term of the Contract, based on information provided below.

V. SPECIFIC HOUSEKEEPING PROVISIONS - FREQUENCY

A. The CONTRACTOR shall perform the following duties on a nightly basis, Monday through Friday, at all facilities, with the exception of the Park facilities that shall be cleaned every day of the week and Alzheimer Care Center 6 days a week. They are as follows:

1. Empty trash, waste and recycling containers (and wash trash lids and containers as needed before replacing liner) in all rooms and hallways, and outside of buildings. CONTRACTOR shall transport waste to locations in the manner designated by the CITY. Garbage and recycling items shall never be comingled.
2. Replace plastic liners of appropriate size in waste receptacles as necessary from stock provided by the CITY. Liners shall be replaced as needed.
3. Maintain all desks, file cabinets, workstation partitions, ledges, sills, communication consoles and all furniture in a dust free condition. Clean and polish Formica or wood dais, podiums and other surfaces as necessary to maintain a clean, well-polished appearance.
4. Vacuum all carpeted floor areas, including areas under desks, chairs, tables and other furniture, as well as corners, baseboards and stairs. The vacuuming shall remove staples, particles of paper or other material, mud, dirt, or any other debris on the carpet.
5. The contractor shall inspect all carpeted areas nightly and clean all spots as needed to maintain the original appearance and condition of the carpets.
6. Wet mop and disinfect all non-carpeted floor areas including stairwells and landings. Wash and mop procedures should leave a clean appearance, without streaks or spots, and should not splatter on walls or baseboard. Vinyl and tile floors shall appear shiny and buffed at all times, except in the Alzheimer Building (see special procedures below). Floor tiles and grout should be maintained in a clean and stain free condition.
7. Clean all stairs, stairways, stairwells and hand rails, vacuum up any debris and wash stair treads whenever soiled.
8. Clean all building entranceways, inside and outside. Particular emphasis should be given to the storefront glass doors, partitions and sidelights to a height of seven feet from the floor.

EXHIBIT A



9. Clean and disinfect all toilets and washrooms, including urinals, sinks, bowls, mirrors, floors, walls, partitions and fixtures. Toilet and washrooms must be maintained in a clean and sanitary condition. Tile surfaces shall be maintained in a clean, unstained condition. The mirrors shall be streak and spot free.
 10. Wipe clean and disinfect all counter tops, sinks, (Does not include dishes) faucets, and kitchen appliances. (Does not include inside of appliances) Wash trash container and lid both inside and outside before replacing liner, as needed.
 11. In all exercise rooms, wipe down vinyl portions of equipment with disinfectant. Clean mirrors with a glass cleaner and lint free cloth. Rubber floor tiles shall be cleaned using Rubber Tile Cleaner. Only cleaning products recommended by the manufacturer may be used. CONTRACTOR is responsible if discoloration of the floors occur due to the use of improper cleaning products or methods.
- B. The CONTRACTOR shall perform the following duties on a weekly basis, at all facilities:
1. Clean all metal doors
 2. Chrome and bright work in the bathrooms are to be polished with a suitable metal polish.
 3. Remove all cobwebs.
- C. The CONTRACTOR shall perform the following duties at all facilities:
1. Vinyl floors shall be scrubbed, waxed and spray buffed once per month. The floors at the Alzheimer Center shall be finished with a matte-finish wax.
 2. Strip and wax quarterly.
 3. The CONTRACTOR shall Shampoo and rinse all carpeting using the dry extraction method on a quarterly basis (four times per year) at all facilities.
 4. CONTRACTOR shall provide a schedule of when the above activities will take place to allow the City to prepare.

VI. **SPECIFIC INSTRUCTIONS REGARDING THE ALZHEIMER CENTER**

In addition to the housekeeping provisions previously outlined in sections IV & V; daily attention to the following items is required at the Alzheimer Center:

A. GENERAL CLEANING OF ALL AREAS

1. Vacuum all carpeted areas.
2. Wet mop all flooring with clean water and a clean mop, disinfectant and deodorizer. The deodorizer should not generate a strong odor.

EXHIBIT A



3. Wipe, clean and disinfect smudge marks from doors, door frames and light switches.
4. Wipe, clean and disinfect all tables and counter tops.
5. Clean all glass doors.

B. SPECIFIC CLEANING OF THE RESTROOMS

1. Thoroughly clean with disinfectant all walls, toilet bowls, inside and out including base of toilet and seats (front and back). Cleaning shall include all human bodily waste for example, blood and feces.
2. Wipe clean with disinfectant all sinks and showers.
3. Wipe clean all mirrors. (Must be streak and spot free).

