



City of Lauderdale Lakes

Office of the City Clerk

4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599

(954) 535-2705 - Fax (954) 535-0573

COMMISSION MEETING AGENDA

Commission Chambers

December 13, 2016

7:00 PM

Revised: December 9, 2016

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION AND PLEDGE OF ALLEGIANCE**
 - A.** BISHOP CLINTON G. RUDDOCK WILL PROVIDE THE INVOCATION
 - B.** SCHRIL MURRAY-POWELL WILL LEAD THE PLEDGE OF ALLEGIANCE
- 4. PROCLAMATIONS/PRESENTATIONS**
- 5. APPROVAL OF MINUTES FROM PREVIOUS MEETING**
 - A.** APPROVAL OF MEETING MINUTES
 - November 21, 2016 Commission Workshop Minutes
 - November 22, 2016 Special Commission Meeting Minutes
 - November 23, 2016 Commission Meeting Minutes
- 6. PETITIONS FROM THE PUBLIC**
 - A.** PETITIONS FROM THE PUBLIC

All petitioners must sign in with the City Clerk and will be seated in a designated area. Petitioners will be allowed to speak for five (5) minutes. Petitions from the Public will not exceed 30 minutes in aggregate time.
- 7. CONSIDERATION OF ORDINANCES ON SECOND READING**
- 8. CONSIDERATION OF ORDINANCES ON FIRST READING**
 - A.** ORDINANCE 2016-34 AMENDING THE FISCAL YEAR 2017 ADOPTED BUDGET

This Ordinance would amend the Fiscal Year 2017 Adopted Budget. Continuous improvements to increase operational efficiencies and to provide enhanced levels of services are necessary to advance the City.
- 9. CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA**
- 10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA**
 - A.** RESOLUTION 2016-101 APPOINTING A DELEGATE AND ALTERNATE DELEGATE TO THE NATIONAL LEAGUE OF CITIES' (NLC)

This Resolution was tabled at the November 22, 2016 Commission Meeting. This Resolution serves to appoint a Delegate and alternate Delegate to the National League of Cities (NLC).

B. RESOLUTION 2016-102 APPOINTING A DELEGATE AND ALTERNATE DELEGATE TO THE FLORIDA LEAGUE OF CITIES' (FLC)

This Resolution was tabled at the November 22, 2016 Commission Meeting. This Resolution serves to appoint a Delegate and Alternate Delegate to the Florida League of Cities (FLC).

C. RESOLUTION 2016-107 APPOINTING A DELEGATE TO THE FLORIDA LEAGUE OF CITIES' (FLC)

This Resolution serves to appoint a Delegate to the Florida League of Cities (FLC).

D. RESOLUTION 2016-108 APPOINTING AN ALTERNATE DELEGATE TO THE FLORIDA LEAGUE OF CITIES' (FLC)

This Resolution serves to appoint an Alternate Delegate to the Florida League of Cities (FLC).

E. RESOLUTION 2016-109 APPOINTING A DELEGATE TO THE NATIONAL LEAGUE OF CITIES' (NLC) ANNUAL CONFERENCE

This Resolution serves to appoint a Delegate to the National League of Cities (NLC).

F. RESOLUTION 2016-110 APPOINTING AN ALTERNATE DELEGATE TO THE NATIONAL LEAGUE OF CITIES' (NLC) ANNUAL CONFERENCE

This Resolution serves to appoint an Alternate Delegate to the National League of Cities' annual conference.

G. RESOLUTION 2016-111 CANCELLING THE CITY COMMISSION WORKSHOP PRESENTLY SCHEDULED FOR DECEMBER 26, 2016, AND THE REGULAR CITY COMMISSION MEETING SCHEDULED FOR DECEMBER 27, 2016

This Resolution would cancel the City Commission Workshop scheduled for December 26, 2016 and the Regular Commission Meeting scheduled for December 27, 2016.

H. RESOLUTION 2016-112 AUTHORIZING THE PURCHASE OF A TYLER CONTENT MANAGER ("TCM"), RECORDS MANAGEMENT SYSTEM FOR AN AMOUNT NOT TO EXCEED THIRTY-SIX THOUSAND TWO HUNDRED (\$36,200.00) DOLLARS

This Resolution would authorize the City Manager to purchase Tyler Content Manager, a records management system for \$36,200.00.

I. RESOLUTION 2016-113 AUTHORIZING THE PURCHASE OF A NEW MAD VAC MODEL NO. LR50, VACUUM LITTER COLLECTOR PURSUANT TO CITY OF TALLAHASSEE CONTRACT NO. 3708, IN THE AMOUNT OF \$69,765.00, TO BE CHARGED TO THE STORM WATER UTILITY FUND AND TO EXECUTE A CONTRACT THEREFOR IN ACCORDANCE WITH ENVIRONMENTAL PRODUCTS OF FLORIDA CORPORATION CONTRACT NO. 1619

This Resolution authorizes the purchase of a Mad Vac Model No. LR50 All-Wheel Drive Outdoor Vacuum Litter Collector Vehicle, in accordance with the terms of Tallahassee Contract No. 3708 through an executed contract with Environmental Products of Florida.

J. RESOLUTION 2016-114 AUTHORIZING CERTAIN AMENDMENT 001 TO THE STANDARD AGREEMENT FOR THE OLDER AMERICAN ACTS CONTRACT FOR FISCAL YEAR 2016, BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC. AND THE CITY OF LAUDERDALE LAKES

This Resolution approves Amendment 001 of Standard Agreement for Older American's Act Grant contract number JA116-25-2016 between the Areawide Council on Aging and the City of Lauderdale Lakes/Lauderdale Lakes Alzheimer's Care Center for January 1, 2016 through December 31, 2016. The purpose of the amendment is to increase the funding by \$2,480.05. The total funding amount of \$51,779.44 will provide In-Facility Respite Care services from the Lauderdale Lakes Alzheimer's Care Center.

K. RESOLUTION 2016-115 APPROVING A CARNIVAL EVENT PURSUANT TO SECTION 22-63 OF THE CODE OF ORDINANCES TO BE HELD BY ST. HELEN CATHOLIC CHURCH, LOCATED AT 3033 NW 33RD AVENUE

This Resolution would approve a special event application for a carnival for Saint Helen Catholic Church between January 12, 2017 through January 15, 2017.

- L.** RESOLUTION 2016-116 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2016, PERIOD 12 (SEPTEMBER), UNAUDITED AND UNADJUSTED FINANCIAL ACTIVITY REPORT

This Resolution serves to ratify the filing and presentation of the City's Fiscal Year 2016 September (Period 12) – Unaudited and Unadjusted Financial Activity Report provided by the Financial Services Department.

- M.** RESOLUTION 2016-117 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 1 (OCTOBER), FINANCIAL ACTIVITY REPORT AS PREPARED BY THE DEPARTMENT OF FINANCIAL SERVICES

This Resolution serves to ratify the filing and presentation of the City's Fiscal Year 2017 October (Period 1) - Financial Activity Report provided by the Financial Services Department.

- N.** RESOLUTION 2016-118 AUTHORIZING THE CITY MANAGER TO UTILIZE THE OFFICE DEPOT CONTRACT FOR OFFICE SUPPLIES THROUGH THE SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE GROUP #13-23R FOR A THREE YEAR PERIOD, IN AN AMOUNT NOT TO EXCEED FIFTY THOUSAND (\$50,000) DOLLARS PER YEAR, FROM OCTOBER 18, 2016 THROUGH OCTOBER 17, 2019

This Resolution authorizes the use of the Office Depot contract as a 'piggy back' agreement for office supplies.

- O.** RESOLUTION 2016-119 AUTHORIZING THE CITY MANAGER TO EXECUTE THE ALLONGE TO SERIES 2012 ADJUSTMENT OF INTEREST RATE FROM 4.19% TO 3.25% PER ANNUM FOR THE QUARTERLY DEBT PAYMENTS FOR THE PROMISSORY NOTE, SERIES 2012 FROM DECEMBER 1, 2016 THROUGH OCTOBER 1, 2017.

This Resolution authorizes the City Manager to execute the allonge to Series 2012; adjustment of the interest rate from 4.19% to 3.25%.

- P.** RESOLUTION 2016-120 AUTHORIZING THE SETTLEMENT OF THE CASE STYLED CITY OF LAUDERDALE LAKES V. GUARDIAN COMMUNITY RESOURCE MANAGEMENT, INC., IN THE CIRCUIT COURT OF THE SEVENTEENTH JUDICIAL CIRCUIT IN AND FOR BROWARD COUNTY, FLORIDA, CASE NO. CACE 13009012(12) FOR A LUMP-SUM PAYMENT OF THIRTY THOUSAND (\$30,000.00) DOLLARS; AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE A GENERAL RELEASE AND NON-DISPARAGEMENT AGREEMENT IN FAVOR OF GUARDIAN COMMUNITY RESOURCE MANAGEMENT, INC

This Resolution approves the Settlement of the outstanding litigation in consideration of a lump-sum payment of Thirty Thousand (\$30,000.00) Dollars from Guardian Community Resource Management, Inc., and authorizes a General Release and Non-Disparagement Agreement in favor of Guardian Community Resource Management.

- Q.** RESOLUTION 2016-121 APPROVING A CONDITIONAL USE APPLICATION #03-CU-16 AS REQUESTED BY ROBERT JUDAH, FOR THE CONSTRUCTION OF A NEW ELECTRONIC MESSAGE BOARD SIGN ON THE PROPERTY LOCATED ON WEST OAKLAND PARK BOULEVARD, JUST EAST OF NORTH STATE ROAD 7, WITHIN THE TOWN CENTER DISTRICT.

This Resolution would approve Application No. 03-CU-16 to allow the construction of an electronic message board (off-premise billboard), where a current legally nonconforming billboard is located within the Town Center district.

- R.** RESOLUTION 2016-122 APPROVING VARIANCE NO. 02-VA-16 AS REQUESTED BY WILLIE JR. FALEY AND CORA BANKS-FALEY TO REDUCE THE SIDE YARD REQUIREMENTS UNDER SUBSECTION 703.2.7 OF CHAPTER 7 OF THE LAND DEVELOPMENT REGULATIONS BY 5.5 FEET, ON PROPERTY LOCATED AT 3400 NORTHWEST 34TH STREET

This Resolution approves Variance No. 02-VA-16 to reduce the minimum required side yard setback depth from 7.5 feet to 2 feet to allow an existing patio slab, with a canopy roof structure, along the western boundary line of the petitioner's property.

11. CORRESPONDENCE

12. REPORT OF THE MAYOR

13. REPORT OF THE VICE MAYOR
14. REMARKS OF THE COMMISSIONERS
15. REPORT OF THE CITY MANAGER
16. REPORT OF THE CITY ATTORNEY
17. ADJOURNMENT

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

Mayor Hazelle Rogers - Vice-Mayor Veronica Edwards Phillips
Commissioner Sandra Davey - Commissioner Gloria Lewis - Commissioner Beverly Williams

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

APPROVAL OF MEETING MINUTES

Summary

November 21, 2016 Commission Workshop Minutes

November 22, 2016 Special Commission Meeting Minutes

November 23, 2016 Commission Meeting Minutes

Staff Recommendation

Background:

Funding Source:

Sponsor Name/Department:

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
<input type="checkbox"/> November 21, 2016 Commission Workshop Minutes	Backup Material
<input type="checkbox"/> November 22, 2016 Commission Meeting Minutes	Backup Material
<input type="checkbox"/> November 22, 2016 Special Commission Meeting Minutes	Backup Material



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WORKSHOP MEETING MINUTES

Alfonso Gereffi Room

November 21, 2016

5:00 PM

1. CALL TO ORDER

Mayor Hazelle Rogers called the November 21, 2016 Commission Workshop to order at 5:01 p.m. in the Alfonso Gereffi Room, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida 33319.

2. ROLL CALL

PRESENT

Mayor Hazelle Rogers
Commissioner Sandra Davey
Commissioner Gloria Lewis
Commissioner Veronica Edwards Phillips
Commissioner Beverly Williams

ALSO PRESENT

City Manager Phil Alleyne
City Attorney James Brady
City Clerk Sharon Houslin
City Staff
Members of the Public

3. DISCUSSION

November 22, 2016 Agenda Review

This discussion serves to review the November 22, 2016 Commission Meeting Agenda.

Mayor Hazelle Rogers asked the Commission if there are any items they would like to pull for discussion from the November 22, 2016 Commission Meeting.

Commissioner Gloria Lewis requested to pull items 10A - 10I for discussion.

ITEM 10A - RESOLUTION 2016-98 APPOINTING A COMMISSIONER TO SERVE AS VICE MAYOR

City Attorney James Brady explained that Resolution 2016-98 will appoint a member of the Commission as Vice-Mayor for one year.

ITEM 10B - RESOLUTION 2016-99 APPOINTING A CHAIRPERSON FOR THE BOARD OF COMMISSIONERS OF THE LAUDERDALE LAKES COMMUNITY REDEVELOPMENT AGENCY

City Attorney James Brady informed that Resolution 2016-99 appoints a Chairperson to the Community Redevelopment Agency.

ITEM 10C - .RESOLUTION 2016-100 APPOINTING A VICE-CHAIRPERSON TO THE BOARD OF COMMISSIONERS OF THE LAUDERDALE LAKES COMMUNITY REDEVELOPMENT AGENCY

City Attorney James Brady informed that Resolution 2016-99 appoints a Vice Chairperson to the Community Redevelopment Agency.

ITEM 10D - .RESOLUTION 2016-101 APPOINTING A DELEGATE AND ALTERNATE DELEGATE TO THE NATIONAL LEAGUE OF CITIES (NLC)

City Attorney James Brady stated that Resolution 2016-101 and Resolution 2016-102 appoints a delegate and alternated delegate to the National League of the Cities and Florida League of Cities. Mr. Brady explained that any commissioner can attend the conferences but the Delegate sits on the Board and the Alternate Delegate serves in the absences of the Delegate.

ITEM 10E - RESOLUTION 2016-102 APPOINTING A DELEGATE AND ALTERNATE DELEGATE TO THE FLORIDA LEAGUE OF CITIES (FLC)

Discussed under item 10D.

ITEM 10F - RESOLUTION 206-103 APPOINTING A DELEGATE TO THE STATE ROAD 7 COLLABORATIVE STEERING COMMITTEE

City Attorney James Brady advised that this item will need to be pulled as the State Road 7 Collaborative Steering Committee no longer exists.

ITEM 10G - RESOLUTION 2016-104 AUTHORIZING AND DIRECTING THE CITY CLERK TO PROVIDE TO "MUNICODE" A CERTIFIED COPY OF THE RESULTS OF THE REFERENDUM ELECTION HELD ON NOVEMBER 8, 2016.

City Attorney James Brady explained that as a result of the November 8, 2016 Election the six referendum questions were passed and in order to have the Ordinances codified in the Charter the results will need to be sent to our codifier, Municipal Code Cooperation, Inc.

ITEM 10H - RESOLUTION 2016-105 AUTHORIZING THE MAYOR-COMMISSIONER AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN GRANT AGREEMENT FM# 439410-1-54-01 EDTF, WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION ("FDOT"), A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A FACSIMILE COPY OF SUCH GRANT AGREEMENT WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED THOUSAND (\$200,000.00) DOLLARS, TO BE EXPENDED FOR THE SIDEWALK REPAIR AND REPLACEMENT PROJECT

Item discussed under Item #5C Additional Workshop Items.

ITEM 10I - .RESOLUTION 2016-106 AUTHORIZING AND DIRECTING THE CITY MANAGER TO SEND A STATEMENT OF NO-OBJECTION TO THE COUNTY OF BROWARD ON APPLICATION #01-PL-16 IN CONNECTION WITH OAKLAND DEVELOPMENT PARTNER, LLC'S REQUEST FOR A NO-OBJECTION STATEMENT REGARDING AN AMENDMENT TO THE NOTE ON THE FACE OF THE PLAT KNOWN AS "EDC ASSOCIATES" RECORDED AT PLAT BOOK 143 PAGE 14 OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA.

City Attorney James Brady stated that staff has asked to table item 10I to allow for an updated contract.

4. DISCUSSION OF PROPOSED ORDINANCE(S)

5. ADDITIONAL WORKSHOP ITEMS

A. PRESENTATION BY REPRESENTATIVES OF CTS ENGINEERING INC REGARDING THE NORTHWEST 19 STREET IMPROVEMENT PROJECT (TIME CERTAIN: 5:30 PM)

This is a presentation by representatives of CTS Engineering, Inc. to discuss the upcoming roadway improvement project on Northwest 19 Street.

Steve Hughes, representative of CTS Engineering, Inc., provided a PowerPoint Presentation on the upcoming N.W. 19th Street Improvement Project.

Commissioner Edwards Phillips asked if the Project will be North and South. Mr. Hughes stated that the Project is only along N.W. 19th Street from State Road 7 to Powerline Road.

Mayor Hazelle Rogers asked about the six month timeline. Mr. Hughes stated that the actual project will take about one-year to complete.

Mayor Hazelle Rogers asked about notification to the public. Mr. Hughes stated that there will be a public meeting and signs that will notify the public throughout the project.

Mayor Hazelle Rogers expressed her concern that another project from the County or the City will interfere with this project.

Commissioner Beverly Williams stated that the project will have an effect on Businesses located East of State Road 7.

City Manager Phil Alleyne stated that the County provides a five-year moratorium which protects the City from additional roadwork. City Manager Alleyne expressed his concern with forcing the County to do the majority of the work at night and reducing traffic lanes. Mr. Alleyne suggested modifying the posted speeds to reduce speeding in the area.

Commissioner Beverly Williams spoke regarding the U-Turns being allowed at the intersection of N.W. 33rd Street and Oakland Park. Discussion ensued regarding the Florida Department of Transportation (FDOT) completing a traffic study of the area.

Mayor Hazelle Rogers asked staff not to completely rely on the County but to look at past documents and compare them with the current changes that are taking place related to traffic. Mayor Hazelle Rogers spoke regarding traffic congestion on N. State Road 7 and N.W. 29th Street.

City Manager Phil Alleyne spoke about the traffic studies and warrant analysis that would have had to be completed before the County would have allowed the business to open. Mr. Alleyne stated that he will look into what happened. He has directed staff to work with FDOT to find a remedy to the traffic concerns in the area.

B. DISCUSSION ON AUTHORIZING AND DIRECTING THE CITY MANAGER TO SEND A STATEMENT OF NO-OBJECTION TO THE COUNTY OF BROWARD ON APPLICATION #01-PL-16 IN CONNECTION WITH OAKLAND DEVELOPMENT PARTNER, LLC'S REQUEST FOR A NO-OBJECTION STATEMENT REGARDING AN AMENDMENT TO THE NOTE ON THE FACE OF THE PLAT KNOWN AS "EDC ASSOCIATES"

This is a discussion regarding a proposed resolution which would approve an amendment to the note on the face of the plat known as "EDC Associates," for property generally located at the southeast corner of West Oakland Park Boulevard and NW 36th Terrace, to allow 132 townhouse units, 327 high-rise units, 10,000 sq. ft. of library and 10,000 sq. ft. of community facility use as described in Exhibit A to this agenda cover. This Resolution would also authorize the City Manager to issue a letter of support to Broward County for approval.

City Attorney James Brady stated that City Staff is requesting that the Commission table this item to allow for an updated contract.

C. DISCUSSION REGARDING TRAFFIC SAFETY AND TRAFFIC MOVEMENTS WITHIN THE CITY OF LAUDERDALE LAKES

This is a discussion regarding traffic safety on Northwest 31st Avenue between N.W. 39th Street and N.W. 44th Street within the City of Lauderdale Lakes and traffic movements at the corner of North State Road 7 and N.W. 29th Street within the City of Lauderdale Lakes.

Mayor Hazelle Rogers spoke as the sponsored of the item and stated that she felt it was important to discuss State Road 7 and Oakland Park Boulevard and N.W. 31st Avenue to find solutions with traffic and pedestrian safety. Mayor Rogers asked staff to look at what other cities are doing regarding pedestrian safety and suggest recommendations.

City Manager Phil Alleyne stated that staff is in discussion with the Florida Department of Highway Patrol (FDHP) and the Broward Sheriff's Office (BSO) regarding pedestrian safety. Mr. Alleyne stated that BSO is in the process of doing an education program regarding jaywalking which will run about 4 - 6 weeks.

Lieutenant Sean Esner, BSO spoke regarding jaywalking and stated that for several years BSO has been addressing the issue of jaywalking, specifically along State Road 7. Lieutenant Esner stated that BSO has been issuing citations as well as talking with individuals regarding safety, specially at bus stops.

Discussion ensued amongst the Commission. Mayor Rogers stated that she is aware of what BSO is doing, but she does not feel that it is working. Mayor Rogers stated: that she would like to see notifications sent to businesses and homeowners; a community affair involving BSO, City Staff and the Commission to mitigate the issue of pedestrian safety; and for the City come up with a safety plan that incorporates businesses.

Commissioner Gloria Lewis echoed the sentiments of Mayor Rogers. Commissioner Lewis stated that she believes a mailout should be sent out to residents and posters should be sent to businesses related to pedestrian safety.

Commissioner Sandra Davey spoke about placing signs that discourage jaywalking.

Commissioner Veronica Edwards Phillips stated she likes the boots on the ground idea to get the message out to schools, businesses and homeowners and believes that pedestrian safety should be a campaign within the City.

Commissioner Beverly Williams stated that there are "No Jaywalking" signs in the City Manager's Office and that she has passed the signs out on the weekend. Commissioner Williams stated that she is in agreement with the Commission becoming involved in a campaign to address jaywalking.

City Manager Phil Alleyne stated that pedestrian safety is not an issue that is taken lightly and the City needs to get the County and FDOT involved because to place signs on the County right-a-ways we have to have buyback from the County.

Mayor Rogers stated that she would like to do something immediately that does not involved the County.

Commissioner Beverly Williams spoke regarding pedestrian safety behind the new RaceTrac Service Station and Convenience Store on Oakland Park Boulevard.

Commissioner Gloria Lewis asked about the Development Plan for RaceTrac Service Station and Convenience Store and W. Oakland Park and N.W. 33rd Avenue.

Discussion ensued regarding the pedestrian and traffic safety in Somerset area. Mayor Hazelle Rogers asked if there is immediate remedy for the area. City Manager Phil Alleyne stated that staff is looking into the intersection and the dedication of the property.

Mayor Hazelle Rogers asked the City Attorney to comment on the dedication of Somerset Drive. City Attorney James Brady stated that the roadway has been dedicated; however the exhibit that was attached to the resolution was incorrect and the City is getting a sketch and legal for the dedication. Mr. Brady spoke regarding the liability involved with the public roadway.

6. REPORTS

City Manager Phil Alleyne advised the Commission of the Special Meeting taking place before the regular Commission Meeting on November 22, 2016.

Commissioner Gloria Lewis advised that she has a conflict in schedule and will not be able to attend the Special Meeting.

Meeting adjourned at 6:14 p.m.

"In accordance with Sec. 2-55 of the Code of Ordinance, the minutes are action minutes and do not record or transcribe debate or argument. The City Clerk maintains an audio recording of the Workshop and Commission Meeting minutes in accordance with state retention regulations. For an audio/video copy of the minutes, please contact the City Clerk's Office at 954-535-2705."

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK



City of Lauderdale Lakes
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4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599
(954) 535-2705 - Fax (954) 535-0573

COMMISSION MEETING MINUTES
Commission Chambers
November 22, 2016
7:00 PM

1. CALL TO ORDER

Mayor Hazelle Rogers called the November 22, 2016 Commission Meeting to order at 7:02 p.m. in the Commission Chambers, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida 33319.

2. ROLL CALL

PRESENT:

Mayor Hazelle Rogers
Vice Mayor Veronica Edwards Phillips
Commissioner Sandra Davey
Commissioner Beverly Williams

ABSENT:

Commissioner Gloria Lewis

ALSO PRESENT:

City Manager Phil Alleyne
City Attorney James Brady
City Clerk Sharon Houslin
City Staff
Members of the Public

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. PROCLAMATIONS/PRESENTATIONS

A. PROCLAMATION PROCLAIMING NOVEMBER AS LUNG CANCER AWARENESS MONTH

Mayor Hazelle Rogers read a proclamation proclaiming November as Lung Cancer Awareness Month in the City of Lauderdale Lakes.

B. PROCLAMATION PROCLAIMING NOVEMBER 26, 2016 AS SMALL BUSINESS SATURDAY

Mayor Hazelle Rogers read a proclamation proclaiming November 26, 2016 as Small Business Saturday in the City of Lauderdale Lakes.

5. APPROVAL OF MINUTES FROM PREVIOUS MEETING

A. APPROVAL OF MEETING MINUTES

July 21, 2016 Budget Workshop Minutes

July 22, 2016 Budget Workshop Minutes
October 24, 2016 Commission Meeting Minutes
October 25, 2016 Commission Meeting Minutes

Commissioner Beverly Williams made a motion to approved the July 21, 2016 Budget Workshop Minutes, the July 22, 2016 Budget Workshop Minutes, the October 24, 2016 Commission Meeting Minutes and the October 25, 2016 Commission Meeting Minutes. Commissioner Sandra Davey seconded the motion.

Mayor Hazelle Rogers requested a roll call:

Commissioner Hazelle Rogers made a motion to approve Resolution 2016-98 appointing Veronica Edwards Phillips as Vice Mayor . Commissioner Beverly Williams seconded the motion.

Mayor Hazelle Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Commissioner Sandra Davey, Commissioner Veronica Edwards Phillips, Commissioner Beverly Williams. AGAINST: None

Motion passed: 4-0

6. PETITIONS FROM THE PUBLIC

A. PETITIONS FROM THE PUBLIC

All petitioners must sign in with the City Clerk and will be seated in a designated area. Petitioners will be allowed to speak for five (5) minutes. Petitions from the Public will not exceed 30 minutes in aggregate time.

- Tycie Causwell, city resident, welcomed the newly elected commission and reminded them that their behavior on the Dias is a reflection of the City. Ms. Causwell stated that she believes this Commission is a good team that will do will.
- Trudy Love Striggles, city resident, spoke about December 1st being World AIDS Day. Mrs. Striggles invited everyone to attend a World AIDS Day event on December 1st at the Dillard High School Auditorium from 6:00 p.m. – 8:00 p.m.
- Eileen Rathery, former Commissioner and city resident, congratulated the new elected officials and stated that she will continue to be part of the community and serve the residents in any way she can.
- Anika Omphroy, city resident, stated that she was excited for everyone on the dais and spoke of an issue she had with bulk trash pickup. Ms. Omphroy spoke about the traffic light at N.W. 29th Street.

7. CONSIDERATION OF ORDINANCES ON SECOND READING

8. CONSIDERATION OF ORDINANCES ON FIRST READING

9. CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA

10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA

A. RESOLUTION 2016-98 APPOINTING A COMMISSIONER TO SERVE AS VICE MAYOR

This resolution serves to appoint a member of the Commission as Vice Mayor.

City Attorney James Brady read the following Resolution by title only:

RESOLUTION 2016-98

A RESOLUTION APPOINTING A COMMISSIONER TO SERVE AS VICE-MAYOR OF THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2016-98 to the floor. Commissioner Veronica Edwards Phillips seconded the motion.

City Attorney James Brady tallied the ballots. Veronica Edwards Phillips received the majority of votes for Vice-Mayor.

Mayor Hazelle Rogers made a motion to approve Resolution 2016-98 appointing Veronica Edwards Phillips as Vice-Mayor. Commissioner Beverly Williams seconded the motion.

Mayor Hazelle Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Commissioner Sandra Davey, Commissioner Veronica Edwards Phillips, Commissioner Beverly Williams. AGAINST: None

Motion passed: 4-0

*From this point forward Commissioner Veronica Edwards Phillips will be addressed as Vice-Mayor Veronica Edwards Phillips.

B. RESOLUTION 2016-99 APPOINTING A CHAIRPERSON FOR THE BOARD OF COMMISSIONERS OF THE LAUDERDALE LAKES COMMUNITY REDEVELOPMENT AGENCY

This resolution serves to appoint a Chairperson to the Lauderdale Lakes Community Redevelopment Agency (CRA).

City Attorney James Brady read the following Resolution by title only:

RESOLUTION 2016-99

A RESOLUTION APPOINTING A CHAIRPERSON TO THE BOARD OF COMMISSIONERS OF THE LAUDERDALE LAKES COMMUNITY REDEVELOPMENT AGENCY; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

City Attorney James Brady tallied the votes for the Chair of the Community Redevelopment Agency. Commissioner Beverly Williams received the majority vote.

Commissioner Beverly Williams made a motion to approve Resolution 2016-99. Vice-Mayor Veronica Edwards Phillips seconded the motion.

Mayor Hazelle Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, , Commissioner Beverly Williams. AGAINST: None

Motion passed: 4-0

C. RESOLUTION 2016-100 APPOINTING A VICE-CHAIRPERSON TO THE BOARD OF COMMISSIONERS OF THE LAUDERDALE LAKES COMMUNITY REDEVELOPMENT AGENCY

This resolution serves to appoint a Vice Chairperson to the Lauderdale Lakes Community Redevelopment Agency (CRA).

City Attorney James Brady read the following Resolution by title only:

RESOLUTION 2016-100

A RESOLUTION APPOINTING A VICE-CHAIRPERSON TO THE BOARD OF COMMISSIONERS OF THE LAUDERDALE LAKES COMMUNITY REDEVELOPMENT AGENCY; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

City Attorney James Brady tallied the ballots for Vice-Chair of the Community Redevelopment Agency (CRA). Commissioner Sandra Davey received the majority vote.

Commissioner Beverly Williams made a motion to approve Resolution 2016-100 appointing Sandra Davey as the Vice-Chair of the CRA. Vice-Mayor Veronica Phillips seconded the motion.

Mayor Hazelle Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Beverly Williams. AGAINST: None

Motion passed: 4-0

D. RESOLUTION 2016-101 APPOINTING A DELEGATE AND ALTERNATE DELEGATE TO THE NATIONAL LEAGUE OF CITIES (NLC)

This resolution serves to appoint a Delegate and alternate Delegate to the National League of Cities (NLC).

City Attorney James Brady read the following Resolution by title only:

RESOLUTION 2016-101

A RESOLUTION APPOINTING DELEGATE AND AN ALTERNATE DELEGATE TO THE NATIONAL LEAGUE OF CITIES ANNUAL CONFERENCE; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Mayor Hazelle Rogers made a motion to table Resolution 2016-101 to the December 13, 2016 Commission Meeting. Commissioner Beverly Williams seconded the motion.

Mayor Hazelle Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Beverly Williams. AGAINST: None

Motion passed: 4-0

E. RESOLUTION 2016-102 APPOINTING A DELEGATE AND ALTERNATE DELEGATE TO THE FLORIDA LEAGUE OF CITIES (FLC)

This resolution serves to appoint a Delegate and Alternate Delegate to the Florida League of Cities (FLC).

City Attorney James Brady read the following Resolution by title only:

RESOLUTION 2016-102

A RESOLUTION APPOINTING A DELEGATE AND AN ALTERNATE DELEGATE TO THE FLORIDA LEAGUE OF CITIES' ANNUAL CONFERENCE; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE

Commissioner Beverly Williams made a motion to table Resolution 2016-102 to the December 13, 2016 Commission Meeting. Vice-Mayor Veronica Edwards Phillips seconded the motion.

Mayor Hazelle Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Beverly Williams. AGAINST: None

Motion passed: 4-0

F. RESOLUTION 206-103 APPOINTING A DELEGATE TO THE STATE ROAD 7 COLLABORATIVE STEERING COMMITTEE

This resolution serves to appoint a Representative to the State Road 7 Collaborative.

City Attorney James Brady explained that this Resolution is no need because the State Road 7 Collaborative Steering Committee no longer exists.

Mayor Hazelle Rogers made a motion to pull Resolution 2016-103 from the Agenda. Commissioner Beverly Williams seconded the motion. There was a unanimous voice vote of approval.

Motion passed unanimously

G. RESOLUTION 2016-104 AUTHORIZING AND DIRECTING THE CITY CLERK TO PROVIDE TO "MUNICODE" A CERTIFIED COPY OF THE RESULTS OF THE REFERENDUM ELECTION HELD ON NOVEMBER 8, 2016

This resolution authorizes and directs the City Clerk to provide to Municode a certified copy of the results of the Referendum Election held on November 8, 2016 for inclusion in the City's Charter.

City Attorney James Brady read the following Resolution by title only:

RESOLUTION 2016-104

A RESOLUTION AUTHORIZING AND DIRECTING THE CITY CLERK TO PROVIDE TO "MUNICODE" CERTIFIED COPIES OF THE RESULTS OF THE REFERENDUM ELECTION HELD ON NOVEMBER 8, 2016, TOGETHER WITH CERTIFIED COPIES OF ORDINANCES NO. 2016-12, ORDINANCES NO. 2016-13, ORDINANCES NO. 2016-14, ORDINANCES NO. 2016-15, ORDINANCES NO. 2016-16 AND ORDINANCES NO. 2016-17, FOR INCORPORATION INTO THE CITY CHARTER AND FILING THE REVISED CITY CHARTER WITH THE DEPARTMENT OF STATE, ALL PURSUANT TO SECTION 166.031, FLORIDA STATUTES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Mayor Hazelle Rogers made a motion to approve Resolution 2016-104. Commissioner Beverly Williams seconded the motion. There was a unanimous voice vote of approval.

Mayor Hazelle Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Beverly Williams. AGAINST: None

Motion passed: 4-0

H. RESOLUTION 2016-105 AUTHORIZING THE MAYOR-COMMISSIONER AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN GRANT AGREEMENT FM# 439410-1-54-01 EDTF, WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION ("FDOT"), A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A FACSIMILE COPY OF SUCH GRANT AGREEMENT WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK,

IN AN AMOUNT NOT TO EXCEED TWO HUNDRED THOUSAND (\$200,000.00) DOLLARS, TO BE EXPENDED FOR THE SIDEWALK REPAIR AND REPLACEMENT PROJECT

This resolution authorizes the execution of an agreement between the City of Lauderdale Lakes and the State of Florida Department of Transportation to provide funding totaling \$200,000 for the Sidewalk Repair and Replacement Project.

City Attorney James Brady read the following Resolution by title only:

RESOLUTION 2016-105

A RESOLUTION AUTHORIZING THE MAYOR-COMMISSIONER AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN GRANT AGREEMENT FM# 439410-1-54-01 EDTF, WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION ("FDOT"), A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A FACSIMILE COPY OF SUCH GRANT AGREEMENT WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED THOUSAND (\$200,000.00) DOLLARS, TO BE EXPENDED FOR THE SIDEWALK REPAIR AND REPLACEMENT PROJECT; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Mayor Hazelle Rogers asked for city staff to explain the item. City Manager Phil Alleyne explained the Grant.

Mayor Hazelle Rogers made a motion to approve Resolution 2016-105. Commissioner Beverly Williams seconded the motion.

Mayor Hazelle Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Beverly Williams. AGAINST: None

Motion passed: 4-0

- I. RESOLUTION 2016-106 AUTHORIZING AND DIRECTING THE CITY MANAGER TO SEND A STATEMENT OF NO-OBJECTION TO THE COUNTY OF BROWARD ON APPLICATION #01-PL-16 IN CONNECTION WITH OAKLAND DEVELOPMENT PARTNER, LLC'S REQUEST FOR A NO-OBJECTION STATEMENT REGARDING AN AMENDMENT TO THE NOTE ON THE FACE OF THE PLAT KNOWN AS "EDC ASSOCIATES" RECORDED AT PLAT BOOK 143 PAGE 14 OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA.

This resolution would approve an amendment to the note on the face of the plat known as "EDC Associates," for property generally located at the southeast corner of West Oakland Park Boulevard and NW 36th Terrace, to allow 132 townhouse units, 327 high-rise units, 10,000 sq. ft. of library and 10,000 sq. ft. of community facility use as described in Exhibit A to this agenda cover. This Resolution would also authorize the City Manager to issue a letter of support to Broward County for approval.

City Attorney James Brady read the following Resolution by title only:

RESOLUTION 2016-106

A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO SEND A STATEMENT OF NO-OBJECTION TO THE COUNTY OF BROWARD ON APPLICATION #01-PL-16 IN CONNECTION WITH OAKLAND DEVELOPMENT PARTNER, LLC'S REQUEST FOR A NO-OBJECTION STATEMENT REGARDING AN AMENDMENT TO THE NOTE ON THE FACE OF THE PLAT KNOWN AS "EDC ASSOCIATES" RECORDED AT PLAT BOOK 143 PAGE 14 OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN

EFFECTIVE DATE.

Mayor Hazelle Russell made a motion to table Resolution 2016-106 to the second meeting in January. Commissioner Beverly Williams seconded the motion.

Mayor Russell requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Beverly Williams. AGAINST: None

Motion passed: 4-0

11. CORRESPONDENCE

12. REPORT OF THE MAYOR

Mayor Hazelle Rogers read the Public Servant Prayer; thanked everyone who voted on her to serve as mayor; thanked everyone who worked with her campaign; thanked city staff and her colleagues on the Dias; recognized the Greater American Chamber of Commerce and the Greater American Caribbean Cultural Coalition and thanked them for their turkey donation to the residents of the City.

13. REPORT OF THE VICE MAYOR

Vice-Mayor Veronica Edwards Phillips thanked those who voted and stated that she pledges to listen and do what is best for the greater good of the City. She informed everyone that the First Baptist Church of Piney Grove was having their Thanksgiving Dinner on Wednesday November 23rd from 3:00 p.m. – 5:00 p.m. and that Westgate Homeowners Association was having their Thanksgiving Dinner on Thanksgiving Day from 12:00 p.m. to 5:00 p.m. at Merrell United Methodist Church.

14. REMARKS OF THE COMMISSIONERS

Commissioner Sandra Davey thanked her constituents and stated that she will work hard for the residents. Commissioner Davey informed everyone that Mr. Willie Jones was hospitalized at Florida Medical Center. Commissioner Davey wished everyone a Happy Thanksgiving.

Commissioner Beverly Williams thanked staff for the Veterans Day celebration; spoke about the National League of Cities Conference; spoke regarding the Opiate epidemic, the zikka virus and veteran homelessness; and wished everyone a Happy Thanksgiving.

15. REPORT OF THE CITY MANAGER

City Manager Phil Alleyne congratulated the newly elected officials and welcomed them to the dais. Mr. Alleyne provided an update on the RaceTrac project and stated that the City is working with Broward County and RaceTrac to resolve the potential traffic issues that may be caused. Mr. Alleyne reminded everyone that the next Commission Meeting will be held on December 13, 2016.

16. REPORT OF THE CITY ATTORNEY

City Attorney James Brady provided an update on the RaceTrac project and issues related to the traffic in that area as well as informed everyone on the differences between temporary and permanent certificate of occupancies.

17. ADJOURNMENT

The meeting was adjourned at 8:42 p.m.

"In accordance with Sec. 2-55 of the Code of Ordinance, the minutes are action minutes and do not record or transcribe debate or argument. The City Clerk maintains an audio recording of the Workshop and Commission Meeting minutes in accordance with state retention regulations. For an audio/video copy of the minutes, please contact the City Clerk's Office at 954-535-2705."

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK



City of Lauderdale Lakes Office of the City Clerk

4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599
(954) 535-2705 - Fax (954) 535-0573

SPECIAL COMMISSION MEETING MINUTES

Commission Chambers

November 22, 2016

6:30 PM

Attorney/Client Session

1. CALL TO ORDER

Mayor Hazelle Rogers called the Special Commission Meeting to order at 6:30 p.m. in the Commission Chambers, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida 33319.

2. ROLL CALL

PRESENT

Mayor Hazelle Rogers
Commissioner Sandra Davey
Commissioner Veronica Edwards Phillips
Commissioner Gloria Lewis
Commissioner Beverly Williams

ABSENT

Commissioner Gloria Lewis

ALSO PRESENT

City Manager Phil Alleyne
City Attorney James Brady
City Clerk Sharon Houslin
City Staff
Members of the Public

3. STATEMENT OF PURPOSE OF THE SPECIAL MEETING

A. TO TAKE ACTION ON THE FOLLOWING ITEM:

City Attorney James Brady explained the purpose of an Attorney/Client Session.

4. CONSIDERATION OF BUSINESS CONTAINED IN THE CALL FOR SPECIAL MEETING

A. CITY OF LAUDERDALE LAKES V. GUARDIAN COMMUNITY RESOURCES MANAGEMENT, INC.

To address the request of the City Attorney to obtain the Commission's advice on settlement and advise the Commission on strategies and costs related to litigation expenditures in the Circuit Court of the 17th Judicial Circuit in and for Broward County, Florida, Case No. 13-009012 (12) City of Lauderdale Lakes v. Guardian Community Resource Management, Inc.

B. ANNOUNCEMENT OF PARTICIPATION IN SHADE MEETING

Mayor Hazelle Rogers, Commissioner Sandra Davey, Commissioner Veronica Edwards Phillips, Commissioner Beverly Williams, City Manager Phil Alleyne, City Attorney James C. Brady, and Court Reporter Veritext Legal Solutions or some certified substitute.

Commissioner Gloria Lewis was absent

C. ADJOURN TO SHADE MEETING

Mayor Hazelle Rogers made a motion to adjourn to the Shade Meeting. Commissioner Sandra Davey seconded the motion. There was a unanimous voice vote of approval.

The Commission adjourned to the Alfonso Gereffi Room at 6:34 p.m.

D. RECONVENE SPECIAL COMMISSION MEETING

Mayor Hazelle Rogers reconvened the Special Meeting at 6:59 p.m. in the Commission Chambers.

5. CONSIDERATION OF OTHER MATTERS BY UNANIMOUS CONSENT

6. ADJOURNMENT

The Meeting was adjourned at 7:00 p.m.

"In accordance with Sec. 2-55 of the Code of Ordinance, the minutes are action minutes and do not record or transcribe debate or argument. The City Clerk maintains an audio recording of the Workshop and Commission Meeting minutes in accordance with state retention regulations. For an audio/video copy of the minutes, please contact the City Clerk's Office at 954-535-2705."

HAZELLE ROGERS, MAYOR

ATTEST

SHARON HOUSLIN, CITY CLERK

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: No

Title

ORDINANCE 2016-34 AMENDING THE FISCAL YEAR 2017 ADOPTED BUDGET
--

Summary

This Ordinance would amend the Fiscal Year 2017 Adopted Budget. Continuous improvements to increase operational efficiencies and to provide enhanced levels of services are necessary to advance the City.

Staff Recommendation

Background:

To facilitate the adjustments needed to increase the City's operational readiness and to ensure residents and the business community are properly supported, the following budget adjustments are proposed:

New Positions:

Assistant City Manager (but not funded) (1)
Code Compliance Manager (1)
Staff Assistant (Info Tech) (1)
Engineering Construction Inspector (1)
Commission Aide (1)

Other Adjustments:

Additional overtime funding for special events in the Parks and Human Services Department and Facilities Maintenance Division

Temporary support staff funding for unanticipated staff vacancies

Enterprise – Capital Improvements:

Correct accounting for budgeted grants

Funding Source:

There is a financial impact associated with the item. Adequate funding is available for each fund impacted.

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO/Director of Financial Services

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Ordinance 2016-34 - FY2017 Budget Amendment	Resolution
<input type="checkbox"/> Exhibit - FY2017 Budget Amendment	Budget Amendment
<input type="checkbox"/> Revised Organization Charts	Backup Material

ORDINANCE 2016-34

AN ORDINANCE AMENDING THE FISCAL YEAR 2017, ADOPTED BUDGET, AS AMENDED; PROVIDING FOR REVISIONS OF APPROPRIATION OF FUNDS FOR THE OPERATION OF THE GOVERNMENT OF THE CITY OF LAUDERDALE LAKES FOR FISCAL YEAR 2017, AS IDENTIFIED ON EXHIBIT "A," ATTACHED HERETO; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Fiscal Year 2017, Operating and Capital Improvement Budget, estimate of the revenues and other sources, and the requirements for expenditures and other uses of City operating funds, departments, offices and agencies has heretofore been adopted pursuant to Ordinance No. 2016-31, and amended by subsequent ordinances, and

WHEREAS, the City Commission wishes to revise the current budget, as previously amended,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. ADOPTION OF AMENDED BUDGET: The City Commission hereby approves and adopts the revised estimates of revenue and expenditures of the City of Lauderdale Lakes for Fiscal Year 2017, ending September 30, 2017, as specifically set forth on the attached Exhibit "A."

SECTION 3. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 4. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its passage.

PASSED ON FIRST READING IN FULL/BY TITLE ONLY, UPON APPROVAL OF AT LEAST FIVE (5) AFFIRMATIVE VOTES OF THE CITY COMMISSIONERS, ON THE 13TH DAY OF DECEMBER, 2016.

PASSED ON SECOND READING BY TITLE ONLY THE __ DAY OF JANUARY, 2016.

ADOPTED AND PASSED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD ON THE ____ DAY OF JANUARY, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: SUSAN GOODING-LIBURD, MBA, CPA, CGFO, Financial Services Director

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

General Fund (001)

001 General Fund Revenues			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

00180			6,756,119		-	6,756,119
00182			2,806,682		-	2,806,682
00184			2,345,000		-	2,345,000
00186			3,966,316		-	3,966,316
00188			80,000		-	80,000
00190			1,082,250		-	1,082,250
00192			452,639		-	452,639
00194			251,200		-	251,200
00196			1,188,656		-	1,188,656
00196						
			18,928,862	-	-	18,928,862
General Fund Revenues						
City Commission (0010100)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended

0010100	1210	Regular Salaries	111,609	New Position: Commission Aide	35,589	147,198
0010100	1250	Vacation Buy Back	1,390		-	1,390
0010100	2110	Fica Taxes	11,803	New Position: Commission Aide	2,723	14,526
0010100	2210	Retirement Contribution	19,142	New Position: Commission Aide	3,559	22,701
0010100	2310	Life & Health Insurance	40,000	New Position: Commission Aide	12,409	52,409
0010100	2350	Cafeteria	38,574	New Position: Commission Aide	776	39,350
0010100	4009	Expense Car Allowance	50,200		-	50,200
0010100	4010	Travel & Per Diem	1,500		-	1,500
0010100	4010	Travel & Per Diem	6,500		-	6,500
0010100	4110	Telecommunications	600		-	600
0010100	4710	Printing & Binding	500		-	500
0010100	4911	Other Current Charges	12,252		-	12,252
0010100	4911	Other Current Charges	10,000		-	10,000
0010100	4930	Other Expenses - BAR	2,500		-	2,500
0010100	4931	Other Expenses - GL	5,000		-	5,000
0010100	4934	Other Expenses - PHW	2,500		-	2,500
0010100	4935	Other Expenses - EC	2,500		-	2,500
0010100	4938	Other Expenses - ER	2,500		-	2,500
0010100	4939	Other Expenses - BMW	5,000		-	5,000
0010100	4941	Other Expenses - HPR	4,500		-	4,500
0010100	4942	Other Expenses - VP	4,500		-	4,500
0010100	4943	Other Expenses - SD	4,500		-	4,500
0010100	5110	Office Supplies	500		-	500
0010100	5212	Miscellaneous Operating Supply	6,000		-	6,000
0010100	5410	Subscriptions & Memberships	12,500		-	12,500
0010100	5510	Training	2,500		-	2,500
City Commission (0010100)			359,069		55,055	414,124

City Attorney (0010200)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0010200	3110	Professional Services	230,000		-	230,000
0010200	3110	Professional Services	20,000		-	20,000
0010200	3310	Court Report Services	2,000		-	2,000
City Attorney (0010200)			252,000		-	252,000
City Clerk (0010300)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0010300	1210	Regular Salaries	139,834		-	139,834
0010300	1250	Vacation Buy Back	885		-	885
0010300	2110	Fica Taxes	10,697		-	10,697
0010300	2210	Retirement Contribution	13,983		-	13,983
0010300	2310	Life & Health Insurance	21,385		-	21,385
0010300	2350	Cafeteria	6,052		-	6,052
0010300	3410	Other Contractual Services	23,200		-	23,200
0010300	3450	Election Expenses	25,000		-	25,000
0010300	4010	Travel & Per Diem	3,000		-	3,000
0010300	4110	Telecommunications	720		-	720
0010300	4710	Printing & Binding	700		-	700
0010300	4910	Legal Advertisements	28,940		-	28,940
0010300	4911	Other Current Charges	1,000		-	1,000
0010300	5110	Office Supplies	2,030		-	2,030
0010300	5212	Miscellaneous Operating Supply	1,000		-	1,000
0010300	5410	Subscriptions & Memberships	1,350		-	1,350
0010300	5510	Training	1,000		-	1,000
City Clerk (0010300)			280,776	-	-	280,776
City Manager (00104)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0010400	1210	Regular Salaries	210,509	25% Engineering Constr. Insp.	15,000	225,509
0010400	2110	Fica Taxes	16,104	25% Engineering Constr. Insp.	1,148	17,252
0010400	2210	Retirement Contribution	32,954	25% Engineering Constr. Insp.	1,500	34,454
0010400	2310	Life & Health Insurance	37,420	25% Engineering Constr. Insp.	3,146	40,566
0010400	2350	Cafeteria	9,000			9,000
0010400	4009	Expense Car Allowance	7,200		-	7,200
0010400	4010	Travel & Per Diem	5,000		-	5,000
0010400	4110	Telecommunications	3,000		-	3,000
0010400	4810	Promotional Activities	500		-	500
0010400	4911	Other Current Charges	2,500		-	2,500
0010400	5110	Office Supplies	3,500		-	3,500
0010400	5410	Subscriptions & Memberships	3,500		-	3,500
0010400	5510	Training	2,000		-	2,000
City Manager (00104)			333,187	-	20,794	353,981

Finacial Services (00106)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

Accounting & Financial Mgmt						
0010600	1210	Regular Salaries	289,184		-	289,184
0010600	1250	Vacation Buy Back	5,000		-	5,000
0010600	2110	Fica Taxes	22,523		-	22,523
0010600	2210	Retirement Contribution	26,640		-	26,640
0010600	2310	Life & Health Insurance	36,680		-	36,680
0010600	2350	Cafeteria	3,104		-	3,104
0010600	3210	Accounting & Auditing	65,000		-	65,000
0010600	3410	Other Contractual Services	2,000		-	2,000
0010600	4010	Travel & Per Diem	4,000		-	4,000
0010600	4110	Telecommunications	1,320		-	1,320
0010600	4611	Repairs & Maintenance	500		-	500
0010600	4710	Printing & Binding	1,000		-	1,000
0010600	4911	Other Current Charges	595		-	595
0010600	5110	Office Supplies	500		-	500
0010600	5212	Miscellaneous Operating Supply	500		-	500
0010600	5410	Subscriptions & Memberships	835		-	835
0010600	5510	Training	3,000		-	3,000
Administration						-
0010601	1210	Regular Salaries	173,039		-	173,039
0010601	1250	Vacation Buy Back	2,000		-	2,000
0010601	2110	Fica Taxes	13,438		-	13,438
0010601	2210	Retirement Contribution	21,271		-	21,271
0010601	2310	Life & Health Insurance	19,398		-	19,398
0010601	2350	Cafeteria	5,276		-	5,276
0010601	3110	Professional Services	5,000		-	5,000
0010601	3410	Other Contractual Services	10,000		-	10,000
0010601	4009	Expense Car Allowance	4,800		-	4,800
0010601	4010	Travel & Per Diem	3,000		-	3,000
0010601	4110	Telecommunications	1,200		-	1,200
0010601	4710	Printing & Binding	1,000		-	1,000
0010601	5110	Office Supplies	1,200		-	1,200
0010601	5212	Miscellaneous Operating Supply	1,200		-	1,200
0010601	5410	Subscriptions & Memberships	2,500		-	2,500
0010601	5510	Training	2,500		-	2,500

Exhibit A - FY2017 Budget Amendment						
Mgmt and Budget				FY 2017 Budget	Description of Change	FY 2017 Amended Budget
0010605	1210	Regular Salaries		117,786		117,786
0010605	2110	FICA Taxes		9,011		9,011
0010605	2210	Retirement Contribution		11,779		11,779
0010605	2310	Life & Health Insurance		21,369		21,369
0010605	2350	Cafeteria		1,552		1,552
0010605	4010	Travel & Per Diem		1,550		1,550
0010605	4110	Telecommunications		1,200		1,200
0010605	4710	Printing & Binding		2,000		2,000
0010605	4911	Other Current Charges		950		950
0010605	5212	Miscellaneous Operating Supply		550		550
0010605	5410	Subscriptions & Memberships		500		500
0010605	5510	Training		1,000		1,000
Information Technologies						-
0010617	1210	Regular Salaries		112,269	New Position: IT Helpdesk Tech	147,858
0010617	1250	Vacation Buy Back		1,600		1,600
0010617	2110	Fica Taxes		8,789	New Position: IT Helpdesk Tech	11,512
0010617	2210	Retirement Contribution		11,227	New Position: IT Helpdesk Tech	14,786
0010617	2310	Life & Health Insurance		11,921	New Position: IT Helpdesk Tech	24,330
0010617	2350	Cafeteria		1,552	New Position: IT Helpdesk Tech	2,328
0010617	3110	Professional Services		15,000		15,000
0010617	3410	Other Contractual Services		10,000		10,000
0010617	4010	Travel & Per Diem		2,500		2,500
0010617	4110	Telecommunications		600	New Position: IT Helpdesk Tech	900
0010617	4611	Repairs & Maintenance		19,792		19,792
0010617	4911	Other Current Charges		300		300
0010617	5110	Office Supplies		300		300
0010617	5212	Miscellaneous Operating Supply		1,000		1,000
0010617	5410	Subscriptions & Memberships		800		800
0010617	5510	Training		3,000		3,000
0010617	6410	Machinery and Equipment		43,100		43,100
Purchasing						-
0010618	1210	Regular Salaries		123,575		123,575
0010618	2110	Fica Taxes		9,453		9,453
0010618	2210	Retirement Contribution		10,533		10,533
0010618	2310	Life & Health Insurance		18,709		18,709
0010618	2350	Cafeteria		1,552		1,552
0010618	3410	Other Contractual Services		200		200
0010618	4010	Travel & Per Diem		2,500		2,500
0010618	4110	Telecommunications		600		600
0010618	4611	Repairs & Maintenance		6,445		6,445
0010618	4710	Printing & Binding		355		355
0010618	4911	Other Current Charges		200		200
0010618	5110	Office Supplies		800		800
0010618	5212	Miscellaneous Operating Supply		320		320
0010618	5410	Subscriptions & Memberships		500		500
0010618	5510	Training		1,500		1,500
Total Finial Services (00106)				1,319,442	-	1,374,797

General Administration (00107)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

General Administration						
0010700	2110	Fica Taxes	-		-	-
0010700	2410	Workers Compensation	46,882		-	46,882
0010700	2510	Unemployment Compensation	25,000		-	25,000
0010700	3110	Professional Services	3,000		-	3,000
0010700	3410	Other Contractual Services	165,000		-	165,000
0010700	3412	School Crossing Guards	125,000		-	125,000
0010700	4010	Travel & Per Diem	20,000		-	20,000
0010700	4110	Telecommunications	95,600		-	95,600
0010700	4111	Postage	10,000		-	10,000
0010700	4310	Electricity	165,000		-	165,000
0010700	4311	Water & Sewer	30,000		-	30,000
0010700	4410	Rentals & Leases	3,000		-	3,000
0010700	4510	Insurance	355,000		-	355,000
0010700	4520	INSURANCE MISCELLANEOUS	40,000		-	40,000
0010700	4911	Other Current Charges	104,680	Unanticipated Commission priorities	25,277	129,957
0010700	6410	Machinery and Equipment	43,000		-	43,000
0010700	8210	Aid to Private Organizations	24,000		-	24,000
0010700	9110	Transfers	1,481		-	1,481
0010700	9112	Transfer to Alzheimer's Fund	56,639		-	56,639
0010700	9310	Contingency	332,539		(272,539)	60,000
Citywide Support						
0010701	1210	Regular Salaries	53,405		-	53,405
0010701	1250	Vacation Buy Back	1,615		-	1,615
0010701	2110	FICA Taxes	4,085		-	4,085
0010701	2210	Retirement Contribution	5,341		-	5,341
0010701	2310	Life & Health Insurance	6,578		-	6,578
0010701	2350	Cafeteria	776		-	776
0010701	3110	Professional Services	8,000		-	8,000
0010701	3410	Other Contractual Services	5,000		-	5,000
0010701	4010	Travel & Per Diem	2,000		-	2,000
0010701	4110	Telecommunications	600		-	600
0010701	4111	Postage, Shipping & Courier	-		-	-
0010701	4611	Repairs & Maintenance	3,500		-	3,500
0010701	4710	Printing & Binding	5,100		-	5,100
0010701	4810	Promotional Activities	15,000		-	15,000
0010701	4911	Other Current Charges	5,100		-	5,100
0010701	5110	Office Supplies	2,000		-	2,000
0010701	5212	Misc. Operating Supplies	5,500		-	5,500
0010701	5510	Training	500		-	500
Total General Administration (00107)			1,769,921	-	(247,262)	1,522,659

Human Resources and Risk Mgmt (0010800)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0010800	1210	Regular Salaries	174,729		-	174,729
0010800	1250	Vacation Buy Back	3,779		-	3,779
0010800	2110	Fica Taxes	13,667		-	13,667
0010800	2210	Retirement Contribution	21,077		-	21,077
0010800	2310	Life & Health Insurance	19,630		-	19,630
0010800	2350	Cafeteria	5,276		-	5,276
0010800	3112	Physical Examinations	3,000		-	3,000
0010800	3410	Other Contractual Services	2,400		-	2,400
0010800	4009	Expense Car Allowance	4,800		-	4,800
0010800	4010	Travel & Per Diem	1,000		-	1,000
0010800	4110	Telecommunications	1,800		-	1,800
0010800	4410	Rentals & Leases	3,000		-	3,000
0010800	4710	Printing & Binding	200		-	200
0010800	4911	Other Current Charges	6,260		-	6,260
0010800	5110	Office Supplies	500		-	500
0010800	5212	Miscellaneous Operating Supply	200		-	200
0010800	5410	Subscriptions & Memberships	250		-	250
0010800	5510	Training	500		-	500
Human Resources and Risk Mgmt (0010800)			262,069	-	-	262,069
Development Services (00109)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

Community Development						
0010900	1210	Regular Salaries	80,736		-	80,736
0010900	1250	Vacation Buy Back	5,051		-	5,051
0010900	1310	Other Salaries & Wages	2,379		-	2,379
0010900	2110	Fica Taxes	6,776		-	6,776
0010900	2210	Retirement Contribution	9,185		-	9,185
0010900	2310	Life & Health Insurance	7,646		-	7,646
0010900	2350	Cafeteria	776		-	776
0010900	4009	Expense Car Allowance	-		-	-
0010900	4010	Travel & Per Diem	3,000		-	3,000
0010900	5110	Office Supplies	800		-	800
0010900	5212	Miscellaneous Operating Supply	2,700		-	2,700
0010900	5214	Uniforms	500		-	500
0010900	5410	Subscriptions & Memberships	1,400		-	1,400
0010900	5510	Training	2,000		-	2,000

Code Compliance			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
0010901	1210	Regular Salaries	253,374	New Position: Code Compl. Mgr/Adjust.	56,139	309,513
0010901	2110	Fica Taxes	19,383	New Position: Code Compl. Mgr/Adjust.	4,295	23,677
0010901	2210	Retirement Contribution	25,337	New Position: Code Compl. Mgr/Adjust.	7,298	32,635
0010901	2310	Life & Health Insurance	49,410	New Position: Code Compl. Mgr/Adjust.	12,749	62,159
0010901	2350	Cafeteria	4,656	New Position: Code Compl. Mgr/Adjust.	4,500	9,156
0010901	3410	Other Contractual Services	15,000		-	15,000
0010901	3411	Nuisance abatement expenses	30,000		-	30,000
0010901	4010	Travel & Per Diem	3,000		-	3,000
0010901	4110	Telecommunications	600	New Position: Code Compl. Mgr/Adjust.	720	1,320
0010901	4111	Postage	12,500		-	12,500
0010901	4611	Miscellaneous Maintenance	9,000		-	9,000
0010901	4710	Printing & Binding	10,000		-	10,000
0010901	4810	Promotional Activities	1,500		-	1,500
0010901	4911	Other Current Charges	2,500		-	2,500
0010901	5110	Office Supplies	3,500		-	3,500
0010901	5214	Uniforms	2,500		-	2,500
0010901	5410	Subscriptions & Memberships	200		-	200
0010901	5510	Training	3,000		-	3,000
Planning						-
0010903	1210	Regular Salaries	77,879		-	77,879
0010903	1250	Vacation Buy Back	1,000		-	1,000
0010903	2110	Fica Taxes	5,958		-	5,958
0010903	2210	Retirement Contribution	7,788		-	7,788
0010903	2310	Life & Health Insurance	13,167		-	13,167
0010903	3110	Professional Services	20,000		-	20,000
0010903	4010	Travel & Per Diem	1,500		-	1,500
0010903	4111	Postage	300		-	300
0010903	4710	Printing & Binding	1,200		-	1,200
0010903	4910	Advertising	4,000		-	4,000
0010903	5110	Office Supplies	300		-	300
0010903	5212	Miscellaneous Operating Supply	4,100		-	4,100
0010903	5214	Uniforms	200		-	200
0010903	5410	Subscriptions & Memberships	800		-	800
0010903	5510	Training	1,500		-	1,500
Economic Development						
0010904	1210	Regular Salaries	67,132		-	67,132
0010904	1250	Vacation Buy Back	1,090		-	1,090
0010904	2110	Fica Taxes	5,136		-	5,136
0010904	2210	Retirement Contribution	5,068		-	5,068
0010904	2310	Life & Health Insurance	9,176		-	9,176
0010904	2350	Cafeteria	776		-	776
0010904	3410	Other Contractual Services	1,000		-	1,000
0010904	4010	Travel & Per Diem	1,000		-	1,000
0010904	4111	Postage	500		-	500
0010904	4910	Legal Advertisements	5,000		-	5,000
0010904	5110	Office Supplies	1,000		-	1,000
0010904	5214	Uniforms	150		-	150
0010904	5410	Subscriptions & Memberships	50		-	50
0010904	5510	Training	500		-	500
Total Development Services (00109)			805,678	-	85,701	891,379

Parks and Human Services (00112)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

