



City of Lauderdale Lakes

Office of the City Clerk

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CITY COMMISSION MEETING MINUTES

City Commission Chambers

April 14, 2026

7:00 PM

1. CALL TO ORDER

Mayor Veronica Edwards Phillips called the April 14, 2026 City Commission Meeting to order at 7:00 p.m.

2. ROLL CALL

PRESENT

Mayor Veronica Edwards Phillips
Vice Mayor Sharon Thomas
Commissioner Tycie Causwell
Commissioner Easton Harrison

ABSENT

Commissioner Karlene Maxwell-Williams

ALSO PRESENT

Acting City Manager Venice Howard
City Attorney Sidney Calloway
Deputy City Clerk Pav Benasrie-Watson
City Staff

3. INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was provided by Rabbi Joseph Vitkus of Temple Aron Hakodesh.

A moment of silence was done in memory and in honor of City of Coral Springs Vice Mayor, Nancy Metayer.

The pledge of allegiance was recited

4. PROCLAMATIONS/PRESENTATIONS

A. PROCLAMATION - CELEBRATING MR. ARMANDO MESSINA'S 100th BIRTHDAY (SPONSORED BY MAYOR EDWARDS PHILLIPS)

Mr. and Mrs. Howell accepted the proclamation on behalf of Mr. Armando Messina.

B. PROCLAMATION - CELEBRATING THE 57th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

Acting City Manager/City Clerk Venice Howard, Deputy City Clerk, Pav Benasrie-Watson and Records and Administrative Specialist, Ka'Nesha Witherspoon accepted the proclamation.

Sherry Henderson, City Clerk of the Town of Hillsboro Beach and Florida Association of City Clerk, South District Director joined the Lauderdale Lakes City Clerk's Office in celebration of the Municipal Clerk's Week proclamation.

C. PROCLAMATION - RECOGNIZING APRIL AS WATER CONSERVATION MONTH (SPONSORED BY MAYOR EDWARDS PHILLIPS)

Julio Tejeda of the South Florida Water Management District accepted the proclamation.

D. PRESENTATION - AWARD OF APPRECIATION TO BOYD H. ANDERSON HIGH SCHOOL BROWARD ADVISORS FOR CONTINUING EDUCATION (B.R.A.C.E) ADVISOR, MS. HARMONY ADAMS (SPONSORED BY VICE MAYOR THOMAS)

Sharon Hughes accepted the award on behalf of Harmony Adams.

5. APPROVAL OF MINUTES FROM PREVIOUS MEETING

A. MARCH 23, 2026 CITY COMMISSION WORKSHOP MINUTES

B. MARCH 24, 2026 CITY COMMISSION MEETING MINUTES

Commissioner Causwell made a motion to approve the minutes from the March 23, 2026 City Commission Workshop and March 24, 2026 City Commission Meeting

Mayor Edwards Phillips requested a roll call:

FOR: Mayor Edwards Phillips, Vice Mayor Thomas, Commissioner Causwell, Commissioner Harrison

Motion passed: 4-0

6. PETITIONS FROM THE PUBLIC

Mr. Bordeaux spoke of the liens currently against his property. He listed the various items that he has been cited for which has been repaired and stated that he really needs help rectify this situation.

Boguslaw Lewicka stated that she lives in the Cypress Chase community and feels unsafe due some unlawful activity in her neighborhood.

Suzanne Bitton stated that she will like to teach children in the community French if there is an opportunity.

Former Vice Mayor Mark Spence stated that he has never seen a bounce house had 2 electrical systems and two blowers and if that had been the law since 2021 then that the City had been in violation. He stated that the law pertains to inflatable buildings and not bounce houses. He stated that the City has been overcharging for permits related to bounce houses and that is not fair to the community.

Nicole Hall stated that she agreed with Former Vice Mayor Mark Spence. She stated that she believes that each Commissioner should have an aide. She spoke about the overuse of contracting services and professional staff is being hired to do work and they are not doing it.

7. CONSIDERATION OF ORDINANCES ON SECOND READING

8. CONSIDERATION OF ORDINANCES ON FIRST READING

9. CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA

A. RESOLUTION 2026-028 AWARING A CONTRACT TO R4 GREEN FL LLC FOR HOLIDAY

DECORATION SERVICES FOR THE CITY OF LAUDERDALE LAKES, IN AN AMOUNT NOT TO EXCEED THIRTY SEVEN THOUSAND, SEVEN HUNDRED AND EIGHT DOLLARS AND TWO CENTS (\$37,708.02) WITH A PERMITTING CONTINGENCY NOT TO EXCEED ONE THOUSAND DOLLARS AND ZERO CENTS (\$1,000.00)

This is a resolution awarding a contract for Holiday Decoration Services to R4 Green FL LLC in an amount not to exceed \$38,706.02 which includes a \$1,000.00 contingency for permitting.