C. SPECIFIC CLEANING OF THE KITCHEN

1. Wipe clean and disinfect all counter tops, sinks and faucets. (Does not include dishes).
2. Wipe clean and disinfect kitchen appliances. (Does not include inside of appliances).
3. Wash trash container and lid both inside and outside before replacing liner as needed.

VII. SPECIFIC INSTRUCTIONS REGARDING THE PARK FACILITIES AND CITY HALL FREQUENCY

- A. The Multi-purpose Building, Community Resource Center, Educational Cultural Center, Willie Webb and Vincent Torres Parks are open until 10 pm, seven (7) days a week. At these locations, janitorial services will be required every day of the week and shall not commence until 10 pm. Northgate, Otis Gray and Cypress Reserve Parks are open until sunset, seven (7) days a week. Cleaning shall not commence until after Sunset. This schedule excludes ten (10) holidays. List will be provided.
- B. After hour events occur periodically at Park's Facilities. The Parks and Human Services Department will provide the CONTRACTOR with a weekly schedule of upcoming events, which will require a schedule change of the janitorial services. Proper coordination on the part of the CONTRACTOR is mandatory. These events may include but are not limited to football games, special events, and facility rentals.
- C. City Hall Administrative staff will provide the contractor with a weekly/monthly schedule of upcoming events, which will require a schedule change of the janitorial services. Proper coordination on the part of the CONTRACTOR is mandatory. These events include, but are not limited to, Commission meetings, Board meetings, special meetings and conferences.

VIII. OPTIONAL SERVICE ITEMS –

- A. Additional Janitorial Services may be requested at a fixed rate per event; such as but not limited to, football games, special events and facility rentals. Such cleaning is as follows but not limited

EXHIBIT A



to: Picking up trash, cleaning, urinals, toilets, sinks, mopping floor areas, refilling soap dispensers, restocking paper towels, toilet tissue, trash bags, urinal blocks and toilet seat covers. Minimum two (2) hour of cleaning services is required, on an as needed basis.

B. The CONTRACTOR shall perform the following duties at all facilities on an as needed basis as specified below priced at a square footage rate:

1. Window Cleaning – Below 10 Feet.

- a. Use a No Rinse Formula that removes smudge and dries quickly. Must be streak and spot free. Non scented product is required.

2. Window Cleaning – Below 10 Feet.

- a. Use a No Rinse Formula that removes smudge and dries quickly. Must be streak and spot free. Non scented product is required.

3. Vinyl Floor Strip and Wax.

- a. When using a highly alkaline striper, be sure to rinse/neutralize thoroughly after stripping.
- b. When using sealer/wax, apply two thin coats. Allow sealer/wax to dry thoroughly between coats and before applying floor finish.
- c. Always apply a minimum of two coats of sealer/wax allowing floor to dry thoroughly between applications.

4. Vinyl Floor Spray Finish and Buff.

- a. Scrub floor with appropriate grade pads before refinishing.
- b. Scrub with a floor-cleaning compound designed expressly for deep cleaning prior to refinishing. Do not use neutral cleaner for this process. Rinse floor thoroughly and allow drying before refinishing.

5. Carpet Shampoo and Rinse Cleaning.

- a. Shampoo and rinse all carpeting using the dry extraction method.

6. Ceramic and Porcelain Tiles and Grout Cleaning.

- a. Ceramic/porcelain tiles and grout shall be cleaned with a non-abrasive cleaner to prevent scratching of the tiles.

The City will notify the CONTRACTOR twenty-four (24) hours in advance when services are required.

IX. ENVIRONMENTAL PROVISIONS

Environmental: Energy conservation and recycling are issues of great concern to the CITY of Lauderdale Lakes. To this end, CONTRACTOR agrees to:

- A. Leave only designated night-lights burning upon departure from any CITY facility;

EXHIBIT A



- B. The contractor will strive to use the lowest toxicity/volatility products available that will perform adequately. Cleaners/disinfectants/deodorizers should not generate strong odors;
- C. Maximize extraction of pollutants: Use HEPA vacuums or Micro-filters with high efficiency particulate filter bags with filters retaining particles sizes below one (1) micron. Always use a damp cloth when dusting;
- D. Replace VOC-based cleaning products with water-based solutions;
- E. Maintain the separation of trash and designated recyclables, and deposit each in the appropriate containers and/or dumpsters;
- F. Follow all label instructions on all cleaning and disinfecting products;
- G. Dispose of all cleaning products or rinse water in the janitorial sink located in every building.