Administration						
0011120	1210	Regular Salaries	219,976		-	219,976
0011120	1250	Vacation Buy Back	3,675		-	3,675
0011120	1410	Overtime	601	Additional overtime for events	1,800	2,401
0011120	2110	FICA Taxes	17,178	Additional overtime for events	138	17,316
0011120	2210	Retirement Contribution	25,715		-	25,715
0011120	2310	Life & Health Insurance	21,564		-	21,564
0011120	2350	Cafeteria	6,828		-	6,828
0011120	4009	Expense Car Allowance	4,800		-	4,800
0011120	4010	Travel & Per Diem	6,500		-	6,500
0011120	4110	Telecommunications	1,920		-	1,920
0011120	5110	Office Supplies	2,600		-	2,600
0011120	5410	Subscriptions & Memberships	2,168		-	2,168
0011120	5510	Training	3,500		-	3,500
Recreation					-	-
0011128	1210	Regular Salaries	297,402		-	297,402
0011128	1250	Vacation Buy Back	5,624		-	5,624
0011128	1310	Other Salaries & Wages	474,470		-	474,470
0011128	1410	Overtime	2,000	Additional overtime for events	12,000	14,000
0011128	2110	FICA Taxes	59,448	Additional overtime for events	918	60,366
0011128	2210	Retirement Contribution	31,298		-	31,298
0011128	2310	Life & Health Insurance	41,701		-	41,701
0011128	2350	Cafeteria	5,431		-	5,431
0011128	3110	Professional Services	2,650		-	2,650
0011128	3110	Professional Services	1,000		-	1,000
0011128	3114	Prof Svc-Software/Appl Support	300		-	300
0011128	3410	Other Contractual Services	55,140		-	55,140
0011128	3410	Other Contractual Services	1,400		-	1,400
0011128	3410	Other Contractual Services	7,000		-	7,000
0011128	3410	Other Contractual Services	796		-	796
0011128	3410	Other Contractual Services	1,500		-	1,500
0011128	3410	Other Contractual Services	350		-	350
0011128	3410	Other Contractual Services	800		-	800
0011128	4110	Telecommunications	3,000		-	3,000
0011128	4310	Electricity	14,500		-	14,500
0011128	4311	Water & Sewer	22,500		-	22,500
0011128	4410	Rentals & Leases	10,900		-	10,900
0011128	4610	Repairs & Maintenance Building	4,000		-	4,000
0011128	4611	Repairs & Maintenance	1,800		-	1,800
0011128	4710	Printing & Binding	6,500		-	6,500
0011128	4911	Other Current Charges	6,000		-	6,000
0011128	5210	Property & Maintenance Supply	25,700		-	25,700
0011128	5212	Misc. Operating Supplies	750		-	750
0011128	5212	Misc. Operating Supplies	1,800		-	1,800
0011128	5212	Misc. Operating Supplies	8,500		-	8,500
0011128	5212	Misc. Operating Supplies	2,750		-	2,750
0011128	5212	Misc. Operating Supplies	2,200		-	2,200
0011128	5212	Misc. Operating Supplies	3,900		-	3,900
0011128	5214	Uniforms	7,450		-	7,450
0011128	5214	Uniforms	2,000		-	2,000

Social Services			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
0011200	1210	Regular Salaries	119,891		-	119,891
0011200	1250	Vacation Buy Back	2,084		-	2,084
0011200	1410	Overtime	-	Additional overtime for events	2,300	2,300
0011200	2110	Fica Taxes	9,172	Additional overtime for events	176	9,348
0011200	2210	Retirement Contribution	11,989		-	11,989
0011200	2310	Life & Health Insurance	8,734		-	8,734
0011200	2350	Cafeteria	5,276		-	5,276
0011200	3410	Other Contractual Services	173,000		-	173,000
0011200	3410	Other Contractual Services	4,600		-	4,600
0011200	3410	Other Contractual Services	5,000		-	5,000
0011200	4110	Telecommunications	720		-	720
0011200	4710	Printing & Binding	500		-	500
0011200	5212	Miscellaneous Operating Supply	10,721		-	10,721
0011200	5212	Misc. Operating Supplies	10,769		-	10,769
0011200	5212	Misc. Operating Supplies	2,500		-	2,500
Total Parks and Human Services (00112)			1,794,541	-	17,332	1,811,873
Public Works (00113)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

Administration						
0011300	1210	Regular Salaries	125,716		-	125,716
0011300	1250	Vacation Buy Back	1,500		-	1,500
0011300	1310	Other Salaries	-	Temporary support staff	9,300	9,300
0011300	2110	Fica Taxes	9,917	Temporary support staff	711	10,628
0011300	2210	Retirement Contribution	14,824		-	14,824
0011300	2310	Life & Health Insurance	18,449		-	18,449
0011300	2350	Cafeteria	10,552		-	10,552
0011300	3110	Professional Services	5,000		-	5,000
0011300	3410	Other Contractual Services	1,800		-	1,800
0011300	4009	Expense Car Allowance	9,600		-	9,600
0011300	4010	Travel & Per Diem	3,000		-	3,000
0011300	4110	Telecommunications	2,400		-	2,400
0011300	4111	Postage, Shipping & Courier	211		-	211
0011300	4410	Rentals & Leases	1,800		-	1,800
0011300	4710	Printing & Binding	1,290		-	1,290
0011300	5110	Office Supplies	1,844		-	1,844
0011300	5410	Subscriptions & Memberships	546		-	546

Facilities Maintenance			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
0011301	1210	Regular Salaries	380,775		-	380,775
0011301	1250	Vacation Buy Back	5,464		-	5,464
0011301	1410	Overtime	1,000	Additional overtime for events	2,800	3,800
0011301	2110	Fica Taxes	29,729	Additional overtime for events	214	29,943
0011301	2210	Retirement Contribution	33,807		-	33,807
0011301	2310	Life & Health Insurance	80,441		-	80,441
0011301	2350	Cafeteria	6,983		-	6,983
0011301	3410	Other Contractual Services	112,297		-	112,297
0011301	4010	Travel & Per Diem	3,000		-	3,000
0011301	4110	Telecommunications	1,800		-	1,800
0011301	4410	Rentals & Leases	6,212		-	6,212
0011301	4610	Repairs & Maintenance for Bldg	29,356		-	29,356
0011301	4611	Miscellaneous Maintenance	23,314		-	23,314
0011301	5210	Property & Maintenance Supply	49,841		-	49,841
0011301	5212	Miscellaneous Operating Supply	2,000		-	2,000
0011301	5214	Uniforms	3,026		-	3,026
0011301	5410	Subscriptions & Memberships	279		-	279
0011301	6210	Buildings	4,185		-	4,185
0011301	6410	Machinery and Equipment	23,000		-	23,000
Fleet						-
0011303	1210	Regular Salaries	45,173		-	45,173
0011303	1410	Overtime	1,070		-	1,070
0011303	2110	Fica Taxes	3,556		-	3,556
0011303	2210	Retirement Contribution	4,517		-	4,517
0011303	2310	Life & Health Insurance	5,924		-	5,924
0011303	2350	Cafeteria	776		-	776
0011303	3410	Other Contractual Services	20,000		-	20,000
0011303	4110	Telecommunications	600		-	600
0011303	4612	Vehicle Maintenance	48,000		-	48,000
0011303	4612	Vehicle Maintenance	4,000		-	4,000
0011303	5212	Miscellaneous Operating Supply	3,000		-	3,000
0011303	5215	Tires	8,130		-	8,130
0011303	5216	Gasoline	44,345		-	44,345
Parks/Landscape Maintenance						-
0011304	1210	Regular Salaries	171,810		-	171,810
0011304	1250	Vacation Buy Back	2,926		-	2,926
0011304	1410	Overtime	1,608		-	1,608
0011304	2110	Fica Taxes	13,543		-	13,543
0011304	2210	Retirement Contribution	15,724		-	15,724
0011304	2310	Life & Health Insurance	44,306		-	44,306
0011304	2350	Cafeteria	3,880		-	3,880
0011304	3410	Other Contractual Services	296,384		-	296,384
0011304	4010	Travel & Per Diem	1,000		-	1,000
0011304	4110	Telecommunications	600		-	600
0011304	4611	Miscellaneous Maintenance	7,000		-	7,000
0011304	5210	Property & Maintenance Supply	15,914		-	15,914
0011304	5213	Landscape	17,000		-	17,000
0011304	5214	Uniforms	1,681		-	1,681
0011304	5410	Subscriptions & Memberships	725		-	725
0011304	6410	Machinery and Equipment	2,000		-	2,000
Total Public Works (00113)			1,790,150	-	13,026	1,803,176

City Advisory Boards (0011400)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0011400	4011	Beautification Board Exp	3,600		-	3,600
0011400	4015	Economic Development Board	3,600		-	3,600
0011400	4016	Planning/Zoning Board Expense	3,600		-	3,600
0011400	4017	Recreation Advisory Bd Expense	3,600		-	3,600
0011400	4018	Historic Preservation Board	4,600		-	4,600
0011400	4019	School Advisory Board	6,100		-	6,100
City Advisory Boards (0011400)			25,100		-	25,100
Police Services (0011500)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0011500	3410	Other Contractual Services	6,400,874		-	6,400,874
0011500	3410	Other Contractual Services	113,000		-	113,000
0011500	3410	Other Contractual Services	125,000		-	125,000
Police Services (0011500)			6,638,874	-	-	6,638,874
Fire EMS (0012000)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0012000	3410	Other Contractual Services	2,070,065		-	2,070,065
0012000	4905	Bad Debt Expense	10,000		-	10,000
0012000	4911	Other Current Charges	5,000		-	5,000
Fire EMS (0012000)			2,085,065	-	-	2,085,065
Debt Service Payments (0017575)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0017575	7116	Principal-SunTrust Loan 42	95,000		-	95,000
0017575	7128	Principal-BSO Repayment	151,076		-	151,076
0017575	7128	Principal-BSO Repayment	519,324		-	519,324
0017575	7130	Principal - Dell Lease Agreeeme	25,630		-	25,630
0017575	7132	Enterprise Fleet Leasing	90,000		-	90,000
0017575	7133	Principal-2005C/2015Refund-BBT	181,900		-	181,900
0017575	7216	Interest-SunTrust Loan #42	25,000		-	25,000
0017575	7228	Interest-BSO Repayment	6,000		-	6,000
0017575	7228	Interest-BSO Repayment	13,000		-	13,000
0017575	7233	Interest-2005C/2015Refund-BBT	96,060		-	96,060
0017575	7310	Other Debt Service Costs	10,000		-	10,000
Debt Service Payments (0017575)			1,212,990	-	-	1,212,990
General Fund Expenditures			18,928,862		0	18,928,862

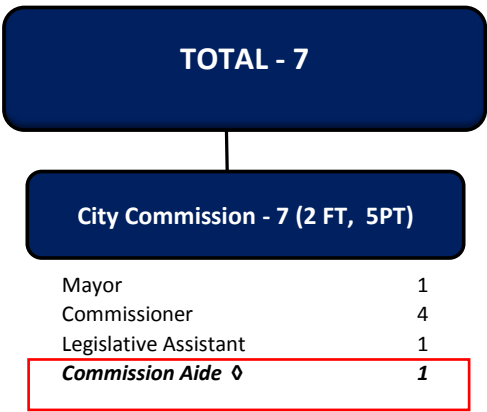
Grants Fund (102)						
Grants Fund (102) Revenues				FY 2017 Budget	Description of Change	FY 2017 Amended Budget
102	331200	COP13	Public Safety Grant	83,334		83,334
102	331200	COP14	Public Safety Grant	46,252		46,252
102	331491	42SrT	CDBG Senior Transportation	50,000		50,000
102	331700	42SQL	FED GRANT: REC .V. CULTURE	15,000		15,000
102	334360	LP060	Grant - Stormwater Management	129,000	Move to Stormwater Fund	-
102	334360	LP061	Grant - Stormwater Management	500,000	Move to Stormwater Fund	-
102	334490	NW31	Grant - Transportation	1,000,000		1,000,000
102	334900	LP062	Other State Grant	200,000	Move to Stormwater Fund	-
102	334900	SFSP	Other State Grant	35,000		35,000
102	334900	Sidwk	Other State Grant	200,000		200,000
102	337700	SCAMP	SUMMER CAMP - RECREATION CSC	76,000		76,000
102	337901		Grant-Dept of Economic Opportu	250,000		250,000
Grants Fund (102) Revenues				2,584,586	-	1,755,586
Grants Fund (102) Expenditures				FY 2017 Budget	Description of Change	FY 2017 Amended Budget
1021101	1310	SCAMP	Other Salaries & Wages	30,000		30,000
1021101	2110	SCAMP	FICA Taxes	2,280		2,280
1021101	3110	SCAMP	Professional Services	10,000		10,000
1021101	3410	SCAMP	Other Contractual Services	17,386		17,386
1021101	4911	SCAMP	Other Current Charges	2,000		2,000
1021101	5212	SCAMP	Misc. Operating Supplies	14,334		14,334
1021128	3410	SFSP	Other Contractual Services	35,000		35,000
1021128	6361		Comprehensive Park Improvement	250,000		250,000
1021200	3410	42SrT	Other Contractual Services	50,000		50,000
1021200	9410	42SQL	Grant Expense - Nonoperating	15,000		15,000
1021302	6363		Citywide Sidewalk Repair Imp	200,000		200,000
1021302	6364		NW 31st Corridor Project -FDOT	1,000,000		1,000,000
1021401	6350	LP060	Canal Bank Stabilization	129,000	Move to Stormwater Fund	-
1021401	6350	LP061	Canal Bank Stabilization	500,000	Move to Stormwater Fund	-
1021401	6362		Pollutant Reduction Tactic	200,000	Move to Stormwater Fund	-
1021500	3410	COP13	Other Contractual Services	83,334		83,334
1021500	3410	COP14	Other Contractual Services	46,252		46,252
Grants Fund (102) Expenditures				2,584,586	-	1,755,586

Transportation Fund (116)							
Transportation (Gas Tax) Fund (116) Revenues				FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

116	312410		Local Option Gas Tax 1-6 Cents	365,604		-	365,604
116	312420		New Local Opt Gas Tax 1-5 Cent	259,677		-	259,677
116	335495	Light	FDOT - Maintenance Agreement	26,730		-	26,730
116	399000		Reappropriated Fund Balance	181,935	New position: 25% of Engineering Const. Insp	20,794	202,729
Transportation (Gas Tax) Fund (116) Revenues				833,946	-	20,794	854,740
							-
Transportation (Gas Tax) Fund (116) Expenditures				FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
-----							-
1161316	1210		Regular Salaries	190,595	New position: 25% of Engineering Const. Insp	15,000	205,595
1161316	1250		Vacation Buy Back	6,915		-	6,915
1161316	1410		Overtime	1,000		-	1,000
1161316	2110		FICA Taxes	15,280	New position: 25% of Engineering Const. Insp	1,148	16,428
1161316	2210		Retirement Contribution	19,841	New position: 25% of Engineering Const. Insp	1,500	21,341
1161316	2310		Life & Health Insurance	27,753	New position: 25% of Engineering Const. Insp	3,146	30,899
1161316	2350		Cafeteria	2,328		-	2,328
1161316	3110		Professional Services	5,000		-	5,000
1161316	3410		Other Contractual Services	48,557		-	48,557
1161316	4110		Telecommunications	600		-	600
1161316	4255		Administrative Charge	156,075		-	156,075
1161316	4310		Electricity	161,407		-	161,407
1161316	4311		Water & Sewer	69,636		-	69,636
1161316	4510		Insurance	5,500		-	5,500
1161316	4611		Repairs & Maintenance	9,875		-	9,875
1161316	4611	Light	Repairs & Maintenance	50,000		-	50,000
1161316	4612	EntP	Vehicle Maintenance	1,000		-	1,000
1161316	5212		Miscellaneous Operating Supply	4,147		-	4,147
1161316	5213		Landscape	35,034		-	35,034
1161316	5214		Uniforms	673		-	673
1161316	5310		Road Materials	8,160		-	8,160
1161316	5410		Subscriptions & Memberships	310		-	310
1161316	6310		Improvements Other Than Bldg	5,560		-	5,560
1161316	6410		Machinery,Equipment&Furniture	8,200		-	8,200
1167575	7132		Enterprise Fleet Leasing	500		-	500
Transportation (Gas Tax) Fund (116) Expenditures				833,946	-	20,794	854,740

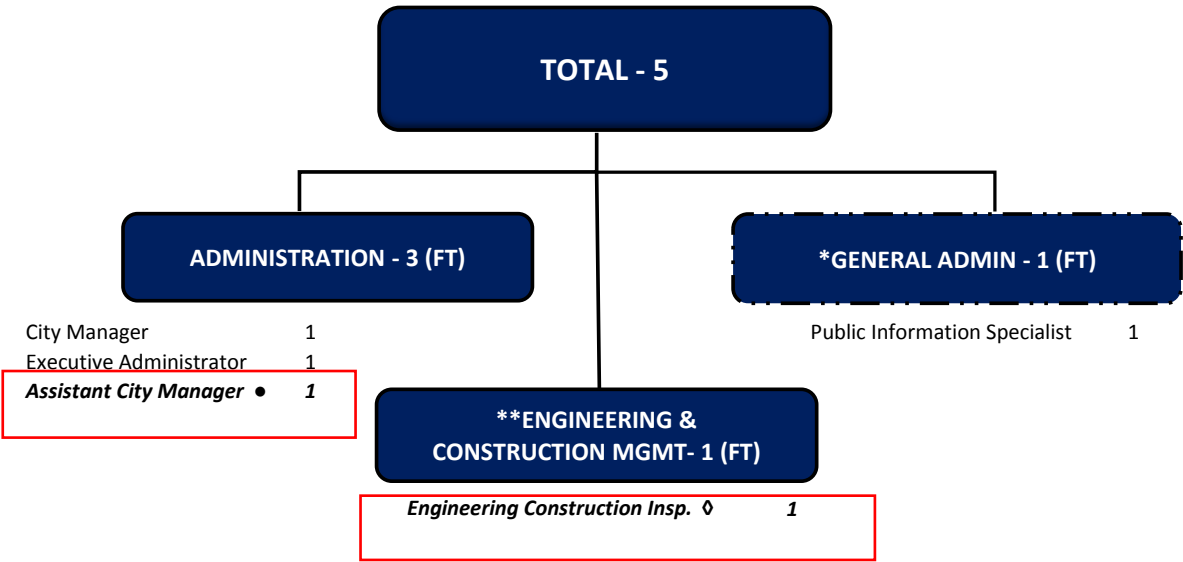
Stormwater Fund (401)						
Stormwater Fund (401) Revenues				FY 2017 Budget	Description of Change	Amt of Change
						FY 2017 Amended Budget
401	361110		Tax Collector Interest	100		-
401	363120		Special Assessment - Svc Chrg	1,398,329		-
401			Stormwater Grant-LP060/LP061	-	Stormwater Fund Grants	629,000
401			Stormwater Grant-LP0662	-	Stormwater Fund Grants	200,000
401	399000		Reappropriated Fund Balance	1,269,817		42,875
Stormwater Fund (401) Revenues				2,668,246	-	871,875
						-
Stormwater Fund (401) Expenditures				FY 2017 Budget	Description of Change	Amt of Change
						FY 2017 Amended Budget
4010401	6310	P1507	Improvements Other Than Bldg	120,000		-
4010401	6310	P1509	Improvements Other Than Bldg	150,000		-
4010401	6310	P1520	Improvements Other Than Bldg	100,000		-
4010401	6350	LP061	Canal Bank Stabilization	415,255		-
4010401	6351		Drain Pipe Lining	120,000		-
4010401	6353		Swale Refurbishment	150,000		-
4010401	6362		Pollutant Reduction Tactic	20,000		-
4011302	1210		Regular Salaries	525,773	50% Engineering Construction Insp	30,000
4011302	1250		Vacation Buy Back	5,371		-
4011302	1410		Overtime	5,000		-
4011302	2110		Fica Taxes	41,022	50% Engineering Construction Insp	2,295
4011302	2210		Retirement Contribution	52,626	50% Engineering Construction Insp	3,000
4011302	2310		Life & Health Insurance	73,970	50% Engineering Construction Insp	6,205
4011302	2350		Cafeteria	6,207	50% Engineering Construction Insp	776
4011302	3110		Professional Services	61,351		-
4011302	3410		Other Contractual Services	163,459		-
4011302	4010		Travel & Per Diem	5,163		-
4011302	4110		Telecommunications	1,200	50% Engineering Construction Insp	600
4011302	4255		Administrative Charge	349,083		-
4011302	4510		Insurance	10,000		-
4011302	4611		Miscellaneous Maintenance	3,300		-
4011302	4612	EntP	Vehicle Maintenance	2,000		-
4011302	4710		Printing & Binding	380		-
4011302	4911		Other Current Charges	12,428		-
4011302	5110		Office Supplies	600		-
4011302	5212		Miscellaneous Operating Supply	2,514		-
4011302	5213		Landscape	4,403		-
4011302	5214		Uniforms	1,791		-
4011302	5217		Chemicals	15,000		-
4011302	5310		Road Materials	5,619		-
4011302	5410		Subscriptions & Memberships	1,131		-
4011302	7110		Principal	152,600		-
4011302	7216		Interest-SunTrust 2004 Series	40,000		-
4011305	6350	LP060	Canal Bank Stabilization	-	DEP Grant - LP060	129,000
4011305	6350	LP061	Canal Bank Stabilization	-	DEP Grant - LP061	500,000
4011305	6362		Pollutant Reduction Tactic	-	DEP Grant - LP062	200,000
4017575	7129		Principal- Lease 2 Inc	45,000		-
4017575	7132		Enterprise Fleet Leasing	1,000		-
4017575	7229		Interest-Lease 2 Inc	5,000		-
Stormwater Fund (401) Expenditures				2,668,246	-	871,875
						3,540,121

Mayor and City Commission



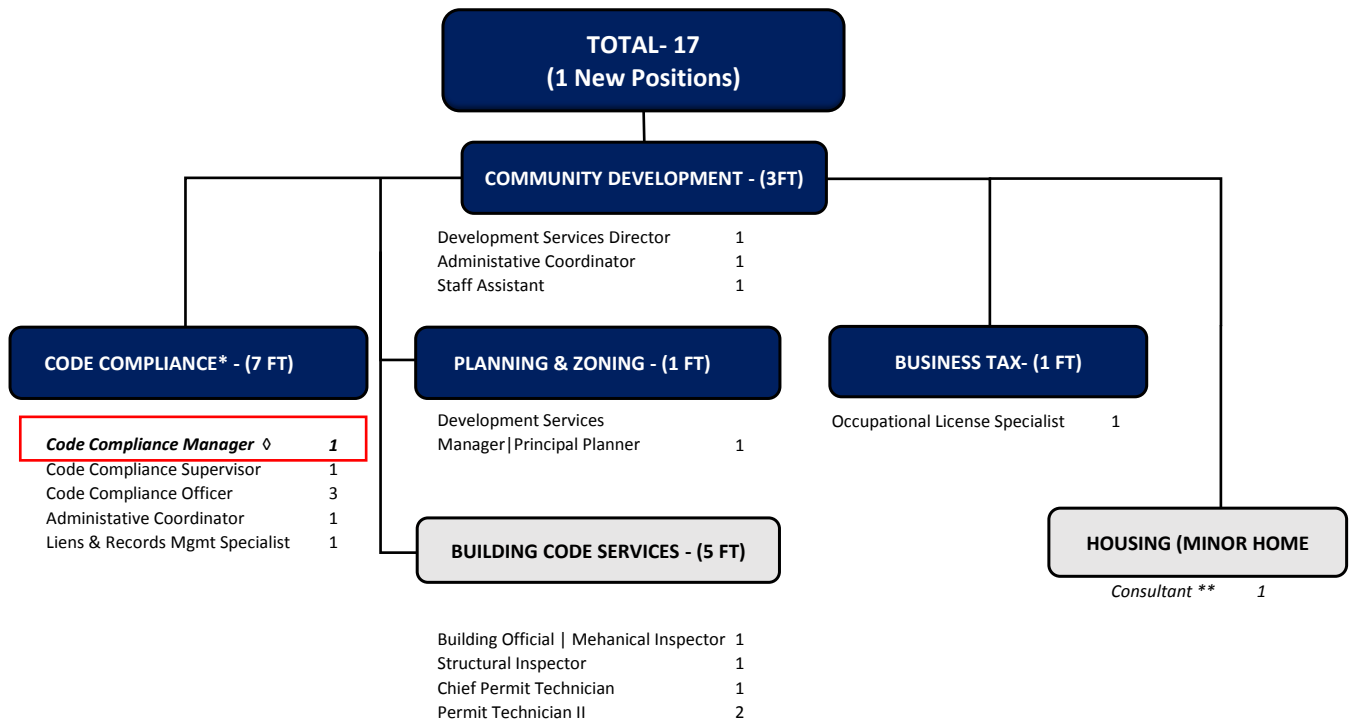
◇ New Position to be included in the FY 2017 Amended Staffing Complement

City Manager Office



- ◊ New Position to be included in the FY 2017 Amended Staffing Complement
- *Position is funded in the General Administration Organization Account
- Position to be added back to the FY 2017 Amended Staffing Complement, but NOT funded
- **Upon approval of the Engineering & Construction Mgmt Division, the City's Engineer position will be moved into the City Manager's Office from the Public Works Department

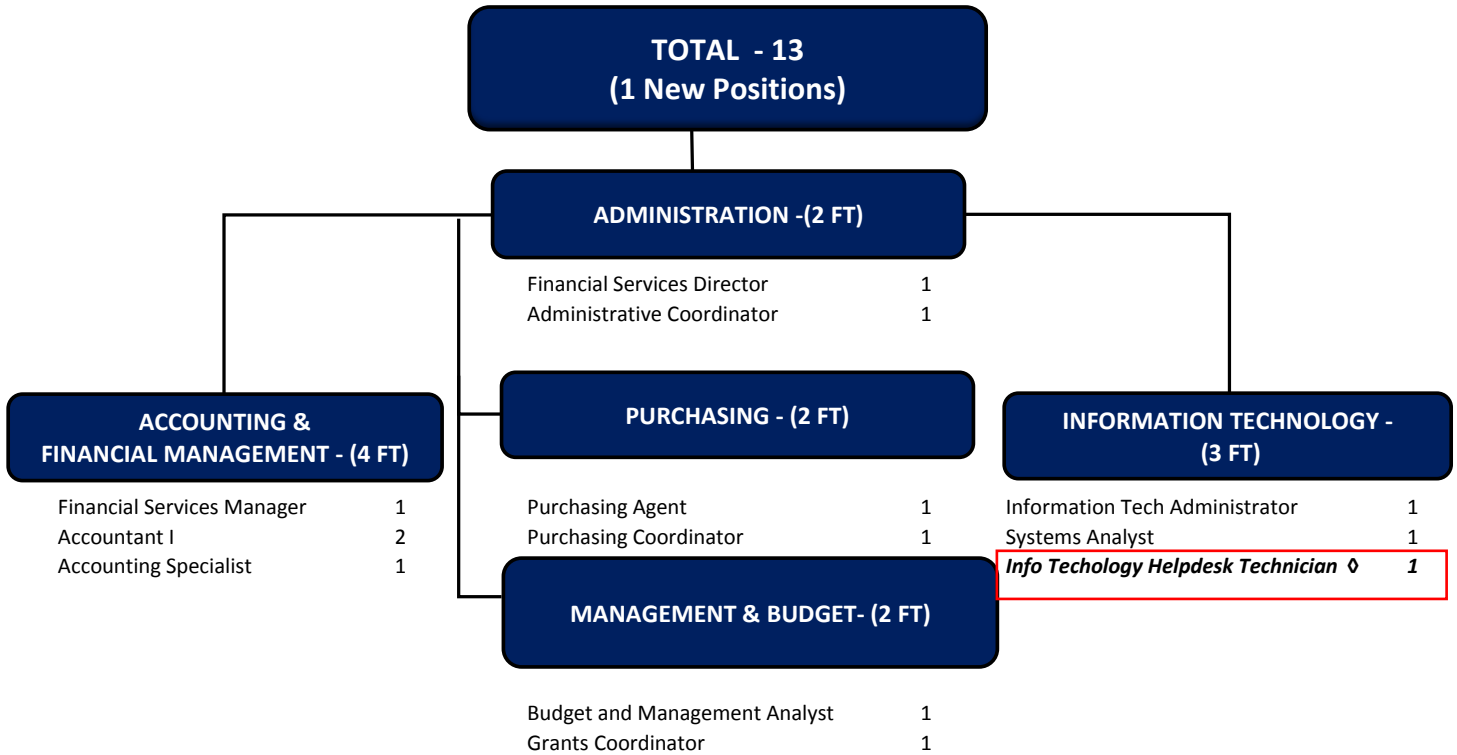
Development Services



◊ New Position to be included in the FY 2017 Amended Staffing Complement

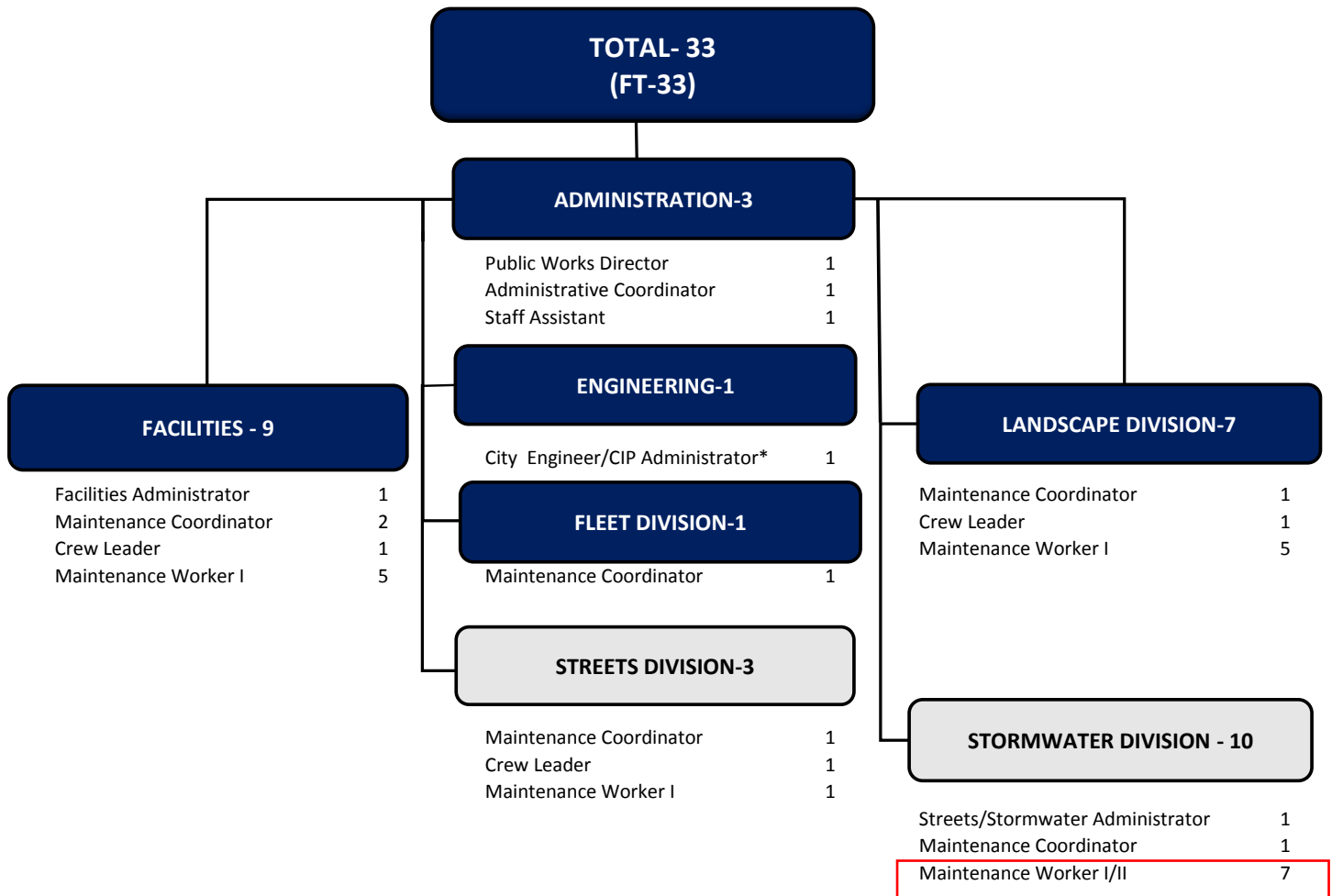
**Position is not included in the City's staffing complement

Financial Services



◇ New Position to be included in the FY 2017 Amended Staffing Complement

Public Works



◇ One (1) Maintenance Worker I is to be included in the FY 2017 Amended Staffing Complement

*Upon approval of the Engineering & Construction Mgmt Division, this position and the General Fund portion of its funding will be moved into the City Manager's Office

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2016-101 APPOINTING A DELEGATE AND ALTERNATE DELEGATE TO THE NATIONAL LEAGUE OF CITIES' (NLC)
--

Summary

This Resolution was tabled at the November 22, 2016 Commission Meeting. This Resolution serves to appoint a Delegate and alternate Delegate to the National League of Cities (NLC).

Staff Recommendation

Background:

At the National League of Cities (NLC) Annual Conference, each member city is entitled to vote at the Congress of Cities Annual Business Meeting. The delegate will be the voting on behalf of the City of Lauderdale Lakes. The alternate delegate will be the voting delegate only in the absence of the delegate.

Under NLC's By-Laws, the number of votes for each municipality is determined by population. Since the City of Lauderdale Lakes is listed in the "under 50,000 population" category, the City is entitled to one vote.

For Fiscal Year 2016, Commissioner Edwina Coleman served as the City's Delegate and Commissioner Gloria Lewis the Alternate Delegate.

Funding Source:

Not Applicable

Sponsor Name/Department: Phil Alleyne, Office of the City Manager

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
▣ Tabled Resolution 2016-101 Appointing Delegate and Alternate Delegate to the National League of Cities	Cover Memo

Tabled

RESOLUTION 2016-101

A RESOLUTION APPOINTING DELEGATE AND AN ALTERNATE DELEGATE TO THE NATIONAL LEAGUE OF CITIES ANNUAL CONFERENCE; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lauderdale Lakes is a participant in the National League of Cities' Annual Conference, and

WHEREAS, the City Commission must appoint a member and an alternate member to serve on the National League of Cities, if the City is to be adequately represented in connection with the affairs of such body,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. APPOINTMENT: The City of Lauderdale Lakes hereby appoints _____ to serve as the City's Delegate to the National League of Cities' Annual Conference. In the event the Delegate is unable to attend a meeting, _____ is hereby appointed as the Alternate Delegate

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR COMMISSION MEETING HELD NOVEMBER 22, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: PHIL ALLEYNE, City Manager

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title

RESOLUTION 2016-102 APPOINTING A DELEGATE AND ALTERNATE DELEGATE TO THE FLORIDA LEAGUE OF CITIES' (FLC)

Summary

This Resolution was tabled at the November 22, 2016 Commission Meeting. This Resolution serves to appoint a Delegate and Alternate Delegate to the Florida League of Cities (FLC).
--

Staff Recommendation

Background:

During the business meeting at the Florida League of Cities (FLC) Annual Conference, the election of Florida League of Cities' leadership and adoption of resolutions are undertaken. The Delegate will be the voting Delegate only in the absence of the City's Delegate. Under FLC's By-Laws, each municipality's vote is determined by population. Since the City of Lauderdale Lakes is listed in the "under 50,000 population" category, the City is entitled to one vote.

For Fiscal Year 2016, Commissioner Gloria Lewis served as the City's Delegate and Commissioner Edwina Coleman served as the City's Alternate Delegate.

Funding Source:

Not Applicable

Sponsor Name/Department: Phil Alleyne, City Manager

Meeting Date: 12/13/2016

ATTACHMENTS:

Description		Type
■	Tabled Resolution 2016-102 Appointing Delegate and Alternate	Resolution
	Delegate to the National League of Cities	

Tabled

RESOLUTION 2016-102

A RESOLUTION APPOINTING A DELEGATE AND AN ALTERNATE DELEGATE TO THE FLORIDA LEAGUE OF CITIES' ANNUAL CONFERENCE; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Lauderdale Lakes is a participant in the Florida League of Cities' Annual Conference, and

WHEREAS, the City Commission must appoint a member and an alternate member to serve on the Florida League of Cities, if the City is to be adequately represented in connection with the affairs of such body,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. APPOINTMENT: The City of Lauderdale Lakes hereby appoints _____ serve as the City's Delegate to the Florida League of Cities' Annual Conference. In the event the Delegate is unable to attend a meeting, _____ is hereby appointed as the Alternate Delegate.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR COMMISSION MEETING HELD NOVEMBER 22, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK
JCB:jla
Sponsored by: PHIL ALLEYNE, City Manager

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2016-107 APPOINTING A DELEGATE TO THE FLORIDA LEAGUE OF CITIES' (FLC)
--

Summary

This Resolution serves to appoint a Delegate to the Florida League of Cities (FLC).

Staff Recommendation

Background:

During the business meeting at the Florida League of Cities (FLC) Annual Conference, the election of Florida League of Cities' leadership and adoption of resolutions are undertaken. Under FLC's By-Laws, each municipality's vote is determined by population. Since the City of Lauderdale Lakes is listed in the "under 50,000 population" category, the City is entitled to one vote.

For Fiscal Year 2016, Commissioner Gloria Lewis served as the City's Delegate.


Funding Source:

Not Applicable

Sponsor Name/Department: Phil Alleyne, City Manager

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
 Resolution 2016-107 - Appointing Delegate to the Florida League of Cities	Resolution

RESOLUTION 2016-107

A RESOLUTION APPOINTING A DELEGATE TO THE FLORIDA LEAGUE OF CITIES FOR THE 2016-2017 YEAR; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lauderdale Lakes participates in the Florida League of Cities, and

WHEREAS, the City Commission is required appoint a delegate to serve on the Florida League of Cities,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. APPOINTMENT: The City of Lauderdale Lakes hereby appoints: _____ as the City's delegate to the Florida League of Cities for the 2016-2017 year.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD DECEMBER 13, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: PHIL ALLEYNE, City Manager

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2016-108 APPOINTING AN ALTERNATE DELEGATE TO THE FLORIDA LEAGUE OF CITIES' (FLC)

Summary

This Resolution serves to appoint an Alternate Delegate to the Florida League of Cities (FLC).
--

Staff Recommendation

Background:

During the business meeting at the Florida League of Cities (FLC) Annual Conference, the election of Florida League of Cities' leadership and adoption of resolutions are undertaken. The Alternate Delegate will only serve in the absence of the City's Delegate. Under FLC's By-Laws, each municipality's vote is determined by population. Since the City of Lauderdale Lakes is listed in the "under 50,000 population" category, the City is entitled to one vote.

For Fiscal Year 2016, Commissioner Edwina Coleman served as the City's Alternate Delegate.

Funding Source:

Not Applicable

Sponsor Name/Department: Phil Alleyne, City Manager

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution 2016-108 - Appointing an Alternate Delegate to the Florida League of Cities'	Resolution

RESOLUTION 2016-108

A RESOLUTION APPOINTING AN ALTERNATE DELEGATE TO THE FLORIDA LEAGUE OF CITIES FOR THE 2016-2017 YEAR; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lauderdale Lakes participates in the Florida League of Cities, and

WHEREAS, the City Commission is required appoint an alternate delegate to serve on the Florida League of Cities,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. APPOINTMENT: The City of Lauderdale Lakes hereby appoints: _____ as the City's alternate delegate to the Florida League of Cities for the 2016-2017 year.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD DECEMBER 13, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: PHIL ALLEYNE, City Manager

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2016-109 APPOINTING A DELEGATE TO THE NATIONAL LEAGUE OF CITIES' (NLC) ANNUAL CONFERENCE

Summary

This Resolution serves to appoint a Delegate to the National League of Cities (NLC).
--

Staff Recommendation

Background:

At the National League of Cities (NLC) Annual Conference, each member city is entitled to vote at the Congress of Cities Annual Business Meeting. The delegate will be the voting on behalf of the City of Lauderdale Lakes.

Under NLC's By-Laws, the number of votes for each municipality is determined by population. Since the City of Lauderdale Lakes is listed in the "under 50,000 population" category, the City is entitled to one vote.

For Fiscal Year 2016, Commissioner Edwina Coleman served as the City's Delegate.


Funding Source:

Not Applicable

Sponsor Name/Department: Phil Alleyne, City Manager

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
 Resolution 2016-109 - Appointing Delegate to the National League of Cities	Resolution

RESOLUTION 2016-109

A RESOLUTION APPOINTING DELEGATE TO THE NATIONAL LEAGUE OF CITIES' ANNUAL CONFERENCE; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lauderdale Lakes is a participant in the National League of Cities' Annual Conference, and

WHEREAS, the City Commission must appoint a delegate to serve as the City's delegate to the National League of Cities' annual conference, if the City is to be adequately represented in connection with the affairs of such body,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. APPOINTMENT: The City of Lauderdale Lakes hereby appoints _____ to serve as the City's Delegate to the National League of Cities' Annual Conference.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGUALR COMMISSION MEETING HELD DECEMBER 13, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: PHIL ALLEYNE, City Manager

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2016-110 APPOINTING AN ALTERNATE DELEGATE TO THE NATIONAL LEAGUE OF CITIES' (NLC) ANNUAL CONFERENCE
--

Summary

This Resolution serves to appoint an Alternate Delegate to the National League of Cities' annual conference.
--

Staff Recommendation

Background:

At the National League of Cities (NLC) Annual Conference the delegate will be voting on behalf of the City of Lauderdale Lakes. The alternate delegate will be the voting delegate only in the absence of the delegate.

Under NLC's By-Laws, the number of votes for each municipality is determined by population. Since the City of Lauderdale Lakes is listed in the "under 50,000 population" category, the City is entitled to one vote.

For Fiscal Year 2016, Commissioner Gloria Lewis served as the City's Alternate Delegate.

Funding Source:

Not Applicable

Sponsor Name/Department: Phil Alleyne, City Manager

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution 2016-110 - Appointing an Alternate Delegate to the National League of Cities	Resolution

RESOLUTION 2016-110

A RESOLUTION APPOINTING AN ALTERNATE DELEGATE TO
THE NATIONAL LEAGUE OF CITIES' ANNUAL CONFERENCE;
PROVIDING FOR THE ADOPTION OF REPRESENTATIONS;
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lauderdale Lakes is a participant in the National League
of Cities' Annual Conference, and

WHEREAS, the City Commission must appoint an alternate delegate to serve as
the City's alternate delegate to the National League of Cities' annual conference, if the
City is to be adequately represented in connection with the affairs of such body,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE
CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas
paragraphs are hereby ratified and confirmed as being true, and the same are hereby
made a specific part of this Resolution.

Section 2. APPOINTMENT: The City of Lauderdale Lakes hereby appoints
_____ to serve as the City's alternate delegate to the National League of
Cities' Annual Conference.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately
upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE
LAKES AT ITS REGULAR MEETING HELD DECEMBER 13, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: PHIL ALLEYNE, City Manager

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2016-111 CANCELLING THE CITY COMMISSION WORKSHOP PRESENTLY SCHEDULED FOR DECEMBER 26, 2016, AND THE REGULAR CITY COMMISSION MEETING SCHEDULED FOR DECEMBER 27, 2016
--

Summary

This Resolution would cancel the City Commission Workshop scheduled for December 26, 2016 and the Regular Commission Meeting scheduled for December 27, 2016.

Staff Recommendation

Background:

At the November 22, 2016 City Commission Meeting members of the Commission expressed interest in cancelling the December 26, 2016 Commission Workshop and the December 27, 2016 Commission Meeting to extend the Holiday Season and allow City Staff additional time to respite and enjoy time with family, friends and loved ones.

Funding Source:

Not Applicable

Sponsor Name/Department: Mayor Hazelle Rogers/Office of the Mayor and City Commission

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution 2016-111 - Cancelling the Commission Workshop and Meeting, December 26 & 27, 2016	Resolution

RESOLUTION 2016-111

A RESOLUTION CANCELLING THE CITY COMMISSION WORKSHOP MEETING PRESENTLY SCHEDULED FOR DECEMBER 26, 2016, AND THE REGULAR CITY COMMISSION MEETING SCHEDULED FOR DECEMBER 27, 2016; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Mayor and City Commissioners would like to extend their Holiday season and be able to spend more time in worship and enjoyment with family, friends and loved ones, and

WHEREAS, the regular City Workshop meeting is currently scheduled for December 26, 2016, and the regular City Commission meeting is currently scheduled for December 27, 2016, and

WHEREAS, many celebrate the coming of the Christmas Holiday with festivities and preparation for the entire week before the Holiday, and

WHEREAS, for this reason, the City Commission has determined that it would be appropriate to cancel the meetings of December 26, 2016, and December 27, 2016, to facilitate this additional time of respite,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. CANCELLATION OF REGULAR CITY COMMISSION AND WORKSHOP MEETINGS DATED DECEMBER 26, 2016, AND DECEMBER 27, 2016:

The City Commission and City Workshop meetings presently scheduled for December 26, 2016, and December 27, 2016, are hereby cancelled.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD DECEMBER 13, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: MAYOR HAZELLE ROGERS

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: Yes

Title

RESOLUTION 2016-112 AUTHORIZING THE PURCHASE OF A TYLER CONTENT MANAGER (“TCM”), RECORDS MANAGEMENT SYSTEM FOR AN AMOUNT NOT TO EXCEED THIRTY-SIX THOUSAND TWO HUNDRED (\$36,200.00) DOLLARS
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Summary

This Resolution would authorize the City Manager to purchase Tyler Content Manager, a records management system for \$36,200.00.
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Staff Recommendation

Background:

The City Clerks Office began the process of automation in 2013 by implementing the NovusAGENDA electronic meeting software for the purpose of creating a well-organized and easy-to-use paperless agenda. NovusAGENDA offers the ability to compile and distribute agendas meetings and minutes paperless and then post the information immediately to the Web to meet the public meeting notice requirement and provide for transparency. The next phase of automation in the City Clerk’s office is to implement an electronic records management system.

The City Clerk is the Records Management Liaison Officer for the City. Records Managers are responsible for the efficient and systematic control of the creation, receipt, maintenance, use and disposition of an agencies records. An electronic document management system (EDMS) is a software program that manages the creation, storage and control of documents electronically. Currently the City’s documents are stored at Broward Microfilm (BMI), whenever a document is needed it has to be requested from BMI. IF BMI systems are down, the City has to wait to receive the document(s). With an in-house EDMS the City Clerk’s Office can scan documents once they are finalized and retrieve them whenever they are needed. Electronic Records Management ensures the City has the records it needs when they are needed. The City Clerk’s Office in collaboration with Information Technology viewed presentations by Advanced Processing and Imaging, Inc. (API) and Tyler Content Management (TCM) through Tyler Technologies. Also, research was completed on Laserfiche Document Management System. TCM offered the most cost efficient solutions for providing both document management and eCommerce services.

The City currently contracts with Tyler Technologies for its Enterprise Resource Planning (ERP) system–MUNIS, which is a software system used to manage automated processes for Financial Services, Human Resources, Building Services and Permit and Code Compliance. In 2014, the City purchased Tyler Content Management Standard Edition software (TCM SE) to electronically store and manage Financial Services and Development Services documents. Currently, TCM synchronizes with MUNIS to save and store documents processed by Financial Services, Building Services, and Code Compliance for easy retrieval and retention. This functionality reduce printing and saves staff from having to scan documents for electronic storage.

Recommendation:

Staff recommends the City upgrades TCM Standard Edition software to TCM Enterprise Edition (TCM EE), a comprehensive records management system, which would allow for Citywide records management. TCM EE will enable the City Clerk’s Office to effectively and efficiently manage Citywide records such as contracts, resolutions, ordinances, meeting minutes as well the documents already being processed by other departments.

Additionally, TCM EE will allow the application of retention schedules, archival, and legal holds to safeguard records involving in court cases. This system will assist staff with adherence to the State of Florida records retention schedules by configuring the TCM EE to automatically notify staff when records have meant

retention periods and tagged for deletion upon review by City Clerk staff

Furthermore, TCM EE includes a web portal, which allows public retrieval of certain non-exempt records such as resolutions, ordinances, and contracts. Allowing a web portal for public records will reduce filing records request and provide the greater transparency.

Funding Source:

There is a financial impact associated with this agenda item. There is adequate funding available in the amount needed of \$36,200 in the Capital Improvement Fund account, Citywide Records Retention System project.

Sponsor Name/Department: Sharon Houslin, City Clerk and Vanessa Sauveur, Information Technology Administrator

Meeting Date: 12/13/2016

ATTACHMENTS:

	Description	Type
□	Resolution 2016-112 - Authorizing the Purchase of Tyler Content Manager	Resolution
□	TCM Enterprise Edition Cost Proposal	Backup Material
□	TCM Product Information	Backup Material

RESOLUTION 2016-112

A RESOLUTION AUTHORIZING THE CITY MANAGER TO TAKE SUCH STEPS AS SHALL BE NECESSARY AND APPROPRIATE TO PURCHASE A TYLER CONTENT MANAGER ("TCM"), RECORDS MANAGEMENT SYSTEM FOR AN AMOUNT NOT TO EXCEED THIRTY-SIX THOUSAND TWO HUNDRED (\$36,200.00) DOLLARS; AUTHORIZING A PURCHASE ORDER FOR SUCH PURPOSE; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, in 2013, the City Clerk's office began a process of the automation of records system by implementing the NovusAGENDA electronic meeting software for the purpose of creating a well-organized and easy-to-use paperless agenda, and

WHEREAS, the next phase of automation is the implementation of an electronic records management system, and

WHEREAS, an electronic document management system ("EDMS") is a software program that manages the creation, storage and control of documents, electronically, and

WHEREAS, the City's current management system involves a consultant and the process of document retrieval is cumbersome and sometimes unavailable, and

WHEREAS, after study in tandem with the Information Technology Administrator, it has been determined that the TCM system offers the most cost-efficient solutions for providing both document management and eCommerce services, and

WHEREAS, staff has recommended that the City upgrade its TCM Standard Edition software to TCM Enterprise Edition, a comprehensive records management system which would allow for City-wide records management, enabling the City Clerk's office to effectively and efficiently manage City-wide records such as contracts, resolutions, ordinances, minutes and other documents, and

WHEREAS, there is adequate funding available in the Capital Improvements Fund Account to fund the City-wide records retention and management system,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORIZATION: The City Commission of the City of Lauderdale Lakes hereby authorizes and directs the City Manager to take such steps as shall be necessary and appropriate to purchase a Tyler Content Manager ("TCM"), Records Management System for an amount not to exceed Thirty-Six Thousand Two Hundred (\$36,200.00) Dollars and the issuance of a purchase order for such purpose is hereby authorized.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD DECEMBER 13, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: SHARON HOUSLIN, City Clerk

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)



Quoted By: Phil Sharp
 Date: 11/6/2014
 Quote Expiration: 5/5/2015
 Quote Name: ERP-TCM Enterprise Edition
 Quote Number: 2014-10468
 Quote Description: ERP-TCM Enterprise Edition

Sales Quotation For

City of Lauderdale Lakes
 4300 N.W. 36th Street
 Lauderdale Lakes, Florida 33319
 Phone (954) 535-2700

Tyler Software and Related Services

Description	License	Impl. Days	Impl. Cost	Data Conversion	Module Total	Year One Maintenance
Productivity:						
Tyler Content Manager Enterprise Upgrade (Existing CL w/Tyler Content Manager SE)	\$14,000.00	8 @ \$1,275.00	\$10,200.00	\$0.00	\$24,200.00	\$5,000.00
Tyler Content Manager eCommerce (Enterprise Edition)	\$2,500.00	2 @ \$1,275.00	\$2,550.00	\$0.00	\$5,050.00	\$450.00
TOTAL:	\$16,500.00	10	\$12,750.00	\$0.00	\$29,250.00	\$5,450.00

Other Services

Description	Quantity	Unit Price	Unit Discount	Extended Price
Tyler Content Manager Enterprise Upgrade Installation	1	\$1,500.00	\$0.00	\$1,500.00
TOTAL:				\$1,500.00

Summary

	One Time Fees	Recurring Fees
Total Tyler Software	\$16,500.00	\$5,450.00
Total Tyler Services	\$14,250.00	\$0.00
Total 3rd Party Hardware, Software and Services	\$0.00	\$0.00
Summary Total	\$30,750.00	\$5,450.00

Summary

One Time Fees

Recurring Fees

Contract Total

\$36,200.00

Unless otherwise indicated in the contract or Amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O. #: _____

All primary values quoted in US Dollars

Comments

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the size and scope of your project. The actual amount of services depends on such factors as your level of involvement in the project and the speed of knowledge transfer.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting.

In the event Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

Pricing for optional items will be held for six (6) months from the quote date.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

Tyler's cost is based on all of the proposed products and services being obtained from Tyler. Should significant portions of the products or services be deleted, Tyler reserves the right to adjust prices accordingly.

Tyler Content Manager

Tyler Content Manager manages file content easily and effectively—so you can win that proverbial “paper” chase. We understand that the quest to become a paperless society has created more paper and more electronic file content than ever before! We specialize in managing content, to save you valuable time, energy and dollars. Say goodbye to content that’s been handled multiple times, stored in multiple places, misfiled, misplaced and sometimes... just plain MISSING!

Proven Results

Quick and Easy Document Retrieval

Like their paper-based counterparts, many electronic filing systems rely on “folders” and “directories.” To find anything, the user must understand the way the files have been organized. Tyler Content Manager provides a simpler, more intuitive and more powerful indexing and search system that allows you to quickly retrieve documents, without having to understand arcane directory structures. Simple key word searches produce the documents you want, while letting you view all other logically related documents.

Supports Native File Formats

Tyler Content Manager supports a variety of electronic file formats, for scanned images, word processing documents and spreadsheets... and also accepts other electronically-received content like faxes, TIFF images, PDF and electronic forms, photos, Microsoft file formats and emails. And, all of your items can be saved in the same location—regardless of format.

Powerful Management

Capture Content from Multiple Sources

In addition to scanning directly into Tyler Content Manager from any TWAIN scanner, Windows drag-and-drop techniques can be used to associate electronic information to a folder. Utilities are available to “Acquire an Image” from a directory and to mass load images for batch processing. Web Services API allows the flow of data and content to and from Tyler Content Manager and other applications.

OCR and Full Text Searching

Proper organization and indexing of documents is paramount to whether or not your electronic content is useful and meaningful. Tyler Content Manager uses Optical Character Recognition (OCR) to allow a query on the full text of any scanned document, as well as text-based files such as MS Word and Excel.

...Continued on Reverse

Tyler Content Manager—built on more than 25 years of experience, developing and deploying content management applications. Organize and streamline the flow of digital information throughout your enterprise... and bring order and peace of mind to the task of records and content management.

Native File Formats

TWAIN Compliant

Annotation and Redaction

Audit and Version Management

Full Text OCR Searching

OCR, Automatic Indexing

Batch Processing

Bar Code Recognition

Flexible Workflow

Report Generator

Web Service API

Form Processing

Tyler Content Manager

Powerful Management (cont.)

Extensive Security, Audit and Versioning

Keep confidential information secure with the extensive built-in security features of Tyler Content Manager—whether it be user-specific or content specific. With the built in versioning and audit trail functions, see who has modified information. Compare versions, or restore content from previous versions.

Add-on Modules

With add-on modules, you can increase the power and capabilities of your Tyler Content Manager system to suit your needs. For instance, publish documents to the Web that are available with Tyler's Web-enabled Public Access module. Create and manage tasks using our Workflow module. Even search documents using your GIS data and mapping interface, and Tyler's GIS Viewer. With eForms, create document templates that can be completed and submitted remotely (such as marriage and permit applications, and so forth). And, with Advanced OCR, enjoy the benefits of automated data capture.

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: Yes

Title

RESOLUTION 2016-113 AUTHORIZING THE PURCHASE OF A NEW MAD VAC MODEL NO. LR50, VACUUM LITTER COLLECTOR PURSUANT TO CITY OF TALLAHASSEE CONTRACT NO. 3708, IN THE AMOUNT OF \$69,765.00, TO BE CHARGED TO THE STORM WATER UTILITY FUND AND TO EXECUTE A CONTRACT THEREFOR IN ACCORDANCE WITH ENVIRONMENTAL PRODUCTS OF FLORIDA CORPORATION CONTRACT NO. 1619
--

Summary

This Resolution authorizes the purchase of a Mad Vac Model No. LR50 All-Wheel Drive Outdoor Vacuum Litter Collector Vehicle, in accordance with the terms of Tallahassee Contract No. 3708 through an executed contract with Environmental Products of Florida.

Staff Recommendation

Background:

The current Litter Vacuum equipment was purchased in 2002. The equipment is 14-years old and is prone to constant downtime and costly repairs. Overtime, an old, outdated Litter Vacuum loses its heavy-duty clean-up power. The current equipment is out-of-service more than in-service and as a result, the City is not providing efficient and effective litter and debris removal services for its communities, as mandated by National Pollutant Discharge Elimination Systems (NPDES) program.

The Mad Vac machines are compact vehicles that collect litter via a vacuum process. They significantly increase productivity and efficiency by eliminating the need for collection by hand. The vacuum litter collectors are designed to pick up litter and debris, including glass, bottles, paper, cans and any other type of litter commonly found on sidewalks, in parks or along roadways before the litter enters our waterways through our storm drain systems. The litter is picked up through a large hose, controlled by the unit's equipment operator. Debris is then collected in a disposable and/or reusable bag.

The Mad Vac Litter Vacuum equipment will enable the department to meet the National Pollutant Discharge Elimination Systems (NPDES) program element for structure controls for the cleaning and inspection of storm drains. The NPDES Permit mandates that all Co-Permittee (Municipalities/Cities) implement litter control program(s) for streets, roadways, highways, swales, "D" type curbing, right-of-ways, drainage control structures, and open areas, etc. in each permittee's jurisdictional area and to properly dispose of the collected material.

One of the department's major and long-term litter control maintenance strategies is the use of the Mad Vac Vacuum Litter Collector. The process not only involves the direct cleaning of the city's stormwater structures, streets and roadways, but also the elimination of "upstream" sources of pollutants such as trash, sand and general debris. This equipment will operate on a daily basis, thereby, enabling the department to meet the NPDES program element for structure controls, and the cleaning and inspection of the City's drainage infrastructure. It is also an effective method in cleaning up areas after City festivals and special events, and serves as a source of Community Pride, as it will reflect to the public and our communities a sense of commitment on behalf of the City to the well-being and cleanliness of our City.

Funding Source:

The financial impact associated with this item in the amount of approximately \$69,765.00 is available in the designated Stormwater Utility Fund.

Sponsor Name/Department: Robin Soodeen, Acting Public Works Director & Vincent Richmond, PW Stormwater & Grounds Admin.

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
Resolution 2016-113 - Mad Vac Purchase	Resolution
MadVac LR50 Quote (Updated 10-21-2016)	Exhibit
070115 - Master Warranty Statement - End User NA - Rev -	Backup Material
100715 EPOF Exclusive Distributor Letter	Backup Material

RESOLUTION 2106-113

A RESOLUTION AUTHORIZING THE CITY MANAGER TO TAKE SUCH STEPS AS SHALL BE NECESSARY AND APPROPRIATE TO PURCHASE A NEW MAD VAC MODEL NO. LR50, VACUUM LITTER COLLECTOR PURSUANT TO CITY OF TALLAHASSEE CONTRACT NO. 3708, IN THE AMOUNT OF \$69,765.00, TO BE CHARGED TO THE STORM WATER UTILITY FUND AND TO EXECUTE A CONTRACT THEREFOR IN ACCORDANCE WITH ENVIRONMENTAL PRODUCTS OF FLORIDA CORPORATION CONTRACT NO. 1619, A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A FACSIMILE COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK AND DIRECTOR OF FINANCIAL SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City's NPDES Permit mandates that all code-permittee cities implement litter control programs for streets, roadways, highways, swales, "D"-type curbing, right-of-ways, drainage control structures, open areas and so forth in each of the permittee's jurisdictional areas and to properly dispose of the materials collected therein, and

WHEREAS, the Public Works Department has recommended that the City enter upon a major and long term litter control maintenance strategy using the Mad Vac vacuum litter collector to clean the City's storm water structures, streets and roadways, but also to eliminate the "upstream" sources of pollutants such as trash, sand and general debris, and

WHEREAS, the equipment will operate on a daily basis, thereby enabling the Department to meet the NPDES program elements for structure controls, and for the cleaning and inspection of the City's infrastructure, and

WHEREAS, there are ancillary uses for such equipment, and

WHEREAS, the City Commission deems it in the best interest of the City to provide for the acquisition of such equipment,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORIZATION: The City Manager to take such steps as shall be necessary and appropriate to purchase a new MAD Vac No. LR50, vacuum litter collector pursuant to Sub-Section 82-358(f) of the Code of Ordinances under City of Tallahassee Contract No. 3708, in the amount of \$69,765.00, to be charged to the Storm Water Utility Fund and to execute a contract therefor in accordance with Environmental Products of Florida Corporation Contract No. 1619, a summary of which is attached hereto as **Exhibit A**, and a facsimile copy of which can be inspected in the office of the City Clerk.

Section 3. INSTRUCTIONS TO THE CITY CLERK AND DIRECTOR OF FINANCIAL SERVICES: The City Clerk and Director of Financial Services are hereby authorized and directed to take such steps as shall be necessary and appropriate to carry out the purposes hereof.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE
LAKES AT ITS REGULAR MEETING HELD DECEMBER 13 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:cn

Sponsored by: ROBIN SOODEEN, Acting Public Works Director and VINCE
RICHMOND, Public Works and Grounds Administration

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)



October 21st, 2016

City of Lauderdale Lakes
 Public Works Department
 Attn: Mr. Vincent Richmond
 Purpose: Quote for new 2016 MadVac model LR50 litter vacuum unit

Dear Mr. Richmond,

We are pleased to extend this contract to the City of Lauderdale Lakes for the purchase of a new 2016 MadVac model LR50 litter vacuum machine. Quote pricing is a result of the City of Tallahassee contract award bid #3708. Entire contract can be found on our website at www.epofc.com and click on the contracts tab.

LR50 Diesel 4 wheel unit	\$54,775.00
K11871 48" Vac head, hyd raise lower, dual vac ports	\$ 3,350.00
K11937 Wanderhose 6" with retractable hose	\$ 1,295.00
K11793 Filter cartridge, 2 micron	\$ 575.00
K12160 Silent Pack – extra sound proofing	\$ 875.00
K11589 Enclosed cab with windshield, vinyl doors	\$ 5,975.00
K13959 Convex mirrors	\$ 125.00
K11994 Road lighting package LED Includes LED headlight, LED turn signals, LED brake lights, LED flashers, LED back up lights, back up alarm, license plate holder with light and SMV emblem	\$ 1,295.00
K13119 Headrest	\$ 150.00
63271 Qty 5) Collector bags bundle of 100 bags	\$ 1,350.00
Total delivered price	\$69,765.00

Training: half day or as needed

Sincerely,

EPOFC IS NOW IN ATLANTA

1

2525 Clarcona Road ♦ Apopka, FL 32703
 Phone: 407-798-0004 ♦ Fax: 407-798-0014
 4405 Loma Vista Drive ♦ Valrico, FL 33594
 Phone: 813-299-6264 ♦ Fax: 813-689-2498
 450 NW 27th Avenue ♦ Fort Lauderdale, FL 33311
 Phone: 954-518-9923 ♦ Fax: 954-518-9926
www.EPOFC.com



Paul A. Hart

Paul A. Hart
South Florida Territory Manger
Environmental Products of Florida Corporation
Cell# 561-719-1395
Email: phart@epofc.com

EPOFC IS NOW IN ATLANTA

2

2525 Clarcona Road ♦ Apopka, FL 32703
Phone: 407-798-0004 ♦ Fax: 407-798-0014
4405 Loma Vista Drive ♦ Valrico, FL 33594
Phone: 813-299-6264 ♦ Fax: 813-689-2498
450 NW 27th Avenue ♦ Fort Lauderdale, FL 33311
Phone: 954-518-9923 ♦ Fax: 954-518-9926
www.EPOFC.com



WARRANTY POLICY

NORTH AMERICA

MADVAC PRODUCT LINE

Effective July 1, 2015

WARRANTY COVERAGE

LP61 / LP61-G / LC50 / LN50 / LR50 Series

- 1.) No employee, representative or agent of EXPROLINK Inc., "the Company", has the authority to vary or add to this warranty except with the Company's official confirmation, in writing, from its head office.

