



City of Lauderdale Lakes

Office of the City Clerk

4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599

(954) 535-2705 - Fax (954) 535-0573

COMMISSION MEETING MINUTES

Commission Chambers

January 10, 2017

7:00 PM

1. CALL TO ORDER

Mayor Hazelle Rogers called the January 10, 2017 Commission Meeting to order at 7:01 p.m. in the Commission Chambers, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida 33319.

2. ROLL CALL

PRESENT

Mayor Hazelle Rogers
Vice-Mayor Veronica Edwards Phillips
Commissioner Sandra Davey
Commissioner Gloria Lewis
Commissioner Beverly Williams

ALSO PRESENT

City Manager Phil Alleyne
City Attorney James Brady
City Clerk Sharon Houslin
City Staff
Members of the Public

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. PROCLAMATIONS/PRESENTATIONS

A. RECOGNITION FOR TRANQUIL MANOR FOUNDATION (REQUESTED BY: COMMISSIONER SANDRA DAVEY)

Commissioner Sandra Davey read a recognition to Tranquil Manor Foundation recognizing them for the work they provide to the Community.

5. APPROVAL OF MINUTES FROM PREVIOUS MEETING

A. APPROVAL OF MEETING MINUTES

December 12, 2016 Commission Workshop Minutes
December 13, 2016 Commission Meeting Minutes

Commissioner Beverly Williams made a motion to approve the December 12, 2016 Commission Workshop Minutes, and the December 13, 2016 Commission Meeting Minutes. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval. The minutes were approved unanimously.

6. PETITIONS FROM THE PUBLIC

A. PETITIONS FROM THE PUBLIC

All petitioners must sign in with the City Clerk and will be seated in a designated area. Petitioners will be allowed to speak for five (5) minutes. Petitions from the Public will not exceed 30 minutes in aggregate time.

*Broward Sheriff Office, Police Captain Andrew Dunbar spoke regarding the "Wheels Up Guns Down" ATV riding event and informed residents that there will be an increase police presence this week. Captain Dunbar also spoke regarding the National Day of Recognition.

City resident Byron Maylor requested that the Commission Workshop Meetings be televised.

Guthele Ruiz, spoke regarding opening the Community Ballroom Restaurant and Lounge.

Harry Sainvil, Owner of the Lauderdale Lakes Community Ballroom and Restaurant and invited everyone to visit the location.

City resident, Louis Bosquet spoke regarding the need for speed bumps on N.W. 41 Street.

City resident Tycie Causwell expressed concern with rental units in Bella Vista.

7. CONSIDERATION OF ORDINANCES ON SECOND READING

A. ORDINANCE 2016-34 AMENDING THE FISCAL YEAR 2017 ADOPTED BUDGET IN ACCORDANCE WITH ORDINANCE 2016-31, GENERAL FUND, GRANTS FUND, TRANSPORTATION FUND AND STORMWATER FUND

This Ordinance would amend the Fiscal Year 2017 Adopted Budget. Continuous improvements to increase operational efficiencies and to provide enhanced levels of services are necessary to advance the City. The City proposes to add 4 positions to its staffing complement, increase overtime funding associated with special events, add temporary support staff funding for unanticipated vacancies, and correct the accounting for the Stormwater Conveyance and Water Quality Improvement and Pollutant Reduction Tactic project budgets.

City Attorney James Brady read the following Ordinance by title only:

ORDINANCE 2016-34

AN ORDINANCE AMENDING THE FISCAL YEAR 2017, ADOPTED BUDGET, AS AMENDED; PROVIDING FOR REVISIONS OF APPROPRIATION OF FUNDS FOR THE OPERATION OF THE GOVERNMENT OF THE CITY OF LAUDERDALE LAKES FOR FISCAL YEAR 2017, AS IDENTIFIED ON EXHIBIT "A," ATTACHED HERETO; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Ordinance 2016-34 to the floor. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

8. CONSIDERATION OF ORDINANCES ON FIRST READING

- A. ORDINANCE 2017-001 AMENDING DIVISION 2 OF ARTICLE VI OF CHAPTER 46 OF THE CODE OF ORDINANCES; CREATING SECTION 46-293, ENTITLED "INTERIM FIRE RESCUE ASSESSMENT" PERTAINING TO THOSE PROPERTIES RECEIVING A TEMPORARY OR PERMANENT CERTIFICATE OF OCCUPANCY SUBSEQUENT TO THE PASSAGE OF THE ANNUAL FIRE ASSESSMENT RESOLUTION FOR THE FISCAL YEAR IN WHICH SUCH CERTIFICATE OF OCCUPANCY IS ISSUED

This Ordinance would allow for the City to collect an Interim Fire Assessment to bridge the gap between when properties receiving a temporary or permanent Certificate of Occupancy subsequent to the passage of the Annual Fire Assessment Resolution for the Fiscal Year in which such Certificate of Occupancy is issued.