X. ADDITIONAL REQUIREMENTS

- 1. A 24 hour contact person and phone number is required
- 2. Hygiene product supplied by the City shall not be used for cleaning
- 3. One week's notice shall be given to the Facilities/Fleet/Parks Superintendent prior to special cleaning. This is necessary for relocation of furniture and other items.
- 4. City owned equipment and tools shall not be used by the CONTRACTOR

XI. EXPANSION/REDUCTION OF JANITORIAL SERVICES

The City at its own discretion may choose to expand or reduce contracted Janitorial Services to City facilities in the future under the same Terms and Conditions described herein. Pricing for these conditions will be agreed upon by the City and CONTRACTOR prior to implementation of the expansion or reduction of services.

End of Section



**CITY OF LAUDERDALE LAKES
INTEROFFICE MEMORANDUM**

TO: Phil Alleyne, City Manager

DATE: January 4, 2017

**FROM: Susan Gooding-Liburd, MPA, CPA,
CGFO, Financial Services Director**

**SUBJECT: RFP No.: 16-1301-04R – Citywide
Janitorial Services (Rebid)
Recommendation**

The City of Lauderdale Lakes solicited qualified firms to provide janitorial services to various facilities through-out the City. The scope of services includes the furnishing of all labor, materials, machinery, equipment, tools, cleaning supplies, and supervision necessary to perform and maintain a neat, clean and orderly facilities.

The solicitation for the Citywide Janitorial Services (Re-bid) was advertised in the Sun-Sentinel, a newspaper of general paid circulation in the county, on May 14, 2016 and May 21, 2016. It was also solicited in the City's electronic bid system, Demandstar.com from May 14, 2016 until May 26, 2016. The solicitation was provided to 366 firms, of which 23 downloaded the solicitation packet. In addition, the City held a mandatory pre-bid conference and site inspection on May 18, 2016 and there were six (6) firms in attendance. The solicitation was advertised in accordance with the requirements set forth in the City's procurement policies.

The solicitation was closed May 26, 2016 at 3:00 pm. At that time, the City received four (4) proposals, Stockton Maintenance Group, Inc.; Image Janitorial Services, Inc.; Cleaning Systems, Inc.; and McKenzie Cleaning, Inc. On initial inspection of the RFP documents, two (2) proposals Stockton Maintenance Group and Cleaning Systems Inc. did not appear to have the required documents. At the time, both firms were categorized as being not responsible. However, after thorough review, the required documents were included in the proposal packet, just in another location.

An evaluation committee of three (3) members was assembled October 17, 2016 to evaluate the RFP documents from the four (4) firms. The committee met to review the results and further discuss the findings on October 31, 2016.

During the review of the committee, it was discovered that the firm, Stockton Maintenance Group, failed to provide other necessary documents, such as its most recent financial statements, management team and approach. This firm was categorized as non-responsible and non-responsive; therefore, was not shortlisted. The results of each committee member is provided as supporting documents and the summary of the results are shown below:

Firm	Location	Cost Proposal	Score
Image Janitorial Services Inc.	Lake Park, FL	\$64,800.00	251
Cleaning Systems Inc.	Sunrise, FL	\$78,600.00	243
McKenzie's Cleaning Inc.	Miramar, FL	\$92,274.36	202

Staff recommends awarding the contract to Image Janitorial Services, Inc. The company was rated an overall score of 251 out of a possible 300 points. The written presentation of the company was impressive and very organized. Its management approach, experience and financial stability scored the highest points. The firm represents the lowest cost proposal at the base contract amount of \$64,800 (annually). In addition, the company scored the highest points in the local resident employment category with a score of 9 out of a possible 15 points.

Per the request of the City Commission, all three (3) companies provided a formal presentation at the City Commission Workshop held December 12, 2016.

The term of contract is requested for a term of two (2) years with an option to renew on a year-to-year basis for an additional three (3) years for a total of five (5) years. The contract execution date is recommended to be effective March 1, 2017.

Encl. (s)

1. Tabulation
2. Committee results

TABULATION SHEET

Solicitation Number: 16-1301-04R
 Summary Description: **Citywide Janitorial Services - Rebid**
 Solicitation Opening/ Closing Date: May 26, 2016 @ 3pm
 Prepared by: Bobbi Williams
 Verified by: Geeta Ramharry
 Note:



Lauderdale Lakes

Items being procured per current solicitation			Stockton Maintenance Group		McKenzie's Cleaning Inc		Image Janitorial Services		Cleaning Systems, Inc,	
Item no.	Location	Quantity	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price*	Extended Price*	Unit Price	Extended Price
1	City Hall Building	12	\$794.02	\$9,528.24	\$881.24	\$10,574.88	\$840.00	\$10,080.00	\$700.00	\$8,400.00
2	Public Safety Building	12	\$635.21	\$7,622.52	\$626.94	\$7,523.28	\$650.00	\$7,800.00	\$700.00	\$8,400.00
3	Development Services Bldg	12	\$317.61	\$3,811.32	\$451.31	\$5,415.72	\$420.00	\$5,040.00	\$350.00	\$4,200.00
4	Public Safety Building/EOC	12	\$317.61	\$3,811.32	\$385.24	\$4,622.88	\$350.00	\$4,200.00	\$350.00	\$4,200.00
5	Alzheimer's Care Center	12	\$381.13	\$4,573.56	\$435.50	\$5,226.00	\$250.00	\$3,000.00	\$600.00	\$7,200.00
6	Community Resource Center	12	\$317.61	\$3,811.32	\$413.95	\$4,967.40	\$220.00	\$2,640.00	\$300.00	\$3,600.00
7	Multipurpose Center	12	\$635.21	\$7,622.52	\$761.97	\$9,143.64	\$550.00	\$6,600.00	\$600.00	\$7,200.00
8	Vincent Torres Park	12	\$683.04	\$8,196.48	\$757.79	\$9,093.48	\$450.00	\$5,400.00	\$600.00	\$7,200.00
9	Willie L. Webb Sr. Park	12	\$683.04	\$8,196.48	\$786.09	\$9,433.08	\$550.00	\$6,600.00	\$750.00	\$9,000.00
10	Educational Cultural Center	12	\$1,366.10	\$16,393.20	\$1,167.59	\$14,011.08	\$820.00	\$9,840.00	\$850.00	\$10,200.00
11	Northgate Park	12	\$455.32	\$5,463.84	\$312.97	\$3,755.64	\$100.00	\$1,200.00	\$250.00	\$3,000.00
12	Ofis Gray Park	12	\$455.32	\$5,463.84	\$390.85	\$4,690.20	\$100.00	\$1,200.00	\$250.00	\$3,000.00
13	Cypress Preserve Park	12	\$455.32	\$5,463.84	\$318.09	\$3,817.08	\$100.00	\$1,200.00	\$250.00	\$3,000.00
Total Evaluated Price:			\$7,496.54	\$89,958.48	\$7,689.53	\$92,274.36	\$5,400.00	\$64,800.00	\$6,550.00	\$78,600.00


Vendor Name:
 FEIN #:
 Is the bid responsive (if no, state reason below):
 Local Vendor (yes/ no):
 Division of Corporations - Active (yes/ no):

Optional Service Items (not included in evaluated price)

Group 2	Optional Service Items									
	Additional Janitorial Services may be requested from time to time City facilities, such as football games, special events and facility rentals. Payment will be for a minimum of two (2) hours and will be paid in half hour increments thereafter.									
	Various Unscheduled Cleaning (As Needed)									
Page 1	Window Cleaning - Below 10 Feet	Sq. Ft								
2	Window Cleaning - Above 10 Feet	Sq. Ft								
3	Vinyl Floor Strip and Wax	Sq. Ft								
4	Vinyl Floor Spray Finish and Buff	Sq. Ft								
5	Carpet shampoo and rise cleaning	Sq. Ft								
6	Ceramic/Porcelain tiles and grout cleaning	Sq. Ft								
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*prices adjusted 10/20/2016

RFP NO.: 16-1301-04R Citywide Janitorial Services - Rebid

 Lauderdale Lakes			Panel Members				Calculations		
	Max Score		Celeste Dunmore	Vanessa Sauveur	Vince Mullen		Max Total/ Category	Actual Total / Category	Avg Score / Category
Category									
<u>Image Janitorial Services Inc.</u>									
Management Approach	15		12	15	13		45	40	13.3
Experience and Ability	25		25	23	23		75	71	23.7
Stability of the Firm	20		15	19	18		60	52	17.3
Current Workload	15		10	13	10		45	33	11.0
Location	5		3	3	3		15	9	3.0
Local Resident Employment	5		2	2	5		15	9	3.0
Price	15		10	14	13		45	37	12.3
Total Score	100		77	89	85		300	251	83.67
<u>Cleaning Systems Inc.</u>									
Management Approach	15		12	14	13		45	39	13.00
Experience and Ability	25		25	24	20		75	69	23.00
Stability of the Firm	20		15	17	16		60	48	16.00
Current Workload	15		8	14	12		45	34	11.33
Location	5		4	4	4		15	12	4.00
Local Resident Employment	5		3	3	0		15	6	2.00
Price	15		10	13	12		45	35	11.67
Total Score	100		77	89	77		300	243	81.00
<u>McKenzie Cleaning Inc.</u>									
Management Approach	15		12	13	12		45	37	12.33
Experience and Ability	25		15	23	15		75	53	17.67
Stability of the Firm	20		15	18	12		60	45	15.00
Current Workload	15		10	10	15		45	35	11.67
Location	5		4	4	4		15	12	4.00
Local Resident Employment	5		0	0	0		15	0	0.00
Price	15		5	10	5		45	20	6.67
Total Score	100		61	78	63		300	202	67.33

Rating Worksheet

RFP#: 16-1301-04R RFQ Name: Citywide Janitorial Services - Rebid Firm: Image Janitorial Services, INC.