The Company provides warranty coverage to the original purchaser for all new equipment manufactured by EXPROLINK Inc. to be free from defects in material and workmanship under normal operating conditions and proper application. The EXPROLINK Inc. unit is covered by a limited warranty for a period of TWELVE (12) consecutive months, or 1000 hours, whichever occurs first, after delivery of the EXPROLINK Inc. unit. (Demo units included.)

And providing all recommended maintenance is performed as scheduled and that:

- a.) Written notice of the defect, complete with a detailed report, stating its nature and any additional information available, is submitted to the Company within one month of the discovery of the defect;
- b.) The Company may at its discretion repair or replace the part in question;
- c.) Any defective part is returned freight paid to the Company and shall in the event of replacement become the Company's property. The Company reserves the right to appoint a local representative to examine, repair or replace the defective part on behalf of the Company;
- d.) The defect has not been caused by carelessness, lack of or incorrect maintenance, improper operation, abnormal working conditions, failure to follow the Company's instructions, inadequate lubrication, accident or fair wear and tear.
- e.) The Company shall cover the cost of removal of the defective part and the cost of fitting the new part;
- f.) In the case of auxiliary engines, proprietary items, assemblies, chassis cabs and prime engines and any other similar assemblies, no attempt has been made to dismantle or repair such item without the knowledge and written approval of the manufacturer, the Company, or an authorized agent of either of them.

g.) Unit has been properly registered within a 30 day period after unit has been delivered. (Demo units included) Failure to do so can result in the warranty being refused.

- 3.) The Company will not be liable for the replacement under this warranty (or otherwise) of any parts nominated as wear items (see paragraph 11) or for fuels, hydraulic fluids, anti-freeze and lubricants used in maintenance or warranty work.
- 4.) Parts replaced under this warranty will be delivered by the Company or its representative to the customer, freight excluded. (The customer may choose to have the parts sent by regular or express delivery.)
- 5.) In the case of any specialty parts not manufactured by the Company, the customer shall be entitled to the benefit (insofar as it may be transmitted to the customer) of any guarantee given by the manufacturer in respect thereof and the Company's liability in respect of such parts is limited to making the benefit of the manufacturer's guarantees available to the customer to the extent aforesaid.
- 6.) Except in the case of those machines where the chassis made by the Company, the Company will not be responsible for any claims relating to the truck manufacturer's chassis cab content of the total equipment and any such claims that may arise must be submitted to the chassis manufacturer or their locally appointed agents.
- 7.) The Company will, where possible, pass on to the customer the benefit of any warranty provided by the manufacturers in respect of any engine and auxiliary engine incorporated in the EXPROLINK Inc. Any claims relative to any such engine, must be submitted to the manufacturer or its locally appointed agent.
- 8.) The following items are covered by a limited warranty for a period of TWENTY FOUR (24) consecutive months or 2000 hours, whichever occurs first, after delivery of the unit. (Warranty covers parts only; not labor, transport, removal, installation, diagnostic or travel time.)

KUBOTA DIESEL / HONDA GASOLINE ENGINE ONLY – NO ANCILLARIES

- 9.) The following items are covered by a limited warranty for a period of SIXTY (60) consecutive months or 5000 hours, whichever occurs first, after delivery of the unit. (Warranty covers parts only; not labor, transport, removal, installation, diagnostic or travel time.)

BRAKE CALIPERS, HYDRAULIC POWER STEERING VALVE

WELDED CHASSIS FRAME, REAR WHITE PLASTIC BODY COWL

EXPANDED METAL BASKET IN DEBRIS CONTAINER

FAN CASING, REAR SUSPENSION SHOCK & SPRING ASSEMBLY

FAN PLATE, ROLL OVER PROTECTION BAR

FRONT SUSPENSION PIVOT SUPPORT

FUEL TANK, OPERATOR'S SEAT

HYDRAULIC TANK, STEERING COLUMN

HYDRAULIC GEAR PUMP, HYDRAULIC WHEEL MOTORS

ENGINE COMPARTMENT HOOD

DEBRIS CONTAINER

HYDRAULIC OIL COOLER

- 10.) The following items are covered by a limited warranty for THE LIFE OF THE UNIT. (Warranty covers parts only; not labor, transport, removal, installation, diagnostic or travel time.)

ALUMINUM CAST VACUUM FAN

- 11.) The following items are deemed WEAR ITEMS and thus excluded from warranty coverage:

FILTERS ELEMENTS, STRAINERS, FILTER HOUSINGS,
BODY INLET DUCTS, FLAPS, MESHES, VACUUM HOSES
BRUSH LINKAGES, BUSHINGS, PIVOTS,
BRUSH SEGMENTS, SPACERS, CHANNEL BRUSHES,
DRIVE COUPLINGS, BEARINGS, BELTS, BUSHINGS,
DUST CURTAINS, MUDFLAPS, VACUUM FEET,
JETTER HOSES, NOZZLES, LANCES AND FITTINGS,
LIFT CABLES, RETAINING CABLES, GAS SPRINGS,
LIGHT BULBS, FUSES, LENSES, ELECTRONIC CONTROLLERS, BATTERIES,
NOZZLES, NOZZLE GUARDS.
NOZZLE RUBBERS, RETAINING STRIPS, VACUUM HEAD RUBBERS,
NOZZLE WHEELS SKIDS / SKATES, VACUUM HEAD WHEELS / SKATES
SEALS, RUBBERS, BRAKE DRUMS, BRAKE CABLES,
TIRES, FRICTION MATERIALS, BRAKE PADS, BRAKE DISCS, BRAKE SHOES,
WATER JETS, WATER PUMP; PISTONS, DIAPHRAGMS, SEALS, ROTORS.
WEAR PLATES, SLIDE BLOCKS, STRIPS, BAFFLES,
WINDOWS, MIRRORS, INSPECTION GLASSES, SIGHT GLASSES
DIRTSHOE RUNNERS, PIVOT RODS.

AND ANY OTHER ITEMS NORMALLY REGARDED AS BEING CONSUMABLE.

- 12.) This warranty applies only to the original equipment as supplied by the Company and genuine EXPROLINK parts and shall not apply to unauthorized alternative parts or materials or any consequential damage or failure resulting from the use of fitting of such parts or materials.
- 13.) Warranty claim forms must be submitted within thirty (30) days after completion of repairs to receive warranty consideration. Any defective parts should be labeled and numbered to tie up with the claim form and part(s) retained until the claim has been processed. Photographs may be required to enable the claim to be processed more speedily.

*EXPROLINK INC. RESERVES THE RIGHT TO REJECT ANY CLAIM NOT SUBMITTED
WITHIN THIRTY (30) DAYS OF THE DATE OF FAILURE.*

7-Oct-2015

TO WHOM IT MAY CONCERN,

We hereby certify that: **Environmental Products of Florida**
2525 Clarcona Road
Apopka, FL, 32703

This is to confirm that **Environmental Products of Florida**, is the exclusive distributor of the complete line of Exprolink Madvac Models such as the; LC/LN/LR50 (previously 101D), PS300, LP61, LP61-G and LR/LS100, as well as all spare parts and service back-up of the machines for the state of Florida.

In the above-mentioned capacity, **Environmental Products of Florida**, has the obligation and authority to; quote, accept orders for our equipment/parts, provide start-up, warranty and after sales service.

All courtesy and consideration extended to **Environmental Products of Florida**, in the above capacity is appreciated.

Should you require any additional information, please do not hesitate to contact me.

Kind regards,



Ben Del Nigro
Regional Sales Manager
Exprolink Inc.
T. 1-514-458-1097
E. ben@exprolink.com

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: Yes

Title

RESOLUTION 2016-114 AUTHORIZING CERTAIN AMENDMENT 001 TO THE STANDARD AGREEMENT FOR THE OLDER AMERICAN ACTS CONTRACT FOR FISCAL YEAR 2016, BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC. AND THE CITY OF LAUDERDALE LAKES

Summary

This Resolution approves Amendment 001 of Standard Agreement for Older American's Act Grant contract number JA116-25-2016 between the Areawide Council on Aging and the City of Lauderdale Lakes/Lauderdale Lakes Alzheimer's Care Center for January 1, 2016 through December 31, 2016. The purpose of the amendment is to increase the funding by \$2,480.05. The total funding amount of \$51,779.44 will provide In-Facility Respite Care services from the Lauderdale Lakes Alzheimer's Care Center.

Staff Recommendation

Background:

Staff recommends that the City of Lauderdale Lakes Commission adopt a resolution authorizing the Mayor to sign Amendment 001 of the Standard Agreement for the Older American's Act Grant contract number JA116-25-2016 between the Areawide Council on Aging and the City of Lauderdale Lakes/Lauderdale Lakes Alzheimer's Care Center for January 1, 2016 through December 31, 2016. This Resolution shall be deemed effective immediately upon its final passage.

Background: The purpose of Amendment 001 of the Standard Agreement for Older American's Act contract number JA116-25-2016 is to increase the funding for contract period January 1, 2016 through December 31, 2016 to provide additional In-Facility Respite Care services to clients of the Alzheimer's Care Center. The funding will be increased from \$49,229.39 to \$51,779.44.

Funding Source:

Areawide Council on Aging of Broward County

Sponsor Name/Department: Treasa Brown Stubbs/Parks and Human Services

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution 2016-114 - Amendment to Older American Acts Contract	Resolution
<input type="checkbox"/> Exhibit A - OAAAmendment Summary	Exhibit
<input type="checkbox"/> OAAAgreement# JA116-25-2016 001	Backup Material

RESOLUTION 2016-114

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN AMENDMENT 001 TO THE STANDARD AGREEMENT FOR THE OLDER AMERICAN ACTS CONTRACT FOR FISCAL YEAR 2016, BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC. AND THE CITY OF LAUDERDALE LAKES, UNDER CONTRACT #JA116-25-2016, FOR THE TERM COMMENCING JANUARY 1, 2016, WITH SERVICES ENDING DECEMBER 31, 2016, FOR THE PURCHASE OF IN-FACILITY RESPITE CARE HOURS, NOT TO EXCEED FIFTY-ONE THOUSAND SEVEN HUNDRED SEVENTY-NINE AND 44/100 (\$51,779.44) DOLLARS FOR AN INCREASE OF TWO THOUSAND FOUR HUNDRED EIGHTY AND 05/100 (\$2,480.05) DOLLARS, A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A FACSIMILE COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City continues to provide a high level of care for victims of Alzheimer's Disease at the Lauderdale Lakes Alzheimer's Care Center, and

WHEREAS, the City submitted for funding from the Areawide Council On Aging of Broward County, Inc., for the 2016 term, and an amendment to the Standard Agreement #JA116-25-2016, for the purchase of in-facility respite care hours, not to exceed fifty-one thousand seven hundred seventy-nine and 44/100 (\$51,779.44) Dollars, and

WHEREAS, such request has been approved, and staff recommends that the City amend the contract in contemplation thereof,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, as follows:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORITY: The Mayor and City Clerk are hereby authorized and directed to execute and attest, respectively, that certain Amendment 001 to Standard Agreement #JA116-25-2016 for the Older Americans Act contract with the Areawide Council On Aging of Broward County, Inc., for the In-Facility Respite Care hours at the Lauderdale Lakes Alzheimer's Care Center, between January 1, 2016, and December 31, 2016, a summary of which is attached as **Exhibit A**, and a facsimile copy of which can be inspected in the Office of the City Clerk.

Section 3. INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby authorized to obtain three (3) fully executed copies of the subject Amendment 001, with one to be maintained by the City; with one to be delivered to the Areawide Council On Aging of Broward County, Inc., and with one to be directed to the Office of City Attorney.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD DECEMBER 13, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: TREASA BROWN-STUBBS, Director of Parks and Human Services

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

Exhibit "A"

Amendment 001 Agreement Summary for

Older American's Act Grant contract number JA116-25-2016 with the Areawide Council on Aging of Broward County and the Lauderdale Lakes Alzheimer's Care Center

This resolution approves Amendment 001 of Standard Agreement for Older American's Act Grant contract number JA116-25-2016 between the Areawide Council on Aging and the City of Lauderdale Lakes/Lauderdale Lakes Alzheimer's Care Center for January 1, 2016 through December 31, 2016. The purpose of the amendment is to increase the funding by \$2,480.05. The total funding amount of \$51,779.44 will provide In-Facility Repite Care services from the Lauderdale Lakes Alzheimer's Care Center.

THIS AMENDMENT is entered into between the Areawide Council on Aging of Broward County, Inc., hereinafter referred to as the “Council,” and **City of Lauderdale Lakes, Florida / Lauderdale Lakes Alzheimer Care Center**, hereinafter referred to as the “Contractor,” and collectively referred to as the “Parties,” to amend Contract JA116-25-2016.

The purpose of this amendment is to increase the contract amount, increase the level of services accordingly, and change the total contract funding from ~~\$49,299.39~~ to **\$51,779.44**. Additionally, this amendment: (1) amends Section 4.; (2) amends Section 1.2.2. of Attachment I; (3) amends Section 2.1.3.1.; (4) amends and renumbers Section 2.1.5.3; (5) amends and renumbers Section 2.1.5.4; (6) amends Section 2.1.3.5; (7) amends Section 2.1.3.7; (8) introduces Section 2.1.9; (9) amends Section 2.3.2; (10) amends Section 2.4.5; (11) amends Section 2.6; (12) amends Section 2.8; (13) introduces Section 2.9; (14) introduces Section 2.10; (15) amends and renumbers Section 3.4.3; (16) amends and renumbers Section 3.4.4; (17) introduces Section 3.7; (18) amends Attachment II; (19) amends Attachment IV; (20) introduces Attachment VII; and (21) introduces Attachment VIII.

(1) Section 4. is hereby amended to read as follows:

4. Contract Amount

The Council agrees to pay for contracted services according to the terms and conditions of this Contract in an amount not to exceed **\$51,779.44**, subject to the availability of funds. ~~\$49,289.44~~ represents Federal Older Americans Act (OAA) Title III B funds, **\$2,490.00** represents Areawide Council on Aging (AAA) local matching funds for Title III B. In accordance with provision of Title III of the Older Americans Act, the Contractor will contribute **\$2,993.86** to the project in matching funds. Any costs or services paid for under any other contract or from any other source are not eligible for payment under this contract.

(2) Section 1.2.2 of Attachment I is hereby amended to read as follows:

1.2.2 Authority

All applicable federal laws, regulations, action transmittals, program instructions, review guides and similar documentation related to the following:

- (1) Older Americans Act of 1965, as amended;
- (2) Rule 58A-1, Florida Administrative Code;
- (3) Section 430.101, Florida Statutes; and
- (4) Catalog of Federal Domestic Assistance No. 93.043, 93.044, 93.045, and 93.052

(3) Section 2.1.3.1 is hereby amended to read as follows:

2.1.3.1 Supportive Services (IIIB Program)

Supportive services include a variety of community-based and home-delivered services that support the quality of life for older individuals by helping them remain independent and productive. Services include the following:

- | | |
|--|----------------------------|
| (1) Adult Day Care/Adult Day Health Care; | (16) Legal Assistance; |
| (2) Caregiver Training/Support; | (17) Material Aid; |
| (3) Case Aid/Case Management; | (18) Occupational Therapy; |
| (4) Chore Services; | (19) Outreach; |
| (5) Companionship; | (20) Personal Care; |
| (6) Counseling (Gerontological & Mental Health); | (21) Physical Therapy; |
| (7) Education/Training; | (22) Recreation; |
| (8) Emergency Alert Response; | (23) Respite Services; |
| (9) Escort; | (24) Screening/Assessment; |
| (10) Health Support; | (25) Shopping Assistance; |
| | (26) Skilled Nursing; |

- | | |
|-------------------------------|-------------------------------------|
| (11) Home Health Aid; | (27) Specialized Medical Equipment, |
| (12) Homemaker; | Services and Supplies; |
| (13) Housing Improvement; | (28) Speech Therapy; |
| (14) Intake; | (29) Telephone Reassurance; and |
| (15) Interpreter/Translating; | (30) Transportation. |

(4) Section 2.1.5.3 is hereby amended and renumbered to read as follows:

2.1.3.3 Home Delivered Nutrition Services (IIC2 Program)

In-home nutrition services are provided to reduce hunger and food insecurity; promote socialization and the health and well-being of older individuals by assisting such individuals to gain access to nutrition and other disease prevention and health promotion services. Services include the following:

- (1) Home delivered meals;
- (2) Nutrition education and counseling;
- (3) Outreach.

(5) Section 2.1.5.4 is hereby amended and renumbered to read as follows:

2.1.3.4 Disease Prevention and Health Promotion Services (IID Program)

Evidence-Based Disease Prevention and Health Promotion (EBDPHP) services have been demonstrated through evaluation to be effective for improving the health and wellbeing or reducing disease, disability and/or injury among older adults, and proven effective with older adult population. The Administration on Community Living (ACL) defines EBDPHP services as meeting highest-level criteria. Only services that meet the highest-level criteria are allowable under the IID Program. EBDPHP services must be delivered in accordance with the fidelity of the program, as described in the DOEA Programs and Services Handbook. Evidence based program include the following:

- (1) A Matter of Balance;
- (2) Active Living Every Day;
- (3) Arthritis Foundation Exercise Program;
- (4) Arthritis Self-Management (Self-Help) Program – (Stanford) (English);
- (5) Brief Intervention & Treatment for Elders (BRITE);
- (6) Living Healthy (CDSMP) (Stanford);
- (7) Diabetes Self-Management Program – (Stanford) (English);
- (8) Enhance Fitness;
- (9) Enhance Wellness;
- (10) Fit and Strong!;
- (11) Healthy Eating Every Day;
- (12) Healthy Ideas;
- (13) Healthy Moves for Aging Well;
- (14) HomeMeds;
- (15) Powerful Tools for Caregivers;
- (16) Program to Encourage Active, Rewarding Lives for Seniors (PEARLS);
- (17) Programa de Manejo Personal de la Artritis (Stanford) (Spanish Arthritis Self-Management (Self-Help) Program);
- (18) Programa de Manejo Personal de la Diabetes –(Stanford) (Spanish Diabetes Self-Management Program);
- (19) Stay Active and Independent for Life;
- (20) Stepping On;
- (21) Tai Chi: Moving for Better Balance –(Oregon Research Institute);
- (22) Stress Busting Program for Family Caregivers;

- (23) Tomando Control de su Salud – Stanford;
- (24) Un Asunto de Equilibrio (Spanish); and
- (25) Walk with Ease.

The Contractor must request in writing the use of any evidence-based disease prevention and health promotion programs which are not listed in the Department of Elder Affairs Programs and Service Handbook (or Notice of Instruction) to the Council's Contract Manager or designee **prior** to delivering the service. If this supporting documentation is not submitted and approved by the Council, then the Council will not provide reimbursement for services.

- (6) Section 2.1.3.5 is hereby amended to read as follows:

2.1.3.5 Caregiver Support Services (IIIE Program)

The following services are intended to provide direct help to caregivers, assist in the areas of health, nutrition and financial literacy and assist caregivers in making decisions and problem solving related to their caregiving roles and responsibilities:

- | | |
|--|--|
| (1) Adult Day Care/Adult Day Health Care; | (7) Outreach; |
| (2) Caregiver Training/Support; | (8) Respite Services; |
| (3) Counseling (Gerontological & Mental Health); | (9) Screening/Assessment; |
| (4) Education/Training; | (10) Transportation. |
| (5) Financial Risk Reduction (Assessment and Maintenance); | (11) Powerful Tools for Caregivers; and |
| (6) Intake; | (12) Stress-Busting Programs for Caregivers. |

- (7) Section 2.1.3.7 is hereby amended to read as follows:

2.1.3.7 Caregiver Support Grandparent Services (IIIEG Program): Services for grandparents or older individuals who are relative caregivers designed to help meet their caregiving obligations include:

- | | |
|--|---------------------------|
| (1) Caregiver Training/Support; | (5) Legal Assistance; |
| (2) Child Day Care; | (6) Outreach; |
| (3) Counseling (Gerontological & Mental Health); | (7) Screening/Assessment; |
| (4) Education/Training; | (8) Sitter; and |
| | (9) Transportation. |

- (8) Section 2.1.9 is hereby introduced to read as follows:

2.1.9 Staffing Requirements

2.1.9.1 Staffing Levels – The Contractor shall dedicate the staff necessary as required to meet the obligations of the contract.

2.1.9.2 Professional Qualifications – The Contractor shall ensure that the staff responsible for performing this contract have the qualifications as specified in the Department of Elders Affairs Program and Services Handbook.

- (9) Section 2.3.2 is hereby amended to read as follows:

2.3.2 Service Unit

The Contractor shall ensure the provision of the services described in the contract in accordance with the current Department of Elder Affairs Programs and Services Handbook at the unit rate specified in Attachment IV, Budget Summary, and the services tasks described

in Section 2.1. Contractor's performance will be measured on compliance with the Handbook and program guidelines.

The chart below lists the services allowed and the units of measurement. Units of services will be paid pursuant to the rate established in the 2016 Service Provider Application and approved by the Council.

Service		Unit of Service
Adult Day Care Caregiver Training/Support Case Aid/Case Management Child Day Care Chore Services Companionship Congregate Meals Screening Counseling Services Enhance Fitness Enhance Wellness Financial Risk Reduction Services Health Support Home Health Aide HomeMeds Homemaker Housing Improvement Intake Interpreter/Translating Legal Assistance	Mental Health Counseling/Screening Nutrition Counseling Occupational Therapy Personal Care Physical Fitness Physical Therapy Program to Encourage Active, Rewarding Lives for Seniors (PEARLS) Recreation Respite Services Screening/Assessment Sitter Skilled Nursing Services Speech Therapy Stay Active and Independent for Life	Hour
Emergency Alert Response		Day
A Matter of Balance Active Living Every Day Arthritis Foundation Exercise Program Arthritis Foundation Tai Chi Program (Tai Chi for Arthritis) Arthritis Self-Management Program Brief Intervention & Treatment for Elders (BRITE) Chronic Disease Self-Management Program Chronic Pain Self-Management Diabetes Empowerment Educations Program (DEEP) Education/Training Fit and Strong! Healthy Eating Every Day Healthy Eating for Successful	Healthy Ideas Material Aid Nutrition Education Outreach Powerful Tools for Caregivers Program de Manejo Personal de la Artritis Programa de Manejo Personal de la Diabetes Specialized Medical Equipment, Services and Supplies Stepping On Tai Chi Moving for Better Balance Telephone Reassurance Tomando Control de su Salud Un Asunto de Equilibrio Walk with Ease	Episode

Service		Unit of Service
Living in Older Adults		
Escort Shopping Assistance Transportation		One-Way Trip
Congregate and Home Delivered Meals		Meal

Each unit of service has a unit cost. The analysis of the costs and rates is an ongoing process, and is subject to change based on further analysis. A written request is required by the Contractor for any unit cost changes. The following supporting documentation is necessary for this request:

- (1) Service Provider Application Update, and
- (2) Justification for unit cost changes and/or units of service changes.

(10) Section 2.4.5 is hereby amended to read as follows:

2.4.5 Evidence-based Disease Prevention and Health Promotion Programmatic Reports

The Contractor shall submit Monthly Programmatic Reports for EBDPHP services on the dates specified in Attachment VII. The Council Contract Manager will provide an Excel spreadsheet with the following tabs: Health and Wellness (one for each month); Success Story (reported only in May); Partnership (one tab updated as needed); and a Statistical Breakdown Page.

2.4.5.1 Information provided in the Monthly Programmatic Report must match CIRT data and the Request for Payment. Data collected for the Monthly Programmatic Reports need to be reported during the appropriate months and subject to the following schedule:

<u>Report #</u>	<u>Reports Due on or before</u>	<u>Report #</u>	<u>Reports Due on or before</u>
Report 1	February 1, 2016	Report 7	August 5, 2016
Report 2	March 5, 2016	Report 8	September 5, 2016
Report 3	April 5, 2016	Report 9	October 5, 2016
Report 4	May 5, 2016	Report 10	November 5, 2016
Report 5	June 5, 2016	Report 11	December 5, 2016
Report 6	July 5, 2016	Report 12	January 5, 2017

2.4.5.2 The Contractor shall review program documentation to ensure documentation is complete and adequately supports the information reported on the Monthly Programmatic Report prior to submitting a Request for Payment. The Contractor will attest to the review in the “comments” section of the Monthly Programmatic Report, and provide relevant information regarding the documentation as needed.

2.4.5.3 Program documentation shall include all of the following elements: Sign-In Sheet or Attendance Log; flyers or documentation demonstrating efforts to recruit participants and promote EBDPHP services provided; current facilitator certificates; copy of program license (if applicable); and any forms required by the specific program.

2.4.5.4 Contractor shall ensure that program documentation includes a Sign-In Sheet or Attendance Log with date, time, name of program, participant names, and name of program facilitator(s). If the Attendance Log does not include a space for participant signatures, additional program

documentation must be included with participant signatures that matches the participant names and dates in the Attendance Log. Exceptions may be approved by Council's Contract Manager. Requests must be made in writing and kept with program documentation.

2.4.5.5 Participants will write and sign their name on program sign-in sheet or Attendance Log. Attendance Logs with participant names typed or written in by the same person will not be accepted as program documentation. If a participant refuses or is unable to write their own name and sign, the instructor may sign by proxy for the participant with a note on the sign-in sheet stating why it is necessary to do so (the note needs to be initialed and dated).

2.4.5.6 Contractor shall submit monthly programmatic reports in the format as specified by the Council on the schedule above. Council's Contract Manager will provide an excel spreadsheet with the following tabs: Health and Wellness tab (one for each month), to include title of the evidence-based disease prevention and health promotion program being conducted; begin and end date for each evidence-based disease prevention and health promotion program; date of event; CIRTS code; Units of Service; and the numbers of elders directly served. Success stories (which can be gathered from anytime during the course of the year, however, it will be submitted with the May reports); and Partnership tab (ongoing). The Council's Contract Manager will provide a template, which will include but not be limited to the following:

2.4.5.7 All data should be entered into CIRTS by the end of each month prior to submitting the Monthly Programmatic Reports and request for payment. The following CIRTS data must be entered:

- (1) PSA
- (2) Provider/Location (each provider is required to have their own number)
- (3) County
- (4) Aggregate
- (5) Program (OA3D)
- (6) Service
- (7) Date of Service
- (8) Units provide (number of units as described in the Department of Elder Affairs Programs and Services Handbook – Appendix A or any Notices of Instruction which are provided throughout the year)
- (9) Unit Cost

If any of these items are incorrect or missing, the Request for Payment will be placed on HOLD until the items are corrected or provided.

In addition to entering data into CIRTS, Contractors who select the programs Living Healthy (Chronic Disease Self-Management Program), Tomando Control de su Salud, Arthritis Self-Management Program (English or Spanish) or the Diabetes Self-Management Program (English or Spanish), are required to send said data to the Council's Contract Manager electronically one (1) week after completion of workshop. The Council's Contract Manager will enter the data into the NCOAforce online database system.

2.4.5.8 The Contractor shall have a written fidelity monitoring plan, which includes observation of delivery of EBDPHP services. A note will be included in the Monthly Programmatic Report, in the comments section, when a program has been observed. Documentation pertaining to the observation will be sent to the Council with Monthly Programmatic Report.

2.4.5.9 Contractor shall contact the Council's Contract Manager in the event of an emergency or an exigent circumstance where the provider is unable to maintain an aspect of fidelity of the EBDPHP services (e.g., minimum or maximum number of participants) before the end of the workshop. At the discretion of the Council's Contract Manager, the service may be reimbursed under this contract; however, if the fidelity infraction is discovered after the program has finished, during the Request for Payment Process or a desk review; the Contractor may not be reimbursed for the workshop or shall be requested to reimburse the Council the cost of the workshop.

(11) Section 2.6 is hereby amended to read as follows:

2.6 EVALUATION AND PERFORMANCE SPECIFICATIONS

2.6.1 Outcomes and Outputs (Performance Measures) – At a minimum, the Contractor must:

- (1) Ensure services provided under this contract are in accordance with the current Department of Elder Affairs Programs and Service Handbook and the Service Tasks described in Attachment I, Section 2.1.
- (2) Timely submit to the Council all reports described in Attachment I, Section 2.4 REPORTS.
- (3) Timely submit to the Council all information described in Attachment I, Section 2.5 RECORDS AND DOCUMENTATION.

2.6.2 The Contractor shall develop and document strategies in the Service Provider Application to support the Council's standard of performance achievement of the following:

- (1) Percent of most frail elders who remain at home or in the community instead of going into a nursing home;
- (2) Percent of Adult Protective Services (APS) referrals who are in need of immediate services to prevent further harm who are served within 72 hours;
- (3) Average monthly savings per consumer for home and community-based care versus nursing home care for comparable client groups;
- (4) Percent of new service recipients whose ADL assessment score has been maintained or improved;
- (5) Percent of new service recipients whose IADL assessment score has been maintained or improved;
- (6) Percent of customers who are at imminent risk of nursing home placement who are served with community based services.
- (7) Percentage of active clients eating two or more meals per day.
- (8) After service intervention, the percentage of caregivers who self-report being very confident about their ability to continue to provide care.

The Contractor's performance of these measures will be reviewed and documented in the Council's annual monitoring reports.

2.6.3 Mandatory Participation: Training, Conferences, or Certification Programs

The Contractor shall have a representative participate in conference calls and training as required by the Council.

(12) Section 2.8 is hereby amended to read as follows:

2.8 CONTRACTOR'S RESPONSIBILITIES

2.8.1 Contractor Unique Activities

All service tasks and deliverables pursuant to this contract are solely and exclusively the responsibility of the Contractor, and for which, by execution of the contract, the Contractor agrees to be held accountable.

2.8.2 Coordination with Other Providers and/or Entities

Notwithstanding that services for which the Contractor is held accountable involve coordinating with other entities in performing the requirements of the contract; the failure of other entities does not alleviate the Contractor from any accountability for tasks or services that the Contract is obligated to perform pursuant to this contract.

(13) Section 2.9 is hereby introduced to read as follows:

2.9 COUNCIL'S RESPONSIBILITIES

2.9.1 Council's Obligations – The Council will provide technical support to assist the Contractor in meeting the requirements of this contract.

2.9.2 Council's Determinations - The Council reserves the exclusive right to make certain determinations in the tasks and approaches. The absence of the Council setting forth a specific reservation of rights does not mean that all other areas of the contract are subject to mutual agreement.

2.9.3 Contract Monitoring and Evaluation Methodology

The Council will review and evaluate the performance of the Contractor under the terms of this contract.

Monitoring shall be conducted through direct contact with the Contractor through telephone, in writing, or an on-site visit. The Council's determination of acceptable performance will be conclusive. The Contractor agrees to cooperate with the Council in monitoring the progress of completion of the service tasks and deliverables.

The Council may use, but is not limited to, one or more of the following methods for monitoring:

- (1) Desk reviews and analytical reviews;
- (2) Scheduled, unscheduled and follow-up on-site visits;
- (3) Client visits;
- (4) Review of independent auditor's reports;
- (5) Review of third-party documents and/or evaluation;
- (6) Review of progress reports;
- (7) Review of customer satisfaction surveys;
- (8) Agreed-upon procedures review by an external auditor or consultant;
- (9) Limited-scope reviews; and
- (10) Other procedures as deemed necessary.

Desk reviews shall be conducted for each evidence-based program within one week of the completion of the unit. All supporting documentation (ie: Sign in sheets, program license, trainer certificates, etc.) are required to be submitted to the Council's Contract Manager within one week following the completion of each unit.

The Council shall conduct at least one on-site technical assistance visit per year. During this technical assistance visit the Contractor will arrange for observation of delivery of service

provided to seniors in local community. The technical assistance visit will consist of training and open discussions necessary to assist with understanding and comply with the contract.

(14) Section 2.10 is hereby introduced to read as follows:

2.10 Program Highlights - The Contractor shall submit Program Highlights referencing specific events that occurred in FFY 2016 by September 5, 2017. The Contractor shall provide a new success story, quote, testimonial, or human-interest vignette. The highlights shall be written for a general audience, with no acronyms or technical terms. For all agencies or organizations that are referenced in the highlight, the Contractor shall provide a brief description of their mission or role. The active tense shall be consistently used in the highlight narrative, in order to identify the specific individual or entity that performed the activity described in the highlight. The Contractor shall review and edit Program Highlights for clarity, readability, relevance, specificity, human interest, and grammar, prior to submitting them to the Council.

(15) Section 3.4.3 is hereby amended and renumbered to read as follows:

3.6.3 Any payment due by the Council under the terms of this contract may be withheld pending the receipt and approval of all financial and programmatic reports due from the Contractor and any adjustments thereto, including any disallowance not resolved as outlined in Section 26 of the Master Contract.

(16) Section 3.4.4 is hereby amended and renumbered to read as follows:

3.6.4 Final request for budget revision or adjustments to contract funds based on expenditures for services provided between January 1, 2016 and December 31, 2016, must be submitted to the Council's Contract Manager no later than December 31, 2016.

Contractor shall ensure compliance with evidence-based programs. Should the Contractor not comply with the research design of the program, reimbursement for services will be at the sole discretion of the Department of Elder Affairs'.

(17) Section 3.7 is hereby introduced to read as follows:

3.7 Nondiscrimination-Civil Rights Compliance

3.7.1 The Contractor shall execute assurances included in ATTACHMENT VII that it will not discriminate against any person in the provision of services or benefits under any contract or agreement incorporating this Master Contract by reference or in employment because of age, race, religion, color, disability, national origin, marital status or sex in compliance with state and federal law and regulations. The Contractor further assures that all Contractors, subcontractors, sub grantees, or others with whom it arranges to provide services or benefits in connection with any of its programs and activities are not discriminating against clients or employees because of age, race, religion, color, disability, national origin, marital status or sex.

3.7.2 During the term of any contract or agreement incorporating this Master Contract by reference, the Contractor shall complete and retain on file a timely, complete and accurate Civil Rights Compliance Checklist, ATTACHMENT VIII.

3.7.3 The Contractor shall establish procedures pursuant to federal law to handle complaints of discrimination involving services or benefits through any contract or agreement incorporating this Master Contract by reference. These procedures will include notifying clients, employees, and participants of the right to file a complaint with the appropriate federal or state entity.

3.7.4 If any contract or agreement incorporating this Master Contract by reference, contains federal funds, these assurances are a condition of continued receipt of or benefit from federal financial assistance, and are binding upon the Contractor, its successors, transferees, and assignees for the period during which such assistance is provided. The Contractor further assures that all subcontractors, vendors, or others with whom it arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the Contractor understands that the Council may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, including but not limited to, termination of and denial of further assistance.

(18) Attachment II is hereby amended.

(19) Attachment IV is hereby amended.

(20) Attachment VII is hereby introduced.

(21) Attachment VIII is hereby introduced.

This amendment will be effective on the last date that this amendment has been signed by both Parties.

All provisions in the contract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the contract.

This amendment and all of its attachments are hereby made a part of the contract.

IN WITNESS THEREOF, the parties hereto have caused this 22 page Contract to be executed by their undersigned officials as duly authorized.

CONTRACTOR:**City of Lauderdale Lakes, Florida /
Lauderdale Lakes Alzheimer Care Center****BOARD PRESIDENT OR AUTHORIZED
DESIGNEE****Areawide Council on Aging of
Broward County, Inc.**_____
SIGNED BY:_____
NAME:_____
TITLE:_____
DATE:

FEDERAL ID NUMBER: 59-0974050

FISCAL YEAR-END DATE: September 30

SIGNED BY:_____
DEBORAH RAND_____
NAME:_____
PRESIDENT_____
TITLE:_____
DATE:

ATTACHMENT II**1. FEDERAL RESOURCES AWARDED TO THE SUBRECIPIENT PURSUANT TO THIS AGREEMENT CONSISTS OF THE FOLLOWING:**

Program Title	Year	Funding Source	CFDA#	Fund Amounts
Title IIIB Support Services	2016	U.S. Dept. of Health and Human Services	93.044	\$49,289.44
Title IIIB Council Match	2016		N/A	\$2,490.00
Title IIIE Support Services	2016	U.S. Dept. of Health and Human Services	93.052	\$
Title IIIE Council Match	2016		N/A	\$
TOTAL FUNDS CONTAINED IN THIS CONTRACT:				\$51,779.44

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**FEDERAL FUNDS:**

2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

OMB Circular A-133, As amended – Audits of States, Local Governments, and Non-Profit Organizations

2. STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

PROGRAM TITLE	FUNDING SOURCE	CFDA	AMOUNT
TOTAL STATE AWARD			

MATCHING RESOURCES FOR FEDERAL PROGRAMS**STATE FINANCIAL ASSISTANCE SUBJECT TO Sec. 215.97, F.S.**

PROGRAM TITLE	FUNDING SOURCE	CSFA	AMOUNT
TOTAL AWARD			\$

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**STATE FINANCIAL ASSISTANCE**

Section 215.97, F.S., Chapter 69I-5, FL Admin Code, Reference Guide for State Expenditures, Other fiscal requirements set forth in program laws, rules and regulations

ATTACHMENT IV**OLDER AMERICANS ACT****BUDGET SUMMARY – III B**

FIXED SERVICES	Total Units	Unit Rate	Federal Funds	Local Match	Provider Match	Total Reimbursement
Respite In-Facility Weekday Location 01	5,119	\$10.70	\$49,289.44	\$2,490.00	\$2,993.86	\$54,773.30
Respite In-Facility Saturday Location 02						
TOTAL III B CONTRACT AMOUNT			\$49,289.44	\$2,490.00	\$2,993.86	\$54,773.30

ATTACHMENT VII**CERTIFICATIONS AND ASSURANCES**

Council will not award this contract unless Contractor completes the CERTIFICATIONS AND ASSURANCES contained in this Attachment. In performance of this contract, Contractor provides the following certifications and assurances:

A. Debarment and Suspension Certification (29 CFR Part 95 and 45 CFR Part 74)**B. Certification Regarding Lobbying (29 CFR Part 93 and 45 CFR Part 93)****C. Nondiscrimination & Equal Opportunity Assurance (29 CFR Part 37 and 45 CFR Part 80)****D. Certification Regarding Public Entity Crimes, section 287.133, F.S.****E. Association of Community Organizations for Reform Now (ACORN) Funding Restrictions Assurance (Pub. L. 111-117)****F. Certification Regarding Scrutinized Companies Lists, section 287.135, F.S.****G. Certification Regarding Data Integrity Compliance for Agreements, Grants, Loans And Cooperative Agreements****H. Verification of Employment Status Certification****A. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS – PRIMARY COVERED TRANSACTION.**

The undersigned Contractor certifies to the best of its knowledge and belief, that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal department or agency;
2. Have not within a three-year period preceding this Contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph A.2. of this certification; and/or
4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause of default.

B. CERTIFICATION REGARDING LOBBYING – Certification for Contracts, Grants, Loans, and Cooperative Agreements.

The undersigned Contractor certifies, to the best of its knowledge and belief, that:

No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the

making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employees of Congress, or employee of a Member of Congress in connection with a Federal contract, grant, loan, or cooperative agreement, the undersigned shall also complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

The undersigned shall require that language of this certification be included in the documents for all subcontracts at all tiers (including subcontracts, sub-grants and contracts under grants, loans and cooperative agreements) and that all sub-recipients and contractors shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this Contract was made or entered into. Submission of this certification is a prerequisite for making or entering into this Contract imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

C. NON DISCRIMINATION & EQUAL OPPORTUNITY ASSURANCE (29 CFR PART 37 AND 45 CFR PART 80).

As a condition of the Contract, Contractor assures that it will comply fully with the nondiscrimination and equal opportunity provisions of the following laws:

1. Section 188 of the Workforce Investment Act of 1998 (WIA), (Pub. L. 105-220), which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex national origin, age, disability, political affiliation, or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIA Title I-financially assisted program or activity;
2. Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 80), to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department of Elder Affairs through the Council.
3. Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112) as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 84), to the end that, in accordance with Section 504 of that Act, and the Regulation, no otherwise qualified handicapped individual in the United States shall, solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department of Elder Affairs through the Council.

4. The Age Discrimination Act of 1975 (Pub. L. 94-135), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 91), to the end that, in accordance with the Act and the Regulation, no person in the United States shall, on the basis of age, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department of Elder Affairs through the Council.
5. Title IX of the Educational Amendments of 1972 (Pub. L. 92-318), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 86), to the end that, in accordance with Title IX and the Regulation, no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any education program or activity for which the Applicant receives Federal financial assistance from the Department of Elder Affairs through the Council.
6. The American with Disabilities Act of 1990 (Pub. L. 101-336), prohibits discrimination in all employment practices, including, job application procedures, hiring, firing, advancement, compensation, training, and other terms, conditions, and privileges of employment. It applies to recruitment, advertising, tenure, layoff, leave, fringe benefits, and all other employment-related activities, and;

Contractor also assures that it will comply with 29 CFR Part 37 and all other regulations implementing the laws listed above. This assurance applies to Contractor's operation of the WIA Title I – financially assisted program or activity, and to all agreements Contractor makes to carry out the WIA Title I – financially assisted program or activity. Contractor understands that DOEA and the United States have the right to seek judicial enforcement of the assurance.

D. CERTIFICATION REGARDING PUBLIC ENTITY CRIMES, SECTION 287.133, F.S.

Contractor hereby certifies that neither it, nor any person or affiliate of Contractor, has been convicted of a Public Entity Crime as defined in section 287.133, F.S., nor placed on the convicted vendor list.

Contractor understands and agrees that it is required to inform DOEA immediately upon any change of circumstances regarding this status.

E. ASSOCIATION OF COMMUNITY ORGANIZATIONS FOR REFORM NOW (ACORN) FUNDING RESTRICTIONS ASSURANCE (Pub. L. 111-117).

As a condition of the Contract, Contractor assures that it will comply fully with the federal funding restrictions pertaining to ACORN and its subsidiaries per the Consolidated Appropriations Act, 2010, Division E, Section 511 (Pub. L. 111-117). The Continuing Appropriations Act, 2011, Sections 101 and 103 (Pub. L. 111-242), provides that appropriations made under Pub. L. 111-117 are available under the conditions provided by Pub. L. 111-117.

The undersigned shall require that language of this assurance be included in the documents for all subcontracts at all tiers (including subcontracts, sub-grants and contracts under grants, loans and cooperative agreements) and that all sub recipients and contractors shall provide this assurance accordingly.

F. SCRUTINIZED COMPANIES LISTS CERTIFICATION, SECTION 287.135, F.S.

If this Contract is in the amount of \$1 million or more, in accordance with the requirements of section 287.135, F.S., Contractor hereby certifies that it is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Both lists are created pursuant to section 215.473, F.S.

Contractor understands that pursuant to section 287.135, F.S., the submission of a false certification may subject Contractor to civil penalties, attorney's fees, and/or costs.

If Contractor is unable to certify to any of the statements in this certification, Contractor shall attach an explanation to this Contract.

G. CERTIFICATION REGARDING DATA INTEGRITY COMPLIANCE FOR AGREEMENTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

1. The Contractor and any Subcontractors of services under this contract have financial management systems capable of providing certain information, including: (1) accurate, current, and complete disclosure of the financial results of each grant-funded project or program in accordance with the prescribed reporting requirements; (2) the source and application of funds for all agreement supported activities; and (3) the comparison of outlays with budgeted amounts for each award. The inability to process information in accordance with these requirements could result in a return of grant funds that have not been accounted for properly.
2. Management Information Systems used by the Contractor, Subcontractors, or any outside entity on which the Contractor is dependent for data that is to be reported, transmitted or calculated, have been assessed and verified to be capable of processing data accurately, including year-date dependent data. For those systems identified to be non-compliant, Contractors will take immediate action to assure data integrity.
3. If this contract includes the provision of hardware, software, firmware, microcode or imbedded chip technology, the undersigned warrants that these products are capable of processing year-date dependent data accurately. All versions of these products offered by the Contractor (represented by the undersigned) and purchased by the state will be verified for accuracy and integrity of data prior to transfer.

In the event of any decrease in functionality related to time and date related codes and internal subroutines that impede the hardware or software programs from operating properly, the Contractor agrees to immediately make required corrections to restore hardware and software programs to the same level of functionality as warranted herein, at no charge to the state, and without interruption to the ongoing business of the state, time being of the essence.

4. The Contractor and any Subcontractors of services under this contract warrant their policies and procedures include a disaster plan to provide for service delivery to continue in case of an emergency including emergencies arising from data integrity compliance issues.

H. VERIFICATION OF EMPLOYMENT STATUS CERTIFICATION

As a condition of contracting with the Department of Elder Affairs, Contractor certifies the use of the U.S. Department of Homeland Security's E-verify system to verify the employment eligibility of all new employees hired by Contractor during the contract term to perform employment duties pursuant to this contract and that any subcontracts include an express requirement that Subcontractors performing work or providing services pursuant to this Agreement utilize the E-verify system to verify the employment eligibility of all new employees hired by the Subcontractor during the entire contract term.

The Contractor shall require that the language of this certification be included in all sub agreements, sub grants, and other agreements and that all Subcontractors shall certify compliance accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by OMB Circulars A-102 and 2 CFR Part 200, and 215 (formerly OMB Circular A-110).

By signing below, Contractor certifies the representations outlined in parts A through H above are true and correct.

(Signature and Title of Authorized Representative)

Date

4320 N.W. 36th Street
Lauderdale Lakes, FL 33319

Contractor's Address

ATTACHMENT VIII**STATE OF FLORIDA DEPARTMENT OF ELDER AFFAIR
CIVIL RIGHTS COMPLIANCE CHECKLIST**

City of Lauderdale Lakes, Florida Lauderdale Lakes Alzheimer Care Center			County Broward	AAA/Contractor
4320 N.W. 36th Street			Completed By	
Lauderdale Lakes, FL 33319			Date	Telephone 954-535-2800

PART I. READ THE ATTACHED INSTRUCTIONS FOR ILLUSTRATIVE INFORMATION WHICH WILL HELP YOU IN THE COMPLETION OF THIS FORM.

1. Briefly describe the geographic area served by the program/facility and the type of service provided:

2. POPULATION OF AREA SERVED. Source of data:

Total #	% White	% Black	% Hispanic	% Other	% Female		
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3. STAFF CURRENTLY EMPLOYED. Effective date:

Total #	% White	% Black	% Hispanic	% Other	% Female	% Disabled	
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4. CLIENTS CURRENTLY ENROLLED OR REGISTERED Effective date:

Total #	% White	% Black	% Hispanic	% Other	% Female	% Disabled	% Over 40
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5. ADVISORY OR GOVERNING BOARD, IF APPLICABLE.

Total #	% White	% Black	% Hispanic	% Other	% Female	% Disabled	
---------	---------	---------	------------	---------	----------	------------	--

PART II. USE A SEPARATE SHEET OF PAPER FOR ANY EXPLANATIONS REQUIRING MORE SPACE.

6. Is an Assurance of Compliance on file with DOEA? If NA or NO, explain.

NA YES NO
☐ ☐ ☐

7. Compare the staff composition to the population. Is staff representative of the population? If NA or NO, explain.

NA YES NO
☐ ☐ ☐

8. Compare the client composition to the population. Are race and sex characteristics representative of the Population? If NA or NO, explain.

NA YES NO
☐ ☐ ☐

9. Are eligibility requirements for services applied to clients and applicants without regard to race, color, national origin, sex, age, religion or disability?

If NA or NO, explain.

NA YES NO
☐ ☐ ☐

10. Are all benefits, services and facilities available to applicants and participants in an equally effective manner regardless of race,

sex, color, age, national origin, religion or disability? If NA or NO, explain.

NA YES NO
☐ ☐ ☐

11. For in-patient services, are room assignments made without regard to race, color, national

origin or disability? If NA or NO, explain.

NA YES NO
☐ ☐ ☐

12. Is the program/facility accessible to non-English speaking clients? If NA or NO, explain.

NA YES NO

☐ ☐ ☐

13. Are employees, applicants and participants informed of their protection against discrimination?

If yes, how? Verbal ☐ Written ☐ Poster ☐ If NA or NO, explain.

NA YES NO

☐ ☐ ☐

14. Give the number and current status of any discrimination complaints regarding services or employment filed against the program/facility.

NA NUMBER

☐ _____

15. Is the program/facility physically accessible to mobility, hearing, and sight-impaired individuals? If NA or NO, explain.

NA YES NO

☐ ☐ ☐

PART III. THE FOLLOWING QUESTIONS APPLY TO PROGRAMS AND FACILITIES WITH 15 OR MORE EMPLOYEES

16. Has a self-evaluation been conducted to identify any barriers to serving disabled individuals, and to make any necessary modifications? If NO, explain.

YES NO

☐ ☐

17. Is there an established grievance procedure that incorporates due process in the resolution of complaints? If NO, explain.

YES NO

☐ ☐

18. Has a person been designated to coordinate Section 504 compliance activities? If NO, explain.

YES NO

☐ ☐

19. Do recruitment and notification materials advise applicants, employees and participants of nondiscrimination on the basis of disability? If NO, explain.

YES NO

☐ ☐

20. Are auxiliary aids available to assure accessibility of services to hearing and sight impaired individuals? If NO, explain.

YES NO

☐ ☐

PART IV. FOR PROGRAMS OR FACILITIES WITH 50 OR MORE EMPLOYEES AND FEDERAL CONTRACTS OF \$50,000.00 OR MORE.

21. Do you have a written affirmative action plan? If NO, explain.

YES NO

☐ ☐

DOEA USE ONLY			
Reviewed By		In Compliance: YES NO*	
Program Office		*Notice of Corrective Action Sent ____/____/____	
Date	Telephone	Response Due ____/____/____	
On-Site	Desk Review	Response Received ____/____/____	

INSTRUCTIONS FOR THE CIVIL RIGHTS COMPLIANCE CHECKLIST

1. Describe the geographic service area such as a district, county, city or other locality. If the program/facility serves a specific target population such as adolescents, describe the target population. Also, define the type of service provided.
2. Enter the percent of the population served by race and sex. The population served includes persons in the geographical area for which services are provided such as a city, county or other regional area. Population statistics can be obtained from local chambers of commerce, libraries, or any publication from the 1980 Census containing Florida population statistics. Include the source of your population statistics. ("Other" races include Asian/Pacific Islanders and American Indian/Alaskan Natives.)
3. Enter the total number of full-time staff and their percent by race, sex and disability. Include the effective date of your summary.
4. Enter the total number of clients who are enrolled, registered or currently served by the program or facility, and list their percent by race, sex and disability. Include the date that enrollment was counted.
5. Enter the total number of advisory board members and their percent by race, sex, and disability. If there is no advisory or governing board, leave this section blank.
6. Each recipient of federal financial assistance must have on file an assurance that the program will be conducted in compliance with all nondiscriminatory provisions as required in 45 CFR 80. This is usually a standard part of the contract language for DOE recipients and their sub-grantees, 45 CFR 80.4 (a).
7. Is the race, sex, and national origin of the staff reflective of the general population? For example, if 10% of the population is Hispanic, is there a comparable percentage of Hispanic staff?
8. Where there is a significant variation between the race, sex or ethnic composition of the clients and their availability in the population, the program/facility has the responsibility to determine the reasons for such variation and take whatever action may be necessary to correct any discrimination. Some legitimate disparities may exist when programs are sanctioned to serve target populations such as elderly or disabled persons, 45 CFR 80.3 (b) (6).
9. Do eligibility requirements unlawfully exclude persons in protected groups from the provision of services or employment? Evidence of such may be indicated in staff and client representation (Questions 3 and 4) and also through on-site record analysis of persons who applied but were denied services or employment, 45 CFR 80.3 (a) and 45 CFR 80.1 (b) (2).
10. Participants or clients must be provided services such as medical, nursing and dental care, laboratory services, physical and recreational therapies, counseling and social services without regard to race, sex, color, national origin, religion, age or disability. Courtesy titles, appointment scheduling and accuracy of record keeping must be applied uniformly and without regard to race, sex, color, national origin, religion, age or disability. Entrances, waiting rooms, reception areas, restrooms and other facilities must also be equally available to all clients, 45 CFR 80.3 (b).
11. For in-patient services, residents must be assigned to rooms, wards, etc., without regard to race, color, national origin or disability. Also, residents must not be asked whether they are willing to share accommodations with persons of a different race, color, national origin, or disability, 45 CFR 80.3 (a).
12. The program/facility and all services must be accessible to participants and applicants, including those persons who may not speak English. In geographic areas where a significant population of non-English speaking people live, program accessibility may include the employment of bilingual staff. In other areas, it is sufficient to have a policy or plan for service, such as a current list of names and telephone numbers of bilingual individuals who will assist in the provision of services, 45 CFR 80.3 (a).
13. Programs/facilities must make information regarding the nondiscriminatory provisions of Title VI available to their participants, beneficiaries or any other interested parties. This should include information on their right to file a complaint of discrimination with either the Florida Department of Elder Affairs or the U.S. Department of HHS. The information may be supplied verbally or in writing to every individual, or may be supplied through the use of an equal opportunity policy poster displayed in a public area of the facility, 45 CFR 80.6 (d).
14. Report number of discrimination complaints filed against the program/facility. Indicate the basis, e.g., race, color, creed, sex, age, national origin, disability, retaliation; the issues involved, e.g., services or employment, placement, termination, etc.

Indicate the civil rights law or policy alleged to have been violated along with the name and address of the local, state or federal agency with whom the complaint has been filed. Indicate the current status, e.g., settled, no reasonable cause found, failure to conciliate, failure to cooperate, under review, etc.

15. The program/facility must be physically accessible to disabled individuals. Physical accessibility includes designated parking areas, curb cuts or level approaches, ramps and adequate widths to entrances. The lobby, public telephone, restroom facilities, water fountains, information and admissions offices should be accessible. Door widths and traffic areas of administrative offices, cafeterias, restrooms, recreation areas, counters and serving lines should be observed for accessibility. Elevators should be observed for door width, and Braille or raised numbers. Switches and controls for light, heat, ventilation, fire alarms, and other essentials should be installed at an appropriate height for mobility impaired individuals.
16. Section 504 of the Rehabilitation Act of 1973 requires that a recipient of federal financial assistance conduct a self-evaluation to identify any accessibility barriers. Self-evaluation is a four step process:
 - a. With the assistance of a disabled individual/organization, evaluate current practices and policies which do not comply with Section 504.
 - b. Modify policies and practices that do not meet Section 504 requirements.
 - c. Take remedial steps to eliminate any discrimination that has been identified.
 - d. Maintain self-evaluation on file. (This checklist may be used to satisfy this requirement if these four steps have been followed.), 45 CFR 84.6.
17. Programs or facilities that employ 15 or more persons must adopt grievance procedures that incorporate appropriate due process standards and provide for the prompt and equitable resolution of complaints alleging any action prohibited by Section 504.45 CFR 84.7 (b).
18. Programs or facilities that employ 15 or more persons must designate at least one person to coordinate efforts to comply with Section 504.45 CFR 84.7 (a).
19. Continuing steps must be taken to notify employees and the public of the program/facility's policy of nondiscrimination on the basis of disability. This includes recruitment material, notices for hearings, newspaper ads, and other appropriate written communication, 45 CFR 84.8 (a).
20. Programs/facilities that employ 15 or more persons must provide appropriate auxiliary aids to persons with impaired sensory, manual or speaking skills where necessary. Auxiliary aids may include, but are not limited to, interpreters for hearing impaired individuals, taped or Braille materials, or any alternative resources that can be used to provide equally effective services, (45 CFR 84.52 (d)).
21. Programs/facilities with 50 or more employees and \$50,000.00 in federal contracts must develop, implement and maintain a written affirmative action compliance program in accordance with Executive Order 11246. 41 CFR 60 and Title VI of the Civil Rights Act of 1964, as amended.

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: Yes

Title

RESOLUTION 2016-115 APPROVING A CARNIVAL EVENT PURSUANT TO SECTION 22-63 OF THE CODE OF ORDINANCES TO BE HELD BY ST. HELEN CATHOLIC CHURCH, LOCATED AT 3033 NW 33RD AVENUE

Summary

This Resolution would approve a special event application for a carnival for Saint Helen Catholic Church between January 12, 2017 through January 15, 2017.

Staff Recommendation

Background:

Father Lucien Pierre of the St. Helen's Catholic Church is requesting that the City Commission approve a proposed carnival to be located at the St. Helen Catholic Church located at the above referenced address between January 12, 2017 and January 15, 2017. The Carnival will consist of rides approved and inspected by the state of Florida, games, food and various types of concession booths. Harlan J. Bast II of Hildebrand Rides, Inc. will be the onsite manager and will ensure the meeting of all City and State requirements for this undertaking. Hildebrand Rides, Inc. has been contracted to handle all aspects of the Carnival relating to setup, state inspection, operation of rides and support equipment.

Funding Source:

Not applicable

Sponsor Name/Department: Tanya Davis-Hernandez, Director of Development Services

Meeting Date: 12/13/2016

ATTACHMENTS:

	Description	Type
□	Resolution 2016-115 - Approving St. Helen Catholic Church Carnival	Resolution
□	Interoffice Memo and Attachments - St. Helen Catholic Church	Cover Memo

RESOLUTION 2016-115

A RESOLUTION APPROVING A CARNIVAL EVENT PURSUANT TO SECTION 22-63 OF THE CODE OF ORDINANCES TO BE HELD BY ST. HELEN CATHOLIC CHURCH, LOCATED AT 3033 NW 33RD AVENUE; PROVIDING FOR PRIVATE ON-SITE MANAGEMENT; PROVIDING FOR CONDITIONS; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Father Lucien Pierre of the St. Helen Catholic Church has requested approval to hold a carnival between January 12, 2017, through January 15, 2017, located at 3033 NW 33rd Avenue, and permission to use the St. Helen Catholic Church property has been given by the Archdiocese of Miami, and

WHEREAS, the carnival will consist of rides approved and inspected by the State of Florida, games, food, dancing and various types of concession booths, and

WHEREAS, Harlan J. Bast II of Hildebrand Rides, Inc., will be the onsite manager and will ensure the meeting of all City and State requirements for this undertaking (i.e. setup, knock down, state inspection, operation of rides and support equipment), and

WHEREAS, St. Helen Catholic Church will provide private security, as provided herein,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. APPROVAL: The application of St Helen Catholic Church for the conduct of a carnival event, as hereinabove described, is hereby approved, subject to the following conditions:

1. The Carnival dates will be limited to January 12, 2017 through January 15, 2017;
2. No alcoholic beverage sales shall be permitted at the event;
3. The hours of the carnival shall be limited to the following schedule:

	<u>DATE</u>	<u>TIME</u>
Thursday	01/12/2017	5PM to 11PM
Friday	01/13/2017	5PM to 11PM
Saturday	01/14/2017	NOON to 11PM
Sunday	01/15/2017	NOON to 10PM

4. The Applicant shall provide proof of liability insurance in the minimum amount of \$1,000,000.00 per occurrence, \$3,000,000.00 aggregate, written on a Best-rated AAA company, with a minimum cancellation notice of thirty (30) days, providing that the city is an additional insured, which, at a minimum, shall be evidenced by a certificate dated not more than seven (7) days prior to the first date of the operation and showing a coverage period of not less than one hundred seventy (170) days from the date of the certificate;
5. The Applicant must execute an agreement with BSO to have at least two (2) Broward Sheriff's Deputies on site during all hours of operation and one half hour prior to opening and one half hour after shut down;
6. The Applicant shall obtain all required building permits and inspections prior to the commencement of the event;
7. The Applicant shall provide the City with a copy of the required State licenses and certificates for operation of the equipment prior to the commencement of the event;
8. The Applicant shall provide the City with a refundable bond, satisfactory to the City, in the amount of one thousand five hundred (\$1,500.00) dollars for clean-up purposes, in a manner satisfactory to the City, with such property to be restored in no less a condition that it was at time of construction;
9. The Applicant shall be and shall evidence its status as a tax-exempt organization under Section 501 of the Internal Revenue Code, and
10. The Applicant shall show proof that the location of the carnival operations shall be buffered from any improved residential or commercial property by a wall or opaque fence.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD DECEMBER 13, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB: jla

Sponsored by: TANYA DAVIS-HERNANDEZ, AICP, Director of Development Services

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Development Services Department **INTEROFFICE MEMORANDUM**

TO: Phil Alleyne,
City Manager

DATE: December 2, 2016

FROM: Tanya Davis-Hernandez, AICP
Development Services Director

RE: Resolution Approving a Carnival for
the St. Helen Catholic Church on the
Property Located at 3033 NW 33
Avenue.

December 12, 2016 City Commission Workshop Meeting Agenda
December 13, 2016 City Commission Meeting Agenda

RECOMMENDATION

It is recommended that the City Commission approve the St. Helen Catholic Church carnival on the property located at 3033 NW 33rd Avenue from January 12, 2017 to January 15, 2017, contingent upon the following conditions:

1. The hours of operation being limited to no later than 11:00 PM;
2. The duration of the carnival being limited to no more than four (4) days;
3. The carnival operator providing the city with proof of liability insurance in the amount of \$1,000,000 per occurrence and \$3,000,000 in total covering the City;
4. The carnival operator posting a clean-up bond in the amount of \$1,500;
5. The carnival operator providing a BSO security detail contract for hours specified by BSO

THE REQUEST

Father Lucien Pierre of the St. Helen's Catholic Church is requesting that the City Commission approve a proposed carnival to be located at the St. Helen Catholic Church located at the above referenced address between January 12, 2017 and January 15, 2017. The Carnival will consist of rides approved and inspected by the state of Florida, games, food and various types of concession booths. Harlan J. Bast II of Hildebrand Rides, Inc. will be the onsite manager and will ensure the meeting of all City and State requirements for this undertaking. Hildebrand Rides, Inc. has been contracted to handle all aspects of the Carnival relating to setup, state inspection, operation of rides and support equipment.

BACKGROUND

Pursuant to Section 22-63 of the Lauderdale Lakes Code of Ordinances, it shall be unlawful to hold a carnival without prior approval by the City Commission. Further, pursuant to Section 22-63, all carnivals shall be subject to the following conditions:

- (1) An application shall be made on such forms as shall be provided by the office of city clerk, which shall be executed under oath by the applicant and shall include, at a minimum, the name of the applicant, the applicant's address and telephone number, the operator, the operator's principal address and telephone number, the on-site managerial employee having the highest rank, the location of the proposed activity, the name of the owner of the property, and such owner's address and telephone number, the size of the property on which the activity will occur, the location and nature of the vehicular parking facility to be used, the proposed dates of operation, and such other information as the city may require from time to time.
- (2) The submission of a duly executed contract at the time of applying for the permit employing the office of the sheriff of the county, through the special detail division, to provide two uniformed deputy sheriffs to be on the premises during the hours of operation. Failure to have two deputies on the premises during the hours of operation shall constitute a violation of this article.
- (3) Proof of general liability insurance coverage in the minimum amount of \$1,000,000.00 per occurrence, \$3,000,000.00 aggregate, written on a Lexington Insurance Company, with a minimum cancellation notice of 30 days, which, at a minimum, shall be evidenced by a certificate dated not more than ten days prior to the first date of operation and showing a coverage period of not less than 170 days from the date of the certificate.
- (4) A copy of all required state licenses and certificates concerning operation and equipment.
- (5) A refundable bond, satisfactory to the city, in the amount of \$1,500.00, for cleanup purposes, in a manner satisfactory to the city, with such property to be restored in not less a condition than it was at time of construction.
- (6) The applicant shall be and shall evidence its status as a tax-exempt organization under section 501 of the Internal Revenue Code.