City Attorney Brady read the follow Ordinance by title only:

ORDINANCE 2017-001

AN ORDINANCE AMENDING DIVISION 2 OF ARTICLE VI OF CHAPTER 46 OF THE CODE OF ORDINANCES; CREATING SECTION 46-293, ENTITLED "INTERIM FIRE RESCUE ASSESSMENT" PERTAINING TO THOSE PROPERTIES RECEIVING A TEMPORARY OR PERMANENT CERTIFICATE OF OCCUPANCY SUBSEQUENT TO THE PASSAGE OF THE ANNUAL FIRE ASSESSMENT RESOLUTION FOR THE FISCAL YEAR IN WHICH SUCH CERTIFICATE OF OCCUPANCY IS ISSUED; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Ordinance 2017-001 to the floor. Commissioner Sandra Davey seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if staff could explain the item. Director of Development Services, Tanya Davis-Hernandez provided information regarding the item.

Mayor Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

- B. ORDINANCE 2017-002 OF THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, BROWARD COUNTY, FLORIDA, RELATING TO CANNABIS DISPENSING FACILITIES; ADOPTING FINDINGS OF FACT; PROVIDING DEFINITIONS; IMPOSING A TEMPORARY MORATORIUM ON THE OPENING OF ANY NEW CANNABIS DISPENSING FACILITY; DIRECTING THE DIRECTOR OF DEVELOPMENT SERVICES TO RECOMMEND LAND DEVELOPMENT REGULATIONS FOR CANNABIS DISPENSING FACILITIES BY A DATE CERTAIN

This Ordinance is imposing a temporary moratorium for twelve months (12) on the opening of any new cannabis dispensing facility.

City Attorney Brady read the following Ordinance by title only:

ORDINANCE 2017-002

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, BROWARD COUNTY, FLORIDA, RELATING TO CANNABIS DISPENSING FACILITIES; ADOPTING FINDINGS OF FACT; PROVIDING DEFINITIONS; IMPOSING A TEMPORARY MORATORIUM ON THE OPENING OF ANY NEW CANNABIS DISPENSING FACILITY; DIRECTING THE DIRECTOR

OF DEVELOPMENT SERVICES TO RECOMMEND LAND DEVELOPMENT REGULATIONS FOR CANNABIS DISPENSING FACILITIES BY A DATE CERTAIN; PROVIDING FOR PENALTIES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Ordinance 2017-02 to the floor. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

9. CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA

10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA

A. RESOLUTION 2017-001 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN STANDARD AGREEMENT JA117-25-2017 FOR OLDER AMERICANS ACT BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY AND THE CITY OF LAUDERDALE LAKES/LAUDERDALE LAKES ALZHEIMER'S CARE CENTER

This Resolution ratifies the adoption of Standard Agreement for Older Americans Act contract number JA117-25-2017 between the Areawide Council on Aging and the City of Lauderdale Lakes for January 1, 2017 through December 31, 2017.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2017-001

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN STANDARD AGREEMENT JA117-25-2017 FOR OLDER AMERICANS ACT BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY AND THE CITY OF LAUDERDALE LAKES/LAUDERDALE LAKES ALZHEIMER'S CARE CENTER INCORPORATING THE OLDER AMERICANS ACT MASTER AGREEMENT JM014-25-2017, FOR FISCAL YEAR 2017, PROVIDING FUNDS IN THE AMOUNT OF FIFTY TWO THOUSAND TEN AND 43/100 (\$52,010.43) DOLLARS, FOR THE PURCHASE OF RESPITE CARE HOURS, A SUMMARY OF WHICH IS ATTACHED HERETO AS **EXHIBIT A**, AND A FACSIMILE COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR MATCHING FUNDS; PROVIDING FOR DIRECTIONS TO THE CITY MANAGER AND DIRECTOR OF FINANCIAL SERVICES; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2017-001 to the floor. Commissioner Gloria Lewis seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

B. RESOLUTION 2017-002 SETTING FORTH THE CITY'S 2017 STATE LEGISLATIVE AGENDA

This is a Resolution adopting the proposed 2017 State Legislative Agenda for the City of Lauderdale Lakes. Upon review and adoption, the City of Lauderdale Lakes State Legislative Agenda will be forwarded to the City's State Lobbyists, Legislative Delegation and other governmental entities for consideration.