Score: 77

	Category	Points	Score	Comments
1	Management Approach	15	12	
2	Experience and Ability	25	25	
3	Stability of the Firm	20	15	
4	Current Workload	15	10	
5	Location	5	3	
6	Local Resident Employment	5	2	
7	Price	15	10	
	Total Score	100	77	
	Oral Evaluations (If applicable) Scored Separately & Added			

Rater: Celestine Dumar

Rating Worksheet

RFQ#: 16-1301-04R

RFQ Name: Citywide Janitorial Services - Rebid

Firm: Clearing Systems, Inc.

Score: 77

	Category	Points	Score	Comments
1	Management Approach	15	12	
2	Experience and Ability	25	25	
3	Stability of the Firm	20	15	
4	Current Workload	15	8	
5	Location	5	4	
6	Local Resident Employment	5	3	
7	Price	15	10	
	Total Score	100	77	
	Oral Evaluations (If applicable) Scored Separately & Added			

Rater: Celestine Dummore

Rating Worksheet

RFP#: 16-1301-04R

RFQ Name: Citywide Janitorial Services - Rebid

Firm: McKenzie's Cleaning, Inc.

Score: 61

Category		Points	Score	Comments
1	Management Approach	15	12	
2	Experience and Ability	25	15	
3	Stability of the Firm	20	15	
4	Current Workload	15	10	
5	Location	5	4	
6	Local Resident Employment	5	0	
7	Price	15	5	
	Total Score	100	61	
Oral Evaluations (If applicable) Scored Separately & Added				

Rate: Christina Dunbar

Rating Worksheet

RFP#: 16-1301-04R

RFQ Name: Citywide Janitorial Services - Rebid

Firm: Imax Janitorial Svc, Inc.

Score: 89

	Category	Points	Score	Comments
1	Management Approach	15	15	
2	Experience and Ability	25	23	
3	Stability of the Firm	20	19	
4	Current Workload	15	13	
5	Location	5	3	
6	Local Resident Employment	5	2	
7	Price	15	14	
	Total Score	100	89	
	Oral Evaluations (If applicable) Scored Separately & Added			

Rater: Vanessa Saunders

Rating Worksheet

RFP#: 16-1301-04R

RFQ Name: Citywide Janitorial Services - Rebid

Firm: Cleaning System, Inc.

Score: 89

	Category	Points	Score	Comments
1	Management Approach	15	14	
2	Experience and Ability	25	24	
3	Stability of the Firm	20	17	
4	Current Workload	15	14	
5	Location	5	4	
6	Local Resident Employment	5	3	
7	Price	15	13	
	Total Score	100	89	
	Oral Evaluations (If applicable) Scored Separately & Added			

Rater: Vanessa Souther

Rating Worksheet

RFP#: 16-1301-04R

RFQ Name: Citywide Janitorial Services - Rebid

Firm: McKenzie's Cleaning, Inc.

Score: 78

Category		Points	Score	Comments
1	Management Approach	15	13	
2	Experience and Ability	25	23	
3	Stability of the Firm	20	18	
4	Current Workload	15	10	
5	Location	5	4	
6	Local Resident Employment	5	0	
7	Price	15	10	
	Total Score	100	78	
Oral Evaluations (If applicable) Scored Separately & Added				

Rater: Vanessa Sauvour

Rating Worksheet

RFP#: 16-1301-04R RFQ Name: Image Janitorial Services, Inc. Firm: _____

Score: 85

Category		Points	Score	Comments
1	Management Approach	15	13	Has a very experienced staff and exhibits dedication and desire in pleasing customers. I really like the email ticket system.
2	Experience and Ability	25	23	Very capable and experienced. Has unique approach and is well equipped to perform.
3	Stability of the Firm	20	18	Image appears to be a stable firm both financially and as it relates to staff.
4	Current Workload	15	10	Image appears to have a current large workload but also appears to have proper staffing and organization to handle all.
5	Location	5	3	Palm Beach
6	Local Resident Employment	5	5	Will hire within city if hired.
7	Price	15	13	
	Total Score	100	85	
Oral Evaluations (If applicable) Scored Separately & Added				

Rater: Vince Muller II

Rating Worksheet

RFP#: 16-1301-04R

RFQ Name: Citywide Janitorial Services - Rebid

Firm: Cleaning Systems Inc.