- (7) Proof that the location shall be buffered from any improved residential or commercial property by a wall or opaque fence.

Dates and Hours of Operation:

The Carnival would be in operation starting Thursday, January 12, 2017 and ending on Sunday, January 15, 2017. The daily hours of operation would be as follows:

Thursday, January 12, 2017	5PM to 11PM
Friday, January 13, 2017	5PM to 11PM
Saturday, January 14, 2017	12PM to 11PM
Sunday, January 15, 2017	12PM to 10PM

Setup will be done on Monday, January 9, 2017. Take down and cleanup will begin on Tuesday, January 17, 2017 concluding with final area inspection.

Security and Emergency Response:

Site security will be handled by the St. Helen internal volunteers of Knights of Columbus with a minimum of two (2) Broward Sheriff's Deputies on site during all hours of operation. The Broward Sheriff's Office will be onsite for the entire schedule of operation of the Carnival starting ½ hour prior to opening and staying onsite for ½ hour after shutdown.

Parking and Traffic Control:

Parking for the event will take place on a vacant lot owned by St. Helen located off of NW 30. Carnival volunteers will assist those individuals crossing at NW 30 Street to enter the carnival site. Ingress for emergency vehicles will be from NW 30th Street

Insurance Coverage:

Liability Insurance coverage in the amount of \$1,000,000 per occurrence with a total aggregate of \$3,000,000 will be provided naming the City of Lauderdale Lakes, the Broward County Board of Commissioners, the property owner and the Church as covered parties.

Site Sanitation:

An existing church dumpster and additional dumpster will be utilized to handle all garbage generated by the event. Volunteers will also be working the carnival to keep the site tidy and free of trash and debris.

Five (5) portable toilets will be placed on the site, with two (2) reserved for the handicapped.

ITEMS TO BE SUPPLIED 5 DAYS PRIOR TO EVENT:

- Liability Insurance in the amount of \$1,000,000 per occurrence and \$3,000,000 in total covering the City, Broward County, Lauderdale Marketplace Mall, and First Baptist Church Piney Grove.
- Security Detail contract signed with Broward Sheriff's Office (BSO) for the required coverage times.
- Copy of written permission from the property owner.
- All required permits.
- State inspection and sign off of all carnival rides.

ATTACHMENT 1



Saint Helen Catholic Church/School

Handing on the Faith since 1968

3033 NW 33rd Avenue, Lauderdale Lakes, FL, 33311

Phone: 954-731-7314; Fax: 954-733-0023

Reverend Lucien Pierre, Pastor

October 11, 2016

The City of Lauderdale Lakes
4300 NW 36th Street
Lauderdale Lakes, FL. 33319


Subject: Letter of Intent


To whom it may concern:

This letter is in regard of a proposal for our Saint Helen Catholic School and Church Carnival event to be held on January 12, 13, 14 and 15, 2017; on the church premises located at 3033 NW 33rd Avenue, Lauderdale Lakes, FL 33311. The event is a fundraising and the attendance is free. Our goal is to raise funds to support our church and school. Entertainment will be provided; food will be available for purchase along with games, rides and fun for all ages. We are working with **HILDEBRAND RIDES INC.**, a carnival company operating primarily in the State of Florida; with twenty years of experience facilitating charitable and civic organizations in reaching their goals. This company has provided insight needed to plan and execute successful events.

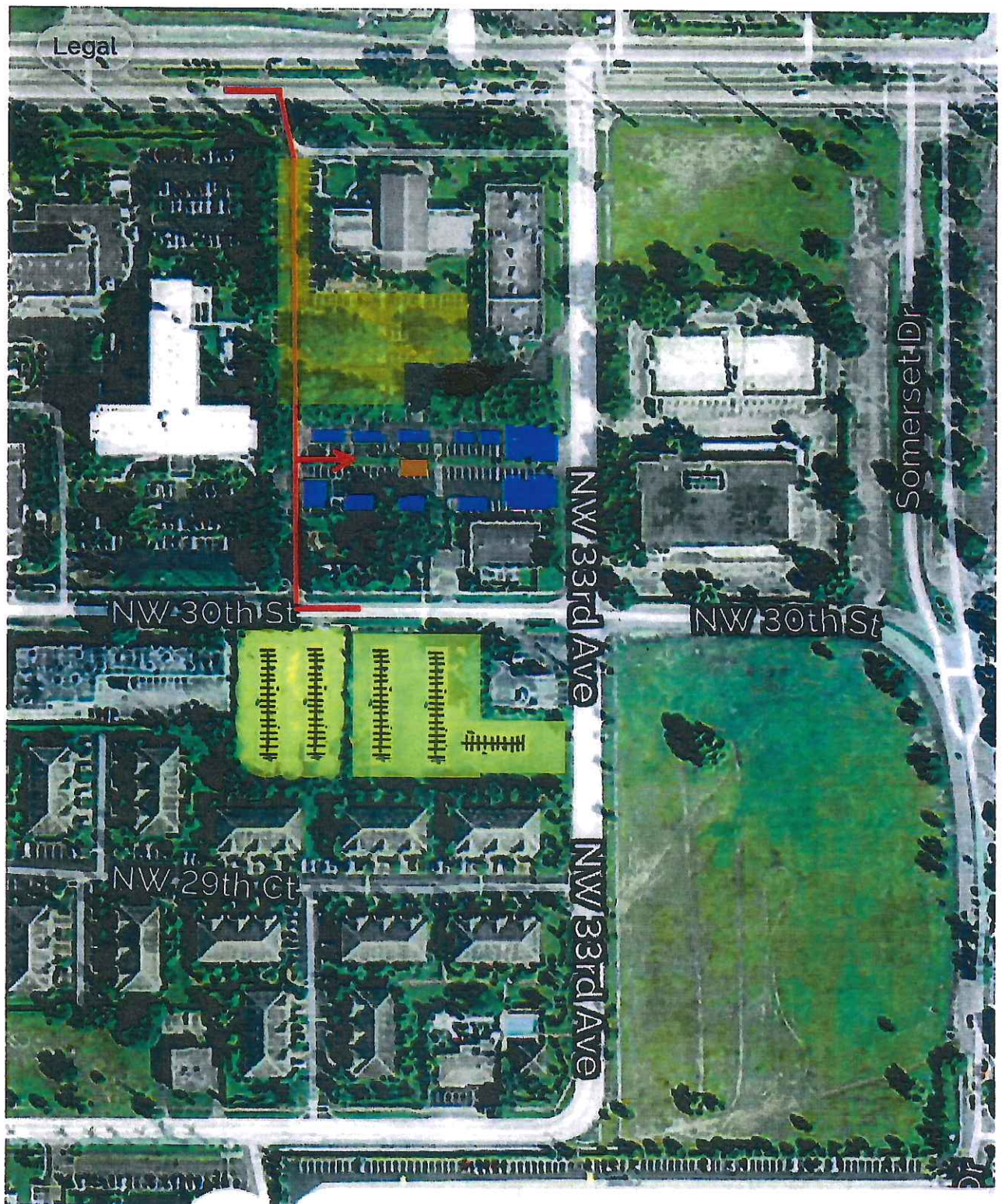
I thank you for your assistance and look forward to hearing from your administration.

Sincerely,


Reverend Lucien E. Pierre
Pastor


Joseph Reynald Pierre
Carnival Chairman

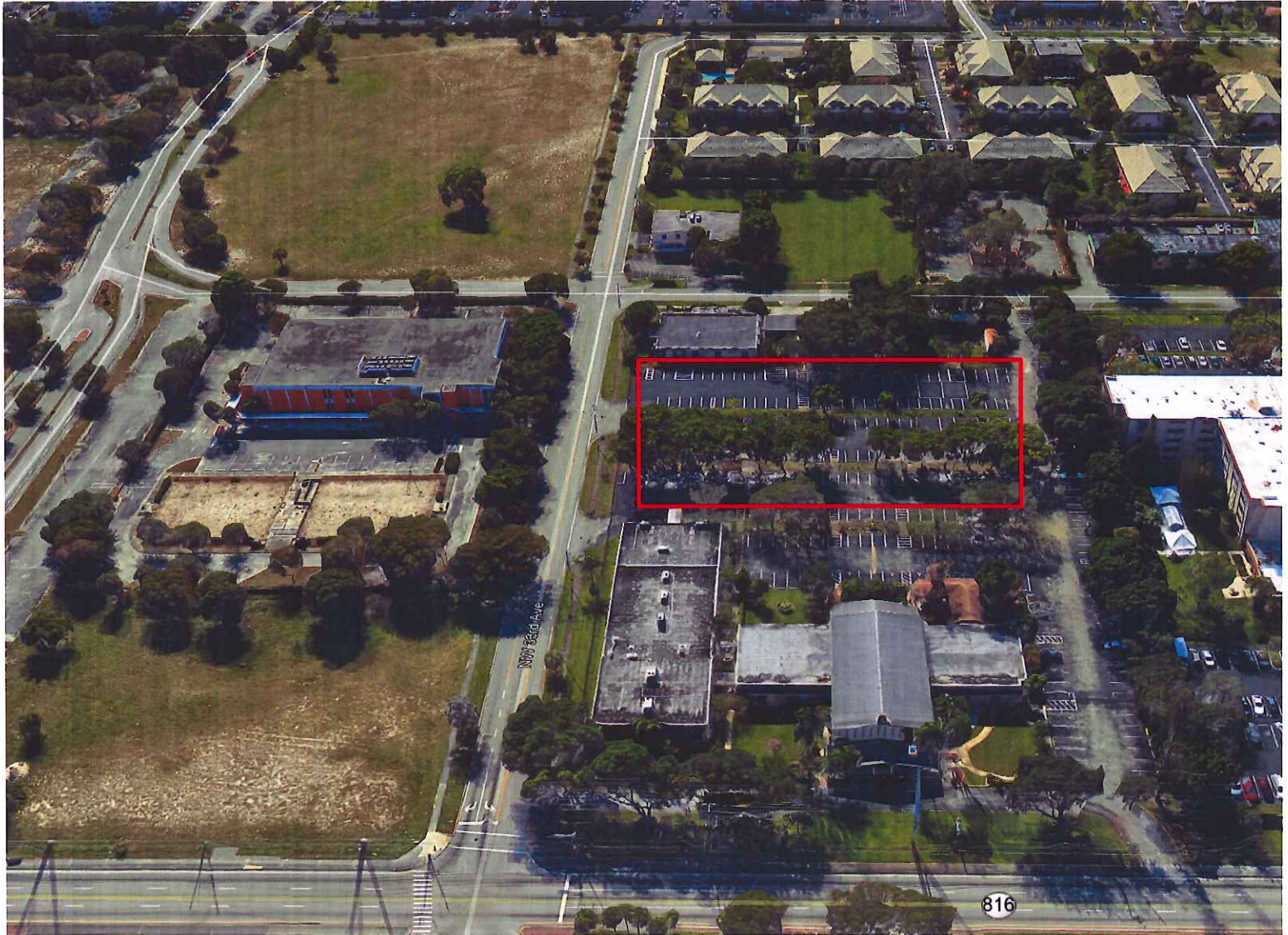
ATTACHMENT 2



Red = Emergency Access
Yellow = Parking

Blue = Rides
Orange = Generator

ATTACHMENT 3



Carnival Staging Area

ATTACHMENT 4



Catholic Church & School

Oakland Park Blvd. & 33rd Ave

LAUDERDALE LAKES, FLORIDA 33311

PHONE; 954 -731-7314

JANUARY 12 THRU 15, 2017



**ADVANCE SALE: \$15 PER DAY & \$50 BRACELETS FOR 4 DAY PASS
AT THE DOOR: ONE BRACELET FOR \$20 A DAY**

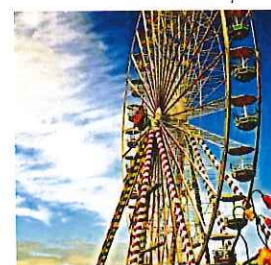
(ACCESS TO ALL RIDES)

Great variety of international foods, entertainment,
Carnival rides, silent auction, bingo games, music,
Flea market, and other fun activities for all ages.

Please join us and have fun!

Tickets are on sale

at the parish office and after each mass.



CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2016-116 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2016, PERIOD 12 (SEPTEMBER), UNAUDITED AND UNADJUSTED FINANCIAL ACTIVITY REPORT

Summary

This Resolution serves to ratify the filing and presentation of the City's Fiscal Year 2016 September (Period 12) – Unaudited and Unadjusted Financial Activity Report provided by the Financial Services Department.

Staff Recommendation

Background:

The intended purpose of this agenda item is to provide for the Financial Reporting as required per City Ordinance No. 2011-22;

Section 82-304 – Financial Reporting

The city shall provide for the ongoing generation and utilization of financial reports on all funds comparing budgeted revenue and expenditure information to actual on a monthly and year-to-date basis. The Financial Services Department shall be responsible for issuing the monthly reports to departments, the Mayor and City Commission, and provide any information regarding any potentially adverse trends or conditions. These reports should be issued within thirty (30) days after the close of each month.

Staff recommends the City Commission accept the filing of the City Fiscal Year 2016 September (Period 12) – Unaudited and Unadjusted - Financial Activity Reports.

Funding Source:

There is no financial impact associated with this agenda item.

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO / Financial Services Director

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
☐ Resolution 2016-116 - September 2016 Financial Activity Report	Resolution
☐ Exhibit - September 2016 Financial Activity Report	Exhibit

RESOLUTION 2016-116

A RESOLUTION RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2016, PERIOD 12 (SEPTEMBER), UNAUDITED AND UNADJUSTED FINANCIAL ACTIVITY REPORT, AS PREPARED BY THE DEPARTMENT OF FINANCIAL SERVICES, FOR THE PURPOSE OF CONFORMING TO THE CITY'S ADOPTED FINANCIAL INTEGRITY PRINCIPLES AND FISCAL POLICIES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Manager's Office has recommended, and the City Commission has accepted such recommendation, that the affairs of the City should be conducted in a manner which is open and transparent, and

WHEREAS, pursuant to Section 82-304, the Financial Services Department is to report to the Mayor and City Commission on the financial affairs of the City, and

WHEREAS, the City Manager has adopted a policy of making such reports on a monthly basis and seeking the acceptance of the City Commission thereof,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. RATIFICATION: The City Commission hereby ratifies the City Manager's filing of the City Fiscal Year 2016, Period 12 (September) Unaudited and Unadjusted Financial Activity Report, as prepared by the Department of Financial Services for the purpose of conforming with the City's Adopted Financial Integrity Principles and Fiscal Policies.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD DECEMBER 13, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: SUSAN GOODING-LIBURD, MBA, CPA, CGFO, Financial Services Director

VOTE:

Mayor Hazelle Rogers	_____ (For)	_____ (Against)	_____ (Other)
Vice-Mayor Veronica Edwards Phillips	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Sandra Davey	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Gloria Lewis	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Beverly Williams	_____ (For)	_____ (Against)	_____ (Other)

CITY OF LAUDERDALE LAKES
FY 2016 Financial Report as of 9/30/2016
(100% of year elapsed)
Unadjusted and Unaudited

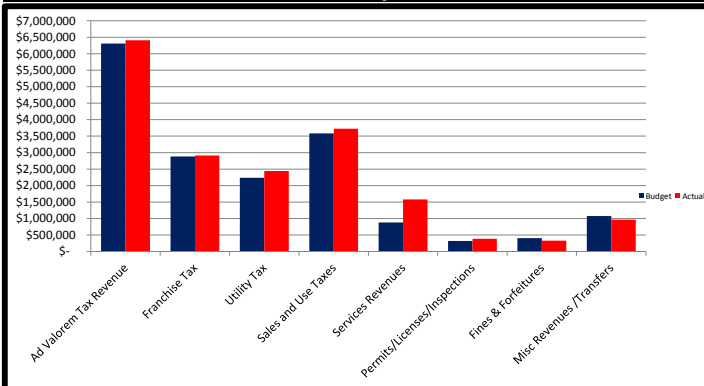
General Fund Summary

	Budget	Year-to-Date	%
Revenue	\$ 17,695,265	\$ 18,749,516	106%
Expenditure	\$ 17,695,265	\$ 16,823,374	95%

General Fund Revenues

Revenue	Budget	Year-to-Date	%
Ad Valorem Tax Revenue	\$ 6,307,700	\$ 6,406,355	102%
Franchise Tax	\$ 2,882,380	\$ 2,913,063	101%
Utility Tax	\$ 2,237,000	\$ 2,438,875	109%
Sales and Use Taxes	\$ 3,582,333	\$ 3,727,188	104%
Services Revenues	\$ 882,328	\$ 1,581,855	179%
Permits/Licenses/Inspections	\$ 318,022	\$ 384,455	121%
Fines & Forfeitures	\$ 407,815	\$ 329,611	81%
Misc Revenues /Transfers	\$ 1,077,687	\$ 968,112	90%
	\$ 17,695,265	\$ 18,749,516	106%

Revenue by Source

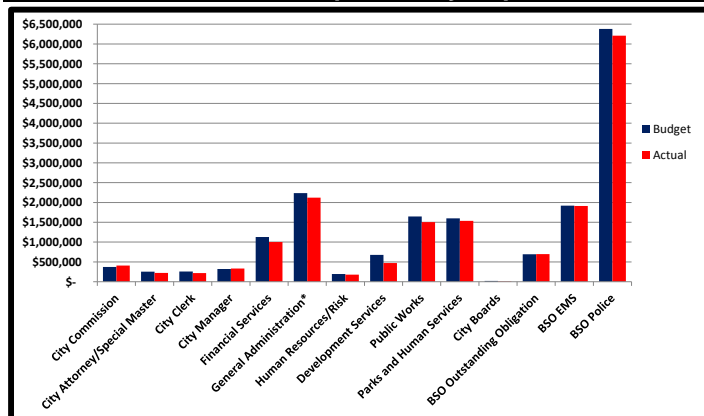


General Fund Expenditures

Department	Budget	Year-to-Date	%
City Commission	\$ 373,125	\$ 406,239	109%
City Attorney/Special Master	\$ 252,000	\$ 221,047	88%
City Clerk	\$ 257,110	\$ 219,767	85%
City Manager	\$ 320,003	\$ 333,908	104%
Financial Services	\$ 1,127,133	\$ 1,000,394	89%
General Administration*	\$ 2,238,043	\$ 2,120,167	95%
Human Resources/Risk	\$ 195,891	\$ 180,259	92%
Development Services	\$ 677,363	\$ 472,445	70%
Public Works	\$ 1,646,907	\$ 1,505,540	91%
Parks and Human Services	\$ 1,599,337	\$ 1,536,396	96%
City Boards	\$ 18,800	\$ 9,420	50%
BSO Outstanding Obligation	\$ 691,400	\$ 698,389	101%
BSO EMS	\$ 1,920,746	\$ 1,912,334	99.6%
BSO Police	\$ 6,377,409	\$ 6,207,068	97%
	\$ 17,695,265	\$ 16,823,374	95%

*Includes other debt services payments

General Fund Expenses by Department



Other Major Funds

101 Fire Rescue Fund	Budget	Year-to-Date	%
Revenues	\$ 7,007,367	\$ 6,452,007	92%
Expenses	\$ 7,007,367	\$ 6,423,591	92%

112 Alzheimer Care	Budget	Year-to-Date	%
Revenues	\$ 508,812	\$ 497,410	98%
Expenses	\$ 508,812	\$ 448,524	88%

116 Gas Tax	Budget	Year-to-Date	%
Revenues	\$ 763,900	\$ 639,593	84%
Expenses	\$ 763,900	\$ 633,181	83%

205 Debt Service	Budget	Year-to-Date	%
Revenues	\$ 1,129,159	\$ 1,143,191	101%
Expenses	\$ 1,129,159	\$ 1,070,482	95%

401 Stormwater	Budget	Year-to-Date	%
Revenues	\$ 2,857,674	\$ 2,214,548	77%
Expenses	\$ 2,857,674	\$ 2,214,538	77%

403 Solid Waste	Budget	Year-to-Date	%
Revenues	\$ 1,340,837	\$ 1,300,134	97%
Expenses	\$ 1,340,837	\$ 1,177,587	88%

405 Building Svcs	Budget	Year-to-Date	%
Revenues	\$ 777,021	\$ 1,320,252	170%
Expenses	\$ 777,021	\$ 848,105	109%

Other Budgeted Funds

102/107 Grants/LETF	Budget	Year-to-Date	%
Revenues	\$ 1,640,471	\$ 832,612	51%
Expenses	\$ 1,640,471	\$ 641,138	39%

103 Impact Fee	Budget	Year-to-Date	%
Revenues	\$ -	\$ 563,536	100%
Expenses	\$ -	\$ -	0%

110 Arts	Budget	Year-to-Date	%
Revenues	\$ 10,000	\$ -	0%
Expenses	\$ 10,000	\$ -	0%

114 MHR	Budget	Year-to-Date	%
Revenues	\$ 420,662	\$ 230,693	55%
Expenses	\$ 420,662	\$ 381,514	91%

315 Capital	Budget	Year-to-Date	%
Revenues	\$ 1,754,367	\$ 724,872	41%
Expenses	\$ 1,754,367	\$ 348,441	20%

Budget Amendment(s) Reflected as of September 2016

Fund Impacted	Amt of Change	Justification	Date Approved
N/A			

Use of Contingency Allocation - \$84,139 (Adopted Amt)

Description of Use	Amt
Customer refund for overbooked facility	\$ 1,150
Payment to MPO for 1 cent tax-marketing/admin (shared cost)	\$ 12,000

Current Balance Available \$ 70,989

Signatures

Susan Gooding-Liburd

11/2/2016

Financial Services Director

Date

I/We certify the information provided to be true and accurate to the best of my/our knowledge.

Amounts subject to adjustments according to GAAP/GASB guidelines.

Data does not include encumbrances.

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2016-117 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 1 (OCTOBER), FINANCIAL ACTIVITY REPORT AS PREPARED BY THE DEPARTMENT OF FINANCIAL SERVICES

Summary

This Resolution serves to ratify the filing and presentation of the City's Fiscal Year 2017 October (Period 1) - Financial Activity Report provided by the Financial Services Department.

Staff Recommendation

Background:

The intended purpose of this agenda item is to provide for the Financial Reporting as required per City Ordinance No. 2011-22;

Section 82-304 – Financial Reporting

The city shall provide for the ongoing generation and utilization of financial reports on all funds comparing budgeted revenue and expenditure information to actual on a monthly and year-to-date basis. The Financial Services Department shall be responsible for issuing the monthly reports to departments, the Mayor and City Commission, and provide any information regarding any potentially adverse trends or conditions. These reports should be issued within thirty (30) days after the close of each month.

Staff recommends the City Commission accept the filing of the City Fiscal Year 2017 October (Period 1)- Financial Activity Report.

Funding Source:

There is no financial impact associated with this agenda item.

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO / Financial Services Director

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
☐ Resolution 2016-117 - October Monthly Financial Activity Report	Resolution
☐ Exhibit - October 2016 Financial Activity Report	Exhibit

RESOLUTION 2016-117

A RESOLUTION RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 1 (OCTOBER), FINANCIAL ACTIVITY REPORT, AS PREPARED BY THE DEPARTMENT OF FINANCIAL SERVICES, FOR THE PURPOSE OF CONFORMING TO THE CITY'S ADOPTED FINANCIAL INTEGRITY PRINCIPLES AND FISCAL POLICIES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Manager's Office has recommended, and the City Commission has accepted such recommendation, that the affairs of the City should be conducted in a manner which is open and transparent, and

WHEREAS, pursuant to Section 82-304, the Financial Services Department is to report to the Mayor and City Commission on the financial affairs of the City, and

WHEREAS, the City Manager has adopted a policy of making such reports on a monthly basis and seeking the acceptance of the City Commission thereof,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. RATIFICATION: The City Commission hereby ratifies the City Manager's filing of the City Fiscal Year 2017, Period 1 (October) Financial Activity Report, as prepared by the Department of Financial Services for the purpose of conforming with the City's Adopted Financial Integrity Principles and Fiscal Policies.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE
LAKES AT ITS REGULAR MEETING HELD DECEMBER 13, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: SUSAN GOODING-LIBURD, MBA, CPA, CGFO, Financial Services
Director

VOTE:

Mayor Hazelle Rogers	_____ (For)	_____ (Against)	_____ (Other)
Vice-Mayor Veronica Edwards Phillips	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Sandra Davey	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Gloria Lewis	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Beverly Williams	_____ (For)	_____ (Against)	_____ (Other)

CITY OF LAUDERDALE LAKES
FY 2017 Financial Report as of 10/31/2016
(8% of year elapsed)

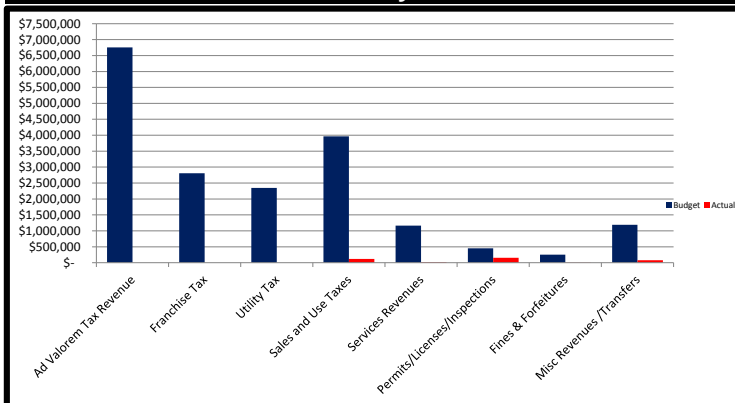
General Fund Summary

	Budget	Year-to-Date	%
Revenue	\$ 18,928,862	\$ 365,838	2%
Expenditure	\$ 18,928,862	\$ 1,709,844	9%

General Fund Revenues

Revenue	Budget	Year-to-Date	%
Ad Valorem Tax Revenue	\$ 6,756,119	\$ -	0%
Franchise Tax	\$ 2,806,682	\$ -	0%
Utility Tax	\$ 2,345,000	\$ -	0%
Sales and Use Taxes	\$ 3,966,316	\$ 117,229	3%
Services Revenues	\$ 1,162,250	\$ 16,517	1%
Permits/Licenses/Inspections	\$ 452,639	\$ 153,771	34%
Fines & Forfeitures	\$ 251,200	\$ 2,687	1%
Misc Revenues /Transfers	\$ 1,188,656	\$ 75,633	6%
	\$ 18,928,862	\$ 365,838	2%

Revenue by Source

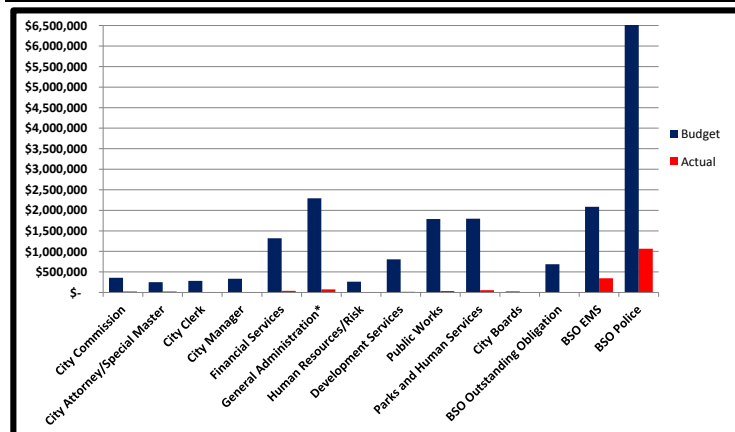


General Fund Expenditures

Department	Budget	Year-to-Date	%
City Commission	\$ 359,069	\$ 24,549	7%
City Attorney/Special Master	\$ 252,000	\$ 24,409	10%
City Clerk	\$ 280,776	\$ 7,067	3%
City Manager	\$ 333,187	\$ 5,406	2%
Financial Services	\$ 1,319,442	\$ 41,050	3%
General Administration*	\$ 2,293,511	\$ 77,201	3%
Human Resources/Risk	\$ 262,069	\$ 6,613	3%
Development Services	\$ 805,678	\$ 17,137	2%
Public Works	\$ 1,790,150	\$ 35,690	2%
Parks and Human Services	\$ 1,794,541	\$ 57,988	3%
City Boards	\$ 25,100	\$ 480	2%
BSO Outstanding Obligation	\$ 689,400	\$ -	0.0%
BSO EMS	\$ 2,085,065	\$ 345,011	16.5%
BSO Police	\$ 6,638,874	\$ 1,067,243	16%
	\$ 18,928,862	\$ 1,709,844	9%

*Includes other debt services payments

General Fund Expenses by Department



Other Major Funds

101 Fire Rescue Fund	Budget	Year-to-Date	%
Revenues	\$ 6,667,790	\$ 203,726	3%
Expenses	\$ 6,667,790	\$ 1,035,033	16%

112 Alzheimer Care	Budget	Year-to-Date	%
Revenues	\$ 551,995	\$ 4,854	1%
Expenses	\$ 551,995	\$ 14,504	3%

116 Gas Tax	Budget	Year-to-Date	%
Revenues	\$ 833,946	\$ 50,802	6%
Expenses	\$ 833,946	\$ 34,428	4%

205 Debt Service	Budget	Year-to-Date	%
Revenues	\$ 1,105,968	\$ -	0%
Expenses	\$ 1,105,968	\$ -	0%

401 Stormwater	Budget	Year-to-Date	%
Revenues	\$ 2,668,246	\$ -	0%
Expenses	\$ 2,668,246	\$ 80,313	3%

403 Solid Waste	Budget	Year-to-Date	%
Revenues	\$ 1,262,707	\$ -	0%
Expenses	\$ 1,262,707	\$ 13,812	1%

405 Building Svcs	Budget	Year-to-Date	%
Revenues	\$ 1,054,744	\$ 220,248	21%
Expenses	\$ 1,054,744	\$ 39,363	4%

Other Budgeted Funds

102/107 Grants/LETF	Budget	Year-to-Date	%
Revenues	\$ 2,638,086	\$ -	0%
Expenses	\$ 2,638,086	\$ 500	0%

103 Impact Fee	Budget	Year-to-Date	%
Revenues	\$ -	\$ 95,580	100%
Expenses	\$ -	\$ -	0%

110 Arts	Budget	Year-to-Date	%
Revenues	\$ 10,000	\$ 123	1%
Expenses	\$ 10,000	\$ -	0%

114 MHR	Budget	Year-to-Date	%
Revenues	\$ 389,137	\$ -	0%
Expenses	\$ 389,137	\$ -	0%

315 Capital	Budget	Year-to-Date	%
Revenues	\$ 499,847	\$ -	0%
Expenses	\$ 499,847	\$ -	0%

Budget Amendment(s) Reflected as of October 2016

Fund Impacted	Amt of Change	Justification	Date Approved
N/A			

Use of Contingency Allocation - \$332,539 (Adopted Amt)

Description of Use	Amt
N/A	

Current Balance Available \$ 332,539

Signatures

Susan Gooding-Liburd 12/5/2016
 Financial Services Director Date

I/We certify the information provided to be true and accurate to the best of my/our knowledge.
 Amounts subject to adjustments according to GAAP/GASB guidelines.
 Data does not include encumbrances.

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2016-118 AUTHORIZING THE CITY MANAGER TO UTILIZE THE OFFICE DEPOT CONTRACT FOR OFFICE SUPPLIES THROUGH THE SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE GROUP #13-23R FOR A THREE YEAR PERIOD, IN AN AMOUNT NOT TO EXCEED FIFTY THOUSAND (\$50,000) DOLLARS PER YEAR, FROM OCTOBER 18, 2016 THROUGH OCTOBER 17, 2019

Summary

This Resolution authorizes the use of the Office Depot contract as a 'piggy back' agreement for office supplies.

Staff Recommendation

Background:

The purpose of this agenda is to authorize the City Manager to utilize the Office Depot contract through the Southeast Florida Governmental Purchasing Cooperative Group as a “piggy back” agreement in an amount not to exceed \$50,000 per year, from October 18, 2016 through October 17, 2019.

The Office Depot contract is used to purchase office supplies, toner, and small office furniture. The City has expensed the following dollars to Office Depot over the last few years for all funds.

Fiscal Year	Amount
2014	\$36,814.10
2015	\$32,817.24
2016	\$32,172.16

The current level of spending is below \$50,000; however, it is anticipated that the Office Depot will increase its inventory and will offer other items that staff usually procures from other vendors, such as small office furniture and printing services.

The terms and conditions are included as Exhibit A. The contract period is October 18, 2016 through October 17, 2019.

Funding Source:

For fiscal year 2017, there is adequate funding budgeted in each department's operating budget. For future years, each department will budget annually.

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO / Financial Services Director

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
☐ 2016-118- Office Depot/Southeast Florida Governmental Purchasing Cooperative Group Summary	Resolution
☐ Exhibit A- Office Depot/Southeast Florida Governmental Purchasing Cooperative Group Summary	Exhibit

RESOLUTION 2016-118

A RESOLUTION AUTHORIZING THE CITY MANAGER TO UTILIZE THE OFFICE DEPOT CONTRACT FOR OFFICE SUPPLIES THROUGH THE SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE GROUP #13-23R FOR A THREE-YEAR PERIOD, IN AN AMOUNT NOT TO EXCEED FIFTY THOUSAND (\$50,000.00) DOLLARS PER YEAR, FROM OCTOBER 18, 2016 THROUGH OCTOBER 17, 2019, A SUMMARY OF WHICH IS ATTACHED AS EXHIBIT A; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTIONS TO THE CITY CLERK; PROVIDED FOR THE ADOPTION REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City has historically used the office supplies agreement under the Southeast Florida Governmental Purchasing Cooperative Group #13-23R and contributes to the overall savings and discounts due to the purchase volume,

WHEREAS, twenty-six (26) other governmental agencies within the Southeast Florida Governmental Purchasing Cooperative are participants and have a purchase volume of approximately \$2.1 million,

WHEREAS, the lead agency (City of Tamarac) formally advertised and issued the Request for Proposal in order to obtain pricing and service capability information for vendors in the office supply marketplace and successfully awarded the initial contract to Office Depot on October 3, 2013 (Resolution 2013-110) and has been extended for another term of three years from October 18, 2016 through October 17, 2019,

WHEREAS, continued use of the Office Depot contract will provide substantial savings and discounted supply items to the City of Lauderdale Lakes.

WHEREAS, adequate funds are budgeted annually from each department's operating budget

WHEREAS, pursuant to Section 82-196.8 (d), it is in the best interest of the City to participate in the cooperative agreement as it is more advantageous to the City due to the substantial savings and discounted pricing, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. RATIFICATION: The City Commission hereby ratifies the terms and conditions of the Office Depot agreement and authorizes the three (3) year agreement with Office Depot, Inc.

Section 3. AUTHORIZATION: The City Manager is hereby authorized and directed to utilize the Office Depot Contract for office supplies through the Southern Florida Governmental Purchasing Cooperative Group #13-23R, in an amount not to exceed Fifty Thousand (\$50,000.00) Dollars per year, for a three-year period from October 18, 2016 through October 17, 2019, a summary of which is attached as Exhibit A, and a copy of which can be inspected in the office of the City Clerk.

Section 5. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD DECEMBER 13, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

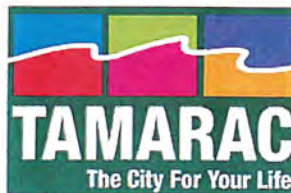
JCB:jla

Sponsored by: SUSAN GOODING-LIBURD, MBA, CPA, CGFO, Financial Services
Director

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

OFFICE OF THE
CITY MANAGER



Michael C. Cernech
CITY MANAGER

September 28, 2016

Mr. Jim Pollman
Vice President
Office Depot, Inc.
6600 Military Trail
Boca Raton, FL 33496

Dear Mr. Pollman:

I am pleased to advise you that at its meeting on September 28, 2016, the City of Tamarac Commission approved a resolution authorizing the appropriate city officials to authorize renewal of your Agreement to "Office Supplies", as originally awarded as Request for Proposal #13-23R, and to execute an Agreement Amendment with, Office Depot, Inc. on behalf of the City and the Southeast Florida Governmental Purchasing Cooperative for a period of three (3) years, providing for conflicts; providing for severability; and providing for an effective date.

Attached is the approved resolution along with the executed Amendment, which constitutes the full agreement with the City.

The City's Purchasing and Contracts Manager, Keith Glatz, will be the City of Tamarac contact for this agreement. Please contact him at (954) 597-3567; however, if there should be any problems of serious consequence, I expect you to advise me directly and immediately.

The City looks forward to continuing its relationship with Office Depot, Inc.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael C. Cernech", is written over a white background.

Michael C. Cernech
City Manager

c: Keith Glatz, Purchasing and Contracts Manager

Attachments

"Committed to Excellence... Always."

TAMARAC.ORG

**AGREEMENT AMENDMENT #1
BETWEEN THE CITY OF TAMARAC
AND
OFFICE DEPOT, INC.**

The City of Tamarac, a municipal corporation, with principal offices located at 7525 NW 88th Avenue, Tamarac, FL 33321 ("City"), and Office Depot Inc., a Delaware corporation, duly registered as a Florida Foreign Corporation, with principal offices located at 6600 Military Trail, Boca Raton, FL 33496 (the "Contractor") agree to amend the original Agreement dated October 18, 2013, to provide for office supplies pursuant to Request for Proposal Number 13-23R, as of October 18, 2016 (the "Amendment 1 Effective Date").

WHEREAS, the City and the Contractor entered into an Agreement dated October 18, 2013, awarded as a result of RFP 13-23R, entitled Office Supplies, issued on behalf of the Southeast Florida Governmental Purchasing Cooperative (the "Agreement");

WHEREAS, both parties wish to amend the original Agreement dated October 18, 2013; said amendment to include a three (3) year renewal term; and

WHEREAS, the Contractor represents that it is currently capable of continuing to provide the necessary quantities of office supplies to the City and the Southeast Florida Governmental Purchasing Cooperative; and

NOW, THEREFORE, in consideration of the promises contained herein, the parties hereto agree to further amend the original agreement as follows:

1. 4) Contract Term and Renewal

Pursuant to the terms of Section 4, Contract Term and Renewal of the original Agreement dated October 18, 2013, between the City and Office Depot, Inc. and in recognition of satisfactory performance under the current term of the Agreement, the CITY hereby exercises its rights to exercise the three (3) year renewal option of the Agreement for the term October 18, 2016 through October 17, 2019, and Contractor agrees to such renewal.

This Agreement Renewal shall be effective October 18, 2016, for a period of 3 years, through October 17, 2019. In the event that an Agreement is not in place as of the termination date of this Agreement, the Agreement shall remain in effect on a month-to-month basis until terminated, but for not longer than six (6) months following the October 17, 2019 termination date

2. The following new sections shall be added to the Agreement:

"21. The Contractor and the City shall extend this Agreement to other public sector entities ("entities") within the State of Florida, including, but not limited to, agencies, school districts, universities, community colleges, counties, cities, towns, villages, and special districts. Purchases may be made under the terms and conditions of this Agreement by governmental and educational entities located outside the State of Florida.

22. In the event the City (also referred to as "Principal Procurement Agency" in material provided by National IPA) and Contractor partner with National Intergovernmental Purchasing Alliance Company ("National IPA") to offer the Agreement (also referred to as the "Master Agreement" in material distributed by National IPA) on a national basis to public agencies who register with National IPA ("Participating Agencies"). Participating Agencies that choose to access the Agreement via their participation with National IPA do not need to register with the Southeast Florida Governmental Purchasing Cooperative.

23. The Contractor shall obtain a third party firm (to be approved by the City) at no additional cost to the City to conduct external price audits for the Agreement. The third party firm will

perform a quarterly audit with a minimum of 500 items to confirm the accuracy of the discount from list price and final sell price. Specifically, the third party firm will verify that the prices offered to the City under the Agreement which are displayed on the Contractor's website are less than or equal to the discounts offered in the Agreement. The third party firm shall submit a quarterly report to the City confirming the "Price Accuracy Rate" within 15 days after the close of each quarter. The "Price Accuracy Rate" shall be calculated using the following formula: Price Accuracy Rate = the number of audited items each quarter where the net price is less than or equal to the Agreement price, divided by the number of audited items (Example: 490 items priced at or below the approved Agreement price/500 items audited = 98.0% pricing accuracy). The Contractor shall maintain a Price Accuracy Rate of 98% or greater.

At a minimum, the quarterly report will identify items not in compliance with the Agreement terms, provide the date of the audit, and screenshots of the items on the Contractor's website that were not in compliance with the Agreement terms. If the City deems it is in the best interest of the City, the City reserves the right to increase the frequency of the Third Party Audit."

3. Attachment A shall be deleted in its entirety and replaced with the Attachment A attached hereto.
4. Attachment A-1 shall be deleted in its entirety.

All other provisions of the Agreement shall remain in effect as written.

IN WITNESS WHEREOF, the parties have made and executed this Agreement on the respective dates under each signature. CITY OF TAMARAC, signing by and through its City Manager, and Office Depot, Inc., signing by and through its Vice President, duly authorized to execute same.

CITY OF TAMARAC

ATTEST:

Patricia A. Teufel, CMC
City Clerk

Date

9/28/16

ATTEST:

Heather Stern
(Assistant Corporate Secretary)

HEATHER STERN

Type/Print Name of Assistant Corporate Secy.

(CORPORATE SEAL)

Michael C. Cernich, City Manager

Date

9/28/16

Approved as to form and legal sufficiency:

Samuel S. Goren, City Attorney

Date

9/26/16

Office Depot Inc.

Company Name

Troy Rice
Signature of President

Chief Operating Officer

Type/Print Name

Troy Rice

Date

September 22, 2016



CORPORATE ACKNOWLEDGEMENT

STATE OF Florida :
COUNTY OF Palm Beach :SS

I HEREBY CERTIFY that on this day, before me, an Officer duly authorized in the State aforesaid and in the County aforesaid to take acknowledgments, personally appeared Troy A. Rice, the Chief Operating Officer of Office Depot Inc., a Delaware Corporation, duly registered as a Florida Foreign Corporation, to me known to be the person(s) described in and who executed the foregoing instrument and acknowledged before me that he/she executed the same.

WITNESS my hand and official seal this day of September 22 2016.



[Signature]
Signature of Notary Public
State of Florida at Large

Linda Feagin
Print, Type or Stamp
Name of Notary Public



☒ Personally known to me or
Produced Identification

Type of I.D. Produced



☐ DID take an oath, or
☐ DID NOT take an oath.

ATTACHMENT A Pricing

1. Contract Items. Contractor agrees to supply City a minimum 10,000 product catalog assortment as the Contract Items ("Contract Items"), at the discounts from list price set forth below. The list price on the Amendment 1 Effective Date shall mean the Quarter 3 2016 S. P. Richards list price for products. Where there is no S. P. Richards list price available, the current manufacturer's list price shall be used. If the product is a private brand product, then Contractor is considered the product manufacturer and their established, reasonable price shall be list price.

The percentage discount from list price shall remain firm for the term of the Agreement. Pricing shall remain firm for one year from the Amendment 1 Effective Date and thereafter, the Contractor may submit updated price lists for approval on a quarterly basis on January 1st, April 1st, July 1st, and October 1st of each calendar year. Such price lists updates shall go into effect following notification to City.

Sub-categories in a Product Category are attached hereto as Attachment A-1 ("Product Category and Sub-Category List").

Product Category	<u>Name Brand</u> Products Discount from List Price	<u>Private Brand</u> Products Discount from List Price
Breakroom & Cleaning Supplies	48%	65%
Folders, Binders & Accessories	71%	71%
Office Consumables (Art, Educational & Envelopes)	66%	73%
Office Equipment	39%	43%
IT Peripherals	39%	50%
Paper - Other	69%	75%
Paper - White, Recycled and Virgin	85%	78%
Toner - Original Equipment Manufacturer	50%	65%
Toner - Remanufactured	65%	68%

2. Technology Core List. Contractor agrees to supply those technology office products and services set forth in the list of such technology items that the parties shall agree to, and memorialize, following the Amendment 1 Effective Date (the "Technology Core List"). Prices for items on the Technology Core List will be fixed for ninety (90) day periods and updated quarterly. Those technology items that are not included as Contract Items, and which are not included in the Technology Core List, are part of this Agreement and will be priced on an individual basis.

3. Copy and Print Core List. Contractor agrees to supply those Copy and Print products and service set forth in Attachment A-2 attached hereto (the "Copy and Print Core List"). Prices for items on the Copy and Print Core List will be fixed for ninety (90) day periods and updated quarterly. Those Copy and Print services that are not included as Contract items, and which are not included in the Copy and Print Core List, are part of this Agreement and will be priced on an individual basis.

4. Non-Contract Item Pricing. Contractor may offer additional items that are not Contract Items, or included on the Technology Core List and/or the Copy and Print Core List ("Non-Contract Items"), as a convenience to Agreement users. Such Non-Contract Items shall be

available for purchase and Non-Contract Item pricing will be presented to the Customer at the point of sale or otherwise at the time of order placement.

5. Contract Items shall be clearly designated as "Contract Items" in the online catalog. Non-Contract Items shall have no designation. Individual purchasing entities may elect to exclude Non-Contract Items from the online catalog for their respective purchases.

Attachment A-1
Product Category and Sub-Category List

Product Category	Product Sub-Categories
Breakroom & Cleaning Supplies	Hand Sanitizer, Paper Towels, Lysol Spray, Wipes, Dusters and Facial Tissue, Wastebaskets, Safety Supplies, All Wipes, Hand Soaps, Knives, Cutters, Blades and Scrapers, Computer Dust-off, Lysol, Clorox, Windex, Air Freshener, Dust Pans, Cleaning Supplies, Cups, Spoons, Forks, Plates, Bowls and Shredder bags
Folders, Binders & Accessories	Manila File Folders, Hanging File Folders, Fastener Folder, Classification Folders, View Binders, Ring Binders, Report Covers, Files, File Folders, Pocket Files, Portfolios, Jackets, Inserts, Folder Frames, Dividers, Wallet Files, File Guides, File Indexes, Tabs, Tab Reinforcements, and Accessories
Office Consumables (includes Art, Educational & Envelopes)	Adhesives, Glues, Glue sticks, Adhesive Removers Appointment Books, Phone Message Books, Statement Books, Fax Message Books, 'While You Were Out' Books, Forms, Dictionaries, Thesaurus, Diaries, Tickets, Reference Sets Archive Boxes, Cardboard Boxes, Storage Containers Award Frames, Displays, Plaques, Certificates Badges, Badge Holders, Lanyards Batteries, Chargers, Binder Clips, Paper Clips, Panel Clips, Pushpins, Thumbtacks, Safety Pins, Rubber bands, Scissors, Shears, Cutters, Trimmers, Hole Punches (non-electric) Binders, Combs, Rings, Spines Bulletin Boards, Cork Boards, Easels, Easel Pads, Poster Boards Calendars, Desk pads, Refills, Planners Calculator Ink, Calculator Spools, Adding Machine Tape, Cash Register Tape Camera Film Correction Fluid, Correction Tape, Correction Pens Erasers, Dry-Erase Erasers, Chalk, Crayons Ink Pads, Refills, Stamps Labels, Label Holders Mailing Tubes, Mailing Tubs, CD Mailers, Packaging, Fingertips, Letter Openers, Moistener Markers, Highlighters Envelopes Notebooks, Notepads, Pads of Paper, Post it Notes, Office Organizers, Inboxes, Copyholders, Pen and Pencil Holders, Drawers, Desktop Shelves, Extension Cords Pencils, Pencil Erasers, Lead Refills, Pencil Sharpeners, Pens, Pen Refills Protractors, Rulers, Yardsticks, Compasses, Engineer Triangles Index Cards, Business Cards, Card Holders, Ledgers, Tags, Sheet Protectors, Letters, Numbers, Fasteners, Fastener Bases, Clipboards, Flag Tape

Product Category	Product Sub-Categories
Office Consumables (includes Art, Educational & Envelopes)	Signs, Sign Holder, Flyer Holders, Racks, Literature Displays, Name Plates Staplers, Staples, Staple Removers Tape, Tape Dispensers, Embossing Tape, Velcro Products Transparency Film, Transparency Paper, Laminating Supplies, Laminating Pouches Art and Science Supplies
Office Equipment	Calculators, Easels, Pencil Sharpeners, Dividers, Carts, Hand Trucks, Hole Punches, Label Makers, Laminators, Shredders, Typewriters, Printers, Book Cases, Book Ends, Book Shelves, Chair mats, Clocks, Hooks, Lamps and Furniture
IT Peripherals	CDs, DVDs, Cassette Tapes, Tape Cartridges, CD and DVD Cases, CD and DVD Storage, VHS Tapes, Computer Disks and Diskettes, Computer Bags and Cases, Mouse, Keyboards, Keyboard Pads, Mousepads, Camera Bags, Camera Cases Headsets, Headset Accessories, Headphones Surge Protectors, UPS Power Supply USB Drives, Flash Memory, Zip Disks IT Hardware / Software
Paper – Other	Art Paper, Construction Paper, Crepe Paper, Colored Paper, Photo Paper, Computer Paper and Specialty Paper
Paper – White, Recycled & Virgin	Paper – 20# White, Recycled and Virgin Copy Paper, minimum 92 bright
Toner – Original Equipment Manufacturer	Original Equipment Manufacturer (OEM) - Toners, Cartridges, Fusers, Kits, Drums, Ribbons and Related Accessories Brands include but are not limited to: Hewlett Packard, Dell, Lexmark, Cannon, Brother, etc.
Toner – Remanufactured	Remanufactured - Toners, Cartridges, Fusers, Kits, Drums, Ribbons, and Related Accessories

Attachment A-2
Copy and Print Core List

Office DEPOT OfficeMax®

CPD Price list 7.1.15

Item	DESCRIPTION	SUPPLIER SKU	UOM	UNIT NET PRICE	FINAL PRICE
1	BW Full Service - Number Of Impressions			Retail	
2	BW SS Letter	167060	1	\$0.10	\$0.022
3	BW SS Legal	167067	1	\$0.10	\$0.022
4	BW SS Ledger	167074	1	\$0.20	\$0.044
5	BW DS Letter	166955	1	\$0.10	\$0.020
6	BW DS Legal	167039	1	\$0.10	\$0.020
7	BW DS Ledger	167053	1	\$0.20	\$0.040
8	Full Service Color Copies			Retail	
9	Color SS Letter	166962	1	\$0.59	\$0.21
10	Color SS Legal	166990	1	\$0.59	\$0.21
11	Color SS Ledger	166997	1	\$1.18	\$0.42
12	Color DS Letter	167102	1	\$0.59	\$0.19
13	Color DS Legal	167109	1	\$0.59	\$0.19
14	Color DS Ledger	167116	1	\$1.18	\$0.38
15	Full Bleed Color Letter	464730	1	\$0.98	\$0.59
16	Full Bleed Color Ledger	464715	1	\$1.00	\$0.59
17	Hand Place Original (Per Sheet)	166913	1	\$0.25	\$0.15
18	Self Service Skus - STORE ONLY			Retail	
19	BW SS Letter	163061	1	\$0.10	\$0.022
20	BW SS Legal	162911	1	\$0.10	\$0.022
21	BW SS Ledger	163391	1	\$0.20	\$0.044
22	BW DS Letter	873905	1	\$0.20	\$0.040
23	BW DS Legal	873925	1	\$0.20	\$0.040
24	BW DS Ledger	873930	1	\$0.40	\$0.080
25	Color SS Letter	224111	1	\$0.49	\$0.21
26	Color SS Legal	224131	1	\$0.49	\$0.21
27	Color SS Ledger	224151	1	\$0.98	\$0.42
28	Color DS Letter	873940	1	\$0.49	\$0.19
29	Color DS Legal	873945	1	\$0.49	\$0.19
30	Color DS Ledger	873965	1	\$0.98	\$0.38
31	20 LB Pastel - Letter			Retail	
32	Blue	167375	1	\$0.02	\$0.015
33	Buff	167382	1	\$0.02	\$0.015
34	Goldenrod	167396	1	\$0.02	\$0.015
35	Gray	167417	1	\$0.02	\$0.015
36	Green	167438	1	\$0.02	\$0.015
37	Ivory	167459	1	\$0.02	\$0.015
38	Lilac	167515	1	\$0.02	\$0.015
39	Pink	167529	1	\$0.02	\$0.015
40	Salmon	167543	1	\$0.02	\$0.015
41	Yellow	167564	1	\$0.02	\$0.015
42	Gray	167417	1	\$0.02	\$0.015
43	Tan	167557	1	\$0.02	\$0.015
44	Cherry	167389	1	\$0.02	\$0.015
45	20 LB Pastel - Letter			Retail	
46	Blue	933987	1	\$0.02	\$0.015
47	Green	934029	1	\$0.02	\$0.015
48	Ivory	934036	1	\$0.02	\$0.015
49	Pink	933924	1	\$0.02	\$0.015

50	Yellow	933966	1	\$0.02	\$0.015
51	20 LB Pastel - Ledger			Retail	
52	Pink	208997	1	\$0.04	\$0.030
53	Lt. Blue	209039	1	\$0.04	\$0.030
54	Ivory	209053	1	\$0.04	\$0.030
55	Yellow	209067	1	\$0.04	\$0.030
56	Green	209235	1	\$0.04	\$0.030
57	24 LB Pastel - Letter			Retail	
58	Green	224767	1	\$0.02	\$0.015
59	Ivory	750627	1	\$0.02	\$0.015
60	Lilac	224794	1	\$0.02	\$0.015
61	Pink	224812	1	\$0.02	\$0.015
62	Blue	224830	1	\$0.02	\$0.015
63	Yellow	224839	1	\$0.02	\$0.015
64	24 LB Bright - Letter			Retail	
65	Cosmic Orange	167578	1	\$0.03	\$0.023
66	Pulsar Pink	167690	1	\$0.03	\$0.023
67	Gamma Green	167613	1	\$0.03	\$0.023
68	Lift-Off Lemon	167620	1	\$0.03	\$0.023
69	Lunar Blue	167655	1	\$0.03	\$0.023
70	Planetary Purple	167683	1	\$0.03	\$0.023
71	Re-Entry Red	167697	1	\$0.03	\$0.023
72	Galaxy Gold	750789	1	\$0.03	\$0.023
73	Solar Yellow	167753	1	\$0.03	\$0.023
74	Lime Green	167774	1	\$0.03	\$0.023
75	Very Violet	167802	1	\$0.03	\$0.023
76	Rocket Red	750798	1	\$0.03	\$0.023
77	Celestial Blue	750807	1	\$0.03	\$0.023
78	Fireball Fuchsia	750834	1	\$0.03	\$0.023
79	65 LB Bright - Letter			Retail	
80	Cosmic Orange	167865	1	\$0.07	\$0.053
81	Terra Green	167879	1	\$0.07	\$0.053
82	Re-Entry Red	167886	1	\$0.07	\$0.053
83	Lunar Blue	167907	1	\$0.07	\$0.053
84	Solar Yellow	167935	1	\$0.07	\$0.053
85	Bright White	168334	1	\$0.07	\$0.053
86	Stardust White	750843	1	\$0.07	\$0.053
87	Pulsar Pink	750870	1	\$0.07	\$0.053
88	67 LB Vellum - Letter			Retail	
89	White	167137	1	\$0.06	\$0.045
90	Blue	167305	1	\$0.06	\$0.045
91	Canary	167487	1	\$0.06	\$0.045
92	Green	167669	1	\$0.06	\$0.045
93	Ivory	167844	1	\$0.06	\$0.045
94	Gray	168012	1	\$0.06	\$0.045
95	Pink	225145	1	\$0.06	\$0.045
96	90 LB Bright - Letter			Retail	
97	White	168033	1	\$0.05	\$0.038
98	Blue	168068	1	\$0.05	\$0.038
99	Green	168089	1	\$0.05	\$0.038
100	Yellow	168117	1	\$0.05	\$0.038
101	Ledger 110# (limited colors)	861397	1	\$0.15	\$0.113
102	110 LB Pastel Index - Letter			Retail	
103	Blue	167193	1	\$0.06	\$0.045
104	Canary	167207	1	\$0.06	\$0.045

105	Green	167214	1	\$0.06	\$0.045
106	White	167228	1	\$0.06	\$0.045
107	Ivory	167235	1	\$0.06	\$0.045
108	Green	750906	1	\$0.06	\$0.045
109	Resume			Retail	
110	100% Cotton - Ivory 24#	168446	1	\$0.10	\$0.075
111	100% Cotton - White 24#	167165	1	\$0.10	\$0.075
112	25% Cotton Linen - White 24#	167837	1	\$0.06	\$0.045
113	25% Cotton Linen - Ivory 24#	168145	1	\$0.06	\$0.045
114	25% Cotton Business 20#	225154	1	\$0.05	\$0.038
115	25% Antique Laid 24#	225163	1	\$0.08	\$0.060
116	25% Cotton Granite 24#	225172	1	\$0.14	\$0.105
117	100% Cotton Business 32#	225190	1	\$0.14	\$0.105
118	25% Cotton Linen 32#	225217	1	\$0.12	\$0.090
119	100% Linen 32#	225226	1	\$0.16	\$0.120
120	Parchment 24#	225253	1	\$0.13	\$0.098
121	Parchment 32#	225262	1	\$0.12	\$0.090
122	Certificate/Award			Retail	
123	Silver	168362	1	\$0.50	\$0.375
124	Gold	168383	1	\$0.50	\$0.375
125	Gloss 80#			Retail	
126	80lb-Text - Letter	405319	1	\$0.05	\$0.038
127	80lb-Cover - Letter	167942	1	\$0.20	\$0.150
128	80lb-Text - Ledger	167998	1	\$0.10	\$0.075
129	80lb-Cover - Ledger	167949	1	\$0.40	\$0.300
130	Gloss 100#			Retail	
131	Digital Color Elite Gloss 100lb Text - Letter	591605	1	\$0.20	\$0.150
132	Digital Color Elite Gloss 100lb Cover - Letter	168572	1	\$0.25	\$0.188
133	100lb Text - Ledger	679875	1	\$0.40	\$0.300
134	100lb Cover - Ledger	168026	1	\$0.45	\$0.338
135	Supreme Gloss			Retail	
136	Digital Color Supreme Gloss 8pt	405347	1	\$0.15	\$0.109
137	Digital Color Supreme Gloss 10 pt	543965	1	\$0.25	\$0.184
138	Digital Color Supreme Gloss 12pt	543985	1	\$0.30	\$0.221
139	Specialty Paper			Retail	
140	Glossy Trifold Brochure	168628	1	\$0.39	\$0.293
141	Presentation Folders	167172	1	\$3.49	\$2.618
142	Glossy Greeting Cards	168593	1	\$0.40	\$0.300
143	White Greeting Card Envelope	168614	1	\$0.10	\$0.075
144	Xrx Digital Clr Prem Bus Card (10up Taped)	167179	1	\$1.00	\$0.750
145	Specialty Paper (Durable & Poly)			Retail	
146	DuraPaper	543860	1	\$0.99	\$0.74
147	Polyester Paper - Letter	543935	1	\$0.99	\$0.74
148	Polyester Paper - Tabloid	543945	1	\$1.99	\$1.49
149	Documagnet 8pt	544020	1	\$1.49	\$1.12
150	Carbonless Paper	543995	1	\$0.29	\$0.22
151	Labels			Retail	
152	Matte Labels 4Up	405270	1	\$0.74	\$0.56
153	Glossy 30-Up labels - Xerox 30-up	911120	1	\$0.85	\$0.64
154	Glossy 30-Up labels- Holiday Only	765400	1	\$1.45	\$1.09
155	Glossy CD-ROM Labels	405277	1	\$1.49	\$1.12
156	Security Paper			Retail	
157	Security/Rx Paper- Teal	750915	1	\$0.45	\$0.34
158	Security/Rx Paper - Grey	750924	1	\$0.45	\$0.34
159	Security/Rx Paper - Green	750942	1	\$0.45	\$0.34

160	Transparencies			Retail	
161	B&W - Clear	168173	1	\$0.50	\$0.38
162	Color - Clear	168180	1	\$1.49	\$1.12
163	Premium Paper			Retail	
164	28# Laser Paper	168348	1	\$0.03	\$0.020
165	Bright Paper Text	168334	1	\$0.07	\$0.053
166	Individual Sheets			Retail	
167	Color	838592	1	\$0.02	\$0.010
168	Cardstock	838608	1	\$0.08	\$0.060
169	Single Step Transfer Paper			Retail	
170	Letter Size	570658	1	\$2.89	\$2.17
171	Ledger	570669	1	\$3.89	\$2.92
172	3 Hole Paper -Letter			Retail	
173	White (SEE NOTE BELOW)	168579	1	\$0.01	\$0.001
174	BW NCR Sets Single Sided			Retail	
175	Priced Per Set				
176	2 Part NCR - Letter - White/Canary	167249	1	\$0.25	\$0.100
177	2 Part NCR - Legal - White/Canary	167263	1	\$0.25	\$0.12
178	3 Part NCR - Letter - W/C/P	167298	1	\$0.35	\$0.15
179	3 Part NCR - Legal - W/C/P	167319	1	\$0.35	\$0.17
180	4 Part NCR - Letter - W/C/P/G	167326	1	\$0.45	\$0.25
181	4 Part NCR - Legal - W/C/P/G	167333	1	\$0.45	\$0.27
182	BW NCR Sets Double Sided			Retail	
183	Priced Per Set				
184	2 Part NCR - Letter - White/Canary	743598	1	\$0.44	\$0.12
185	2 Part NCR - Legal - White/Canary	743679	1	\$0.44	\$0.14
186	3 Part NCR - Letter - W/C/P	743607	1	\$0.64	\$0.17
187	3 Part NCR - Legal - W/C/P	744012	1	\$0.64	\$0.19
188	4 Part NCR - Letter - W/C/P/G	743634	1	\$0.84	\$0.27
189	4 Part NCR - Legal - W/C/P/G	743742	1	\$0.84	\$0.29
190	Color NCR Sets Single Sided			Retail	
191	Priced Per Set				
192	2 Part NCR - Letter - White/Canary	466155	1	\$1.00	\$0.49
193	2 Part NCR - Legal - White/Canary	466195	1	\$1.00	\$0.54
194	3 Part NCR - Letter - W/C/P	466220	1	\$1.40	\$0.68
195	3 Part NCR - Legal - W/C/P	466225	1	\$1.40	\$0.73
196	4 Part NCR - Letter - W/C/P/G	466230	1	\$1.80	\$0.87
197	4 Part NCR - Legal - W/C/P/G	466265	1	\$1.80	\$0.92
198	Color NCR Sets Double Sided			Retail	
199	Priced Per Set				
200	2 Part NCR - Letter - White/Canary	743787	1	\$1.90	\$0.68
201	2 Part NCR - Legal - White/Canary	743877	1	\$1.90	\$0.73
202	3 Part NCR - Letter - W/C/P	743814	1	\$2.70	\$0.87
203	3 Part NCR - Legal - W/C/P	744129	1	\$2.70	\$0.92
204	4 Part NCR - Letter - W/C/P/G	743859	1	\$3.40	\$1.06
205	4 Part NCR - Legal - W/C/P/G	743949	1	\$3.40	\$1.11
206	Lamination			Retail	
207	Letter - 5 Mil	165828	1	\$1.49	\$1.12
208	Legal - 5 Mil	165940	1	\$1.99	\$1.49
209	Ledger - 5 Mil	166073	1	\$2.99	\$2.24
210	Letter - 10 Mil	788765	1	\$2.49	\$1.87
211	Legal - 10 Mil	790662	1	\$2.99	\$2.24
212	Ledger - 10 Mil	785426	1	\$4.99	\$3.74
213	Business Cards	166269	1	\$1.25	\$0.94
214	Luggage Tags 10 MIL	166437	1	\$2.49	\$1.87