This Resolution was pulled from the Agenda.

Mayor Hazelle Rogers made a motion to pull Resolution 2017-002 from the Agenda. Commissioner Beverly Williams seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

C. RESOLUTION 2017-003 SETTING FORTH THE CITY'S 2017 FEDERAL LEGISLATIVE AGENDA

This is a Resolution adopting the proposed 2017 Federal Legislative Agenda for the City of Lauderdale Lakes. Upon review and adoption, the City of Lauderdale Lakes Federal Legislative Agenda will be forwarded to the City's Federal Lobbyists, Legislative Delegation and other governmental entities for consideration.

This Resolution was pulled from the Agenda

Mayor Hazelle Rogers made a motion to pull Resolution 2017-003 from the Agenda. Commissioner Beverly Williams seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

D. RESOLUTION 2017-004 AUTHORIZING THE CITY MANAGER TO APPROVE AND EXECUTE A PROCUREMENT PURCHASE EXCEEDING TWENTY FIVE THOUSAND DOLLARS (\$25,000) BUT LESS THAN FORTY THOUSAND DOLLARS (\$40,000) WITH SUPPLYWORKS

This Resolution authorizes the City Manager to execute a procurement purchase and purchases order(s) exceeding twenty-five thousand (\$25,000.00) dollars, but less than forty thousand (\$40,000.00) dollars to Supplyworks for the provision of the janitorial and cleaning supplies and related equipment in accordance with the U.S Communities Cooperative Government Purchasing Alliance Contract No. 12-22 (lead agency Fresno Unified School District, California) Agreement.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2017-004

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PROCUREMENT PURCHASE ORDER(S) EXCEEDING TWENTY-FIVE THOUSAND (\$25,000.00) DOLLARS, BUT LESS THAN FORTY THOUSAND (\$40,000.00) DOLLARS, TO SUPPLYWORKS FOR THIS PROVISION OF JANITORIAL AND CLEANING SUPPLIES AND RELATED EQUIPMENT, IN ACCORDANCE WITH THE US COMMUNITIES GOVERNMENT PURCHASING ALLIANCE CONTRACT #12-22 AGREEMENT; PROVIDING FOR INSTRUCTIONS TO THE DEPARTMENT OF FINANCIAL SERVICES; PROVIDING FOR INSTRUCTIONS TO CITY CLERK; PROVIDING FOR THE ADOPTION REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion move Resolution 2017-004 to the floor. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any discussion. Discussion ensued regarding the Procurement Code Ordinance and the City Manager's spending limit. Mayor Rogers asked if there was any further discussion. Hearing no further discussion Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

- E. RESOLUTION 2017-005 AWARDED RFP #16-1301-04R TO IMAGE JANITORIAL SERVICES INC., FOR CITYWIDE JANITORIAL SERVICES, AS THE LOWEST RESPONSIBLE AND RESPONSIVE PROPOSER, ON A REQUEST FOR PROPOSAL IN AN AMOUNT UP TO SIXTY FOUR THOUSAND EIGHT HUNDRED DOLLARS (\$64,800) ANNUALLY

This Resolution awards RFP #16-1301-04R to the lowest, responsible and responsive proposer. The Purchasing Division and Evaluation Committee recommends to the Mayor and City Commission, Image Janitorial Services Inc. The firm will provide janitorial services to various facilities through out the City. The scope of services includes the furnishing of all labor, materials, machinery, equipment, tools, cleaning supplies, and supervision necessary to perform and maintain a neat, clean and orderly facilities.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2017-005

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN AGREEMENT BETWEEN THE CITY OF LAUDERDALE LAKES AND IMAGE JANITORIAL SERVICES INC., UNDER THE CONTRACT #16-1301-04R TO PROVIDE CITYWIDE JANITORIAL SERVICES FOR THE TERM OF MARCH 1, 2017 THROUGH FEBRUARY 28, 2019, IN AN AMOUNT UP TO SIXTY-FOUR THOUSAND EIGHT HUNDRED DOLLARS (\$64,800.00) ANNUALLY, (BASE CONTRACT PRICE); A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT A; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2017-005 to the floor. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval. Discussion ensued amongst the Commission. Tim Wilson, of Image Janitorial Services responded to questions from the Commission regarding the employees that will be hired by Image. Robin Sooden, Former Acting Public Works Director provided information regarding the Scope of Work that will be provided by the vendor.