Score: 77

Category		Points	Score	Comments
1	Management Approach	15	13	Impressive statement. Appears to have desire to avoid great service
2	Experience and Ability	25	20	A lot of experience in handling these type projects and plenty of staffing.
3	Stability of the Firm	20	16	Appears to have enough business to be classified stable and can afford to add clients
4	Current Workload	15	12	seems to have enough business to stay afloat as well as serve all our client.
5	Location	5	4	SUNRISE
6	Local Resident Employment	5	0	
7	Price	15	12	
	Total Score	100	77	
Oral Evaluations (If applicable) Scored Separately & Added				

Rater: Vincent Mullen II

Rating Worksheet

RFP#: 16-1301-04R RFQ Name: McKenzie's Cleaning INC. Firm: _____

Score: 63

	Category	Points	Score	Comments
1	Management Approach	15	<u>12</u>	Decent approach. Not as detailed as I would like for a project as detailed as ours
2	Experience and Ability	25	<u>15</u>	Has decent experience for small company. Just enough staff and equipment to handle project.
3	Stability of the Firm	20	<u>12</u>	Seems to be a smaller firm really needing the business. We would help them as much as the help us
4	Current Workload	15	<u>15</u>	Current workload is small. They are a smaller company who should be able to show great attention to L.L.
5	Location	5	<u>4</u>	Minor
6	Local Resident Employment	5	<u>0</u>	
7	Price	15	<u>5</u>	
	Total Score	100	<u>63</u>	
	Oral Evaluations (If applicable) Scored Separately & Added			

Rater: _____

Vincent Mullen II



CONTRACT NO.: 16-1301-04R
PROJECT NAME: CITYWIDE JANITORIAL SERVICES

THIS AGREEMENT is dated as of the ____ day of _____, 2017 between the CITY OF LAUDERDALE LAKES, a municipal corporation, hereinafter referred to as ("CITY"), and IMAGE JANITORIAL SERVICES INC, a corporation authorized to do business in the State of Florida, (hereinafter referred to as ("CONTRACTOR"), whose Federal I.D. number is 650273834.

WHEREAS, on _____, 2017 the CITY entered into a Contract No. 16-1301-04R with the CONTRACTOR for Citywide Janitorial Services, and

WHEREAS, at its meeting of _____, 2017, by Resolution #2017-, the CITY Commission authorized the proper City officials to execute this non-exclusive Contract hereinafter referred to as "Contract #16-1301-04R", and

NOW, THEREFORE, CITY and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1 - SCOPE OF WORK

The CONTRACTOR shall furnish all labor, machines, equipment, tools, materials, cleaning supplies, service and supervision necessary to perform and maintain our facilities as per the Request for Proposal document No.: 16-1301-04R for Citywide Janitorial Services.

The CONTRACTOR responsibility under this contract is to provide services outlined in the Scope of Work Description in Exhibit "A" attached hereto and made part hereof.

The CITY's Representative/Liaison during the performance of this Contract shall be Robin Soodeen, Facilities Superintendent telephone (954) 535-2758.

ARTICLE 2 - TERM

The initial contract term shall be for two (2) years, beginning when the department issues the notice to proceed, in accordance with the other terms and conditions set forth herein. At the CITY's sole option, the Term may be renewed for three (3) additional years, such option to be exercised on a year-to-year basis, in the absolute discretion of the CITY. In the event of an exercise of the option(s) to renew, the terms and conditions set forth herein, exclusive of the rights set forth in the specific subsection, shall apply equally to such renewed Term. The CITY may provide a minimum of ten (10) calendar days notice before the end of any effective Term, of its intent to renew the Term.

Extension of Contract:

The CITY reserves the right to automatically extend the Contract for up to ninety (90) calendar days beyond the stated Contract term, under the same terms and conditions of said Contract. The CITY shall notify the CONTRACTOR in writing of such extensions. Additional extensions over the first ninety (90) day extension may occur, if the CITY and the CONTRACTOR are in mutual agreement of such extensions.