215	Alligator Badge Clips	166570	1	\$0.49	\$0.37
216	ID Badges	166682	1	\$1.49	\$1.12
217	Stapling			Retail	
218	Hand Stapling	166927	1	\$0.10	\$0.050
219	Stapling Booklet	861747	1	\$0.35	\$0.11
220	Machine Stapling Upper Left	861775	1	\$0.02	\$0.010
221	Machine Stapling Upper Right	861803	1	\$0.02	\$0.010
222	Stapling Double Staple - Left	861810	1	\$0.05	\$0.020
223	Folding			Retail	
224	Folding Per Sheet (Machine)	861383	1	\$0.02	\$0.010
225	Folding by Hand (Per Sheet)	165926	1	\$0.10	\$0.075
226	Cutting			Retail	
227	Cutting Per Cut (Per 250 Sheets)	166773	1	\$0.75	\$0.45
228	Full Bleed Cutting	751050	1	\$3.00	\$1.50
229	Cutting - in Half	861838	1	\$0.75	\$0.35
230	Cutting - 1/3 or 1/4	861873	1	\$1.50	\$0.75
231	Hand Cutting (Per Trim, Per Sheet)	805977	1	\$0.25	\$0.100
232	Padding			Retail	
233	Custom padding	166766	1	\$0.60	\$0.45
234	Drilling			Retail	
235	3 Hole	166633	1	\$4.75	\$1.50
236	5 Hole (1000 Sheets)	114370	1	\$6.75	\$1.75
237	Custom	171274	1	\$5.00	\$3.00
238	Shrinkwrap			Retail	
239	Shrink Wrapping	166857	1	\$0.75	\$0.25
240	Slip Sheets (Includes Inserting and Paper)	466285	1	\$0.12	\$0.010
241	Tab Sets			Retail	
242	Tab Sets Bank of 5 - White	168215	1	\$0.79	\$0.59
243	Tab Sets Bank of 5 - Blue	168236	1	\$0.79	\$0.59
244	Tab Sets Bank of 5 - Gray	168243	1	\$0.79	\$0.59
245	Tab Sets Bank of 5 - White - 3 hole	168257	1	\$0.79	\$0.59
246	Tab Sets Bank of 5 - Blue - 3 hole	168299	1	\$0.79	\$0.59
247	Tab Sets Bank of 5 - Gray - 3 hole	168306	1	\$0.79	\$0.59
248	Clearview Binders			Retail	
249	1/2" Binder White	861439	1	\$2.49	\$1.49
250	1/2" Binder Black	861460	1	\$2.49	\$1.49
251	1" Binder White	861467	1	\$2.99	\$1.79
252	1" Binder Black	861502	1	\$2.99	\$1.79
253	1 1/2" Binder White	861558	1	\$3.79	\$2.27
254	1 1/2" Binder Black	861593	1	\$3.79	\$2.27
255	2" Binder White	861635	1	\$4.99	\$2.99
256	2" Binder Black	861684	1	\$4.99	\$2.99
257	3" Binder White	861705	1	\$6.99	\$4.19
258	3" Binder Black	861719	1	\$6.99	\$4.19
259	4" Binder White	805347	1	\$9.99	\$5.99
260	4" Binder Black	805356	1	\$9.99	\$5.99
261	Binding			Retail	
262	Tape Binding Black 1-100 Pages	166255	1	\$1.89	\$1.19
263	Tape Binding Gray 1-100 Pages	166283	1	\$1.89	\$1.19
264	Tape Binding Brown 1-100 Pages	166290	1	\$1.89	\$1.19
265	Tape Binding Black 101+ Pages	166318	1	\$1.99	\$1.29
266	Tape Binding Gray 101+ Pages	166325	1	\$1.99	\$1.29
267	Tape Binding Brown 101+ Pages	166346	1	\$1.99	\$1.29
268	Comb Binding 1-100 Pages Black	166367	1	\$1.89	\$1.29
269	Comb Binding 1-100 Pages White	166388	1	\$1.89	\$1.29

270	Comb Binding 1-100 Pages Blue	166395	1	\$1.89	\$1.29
271	Comb Binding 1-100 Pages Other	166409	1	\$1.89	\$1.29
272	Comb Binding 101 + Black	166423	1	\$1.99	\$1.39
273	Comb Binding 101 + Blue	166444	1	\$1.99	\$1.39
274	Comb Binding 101 + White	166479	1	\$1.99	\$1.39
275	Comb Binding 101 + Other	166486	1	\$1.99	\$1.39
276	Coil Binding 1-100 Black	166493	1	\$2.79	\$1.29
277	Coil Binding 1-100 White	166514	1	\$2.79	\$1.29
278	Coil Binding 1-100 Blue	166535	1	\$2.79	\$1.29
279	Coil Binding 1-100 Clear	166542	1	\$2.79	\$1.29
280	Coil Binding 1-100 Other	166549	1	\$2.79	\$1.29
281	Coil Binding 101 + Black	166556	1	\$3.19	\$1.39
282	Coil Binding 101 + White	166563	1	\$3.19	\$1.39
283	Coil Binding 101+ Blue	166577	1	\$3.19	\$1.39
284	Coil Binding 101 + Clear	166598	1	\$3.19	\$1.39
285	Coil Binding 101 + Other	166605	1	\$3.19	\$1.39
286	Perfect Binding (Paperback)	651525	1	\$5.99	\$1.05
287	Covers			Retail	
288	Clear Front	165989	1	\$0.59	\$0.44
289	Clear Back	165996	1	\$0.59	\$0.44
290	Plain Frosted Covers	165954	1	\$0.63	\$0.47
291	Deco Cube Frosted Covers	165975	1	\$0.99	\$0.74
292	Globe Design Frosted Covers	165982	1	\$0.99	\$0.74
293	Solid Back Black	166003	1	\$0.59	\$0.44
294	Solid Back Green	166052	1	\$0.59	\$0.44
295	Solid Back Gray	166059	1	\$0.59	\$0.44
296	Solid Back Maroon	166094	1	\$0.59	\$0.44
297	Solid Back Navy	166115	1	\$0.59	\$0.44
298	Solid Back White	166129	1	\$0.59	\$0.44
299	Linen Cover Black	166143	1	\$0.79	\$0.59
300	Linen Cover Grey	166164	1	\$0.79	\$0.59
301	Linen Cover White	166178	1	\$0.79	\$0.59
302	Regency Cover Black	166185	1	\$0.69	\$0.52
303	Regency Cover Maroon	166206	1	\$0.69	\$0.52
304	Regency Cover Navy	166220	1	\$0.69	\$0.52
305	Regency Cover White	166227	1	\$0.69	\$0.52
306	Scanning			Retail	
307	Document Scan - 1st Page	751068	1	\$2.99	\$2.24
308	Doc Scan - Each Addl Page	751095	1	\$0.25	\$0.19
309	Hand Placement Scanning (Image)	751086	1	\$2.99	\$2.24
310	CD Burn	166829	1	\$2.99	\$2.24
311	Typesetting			Retail	
312	Simple	208829	1	\$15.00	\$11.25
313	Half Page Text	208899	1	\$30.00	\$22.50
314	Full 8.5 x 11 Text	208955	1	\$60.00	\$45.00
315	File Manipulation Each Minimum Editing	166878	1	\$1.00	\$0.75
316	File Manipulation Quick Editing / File Prep	166885	1	\$0.25	\$0.19
317	Custom Services			Retail	
318	Hand Collation	166899	1	\$0.05	\$0.030
319	Slip Sheets - OD Supplied (Incl Paper and Inserting)	466285	1	\$0.12	\$0.010
320	Machine Inserting (Per Insert)	805833	1	\$0.01	\$0.005
321	Hand Inserting (Per Slipsheet)	805842	1	\$0.10	\$0.075
322	Hand Inserting (Per Envelope)	805743	1	\$0.10	\$0.075
323	Hand Affixing (Label/Stamp)	805869	1	\$0.05	\$0.038
324	Hand Place Original (Per Sheet)	166913	1	\$0.25	\$0.15

325	Labor Fee - POS Only	591595	1	\$5.00	\$3.75
326	Passport Photo			Retail	
327	Passport	523460	1	\$7.99	\$5.99
328	Domestic Fax			Retail	
329	Sending - Local and Toll Free	833071	1	\$1.99	\$1.49
330	Sending - Each Add'l Page	456687	1	\$1.00	\$0.75
331	Sending - Long Distance	833081	1	\$2.39	\$1.79
332	Sending - Each Add'l LD Page	833091	1	\$1.00	\$0.75
333	Receiving	833211	1	\$1.49	\$1.12
334	International Fax			Retail	
335	Sending - First Page	833191	1	\$7.99	\$5.99
336	Sending - Each Add'l Page	833201	1	\$3.99	\$2.99
337	Receiving	833211	1	\$1.49	\$1.12
341	Large Format				
342	Large Format Value Prints (Print Only)			Retail	
343	16x20 Presentation Paper	999711	1	\$9.99	\$7.49
344	18x24 Presentation Paper	999729	1	\$14.99	\$11.24
345	24x36 Presentation Paper	999747	1	\$24.99	\$18.74
346	16x20 Gloss Paper	999756	1	\$14.99	\$11.24
347	18x24 Gloss Paper	999774	1	\$19.99	\$14.99
348	24x36 Gloss Paper	999783	1	\$29.99	\$22.49
349	6x2 Vinyl Banner	999819	1	\$79.99	\$59.99
350	8x2 Vinyl Banner	999828	1	\$99.99	\$74.99
351	10x2 Vinyl Banner	999837	1	\$129.99	\$97.49
352	8x3 Vinyl Banner (RPF Only)	999846	1	\$139.99	\$104.99
353	Large Format BW (Print Only)			Retail	
354	18x24 Bond	168502	1	\$1.39	\$1.04
355	24x36 Bond	168495	1	\$2.89	\$2.17
356	36x48 Bond	168516	1	\$5.79	\$4.34
357	Large Format Packages				
358	Print on Presentation Paper + Lamination			Retail	
359	16x20	999873	1	\$12.99	\$9.74
360	18x24	999882	1	\$19.99	\$14.99
361	24x36	999891	1	\$34.99	\$26.24
362	Print on Presentation Paper + Lamination + Mounting			Retail	
363	16x20	999909	1	\$19.99	\$14.99
364	18x24	999918	1	\$29.99	\$22.49
365	24x36	999954	1	\$49.99	\$37.49
366	Print on Gloss Paper + Mounting Only			Retail	
367	16x20	999963	1	\$19.99	\$14.99
368	18x24	999972	1	\$29.99	\$22.49
369	24x36	999981	1	\$49.99	\$37.49
370	Large Format Color - Per Sq Foot			Retail	
371	Presentation Bond	876993	1	\$4.99	\$3.74
372	Glossy	850596	1	\$6.99	\$5.24
373	Vinyl	851492	1	\$6.99	\$5.24
374	Canvas	295398	1	\$9.99	\$7.49
375	Large Format BW Paper Types - Per Sq Ft			Retail	
376	Bond	168467	1	\$0.49	\$0.37
377	Vellum	168425	1	\$1.49	\$1.12
378	Large Format Finishing			Retail	
379	Laminate Per Sq Ft (3 Mil)	852066	1	\$1.99	\$1.49
380	Large Format Mount on Foam Core	851870	1	\$4.99	\$3.74
382	BW Large Format Scanning	412180	1	\$4.99	\$3.74

383	Stapling 3 Across	676815	1	\$0.06	\$0.045
384	Stapling Center 3	355085	1	\$0.06	\$0.045
385	WF Single Staple Left Corner	676805	1	\$0.02	\$0.010
386	Single Grommet	851982	1	\$0.25	\$0.19
387	OD Brand Calendars			Retail	
388	12 Month Basic Photo Calendar	167004	1	\$12.99	\$9.74
389	12 Month Premium Photo Calendar	464745	1	\$14.99	\$11.24
390	12 Mth BW Photo Tear Off	295734	1	\$1.99	\$1.49
391	12 Mth Full Color Tear Off	295783	1	\$5.99	\$4.49
392	12 Month Scrapbook	588955	1	\$7.99	\$5.99
393	Year in a View Laminated - (Letter)	167025	1	\$1.99	\$1.49
394	Year in a View Gloss (Letter)	589070	1	\$0.99	\$0.74
395	Year in a View Laminated - (Ledger)	167018	1	\$3.99	\$2.99
396	Year in a View Gloss (Ledger)	588965	1	\$1.49	\$1.12
397	Year In A View 18x24	355090	1	\$19.99	\$14.99
398	Year in a View Magnet 4.25"x11" Laminated (2up)	488097	1	\$1.99	\$1.49
399	Year in a View Magnet 3.66"x8.5" Laminated (3up)	488124	1	\$1.99	\$1.49
400	Seasonal At-A-Glance Calendars			Retail	
401	Small Classic Calendar	800260	1	\$19.99	\$14.99
402	Small Designer Calendar	800445	1	\$19.99	\$14.99
403	Large Classic Calendar	800610	1	\$24.99	\$18.74
404	Large Designer Calendar	800820	1	\$24.99	\$18.74
405	Classic Yearly Planner	800990	1	\$39.99	\$29.99
406	Designer Yearly Planner	801180	1	\$39.99	\$29.99
407	Seasonal Greeting Cards and Labels			Retail	
408	Address Labels / Gift Tags 30 UP	765400	1	\$1.45	\$1.09
409	Giftwrap Ledger	776200	1	\$1.25	\$0.94
410	Gift Tags (10 Up)	978705	1	\$1.59	\$1.19
411	Photo Card 4 Up + Env	765512	1	\$2.99	\$2.24
412	Invitation 4 Up + Env	765528	1	\$2.69	\$2.02
413	Greeting Cards	168593	1	\$0.40	\$0.30
414	Greeting Card Envelope	168614	1	\$0.10	\$0.075
415	Binder Assembly			Retail	
416	Cover, Spine, Guts	805644	1	\$0.99	\$0.74
417	Inserting Pages Only (Binder Over 2")	806022	1	\$0.49	\$0.37
418	Inserting Pages Only (Binder Under 2")	805662	1	\$0.79	\$0.59
419	Inserting Side Pocket Only	805707	1	\$0.29	\$0.22
420	Inserting Spine Only	806049	1	\$0.29	\$0.22
421	Inserting Cover	805734	1	\$0.29	\$0.22
422	Machine Inserting (Per Insert)	805833	1	\$0.01	\$0.005
423	Hand Inserting (Per Slipsheet)	805842	1	\$0.10	\$0.075
424	Screwposts - Includes Screwpost Plus the Drilling			Retail	
425	Screwpost (Each)	231729	1	\$1.30	\$0.98
426	Mounting Only			Retail	
427	Letter size (Mounting Only)	750978	1	\$4.99	\$3.74
428	Legal Size (Mounting Only)	750987	1	\$5.99	\$4.49
429	Ledger Size (Mounting Only)	750969	1	\$7.99	\$5.99
430	Year In A View 18x24 Laminated (Desk Calendar)	355090	1	\$19.99	\$14.99
431	11x17 Desk Calendar (12 Month) Includes Plastic Corners and Perforation (Produced in RPF Only)	317454	1	\$14.99	\$11.24
432	11x17 Desk Calendar Tear-Off Pad (12 Month) (Produced in-Store)	931389	1	\$12.99	\$9.74
433	Seasonal - Designer Year in A View - 8.5x11			Retail	
434	July 4th	346740	1	\$3.99	\$2.99
435	Green Stripe	346749	1	\$3.99	\$2.99

436	Blue Kids	346758	1	\$3.99	\$2.99
437	Green Contemporary	346785	1	\$3.99	\$2.99
438	Sports	346794	1	\$3.99	\$2.99
439	Beige	346803	1	\$3.99	\$2.99
440	Love	346839	1	\$3.99	\$2.99
441	Seasonal - Designer Year in A View - 11x17			Retail	
442	July 4th	346614	1	\$5.99	\$4.49
443	Green Stripe	346623	1	\$5.99	\$4.49
444	Blue Kids	346659	1	\$5.99	\$4.49
445	Green Contemporary	346677	1	\$5.99	\$4.49
446	Sports	346686	1	\$5.99	\$4.49
447	Beige	346695	1	\$5.99	\$4.49
448	Love	346713	1	\$5.99	\$4.49
449	Seasonal - Designer 12 Month Calendars			Retail	
450	Black & White	346902	1	\$19.99	\$14.99
451	Love	346857	1	\$19.99	\$14.99
452	Pink Zebra	346893	1	\$19.99	\$14.99
453	Masculine Brown	346938	1	\$19.99	\$14.99
454	Blue Green	346875	1	\$19.99	\$14.99
455	Flowers (Vertical Orientation)	346947	1	\$14.99	\$11.24
456	Seasonal - Designer Cards - 2UP			Retail	
457	Happy Holidays	346074	1	\$0.99	\$0.74
458	Green Santa	345930	1	\$0.99	\$0.74
459	Angel Blessing	345885	1	\$0.99	\$0.74
460	Merry Blue	346110	1	\$0.99	\$0.74
461	Merry Red 3 Photos	345894	1	\$0.99	\$0.74
462	Black Red & White	346146	1	\$0.99	\$0.74
463	Hanukkah Blue	346164	1	\$0.99	\$0.74
464	New Years	346002	1	\$0.99	\$0.74
465	Merry, Happy New Year	345993	1	\$0.99	\$0.74
466	Merry Red	345813	1	\$0.99	\$0.74
467	Joy to the World	346047	1	\$0.99	\$0.74
468	Happy Holiday Green	346083	1	\$0.99	\$0.74
469	Hanukkah Greetings	346173	1	\$0.99	\$0.74
470	Merry Tree	345849	1	\$0.99	\$0.74
471	Seasons Black Green	346119	1	\$0.99	\$0.74
472	Seasons Blue	345948	1	\$0.99	\$0.74
473	Merry Santa 3 Photos	345957	1	\$0.99	\$0.74
474	Merry Fun	345867	1	\$0.99	\$0.74
475	Warm Wishes	346020	1	\$0.99	\$0.74
476	Eat Drink Be Merry	345822	1	\$0.99	\$0.74
477	Seasonal - Designer Cards - Foldover - Priced per card & Includes Envelope			Retail	
478	Happy Holidays	346515	1	\$1.99	\$1.49
479	Green Santa	346389	1	\$1.99	\$1.49
480	Angel Blessing	346290	1	\$1.99	\$1.49
481	Merry Blue	346542	1	\$1.99	\$1.49
482	Merry Red 3 Photos	346299	1	\$1.99	\$1.49
483	Black Red & White	346587	1	\$1.99	\$1.49
484	Hanukkah Blue	346596	1	\$1.99	\$1.49
485	New Years	346443	1	\$1.99	\$1.49
486	Merry, Happy New Year	346425	1	\$1.99	\$1.49
487	Merry Red	346182	1	\$1.99	\$1.49
488	Joy to the World	346506	1	\$1.99	\$1.49
489	Happy Holiday Green	346524	1	\$1.99	\$1.49

490	Hanukkah Greetings	346605	1	\$1.99	\$1.49
491	Merry Tree	346227	1	\$1.99	\$1.49
492	Seasons Black Green	346578	1	\$1.99	\$1.49
493	Seasons Blue	346398	1	\$1.99	\$1.49
494	Merry Santa 3 Photos	346407	1	\$1.99	\$1.49
495	Merry Fun	346263	1	\$1.99	\$1.49
496	Warm Wishes	346470	1	\$1.99	\$1.49
497	Eat Drink Be Merry	346209	1	\$1.99	\$1.49
498	Coverbind Book Binding			Retail	
499	Hardcover Portrait Solid - Black	283014	1	\$12.99	\$9.74
500	Hardcover Portrait - Keyhole - Black	782757	1	\$13.99	\$10.49
501	POD White Paper Cover - Includes Color Click (Single Sided Color Copy Included)	283023	1	\$2.99	\$2.24
502	Frosted Cover / Clear Cover	782802	1	\$2.99	\$2.24
503	Foil Printing Price Per Line			Retail	
504	Gold Foil	805554	1	\$5.99	\$4.49
505	Silver Foil	805563	1	\$5.99	\$4.49
506	Blue Foil	805617	1	\$5.99	\$4.49
507	Red Foil	805626	1	\$5.99	\$4.49
508	Green Foil	805599	1	\$5.99	\$4.49
509	Perforating & Scoring (Standard not MicroPerf)			Retail	
510	Standard Perf (Fulfilled at RPF and Priced Per Sheet)	477137	1	\$0.03	\$0.020
511	Standard Scoring (Fulfilled at RPF and Priced Per Sheet)	477263	1	\$0.03	\$0.020
512	Shredding			Retail	
513	Shredding (Per Pound)	215659	1	\$0.99	\$0.74
514	Large Format Bundle Prints (Print Only)			Retail	
515	16x20 Presentation Paper	317787	1	\$9.99	\$7.49
516	18x24 Presentation Paper	317895	1	\$14.99	\$11.24
517	24x36 Presentation Paper	318039	1	\$24.99	\$18.74
518	16x20 Gloss Paper	318156	1	\$14.99	\$11.24
519	18x24 Gloss Paper	318273	1	\$19.99	\$14.99
520	24x36 Gloss Paper	318399	1	\$29.99	\$22.49
521	6x2 Vinyl Banner	318597	1	\$79.99	\$59.99
522	8x2 Vinyl Banner	318777	1	\$99.99	\$74.99
523	10x2 Vinyl Banner	318867	1	\$129.99	\$97.49
524	8x3 Vinyl Banner (RPF Only)	318966	1	\$139.99	\$104.99
525	Large Format BW (Print Only)			Retail	
526	18x24 Bond	168502	1	\$1.39	\$1.04
527	24x36 Bond	168495	1	\$2.89	\$2.17
528	36x48 Bond	168516	1	\$5.79	\$4.34
529	Large Format Packages (Color)				
530	Print on Presentation Paper + Lamination			Retail	
531	16x20	319092	1	\$12.99	\$9.74
532	18x24	319218	1	\$19.99	\$14.99
533	24x36	319362	1	\$34.99	\$26.24
534	Print on Presentation Paper + Lamination + Mounting (Color)			Retail	
535	16x20	319596	1	\$19.99	\$14.99
536	18x24	319839	1	\$29.99	\$22.49
537	24x36	319974	1	\$49.99	\$37.49
538	Print on Gloss Paper + Mounting Only (Color)			Retail	
539	16x20	320118	1	\$19.99	\$14.99
540	18x24	320307	1	\$29.99	\$22.49
541	24x36	320487	1	\$49.99	\$37.49
542	Foamboard Mounting Only (Finishing Only)			Retail	

543	Letter Size	750978	1	\$4.99	\$3.74
544	Legal Size	750987	1	\$5.99	\$4.49
545	Ledger Size	750969	1	\$7.99	\$5.99
546	Large Format BW Paper Types - Per Sq Ft			Retail	
547	Bond	168467	1	\$0.49	\$0.37
548	Vellum	168425	1	\$1.49	\$1.12
549	Includes: Print Only 26# Bond Paper			Retail	
550	36x48 Print Only on 26# Bond Paper	896692	1	\$39.99	\$29.99
551	40x60 Print Only on 26# Bond Paper	896836	1	\$49.99	\$37.49
552	Includes: 26# Bond Paper Laminated			Retail	
553	36x48 Laminated Print	896458	1	\$43.99	\$32.99
554	40x60 Laminated Print	896476	1	\$53.99	\$40.49
555	Includes: 26# Bond Paper + Lamination			Retail	
556	36x48 Mounted & Laminated Print	896602	1	\$59.99	\$44.99
557	40x60 Mounted & Laminated Print	896629	1	\$69.99	\$52.49
558	Includes: 26# Bond Paper + Mounting			Retail	
559	16x20 Printed on 26# Bond & Mounted	896494	1	\$19.99	\$14.99
560	18x24 Printed on 26# Bond & Mounted	896503	1	\$19.99	\$14.99
561	24x36 Printed on 26# Bond & Mounted	896539	1	\$29.99	\$22.49
562	36x48 Printed on 26# Bond & Mounted	896557	1	\$49.99	\$37.49
563	40x60 Printed on 26# Bond & Mounted	896566	1	\$59.99	\$44.99
564	Includes: Print Only 55# Heavyweight Bond Paper			Retail	
565	16x20 Print Only on 55# Heavyweight Bond Paper	895369	1	\$15.99	\$11.99
566	18x24 Print Only on 55# Heavyweight Bond Paper	895558	1	\$15.99	\$11.99
567	24x36 Print Only on 55# Heavyweight Bond Paper	896413	1	\$24.99	\$18.74
568	36x48 Print Only on 55# Heavyweight Bond Paper	896674	1	\$49.99	\$37.49
569	40x60 Print Only on 55# Heavyweight Bond Paper	896827	1	\$59.99	\$44.99
570	Includes: 55# Heavyweight Bond Paper Laminated			Retail	
571	16x20 Laminated 55# Heavyweight Print	895594	1	\$19.99	\$14.99
572	18x24 Laminated 55# Heavyweight Print	895603	1	\$19.99	\$14.99
573	24x36 Laminated 55# Heavyweight Print	895612	1	\$29.99	\$22.49
574	36x48 Laminated 55# Heavyweight Print	895639	1	\$59.99	\$44.99
575	40x60 Laminated 55# Heavyweight Print	895657	1	\$69.99	\$52.49
576	Glossy Posters & Presentation Boards				
577	Includes: Print Only High Gloss Paper			Retail	
578	36x48 Print Only on High Gloss Paper	896737	1	\$49.99	\$37.49
579	40x60 Print Only on High Gloss Paper	896854	1	\$59.99	\$44.99
580	Includes: High Gloss Paper + Mounting			Retail	
581	36x48 Printed on High Gloss Paper & Mounted	896773	1	\$69.99	\$52.49
582	40x60 Printed on High Gloss Paper & Mounted	896809	1	\$79.99	\$59.99
583	Includes: Print Only Semi Gloss Paper			Retail	
584	16x20 Print Only on Semi Gloss Paper	895324	1	\$15.99	\$11.99
585	18x24 Print Only on Semi Gloss Paper	895549	1	\$15.99	\$11.99
586	24x36 Print Only on Semi Gloss Paper	896386	1	\$24.99	\$18.74
587	36x48 Print Only on Semi Gloss Paper	896638	1	\$49.99	\$37.49
588	40x60 Print Only on Semi Gloss Paper	896818	1	\$59.99	\$44.99
589	Includes: Semi Gloss Paper + Mounting			Retail	
590	16x20 Printed on Semi Gloss Paper & Mounted	895387	1	\$24.99	\$18.74
591	18x24 Printed on Semi Gloss Paper & Mounted	895414	1	\$24.99	\$18.74
592	24x36 Printed on Semi Gloss Paper & Mounted	895477	1	\$39.99	\$29.99
593	36x48 Printed on Semi Gloss Paper & Mounted	895486	1	\$69.99	\$52.49
594	40x60 Printed on Semi Gloss Paper & Mounted	895513	1	\$79.99	\$59.99
595	Includes: Print Only Satin Photo Paper			Retail	
596	16x20 Print Only on Satin Photo Paper	895378	1	\$19.99	\$14.99
597	18x24 Print Only on Satin Photo Paper	895567	1	\$19.99	\$14.99

598	24x36 Print Only on Satin Photo Paper	896422	1	\$39.99	\$29.99
599	36x48 Print Only on Satin Photo Paper	896764	1	\$79.99	\$59.99
600	40x60 Print Only on Satin Photo Paper	896683	1	\$89.99	\$67.49
601	Includes: Satin Photo Paper + Mounting			Retail	
602	16x20 Printed on Satin Photo Paper & Mounted	896899	1	\$29.99	\$22.49
603	18x24 Printed on Satin Photo Paper & Mounted	896917	1	\$29.99	\$22.49
604	24x36 Printed on Satin Photo Paper & Mounted	896926	1	\$49.99	\$37.49
605	36x48 Printed on Satin Photo Paper & Mounted	896953	1	\$99.99	\$74.99
606	40x60 Printed on Satin Photo Paper & Mounted	896962	1	\$109.99	\$82.49
607	Indoor Banners & Event Banners				
608	Scrim Vinyl Banners			Retail	
609	4'x2' Scrim Vinyl Banner	896998	1	\$49.99	\$37.49
610	5'x42" Scrim Vinyl Banner	897079	1	\$124.99	\$93.74
611	8'x42" Scrim Vinyl Banner	897133	1	\$194.99	\$146.24
612	8'x5' Scrim Vinyl Banner	897106	1	\$278.99	\$209.24
613	10'x42" Scrim Vinyl Banner	897214	1	\$243.99	\$182.99
614	10'x5' Scrim Vinyl Banner	897142	1	\$348.99	\$261.74
615	Tyvek Banners			Retail	
616	4'x2' Tyvek Banner	897259	1	\$49.99	\$37.49
617	6'x2' Tyvek Banner	897277	1	\$82.99	\$62.24
618	8'x2' Tyvek Banner	897313	1	\$109.99	\$82.49
619	10'x2' Tyvek Banner	897457	1	\$138.99	\$104.24
620	5'x42" Tyvek Banner	897268	1	\$124.99	\$93.74
621	8'x42" Tyvek Banner	897367	1	\$194.99	\$146.24
622	8'x5' Tyvek Banner	897358	1	\$278.99	\$209.24
623	10'x42" Tyvek Banner	897484	1	\$243.99	\$182.99
624	10'x5' Tyvek Banner	897466	1	\$348.99	\$261.74
625	Polypropylene Banners			Retail	
626	4'x2' Polypropylene Banner	897493	1	\$19.99	\$14.99
627	6'x2' Polypropylene Banner	897529	1	\$59.99	\$44.99
628	8'x2' Polypropylene Banner	897547	1	\$79.99	\$59.99
629	10'x2' Polypropylene Banner	897583	1	\$99.99	\$74.99
630	5'x42" Polypropylene Banner	897502	1	\$89.99	\$67.49
631	8'x42" Polypropylene Banner	897574	1	\$139.99	\$104.99
632	8'x5' Polypropylene Banner	897556	1	\$199.99	\$149.99
633	10'x42" Polypropylene Banner	897628	1	\$174.99	\$131.24
634	10'x5' Polypropylene Banner	897619	1	\$249.99	\$187.49
635	Outdoor Durable Banners - Reinforced with Lamination			Retail	
636	5'x3' Outdoor Vinyl Banner	898537	1	\$299.99	\$224.99
637	8'x3' Outdoor Vinyl Banner	898492	1	\$479.99	\$359.99
638	12'x3' Outdoor Vinyl Banner	898519	1	\$699.99	\$524.99
639	12'x4' Outdoor Vinyl Banner	898564	1	\$899.99	\$674.99
640	Bannerstands				
641	Retractable Bannerstands			Retail	
642	24"x85" - Black Frame - Printed on Poly or Scrim	282969	1	\$149.99	\$112.49
643	24"x85" - Silver Frame - Printed on Poly or Scrim	897646	1	\$149.99	\$112.49
644	Replacement Graphic Only - Printed on Poly or Scrim	897718	1	\$69.99	\$52.49
645	X-Frame Bannerstands			Retail	
646	24"x70" Printed on Poly with Grommets in each Corner + Stand	897682	1	\$99.99	\$74.99
647	24"x70" Replacement Graphic Only Printed on Poly with Grommets in Each Corner	897709	1	\$49.99	\$37.49
648	24"x70" Hardware Only X Frame	897889	1	\$59.99	\$44.99
649	Sandwich Boards/A-Frames			Retail	
650	A-Frame - 25"x45" White PVC Frame - Includes 2 Prints 24x36 Laminated on 26#	897673	1	\$149.99	\$112.49

651	A-Frame - Replacement Graphics Only - Includes 2 Laminated Prints	897754	1	\$69.99	\$52.49
652	Floor Decals			Retail	
653	Removable Floor Decal - 12"x12"	898267	1	\$14.99	\$11.24
654	Removable Floor Decal - 18"x24"	898276	1	\$39.99	\$29.99
655	Window Decals			Retail	
656	Removable Window Decal - 24"x36"	898339	1	\$34.99	\$26.24
657	Removable Window Decal - 36"x48"	898348	1	\$69.99	\$52.49
658	Posters/Banners Custom Sizes - Per Sq Foot			Retail	
659	Heavyweight Bond 55#	897817	1	\$6.99	\$5.24
660	Semi Gloss	897844	1	\$7.49	\$5.62
661	Satin Photo	897826	1	\$6.99	\$5.24
662	Tyvek	897862	1	\$6.99	\$5.24
663	Doorhangers (Special Order - Glossy 2up & 3up)			Retail	
664	Doorhanger 80# Gloss Cover - 2up	317148	1	\$0.99	\$0.74
665	Doorhanger 80# Gloss Cover - 3up	317274	1	\$0.99	\$0.74
666	Shredding			Retail	
667	In Store Shredding - Shredding Bin / Per Pound	210762	1	\$0.99	\$0.74
668	In Store Bulk Pickup / Per Pound	804957	1	\$0.99	\$0.74
669	B2B Remote Pickup (Ordered in Store per SOP 1.44) 5 Box Min	395853	1	\$100.00	\$75.00
670	B2B Remote Pickup / Each additional box	395907	1	\$0.99	\$0.74
671	Premium Laser			Retail	
672	28# Laser Paper - Ledger	316473	1	\$0.05	\$0.030
673	OD Brand Calendars			Retail	
674	Premium 8.2 x 11 Year in a View	346794	1	\$3.99	\$2.99
675	Premium 11 x 17 Year in a View	346686	1	\$5.99	\$4.49
676	Lay Flat Paper - For Book Binding - Portrait Orientation			Retail	
677	Layflat Paper - Book Binding - Portrait Oriented Books	383127	1	\$0.59	\$0.44
678	Doorhangers 67# Vellum (3up)			Retail	
679	White	395943	1	\$0.59	\$0.44
680	Blue	395979	1	\$0.69	\$0.52
681	Canary	395997	1	\$0.69	\$0.52
682	Gold	396006	1	\$0.69	\$0.52
683	Green	396042	1	\$0.69	\$0.52
684	Ivory	396078	1	\$0.69	\$0.52
685	Pink	396087	1	\$0.69	\$0.52
686	Posters/Banners Custom Sizes - Per Sq Foot			Retail	
687	Polypropylene	396213	1	\$4.99	\$3.74
688	Wafer Seals			Retail	
689	Wafer Seal (Clear or White) Includes Seal + Labor	751005	1	\$0.10	\$0.070
690	110 LB Pastel Index - Ledger			Retail	
691	Green	976986	1	\$0.15	\$0.090
692	Blue	977004	1	\$0.15	\$0.090
693	Canary	977013	1	\$0.15	\$0.090
694	Ivory	977076	1	\$0.15	\$0.090
695	Ledger 110# (Limited Colors)	861397	1	\$0.15	\$0.11
696	Glue Strip Cover Bind	686302	1	\$0.89	\$0.67
697	Clear Film PSF	686338	1	\$1.49	\$1.12
698	Matte Film PSF	686347	1	\$1.49	\$1.12
699	Semi Gloss Display Film	686356	1	\$3.99	\$2.99
700	Adhesive Matte Poly	686374	1	\$3.99	\$2.99
701	Poster, Color, Semi, 16x20, ND	228937	1	\$5.33	\$4.00
702	Poster, Color, 55#, 16x20, ND	228946	1	\$5.33	\$4.00
703	Poster, Color, Satin, 16x20, ND	228955	1	\$6.66	\$5.00

704	Poster,Color,Semi,Mount,16x20,ND	228964	1	\$8.33	\$6.25
705	Poster,Color,Semi,Mount,18x24,ND	229018	1	\$8.33	\$6.25
706	Banner,Outdoor, Scrm,3x8,ND	229027	1	\$19.99	\$14.99
707	YardSign,Coroplast,18x24,ND	229036	1	\$6.66	\$5.00
708	Poster,Color,Semi,24x36,ND	229837	1	\$6.66	\$5.00
709	Poster,Color,Semi,36x48,ND	229846	1	\$5.83	\$4.37
710	Poster,Color,Semi,40x60,ND	229855	1	\$4.70	\$3.53
711	Poster,Color,Semi,18X24,ND	229063	1	\$5.33	\$4.00
712	Poster,55#,Print Only,18x24,ND	229090	1	\$5.33	\$4.00
713	Poster,Satin,Print Only 18x24,ND	229099	1	\$6.66	\$5.00
714	Poster,55#,Laminate,16x20,ND	229873	1	\$6.66	\$5.00
715	Poster,55#,Laminate,18x24,ND	229882	1	\$6.66	\$5.00
716	Poster,55#,Laminate,24x36,ND	229909	1	\$4.99	\$3.74
717	Poster,55#,Laminate,36x48,ND	229918	1	\$4.99	\$3.74
718	Poster,55#,Laminate,40x60,ND	229936	1	\$4.11	\$3.08
719	Poster,55#,Mount,16x20,ND	229117	1	\$8.33	\$6.25
720	Poster,55#,Mount,18x24,ND	229126	1	\$8.33	\$6.25
721	Poster,55#,Mount,24x36,ND	229945	1	\$6.66	\$5.00
722	Poster,55#,Mount,36x48,ND	229954	1	\$5.83	\$4.37
723	Poster,55#,Mount,40x60,ND	229972	1	\$4.70	\$3.53
724	Poster,55#,Mount,Lam,16x20,ND	229135	1	\$9.99	\$7.49
725	Poster,55#,Mount,Lam,18x24,ND	229162	1	\$9.99	\$7.49
726	Poster,55#,Mount,Lam,24x36,ND	229180	1	\$8.33	\$6.25
727	Poster,55#,Mount,Lam,36x48,ND	229189	1	\$6.66	\$5.00
728	Poster,55#,Mount,Lam,40x60,ND	230008	1	\$5.29	\$3.97
729	Poster,24#,Print Only,16X20,ND	229198	1	\$0.99	\$0.74
730	Poster,24#,Print Only,18x24,ND	229216	1	\$1.33	\$1.00
731	Poster,24#,Print Only,24x36,ND	229225	1	\$1.33	\$1.00
732	Poster,24#,Laminate,16x20,ND	230017	1	\$1.99	\$1.49
733	Poster,24#,Laminate,18x24,ND	230026	1	\$2.33	\$1.75
734	Poster,24#,Laminate,24x36,ND	230035	1	\$1.83	\$1.37
735	Poster,24#,Mount,16x20,ND	229243	1	\$4.33	\$3.25
736	Poster,24#,Mount,18x24,ND	229270	1	\$4.99	\$3.74
737	Poster,24#,Mount,24x36,ND	230044	1	\$3.33	\$2.50
738	Poster,24#,Mount,Lam,16x20,ND	229279	1	\$5.33	\$4.00
739	Poster,24#,Mount,Lam,18x24,ND	229315	1	\$5.99	\$4.49
740	Poster,24#,Mount,Lam,24x36,ND	229324	1	\$4.16	\$3.12
741	Poster,Semi,Print,24x36,ND	229333	1	\$4.16	\$3.12
742	Poster,55#,Print Only,24x36,ND	229342	1	\$4.16	\$3.12
743	Poster,Satin,Print Only 24x36,ND	229378	1	\$6.66	\$5.00
744	Poster,26#,Laminate,36x48,ND	230062	1	\$3.66	\$2.75
745	Poster,26#,Laminate,40x60,ND	230089	1	\$3.17	\$2.38
746	Poster,26#,Mount,16x20,ND	229387	1	\$6.66	\$5.00
747	Poster,26#,Mount,18x24,ND	229396	1	\$6.66	\$5.00
748	Poster,26#,Mount,24x36,ND	230107	1	\$4.99	\$3.74
749	Poster,26#,Mount,36x48,ND	230125	1	\$4.16	\$3.12
750	Poster,26#,Mount,40x60,ND	230134	1	\$3.52	\$2.64
751	Poster,26#,Mount,Lam,36x48,ND	229414	1	\$4.99	\$3.74
752	Poster,26#,Mount,Lam,40x60,ND	230143	1	\$4.11	\$3.08
753	Poster,Semi,Print,36x48,ND	229432	1	\$4.16	\$3.12
754	Poster,55#,Print Only,36x48,ND	229459	1	\$4.16	\$3.12
755	Poster,26#,Print Only,36x48,ND	229477	1	\$3.33	\$2.50
756	Poster,Gloss,Print,36x48,ND	229495	1	\$4.16	\$3.12
757	Poster,Satin,Print,36x48,ND	229513	1	\$6.66	\$5.00
758	Poster,Gloss,Mount,36x48,ND	230170	1	\$5.83	\$4.37

759	Poster,Gloss,Mount,40x60,ND	230188	1	\$4.70	\$3.53
760	Poster,Semi,Print,40x60,ND	230206	1	\$3.52	\$2.64
761	Poster,55#,Print Only,40x60,ND	230215	1	\$3.52	\$2.64
762	Poster,26#,Print Only,40x60,ND	230233	1	\$2.94	\$2.21
763	Poster,Gloss,Print, 40x60,ND	230260	1	\$3.52	\$2.64
764	Poster,Satin,Print Only,40x60,ND	230269	1	\$5.29	\$3.97
765	Poster,Satin,Mount,16x20,ND	229522	1	\$9.99	\$7.49
766	Poster,Satin,Mount,18x24,ND	229540	1	\$9.99	\$7.49
767	Poster,Satin,Mount,24x36,ND	230278	1	\$8.33	\$6.25
768	Poster,Satin,Mount,36x48,ND	230287	1	\$8.33	\$6.25
769	Poster,Satin,Mount,40x60,ND	230314	1	\$6.47	\$4.85
770	Banner,Scrim,Indoor,4x2,ND	229558	1	\$6.24	\$4.68
771	Banner,Scrim,Indoor,5x42,ND	230323	1	\$6.94	\$5.21
772	Banner,Scrim,Indoor,8x5,ND	230332	1	\$6.97	\$5.23
773	Banner,Scrim,Indoor,8x42,ND	230350	1	\$6.96	\$5.22
774	Banner,Scrim,Indoor,10x5,ND	230377	1	\$6.97	\$5.23
775	Banner,Scrim,Indoor,10x42,ND	230386	1	\$6.97	\$5.23
776	Banner,Indoor,Tyvek,4x2,ND	229576	1	\$6.24	\$4.68
777	Banner,Indoor,Tyvek,5x42,ND	230404	1	\$6.94	\$5.21
778	Banner,Indoor,Tyvek,6x2,ND	230413	1	\$6.91	\$5.18
779	Banner,Indoor,Tyvek,8x2,ND	230422	1	\$6.87	\$5.15
780	Banner,Indoor,Tyvek,8x5,ND	230449	1	\$6.97	\$5.23
781	Banner,Indoor,Tyvek,8x42,ND	230467	1	\$6.96	\$5.22
782	Banner,Indoor,Tyvek,10x2,ND	230476	1	\$6.94	\$5.21
783	Banner,Indoor,Tyvek,10x5,ND	230485	1	\$6.97	\$5.23
784	Banner,Indoor,Tyvek,10x42,ND	230503	1	\$6.97	\$5.23
785	Banner,Indoor,Poly,4x2,ND	229585	1	\$2.49	\$1.87
786	Banner,Indoor,Poly,5x42,ND	230530	1	\$4.99	\$3.74
787	Banner,Indoor,Poly,6x2,ND	230602	1	\$4.99	\$3.74
788	Banner,Indoor,Poly,8x2,ND	230629	1	\$4.99	\$3.74
789	Banner,Indoor,Poly,8x5,ND	230638	1	\$4.99	\$3.74
790	Banner,Indoor,Poly,8x42,ND	230647	1	\$4.99	\$3.74
791	Banner,Indoor,Poly,10x2,ND	230665	1	\$4.99	\$3.74
792	Banner,Indoor,Poly,10x5,ND	230674	1	\$4.99	\$3.74
793	Banner,Indoor,Poly,10x42,ND	230710	1	\$4.99	\$3.74
794	BannerStand,Scrim,Retr,24x 85,ND	230719	1	\$9.99	\$7.49
795	Sandbrd,26#,Lam, 24x36,ND	229594	1	\$24.99	\$18.74
796	X stand,Poly,24x70,ND	230728	1	\$8.33	\$6.25
797	Xstand,Poly,Replac,Graph,24x70,ND	230737	1	\$4.16	\$3.12
798	Bannerstand,Scrm,ReplceGrph,ND	229639	1	\$4.66	\$3.50
799	Sandbrd,ReplacGrph,24x36,ND	229648	1	\$11.66	\$8.75
800	Poster,24#,PSQF,ND	229657	1	\$1.99	\$1.49
801	Sign, Adhesive Vinyl,PSQF,ND	229684	1	\$5.99	\$4.49
802	Sign,Backlit Media,PSQF,ND	229693	1	\$6.99	\$5.24
803	Poster,55#,PSQF,ND	229720	1	\$6.99	\$5.24
804	Poster,Satin,PSQF,ND	229810	1	\$6.99	\$5.24
805	Poster,Semi, PSQF,ND	229819	1	\$7.49	\$5.62
806	Banner,Tyvek,PSQF,ND	229828	1	\$6.99	\$5.24
807	Yard Sign,Single Side,18x24,ND	230764	1	\$6.66	\$5.00
808	Yard Sign,Double Side, 18x24,ND	230773	1	\$8.33	\$6.25
809	Sign,Magnetic,Indoor,12x18,ND	230782	1	\$7.49	\$5.62
810	Sign,Magnetic,Indoor,12x24,ND	230800	1	\$9.99	\$7.49
811	Sign,Magnetic,Indoor,18x24,ND	230818	1	\$8.33	\$6.25
812	Sign,Magnetic,Outdoor,12x18,ND	230827	1	\$12.49	\$9.37
813	Sign,Magnetic,Outdoor,12x24,ND	230836	1	\$14.99	\$11.24

814	Sign,Magnetic,Outdoor,18x24,ND	230845	1	\$13.33	\$10.00
815	Decal,Floor,Permanent 12x12,ND	230863	1	\$11.99	\$8.99
816	Decal,Floor,Permanent 18x24,ND	230899	1	\$11.66	\$8.75
817	Decal,Floor,Permanent,PSF,ND	230908	1	\$11.99	\$8.99
818	Decal,Floor,Remove,12x12,ND	230917	1	\$14.99	\$11.24
819	Decal,Floor,Remove,18x24,ND	230926	1	\$13.33	\$10.00
820	Decal,Floor,Remove,PSQ,ND	230944	1	\$14.99	\$11.24
821	Decal,Window,Removable,24x36,ND	230962	1	\$5.83	\$4.37
822	Decal,Window,Removable,36x48,ND	230980	1	\$5.83	\$4.37
823	Decal,Window,Removable,PSQ,ND	231007	1	\$5.99	\$4.49
824	Decal,Window,Permanent,24x36,ND	231016	1	\$9.99	\$7.49
825	Decal,Window,Permanent,36x48,ND	231025	1	\$9.16	\$6.87
826	Decal,Window,Permanent,PSQ,ND	231034	1	\$9.99	\$7.49
827	Sign,Rigid,Mnt,Fmbrd,18x24,ND	231052	1	\$6.66	\$5.00
828	Sign,Rigid,Mnt,Fmbrd,24x36,ND	231070	1	\$4.99	\$3.74
829	Banner, Outdoor,Scrim,3x8,ND	231079	1	\$19.99	\$14.99
830	Banner, Outdoor,Scrim,3x12,ND	231097	1	\$19.44	\$14.58
831	Banner, Outdoor,Scrim,3x5,ND	231106	1	\$19.99	\$14.99
832	Banner, Outdoor,Scrim,4x12,ND	231115	1	\$18.74	\$14.06
833	Perforating Per Sheet	477137	1	\$0.03	\$0.020
834	Scoring Per Sheet	477263	1	\$0.03	\$0.020
835	Finishing, Notebook, Perf	852379	1	\$0.03	\$0.010
836	Finishing, Calendar, Perf	852397	1	\$0.03	\$0.010
837	Finishing, Raffle, Perf	852406	1	\$0.03	\$0.010
838	Finishing,Postcard, Perf	852433	1	\$0.03	\$0.010
839	Finishing,Vertical,Score	852469	1	\$0.03	\$0.010
840	Finishing,Horizontal,Score	852478	1	\$0.03	\$0.010
841	Finishing,Trifold,Score	852487	1	\$0.03	\$0.010
842	Special Handling and Processing Fees			Retail	
843	Custom Route Label Per Case	125759	1	\$2.00	\$1.50
844	Custom Route Label and Shrinkwrap Packs Per Case	125777	1	\$5.00	\$3.50
845	Special Shipping Requirements (Palletizing by Location) or manifest needs	893018	1	\$10.00	\$7.50
846	Special Shipping Service Requirements (Expedited Shipping Services)			Calculated at the time of shipment	Customer will be charged the fees charged to Office Depot by the carrier.
Additional Sku's		Sku		Retail	TCPN price
FS B&W LGL DS 20# WHT		337701	1	\$0.16	\$0.042
FS B&W LTR DS 20# WHT		970913	1	\$0.14	\$0.042
Premium Presentation		556523	1	\$7.50	\$4.500
8X5FB Pad 25 Sheet 4 Pack		426409	1	\$13.46	\$8.090
Re-Entry Red, 24#, Text, LTR		151979	1	\$0.03	\$0.023
Terra Green, 24#, Text, LTR		159726	1	\$0.03	\$0.023
Terra Green, 65#, Card LTR		267969	1	\$0.07	\$0.053
Fireball Fuschia,24#,Text, LTR		271670	1	\$0.03	\$0.023
Solar Yellow, 24#, Text, LTR		281123	1	\$0.03	\$0.023
Galaxy Gold, 24#, Text, LTR		312211	1	\$0.03	\$0.023
Cosmic Orange, 65#, Card LTR		339278	1	\$0.07	\$0.053
Lift Off Lemon, 24#, Text, LTR		351026	1	\$0.03	\$0.023
Lunar Blue, 24#, Text, LDG		401678	1	\$0.06	\$0.030
Rocket Red, 24#, Text, LTR		427566	1	\$0.03	\$0.023
Lift Off Lemon, 24#, Text, 8.5		520019	1	\$0.03	\$0.023
Lunar Blue, 65#, Card LTR		528431	1	\$0.07	\$0.053
Lunar Blue, 24#, Text, LTR		582893	1	\$0.03	\$0.023

Rocket Red, 24#, Text, LDG	597153	1	\$0.06	\$0.030
Gamma Green, 24#, Text, LTR	758478	1	\$0.03	\$0.023
Pulsar Pink, 65#, Card LTR	786574	1	\$0.07	\$0.053
Re-Entry Red, 65#, Card LTR	800483	1	\$0.07	\$0.053
Pulsar Pink, 24#, Text, LTR	808801	1	\$0.03	\$0.023
Lift Off Lemon, 24#, Text, LDG	874673	1	\$0.06	\$0.030
Cosmic Orange, 24#, Text, LTR	882512	1	\$0.03	\$0.023
Solar Yellow, 65#, Card LTR	902453	1	\$0.07	\$0.053
Green, 110#, Card, LTR	241109	1	\$0.06	\$0.045
Blue, 110#, Card, LTR	287778	1	\$0.06	\$0.045
Canary, 20#, Text, LTR	424823	1	\$0.02	\$0.015
Blue, 20#, Text, LTR	425181	1	\$0.02	\$0.015
Blue, 20#, Text, LDG	483627	1	\$0.04	\$0.030
Goldenrod, 20#, Text, 8.5x11	485594	1	\$0.02	\$0.015
Canary, 110#, Card, LTR	716369	1	\$0.06	\$0.045
Pink, 20#, Text, LTR	794084	1	\$0.02	\$0.015
Green, 20#, Text, LDG	808653	1	\$0.04	\$0.030
Ivory, 20#, Text, LDG	817097	1	\$0.04	\$0.030
Ivory, 20#, Text, LTR	871592	1	\$0.02	\$0.015
Green, 20#, Text, LTR	873695	1	\$0.02	\$0.015
Ivory, 110#, Card, LTR	984833	1	\$0.06	\$0.045
HAND PLACE	239207	1	\$0.25	\$0.150
HAND COLLATE	630093	1	\$0.05	\$0.030
AFFIX,LABEL,HAND	669542	1	\$0.05	\$0.038
SCANNING DOC HANDLER, EA	344807	1	\$0.25	\$0.190
SCANNING HAND PLACE, EA	430122	1	\$2.99	\$2.240
SCANNING, DOC, PAGE1	842070	1	\$2.99	\$2.240
BURN TO CD /DVD - EACH	865553	1	\$2.99	\$2.240
CVRBIND SFTCVR NAVY	632024	1	\$2.99	\$2.240
CVRBIND SFTCVR NAVY	630977	1	\$2.99	\$2.240
CVRBIND SFTCVR PAPER	982562	1	\$2.99	\$2.240
White, 70#, Text, 11x17	101579	1	\$0.05	\$0.028
White, 8Pt, Gloss CVR, LDG	182948	1	\$0.30	\$0.169
White, 70#, Text, 8.5x14	222987	1	\$0.04	\$0.023
White, 10Pt, Gloss CVR, LDG	237914	1	\$0.50	\$0.281
White, 20#, Text, 12x18	267071	1	\$0.02	\$0.011
White, 80#, Gloss CVR, 12x18	311317	1	\$0.42	\$0.236
White, 8Pt, Gloss CVR, 12x18	346964	1	\$0.32	\$0.180
White, 12Pt, Gloss CVR, LDG	359117	1	\$0.90	\$0.506
White, 65#, Cardstock, 12x18	363927	1	\$0.18	\$0.101
White, 24#, Text, 8.5x11	409514	1	\$0.03	\$0.015
White, 100#, Gloss Cover, 12x1	414134	1	\$0.47	\$0.264
White, 70#, Text, 8.5x11	512018	1	\$0.03	\$0.017
White, 80#, Gloss Text, 12x18	581918	1	\$0.11	\$0.062
White, 110#, Cardstock, LDG	585806	1	\$0.15	\$0.090
White, 28#, Text, 8.5x14	669356	1	\$0.04	\$0.020
White, 24#, Text, 8.5x14	713990	1	\$0.04	\$0.015
White, 65#, Cardstock, 8.5x11	723614	1	\$0.08	\$0.053
White, 70#, Text, 12x18	746238	1	\$0.06	\$0.034
White, 28#, Text, 8.5x11	746882	1	\$0.03	\$0.015
White, 12Pt, Gloss Cover, 12x1	751289	1	\$0.92	\$0.518
White, 24#, Text, 12x18	775577	1	\$0.06	\$0.036
White, 110#, Cardstock, 12x18	779498	1	\$0.17	\$0.900
White, 10Pt, Gloss CVR, 12x18	789032	1	\$0.52	\$0.293
White, 65#, Cardstock, 11x17	826316	1	\$0.16	\$0.106

White, 28#, Text, 12x18	874569	1	\$0.06	\$0.034
PAPER, TABS, MYLAR, CLEAR, 5BA	406652	1	\$1.79	\$1.007
White, 24#, 100% Cotton	216904	1	\$0.15	\$0.084
Ivory, 24#, 25% Cotton	390623	1	\$0.10	\$0.056
White, 24#, 25% Cotton	426477	1	\$0.10	\$0.056
Gray, 24#, 25% Cotton	470586	1	\$0.10	\$0.056
Natural Fiber, 24#, 25% Cotton	824025	1	\$0.10	\$0.056
5 Bank Tabs, Mylar Coated, 9x	193004	1	\$0.79	\$0.590
Labels-2up, Text, 8.5x11	227528	1	\$0.75	\$0.422
PAPER, 24# LASR WHITE LGL	275610	1	\$0.03	\$0.015
PAPER, 24# LASR WHITE LTR	280025	1	\$0.03	\$0.015
FS CLR 24# GLSS 8.5x11 3UP DS	332375	1	\$20.00	\$12.000
Labels - Full Sheet, Text, 8.	385028	1	\$0.75	\$0.422
Layflat Paper, Text, 8.5x11	388877	1	\$0.59	\$0.440
Greeting Cards, 10Pt, Gloss Co	391818	1	\$0.39	\$0.219
Pres Fldr, 10pt gloss	424697	1	\$2.99	\$2.610
Brochure - BiFold, 100#, Gloss	578322	1	\$0.39	\$0.293
White, 20#, 30%Recycle, LGL	636764	1	\$0.02	\$0.010
Window Cling Clear, Text, 8.5	706272	1	\$1.99	\$1.119
Labels-10up, Text, 8.5x11	757355	1	\$0.75	\$0.422
White, 20#, 30%Recycle, LTR	772772	1	\$0.02	\$0.010
White, 20#, 30%Recycle, LDG	793904	1	\$0.04	\$0.020
Table Tents - 3 sided, 80#, Gl	819077	1	\$0.79	\$0.490
TblTnts 2side 80# GlS Cvr	837786	1	\$0.69	\$0.388
Raffle Tickets, 80#, Gloss Cov	850647	1	\$0.79	\$0.444
Labels-33up, Text, 8.5x11	935640	1	\$0.75	\$0.422
25 Pack Brochure - In Store	972731	1	\$0.14	\$0.079
FS CLR DRHANGR GLSS 2UP DS 500	938543	1	\$30.00	\$16.875
Integrated Card, 28#, Text, 8.	958737	1	\$0.59	\$0.332
PAPER, 24# LASR WHITE LDG	994070	1	\$0.05	\$0.020
4X4- 2 Sided Thank You Card	399468	1	\$28.50	\$16.031

CITY OF TAMARAC, FLORIDA
RESOLUTION NO. R-2016- 107

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, APPROVING AGREEMENT AMENDMENT #1 AND EXERCISING A THREE (3) YEAR RENEWAL OPTION; AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AGREEMENT AMENDMENT #1 FOR OFFICE SUPPLY NEEDS WITH OFFICE DEPOT, INC. ON BEHALF OF THE SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE, FOR THE PERIOD OF OCTOBER 18, 2016 THROUGH OCTOBER 17, 2019; AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE A PRINCIPAL PROCUREMENT AGENCY CERTIFICATE AND NEGOTIATE AND EXECUTE A REBATE AGREEMENT WITH THE NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE CONSORTIUM (NATIONAL IPA) IN THE EVENT THAT OFFICE DEPOT, INC. AND THE CITY MUTUALLY DETERMINE TO UTILIZE THE CITY OF TAMARAC AGREEMENT AS THE PRIMARY AGREEMENT FOR OFFICE SUPPLIES PROVIDED BY NATIONAL IPA TO ITS MEMBERS IN THE UNITED STATES AND OTHER COUNTRIES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Tamarac has a need to purchase office supplies to support all City operations; and

WHEREAS, the utilization of a term contract agreement provides for volume savings through quantity discounts; and

WHEREAS, the City of Tamarac served as the "lead agency" for the Southeast Florida Governmental Purchasing Cooperative for the purchase of office supply needs; and

WHEREAS, twenty-six (26) governmental agencies within the Southeast Florida Governmental Purchasing Cooperative are eligible to utilize this agreement for the purchase of approximately \$2.1 million in office supplies; and

WHEREAS, the City of Tamarac formally advertised and issued Request for Proposal # 13-23R in order to obtain pricing and service capability information for vendors in the office supply marketplace, and as a result of the evaluation of the responding proposals, the City Commission of the City of Tamarac awarded the proposal and authorized the City to enter into an Agreement with Office Depot, Inc. via Resolution R-2013-110 at its meeting of October 9, 2013, a copy of said resolution is on file in the Office of the City Clerk; and

WHEREAS, the original Agreement provides the option for the City to renew the original Agreement for a period of three (3) years based on satisfactory performance by the Contractor; and

WHEREAS, Office Depot, Inc. has performed successfully for the City and for the members of the Southeast Florida Governmental Purchasing Cooperative; and

WHEREAS, the City and members of the Southeast Florida Governmental Purchasing Cooperative desire to exercise the three (3) year renewal option with Office Depot, Inc.; and

WHEREAS, the current Agreement with Office Depot, Inc. includes both a primary pricing schedule and pricing awarded by the State of Florida on its Term Contract #618-000-11-1, in place through October 17, 2017 with the provision that City and the Southeast Florida Governmental Purchasing Cooperative may use the most advantageous pricing during the term of the Agreement; and

WHEREAS, the pricing provided under the State of Florida Term Contract #618-000-11-1 has been the most advantageous to the City and to the Southeast Florida Governmental Purchasing Cooperative during the original term of the Agreement; and

WHEREAS, the State of Florida has extended its Term Contract #618-000-11-1 through April 17, 2017, a copy of the current extension notice is included herein as Exhibit "1"; and

WHEREAS, the State of Florida is in the process of developing and issuing a new solicitation for a State Term Contract for Office Supplies; and

WHEREAS, in addition to the primary pricing schedule, Office Depot, Inc. has agreed to allow the City and the Southeast Florida Governmental Purchasing Cooperative to use pricing from either a new State of Florida Agreement after April 17, 2017, or pricing from the other primary pricing schedule whichever is the most advantageous to the City and the Southeast Florida Governmental Purchasing Cooperative as indicated in Agreement Amendment #1, included herein as Exhibit "2"; and

WHEREAS, Office Depot, Inc. has agreed to provide additional discounts as agreed to by the City and the members of the Southeast Florida Government Purchasing Cooperative, to the current primary pricing schedule as originally bid by Office Depot, Inc. on the City's Request for Proposal 13-23R to lower and generally match State of Florida pricing as indicated in Agreement Amendment #1, included herein as Exhibit "2"; and

WHEREAS, the National Intergovernmental Purchasing Alliance (National IPA), a national consortium, desires to potentially utilize the City's primary pricing schedule with Office Depot, Inc. as their primary national pricing model available to its members in the United States and other countries, with the City acting as the lead agency for National IPA; and

WHEREAS, the use of the Office Depot, Inc. primary pricing schedule will provide the City, the Southeast Florida Governmental Purchasing Cooperative and other agency members of National IPA with additional office supply items not available on the State of Florida Agreement with pricing discounted similar or equal to the State of Florida price discounts; and

WHEREAS, as the lead agency for the agreement, National IPA will pay the City a rebate based on contract use by their membership, an amount which has varied in recent years in the estimated range of \$60,000 and \$80,000; and

WHEREAS, if it is mutually determined by Office Depot, Inc. and the City to move forward with the primary pricing schedule, the City will be required to execute a Primary Procurement Agency Certificate and negotiate and execute a

Rebate Agreement with National IPA for the same term as the Office Depot, Inc. Agreement, a copy of said documents are included herein as Exhibit "3" and Exhibit "4" respectively; and

WHEREAS, sufficient funds are available from all Departments' Operating funds; and

WHEREAS, the City Commission of the City of Tamarac finds it to be in the best interest of the City of Tamarac to approve the terms of Agreement Amendment #1 and authorize the three (3) year renewal option for the current Office Depot, Inc. Agreement originally awarded under RFP 13-23R, and to authorize the appropriate City Officials to execute Agreement Amendment #1, included herein as Exhibit "2", with Office Depot, Inc. for the purchase of Office Supplies by the City and members of the Southeast Florida Governmental Purchasing Cooperative, and to furthermore authorize the appropriate City Officials to execute the National IPA Principal Procurement Agency Certificate and negotiate and execute the Rebate Agreement with National IPA that matches the term of the renewal option stated in herein for Office Depot, Inc., included herein as Exhibit "3" and Exhibit "4" respectively to allow National IPA to utilize the City of Tamarac Agreement with Office Depot, Inc. if it is mutually determined by Office Depot, Inc. and the City to move forward with the primary pricing schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA THAT:

SECTION 1: The foregoing "WHEREAS" clauses are HEREBY ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof and all exhibits referenced and attached hereto are incorporated herein and made a specific part of this resolution.