Mayor Rogers asked if there was any further discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Beverly Williams. AGAINST: Commissioner Gloria Lewis

Motion passed:4-1

- F. RESOLUTION 2017-006 ESTABLISHING A POLICY WITH REGARD TO THE FUTURE RECEIPT OF SETTLEMENT FUNDS ARISING FROM VARIOUS ACTIONS

This Resolution would establish a formal policy with regard to who may receive settlement proceeds or fines, in addition to payment directly in the City's name, through the Financial Services

Department.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2017-006

A RESOLUTION ESTABLISHING A POLICY WITH REGARD TO THE FUTURE RECEIPT OF SETTLEMENT FUNDS ARISING FROM VARIOUS ACTIONS; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Mayor Hazelle Rogers made a motion to amend Section 2 of Resolution 2017-006 by deleting the entire text thereof, beginning with the word "it is" and ending with the words "business or action" and substituting the following.

The policy of the City is: The Office of City Attorney may receive settlement proceeds and fines and hold the same, in trust, for the City for the purposes of clearance and the finalization of the applicable business or action and, upon such finalization, the subject funds shall be transferred to the City in the most expeditious and reasonable manner, wire-transfer being preferred for funds in excess of \$500.00.

Commissioner Gloria Lewis seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any discussion. Hearing no discussion Mayor Rogers requested a roll call on the Amendment:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

Mayor Rogers requested a roll call on the Resolution as Amended.

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

11. CORRESPONDENCE

12. REPORT OF THE MAYOR

- Mayor Hazelle Rogers thanked everyone for coming; invited everyone to the Site Visit related to the proposed self-storage development; spoke regarding development in Bella Vista and the Marketplace; spoke regarding the Budget Amendment; and wished everyone Happy New Year.

13. REPORT OF THE VICE MAYOR

- Vice Mayor Veronica Edwards Phillips wished everyone Happy New Year; thanked the residents who came out to the Commission Meeting and Workshop; invited everyone to the Site visit regarding the proposed self storage development; announced registration for the Local Government Academy; and spoke regarding activities at the Swimming Pool Complex.

14. REMARKS OF THE COMMISSIONERS

- Commissioner Gloria Lewis expressed her concern with Ordinance 2013-01; spoke regarding the Lauderdale Lakes Community Ballroom; recognized BSO for the gifts they provided to families during the Holidays; and wished everyone a Happy New Year.
- Commissioner Sandra Davey thanked everyone for coming to the meeting; thanked lola Smith from Tranquil Manor and the Mentors; wished everyone a goodnight and a happy weekend.
- Commissioner Beverly Williams spoke regarding the opening of the new Dunkin Donut; asked the City Manager to look into purchasing Microsoft Project Manager; spoke regarding decisions made by the Commission; spoke regarding contract negotiations; spoke regarding Code Enforcement; and spoke regarding the Martin Luther King Holiday.

15. REPORT OF THE CITY MANAGER

- City Manager Phil Alleyne reported that the MLK Day of Service will be Saturday, January 14, 2017 at Vincent Torres Park; the Black History Month Parade will be February 11, 2017; the Senior Game Domino Tournament will be in the City of Miramar on February 25; 207; the Alzheimer Walkathon date will be announced; and that there are six new businesses that opened in the City.

16. REPORT OF THE CITY ATTORNEY

17. ADJOURNMENT

Meeting adjourned at 8:42 p.m.

"In accordance with Sec. 2-55 of the Code of Ordinance, the minutes are action minutes and do not record or transcribe debate or argument. The City Clerk maintains an audio recording of the Workshop and Commission Meeting minutes in accordance with state retention regulations. For an audio/video copy of the minutes, please contact the City Clerk's Office at 954-535-2705."


HAZELLE ROGERS, MAYOR

ATTEST:


SHARON HOUSLIN, CITY CLERK