ARTICLE 3 - CONTRACT PRICE

CITY shall pay CONTRACTOR, for faithful performance of the Contract, in lawful money of the United States of America, and subject to the additions and deductions as provided in the Contract Documents, a total sum as follows:

Based on the Contract prices shown in the Bid Form submitted to the CITY being a part of the Contract Documents, the aggregate amount of the Base Contract **(obtained from either the lump sum price, the application of unit prices to the quantities shown in the Request for Proposal Form or the combination of both)** not to exceed:

(Sixty-four thousand eight hundred dollars)

\$ 64,800.00

The CITY shall pay the CONTRACTOR for any optional services items listed on the RFP Form submitted to the CITY.

ARTICLE 4 - CONTRACTOR GUARANTEE

CONTRACTOR warrants all work shall be free from damages and/or defects owing to faulty workmanship through the entirety of the Contract period. The CONTRACTOR shall replace work to the City included in this Contract, which proves to be defective by reason of faulty workmanship throughout the entirety of the Contract period free of all costs to the CITY.

ARTICLE 5 - NOTICE: All notices required in this Contract shall be sent by certified mail, return receipt requested, and if sent to the CITY, shall be mailed to:

City of Lauderdale Lakes
Purchasing Division
4300 NW 36th Street
Lauderdale Lakes, FL 33319-5599
Tel (954) 535-2722
Fax (954) 535-1892

City of Lauderdale Lakes
Copy to: Public Works Department
4300 NW 36th Street
Lauderdale Lakes, FL 33319-5599
Tel (954) 535-2722
Fax (954) 535-1892

And if sent to the CONTRACTOR shall be mailed to:

Image Janitorial Services Inc.
Attn: Timothy B. Wilson
814 14th Street
Lake Park, Florida 33403
Tel: 561-844-8778
Fax: 561-844-8986

ARTICLE 6 – INSURANCE

- A. The CONTRACTOR shall not commence work under this Contract until it has obtained all insurance required under this paragraph and such insurance has been approved by the CITY.
- B. All insurance policies shall be issued by companies authorized to do business under the laws of the State of Florida. The CONTRACTOR shall furnish Certificates of Insurance to the CITY's Representative prior to the commencement of operations. The Certificates shall clearly indicate that the CONTRACTOR has obtained insurance of the type, amount, and classification as required for strict compliance with this paragraph and that no material change or cancellation of the insurance shall be effective without thirty (30) days prior written notice to the CITY'S Representative. Compliance with the foregoing requirements shall not relieve the CONTRACTOR of its liability and obligations under this Contract.

- C. The CONTRACTOR shall maintain, during the life of this Contract, Comprehensive General Liability Insurance in the amount of \$1,000,000 per occurrence to protect the CONTRACTOR from claims for damages for bodily and personal injury, including wrongful death, as well as from claims of property damages which may arise from any operations under this Contract, whether such operations be by the CONTRACTOR or by anyone directly employed by or contracting with the CONTRACTOR.
- D. The CONTRACTOR shall maintain, during the life of this Contract, Comprehensive Automobile Liability insurance in the minimum amount of \$1,000,000 combined single limit for bodily injury and property damage liability to protect the CONTRACTOR from claims for damages for bodily and personal injury, including death, as well as from claims for property damage, which may arise from the ownership, use or maintenance of owned and non-owned automobiles, including rented automobiles whether such operations be by the CONTRACTOR or by anyone directly or indirectly employed by the CONTRACTOR.
- E. The CONTRACTOR shall maintain, during the life of this Contract, adequate Workers' Compensation Insurance and Employer's Liability Insurance in at least such amounts as are required by law for all of its employees per Florida Statute 440.02.
- F. It shall be the responsibility of the CONTRACTOR to insure that all sub-Contractors comply with the same insurance requirements referenced above.
- G. Compliance with the foregoing requirements shall not relieve the CONTRACTOR of its liability and obligation under this section or under any other section if this Section or under any other section of the Contract.
- H. CONTRACTOR shall be responsible for assuring that the insurance certificate required in conjunction with this Section remain in force for the duration of the period of performance for any contractual agreement(s) resulting from this solicitation. If insurance certificates are scheduled to expire during the term hereof, the CONTRACTOR shall be responsible for submitting new or renewed insurance certificates to the CITY at a minimum of thirty (30) calendar days in advance of such expiration. In the event that expired certificates are not replaced with new or renewed certificates which cover the term hereof, the CITY shall suspend the Contract until such time as the new or renewed certificates are received by the CITY in a manner prescribed in this Section; provided however, that this suspension period does not exceed thirty (30) days, the CITY may at its sole discretion, terminate the Contract and seek re-purchasing charges from the CONTRACTOR.
- I. In the judgment of the CITY, prevailing conditions warrant the provision by CONTRACTOR of additional liability insurance coverage or coverage which is different in kind, the CITY reserves the right to require the provision by CONTRACTOR of an amount of coverage different from the amounts or kind previously required and shall afford written notice of such change in requirements thirty (30) days prior to the date on which the requirements shall take effect. Should the CONTRACTOR fail or refuse to satisfy the requirement of changed coverage within thirty (30) days following the CITY's written notice, the CITY, at its sole option, may terminate the Contract upon written notice to the CONTRACTOR, said termination taking effect on the date that the required change in policy coverage would otherwise take effect.
- J. All insurance, other than Professional Liability and Workers' Compensation, to be maintained by the CONTRACTOR shall specifically include the CITY of Lauderdale Lakes as "Additional Insured" and shall unequivocally provide thirty (30) days written notice to the CITY prior to any adverse changes, cancellation or non-renewal of coverage thereunder.