SECTION 2: The City Commission of the City of Tamarac approves the terms of Agreement Amendment #1 and authorizes the three (3) year renewal option for the current Office Depot, Inc. Agreement originally awarded under RFP 13-23R, and authorizes the appropriate City Officials to execute Agreement Amendment #1, with Office Depot, Inc., a copy of said Agreement is included herein as Exhibit "2", for the period of October 18, 2016 through October 17, 2019.


SECTION 3: The appropriate City officials are hereby authorized to execute the Principal Procurement Agency Certificate and negotiate and execute the Rebate Agreement with the National IPA cooperative, included herein as Exhibit "3" and Exhibit "4" respectively, in the event that it is mutually determined that Office Depot, Inc. and the City desire to use the City of Tamarac Agreement as the primary Office Supply Agreement for National IPA.

SECTION 4: All resolutions or parts of resolutions in conflict herewith are HEREBY repealed to the extent of such conflict.

SECTION 5: If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 6: This Resolution shall become effective immediately upon its passage and adoption.

PASSED, ADOPTED AND APPROVED this 28 day of September 2016.


HARRY DRESSLER
MAYOR

ATTEST:

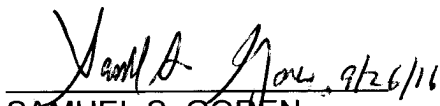

PATRICIA A. TEUFEL, CMC
CITY CLERK

RECORD OF COMMISSION VOTE:

MAYOR DRESSLER
DIST 1: COMM. BUSHNELL
DIST 2: COMM. GOMEZ
DIST 3: V/M GLASSER
DIST 4: COMM. PLACKO

yes
yes
yes
yes
yes

I HEREBY CERTIFY that I
Have approved this
RESOLUTION as to form.


SAMUEL S. GOREN
CITY ATTORNEY

AMENDMENT NO.: 5
Office and Educational Consumables
State Term Contract No.: 618-000-11-1

This Amendment No. 5 ("Amendment"), effective as of October 18, 2016, to the State Term Contract No. 618-000-11-1 ("Contract"), between the **State of Florida, Department of Management Services** ("Department") and **[Contractor name]** ("Contractor") are collectively referred to herein as the "Parties." All capitalized terms used herein shall have the meaning assigned to them in the Contract, unless otherwise defined herein.

WHEREAS the Department awarded the above referenced Contract for the provision of Office and Educational Consumables, pursuant to Contract No. 618-000-11-1; and

WHEREAS the Contract became effective on October 18, 2010 to continue through October 17, 2013 pursuant to sections 5.0 and 6.0 of the Contract; and

WHEREAS the Contract was subsequently renewed pursuant to section 7.0 of the Contract until October 17, 2016; and

WHEREAS the Parties agree that the Contract may be amended by mutual agreement as provided in section 4.42 "Modification of Terms" of the incorporated General Contract Conditions of the Contract; and

WHEREAS the Parties agree to extend the Contract as provided in section 287.057(12), Florida Statutes for a period of six (6) months, effective October 18, 2016. This extension shall be terminated on April 17, 2017 or upon the execution of a new contract for Office and Educational Consumables, whichever occurs first.

THEREFORE, in consideration of the mutual promises contained below, and other good and valuable consideration, receipt and sufficiency of which are hereby acknowledged, the Parties agree to the following:

I. Contract Amendment.

- a. As a result of a scrivener's error in Amendment #4 to Contract No. 618-000-11-1, the Amendment #4 to the Contract is being amended to renumber sections 5.14 and 5.15 to sections 12.0 and 13.0.
- b. The Contract is further amended to add the following section 14.0 of the Contract:

14.0 COOPERATION WITH THE INSPECTOR GENERAL

Pursuant to section 255.055(5), Florida Statutes, contractor and any subcontractors understand and will comply with their duty to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing.

II. Contract Extension. Pursuant to section 287.057(12), Florida Statutes, the State Term Contract No. 618-000-11-1 is extended for a period of six (6) months at the same terms and conditions, with a new contract expiration date of April 17, 2017 or upon the execution of a new contract for Office and Educational Consumables, whichever occurs first.

AMENDMENT NO.: 5
Office and Educational Consumables
State Term Contract No.: 618-000-11-1

III. Conflict. To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control.

IV. Warrant of Authority. Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

V. Effect. Unless otherwise modified by this Amendment, all terms and conditions contained in the Contract shall continue in full force and effect.

**State of Florida,
Department of Management Services**

**Contractor:
[Contractor Name]**

By: _____
Name: Ben Wolf
Title: Chief of Staff
Date:

By: _____
Name:
Title:
Date:

AGREEMENT AMENDMENT #1
BETWEEN THE CITY OF TAMARAC
AND
OFFICE DEPOT, INC.

The City of Tamarac, a municipal corporation, with principal offices located at 7525 NW 88th Avenue, Tamarac, FL 33321 ("City"), and Office Depot Inc., a Delaware corporation, duly registered as a Florida Foreign Corporation, with principal offices located at 6600 Military Trail, Boca Raton, FL 33496 (the "Contractor") agree to amend the original Agreement dated October 18, 2013, to provide for office supplies pursuant to Request for Proposal Number 13-23R, as of October 18, 2016 (the "Amendment 1 Effective Date").

WHEREAS, the City and the Contractor entered into an Agreement dated October 18, 2013, awarded as a result of RFP 13-23R, entitled Office Supplies, issued on behalf of the Southeast Florida Governmental Purchasing Cooperative (the "Agreement");

WHEREAS, both parties wish to amend the original Agreement dated October 18, 2013; said amendment to include a three (3) year renewal term; and

WHEREAS, the Contractor represents that it is currently capable of continuing to provide the necessary quantities of office supplies to the City and the Southeast Florida Governmental Purchasing Cooperative; and

NOW, THEREFORE, in consideration of the promises contained herein, the parties hereto agree to further amend the original agreement as follows:

1. 4) Contract Term and Renewal

Pursuant to the terms of Section 4, Contract Term and Renewal of the original Agreement dated October 18, 2013, between the City and Office Depot, Inc. and in recognition of satisfactory performance under the current term of the Agreement, the CITY hereby exercises its rights to exercise the three (3) year renewal option of the Agreement for the term October 18, 2016 through October 17, 2019, and Contractor agrees to such renewal.

This Agreement Renewal shall be effective October 18, 2016, for a period of 3 years, through October 17, 2019. In the event that an Agreement is not in place as of the termination date of this Agreement, the Agreement shall remain in effect on a month-to-month basis until terminated, but for not longer than six (6) months following the October 17, 2019 termination date

2. The following new sections shall be added to the Agreement:

"21. The Contractor and the City shall extend this Agreement to other public sector entities ("entities") within the State of Florida, including, but not limited to, agencies, school districts, universities, community colleges, counties, cities, towns, villages, and special districts. Purchases may be made under the terms and conditions of this Agreement by governmental and educational entities located outside the State of Florida.

22. In the event the City (also referred to as "Principal Procurement Agency" in material provided by National IPA) and Contractor partner with National Intergovernmental Purchasing Alliance Company ("National IPA") to offer the Agreement (also referred to as the "Master Agreement" in material distributed by National IPA) on a national basis to public agencies who register with National IPA ("Participating Agencies"). Participating Agencies that choose to access the Agreement via their participation with National IPA do not need to register with the Southeast Florida Governmental Purchasing Cooperative.

23. The Contractor shall obtain a third party firm (to be approved by the City) at no additional cost to the City to conduct external price audits for the Agreement. The third party firm will

perform a quarterly audit with a minimum of 500 items to confirm the accuracy of the discount from list price and final sell price. Specifically, the third party firm will verify that the prices offered to the City under the Agreement which are displayed on the Contractor's website are less than or equal to the discounts offered in the Agreement. The third party firm shall submit a quarterly report to the City confirming the "Price Accuracy Rate" within 15 days after the close of each quarter. The "Price Accuracy Rate" shall be calculated using the following formula: Price Accuracy Rate = the number of audited items each quarter where the net price is less than or equal to the Agreement price, divided by the number of audited items (Example: 490 items priced at or below the approved Agreement price/500 items audited = 98.0% pricing accuracy). The Contractor shall maintain a Price Accuracy Rate of 98% or greater.

At a minimum, the quarterly report will identify items not in compliance with the Agreement terms, provide the date of the audit, and screenshots of the items on the Contractor's website that were not in compliance with the Agreement terms. If the City deems it is in the best interest of the City, the City reserves the right to increase the frequency of the Third Party Audit."

3. Attachment A shall be deleted in its entirety and replaced with the Attachment A attached hereto.
4. Attachment A-1 shall be deleted in its entirety.

All other provisions of the Agreement shall remain in effect as written.

IN WITNESS WHEREOF, the parties have made and executed this Agreement on the respective dates under each signature. CITY OF TAMARAC, signing by and through its City Manager, and Office Depot, Inc., signing by and through its Vice President, duly authorized to execute same.

CITY OF TAMARAC

ATTEST:

Patricia A. Teufel
Patricia A. Teufel, CMC
City Clerk

Date

9/28/16

Michael C. Cernech
Michael C. Cernech, City Manager
9/28/16

Date

Approved as to form and legal sufficiency:

Samuel S. Goren
Samuel S. Goren, City Attorney

Date

9/26/16

ATTEST:

Heather Stern
(Assistant Corporate Secretary)

HEATHER STERN

Type/Print Name of Assistant Corporate Secy.

(CORPORATE SEAL)

Office Depot Inc.

Company Name

Troy Rice
Signature of ~~President~~ Chief Operating Officer

Type/Print Name

Date

September 22, 2016

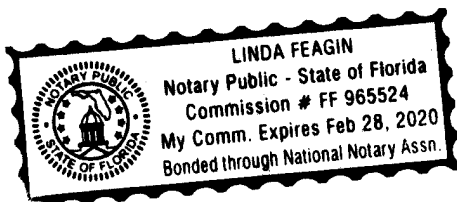


CORPORATE ACKNOWLEDGEMENT

STATE OF Florida :
 COUNTY OF Palm Beach : SS

I HEREBY CERTIFY that on this day, before me, an Officer duly authorized in the State aforesaid and in the County aforesaid to take acknowledgments, personally appeared Troy A. Rice the Chief Operating Officer of Office Depot Inc., a Delaware Corporation, duly registered as a Florida Foreign Corporation, to me known to be the person(s) described in and who executed the foregoing instrument and acknowledged before me that he/she executed the same.

WITNESS my hand and official seal this day of September 27 2016.



[Signature]
 Signature of Notary Public
 State of Florida at Large

Linda Feagin
 Print, Type or Stamp
 Name of Notary Public



Personally known to me or
 Produced Identification

Type of I.D. Produced

☐
☐

DID take an oath, or
 DID NOT take an oath.

ATTACHMENT A Pricing

1. Contract Items. Contractor agrees to supply City a minimum 10,000 product catalog assortment as the Contract Items ("Contract Items"), at the discounts from list price set forth below. The list price on the Amendment 1 Effective Date shall mean the Quarter 3 2016 S. P. Richards list price for products. Where there is no S. P. Richards list price available, the current manufacturer's list price shall be used. If the product is a private brand product, then Contractor is considered the product manufacturer and their established, reasonable price shall be list price.

The percentage discount from list price shall remain firm for the term of the Agreement. Pricing shall remain firm for one year from the Amendment 1 Effective Date and thereafter, the Contractor may submit updated price lists for approval on a quarterly basis on January 1st, April 1st, July 1st, and October 1st of each calendar year. Such price lists updates shall go into effect following notification to City.

Sub-categories in a Product Category are attached hereto as Attachment A-1 ("Product Category and Sub-Category List").

Product Category	<u>Name Brand</u> Products Discount from List Price	<u>Private Brand</u> Products Discount from List Price
Breakroom & Cleaning Supplies	48%	65%
Folders, Binders & Accessories	71%	71%
Office Consumables (Art, Educational & Envelopes)	66%	73%
Office Equipment	39%	43%
IT Peripherals	39%	50%
Paper - Other	69%	75%
Paper - White, Recycled and Virgin	85%	78%
Toner - Original Equipment Manufacturer	50%	65%
Toner - Remanufactured	65%	68%

2. Technology Core List. Contractor agrees to supply those technology office products and services set forth in the list of such technology items that the parties shall agree to, and memorialize, following the Amendment 1 Effective Date (the "Technology Core List"). Prices for items on the Technology Core List will be fixed for ninety (90) day periods and updated quarterly. Those technology items that are not included as Contract Items, and which are not included in the Technology Core List, are part of this Agreement and will be priced on an individual basis.

3. Copy and Print Core List. Contractor agrees to supply those Copy and Print products and service set forth in Attachment A-2 attached hereto (the "Copy and Print Core List"). Prices for items on the Copy and Print Core List will be fixed for ninety (90) day periods and updated quarterly. Those Copy and Print services that are not included as Contract items, and which are not included in the Copy and Print Core List, are part of this Agreement and will be priced on an individual basis.

4. Non-Contract Item Pricing. Contractor may offer additional items that are not Contract Items, or included on the Technology Core List and/or the Copy and Print Core List ("Non-Contract Items"), as a convenience to Agreement users. Such Non-Contract Items shall be

available for purchase and Non-Contract Item pricing will be presented to the Customer at the point of sale or otherwise at the time of order placement.

5. Contract Items shall be clearly designated as "Contract Items" in the online catalog. Non-Contract Items shall have no designation. Individual purchasing entities may elect to exclude Non-Contract Items from the online catalog for their respective purchases.

Attachment A-1
Product Category and Sub-Category List

Product Category	Product Sub-Categories
Breakroom & Cleaning Supplies	Hand Sanitizer, Paper Towels, Lysol Spray, Wipes, Dusters and Facial Tissue, Wastebaskets, Safety Supplies, All Wipes, Hand Soaps, Knives, Cutters, Blades and Scrapers, Computer Dust-off, Lysol, Clorox, Windex, Air Freshener, Dust Pans, Cleaning Supplies, Cups, Spoons, Forks, Plates, Bowls and Shredder bags
Folders, Binders & Accessories	Manila File Folders, Hanging File Folders, Fastener Folder, Classification Folders, View Binders, Ring Binders, Report Covers, Files, File Folders, Pocket Files, Portfolios, Jackets, Inserts, Folder Frames, Dividers, Wallet Files, File Guides, File Indexes, Tabs, Tab Reinforcements, and Accessories
Office Consumables (includes Art, Educational & Envelopes)	Adhesives, Glues, Glue sticks, Adhesive Removers Appointment Books, Phone Message Books, Statement Books, Fax Message Books, 'While You Were Out' Books, Forms, Dictionaries, Thesaurus, Diaries, Tickets, Reference Sets Archive Boxes, Cardboard Boxes, Storage Containers Award Frames, Displays, Plaques, Certificates Badges, Badge Holders, Lanyards Batteries, Chargers, Binder Clips, Paper Clips, Panel Clips, Pushpins, Thumbtacks, Safety Pins, Rubber bands, Scissors, Shears, Cutters, Trimmers, Hole Punches (non-electric) Binders, Combs, Rings, Spines Bulletin Boards, Cork Boards, Easels, Easel Pads, Poster Boards Calendars, Desk pads, Refills, Planners Calculator Ink, Calculator Spools, Adding Machine Tape, Cash Register Tape Camera Film Correction Fluid, Correction Tape, Correction Pens Erasers, Dry-Erase Erasers, Chalk, Crayons Ink Pads, Refills, Stamps Labels, Label Holders Mailing Tubes, Mailing Tubs, CD Mailers, Packaging, Fingertips, Letter Openers, Moistener Markers, Highlighters Envelopes Notebooks, Notepads, Pads of Paper, Post it Notes, Office Organizers, Inboxes, Copyholders, Pen and Pencil Holders, Drawers, Desktop Shelves, Extension Cords Pencils, Pencil Erasers, Lead Refills, Pencil Sharpeners, Pens, Pen Refills Protractors, Rulers, Yardsticks, Compasses, Engineer Triangles Index Cards, Business Cards, Card Holders, Ledgers, Tags, Sheet Protectors, Letters, Numbers, Fasteners, Fastener Bases, Clipboards, Flag Tape

Product Category	Product Sub-Categories
Office Consumables (includes Art, Educational & Envelopes)	Signs, Sign Holder, Flyer Holders, Racks, Literature Displays, Name Plates Staplers, Staples, Staple Removers Tape, Tape Dispensers, Embossing Tape, Velcro Products Transparency Film, Transparency Paper, Laminating Supplies, Laminating Pouches Art and Science Supplies
Office Equipment	Calculators, Easels, Pencil Sharpeners, Dividers, Carts, Hand Trucks, Hole Punches, Label Makers, Laminators, Shredders, Typewriters, Printers, Book Cases, Book Ends, Book Shelves, Chair mats, Clocks, Hooks, Lamps and Furniture
IT Peripherals	CDs, DVDs, Cassette Tapes, Tape Cartridges, CD and DVD Cases, CD and DVD Storage, VHS Tapes, Computer Disks and Diskettes, Computer Bags and Cases, Mouse, Keyboards, Keyboard Pads, Mousepads, Camera Bags, Camera Cases Headsets, Headset Accessories, Headphones Surge Protectors, UPS Power Supply USB Drives, Flash Memory, Zip Disks IT Hardware / Software
Paper – Other	Art Paper, Construction Paper, Crepe Paper, Colored Paper, Photo Paper, Computer Paper and Specialty Paper
Paper – White, Recycled & Virgin	Paper – 20# White, Recycled and Virgin Copy Paper, minimum 92 bright
Toner – Original Equipment Manufacturer	Original Equipment Manufacturer (OEM) - Toners, Cartridges, Fusers, Kits, Drums, Ribbons and Related Accessories Brands include but are not limited to: Hewlett Packard, Dell, Lexmark, Cannon, Brother, etc.
Toner – Remanufactured	Remanufactured - Toners, Cartridges, Fusers, Kits, Drums, Ribbons, and Related Accessories

Attachment A-2

Copy and Print Core List

Office DEPOT OfficeMax®

CPD Price list 7.1.15

Item	DESCRIPTION	SUPPLIER SKU	UOM	UNIT NET PRICE	FINAL PRICE
1	BW Full Service - Number Of Impressions			Retail	
2	BW SS Letter	167060	1	\$0.10	\$0.022
3	BW SS Legal	167067	1	\$0.10	\$0.022
4	BW SS Ledger	167074	1	\$0.20	\$0.044
5	BW DS Letter	166955	1	\$0.10	\$0.020
6	BW DS Legal	167039	1	\$0.10	\$0.020
7	BW DS Ledger	167053	1	\$0.20	\$0.040
8	Full Service Color Copies			Retail	
9	Color SS Letter	166962	1	\$0.59	\$0.21
10	Color SS Legal	166990	1	\$0.59	\$0.21
11	Color SS Ledger	166997	1	\$1.18	\$0.42
12	Color DS Letter	167102	1	\$0.59	\$0.19
13	Color DS Legal	167109	1	\$0.59	\$0.19
14	Color DS Ledger	167116	1	\$1.18	\$0.38
15	Full Bleed Color Letter	464730	1	\$0.98	\$0.59
16	Full Bleed Color Ledger	464715	1	\$1.00	\$0.59
17	Hand Place Original (Per Sheet)	166913	1	\$0.25	\$0.15
18	Self Service Skus - STORE ONLY			Retail	
19	BW SS Letter	163061	1	\$0.10	\$0.022
20	BW SS Legal	162911	1	\$0.10	\$0.022
21	BW SS Ledger	163391	1	\$0.20	\$0.044
22	BW DS Letter	873905	1	\$0.20	\$0.040
23	BW DS Legal	873925	1	\$0.20	\$0.040
24	BW DS Ledger	873930	1	\$0.40	\$0.080
25	Color SS Letter	224111	1	\$0.49	\$0.21
26	Color SS Legal	224131	1	\$0.49	\$0.21
27	Color SS Ledger	224151	1	\$0.98	\$0.42
28	Color DS Letter	873940	1	\$0.49	\$0.19
29	Color DS Legal	873945	1	\$0.49	\$0.19
30	Color DS Ledger	873965	1	\$0.98	\$0.38
31	20 LB Pastel - Letter			Retail	
32	Blue	167375	1	\$0.02	\$0.015
33	Buff	167382	1	\$0.02	\$0.015
34	Goldenrod	167396	1	\$0.02	\$0.015
35	Gray	167417	1	\$0.02	\$0.015
36	Green	167438	1	\$0.02	\$0.015
37	Ivory	167459	1	\$0.02	\$0.015
38	Lilac	167515	1	\$0.02	\$0.015
39	Pink	167529	1	\$0.02	\$0.015
40	Salmon	167543	1	\$0.02	\$0.015
41	Yellow	167564	1	\$0.02	\$0.015
42	Gray	167417	1	\$0.02	\$0.015
43	Tan	167557	1	\$0.02	\$0.015
44	Cherry	167389	1	\$0.02	\$0.015
45	20 LB Pastel - Letter			Retail	
46	Blue	933987	1	\$0.02	\$0.015
47	Green	934029	1	\$0.02	\$0.015
48	Ivory	934036	1	\$0.02	\$0.015
49	Pink	933924	1	\$0.02	\$0.015

50	Yellow	933966	1	\$0.02	\$0.015
51	20 LB Pastel - Ledger			Retail	
52	Pink	208997	1	\$0.04	\$0.030
53	Lt. Blue	209039	1	\$0.04	\$0.030
54	Ivory	209053	1	\$0.04	\$0.030
55	Yellow	209067	1	\$0.04	\$0.030
56	Green	209235	1	\$0.04	\$0.030
57	24 LB Pastel - Letter			Retail	
58	Green	224767	1	\$0.02	\$0.015
59	Ivory	750627	1	\$0.02	\$0.015
60	Lilac	224794	1	\$0.02	\$0.015
61	Pink	224812	1	\$0.02	\$0.015
62	Blue	224830	1	\$0.02	\$0.015
63	Yellow	224839	1	\$0.02	\$0.015
64	24 LB Bright - Letter			Retail	
65	Cosmic Orange	167578	1	\$0.03	\$0.023
66	Pulsar Pink	167690	1	\$0.03	\$0.023
67	Gamma Green	167613	1	\$0.03	\$0.023
68	Lift-Off Lemon	167620	1	\$0.03	\$0.023
69	Lunar Blue	167655	1	\$0.03	\$0.023
70	Planetary Purple	167683	1	\$0.03	\$0.023
71	Re-Entry Red	167697	1	\$0.03	\$0.023
72	Galaxy Gold	750789	1	\$0.03	\$0.023
73	Solar Yellow	167753	1	\$0.03	\$0.023
74	Lime Green	167774	1	\$0.03	\$0.023
75	Very Violet	167802	1	\$0.03	\$0.023
76	Rocket Red	750798	1	\$0.03	\$0.023
77	Celestial Blue	750807	1	\$0.03	\$0.023
78	Fireball Fuchsia	750834	1	\$0.03	\$0.023
79	65 LB Bright - Letter			Retail	
80	Cosmic Orange	167865	1	\$0.07	\$0.053
81	Terra Green	167879	1	\$0.07	\$0.053
82	Re-Entry Red	167886	1	\$0.07	\$0.053
83	Lunar Blue	167907	1	\$0.07	\$0.053
84	Solar Yellow	167935	1	\$0.07	\$0.053
85	Bright White	168334	1	\$0.07	\$0.053
86	Stardust White	750843	1	\$0.07	\$0.053
87	Pulsar Pink	750870	1	\$0.07	\$0.053
88	67 LB Vellum - Letter			Retail	
89	White	167137	1	\$0.06	\$0.045
90	Blue	167305	1	\$0.06	\$0.045
91	Canary	167487	1	\$0.06	\$0.045
92	Green	167669	1	\$0.06	\$0.045
93	Ivory	167844	1	\$0.06	\$0.045
94	Gray	168012	1	\$0.06	\$0.045
95	Pink	225145	1	\$0.06	\$0.045
96	90 LB Bright - Letter			Retail	
97	White	168033	1	\$0.05	\$0.038
98	Blue	168068	1	\$0.05	\$0.038
99	Green	168089	1	\$0.05	\$0.038
100	Yellow	168117	1	\$0.05	\$0.038
101	Ledger 110# (limited colors)	861397	1	\$0.15	\$0.113
102	110 LB Pastel Index - Letter			Retail	
103	Blue	167193	1	\$0.06	\$0.045
104	Canary	167207	1	\$0.06	\$0.045

105	Green	167214	1	\$0.06	\$0.045
106	White	167228	1	\$0.06	\$0.045
107	Ivory	167235	1	\$0.06	\$0.045
108	Green	750906	1	\$0.06	\$0.045
109	Resume			Retail	
110	100% Cotton - Ivory 24#	168446	1	\$0.10	\$0.075
111	100% Cotton - White 24#	167165	1	\$0.10	\$0.075
112	25% Cotton Linen - White 24#	167837	1	\$0.06	\$0.045
113	25% Cotton Linen - Ivory 24#	168145	1	\$0.06	\$0.045
114	25% Cotton Business 20#	225154	1	\$0.05	\$0.038
115	25% Antique Laid 24#	225163	1	\$0.08	\$0.060
116	25% Cotton Granite 24#	225172	1	\$0.14	\$0.105
117	100% Cotton Business 32#	225190	1	\$0.14	\$0.105
118	25% Cotton Linen 32#	225217	1	\$0.12	\$0.090
119	100% Linen 32#	225226	1	\$0.16	\$0.120
120	Parchment 24#	225253	1	\$0.13	\$0.098
121	Parchment 32#	225262	1	\$0.12	\$0.090
122	Certificate/Award			Retail	
123	Silver	168362	1	\$0.50	\$0.375
124	Gold	168383	1	\$0.50	\$0.375
125	Gloss 80#			Retail	
126	80lb-Text - Letter	405319	1	\$0.05	\$0.038
127	80lb-Cover - Letter	167942	1	\$0.20	\$0.150
128	80lb-Text - Ledger	167998	1	\$0.10	\$0.075
129	80lb-Cover - Ledger	167949	1	\$0.40	\$0.300
130	Gloss 100#			Retail	
131	Digital Color Elite Gloss 100lb Text - Letter	591605	1	\$0.20	\$0.150
132	Digital Color Elite Gloss 100lb Cover - Letter	168572	1	\$0.25	\$0.188
133	100lb Text - Ledger	679875	1	\$0.40	\$0.300
134	100lb Cover - Ledger	168026	1	\$0.45	\$0.338
135	Supreme Gloss			Retail	
136	Digital Color Supreme Gloss 8pt	405347	1	\$0.15	\$0.109
137	Digital Color Supreme Gloss 10 pt	543965	1	\$0.25	\$0.184
138	Digital Color Supreme Gloss 12pt	543985	1	\$0.30	\$0.221
139	Specialty Paper			Retail	
140	Glossy Trifold Brochure	168628	1	\$0.39	\$0.293
141	Presentation Folders	167172	1	\$3.49	\$2.618
142	Glossy Greeting Cards	168593	1	\$0.40	\$0.300
143	White Greeting Card Envelope	168614	1	\$0.10	\$0.075
144	Xrx Digital Clr Prem Bus Card (10up Taped)	167179	1	\$1.00	\$0.750
145	Specialty Paper (Durable & Poly)			Retail	
146	DuraPaper	543860	1	\$0.99	\$0.74
147	Polyester Paper - Letter	543935	1	\$0.99	\$0.74
148	Polyester Paper - Tabloid	543945	1	\$1.99	\$1.49
149	Documagnet 8pt	544020	1	\$1.49	\$1.12
150	Carbonless Paper	543995	1	\$0.29	\$0.22
151	Labels			Retail	
152	Matte Labels 4Up	405270	1	\$0.74	\$0.56
153	Glossy 30-Up labels - Xerox 30-up	911120	1	\$0.85	\$0.64
154	Glossy 30-Up labels- Holiday Only	765400	1	\$1.45	\$1.09
155	Glossy CD-ROM Labels	405277	1	\$1.49	\$1.12
156	Security Paper			Retail	
157	Security/Rx Paper- Teal	750915	1	\$0.45	\$0.34
158	Security/Rx Paper - Grey	750924	1	\$0.45	\$0.34
159	Security/Rx Paper - Green	750942	1	\$0.45	\$0.34

160	Transparencies			Retail	
161	B&W - Clear	168173	1	\$0.50	\$0.38
162	Color - Clear	168180	1	\$1.49	\$1.12
163	Premium Paper			Retail	
164	28# Laser Paper	168348	1	\$0.03	\$0.020
165	Bright Paper Text	168334	1	\$0.07	\$0.053
166	Individual Sheets			Retail	
167	Color	838592	1	\$0.02	\$0.010
168	Cardstock	838608	1	\$0.08	\$0.060
169	Single Step Transfer Paper			Retail	
170	Letter Size	570658	1	\$2.89	\$2.17
171	Ledger	570669	1	\$3.89	\$2.92
172	3 Hole Paper -Letter			Retail	
173	White (SEE NOTE BELOW)	168579	1	\$0.01	\$0.001
174	BW NCR Sets Single Sided			Retail	
175	Priced Per Set				
176	2 Part NCR - Letter - White/Canary	167249	1	\$0.25	\$0.100
177	2 Part NCR - Legal - White/Canary	167263	1	\$0.25	\$0.12
178	3 Part NCR - Letter - W/C/P	167298	1	\$0.35	\$0.15
179	3 Part NCR - Legal - W/C/P	167319	1	\$0.35	\$0.17
180	4 Part NCR - Letter - W/C/P/G	167326	1	\$0.45	\$0.25
181	4 Part NCR - Legal - W/C/P/G	167333	1	\$0.45	\$0.27
182	BW NCR Sets Double Sided			Retail	
183	Priced Per Set				
184	2 Part NCR - Letter - White/Canary	743598	1	\$0.44	\$0.12
185	2 Part NCR - Legal - White/Canary	743679	1	\$0.44	\$0.14
186	3 Part NCR - Letter - W/C/P	743607	1	\$0.64	\$0.17
187	3 Part NCR - Legal - W/C/P	744012	1	\$0.64	\$0.19
188	4 Part NCR - Letter - W/C/P/G	743634	1	\$0.84	\$0.27
189	4 Part NCR - Legal - W/C/P/G	743742	1	\$0.84	\$0.29
190	Color NCR Sets Single Sided			Retail	
191	Priced Per Set				
192	2 Part NCR - Letter - White/Canary	466155	1	\$1.00	\$0.49
193	2 Part NCR - Legal - White/Canary	466195	1	\$1.00	\$0.54
194	3 Part NCR - Letter - W/C/P	466220	1	\$1.40	\$0.68
195	3 Part NCR - Legal - W/C/P	466225	1	\$1.40	\$0.73
196	4 Part NCR - Letter - W/C/P/G	466230	1	\$1.80	\$0.87
197	4 Part NCR - Legal - W/C/P/G	466265	1	\$1.80	\$0.92
198	Color NCR Sets Double Sided			Retail	
199	Priced Per Set				
200	2 Part NCR - Letter - White/Canary	743787	1	\$1.90	\$0.68
201	2 Part NCR - Legal - White/Canary	743877	1	\$1.90	\$0.73
202	3 Part NCR - Letter - W/C/P	743814	1	\$2.70	\$0.87
203	3 Part NCR - Legal - W/C/P	744129	1	\$2.70	\$0.92
204	4 Part NCR - Letter - W/C/P/G	743859	1	\$3.40	\$1.06
205	4 Part NCR - Legal - W/C/P/G	743949	1	\$3.40	\$1.11
206	Lamination			Retail	
207	Letter - 5 Mil	165828	1	\$1.49	\$1.12
208	Legal - 5 Mil	165940	1	\$1.99	\$1.49
209	Ledger - 5 Mil	166073	1	\$2.99	\$2.24
210	Letter - 10 Mil	788765	1	\$2.49	\$1.87
211	Legal - 10 Mil	790662	1	\$2.99	\$2.24
212	Ledger - 10 Mil	785426	1	\$4.99	\$3.74
213	Business Cards	166269	1	\$1.25	\$0.94
214	Luggage Tags 10 MIL	166437	1	\$2.49	\$1.87

215	Alligator Badge Clips	166570	1	\$0.49	\$0.37
216	ID Badges	166682	1	\$1.49	\$1.12
217	Stapling			Retail	
218	Hand Stapling	166927	1	\$0.10	\$0.050
219	Stapling Booklet	861747	1	\$0.35	\$0.11
220	Machine Stapling Upper Left	861775	1	\$0.02	\$0.010
221	Machine Stapling Upper Right	861803	1	\$0.02	\$0.010
222	Stapling Double Staple - Left	861810	1	\$0.05	\$0.020
223	Folding			Retail	
224	Folding Per Sheet (Machine)	861383	1	\$0.02	\$0.010
225	Folding by Hand (Per Sheet)	165926	1	\$0.10	\$0.075
226	Cutting			Retail	
227	Cutting Per Cut (Per 250 Sheets)	166773	1	\$0.75	\$0.45
228	Full Bleed Cutting	751050	1	\$3.00	\$1.50
229	Cutting - in Half	861838	1	\$0.75	\$0.35
230	Cutting - 1/3 or 1/4	861873	1	\$1.50	\$0.75
231	Hand Cutting (Per Trim, Per Sheet)	805977	1	\$0.25	\$0.100
232	Padding			Retail	
233	Custom padding	166766	1	\$0.60	\$0.45
234	Drilling			Retail	
235	3 Hole	166633	1	\$4.75	\$1.50
236	5 Hole (1000 Sheets)	114370	1	\$6.75	\$1.75
237	Custom	171274	1	\$5.00	\$3.00
238	Shrinkwrap			Retail	
239	Shrink Wrapping	166857	1	\$0.75	\$0.25
240	Slip Sheets (Includes Inserting and Paper)	466285	1	\$0.12	\$0.010
241	Tab Sets			Retail	
242	Tab Sets Bank of 5 - White	168215	1	\$0.79	\$0.59
243	Tab Sets Bank of 5 - Blue	168236	1	\$0.79	\$0.59
244	Tab Sets Bank of 5 - Gray	168243	1	\$0.79	\$0.59
245	Tab Sets Bank of 5 - White - 3 hole	168257	1	\$0.79	\$0.59
246	Tab Sets Bank of 5 - Blue - 3 hole	168299	1	\$0.79	\$0.59
247	Tab Sets Bank of 5 - Gray - 3 hole	168306	1	\$0.79	\$0.59
248	Clearview Binders			Retail	
249	1/2" Binder White	861439	1	\$2.49	\$1.49
250	1/2" Binder Black	861460	1	\$2.49	\$1.49
251	1" Binder White	861467	1	\$2.99	\$1.79
252	1" Binder Black	861502	1	\$2.99	\$1.79
253	1 1/2" Binder White	861558	1	\$3.79	\$2.27
254	1 1/2" Binder Black	861593	1	\$3.79	\$2.27
255	2" Binder White	861635	1	\$4.99	\$2.99
256	2" Binder Black	861684	1	\$4.99	\$2.99
257	3" Binder White	861705	1	\$6.99	\$4.19
258	3" Binder Black	861719	1	\$6.99	\$4.19
259	4" Binder White	805347	1	\$9.99	\$5.99
260	4" Binder Black	805356	1	\$9.99	\$5.99
261	Binding			Retail	
262	Tape Binding Black 1-100 Pages	166255	1	\$1.89	\$1.19
263	Tape Binding Gray 1-100 Pages	166283	1	\$1.89	\$1.19
264	Tape Binding Brown 1-100 Pages	166290	1	\$1.89	\$1.19
265	Tape Binding Black 101+ Pages	166318	1	\$1.99	\$1.29
266	Tape Binding Gray 101+ Pages	166325	1	\$1.99	\$1.29
267	Tape Binding Brown 101+ Pages	166346	1	\$1.99	\$1.29
268	Comb Binding 1-100 Pages Black	166367	1	\$1.89	\$1.29
269	Comb Binding 1-100 Pages White	166388	1	\$1.89	\$1.29

270	Comb Binding 1-100 Pages Blue	166395	1	\$1.89	\$1.29
271	Comb Binding 1-100 Pages Other	166409	1	\$1.89	\$1.29
272	Comb Binding 101 + Black	166423	1	\$1.99	\$1.39
273	Comb Binding 101 + Blue	166444	1	\$1.99	\$1.39
274	Comb Binding 101 + White	166479	1	\$1.99	\$1.39
275	Comb Binding 101 + Other	166486	1	\$1.99	\$1.39
276	Coil Binding 1-100 Black	166493	1	\$2.79	\$1.29
277	Coil Binding 1-100 White	166514	1	\$2.79	\$1.29
278	Coil Binding 1-100 Blue	166535	1	\$2.79	\$1.29
279	Coil Binding 1-100 Clear	166542	1	\$2.79	\$1.29
280	Coil Binding 1-100 Other	166549	1	\$2.79	\$1.29
281	Coil Binding 101 + Black	166556	1	\$3.19	\$1.39
282	Coil Binding 101 + White	166563	1	\$3.19	\$1.39
283	Coil Binding 101+ Blue	166577	1	\$3.19	\$1.39
284	Coil Binding 101 + Clear	166598	1	\$3.19	\$1.39
285	Coil Binding 101 + Other	166605	1	\$3.19	\$1.39
286	Perfect Binding (Paperback)	651525	1	\$5.99	\$1.05
287	Covers			Retail	
288	Clear Front	165989	1	\$0.59	\$0.44
289	Clear Back	165996	1	\$0.59	\$0.44
290	Plain Frosted Covers	165954	1	\$0.63	\$0.47
291	Deco Cube Frosted Covers	165975	1	\$0.99	\$0.74
292	Globe Design Frosted Covers	165982	1	\$0.99	\$0.74
293	Solid Back Black	166003	1	\$0.59	\$0.44
294	Solid Back Green	166052	1	\$0.59	\$0.44
295	Solid Back Gray	166059	1	\$0.59	\$0.44
296	Solid Back Maroon	166094	1	\$0.59	\$0.44
297	Solid Back Navy	166115	1	\$0.59	\$0.44
298	Solid Back White	166129	1	\$0.59	\$0.44
299	Linen Cover Black	166143	1	\$0.79	\$0.59
300	Linen Cover Grey	166164	1	\$0.79	\$0.59
301	Linen Cover White	166178	1	\$0.79	\$0.59
302	Regency Cover Black	166185	1	\$0.69	\$0.52
303	Regency Cover Maroon	166206	1	\$0.69	\$0.52
304	Regency Cover Navy	166220	1	\$0.69	\$0.52
305	Regency Cover White	166227	1	\$0.69	\$0.52
306	Scanning			Retail	
307	Document Scan - 1st Page	751068	1	\$2.99	\$2.24
308	Doc Scan - Each Addl Page	751095	1	\$0.25	\$0.19
309	Hand Placement Scanning (Image)	751086	1	\$2.99	\$2.24
310	CD Burn	166829	1	\$2.99	\$2.24
311	Typesetting			Retail	
312	Simple	208829	1	\$15.00	\$11.25
313	Half Page Text	208899	1	\$30.00	\$22.50
314	Full 8.5 x 11 Text	208955	1	\$60.00	\$45.00
315	File Manipulation Each Minimum Editing	166878	1	\$1.00	\$0.75
316	File Manipulation Quick Editing / File Prep	166885	1	\$0.25	\$0.19
317	Custom Services			Retail	
318	Hand Collation	166899	1	\$0.05	\$0.030
319	Slip Sheets - OD Supplied (Incl Paper and Inserting)	466285	1	\$0.12	\$0.010
320	Machine Inserting (Per Insert)	805833	1	\$0.01	\$0.005
321	Hand Inserting (Per Slipsheet)	805842	1	\$0.10	\$0.075
322	Hand Inserting (Per Envelope)	805743	1	\$0.10	\$0.075
323	Hand Affixing (Label/Stamp)	805869	1	\$0.05	\$0.038
324	Hand Place Original (Per Sheet)	166913	1	\$0.25	\$0.15

325	Labor Fee - POS Only	591595	1	\$5.00	\$3.75
326	Passport Photo			Retail	
327	Passport	523460	1	\$7.99	\$5.99
328	Domestic Fax			Retail	
329	Sending - Local and Toll Free	833071	1	\$1.99	\$1.49
330	Sending - Each Add'l Page	456687	1	\$1.00	\$0.75
331	Sending - Long Distance	833081	1	\$2.39	\$1.79
332	Sending - Each Add'l LD Page	833091	1	\$1.00	\$0.75
333	Receiving	833211	1	\$1.49	\$1.12
334	International Fax			Retail	
335	Sending - First Page	833191	1	\$7.99	\$5.99
336	Sending - Each Add'l Page	833201	1	\$3.99	\$2.99
337	Receiving	833211	1	\$1.49	\$1.12
341	Large Format				
342	Large Format Value Prints (Print Only)			Retail	
343	16x20 Presentation Paper	999711	1	\$9.99	\$7.49
344	18x24 Presentation Paper	999729	1	\$14.99	\$11.24
345	24x36 Presentation Paper	999747	1	\$24.99	\$18.74
346	16x20 Gloss Paper	999756	1	\$14.99	\$11.24
347	18x24 Gloss Paper	999774	1	\$19.99	\$14.99
348	24x36 Gloss Paper	999783	1	\$29.99	\$22.49
349	6x2 Vinyl Banner	999819	1	\$79.99	\$59.99
350	8x2 Vinyl Banner	999828	1	\$99.99	\$74.99
351	10x2 Vinyl Banner	999837	1	\$129.99	\$97.49
352	8x3 Vinyl Banner (RPF Only)	999846	1	\$139.99	\$104.99
353	Large Format BW (Print Only)			Retail	
354	18x24 Bond	168502	1	\$1.39	\$1.04
355	24x36 Bond	168495	1	\$2.89	\$2.17
356	36x48 Bond	168516	1	\$5.79	\$4.34
357	Large Format Packages				
358	Print on Presentation Paper + Lamination			Retail	
359	16x20	999873	1	\$12.99	\$9.74
360	18x24	999882	1	\$19.99	\$14.99
361	24x36	999891	1	\$34.99	\$26.24
362	Print on Presentation Paper + Lamination + Mounting			Retail	
363	16x20	999909	1	\$19.99	\$14.99
364	18x24	999918	1	\$29.99	\$22.49
365	24x36	999954	1	\$49.99	\$37.49
366	Print on Gloss Paper + Mounting Only			Retail	
367	16x20	999963	1	\$19.99	\$14.99
368	18x24	999972	1	\$29.99	\$22.49
369	24x36	999981	1	\$49.99	\$37.49
370	Large Format Color - Per Sq Foot			Retail	
371	Presentation Bond	876993	1	\$4.99	\$3.74
372	Glossy	850596	1	\$6.99	\$5.24
373	Vinyl	851492	1	\$6.99	\$5.24
374	Canvas	295398	1	\$9.99	\$7.49
375	Large Format BW Paper Types - Per Sq Ft			Retail	
376	Bond	168467	1	\$0.49	\$0.37
377	Vellum	168425	1	\$1.49	\$1.12
378	Large Format Finishing			Retail	
379	Laminate Per Sq Ft (3 Mil)	852066	1	\$1.99	\$1.49
380	Large Format Mount on Foam Core	851870	1	\$4.99	\$3.74
382	BW Large Format Scanning	412180	1	\$4.99	\$3.74

383	Stapling 3 Across	676815	1	\$0.06	\$0.045
384	Stapling Center 3	355085	1	\$0.06	\$0.045
385	WF Single Staple Left Corner	676805	1	\$0.02	\$0.010
386	Single Grommet	851982	1	\$0.25	\$0.19
387	OD Brand Calendars			Retail	
388	12 Month Basic Photo Calendar	167004	1	\$12.99	\$9.74
389	12 Month Premium Photo Calendar	464745	1	\$14.99	\$11.24
390	12 Mth BW Photo Tear Off	295734	1	\$1.99	\$1.49
391	12 Mth Full Color Tear Off	295783	1	\$5.99	\$4.49
392	12 Month Scrapbook	588955	1	\$7.99	\$5.99
393	Year in a View Laminated - (Letter)	167025	1	\$1.99	\$1.49
394	Year in a View Gloss (Letter)	589070	1	\$0.99	\$0.74
395	Year in a View Laminated - (Ledger)	167018	1	\$3.99	\$2.99
396	Year in a View Gloss (Ledger)	588965	1	\$1.49	\$1.12
397	Year In A View 18x24	355090	1	\$19.99	\$14.99
398	Year in a View Magnet 4.25"x11" Laminated (2up)	488097	1	\$1.99	\$1.49
399	Year in a View Magnet 3.66"x8.5" Laminated (3up)	488124	1	\$1.99	\$1.49
400	Seasonal At-A-Glance Calendars			Retail	
401	Small Classic Calendar	800260	1	\$19.99	\$14.99
402	Small Designer Calendar	800445	1	\$19.99	\$14.99
403	Large Classic Calendar	800610	1	\$24.99	\$18.74
404	Large Designer Calendar	800820	1	\$24.99	\$18.74
405	Classic Yearly Planner	800990	1	\$39.99	\$29.99
406	Designer Yearly Planner	801180	1	\$39.99	\$29.99
407	Seasonal Greeting Cards and Labels			Retail	
408	Address Labels / Gift Tags 30 UP	765400	1	\$1.45	\$1.09
409	Giftwrap Ledger	776200	1	\$1.25	\$0.94
410	Gift Tags (10 Up)	978705	1	\$1.59	\$1.19
411	Photo Card 4 Up + Env	765512	1	\$2.99	\$2.24
412	Invitation 4 Up + Env	765528	1	\$2.69	\$2.02
413	Greeting Cards	168593	1	\$0.40	\$0.30
414	Greeting Card Envelope	168614	1	\$0.10	\$0.075
415	Binder Assembly			Retail	
416	Cover, Spine, Guts	805644	1	\$0.99	\$0.74
417	Inserting Pages Only (Binder Over 2")	806022	1	\$0.49	\$0.37
418	Inserting Pages Only (Binder Under 2")	805662	1	\$0.79	\$0.59
419	Inserting Side Pocket Only	805707	1	\$0.29	\$0.22
420	Inserting Spine Only	806049	1	\$0.29	\$0.22
421	Inserting Cover	805734	1	\$0.29	\$0.22
422	Machine Inserting (Per Insert)	805833	1	\$0.01	\$0.005
423	Hand Inserting (Per Slipsheet)	805842	1	\$0.10	\$0.075
424	Screwposts - Includes Screwpost Plus the Drilling			Retail	
425	Screwpost (Each)	231729	1	\$1.30	\$0.98
426	Mounting Only			Retail	
427	Letter size (Mounting Only)	750978	1	\$4.99	\$3.74
428	Legal Size (Mounting Only)	750987	1	\$5.99	\$4.49
429	Ledger Size (Mounting Only)	750969	1	\$7.99	\$5.99
430	Year In A View 18x24 Laminated (Desk Calendar)	355090	1	\$19.99	\$14.99
431	11x17 Desk Calendar (12 Month) Includes Plastic Corners and Perforation (Produced in RPF Only)	317454	1	\$14.99	\$11.24
432	11x17 Desk Calendar Tear-Off Pad (12 Month) (Produced in-Store)	931389	1	\$12.99	\$9.74
433	Seasonal - Designer Year in A View - 8.5x11			Retail	
434	July 4th	346740	1	\$3.99	\$2.99
435	Green Stripe	346749	1	\$3.99	\$2.99

436	Blue Kids	346758	1	\$3.99	\$2.99
437	Green Contemporary	346785	1	\$3.99	\$2.99
438	Sports	346794	1	\$3.99	\$2.99
439	Beige	346803	1	\$3.99	\$2.99
440	Love	346839	1	\$3.99	\$2.99
441	Seasonal - Designer Year in A View - 11x17			Retail	
442	July 4th	346614	1	\$5.99	\$4.49
443	Green Stripe	346623	1	\$5.99	\$4.49
444	Blue Kids	346659	1	\$5.99	\$4.49
445	Green Contemporary	346677	1	\$5.99	\$4.49
446	Sports	346686	1	\$5.99	\$4.49
447	Beige	346695	1	\$5.99	\$4.49
448	Love	346713	1	\$5.99	\$4.49
449	Seasonal - Designer 12 Month Calendars			Retail	
450	Black & White	346902	1	\$19.99	\$14.99
451	Love	346857	1	\$19.99	\$14.99
452	Pink Zebra	346893	1	\$19.99	\$14.99
453	Masculine Brown	346938	1	\$19.99	\$14.99
454	Blue Green	346875	1	\$19.99	\$14.99
455	Flowers (Vertical Orientation)	346947	1	\$14.99	\$11.24
456	Seasonal - Designer Cards - 2UP			Retail	
457	Happy Holidays	346074	1	\$0.99	\$0.74
458	Green Santa	345930	1	\$0.99	\$0.74
459	Angel Blessing	345885	1	\$0.99	\$0.74
460	Merry Blue	346110	1	\$0.99	\$0.74
461	Merry Red 3 Photos	345894	1	\$0.99	\$0.74
462	Black Red & White	346146	1	\$0.99	\$0.74
463	Hanukkah Blue	346164	1	\$0.99	\$0.74
464	New Years	346002	1	\$0.99	\$0.74
465	Merry, Happy New Year	345993	1	\$0.99	\$0.74
466	Merry Red	345813	1	\$0.99	\$0.74
467	Joy to the World	346047	1	\$0.99	\$0.74
468	Happy Holiday Green	346083	1	\$0.99	\$0.74
469	Hanukkah Greetings	346173	1	\$0.99	\$0.74
470	Merry Tree	345849	1	\$0.99	\$0.74
471	Seasons Black Green	346119	1	\$0.99	\$0.74
472	Seasons Blue	345948	1	\$0.99	\$0.74
473	Merry Santa 3 Photos	345957	1	\$0.99	\$0.74
474	Merry Fun	345867	1	\$0.99	\$0.74
475	Warm Wishes	346020	1	\$0.99	\$0.74
476	Eat Drink Be Merry	345822	1	\$0.99	\$0.74
477	Seasonal - Designer Cards - Foldover - Priced per card & Includes Envelope			Retail	
478	Happy Holidays	346515	1	\$1.99	\$1.49
479	Green Santa	346389	1	\$1.99	\$1.49
480	Angel Blessing	346290	1	\$1.99	\$1.49
481	Merry Blue	346542	1	\$1.99	\$1.49
482	Merry Red 3 Photos	346299	1	\$1.99	\$1.49
483	Black Red & White	346587	1	\$1.99	\$1.49
484	Hanukkah Blue	346596	1	\$1.99	\$1.49
485	New Years	346443	1	\$1.99	\$1.49
486	Merry, Happy New Year	346425	1	\$1.99	\$1.49
487	Merry Red	346182	1	\$1.99	\$1.49
488	Joy to the World	346506	1	\$1.99	\$1.49
489	Happy Holiday Green	346524	1	\$1.99	\$1.49

490	Hanukkah Greetings	346605	1	\$1.99	\$1.49
491	Merry Tree	346227	1	\$1.99	\$1.49
492	Seasons Black Green	346578	1	\$1.99	\$1.49
493	Seasons Blue	346398	1	\$1.99	\$1.49
494	Merry Santa 3 Photos	346407	1	\$1.99	\$1.49
495	Merry Fun	346263	1	\$1.99	\$1.49
496	Warm Wishes	346470	1	\$1.99	\$1.49
497	Eat Drink Be Merry	346209	1	\$1.99	\$1.49
498	Coverbind Book Binding			Retail	
499	Hardcover Portrait Solid - Black	283014	1	\$12.99	\$9.74
500	Hardcover Portrait - Keyhole - Black	782757	1	\$13.99	\$10.49
501	POD White Paper Cover - Includes Color Click (Single Sided Color Copy Included)	283023	1	\$2.99	\$2.24
502	Frosted Cover / Clear Cover	782802	1	\$2.99	\$2.24
503	Foil Printing Price Per Line			Retail	
504	Gold Foil	805554	1	\$5.99	\$4.49
505	Silver Foil	805563	1	\$5.99	\$4.49
506	Blue Foil	805617	1	\$5.99	\$4.49
507	Red Foil	805626	1	\$5.99	\$4.49
508	Green Foil	805599	1	\$5.99	\$4.49
509	Perforating & Scoring (Standard not MicroPerf)			Retail	
510	Standard Perf (Fulfilled at RPF and Priced Per Sheet)	477137	1	\$0.03	\$0.020
511	Standard Scoring (Fulfilled at RPF and Priced Per Sheet)	477263	1	\$0.03	\$0.020
512	Shredding			Retail	
513	Shredding (Per Pound)	215659	1	\$0.99	\$0.74
514	Large Format Bundle Prints (Print Only)			Retail	
515	16x20 Presentation Paper	317787	1	\$9.99	\$7.49
516	18x24 Presentation Paper	317895	1	\$14.99	\$11.24
517	24x36 Presentation Paper	318039	1	\$24.99	\$18.74
518	16x20 Gloss Paper	318156	1	\$14.99	\$11.24
519	18x24 Gloss Paper	318273	1	\$19.99	\$14.99
520	24x36 Gloss Paper	318399	1	\$29.99	\$22.49
521	6x2 Vinyl Banner	318597	1	\$79.99	\$59.99
522	8x2 Vinyl Banner	318777	1	\$99.99	\$74.99
523	10x2 Vinyl Banner	318867	1	\$129.99	\$97.49
524	8x3 Vinyl Banner (RPF Only)	318966	1	\$139.99	\$104.99
525	Large Format BW (Print Only)			Retail	
526	18x24 Bond	168502	1	\$1.39	\$1.04
527	24x36 Bond	168495	1	\$2.89	\$2.17
528	36x48 Bond	168516	1	\$5.79	\$4.34
529	Large Format Packages (Color)			Retail	
530	Print on Presentation Paper + Lamination			Retail	
531	16x20	319092	1	\$12.99	\$9.74
532	18x24	319218	1	\$19.99	\$14.99
533	24x36	319362	1	\$34.99	\$26.24
534	Print on Presentation Paper + Lamination + Mounting (Color)			Retail	
535	16x20	319596	1	\$19.99	\$14.99
536	18x24	319839	1	\$29.99	\$22.49
537	24x36	319974	1	\$49.99	\$37.49
538	Print on Gloss Paper + Mounting Only (Color)			Retail	
539	16x20	320118	1	\$19.99	\$14.99
540	18x24	320307	1	\$29.99	\$22.49
541	24x36	320487	1	\$49.99	\$37.49
542	Foamboard Mounting Only (Finishing Only)			Retail	

543	Letter Size	750978	1	\$4.99	\$3.74
544	Legal Size	750987	1	\$5.99	\$4.49
545	Ledger Size	750969	1	\$7.99	\$5.99
546	Large Format BW Paper Types - Per Sq Ft			Retail	
547	Bond	168467	1	\$0.49	\$0.37
548	Vellum	168425	1	\$1.49	\$1.12
549	Includes: Print Only 26# Bond Paper			Retail	
550	36x48 Print Only on 26# Bond Paper	896692	1	\$39.99	\$29.99
551	40x60 Print Only on 26# Bond Paper	896836	1	\$49.99	\$37.49
552	Includes: 26# Bond Paper Laminated			Retail	
553	36x48 Laminated Print	896458	1	\$43.99	\$32.99
554	40x60 Laminated Print	896476	1	\$53.99	\$40.49
555	Includes: 26# Bond Paper + Lamination			Retail	
556	36x48 Mounted & Laminated Print	896602	1	\$59.99	\$44.99
557	40x60 Mounted & Laminated Print	896629	1	\$69.99	\$52.49
558	Includes: 26# Bond Paper + Mounting			Retail	
559	16x20 Printed on 26# Bond & Mounted	896494	1	\$19.99	\$14.99
560	18x24 Printed on 26# Bond & Mounted	896503	1	\$19.99	\$14.99
561	24x36 Printed on 26# Bond & Mounted	896539	1	\$29.99	\$22.49
562	36x48 Printed on 26# Bond & Mounted	896557	1	\$49.99	\$37.49
563	40x60 Printed on 26# Bond & Mounted	896566	1	\$59.99	\$44.99
564	Includes: Print Only 55# Heavyweight Bond Paper			Retail	
565	16x20 Print Only on 55# Heavyweight Bond Paper	895369	1	\$15.99	\$11.99
566	18x24 Print Only on 55# Heavyweight Bond Paper	895558	1	\$15.99	\$11.99
567	24x36 Print Only on 55# Heavyweight Bond Paper	896413	1	\$24.99	\$18.74
568	36x48 Print Only on 55# Heavyweight Bond Paper	896674	1	\$49.99	\$37.49
569	40x60 Print Only on 55# Heavyweight Bond Paper	896827	1	\$59.99	\$44.99
570	Includes: 55# Heavyweight Bond Paper Laminated			Retail	
571	16x20 Laminated 55# Heavyweight Print	895594	1	\$19.99	\$14.99
572	18x24 Laminated 55# Heavyweight Print	895603	1	\$19.99	\$14.99
573	24x36 Laminated 55# Heavyweight Print	895612	1	\$29.99	\$22.49
574	36x48 Laminated 55# Heavyweight Print	895639	1	\$59.99	\$44.99
575	40x60 Laminated 55# Heavyweight Print	895657	1	\$69.99	\$52.49
576	Glossy Posters & Presentation Boards			Retail	
577	Includes: Print Only High Gloss Paper			Retail	
578	36x48 Print Only on High Gloss Paper	896737	1	\$49.99	\$37.49
579	40x60 Print Only on High Gloss Paper	896854	1	\$59.99	\$44.99
580	Includes: High Gloss Paper + Mounting			Retail	
581	36x48 Printed on High Gloss Paper & Mounted	896773	1	\$69.99	\$52.49
582	40x60 Printed on High Gloss Paper & Mounted	896809	1	\$79.99	\$59.99
583	Includes: Print Only Semi Gloss Paper			Retail	
584	16x20 Print Only on Semi Gloss Paper	895324	1	\$15.99	\$11.99
585	18x24 Print Only on Semi Gloss Paper	895549	1	\$15.99	\$11.99
586	24x36 Print Only on Semi Gloss Paper	896386	1	\$24.99	\$18.74
587	36x48 Print Only on Semi Gloss Paper	896638	1	\$49.99	\$37.49
588	40x60 Print Only on Semi Gloss Paper	896818	1	\$59.99	\$44.99
589	Includes: Semi Gloss Paper + Mounting			Retail	
590	16x20 Printed on Semi Gloss Paper & Mounted	895387	1	\$24.99	\$18.74
591	18x24 Printed on Semi Gloss Paper & Mounted	895414	1	\$24.99	\$18.74
592	24x36 Printed on Semi Gloss Paper & Mounted	895477	1	\$39.99	\$29.99
593	36x48 Printed on Semi Gloss Paper & Mounted	895486	1	\$69.99	\$52.49
594	40x60 Printed on Semi Gloss Paper & Mounted	895513	1	\$79.99	\$59.99
595	Includes: Print Only Satin Photo Paper			Retail	
596	16x20 Print Only on Satin Photo Paper	895378	1	\$19.99	\$14.99
597	18x24 Print Only on Satin Photo Paper	895567	1	\$19.99	\$14.99

598	24x36 Print Only on Satin Photo Paper	896422	1	\$39.99	\$29.99
599	36x48 Print Only on Satin Photo Paper	896764	1	\$79.99	\$59.99
600	40x60 Print Only on Satin Photo Paper	896683	1	\$89.99	\$67.49
601	Includes: Satin Photo Paper + Mounting			Retail	
602	16x20 Printed on Satin Photo Paper & Mounted	896899	1	\$29.99	\$22.49
603	18x24 Printed on Satin Photo Paper & Mounted	896917	1	\$29.99	\$22.49
604	24x36 Printed on Satin Photo Paper & Mounted	896926	1	\$49.99	\$37.49
605	36x48 Printed on Satin Photo Paper & Mounted	896953	1	\$99.99	\$74.99
606	40x60 Printed on Satin Photo Paper & Mounted	896962	1	\$109.99	\$82.49
607	Indoor Banners & Event Banners			Retail	
608	Scrim Vinyl Banners			Retail	
609	4'x2' Scrim Vinyl Banner	896998	1	\$49.99	\$37.49
610	5'x42" Scrim Vinyl Banner	897079	1	\$124.99	\$93.74
611	8'x42" Scrim Vinyl Banner	897133	1	\$194.99	\$146.24
612	8'x5' Scrim Vinyl Banner	897106	1	\$278.99	\$209.24
613	10'x42" Scrim Vinyl Banner	897214	1	\$243.99	\$182.99
614	10'x5' Scrim Vinyl Banner	897142	1	\$348.99	\$261.74
615	Tyvek Banners			Retail	
616	4'x2' Tyvek Banner	897259	1	\$49.99	\$37.49
617	6'x2' Tyvek Banner	897277	1	\$82.99	\$62.24
618	8'x2' Tyvek Banner	897313	1	\$109.99	\$82.49
619	10'x2' Tyvek Banner	897457	1	\$138.99	\$104.24
620	5'x42" Tyvek Banner	897268	1	\$124.99	\$93.74
621	8'x42" Tyvek Banner	897367	1	\$194.99	\$146.24
622	8'x5' Tyvek Banner	897358	1	\$278.99	\$209.24
623	10'x42" Tyvek Banner	897484	1	\$243.99	\$182.99
624	10'x5' Tyvek Banner	897466	1	\$348.99	\$261.74
625	Polypropylene Banners			Retail	
626	4'x2' Polypropylene Banner	897493	1	\$19.99	\$14.99
627	6'x2' Polypropylene Banner	897529	1	\$59.99	\$44.99
628	8'x2' Polypropylene Banner	897547	1	\$79.99	\$59.99
629	10'x2' Polypropylene Banner	897583	1	\$99.99	\$74.99
630	5'x42" Polypropylene Banner	897502	1	\$89.99	\$67.49
631	8'x42" Polypropylene Banner	897574	1	\$139.99	\$104.99
632	8'x5' Polypropylene Banner	897556	1	\$199.99	\$149.99
633	10'x42" Polypropylene Banner	897628	1	\$174.99	\$131.24
634	10'x5' Polypropylene Banner	897619	1	\$249.99	\$187.49
635	Outdoor Durable Banners - Reinforced with Lamination			Retail	
636	5'x3' Outdoor Vinyl Banner	898537	1	\$299.99	\$224.99
637	8'x3' Outdoor Vinyl Banner	898492	1	\$479.99	\$359.99
638	12'x3' Outdoor Vinyl Banner	898519	1	\$699.99	\$524.99
639	12'x4' Outdoor Vinyl Banner	898564	1	\$899.99	\$674.99
640	Bannerstands			Retail	
641	Retractable Bannerstands			Retail	
642	24"x85" - Black Frame - Printed on Poly or Scrim	282969	1	\$149.99	\$112.49
643	24"x85" - Silver Frame - Printed on Poly or Scrim	897646	1	\$149.99	\$112.49
644	Replacement Graphic Only - Printed on Poly or Scrim	897718	1	\$69.99	\$52.49
645	X-Frame Bannerstands			Retail	
646	24"x70" Printed on Poly with Grommets in each Corner + Stand	897682	1	\$99.99	\$74.99
647	24"x70" Replacement Graphic Only Printed on Poly with Grommets in Each Corner	897709	1	\$49.99	\$37.49
648	24"x70" Hardware Only X Frame	897889	1	\$59.99	\$44.99
649	Sandwich Boards/A-Frames			Retail	
650	A-Frame - 25"x45" White PVC Frame - Includes 2 Prints 24x36 Laminated on 26#	897673	1	\$149.99	\$112.49

651	A-Frame - Replacement Graphics Only - Includes 2 Laminated Prints	897754	1	\$69.99	\$52.49
652	Floor Decals			Retail	
653	Removable Floor Decal - 12"x12"	898267	1	\$14.99	\$11.24
654	Removable Floor Decal - 18"x24"	898276	1	\$39.99	\$29.99
655	Window Decals			Retail	
656	Removable Window Decal - 24"x36"	898339	1	\$34.99	\$26.24
657	Removable Window Decal - 36"x48"	898348	1	\$69.99	\$52.49
658	Posters/Banners Custom Sizes - Per Sq Foot			Retail	
659	Heavyweight Bond 55#	897817	1	\$6.99	\$5.24
660	Semi Gloss	897844	1	\$7.49	\$5.62
661	Satin Photo	897826	1	\$6.99	\$5.24
662	Tyvek	897862	1	\$6.99	\$5.24
663	Doorhangers (Special Order - Glossy 2up & 3up)			Retail	
664	Doorhanger 80# Gloss Cover - 2up	317148	1	\$0.99	\$0.74
665	Doorhanger 80# Gloss Cover - 3up	317274	1	\$0.99	\$0.74
666	Shredding			Retail	
667	In Store Shredding - Shredding Bin / Per Pound	210762	1	\$0.99	\$0.74
668	In Store Bulk Pickup / Per Pound	804957	1	\$0.99	\$0.74
669	B2B Remote Pickup (Ordered in Store per SOP 1.44) 5 Box Min	395853	1	\$100.00	\$75.00
670	B2B Remote Pickup / Each additional box	395907	1	\$0.99	\$0.74
671	Premium Laser			Retail	
672	28# Laser Paper - Ledger	316473	1	\$0.05	\$0.030
673	OD Brand Calendars			Retail	
674	Premium 8.2 x 11 Year in a View	346794	1	\$3.99	\$2.99
675	Premium 11 x 17 Year in a View	346686	1	\$5.99	\$4.49
676	Lay Flat Paper - For Book Binding - Portrait Orientation			Retail	
677	Layflat Paper - Book Binding - Portrait Oriented Books	383127	1	\$0.59	\$0.44
678	Doorhangers 67# Vellum (3up)			Retail	
679	White	395943	1	\$0.59	\$0.44
680	Blue	395979	1	\$0.69	\$0.52
681	Canary	395997	1	\$0.69	\$0.52
682	Gold	396006	1	\$0.69	\$0.52
683	Green	396042	1	\$0.69	\$0.52
684	Ivory	396078	1	\$0.69	\$0.52
685	Pink	396087	1	\$0.69	\$0.52
686	Posters/Banners Custom Sizes - Per Sq Foot			Retail	
687	Polypropylene	396213	1	\$4.99	\$3.74
688	Wafer Seals			Retail	
689	Wafer Seal (Clear or White) Includes Seal + Labor	751005	1	\$0.10	\$0.070
690	110 LB Pastel Index - Ledger			Retail	
691	Green	976986	1	\$0.15	\$0.090
692	Blue	977004	1	\$0.15	\$0.090
693	Canary	977013	1	\$0.15	\$0.090
694	Ivory	977076	1	\$0.15	\$0.090
695	Ledger 110# (Limited Colors)	861397	1	\$0.15	\$0.11
696	Glue Strip Cover Bind	686302	1	\$0.89	\$0.67
697	Clear Film PSF	686338	1	\$1.49	\$1.12
698	Matte Film PSF	686347	1	\$1.49	\$1.12
699	Semi Gloss Display Film	686356	1	\$3.99	\$2.99
700	Adhesive Matte Poly	686374	1	\$3.99	\$2.99
701	Poster, Color, Semi, 16x20, ND	228937	1	\$5.33	\$4.00
702	Poster, Color, 55#, 16x20, ND	228946	1	\$5.33	\$4.00
703	Poster, Color, Satin, 16x20, ND	228955	1	\$6.66	\$5.00

704	Poster,Color,Semi,Mount,16x20,ND	228964	1	\$8.33	\$6.25
705	Poster,Color,Semi,Mount,18x24,ND	229018	1	\$8.33	\$6.25
706	Banner,Outdoor, Scrm,3x8,ND	229027	1	\$19.99	\$14.99
707	YardSign,Coroplast,18x24,ND	229036	1	\$6.66	\$5.00
708	Poster,Color,Semi,24x36,ND	229837	1	\$6.66	\$5.00
709	Poster,Color,Semi,36x48,ND	229846	1	\$5.83	\$4.37
710	Poster,Color,Semi,40x60,ND	229855	1	\$4.70	\$3.53
711	Poster,Color,Semi,18X24,ND	229063	1	\$5.33	\$4.00
712	Poster,55#,Print Only,18x24,ND	229090	1	\$5.33	\$4.00
713	Poster,Satin,Print Only 18x24,ND	229099	1	\$6.66	\$5.00
714	Poster,55#,Laminate,16x20,ND	229873	1	\$6.66	\$5.00
715	Poster,55#,Laminate,18x24,ND	229882	1	\$6.66	\$5.00
716	Poster,55#,Laminate,24x36,ND	229909	1	\$4.99	\$3.74
717	Poster,55#,Laminate,36x48,ND	229918	1	\$4.99	\$3.74
718	Poster,55#,Laminate,40x60,ND	229936	1	\$4.11	\$3.08
719	Poster,55#,Mount,16x20,ND	229117	1	\$8.33	\$6.25
720	Poster,55#,Mount,18x24,ND	229126	1	\$8.33	\$6.25
721	Poster,55#,Mount,24x36,ND	229945	1	\$6.66	\$5.00
722	Poster,55#,Mount,36x48,ND	229954	1	\$5.83	\$4.37
723	Poster,55#,Mount,40x60,ND	229972	1	\$4.70	\$3.53
724	Poster,55#,Mount,Lam,16x20,ND	229135	1	\$9.99	\$7.49
725	Poster,55#,Mount,Lam,18x24,ND	229162	1	\$9.99	\$7.49
726	Poster,55#,Mount,Lam,24x36,ND	229180	1	\$8.33	\$6.25
727	Poster,55#,Mount,Lam,36x48,ND	229189	1	\$6.66	\$5.00
728	Poster,55#,Mount,Lam,40x60,ND	230008	1	\$5.29	\$3.97
729	Poster,24#,Print Only,16X20,ND	229198	1	\$0.99	\$0.74
730	Poster,24#,Print Only,18x24,ND	229216	1	\$1.33	\$1.00
731	Poster,24#,Print Only,24x36,ND	229225	1	\$1.33	\$1.00
732	Poster,24#,Laminate,16x20,ND	230017	1	\$1.99	\$1.49
733	Poster,24#,Laminate,18x24,ND	230026	1	\$2.33	\$1.75
734	Poster,24#,Laminate,24x36,ND	230035	1	\$1.83	\$1.37
735	Poster,24#,Mount,16x20,ND	229243	1	\$4.33	\$3.25
736	Poster,24#,Mount,18x24,ND	229270	1	\$4.99	\$3.74
737	Poster,24#,Mount,24x36,ND	230044	1	\$3.33	\$2.50
738	Poster,24#,Mount,Lam,16x20,ND	229279	1	\$5.33	\$4.00
739	Poster,24#,Mount,Lam,18x24,ND	229315	1	\$5.99	\$4.49
740	Poster,24#,Mount,Lam,24x36,ND	229324	1	\$4.16	\$3.12
741	Poster,Semi,Print,24x36,ND	229333	1	\$4.16	\$3.12
742	Poster,55#,Print Only,24x36,ND	229342	1	\$4.16	\$3.12
743	Poster,Satin,Print Only 24x36,ND	229378	1	\$6.66	\$5.00
744	Poster,26#,Laminate,36x48,ND	230062	1	\$3.66	\$2.75
745	Poster,26#,Laminate,40x60,ND	230089	1	\$3.17	\$2.38
746	Poster,26#,Mount,16x20,ND	229387	1	\$6.66	\$5.00
747	Poster,26#,Mount,18x24,ND	229396	1	\$6.66	\$5.00
748	Poster,26#,Mount,24x36,ND	230107	1	\$4.99	\$3.74
749	Poster,26#,Mount,36x48,ND	230125	1	\$4.16	\$3.12
750	Poster,26#,Mount,40x60,ND	230134	1	\$3.52	\$2.64
751	Poster,26#,Mount,Lam,36x48,ND	229414	1	\$4.99	\$3.74
752	Poster,26#,Mount,Lam,40x60,ND	230143	1	\$4.11	\$3.08
753	Poster,Semi,Print,36x48,ND	229432	1	\$4.16	\$3.12
754	Poster,55#,Print Only,36x48,ND	229459	1	\$4.16	\$3.12
755	Poster,26#,Print Only,36x48,ND	229477	1	\$3.33	\$2.50
756	Poster,Gloss,Print,36x48,ND	229495	1	\$4.16	\$3.12
757	Poster,Satin,Print,36x48,ND	229513	1	\$6.66	\$5.00
758	Poster,Gloss,Mount,36x48,ND	230170	1	\$5.83	\$4.37

759	Poster,Gloss,Mount,40x60,ND	230188	1	\$4.70	\$3.53
760	Poster,Semi,Print,40x60,ND	230206	1	\$3.52	\$2.64
761	Poster,55#,Print Only,40x60,ND	230215	1	\$3.52	\$2.64
762	Poster,26#,Print Only,40x60,ND	230233	1	\$2.94	\$2.21
763	Poster,Gloss,Print, 40x60,ND	230260	1	\$3.52	\$2.64
764	Poster,Satin,Print Only,40x60,ND	230269	1	\$5.29	\$3.97
765	Poster,Satin,Mount,16x20,ND	229522	1	\$9.99	\$7.49
766	Poster,Satin,Mount,18x24,ND	229540	1	\$9.99	\$7.49
767	Poster,Satin,Mount,24x36,ND	230278	1	\$8.33	\$6.25
768	Poster,Satin,Mount,36x48,ND	230287	1	\$8.33	\$6.25
769	Poster,Satin,Mount,40x60,ND	230314	1	\$6.47	\$4.85
770	Banner,Scrim,Indoor,4x2,ND	229558	1	\$6.24	\$4.68
771	Banner,Scrim,Indoor,5x42,ND	230323	1	\$6.94	\$5.21
772	Banner,Scrim,Indoor,8x5,ND	230332	1	\$6.97	\$5.23
773	Banner,Scrim,Indoor,8x42,ND	230350	1	\$6.96	\$5.22
774	Banner,Scrim,Indoor,10x5,ND	230377	1	\$6.97	\$5.23
775	Banner,Scrim,Indoor,10x42,ND	230386	1	\$6.97	\$5.23
776	Banner,Indoor,Tyvek,4x2,ND	229576	1	\$6.24	\$4.68
777	Banner,Indoor,Tyvek,5x42,ND	230404	1	\$6.94	\$5.21
778	Banner,Indoor,Tyvek,6x2,ND	230413	1	\$6.91	\$5.18
779	Banner,Indoor,Tyvek,8x2,ND	230422	1	\$6.87	\$5.15
780	Banner,Indoor,Tyvek,8x5,ND	230449	1	\$6.97	\$5.23
781	Banner,Indoor,Tyvek,8x42,ND	230467	1	\$6.96	\$5.22
782	Banner,Indoor,Tyvek,10x2,ND	230476	1	\$6.94	\$5.21
783	Banner,Indoor,Tyvek,10x5,ND	230485	1	\$6.97	\$5.23
784	Banner,Indoor,Tyvek,10x42,ND	230503	1	\$6.97	\$5.23
785	Banner,Indoor,Poly,4x2,ND	229585	1	\$2.49	\$1.87
786	Banner,Indoor,Poly,5x42,ND	230530	1	\$4.99	\$3.74
787	Banner,Indoor,Poly,6x2,ND	230602	1	\$4.99	\$3.74
788	Banner,Indoor,Poly,8x2,ND	230629	1	\$4.99	\$3.74
789	Banner,Indoor,Poly,8x5,ND	230638	1	\$4.99	\$3.74
790	Banner,Indoor,Poly,8x42,ND	230647	1	\$4.99	\$3.74
791	Banner,Indoor,Poly,10x2,ND	230665	1	\$4.99	\$3.74
792	Banner,Indoor,Poly,10x5,ND	230674	1	\$4.99	\$3.74
793	Banner,Indoor,Poly,10x42,ND	230710	1	\$4.99	\$3.74
794	BannerStand,Scrim,Retr,24x 85,ND	230719	1	\$9.99	\$7.49
795	Sandbrd,26#,Lam, 24x36,ND	229594	1	\$24.99	\$18.74
796	X stand,Poly,24x70,ND	230728	1	\$8.33	\$6.25
797	Xstand,Poly,Replac,Graph,24x70,ND	230737	1	\$4.16	\$3.12
798	Bannerstand,Scrm,ReplceGrph,ND	229639	1	\$4.66	\$3.50
799	Sandbrd,ReplacGrph,24x36,ND	229648	1	\$11.66	\$8.75
800	Poster,24#,PSQF,ND	229657	1	\$1.99	\$1.49
801	Sign, Adhesive Vinyl,PSQF,ND	229684	1	\$5.99	\$4.49
802	Sign,Backlit Media,PSQF,ND	229693	1	\$6.99	\$5.24
803	Poster,55#,PSQF,ND	229720	1	\$6.99	\$5.24
804	Poster,Satin,PSQF,ND	229810	1	\$6.99	\$5.24
805	Poster,Semi, PSQF,ND	229819	1	\$7.49	\$5.62
806	Banner,Tyvek,PSQF,ND	229828	1	\$6.99	\$5.24
807	Yard Sign,Single Side,18x24,ND	230764	1	\$6.66	\$5.00
808	Yard Sign,Double Side, 18x24,ND	230773	1	\$8.33	\$6.25
809	Sign,Magnetic,Indoor,12x18,ND	230782	1	\$7.49	\$5.62
810	Sign,Magnetic,Indoor,12x24,ND	230800	1	\$9.99	\$7.49
811	Sign,Magnetic,Indoor,18x24,ND	230818	1	\$8.33	\$6.25
812	Sign,Magnetic,Outdoor,12x18,ND	230827	1	\$12.49	\$9.37
813	Sign,Magnetic,Outdoor,12x24,ND	230836	1	\$14.99	\$11.24

814	Sign,Magnetic,Outdoor,18x24,ND	230845	1	\$13.33	\$10.00
815	Decal,Floor,Permanent 12x12,ND	230863	1	\$11.99	\$8.99
816	Decal,Floor,Permanent 18x24,ND	230899	1	\$11.66	\$8.75
817	Decal,Floor,Permanent,PSF,ND	230908	1	\$11.99	\$8.99
818	Decal,Floor,Remove,12x12,ND	230917	1	\$14.99	\$11.24
819	Decal,Floor,Remove,18x24,ND	230926	1	\$13.33	\$10.00
820	Decal,Floor,Remove,PSQ,ND	230944	1	\$14.99	\$11.24
821	Decal,Window,Removable,24x36,ND	230962	1	\$5.83	\$4.37
822	Decal,Window,Removable,36x48,ND	230980	1	\$5.83	\$4.37
823	Decal,Window,Removable,PSQ,ND	231007	1	\$5.99	\$4.49
824	Decal,Window,Permanent,24x36,ND	231016	1	\$9.99	\$7.49
825	Decal,Window,Permanent,36x48,ND	231025	1	\$9.16	\$6.87
826	Decal,Window,Permanent,PSQ,ND	231034	1	\$9.99	\$7.49
827	Sign,Rigid,Mnt,Fmbrd,18x24,ND	231052	1	\$6.66	\$5.00
828	Sign,Rigid,Mnt,Fmbrd,24x36,ND	231070	1	\$4.99	\$3.74
829	Banner, Outdoor,Scrim,3x8,ND	231079	1	\$19.99	\$14.99
830	Banner, Outdoor,Scrim,3x12,ND	231097	1	\$19.44	\$14.58
831	Banner, Outdoor,Scrim,3x5,ND	231106	1	\$19.99	\$14.99
832	Banner, Outdoor,Scrim,4x12,ND	231115	1	\$18.74	\$14.06
833	Perforating Per Sheet	477137	1	\$0.03	\$0.020
834	Scoring Per Sheet	477263	1	\$0.03	\$0.020
835	Finishing, Notebook, Perf	852379	1	\$0.03	\$0.010
836	Finishing, Calendar, Perf	852397	1	\$0.03	\$0.010
837	Finishing, Raffle, Perf	852406	1	\$0.03	\$0.010
838	Finishing,Postcard, Perf	852433	1	\$0.03	\$0.010
839	Finishing,Vertical,Score	852469	1	\$0.03	\$0.010
840	Finishing,Horizontal,Score	852478	1	\$0.03	\$0.010
841	Finishing,Trifold,Score	852487	1	\$0.03	\$0.010
842	Special Handling and Processing Fees			Retail	
843	Custom Route Label Per Case	125759	1	\$2.00	\$1.50
844	Custom Route Label and Shrinkwrap Packs Per Case	125777	1	\$5.00	\$3.50
845	Special Shipping Requirements (Palletizing by Location) or manifest needs	893018	1	\$10.00	\$7.50
846	Special Shipping Service Requirements (Expedited Shipping Services)			Calculated at the time of shipment	Customer will be charged the fees charged to Office Depot by the carrier.
Additional Sku's		Sku		Retail	TCPN price
FS B&W LGL DS 20# WHT		337701	1	\$0.16	\$0.042
FS B&W LTR DS 20# WHT		970913	1	\$0.14	\$0.042
Premium Presentation		556523	1	\$7.50	\$4.500
8X5FB Pad 25 Sheet 4 Pack		426409	1	\$13.46	\$8.090
Re-Entry Red, 24#, Text, LTR		151979	1	\$0.03	\$0.023
Terra Green, 24#, Text, LTR		159726	1	\$0.03	\$0.023
Terra Green, 65#, Card LTR		267969	1	\$0.07	\$0.053
Fireball Fuschia,24#,Text, LTR		271670	1	\$0.03	\$0.023
Solar Yellow, 24#, Text, LTR		281123	1	\$0.03	\$0.023
Galaxy Gold, 24#, Text, LTR		312211	1	\$0.03	\$0.023
Cosmic Orange, 65#, Card LTR		339278	1	\$0.07	\$0.053
Lift Off Lemon, 24#, Text, LTR		351026	1	\$0.03	\$0.023
Lunar Blue, 24#, Text, LDG		401678	1	\$0.06	\$0.030
Rocket Red, 24#, Text, LTR		427566	1	\$0.03	\$0.023
Lift Off Lemon, 24#, Text, 8.5		520019	1	\$0.03	\$0.023
Lunar Blue, 65#, Card LTR		528431	1	\$0.07	\$0.053
Lunar Blue, 24#, Text, LTR		582893	1	\$0.03	\$0.023

Rocket Red, 24#, Text, LDG	597153	1	\$0.06	\$0.030
Gamma Green, 24#, Text, LTR	758478	1	\$0.03	\$0.023
Pulsar Pink, 65#, Card LTR	786574	1	\$0.07	\$0.053
Re-Entry Red, 65#, Card LTR	800483	1	\$0.07	\$0.053
Pulsar Pink, 24#, Text, LTR	808801	1	\$0.03	\$0.023
Lift Off Lemon, 24#, Text, LDG	874673	1	\$0.06	\$0.030
Cosmic Orange, 24#, Text, LTR	882512	1	\$0.03	\$0.023
Solar Yellow, 65#, Card LTR	902453	1	\$0.07	\$0.053
Green, 110#, Card, LTR	241109	1	\$0.06	\$0.045
Blue, 110#, Card, LTR	287778	1	\$0.06	\$0.045
Canary, 20#, Text, LTR	424823	1	\$0.02	\$0.015
Blue, 20#, Text, LTR	425181	1	\$0.02	\$0.015
Blue, 20#, Text, LDG	483627	1	\$0.04	\$0.030
Goldenrod, 20#, Text, 8.5x11	485594	1	\$0.02	\$0.015
Canary, 110#, Card, LTR	716369	1	\$0.06	\$0.045
Pink, 20#, Text, LTR	794084	1	\$0.02	\$0.015
Green, 20#, Text, LDG	808653	1	\$0.04	\$0.030
Ivory, 20#, Text, LDG	817097	1	\$0.04	\$0.030
Ivory, 20#, Text, LTR	871592	1	\$0.02	\$0.015
Green, 20#, Text, LTR	873695	1	\$0.02	\$0.015
Ivory, 110#, Card, LTR	984833	1	\$0.06	\$0.045
HAND PLACE	239207	1	\$0.25	\$0.150
HAND COLLATE	630093	1	\$0.05	\$0.030
AFFIX,LABEL,HAND	669542	1	\$0.05	\$0.038
SCANNING DOC HANDLER, EA	344807	1	\$0.25	\$0.190
SCANNING HAND PLACE, EA	430122	1	\$2.99	\$2.240
SCANNING, DOC, PAGE1	842070	1	\$2.99	\$2.240
BURN TO CD /DVD - EACH	865553	1	\$2.99	\$2.240
CVRBIND SFTCVR NAVY	632024	1	\$2.99	\$2.240
CVRBIND SFTCVR NAVY	630977	1	\$2.99	\$2.240
CVRBIND SFTCVR PAPER	982562	1	\$2.99	\$2.240
White, 70#, Text, 11x17	101579	1	\$0.05	\$0.028
White, 8Pt, Gloss CVR, LDG	182948	1	\$0.30	\$0.169
White, 70#, Text, 8.5x14	222987	1	\$0.04	\$0.023
White, 10Pt, Gloss CVR, LDG	237914	1	\$0.50	\$0.281
White, 20#, Text, 12x18	267071	1	\$0.02	\$0.011
White, 80#, Gloss CVR, 12x18	311317	1	\$0.42	\$0.236
White, 8Pt, Gloss CVR, 12x18	346964	1	\$0.32	\$0.180
White, 12Pt, Gloss CVR, LDG	359117	1	\$0.90	\$0.506
White, 65#, Cardstock, 12x18	363927	1	\$0.18	\$0.101
White, 24#, Text, 8.5x11	409514	1	\$0.03	\$0.015
White, 100#, Gloss Cover, 12x1	414134	1	\$0.47	\$0.264
White, 70#, Text, 8.5x11	512018	1	\$0.03	\$0.017
White, 80#, Gloss Text, 12x18	581918	1	\$0.11	\$0.062
White, 110#, Cardstock, LDG	585806	1	\$0.15	\$0.090
White, 28#, Text, 8.5x14	669356	1	\$0.04	\$0.020
White, 24#, Text, 8.5x14	713990	1	\$0.04	\$0.015
White, 65#, Cardstock, 8.5x11	723614	1	\$0.08	\$0.053
White, 70#, Text, 12x18	746238	1	\$0.06	\$0.034
White, 28#, Text, 8.5x11	746882	1	\$0.03	\$0.015
White, 12Pt, Gloss Cover, 12x1	751289	1	\$0.92	\$0.518
White, 24#, Text, 12x18	775577	1	\$0.06	\$0.036
White, 110#, Cardstock, 12x18	779498	1	\$0.17	\$0.900
White, 10Pt, Gloss CVR, 12x18	789032	1	\$0.52	\$0.293
White, 65#, Cardstock, 11x17	826316	1	\$0.16	\$0.106

White, 28#, Text, 12x18	874569	1	\$0.06	\$0.034
PAPER, TABS, MYLAR, CLEAR, 5BA	406652	1	\$1.79	\$1.007
White, 24#, 100% Cotton	216904	1	\$0.15	\$0.084
Ivory, 24#, 25% Cotton	390623	1	\$0.10	\$0.056
White, 24#, 25% Cotton	426477	1	\$0.10	\$0.056
Gray, 24#, 25% Cotton	470586	1	\$0.10	\$0.056
Natural Fiber, 24#, 25% Cotton	824025	1	\$0.10	\$0.056
5 Bank Tabs, Mylar Coated, 9x	193004	1	\$0.79	\$0.590
Labels-2up, Text, 8.5x11	227528	1	\$0.75	\$0.422
PAPER, 24# LASR WHITE LGL	275610	1	\$0.03	\$0.015
PAPER, 24# LASR WHITE LTR	280025	1	\$0.03	\$0.015
FS CLR 24# GLSS 8.5x11 3UP DS	332375	1	\$20.00	\$12.000
Labels - Full Sheet, Text, 8.	385028	1	\$0.75	\$0.422
Layflat Paper, Text, 8.5x11	388877	1	\$0.59	\$0.440
Greeting Cards, 10Pt, Gloss Co	391818	1	\$0.39	\$0.219
Pres Fldr, 10pt gloss	424697	1	\$2.99	\$2.610
Brochure - BiFold, 100#, Gloss	578322	1	\$0.39	\$0.293
White, 20#, 30%Recycle, LGL	636764	1	\$0.02	\$0.010
Window Cling Clear, Text, 8.5	706272	1	\$1.99	\$1.119
Labels-10up, Text, 8.5x11	757355	1	\$0.75	\$0.422
White, 20#, 30%Recycle, LTR	772772	1	\$0.02	\$0.010
White, 20#, 30%Recycle, LDG	793904	1	\$0.04	\$0.020
Table Tents - 3 sided, 80#, GI	819077	1	\$0.79	\$0.490
TblTnts 2side 80# Gls Cvr	837786	1	\$0.69	\$0.388
Raffle Tickets, 80#, Gloss Cov	850647	1	\$0.79	\$0.444
Labels-33up, Text, 8.5x11	935640	1	\$0.75	\$0.422
25 Pack Brochure - In Store	972731	1	\$0.14	\$0.079
FS CLR DRHANGR GLSS 2UP DS 500	938543	1	\$30.00	\$16.875
Integrated Card, 28#, Text, 8.	958737	1	\$0.59	\$0.332
PAPER, 24# LASR WHITE LDG	994070	1	\$0.05	\$0.020
4X4- 2 Sided Thank You Card	399468	1	\$28.50	\$16.031

**PRINCIPAL PROCUREMENT AGENCY CERTIFICATE
EXHIBIT A-1
OFFICE SUPPLIES**

TO BE DETERMINED

Rebate Agreement

TO BE DETERMINED

CITY OF LAUDERDALE LAKES

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Fiscal Impact: Yes

Contract Requirement: No

Title

RESOLUTION 2016-119 AUTHORIZING THE CITY MANAGER TO EXECUTE THE ALLONGE TO SERIES 2012 ADJUSTMENT OF INTEREST RATE FROM 4.19% TO 3.25% PER ANNUM FOR THE QUARTERLY DEBT PAYMENTS FOR THE PROMISSORY NOTE, SERIES 2012 FROM DECEMBER 1, 2016 THROUGH OCTOBER 1, 2017.

Summary

This Resolution authorizes the City Manager to execute the allonge to Series 2012; adjustment of the interest rate from 4.19% to 3.25%.

Staff Recommendation

Background:

The City executed a long-term debt service agreement with Suntrust in the amount of \$2,545,521 on August 28, 2012 per Ordinance No. 2012-14. The note was issued to refund (refinance) the City's Promissory Note, Series 2004.

As of September 1, 2016, the remaining balance for the Series 2012 is \$1,653,519.86. The interest rate of 3.25% per annum is fixed and retroactive to September 1, 2016 through the maturity date of October 1, 2017. The *revised* payment schedule has been agreed upon by the City and Suntrust:

Payment Due	Principal	Interest	Total
December 1, 2016	\$62,627.56	\$13,583.88	\$76,211.44
March 1, 2017	\$63,285.68	\$12,925.76	\$76,211.44
June 1, 2017	\$63,524.07	\$12,687.37	\$76,211.44
September 1, 2017	\$64,051.67	\$12,159.77	\$76,211.44

In addition, the remaining principal balance (after the payments above are made) of \$1,400,000.88, which includes all accrued and any unpaid interest, shall be due and payable on October 1, 2017.

Funding Source:

For FY 2017, there is adequate funding available in the General Fund, Fire-Rescue Fund, and Stormwater Fund in the debt service accounts. For final payment in FY 2018, the payment will be budgeted according to the revised payment schedule.

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO / Financial Services Director

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
❑ Resolution 2016-119 - Allonge to Note Series 2012	Resolution
❑ Allonge to Note Series 2012	Backup Material

RESOLUTION 2016-119

A RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, AN ALLONGE FOR AN ADJUSTMENT TO INTEREST RATE FROM 4.19% TO 3.25%, PER ANNUM, TO SERIES 2012 LONG TERM DEBT INSTRUMENT, A COPY OF WHICH IS ATTACHED HERETO AS EXHIBIT A; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City executed a long-term debt service agreement with SunTrust in amount of Two Million Five Hundred Forty-Five Thousand Five Hundred Twenty-One (\$2,545,521.00) Dollars, on August 28, 2012, pursuant to Ordinance No. 2012-14, for the purpose of refinancing the City's previous Promissory Note, Series 2004, and

WHEREAS, as of September 1, 2016, the balance for the Series 2012 Note is One Million Six Hundred Fifty-Three Thousand Five Hundred Nineteen and 86/100 (\$1,653,519.86) Dollars, bearing interest at the fixed rate of 3.25%, per annum, retroactively to September 1, 2016, to the maturity date of October 1, 2017, and

WHEREAS, an allonge is necessary and appropriate to provide additional terms which do not appear on the debt instrument,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, as follows:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORITY: The City Manager and City Clerk are hereby authorized and directed to execute and attest, respectively, that certain allonge for an adjustment of interest rate from 4.19% to 3.25%, per annum, to Series 2012 long term

debt Instrument; dated as of August 28, 2012, a copy of which is attached hereto as Exhibit A.

Section 3. INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby authorized to deliver the executed allonge to SunTrust Bank.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD DECEMBER 13, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: SUSAN GOODING-LIBURD, MBA, CPA, CGFO, Financial Services Director

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

ALLONGE TO SERIES 2012 NOTE

REGISTERED

No. R- 1

REGISTERED

\$2,545,521 ORIGINAL Principal Amount

UNITED STATES OF AMERICA
STATE OF FLORIDA
CITY OF LAUDERDALE LAKES
PROMISSORY NOTE, SERIES 2012

The City of Lauderdale Lakes Promissory Note, Series 2012 (the "Series 2012A Note") issued by the City of Lauderdale, Lakes, Florida, (the "Issuer") is modified in the following respects, effective retroactive to September 1, 2016:

1. The remaining principal balance of the Note as of September 1, 2016 is \$1,653,519.86.
2. The interest rate on the Note is fixed at 3.25% per annum, retroactive to September 1, 2016, through the Maturity Date of October 1, 2017.
3. Principal of and interest on the Note shall be due and payable in accordance with the following schedule:

<u>Date Due</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
December 1, 2016	\$62,627.56	\$13,583.88	\$76,211.44
March 1, 2017	63,285.68	12,925.76	76,211.44
June 1, 2017	63,524.07	12,687.37	76,211.44
September 1, 2017	64,051.67	12,159.77	76,211.44

Remaining principal in the amount of \$1,400,000.88, plus all accrued and unpaid interest, shall be due and payable on October 1, 2017.

4. By executing this Allonge the Issuer, and by consenting to it SunTrust Bank (the "Bank"), do both agree and acknowledge that through inadvertence and mistake the parties did not correctly calculate the principal of and interest required to be paid on the Note. The Bank has previously provided the Issuer with a calculation demonstrating the difference between the amount paid and how it was applied by the Bank and the amount that should have been paid and how it should have been applied by the Bank.

The Issuer and the Bank agree that the payment schedule set forth in Section 3 above is deemed final and conclusive with respect to the payments due on the Note, notwithstanding any difference between said schedule and the calculations previously provided to the Issuer by the Bank. The Issuer and the Bank waive any objection regarding the accuracy of the principal and interest calculations beginning on the date of issuance of the Note through the Maturity Date.

The Issuer and the Bank, in consideration of the foregoing, each agrees to release and forever discharge the other, and its directors, officers, employees and successors in interest, of and from all manner of actions, causes, suits, demands whatsoever, in law or equity, arising from any mistake in the principal and interest calculations and amounts paid under the Note beginning on the date of issuance thereof and scheduled to be paid on the Note through the Maturity Date.

IN WITNESS WHEREOF, the City of Lauderdale Lakes, Florida has caused this Allonge to Series 2012 Note to be by the manual signature of its Mayor or its City Clerk, and the Seal of the City of Lauderdale Lakes or a facsimile thereof to be affixed hereto or imprinted or reproduced hereon, all as of this ____ day of _____, 2016.

CITY OF LAUDERDALE LAKES, FLORIDA

Mayor

[SEAL]

Attest:

City Clerk

Consented to this ____ day of _____, 2016.

SUNTRUST BANK

By: _____

Name: _____

Title: _____

CITY OF LAUDERDALE LAKES

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Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2016-120 AUTHORIZING THE SETTLEMENT OF THE CASE STYLED CITY OF LAUDERDALE LAKES V. GUARDIAN COMMUNITY RESOURCE MANAGEMENT, INC., IN THE CIRCUIT COURT OF THE SEVENTEENTH JUDICIAL CIRCUIT IN AND FOR BROWARD COUNTY, FLORIDA, CASE NO. CACE 13009012(12) FOR A LUMP-SUM PAYMENT OF THIRTY THOUSAND (\$30,000.00) DOLLARS; AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE A GENERAL RELEASE AND NON-DISPARAGEMENT AGREEMENT IN FAVOR OF GUARDIAN COMMUNITY RESOURCE MANAGEMENT, INC

Summary

This Resolution approves the Settlement of the outstanding litigation in consideration of a lump-sum payment of Thirty Thousand (\$30,000.00) Dollars from Guardian Community Resource Management, Inc., and authorizes a General Release and Non-Disparagement Agreement in favor of Guardian Community Resource Management.

Staff Recommendation

Background:

Guardian Community Resource Management, Inc., provided consultation and administrative services in connection with the Grant Project Administration Services for 2005 Disaster Recovery Funding. Disputes arose between the City and Guardian and the two parties deem it in their respective best interests to amicably resolve such disputes.

It is recommended that the City Commission approves the Settlement of the outstanding litigation in consideration of a lump-sum payment of Thirty Thousand (\$30,0000.00) from Guardian.

Funding Source:

Not Applicable

Sponsor Name/Department: Phil Alleyne, City Manager

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
❑ Resolution 2016-120 - Guardian Community Resource Management, Inc.	Resolution
❑ General Release Agreement - Guardian Community Resource Management, Inc.	Backup Material

RESOLUTION 2016-120

A RESOLUTION AUTHORIZING THE SETTLEMENT OF THE CASE STYLED CITY OF LAUDERDALE LAKES V. GUARDIAN COMMUNITY RESOURCE MANAGEMENT, INC., IN THE CIRCUIT COURT OF THE SEVENTEENTH JUDICIAL CIRCUIT IN AND FOR BROWARD COUNTY, FLORIDA, CASE NO. CACE 13009012(12) FOR A LUMP-SUM PAYMENT OF THIRTY THOUSAND (\$30,000.00) DOLLARS; AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE A GENERAL RELEASE AND NON-DISPARAGEMENT AGREEMENT IN FAVOR OF GUARDIAN COMMUNITY RESOURCE MANAGEMENT, INC.; AUTHORIZING THE CITY ATTORNEY AND CITY MANAGER TO TAKE SUCH STEPS AS SHALL NECESSARY AND APPROPRIATE TO CARRY OUT THE PURPOSES HEREOF; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Guardian Community Resource Management, Inc. ("Guardian") provided consultation and administrative services in connection with the Grant Project Administration Services for 2005 Disaster Recovery Funding, and

WHEREAS, disputes arose between the City and Guardian, and

WHEREAS, the City and Guardian deem it in their respective best interests to amicably resolve such disputes,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. APPROVAL OF SETTLEMENT: The City Commission hereby approves the Settlement of the outstanding litigation in consideration of a lump-sum payment of Thirty Thousand (\$30,000.00) Dollars from Guardian.

Section 3. AUTHORIZATION: The City Commission hereby authorizes and directs the Mayor and City Clerk to execute, respectively, a General Release and Non-Disparagement Agreement in favor of Guardian Community Resource Management, Inc.

Section 4. AUTHORIZATION: The City Commission hereby authorizes and directs the City Attorney and City Manager to take such steps as shall be necessary to carry out the purposes hereof.

Section 5. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD DECEMBER 13, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jlja

Sponsored by: PHIL ALLEYNE, City Manager

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

GENERAL RELEASE AND NON-DISPARAGEMENT AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

That the City of Lauderdale Lakes ("City"), first party, for and in consideration of the sum of Ten Dollars and other good and valuable consideration, received from or on behalf Guardian Community Resource Management, Inc. ("Guardian"), second party, as well as their respective principals, shareholders, directors, officers, employees and agents, second party, the receipt and sufficiency of which is hereby acknowledged,

HEREBY remises, releases, acquits, satisfies and forever discharges the said second party, of and from all, and all manner of action and actions, cause and causes of action, suits, debts, dues, sums of money, accounts, reckonings, bonds, bills specialties, covenants, contracts, controversies, agreements, promises, variances, trespasses, damages, judgments, executions, claims and demands whatsoever, in law or in equity, which said first party ever had, now has, or which any personal representative, successor, heir or assign of said first party, hereafter can, shall or may have, against said second parties, for, upon or by reason of any matter, cause or thing whatsoever, from the beginning of the world to the date of these presents and, in particular, but not way of limitation, first party releases second party from any and all liability, whatsoever kind or nature, in connection with City of Lauderdale Lakes v. Guardian Community Resource Management, Inc., a case currently pending in the Circuit Court of the Seventeenth Judicial Circuit In and For Broward County, Florida, Case No. CACE 13009012(12), acknowledging that the second party disputes the claim and specifically denies any liability with respect thereto.

The City agrees and covenants that it shall refrain from making any disparaging or degrading comments of any nature about Guardian, including, but not limited to, comments, remarks or writings that damage or may damage the reputation of Guardian. The City further agrees not to encourage or participate with third parties, either overtly or covertly, to make disparaging or degrading comments of any type or nature against Guardian. Provided, however, this covenant shall not apply to testimony in any judicial proceeding or in connection with any quasi-judicial or administrative proceeding by an agency of the State or Federal governments. Guardian reserves the right to take any action necessary to enforce the provisions of this paragraph including, but not limited to, immediate injunctive relief, in addition to any other remedies in law or equity.

[signatures to follow]

IN WITNESS WHEREOF, we have hereunto set our hands and seals this ____ day of December, 2016.

Signed, sealed and delivered
in the presence of:

CITY OF LAUDERDALE LAKES

ATTEST:

MAYOR, HAZELLE P. ROGERS

SHARON HOUSLIN, City Clerk

STATE OF FLORIDA)

COUNTY OF BROWARD)

The foregoing instrument was acknowledged before me this 13th day of December, 2016, by Mayor Hazelle P. Rogers who is personally known to me and who did not take an oath.

(NOTARY PUBLIC)

Notary Public State of Florida
Notarial Seal stamped in black ink
OR

Typed, printed or stamped name of
Notary
Commission No.: _____

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2016-121 APPROVING A CONDITIONAL USE APPLICATION #03-CU-16 AS REQUESTED BY ROBERT JUDAH, FOR THE CONSTRUCTION OF A NEW ELECTRONIC MESSAGE BOARD SIGN ON THE PROPERTY LOCATED ON WEST OAKLAND PARK BOULEVARD, JUST EAST OF NORTH STATE ROAD 7, WITHIN THE TOWN CENTER DISTRICT.

Summary

This Resolution would approve Application No. 03-CU-16 to allow the construction of an electronic message board (off-premise billboard), where a current legally nonconforming billboard is located within the Town Center district.

Staff Recommendation

Background:

On July 5, 2016, the petitioner, Robert Judah, filed an application for conditional use approval. The Development Review Committee reviewed and discussed this application on July 20, 2016.

On March 8, 2016, the City Commission approved (3-2 vote) an amendment to the Land Development Regulations (Application No. 01-TA-15), to permit animated/electronic signs (message board signs) and to allow existing legally nonconforming signs to be rebuilt, replaced or substantially altered.

The Planning and Zoning Board, at its meeting of November 10, 2016, recommended approval of this conditional use by a 4-0 vote,

Funding Source:

Not applicable

Sponsor Name/Department: Tanya Davis-Hernandez, AICP/Development Services Director

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
☐ Resolution 2016-121 - Application 03-CU-16 on Behalf of Robert Judah	Resolution
☐ Interoffice Memorandum regarding Application 03-CU-16 on Behalf of Robert Judah.	Backup Material

RESOLUTION 2016-121

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES APPROVING A CONDITIONAL USE APPLICATION #03-CU-16 AS REQUESTED BY ROBERT JUDAH, FOR THE CONSTRUCTION OF A NEW ELECTRONIC MESSAGE BOARD SIGN ON THE PROPERTY LOCATED ON WEST OAKLAND PARK BOULEVARD, JUST EAST OF NORTH STATE ROAD 7, WITHIN THE TOWN CENTER DISTRICT; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 5, 2016, the petitioner, Robert Judah, filed an application for conditional use approval for the construction of an electronic message board (off-premise billboard), where a current legally nonconforming billboard is located on West Oakland Park Boulevard, just east of North State Road 7, and

WHEREAS, on March 8, 2016, the City Commission approved, by a 3-2 vote, the Land Development Regulations' text amendment to permit animated/electronic signs and to allow existing legally nonconforming signs to be rebuilt, replaced or substantially altered, and

WHEREAS, City staff recommended that the Planning and Zoning Board make a favorable recommendation with respect to this conditional use application, and

WHEREAS, at the Planning and Zoning Board meeting of November 10, 2016, it recommended approval of this conditional use by a 4-0 vote,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. APPROVAL: The City Commission of the City of Lauderdale Lakes hereby approves the conditional use Application #03-CU-16, for the construction of a new electronic message board sign,

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD DECEMBER 13, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: FERNANDO LEIVA, Development Services Manager

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES
Development Services Department
PLANNING AND ZONING REPORT

TO: Phil Alleyne, City Manager

DATE: November 3, 2016
Rev. Nov. 29, 2016

THRU: Tanya Davis-Hernandez, AICP
Development Services Director

FROM: Fernando Leiva, AICP, Assoc. AIA
Development Services Manager/
Principal Planner

RE: APPLICATION NO. 03-CU-16 ON
BEHALF OF ROBERT JUDAH,
REQUESTING CONDITIONAL USE
APPROVAL FOR CONSTRUCTION
OF A NEW ELECTRONIC MESSAGE
BOARD SIGN ON PROPERTY
LOCATED ON WEST OAKLAND
PARK BOULEVARD, JUST EAST OF
NORTH STATE ROAD 7, WITHIN
THE TOWN CENTER DISTRICT.

July 20, 2016 – Development Review Committee
November 10, 2016 – Special Planning & Zoning Board Meeting
December 13 - City Commission Regular Meeting

RECOMMENDATION

Staff recommends APPROVAL of the proposed request based upon the findings and conclusions contained within this report.

THE REQUEST

The Petitioner is requesting conditional use approval for construction of an electronic message board within the Town Center (TC) zoning district.

BACKGROUND

The Request: On July 5, 2016, the Petitioner filed with the City an application for conditional use approval. In summary, approval of the conditional use would allow for construction of an electronic message board (off-premise billboard), where a current nonconforming billboard is located on West Oakland Park Blvd., just east - approximately 300 feet – of North State Road 7.

The Site: The subject site is +/- 910 sq. ft. of land, owned by Robert & Mira Judah.

The Application: The Development Review Committee reviewed and discussed this application on July 20, 2016. Planning & Zoning staff raised concerns over drivers' ability to read the billboard and compromising the appearance of the Town Center district. The applicant' supplemental information included a letter of intent describing that the new billboard "will improve the attractiveness, service and curb appeal of the area." See Applicant's documentation at the end of this report.

PREVIOUS ACTIONS

On March 8, 2016, the City Commission approved (3-2 vote) the LDRs Text Amendment (Application No. 01-TA-15), to permit animated/electronic signs (message board signs) and to allow existing legally nonconforming signs to be rebuilt, replaced or substantially altered.

ANALYSIS

Sec. 705. Town center district (TC) Standards apply to this request

Per Section 503 of the LDRs, conditional uses shall be generally compatible with the other land uses permitted in a zoning district but, because of their unique characteristics or potential impacts on the surrounding neighborhood and the city as a whole, require individual review as to location, design, configuration, and/or operation for the particular use at the particular location proposed, as well as the imposition of individualized conditions in order to ensure that the use is compatible with the surrounding neighborhoods and appropriate at a particular location.

Sec. 903. - Definitions.

* * *

Message board sign means a sign with changeable text. Manual changeable copy message boards typically consist of letters attached to a surface within a transparent display case. Electronic message boards consist of any sign that is capable of displaying illuminated words, symbols, figures, or images that can be electronically changed by remote or automatic means, excluding any digital clock as defined in this chapter.

Subsection 905.3.3. Illumination.

(a) Wall signs may be internally illuminated or illuminated from an external light source such as a decorative wall-mounted light fixture. External neon tubing or strip lighting is prohibited. Ground-mounted signs may be internally illuminated or illuminated from an external light source that is appropriately visually screened by landscaping and must be submitted with the original sign permit application and design for approval. For permitted colors and illumination, see section 813.2.1.2. An illuminated sign shall not be erected within 100 lineal feet of any portion of a residential district, except for monument entrance feature signs. Energy-efficient technology shall be used for all sign illumination, for signs receiving initial sign permits following the date of this amendment to this chapter (November 30, 2011). Replacement of existing bulbs with LED bulbs is encouraged.

(b) An electronic message board sign, if specifically permitted to be included within a conforming on-premises sign type allowed by this chapter, shall comply with the following requirements:

1. An electronic message board sign shall not exceed a maximum luminance intensity of 5,000 nits (candelas per square meter) during daylight hours and a maximum luminance of 500 nits between 15 minutes after sunset and 15 minutes before sunrise as measured from the sign face at maximum brightness. Sign copy may change only at intervals of not less than 60 seconds. Continuous scrolling, animation, or flashing of lights is prohibited.

2. Sign copy may change only at intervals of not less than 60 seconds. The entire electronic sign face shall appear and disappear uniformly and simultaneously. Copy shall not fade out or fade in, or appear or disappear in any pattern, spiral or movement, or migrate from a side, top or bottom. Any such effects shall cause the sign to be considered a prohibited sign.
 3. An electronic message board sign shall not interfere with the effectiveness of, or obscure an official traffic sign, device or signal.
 4. An electronic message board sign shall have a disconnecting switch located in accordance with the provisions of the National Electric Code. The sign shall include an automatic shutoff device which renders a blank screen in the event of a malfunction.
 5. An electronic message board sign shall require both a sign permit and an electrical permit prior to installation.
- (c) An electronic message board sign located within a conforming off-premises sign allowed by this chapter shall comply with the following requirements:
1. Illumination from the surface of the electronic message board shall not create glare or reflection onto any portion of an adjacent street or highway, the path of oncoming vehicles or any adjacent premises. Under no circumstances may the electronic message board sign contain a message or display that appears to flash, undulate, pulse, move, or portray explosions, fireworks, flashes of light, or blinking lights or otherwise appears to move toward or away from the viewer, expand or contract, bounce, rotate, spin, twist or make other comparable movements.
 2. The sign copy of the electronic message board may change no more frequently than once every eight seconds, with a transition period of one second or less.
 3. The sign copy of the electronic message board must have installed an ambient light monitor which shall continuously monitor and automatically adjust the brightness level of the sign face based on ambient light conditions consistent with terms of this section.
 4. Maximum brightness levels for electronic message board sign shall not exceed 0.2 footcandles over ambient light levels measured within 150 feet of the sign. Certification must be provided to the city demonstrating that the sign has been preset to automatically adjust the brightness to these levels or lower. Reinspection and recalibration shall be annually required by the city, in its reasonable discretion, at the permittee's expense to ensure that the specified brightness levels are maintained at all times.
 5. Brightness of electronic message board signs shall be measured as follows:
 - a. At least 30 minutes following sunset, a footcandle meter shall be used to obtain an ambient light reading for the location. This is done while the sign is off or displaying black copy. The reading shall be made with the meter aimed directly at the sign area at the preset location.
 - b. The sign shall then be turned on to full white copy to take another reading with the meter at the same location.
 - c. If the difference between the readings is 0.2 footcandles or less, the brightness is properly adjusted.

Section 914. Nonconforming signs.

914.1 Change and modification. A nonconforming sign or sign structure shall be brought into conformity with these regulations if it is altered, reconstructed, replaced, or relocated. Except that non-conforming off-premises signs, also referred to as billboards, lawfully existing on December 1, 2005, and protected by F.S. § 479.15(2) may be altered, reconstructed or replaced subject to the conditional use criteria set forth in [section 511](#) of this Code. The conditional use review shall determine whether the proposed sign would have an adverse visual impact on the surrounding area and would be generally compatible with the goals, objectives and policies of the city's comprehensive plan. An electronic message board sign may be permitted within an altered, reconstructed or replaced off-premises sign meeting the above criteria subject to the standards provided in subsection 905.3.3(c). A change in copy is not an alteration or replacement for purposes of this subsection.

General Standards of Review: The following general standards of review apply to the subject conditional use request:

Subsection 503.3 *General standards of review.* In addition to the standards set forth in the LDRs for the particular use, all proposed conditional uses shall meet each of the following standards:

- (a) The proposed use shall be consistent with the comprehensive plan;
- (b) The establishment, maintenance or operation of the proposed use shall not be detrimental to or endanger the public health, safety, or general welfare;
- (c) The proposed use shall be consistent with the community character of the immediate neighborhood of the proposed use;
- (d) Utilities, roadway capacity, drainage, and other necessary public facilities, including police, fire and emergency services, shall exist at the city's adopted levels of service, or will be available concurrent with demand as provided for in the requirements of these LDRs;
- (e) Adequate measures exist or shall be taken to provide ingress and egress to the proposed use in a manner that minimizes traffic congestion in the public streets;
- (f) The establishment of the conditional use shall not impede the development of surrounding properties for uses permitted in the zoning district;
- (g) The design of the proposed use shall minimize adverse effects, including visual impacts, of the proposed use on adjacent property through the use of building orientation, setbacks, buffers, landscaping and other design criteria; and
- (h) The city commission finds that the granting of the application will be in the best interest of the city.

Staff finds the proposed conditional use is consistent with the comprehensive plan and land development regulations.

CONCLUSION(S)

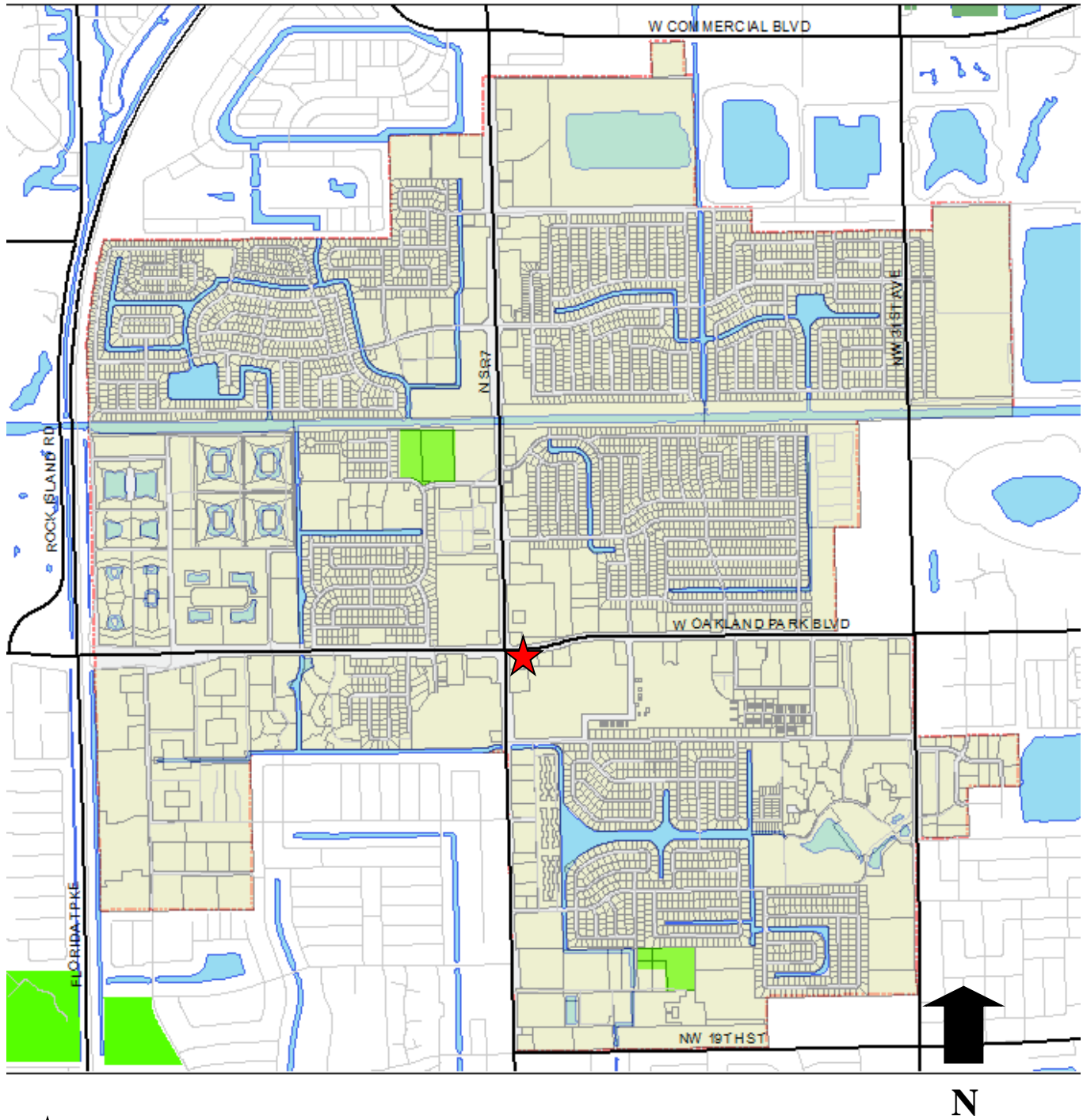
Staff recommends the Planning and Zoning Board forward a favorable recommendation to the City Commission with respect to this application. Staff believes the criteria for approval of a conditional use has been met.

Planning and Zoning Board Recommendation: The Planning and Zoning Board, at its meeting of November 10, 2016, recommended approval of this conditional use by a 4 – 0 vote.

ATTACHMENTS/EXHIBITS

1. Location Map
2. Future Land Use and Zoning Map
3. Aerial Map
4. Applicant's Documentation

EXHIBIT A LOCATION MAP




★ Subject Site

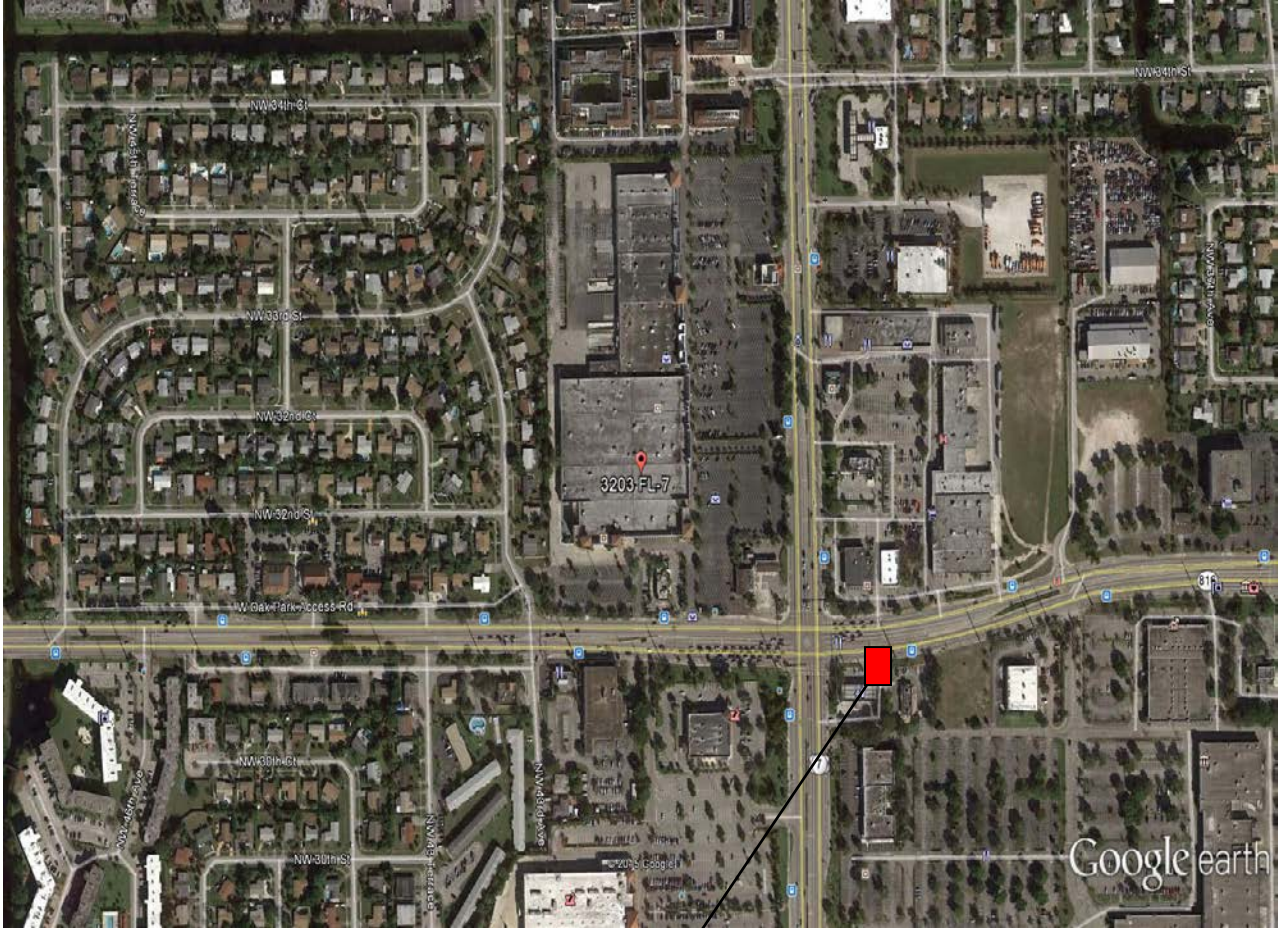
EXHIBIT B LAND USE AND ZONING MAP




Subject Site

 Lauderdale Lakes LIFE IN FULL COLOR	Land Use and Zoning Map
Robert Judah Application No: 03 -CU-16	Development Services Department 11/03/2016

**EXHIBIT C
AERIAL MAP**



Subject Site –

 Lauderdale Lakes LIFE IN FULL COLOR	Google Aerial Map
Robert Judah Application No: 03-CU-16	Development Services Department 11/03/2016

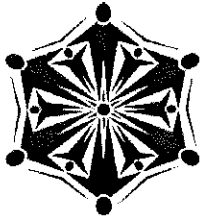
BILLBOARD

APPLICATION FOR LAND DEVELOPMENT

FROM: ROBERT JUDAH
PO BOX 470122
KISSIMMEE, FL 34747

ENCLOSURES:

1. COMPLETED AND NOTARIZED APPLICATION FORM
2. LETTER OF INTENT
3. WARRANTY DEED
4. SURVEY
5. RECORDEED PLAT
6. AERIAL PHOTOGRAPHS PER PROPERTY APPRAISER
7. NEED FOR CONDITIONAL USE CRITERIA



CITY OF LAUDERDALE LAKES

LAND DEVELOPMENT APPLICATION FORM

This application must be completed in full and submitted with the appropriate Affidavit and/or Disclosure Forms. If owner of the property is not the applicant and will not be present at the hearing, the Owner Affidavit and/or Power of Attorney must be completed and signed by the property owner. In addition, if the property owner is a Corporation, Partnership, Limited Partnership, or Trustee, a separate Disclosure of Interest Form must be completed. Refer to the "Submittal Checklist" and "Application Instructions" to determine the supplemental documentation required for each application. Applications are not automatically scheduled for a particular meeting date. Prior to processing applications, staff must determine completeness. All applicants must have a pre-application conference with staff, prior to filing application(s). **PLEASE DATE THIS APPLICATION.**

TYPE OF APPLICATION

(Complete one application for each request)

Date 6-1-16

- | | |
|---|--|
| <input type="checkbox"/> Rezoning | <input type="checkbox"/> Site Plan Approval |
| <input type="checkbox"/> Land Use Plan Amendment | <input type="checkbox"/> Appeal of Administrative Interpretation |
| <input type="checkbox"/> Text Amendment to Modify Zoning Code | <input type="checkbox"/> Variance |
| <input checked="" type="checkbox"/> Conditional Use | |
| <input type="checkbox"/> Right-of-Way Vacation | |
| <input type="checkbox"/> Platting or Replatting of a Subdivision,
or a Portion Thereof | |
| <input type="checkbox"/> Other _____ | |

PLEASE PRINT OR TYPE

Name of Owner:

Robert Judah

Mailing Address: PO Box 470122, Kissimmee, FL 34747-0122

Business Telephone: (954) 899-8880 Home: (954) 647-2203 Email: Robert.JUDAH@AOL.COM

Name of Applicant (if different from owner):

I am the (check one):

- ☐ Attorney Representing Owner
☐ Prospective Purchaser

- ☐ Contractor and/or Architect
☐ Representative/Agent
☐ Tenant

SAME

Mailing Address:

Business Telephone:

Home:

Email:

Name of Representative

(if different from owner and Applicant):

I am the (check one):

☐ Attorney Representing Owner/Applicant

☐ Contractor and/or Architect

SAME

☐ Other (please specify)

Mailing Address:

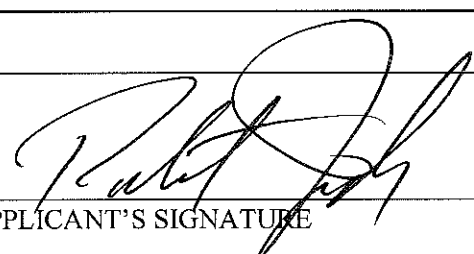
Business Telephone:

Home:

Email:

Location of Subject Property: 3970 W. OAKLAND PK Blvd LAUDERDALE LAKES, FL
Property Size: 25 X 52.38 = 1,310 SQ FT. 33313
Present Zoning: TC TOWN CENTER
Present Land Use Designation: Commercial
Folio Number: 4942 30 23 0023
Full Legal Description (attach additional sheets, if necessary): PT TRA, 127/40 CLOVER PROPERTIES PLAT 2

Brief Description of Request


APPLICANT'S SIGNATURE

IF THE APPLICANT IS THE PROPERTY OWNER, PLEASE COMPLETE AND SIGN BELOW:

I, being duly sworn, depose and say that I am the owner of the described real property. I acknowledge that I am subject to penalties of law, including the laws on perjury, and to possible revocation of any approvals for any false or misleading statements provided in the subject Application.