ARTICLE 7 - INDEMNITY:

In consideration of Ten Dollars (\$10.00) in hand paid and other valuable consideration, receipt of which is hereby acknowledged, CONTRACTOR agrees to defend, indemnify and hold harmless CITY, its agents and employees, in accordance with paragraph 6.17 of the General Conditions

which is incorporated herein and made a part hereof as if fully set forth herein. It is the specific intent of the parties hereto that the foregoing indemnification complies with Florida Statutes 725.06. It is further the specific intent and agreement of said parties that all of the Contract Documents on this Project are hereby amended to include the foregoing indemnification and the Specific Consideration.

ARTICLE 8 - WAIVER

No waiver by the CITY of any provision of this Contract shall be deemed to be a waiver of any other provisions hereof or of any subsequent breach of the same or any other provision or the enforcement hereof. CITY's consent to or approval of any act by Contractor requiring consent or approval shall not be deemed to render unnecessary the obtaining of CITY's consent or approval of any subsequent act by Contractor requiring the CITY'S consent or approval, whether or not similar to the act so consented to or approved.

ARTICLE 9 - EXHIBITS ARE INCLUSIONARY

All exhibits attached hereto or mentioned herein which contain additional terms shall be deemed incorporated by reference. Typewritten or handwritten provisions inserted in this form or attached hereto shall control all printed provisions in conflict therewith.

ARTICLE 10 - CONTRACT DOCUMENTS

The Contract documents are as follows: Request for Proposal, Contract, Exhibits, Addenda, All Representations, and Warranties, to make this Contract.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the day and year set forth below their respective signatures.

CITY OF LAUDERDALE LAKES, FLORIDA

By: _____
Hazelle Rogers, Mayor

Date: _____

(CITY SEAL)

Attest: _____
Sharon Houslin
City Clerk

APPROVED AS TO FORM:

(City Attorney)

**CONTRACTOR: IMAGE JANITORIAL
SERVICES INC.**

By: _____
(Signature)

Name: _____
(Type or Print)

Date: _____

(CORPORATE SEAL)

License No.: _____

Agent for service of process: _____

(If CONTRACTOR is a Corporation or
Partnership, attach evidence of authority to sign.)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: Yes

Title

RESOLUTION 2017-006 ESTABLISHING A POLICY WITH REGARD TO THE FUTURE RECEIPT OF SETTLEMENT FUNDS ARISING FROM VARIOUS ACTIONS
--

Summary

This Resolution would establish a formal policy with regard to who may receive settlement proceeds or fines, in addition to payment directly in the City's name, through the Financial Services Department.

Staff Recommendation

Background:

It is the established policy of the City that the Office of City Attorney may receive settlement proceeds and fines and hold the same, in trust, for the City for the purposes of clearance for the finalization of such business or action.

Funding Source:

Not Applicable

Sponsor Name/Department: Mayor Hazelle Rogers, Office of the Mayor and Commission

Meeting Date: 1/10/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution 2017-006 - Policy for Accepting Settlement Funds	Resolution

RESOLUTION 2017-006

A RESOLUTION ESTABLISHING A POLICY WITH REGARD TO THE FUTURE RECEIPT OF SETTLEMENT FUNDS ARISING FROM VARIOUS ACTIONS; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, from time to time, the City may be engaged in certain business matters, including litigation, which may lead to the payment to the City of various sums in settlement of claims or as penalties for wrongdoing, and

WHEREAS, it is appropriate to establish a formal policy with regard to who may receive settlement proceeds or fines, in addition to payment directly in the City's name, through the Financial Services Department,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. ESTABLISHMENT OF POLICY: It is the established policy of the City that the Office of City Attorney may receive settlement proceeds and fines and hold the same, in trust, for the City for the purposes of clearance for the finalization of such business or action.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD JANUARY 10, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: MAYOR HAZELLE ROGERS

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)