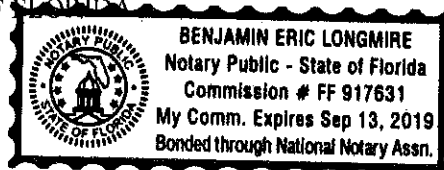

PROPERTY OWNER'S SIGNATURE

ROBERT JUDAH
PROPERTY OWNER (PRINT NAME)

Sworn to and subscribed before me this 1st
day of JUNE, 20 16


NOTARY PUBLIC, STATE OF FLORIDA

My commission expires:



LETTER OF INTENT

I Robert Judah am the owner of a legal billboard located at 3970 W. Oakland Park Blvd., just east of 441, in Lauderdale Lakes. I am proposing to update that billboard to a modern, attractive Monopole, LED billboard.

Updating this old wooden billboard to a modern one will bring the sign up to current building codes and hurricane standards. Additionally, it will improve the attractiveness, service and curb appeal of that area.

The monopole structure of the billboard will have a sleek design which will also improve the visibility to surrounding businesses.

Local businesses will find it easier to attract more customers which will lead to a more commerce, which in turn, will help improve the local economy.

The LED aspect of the sign is where the beauty is. It's ability to disseminate information quickly will not only help local businesses grow when they need it most. I can be used to post amber alerts, which could save the life of an innocent child.

DEVELOPMENT APPLICATION OWNER CERTIFICATION

(Please complete all that apply)

For use when petitioner is the Owner of subject property:

This is to certify that I am the owner of the subject lands described in the above application. I understand that I am responsible for complying with all application requirements prior to this petition being scheduled for any public hearing. I also understand that it is my responsibility to comply with the City's requirements regarding quasi-judicial proceedings. This further certifies that I have read this petition and the statements contained herein are true and correct.

Robert Judah
Print name of Petitioner

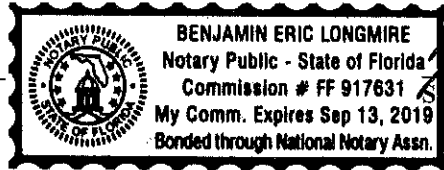
[Signature]
Signature of Petitioner

STATE OF FLORIDA

COUNTY OF OSCEOLA

The foregoing instrument was Sworn to and Subscribed before me this 1st of JUNE, 2016, by _____, who is personally known to me or who has produced FLDL 300-765-49-309-9 as identification.

BENJAMIN E LONGMIRE
Printed Name of Notary Public



[Signature]
Signature of Notary Public

My Commission Expires:

For use when petitioner is NOT the Owner of the Subject Property:

This is to certify that I am the owner of subject lands described in the above petition. I have authorized _____ to make and file the aforesaid petition. This further certifies that I have read this petition and the statements contained herein are true and correct.

Print name of Petitioner

Signature of Petitioner

STATE OF _____

COUNTY OF _____

The foregoing instrument was Sworn to and Subscribed before me this _____ of _____, 200__, by _____, who is personally known to me or who has produced _____ as identification.

Printed Name of Notary Public

Signature of Notary Public

My Commission Expires:

Tenant or Owner Affidavit

I, Robert Judah being first duly sworn, depose and say that I am the owner/tenant of the property described and which is the subject matter of the proposed hearing; that all the answers to the questions in this application, and all sketch data and other supplementary matter attached and made part of the application are honest and true. I understand this application must be completed and accurate before a hearing can be advertised. In the event that I or any one appearing on my behalf is found to have made a material misrepresentation, either oral or written regarding this application, I understand that any development action may be voidable at the option of the City.

Robert Judah
Print Name

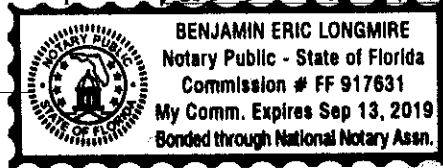
[Signature]
Signature

STATE OF FLORIDA

COUNTY OF OSCEOLA

The foregoing instrument was Sworn to and Subscribed before me this 7th of JUNE, 2006, by _____, who is personally known to me or who has produced FDL 300-765-49-304-D as identification.

BENJAMIN E LONGMIRE
Printed Name of Notary Public



[Signature]
Signature of Notary Public

My Commission Expires:

Attorney Affidavit

I, _____, being first duly sworn, depose and say that I am a State of Florida Attorney at Law, and I am the Attorney for the Owner/Applicant of the property described and which is the subject matter of the proposed hearing, that all the answers to the questions in this application, and all sketch data and other supplementary matter attached to and made a part of this application are honest and true. I understand this application must be complete and accurate before a hearing can be advertised. In the event that I or any one appearing on my behalf is found to have made a material misrepresentation, either oral or written, regarding this application, I understand that any development action may be voidable at the option of the City.

Print name of Petitioner

Signature of Petitioner

STATE OF _____

COUNTY OF _____

The foregoing instrument was Sworn to and Subscribed before me this _____ of _____, 200____, by _____, who is personally known to me or who has produced _____ as identification.

Printed Name of Notary Public

Signature of Notary Public

My Commission Expires:

Corporation Affidavit

I/We, _____ being first duly sworn, depose and say that I/we am the President/Vice President, and Secretary of the aforesaid corporation, and as such, have been authorized by the corporation to file this application for public hearing; that all answers to the questions in said application and all sketches, data and other supplementary matter attached to and made a part of this application are honest and true; that said corporation is the owner/tenant of the property described herein and which is the subject matter of the proposed hearing. We understand that this application must be complete and accurate before a hearing can be advertised. In the event that I or any one appearing on our behalf is found to have made a material misrepresentation, either oral or written, regarding this application, I understand that any development action may be voidable at the option of the City.

Print Name

Signature

DISCLOSURE OF INTEREST

If the property, which is the subject of the application, is owned or leased by a CORPORATION, list the principal stockholders and the percentage of stock owned by each. [Note: where the principal officers or stockholders consist of another corporation(s), trustee(s), partnership(s) or other similar entities, further disclosure shall be required which discloses the identity of the individual(s) (natural persons) having the ultimate ownership interest in the aforementioned entity.]

N / A
Corporation Name

Name, Address, and Office	Percentage of Stock
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

If the property which is the subject of the application is owned or leased by a TRUSTEE, list the beneficiaries of the trust and the percentage of interest held by each. . [Note: where the beneficiary(ies) consist of corporation(s), another trust(s), partnership(s) or other similar entities, further disclosure shall be required which discloses the identity of the individual(s) (natural persons) having the ultimate ownership interest in the aforementioned entity].

Trust Name

Name and Address	Percentage of Interest
_____	_____
_____	_____
_____	_____
_____	_____

If the property which is the subject of the application is owned or leased by a PARTNERSHIP or LIMITED PARTNERSHIP, list the principals of the partnership, including general and limited partners, and the percentage of ownership held by each. [Note: where the partner(s) consist of another partnership(s), corporation(s), trust(s), or other similar entities, further disclosure shall be required which discloses the identity of the individual(s) (natural persons) having the ultimate ownership interest in the aforementioned entity].

Partnership or Limited Partnership Name

Name and Address	Percentage of Ownership
_____	_____
_____	_____
_____	_____
_____	_____

If there is a CONTRACT FOR PURCHASE, whether contingent on this application or not, and whether a Corporation, Trustee, or Partnership, list the names of the contract purchasers below, including the principal officers, stockholders, beneficiaries, or partners. [Note: where the principal officers, stockholders, beneficiaries, or partners consist of another corporation, trust, partnership, or other similar entities, further disclosure shall be required which discloses the identity of the individual(s) (natural persons) having the ultimate ownership interest in the aforementioned entity].

N/A
Name Date of Contract

Name and Address

Percentage of Interest

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

If any contingency clause or contract terms involve additional parties, list all individuals or officers, if a corporation, partnership, or trust.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

For any changes of ownership or changes in contracts for purchase subsequent to the date of the application, but prior to the date of final public hearing, a supplemental disclosure of interest shall be filed. The above is a full disclosure of all parties of interest in this application to the best of my knowledge and belief.

Signature of Applicant

Print Name of Applicant

STATE OF _____

COUNTY OF _____

The foregoing instrument was Sworn to and Subscribed before me this _____ day of _____, 200_____, by _____ who is personally known to me or who has produced _____ as identification.

Printed Name of Notary Public

Signature of Notary Public

My Commission Expires:

Note: Disclosure shall not be required of any entity, the equity interests in which are regularly traded on an established securities market in the United States or other country; or of any entity, the ownership interests of which are held in a limited partnership consisting of more than 5,000 separate interests and where no one person or entity holds more than a total of 5% of the ownership interest in the limited partnership.

City of Lauderdale Lakes
AFFIDAVIT MAIL NOTIFICATION

Case No: _____

STATE OF FLORIDA
BROWARD COUNTY

BEFORE ME THIS DAY PERSONALLY APPEARED

Robert Judah
(PRINT, TYPE, OR STAMP NAME)

WHO BEING DULY SWORN, DEPOSES AND SAYS:

1. The attached property owners list is, to the best of my knowledge, a complete and accurate list of all property owners, mailing addresses and property control numbers as recorded in the latest official tax rolls obtained from the Broward County Property Appraiser's Office for all properties within 300 feet of the property which is the subject of this request.
2. The attached property owners list includes, to the best of my knowledge, all affected property owners, municipalities, counties, homeowners associations and property owners associations in accordance with the requirements of the Lauderdale Lakes Developmental Code.
3. Posting the subject property with public notice, my obligation to provide, will be in accordance with the requirements of the Lauderdale Lakes Developmental Code.

[Signature]
Signature

The foregoing instrument was acknowledged before me this 1st day of JUNE, 2016

By BENJAMIN E LONGMIRE, Who is personally known to me, or who has produced
(Name of person Acknowledging)

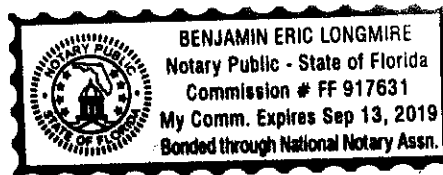
FLDL 300-765-49-304-6, and who did/did not (circle one) take an oath.
(Type of identification)

[Signature]
(Signature of Person Taking Acknowledgement)

BENJAMIN E LONGMIRE
(Name of Acknowledger)

VP
(Title of Rank)

(Serial Number)



NOTARY SEAL

City of Lauderdale Lakes
AFFIDAVIT OF POSTING SIGNS

STATE OF FLORIDA
BROWARD COUNTY

CASE NO. _____

RE: _____ Planning and Zoning Board
_____ City Commission

APPLICANT: Robert Tuduh

PROPERTY: 3970 W. Oakland Pk. Blvd.
Lauderdale Lakes, FL 33313

PUBLIC HEARING DATE: _____

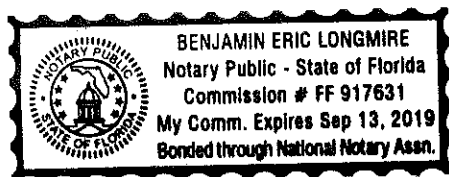
BEFORE ME, the undersigned authority, personally appeared _____,
who upon being duly sworn and cautioned, under oath deposes and says:

1. Affiant is the applicant in the above cited City of Lauderdale Lakes **Board or Commission** Case.
2. The Affiant/Applicant has posted or has caused to be posted on the property the signage as required by the Lauderdale lakes Developmental code, which such signage notifies the public of the time, date and place of the Public Hearing on the application for review and or approval before the **Board or Commission**.
3. The sign(s) referenced in Paragraph two (2) above was posted on the Property in such a manner as to be visible from adjacent streets and was posted at least ten (10) days prior to the date of the Public Hearing cited above and has remained continuously posted until the date of execution and filing of this Affidavit. Said sign(s) shall be visible from and within twenty (20) feet of streets, and shall be securely fastened to a stake, fence, or building.
4. Affiant acknowledges that the sign must remain posted on the property until disposition of the case before the Commission. Should the application be continued, deferred or re-heard, the sign shall be amended to reflect the new dates.
5. Affiant acknowledges that this Affidavit must be executed and filed with the City's Community Development Department five (5) calendar days prior to the date of Public Hearing and if the Affidavit is not submitted, the Public Hearing on this case shall be cancelled.
6. Affiant is familiar with the nature of an oath or affirmation and is familiar with the laws of perjury in the State of Florida and the penalties therefore.

X [Signature]
Signature of Affiant

SWORN TO AND SUBSCRIBED before me in the County and State above aforesaid this 1st day of June, 2016.

(SEAL)



[Signature]
NOTARY PUBLIC
MY COMMISSION EXPIRES:

WJ

INSTR # 99298466
OR BK 29513 PG 0269
RECORDED 06/03/99 02:53 PM
COUNTY RECORDS DIVISION
BROWARD COUNTY
DOC TAX PD(F.S.201.02) 140.00
DEPUTY CLERK 1058

This instrument was prepared by:
DAVID WEISMAN, ESQUIRE
Abrams Anton P.A.
Post Office Box 229010
2021 Tyler Street
Hollywood, Florida 33022-9010

WARRANTY DEED

THIS INDENTURE, made this 22 day of April, 1999, between:

MARKET PLACE ASSOCIATES, a Florida General Partnership, (the GRANTOR*), and

ROBERT JUDAH and MIRA H. JUDAH, husband and wife, (the GRANTEE*), whose address is 9604 NW 37th Street, Coral Springs, Florida 33065. "GRANTOR" and "GRANTEE" are used for singular or plural, as context requires.

WITNESSETH, that the GRANTOR, in consideration of the sum of Ten (\$10.00) Dollars, and other good and valuable considerations paid to GRANTOR, the receipt whereof is hereby acknowledged, has granted, bargained and sold to the GRANTEE, and GRANTEE'S heirs and assigns forever, the following described land, situate, lying and being in Broward County, Florida. Attached is legal description which consists of two(2) pages.

SEE EXHIBIT "A"

SUBJECT TO: Taxes for the year 1999 and subsequent years; zoning imposed by governmental authority; restrictions and other matters appearing on the plat and/or common to the subdivision; and utility easements of record.

GRANTOR does fully warrant the title to the land, and will defend the same against the lawful claims of all persons whomsoever.

IN WITNESS WHEREOF, GRANTOR has hereunto set Grantor's hand and seal.

WITNESSES AS TO ALL GRANTORS:

Greg E. Schechner
GREG E SCHECHNER
PRINTED NAME OF WITNESS

Greg E. Schechner
GREG E SCHECHNER
PRINTED NAME OF WITNESS

Greg E. Schechner
GREG E SCHECHNER
PRINTED NAME OF WITNESS

Greg E. Schechner
GREG E SCHECHNER
PRINTED NAME OF WITNESS

MARKET PLACE ASSOCIATES
a Florida General Partnership

By: James Comparato
JAMES COMPARATO, Partner

By: Robert Comparato
ROBERT COMPARATO, Partner

By: Thomas Comparato
THOMAS COMPARATO, Partner

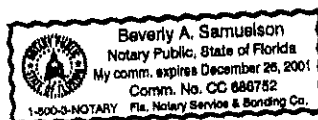
By: Anthony Comparato
ANTHONY COMPARATO, Partner

Beverly Samuelson
BEVERLY SAMUELSON

STATE OF FLORIDA
COUNTY OF ~~BROWARD~~ **PALM BEACH**

WITNESS AS TO ALL

The foregoing instrument was acknowledged before me this 22nd day of April, 1999, by **JAMES COMPARATO, ROBERT COMPARATO, THOMAS COMPARATO and ANTHONY COMPARATO**, all as Partners of **MARKET PLACE ASSOCIATES**, who produced a **Driver's License** as identification or is personally known to me and who did not take an oath.

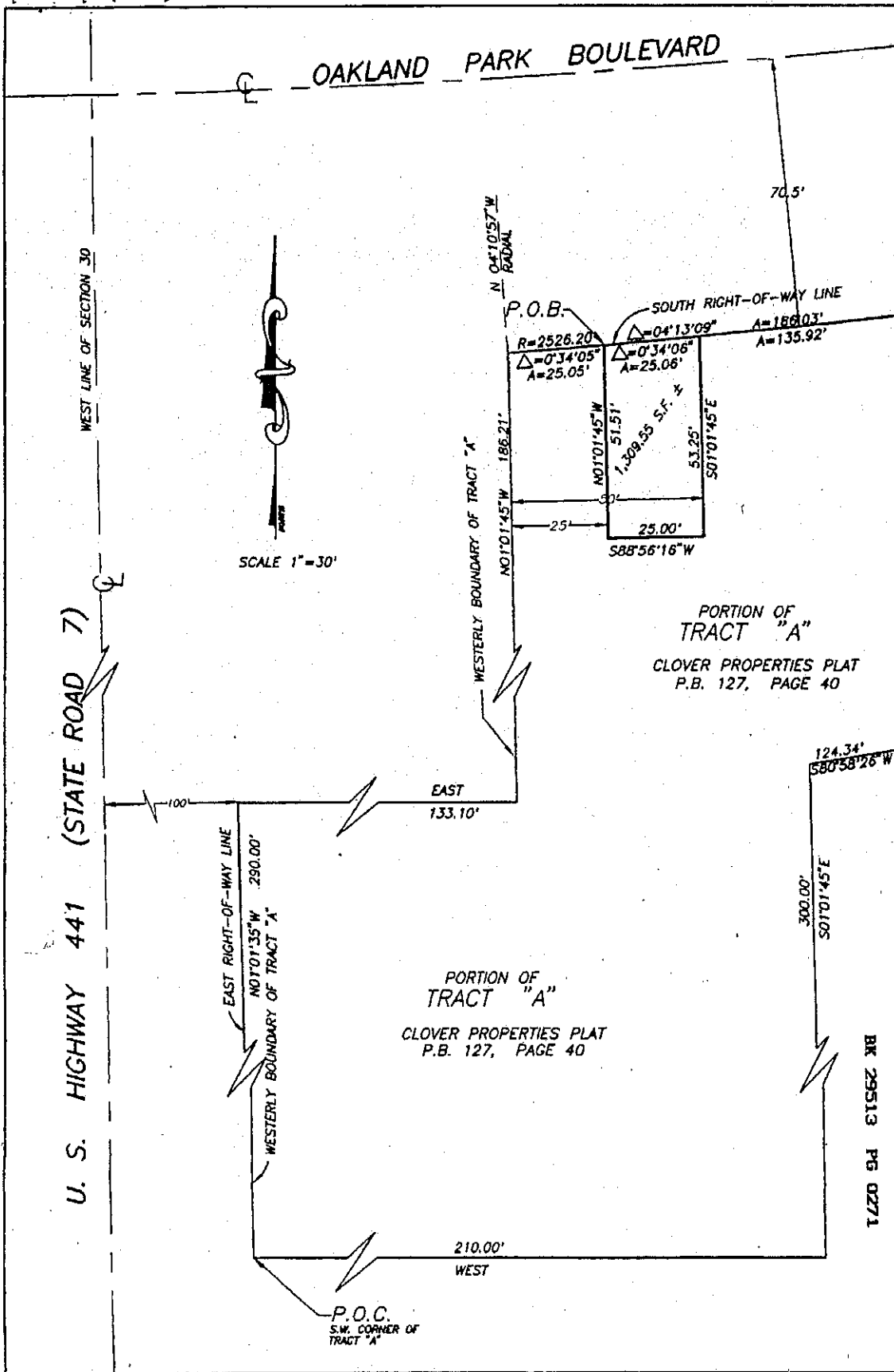


Beverly A. Samuelson
Notary Public, State of Florida

BEVERLY A SAMUELSON
PRINTED NAME OF NOTARY PUBLIC

My Commission Expires: 12/26/01

DWladc #355673



REVISION	DATE	BY	CHK.

DIVERSIFIED CONSTRUCTION
DCES
& ENGINEERING SERVICES
 2647 N. ANDREWS AVENUE FORT LAUDERDALE, FL 33311
 954 564-9774 FAX 954 564-9798

SKETCH TO ACCOMPANY DESCRIPTION OF
 A PORTION OF
TRACT "A", CLOVER PROPERTIES PLAT
 SECTION 30, TOWNSHIP 48 SOUTH, RANGE 43 EAST
 BROWARD COUNTY, FLORIDA

SCALE	1"=30'
DATE	7-24-99
BY	STP/SLA
CHK.	STP/SLA
P.L.	PL
SHEET	2 OF 2
NO. 746	746-99

CLOVER PROPERTIES PLAT

A PORTION OF SECTION 30, TOWNSHIP 49 SOUTH, RANGE 42 EAST,
LYING IN THE CITY OF LAUDERDALE LAKES AND BEING IN
BROWARD COUNTY, FLORIDA.

DESCRIPTION:

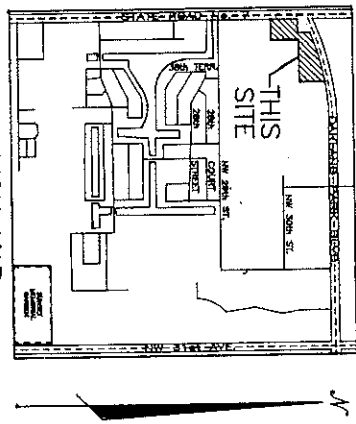
A portion of Section 30, Township 49 South, Range 42 East, Broward County, Florida, being more particularly described as follows:

COMMENCING at the point of beginning of the "PLAT OF LAUDERDALE MARKET PLACE" as recorded in Plat Book 122, Page 14, of the Public Records of Broward County, Florida, thence South 89° 46' 15" West, a distance of 611.79 feet; thence North 0° 01' 35" West, a distance of 611.45 feet; thence due East a distance of 12.40 feet to the POINT OF BEGINNING of this description; the last three courses are coincident with the Southerly, Westerly and Northerly boundaries of the said "PLAT OF LAUDERDALE MARKET PLACE"; thence North 00° 10' 19" East, a distance of 124.31 feet; thence North 01° 01' 35" West, a distance of 165.67 feet; the last two courses coincident with the Easterly R/W line of U.S. 441 (S.R. 7), per (see note #4) O.R.B. 12417, Page 732, of said Public Records; thence due East, a distance of 168.10 feet; thence North 01° 01' 45" West, a distance of 186.21 feet to a point on the arc of a circular curve to the left, whose radius point bears North 04° 10' 57" West from the last described point; thence Easterly and Northeasterly along the arc of said curve, having a radius of 2526.20 feet, a central angle of 04° 13' 09", for an arc distance of 186.03 feet to the point of compound curvature of a circular curve to the left, thence continue Northeasterly along the arc of said curve having a radius of 2006.48 feet, a central angle of 00° 58' 05" and an arc distance of 33.90 feet; thence North 80° 37' 39" East, along a line (see note #3) non-tangent to the last described curve, a distance of 219.58 feet to a point on the arc of a circular curve to the left, whose radius point bears North 15° 36' 56" West from the last described point; thence Easterly along the arc of said curve, having a radius of 2018.48 feet, a central angle of 01° 25' 17" and an arc distance of 50.07 feet to the point of reverse curvature of a circular curve to the right; thence Northeasterly along the arc of said curve having a radius of 1969.81 feet, a central angle of 03° 30' 19", and an arc distance of 120.51 feet to a point on the arc of a circular curve to the right, whose radius point bears South 18° 48' 22" West from the last described point; thence Southeasterly along the arc of said curve having a radius of 38.00 feet, a central angle of 29° 54' 29", and an arc distance of 19.84 feet, the last six described courses being coincident with the Southerly boundary of Oakland Park Boulevard (S.R. 816) per O.R.B. 12845, PG. 683 and O.R.B. 12417, PG. 732 of the said Public Records; thence South 01° 01' 45" East along a line non-tangent to the last described curve, a distance of 251.37 feet; thence South 89° 46' 15" West, a distance of 417.27 feet; thence South 80° 58' 28" West, a distance of 124.34 feet; thence South 01° 01' 45" East, a distance of 300.00 feet; thence due West, a distance of 247.60 feet to the POINT OF BEGINNING of this description, the last five courses being coincident with the boundary of Tract "A" of said "PLAT OF LAUDERDALE MARKET PLACE". Said lands situate, lying and being in Broward County, Florida and containing 198,635 square feet or 4.560 acres, more or less.

SURVEYOR'S CERTIFICATE

STATE OF FLORIDA
COUNTY OF BROWARD s.s.

I HEREBY CERTIFY that the attached plat is a true and correct representation of the lands recently surveyed, subdivided and plotted under my responsible direction and supervision, that the survey data shown complies with the applicable requirements of Chapter 177, Florida Statutes, 1971 A.D., and further the PERMANENT REFERENCE MONUMENTS were set in accordance with section 177.091 of said Chapter 177, on this 22 day of January, 1986 A.D. The BENCH MARKS shown are referenced to N.G.V.D. of 1929 and conform to standards for third order work.



LOCATION MAP

BROWARD COUNTY PLANNING COUNCIL

This is to certify that the Broward County Planning Council approved this Plat with regard to dedication of rights-of-way for trafficways adopted this 23 day of January, A.D. 1986.

By: *[Signature]*

BROWARD COUNTY ENGINEERING DIVISION

This Plat is approved and accepted for record.

By: *[Signature]* Date: 6-26-86
Henry P. Cook, P.E., Director
Florida P.E. Reg. No. 12506

BROWARD COUNTY FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT COUNTY RECORDS DIVISION-RECORDING SECTION

This instrument was filed for record this 24 day of June, A.D. 1986, and recorded in Plat Book 124, Page 40, record verified.

Attest: F.T. Johnson
County Administrator

By: *[Signature]*
Deputy

BROWARD COUNTY FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT COUNTY RECORDS DIVISION-MINUTES SECTION

This is to certify that this plat complies with the provisions of Chapter 177, Florida Statutes, and was accepted for record by the Board of Commissioners of Broward County, Florida, this 24 day of May, A.D. 1986.

Attest: F.T. Johnson
County Administrator

By: *[Signature]*
Deputy
Chairman-County Commission

CITY COUNCIL

THIS IS TO CERTIFY: That this Plat has been approved by the City Council of Lauderdale Lakes, Florida, by Resolution No. 26-31 duly adopted by said City Council this 18 day of March, A.D. 1986.

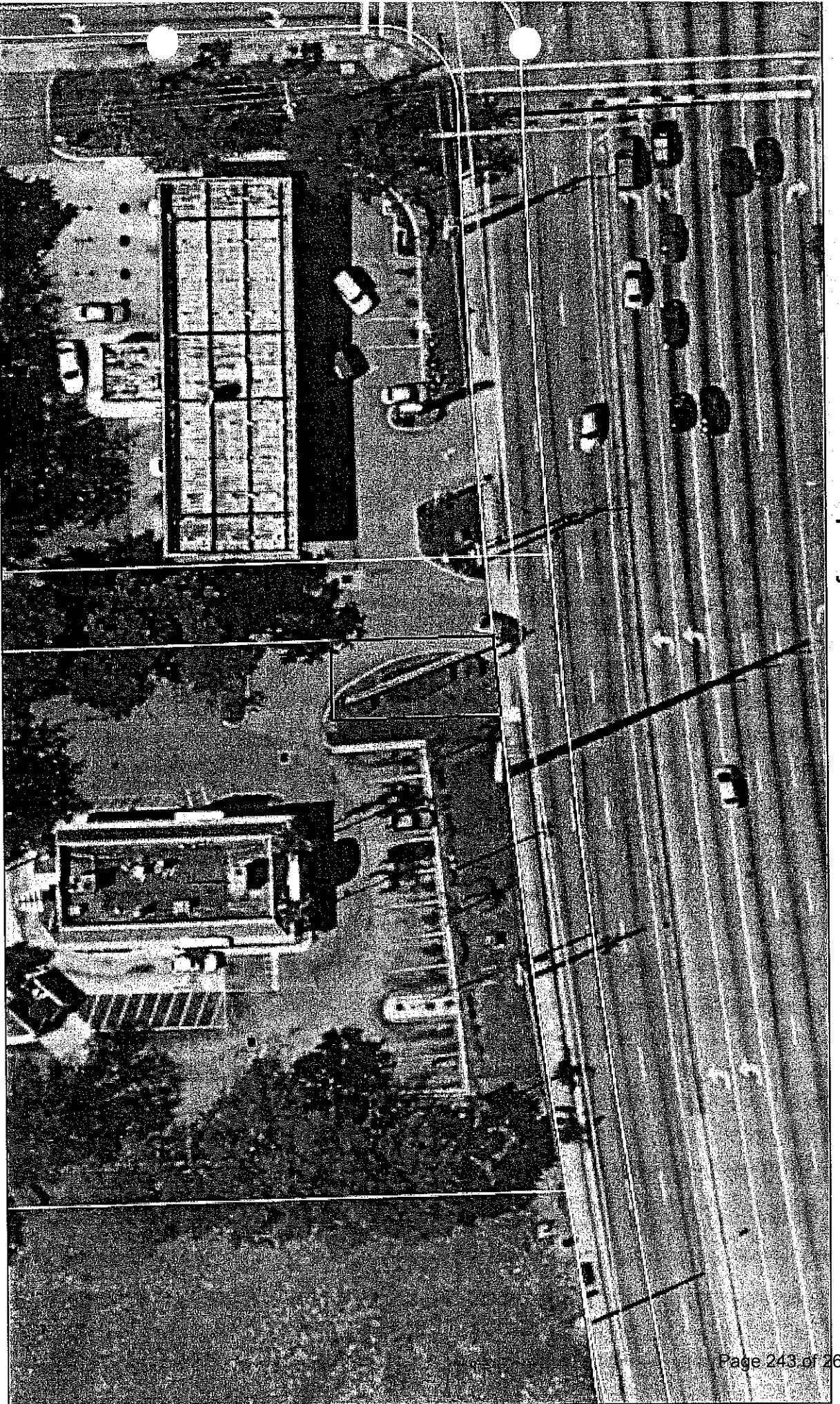
Attest: *[Signature]*
City Clerk

By: *[Signature]*
Mayor, Lauderdale Lakes, Florida

BILLBOARD



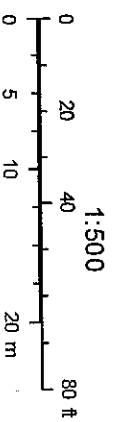
04/07/2016



3, 2016

Parcels

Parcels



NEED FOR CONDITIONAL USE

- (A) There are no inconsistencies with the Comprehensive Plan.
- (B) There is no adverse impact to the public health, safety or general welfare.
- (C) The sign on Oakland Park Blvd. is surrounded by commercial properties and is consistent with the community character.
- (D) There is no impact or required use of City facilities such as police, fire, ems, roadway use or drainage.
- (E) The use does not attract extra traffic and will have no impact on public streets.
- (F) The use will have no impact on the development of surrounding properties.
- (G) The City has criteria to insure that the billboard is built in a safe manor and is consistent with Florida Dept. of Transportation regulations.
- (H) The Commission finds that the granting of this application is in the best interest of the City.

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2016-122 APPROVING VARIANCE NO. 02-VA-16 AS REQUESTED BY WILLIE JR. FALEY AND CORA BANKS-FALEY TO REDUCE THE SIDE YARD REQUIREMENTS UNDER SUBSECTION 703.2.7 OF CHAPTER 7 OF THE LAND DEVELOPMENT REGULATIONS BY 5.5 FEET, ON PROPERTY LOCATED AT 3400 NORTHWEST 34TH STREET

Summary

This Resolution approves Variance No. 02-VA-16 to reduce the minimum required side yard setback depth from 7.5 feet to 2 feet to allow an existing patio slab, with a canopy roof structure, along the western boundary line of the petitioner's property.

Staff Recommendation

Background:

On September 28, 2016, the Petitioner submitted a request for variance approval.

On October 19, 2016, the Development Review Committee (DRC) discussed the details of this application. The owners are requesting approval of the variance to meet their family's need for additional outdoor entertainment.

The Planning and Zoning Board, at its meeting of November 10, 2016, meeting, recommended denial of the request for variance by a 4-0 vote.

Funding Source:

Not Applicable

Sponsor Name/Department: Tanya Davis-Hernandez, AICP/Development Services Director

Meeting Date: 12/13/2016

ATTACHMENTS:

Description	Type
❑ Resolution 2016-122 - Regarding Application No. 02-VA-16 on behalf of Willie Jr. Faley and Cora Banks-Faley.	Resolution
❑ Variance No. 02-VA-16 Faley Residence	Backup Material

RESOLUTION 2016-122

A RESOLUTION APPROVING VARIANCE NO. 02-VA-16 AS REQUESTED BY WILLIE JR. FALEY AND CORA BANKS-FALEY TO REDUCE THE SIDE YARD REQUIREMENTS UNDER SUBSECTION 703.2.7 OF CHAPTER 7 OF THE LAND DEVELOPMENT REGULATIONS BY 5.5 FEET, ON PROPERTY LOCATED AT 3400 NORTHWEST 34TH STREET; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Willie Jr. Faley and Cora Banks-Faley filed Application No. 02-VA-16 to permit a variance from Subsection 703.2.7 of Chapter 7 of the Land Development Regulations regarding side yard setbacks, to allow a reduction of the required side yard setback BT 5.5 feet resulting in a setback of 2 feet, on property located at 3400 Northwest 34th Street, and

WHEREAS, this is an after-the-fact variance application to allow an existing oversized patio slab, with a canopy roof structure, to encroach into the required a 7.5 side yard setback, along the western boundary line of the petitioner's property, and

WHEREAS, the oversized patio slab and canopy roof were attached to the existing house without a permit, and

WHEREAS, the Planning and Zoning Board, at its meeting of November 10, 2016, recommended denial of the request for variance by a 4-0 vote,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. APPROVAL: The City Commission of the City of Lauderdale Lakes hereby approves Variance Application 02-VA-16 filed by Willie Jr. Faley and Cora Banks-Faley, to permit a variance from Subsection 703.2.7, of Chapter 7 of the Land Development Regulations, reducing the side yard setback by 5.5 feet, leaving a side yard setback of 2 feet.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD DECEMBER 13, 2016.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: FERNANDO LEIVA, Development Services Manager

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Development Services Department INTEROFFICE MEMORANDUM

TO: Phil Alleyne, City Manager

DATE: November 29, 2016

THRU: Tanya Davis-Hernandez, AICP
Development Services Director

FROM: Fernando Leiva, AICP, Assoc. AIA
Development Services Manager/
Principal Planner

RE: APPLICATION NO. 02-VA-16 ON
BEHALF OF WILLIE JR. FALEY &
CORA BANKS-FALEY, REQUESTING
VARIANCE APPROVAL FROM THE
LAND DEVELOPMENT
REGULATIONS, SUBSECTION 703.2.
SIDE YARDS - TO REDUCE THE SIDE
YARD BY 5.5 FEET, ON THE
PROPERTY LOCATED AT 3400
NORTHWEST 34TH STREET.

October 19, 2016 - Development Review Committee

November 10, 2016 – Special Planning & Zoning Board Meeting

December 13, 2016 – City Commission Regular Meeting

RECOMMENDATION

Staff recommends DENIAL of the proposed variance request based upon the findings, analysis and conclusions contained within this report.

THE REQUEST

This is an “after the fact” application regarding a variance approval from the Land Development Regulations, Subsection 703.2.7. *Side yards* - to reduce the side setback yard from 7.5’ to +/-2 feet. Granting approval of this variance request will allow an existing oversized patio slab with a canopy roof structure to encroach into the required side yard setback along the western boundary line of the petitioner’s property. The applicant built said addition, attached to the existing house, without a permit.

BACKGROUND

The Request: On September 28, 2016, the Petitioner submitted a request for variance approval.

On October 19, 2016, the Development Review Committee (DRC) discussed the details of this application. The applicant was asked to state if there were any special circumstances or conditions applying to the addition for which the variance is sought. Petitioner indicated that there is not a self-created hardship created by her and/or husband or any person having an interest on the property. The owners are requesting approval of the variance to meet their family’s need for additional outdoor entertainment.

The variance as requested is not the minimum variance that will accomplish her purpose of extending/enclosing an existing concrete slab with an oversized canopy roof, if approved. Per Subsection 506.7 of the Land Development Regulations (LDRs), the applicant shall bear the burden of proof that the application complies with all applicable review criteria for variance applications (See Analysis).

The Site: The subject property consists of a one 1-story single family home whose general location is on the south side of Northwest 34th Street west of Northwest 35th Avenue. Vehicular access is from the north side of the property.

Future Land Use Plan Designation: The existing land use designation is residential up to 5 dwelling units per acre on the City's Future Land Use Plan Map.

Zoning: The site is currently zoned single-family residential (RS-3).

Parcel Size: 6,160 sq. ft. -

Abbreviated Legal Description: LAUDERDALE LAKES NORTH GATE SEC 4 56-32 B LOT 8
BLK 20

Surrounding Properties:

<u>Existing Use</u>	<u>Land Use Future Designation</u>	<u>Zoning</u>
North: Residential	Single Family	RS-3
South: Residential	Single Family	RS-3
East: Residential	Single Family	RS-3
West: Residential	Single Family	RS-3

ANALYSIS

The intent of the Land Development Regulations is to provide adequate site design regulations including buffers from property lines and open space. In addition, the minimum open space requirements assist to ensure adequate drainage on a piece of property. The applicable codes governing this project are as follows:

LDRs - Section 201. – Definitions

Awning shall mean a roof-like cover that is temporary or portable in nature and that projects from the wall of a building. The purpose of an *awning* is to shield a doorway or window from the elements.

Canopy. See "*awning*."

Setback shall have the same meaning as "yard."

Variance shall mean a grant of relief from the requirements of these regulations which permits construction in a manner otherwise prohibited by these regulations where specific enforcement would result in unnecessary hardship.

LDRs Section 501. *Procedures of general applicability such as public hearing and notice procedures as well as community meetings.*

LDRs Subsection 703.2.7. *Side yards.* This development standard is for the RS-3, single-family residential district.

LDRs Subsection 703.2.10. Plot coverage. Within the RS-3 district, the combined plot area covered by all principal and accessory buildings shall not exceed forty (40) percent of the area of the lot.

The subject property is currently developed as a +/- 2,077 square foot one-story home inclusive of all principal and accessory buildings (increased paved area). The existing plot coverage equals .33 percent (6,160 square footage of the lot / 2,077 total square footage of the main structure plus all paved areas.

LDRs Subsection 1107.2.2. *Canopies.* A canopy may be located over any walkway adjacent to a building or over a building's entrance. The maximum height of the overall canopy structure shall be eight feet. The maximum width of a canopy shall be limited to the width of the sidewalk or entry way that it is covering. Illumination of a canopy shall be limited to the minimum illumination required for safe pedestrian passage under the canopy.

LDRs (Section 506), review for variances:

506.7. Standards of review. A variance shall be granted only where competent and substantial evidence presented at the meeting in the particular case shows that all of the following are met:

- (a) The particular physical surroundings, shape, topographical condition, or other physical or environmental condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the regulations were carried out literally.

There are no existing physical or environmental conditions on the subject property that would deny the applicant a reasonable use of the property.

- (b) The conditions upon which the request for a variance is based are unique to the parcel and would not be generally applicable to other property within the vicinity.

Staff finds that the conditions which the request for a variance relies upon are not unique to the parcel and would not be generally applicable to other property within the vicinity. If approved, a precedent could potentially be set by allowing encroachments into the side yards for future additions.

- (c) The alleged difficulty or hardship is not economic and has not been deliberately created to establish a use or structure which is not otherwise consistent with the LDR, and the applicant has not come to the condition, but it has been cast upon the applicant.

The applicant(s) deliberately created the hardship to construct an addition in the side setback of the existing residence. All development must occur within the setbacks including cantilevered structures and projecting surfaces. The variance is not necessary for reasonable use of the land.

- (d) The granting of the variance will not be detrimental to the public welfare or injurious to other property or improvements in the vicinity.

The granting of the variance will not be injurious to other property or otherwise detrimental to the public welfare.

- (e) The proposed variance will not substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the vicinity.

A concrete slab addition (12' - 4" in width by 28' - 8" in depth) with a canopy roof at +/- 12' in height, exceeding the maximum height allowed by the LDRs, may impair property values within the vicinity. Granting of the requested variance would allow a home addition which is not in alignment with the established side setbacks within the neighborhood.

CONCLUSION(S)

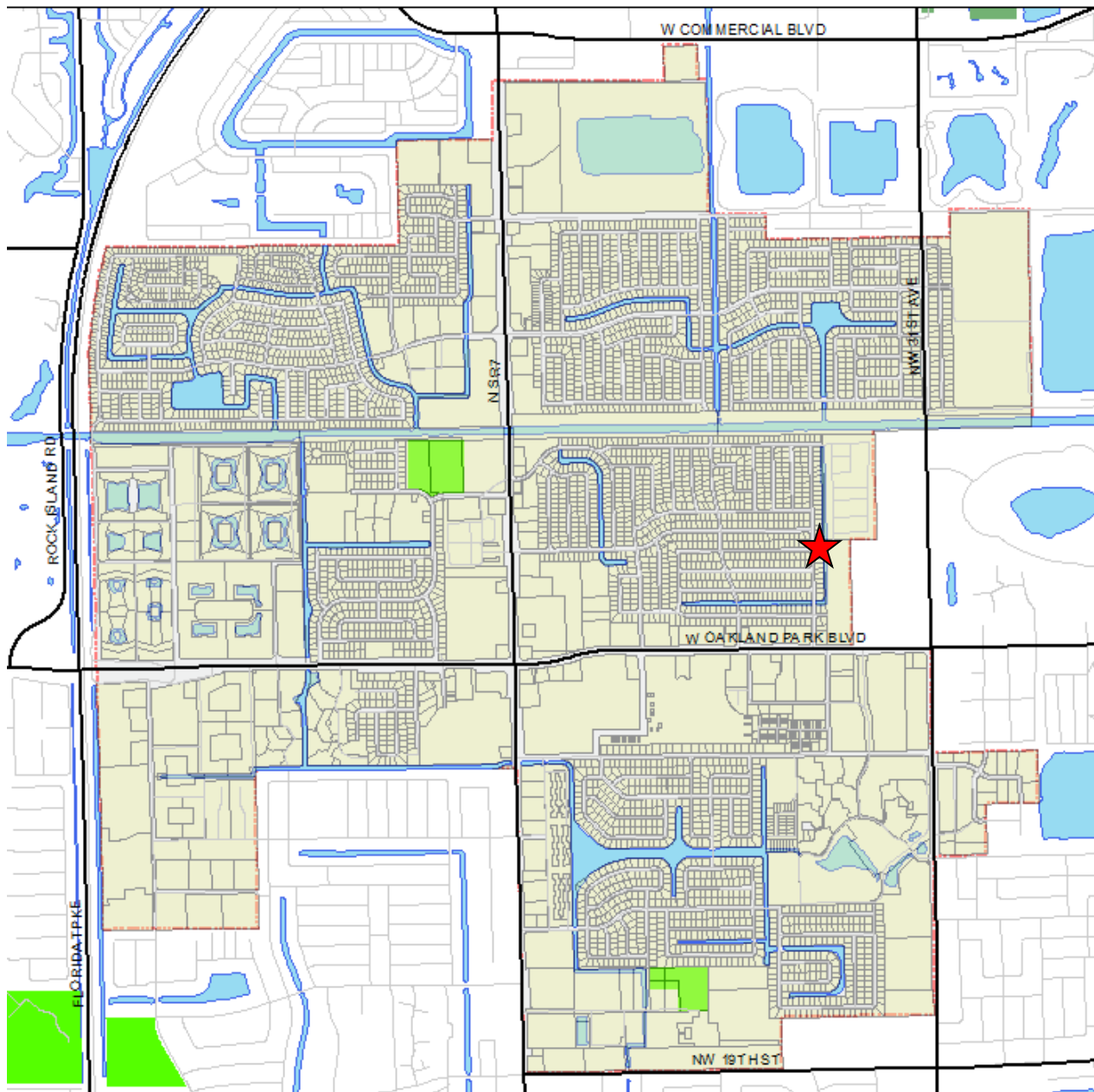
Based on the analysis of the criteria for evaluating variance applications, the application is not in compliance with all standards of review as listed above, as such, staff recommends the Planning and Zoning Board forward an unfavorable recommendation to the City Commission with respect to this application. If approved, staff recommends the property owner add a continuous hedge along the west side of the property to help buffer the adjacent single family residence and increase in overall paved area.

Planning and Zoning Board Recommendation: At the November 10, 2016 Planning & Zoning (P&Z) Board meeting, an unfavorable recommendation was forwarded to the City Commission. The P&Z Board denied the item by a 4-0 vote.

ATTACHMENTS/EXHIBITS

- A. Location Map
- B. Future Land Use Map, Zoning Map
- C. Aerial Map
- D. Petitioner's Variance Documentation

EXHIBIT A LOCATION MAP



★ Subject Site



LEGAL DESCRIPTION
 LOT 8, BLOCK 20, LAUDERDALE LAKES NORTH GATE SECTION 4,
 ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 56,
 PAGE 32, PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA.

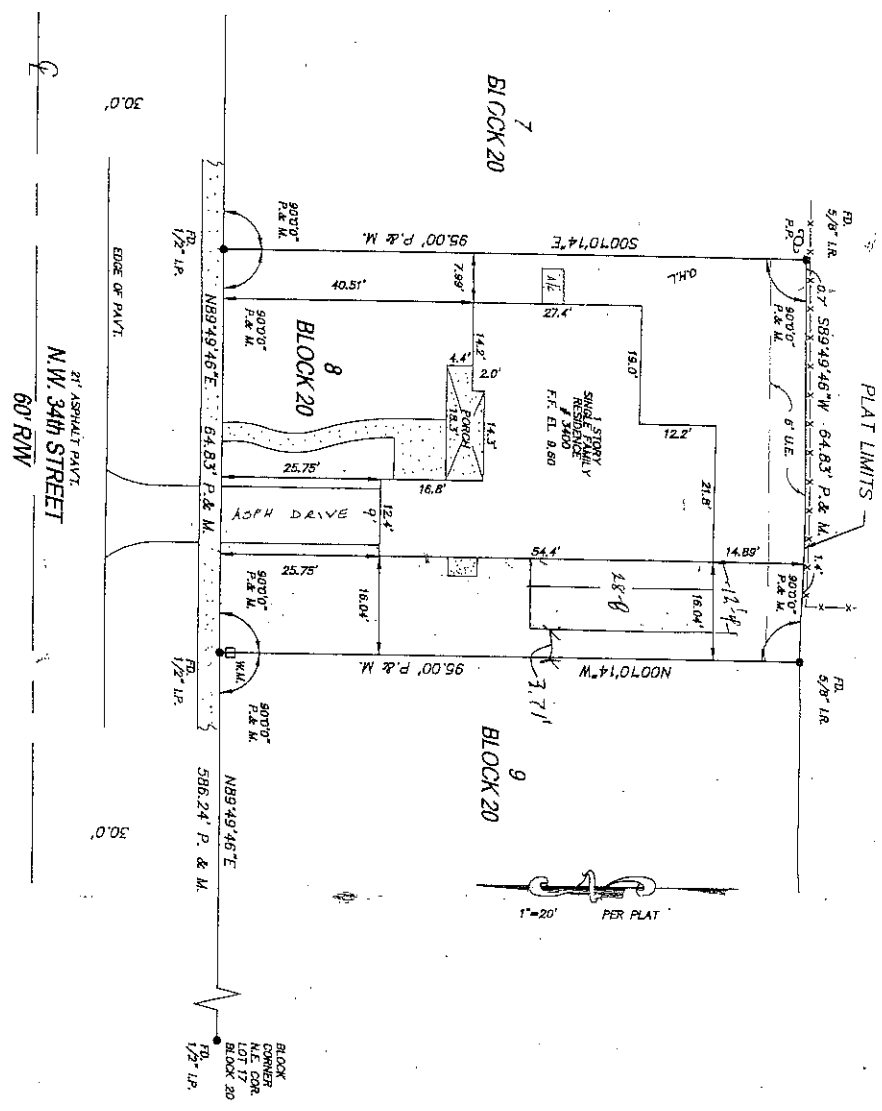
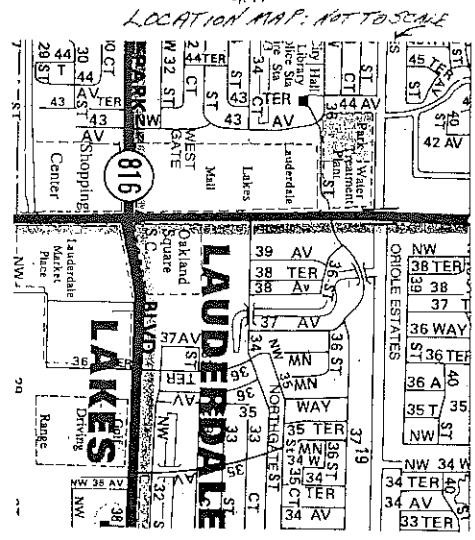
PROPERTY ADDRESS
 3400 N.W. 34th STREET
 LAUDERDALE LAKES, FL 33309

INVOICE NUMBER : 32822-S

DATE OF FIELD WORK : 09/24/2003

CERTIFIED TO
 WILLIE FALEY & CORA FALEY, HIS WIFE
 IMPERIAL TITLE & ESCROW CO.
 STEWART TITLE GUARANTY COMPANY
 GUARANTY RESIDENTIAL LENDING, ITS SUCCESSORS
 AND/OR ASSIGNS AS THEIR INTEREST MAY APPEAR.

FLOOD ZONE : AH-120043-0204-F
FINISHED FLOOR ELEVATION : 9.60
BASE FLOOD ELEVATION OR DEPTH : 7



- ABBREVIATIONS:**
- AC - ANCHOR
 - BL - BLOCK
 - CA - CALCULATED
 - CL - CENTERLINE
 - CR - CURB
 - CU - CULVERT
 - DA - DRIVE
 - DE - DECK
 - DI - DRIVE
 - DO - DRIVE
 - DR - DRIVE
 - EA - EASEMENT
 - EL - ELEVATION
 - EN - END
 - EP - EASEMENT
 - ES - EASEMENT
 - ET - EASEMENT
 - EV - ELEVATION
 - EX - EXISTING
 - FL - FLOOD
 - FO - FOOTING
 - FR - FENCE
 - FS - FENCE
 - FT - FENCE
 - GA - GATE
 - GL - GROUND LEVEL
 - GR - GROUND
 - HA - HATCH
 - HE - HATCH
 - HO - HATCH
 - HP - HATCH
 - IR - IRON
 - LA - LAKE
 - LE - LEASE
 - LI - LINE
 - LO - LOT
 - LP - LINE
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SURVEYORS' CERTIFICATION

I HEREBY CERTIFY THAT THIS MAP OF LAND SURVEY WAS PREPARED UNDER MY RESPONSIBLE CHARGE AND THAT I AM A LICENSED SURVEYOR IN THE STATE OF FLORIDA. I HAVE BEEN A LICENSED SURVEYOR SINCE 1991. I HAVE BEEN A LICENSED SURVEYOR SINCE 1991. I HAVE BEEN A LICENSED SURVEYOR SINCE 1991.

ROBERT G. BATTAGLIA, P.L.S.
 REG. LAND SURVEYOR, LB 6933

NOTES:

1. PLAT BEARING BASE, THE LINE MARKED AS REFERENCE LINE.
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SAMONS SURVEYING, INC.

1692 N.W. MADRID WAY

BOCA RATON, FLORIDA 33432

DADE ~ BROWARD & PALM BEACH COUNTIES

PHONE: (954) 915-8705 FAX: (954) 915-8713

(561) 750-8108

EXHIBIT B LAND USE AND ZONING MAP



 Lauderdale Lakes LIFE IN FULL COLOR	Land Use and Zoning Map
Single Family Variance Application No: 02-VA-16	Development Services Department 10-20-2016

EXHIBIT C

PHOTOGRAPHS





	Aerial Map
Single Family Variance Application No: 02-VA-16	Development Services Department 10-20-2016



CITY OF LAUDERDALE LAKES



LAND DEVELOPMENT APPLICATION FORM

This application must be completed in full and submitted with the appropriate Affidavit and/or Disclosure Forms. If owner of the property is not the applicant and will not be present at the hearing, the Owner Affidavit and/or Power of Attorney must be completed and signed by the property owner. In addition, if the property owner is a Corporation, Partnership, Limited Partnership, or Trustee, a separate Disclosure of Interest Form must be completed. Refer to the "Submittal Checklist" and "Application Instructions" to determine the supplemental documentation required for each application. Applications are not automatically scheduled for a particular meeting date. Prior to processing applications, staff must determine completeness. All applicants must have a pre-application conference with staff, prior to filing application(s). **PLEASE DATE THIS APPLICATION.**

TYPE OF APPLICATION

(Complete one application for each request)

Date 9/20/16

- | | |
|---|--|
| <input type="checkbox"/> Rezoning | <input type="checkbox"/> Site Plan Approval |
| <input type="checkbox"/> Land Use Plan Amendment | <input type="checkbox"/> Appeal of Administrative Interpretation |
| <input type="checkbox"/> Text Amendment to Modify Zoning Code | <input checked="" type="checkbox"/> Variance |
| <input type="checkbox"/> Conditional Use | |
| <input type="checkbox"/> Right-of-Way Vacation | |
| <input type="checkbox"/> Platting or Replatting of a Subdivision,
or a Portion Thereof | |
| <input type="checkbox"/> Other _____ | |

PLEASE PRINT OR TYPE

Name of Owner:	<u>Willie Junior Faley - Cora Banks Faley</u>		
Mailing Address:	<u>3400 N.W. 34 St. Lauderdale LK. FL 33309</u>		
Business Telephone:	Home:	Fax:	
	<u>954-297-5223</u>		
Name of Applicant (if different from owner):	<u>SAME OF ABOVE</u>		
I am the (check one):	<input type="checkbox"/> Attorney Representing Owner	<input type="checkbox"/> Contractor and/or Architect	
	<input type="checkbox"/> Prospective Purchaser	<input type="checkbox"/> Representative/Agent	
		<input type="checkbox"/> Tenant	
Mailing Address:			
Business Telephone:	Home:	Fax:	
Name of Representative (if different from owner and Applicant):	<u>OWNER SAME OF ABOVE</u>		
I am the (check one):	<input type="checkbox"/> Attorney Representing Owner/Applicant	<input type="checkbox"/> Contractor and/or Architect	
	<input type="checkbox"/> Other (please specify)		
Mailing Address:			
Business Telephone:	Home:	Fax:	

Location of Subject Property: 3400 N.W. 34th Lane LK. 33309

Property Size: 6,160 SF

Present Zoning: RS-3

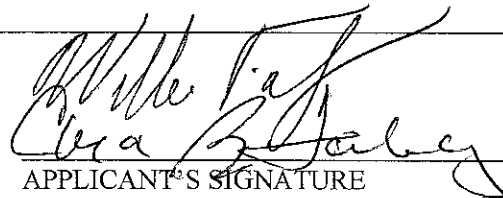
Present Land Use Designation: S-F Residential

Folio Number: 494219 05 0980

Full Legal Description (attach additional sheets, if necessary): Lauderdale Lakes North Gates Sec 456-32 B-Lot 8 BLK 20

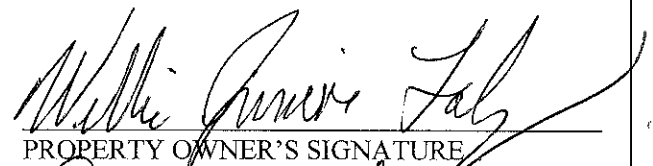
Brief Description of Request

1) TO ~~REDUCE~~ THE SIDE (REQUIRED) SETBACK FROM 7.5 TO 2 FEET - 2) TO INCREASE ALLOWED CANOPY SIZE FROM 100 SQ FT. TO \pm 350 SQ FT.


APPLICANT'S SIGNATURE

IF THE APPLICANT IS THE PROPERTY OWNER, PLEASE COMPLETE AND SIGN BELOW:

I, being duly sworn, depose and say that I am the owner of the described real property. I acknowledge that I am subject to penalties of law, including the laws on perjury, and to possible revocation of any approvals for any false or misleading statements provided in the subject Application.

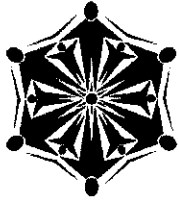

PROPERTY OWNER'S SIGNATURE

Cara B. Jarley
PROPERTY OWNER (PRINT NAME)

Sworn to and subscribed before me this _____
day of _____, 20____.

NOTARY PUBLIC, STATE OF FLORIDA

My commission expires:



Lauderdale Lakes
LIFE IN FULL COLOR

Appx. 2072

PLANNING & ZONING FEE CALCULATION FORM

Calculation of fees. All fees shall be cumulative for each application or element of such application as shall be required under the applicable regulations. For example, in the event of an application for site plan review, the fee of two thousand five hundred dollars (\$2,500.00) shall be due, together with a concurrency review fee in the amount of one thousand two hundred dollars (\$1,200.00), together with a landscape plan review fee of five hundred dollars (\$500.00), together with such other fees as shall be required to accomplish the purposes hereof.

Cost recovery. The fees listed above are generally sufficient to cover the cost associated with the processing of the various types of land development applications as noted above. Each development permit, however, is subject to cost recovery. This process is utilized when an application requires review above that anticipated above, special studies (i.e. reports such as traffic reports, environmental assessments or legal services), or other reports or studies that the city deems necessary. Direct cost of the review by one of the city's professional consultants of any report or study provided by the applicant or performed by the city shall be paid by the applicant. Please note that the city, at its option, may defer further processing of an application or applications until such time that any supplemental deposits required pursuant to this subsection hereof are made.

Pre-Application Meeting Date:

9/28/2016

Staff Sign-Off:

[Signature]

ENGINEERING REVIEW**FEE**

<input checked="" type="checkbox"/> Site Plan Review	\$1,200
<input checked="" type="checkbox"/> Schematic Engineering Review	\$300
<input type="checkbox"/> Final engineering Review	\$3,600
<input type="checkbox"/> Review for Plat Approval	\$300
<input type="checkbox"/> Review for Plat Amendment	\$300
<input type="checkbox"/> Review for Vacation of Easements/Roadways	\$300

Sub-Total: \$ _____

LEGAL REVIEW**FEE**

<input checked="" type="checkbox"/> Public Hearing Advertisement:	\$800
<input type="checkbox"/> Legal Notice Letters:	\$250
<input type="checkbox"/> Developers Agreement:	\$1,000
<input type="checkbox"/> Unity of Title:	\$200
<input type="checkbox"/> Declaration of Covenants & Restrictions:	\$250
<input type="checkbox"/> Off-site/Shared Parking Agreements:	\$300
<input type="checkbox"/> Condominium Conversion:	\$3,500
<input type="checkbox"/> City Attorney Review:	\$500

Sub-Total: \$ _____

SPECIAL REVIEW/FEE**FEE**

<input type="checkbox"/> LEED Review:	\$800
<input type="checkbox"/> Traffic Engineering Study:	\$1,000
<input type="checkbox"/> Urban Design Review:	\$2,500
<input type="checkbox"/> Research Fee:	\$89/hr.

Sub-Total: \$ _____

Total: \$ _____

OTHER FEES/SURCHARGES

Technology Surcharge Fee (Total \$ 1,350 x .026) = \$ 35.10

Total Due: \$ 1,400.10

APPLICATION TYPE**FEE**

<input type="checkbox"/> Development of Regional Impact:	\$7,000
<input type="checkbox"/> Comprehensive Plan Text Amendment:	7,500
<input type="checkbox"/> Land Use Element Recertification:	\$2,500
(excluding Planning Council fees):	
<input type="checkbox"/> Comprehensive Plan Map Amendment:	\$7,500
<input type="checkbox"/> Comprehensive Plan Small scale map amendment	\$3,500
<input type="checkbox"/> Assignment of Flex, Reserve, LAC Units:	\$750
<input type="checkbox"/> Utilization of Flex Provisions:	\$650
<input type="checkbox"/> Concurrency Review:	\$1,200
<input type="checkbox"/> Broward County Trafficways Amendment (Excluding Planning Council Fees):	\$3,500
<input type="checkbox"/> Broward county Trafficways waiver (Excluding Planning Council Fees:	\$3,500
<input type="checkbox"/> Land Development Regulations Text Amendment:	\$2,500
<input type="checkbox"/> Zoning Map Amendment:	\$2,500
<input type="checkbox"/> Planned Unit Development:	\$6,500
<input type="checkbox"/> New Site Plan:	\$2,500
<input type="checkbox"/> Major Site Plan Revision:	\$2,500
<input type="checkbox"/> Minor Site Plan Revision:	\$1,250
<input type="checkbox"/> New Subdivision Plat:	\$2,500
<input type="checkbox"/> Subdivision Plat Amendment:	\$2,500
<input type="checkbox"/> Subdivision plat note amendment:	\$1,250
<input type="checkbox"/> Subdivision plat waiver/exemption:	\$400
<input type="checkbox"/> Conditional Use request:	\$1,500
<input checked="" type="checkbox"/> Regular variance:	\$750
<input checked="" type="checkbox"/> Single family variance:	\$250
<input type="checkbox"/> Appeal of administrative decision:	\$1,000
<input type="checkbox"/> Temporary Use - Residential:	\$75
<input type="checkbox"/> Temporary Use - Non-Residential:	\$500
<input type="checkbox"/> Vacation of R-O-W/easement:	\$500
<input type="checkbox"/> Acceptance of R-O-W/Easement:	\$500
<input type="checkbox"/> Telecommunications Application:	\$2,500
<input type="checkbox"/> Architectural Review (Large-Scale):	\$1,200
<input type="checkbox"/> Architectural Review (Medium-Scale):	\$800
<input type="checkbox"/> Architectural Review (Small-Scale):	\$350
<input type="checkbox"/> Landscape Plan Review Fee:	\$500
<input type="checkbox"/> Applicant Continuance/Extension:	\$150
<input type="checkbox"/> Zoning Interpretation Letter (non-residential and multi-family residential only):	\$125
<input type="checkbox"/> Liquor License Review:	\$100
<input type="checkbox"/> Alcoholic Beverage Distance Exemption Permit:	\$250
<input type="checkbox"/> Zoning Review - Single Family:	\$45
<input type="checkbox"/> Zoning Review - All Others:	\$75
<input type="checkbox"/> Zoning Inspection - Single Family:	\$45
<input type="checkbox"/> Zoning Inspection - All Others:	\$75
<input type="checkbox"/> Tree Removal Permit (Non-Residential; Multi-Family):	\$250
<input type="checkbox"/> Tree Removal Permit (Single-Family)	\$45
<input type="checkbox"/> Special Event (Carnival, parade):	\$250
<input type="checkbox"/> Special event (All Others)	\$75
<input type="checkbox"/> Zoning Inspection for Code Compliance:	\$100

Sub-Total:**\$ _____**