- B.** RESOLUTION 2026-029 AWARDING A CONTRACT TO LAKDAS YOHALEM ENGINEERING INC. IN AN AMOUNT NOT TO EXCEED FORTY SIX THOUSAND SIX HUNDRED AND FIFTY (\$46,650.00) TO CONDUCT A COMPLETE ASSESSMENT OF THE OAKLAND VILLAS CLUB HOUSE LOCATED AT 4301 NW 48TH AVENUE

This is a resolution authorizing the Mayor and the City Clerk to award a contract to Lakdas Yohalem Engineering Inc., in an amount not to exceed \$46,650 to conduct a complete assessment of the Oakland Villas Club House located at 4301 NW 48th Avenue.

City Attorney Calloway read Resolutions 2026-028 and 2026-029 by title:

RESOLUTION 2026-028

A RESOLUTION OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA; IN ACCORDANCE WITH THE LAUDERDALE LAKES PROCUREMENT CODE, AWARDING AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN CONTRACT AWARD TO R4 GREEN FL LLC, PURSUANT TO ITB 26-3410-22B, PROVIDING FOR HOLIDAY DECORATION SERVICES, IN AN AMOUNT NOT TO EXCEED THIRTY SEVEN THOUSAND SEVEN HUNDRED EIGHT AND 02/100 DOLLARS (\$37,708.02), INCLUDING A PERMITTING CONTINGENCY AMOUNT NOT TO EXCEED ONE THOUSAND AND NO/100 DOLLARS (\$1,000.00); A DRAFT COPY OF THE CONTRACT IS ATTACHED HERETO AS EXHIBIT A; A COPY OF THE INVITATION TO BID SOLICITATION INFORMATION, COST, KEY PERSONNEL, SCOPE OF WORK, FINAL BID TABULATION AND R4 GREEN FL LLC'S RESPONSE DOCUMENT REPORT IS ATTACHED HERETO AS COMPOSITE EXHIBIT B, EACH OF WHICH ARE AVAILABLE FOR INSPECTION IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR THE ADOPTION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

RESOLUTION 2026-029

A RESOLUTION OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA; AUTHORIZING THE AWARD OF A CONTRACT TO LAKDAS/YOHALEM ENGINEERING, INC., IN AN AMOUNT NOT TO EXCEED FORTY-SIX THOUSAND SIX HUNDRED FIFTY DOLLARS AND NO/100 (\$46,650.00), TO CONDUCT A COMPREHENSIVE ASSESSMENT OF THE OAKLAND VILLAS CLUBHOUSE LOCATED AT 4301 NW 48TH AVENUE; A DRAFT COPY OF THE CONTRACT IS ATTACHED HERETO AS EXHIBIT A; A COPY OF WHICH IS AVAILABLE FOR INSPECTION IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR THE ADOPTION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

Vice Mayor Thomas made a motion to approve Resolutions 2026-028 and 2026-029.

FOR: Mayor Edwards Phillips, Vice Mayor Thomas, Commissioner Causwell, Commissioner Harrison

Motion passed: 4-0

10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA

- A.** RESOLUTION 2026-030 APPOINTING A DIRECTOR, ALTERNATE AND SECOND ALTERNATE TO THE BROWARD LEAGUE OF CITIES FOR 2026-2027

This is a resolution appointing Mayor Veronica Edwards Phillips as the Director, Commissioner Tycie Causwell as the Alternate and Commissioner Easton K. Harrison as the Second Alternate to the Broward League of Cities for 2026-2027.

City Attorney Calloway read Resolution 2026-030 by title:

RESOLUTION 2026-030

A RESOLUTION OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA; APPOINTING A DIRECTOR, AN ALTERNATE, AND A SECOND ALTERNATE TO THE BROWARD LEAGUE OF CITIES FOR THE 2026-2027 TERM; PROVIDING FOR THE ADOPTION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

Commissioner Harrison made a motion to move Resolution 2026-030 to the floor for discussion.

FOR: Mayor Edwards Phillips, Vice Mayor Thomas, Commissioner Causwell, Commissioner Harrison

Motion passed: 4-0

Commissioner Causwell stated that Mayor Edwards Phillips sits on four boards and she only sits on one board. She is proposing she becomes the Director and Mayor Edwards Phillips the alternate director.

Mayor Edwards Philips stated she will represent the City as the alternate director.

Vice Mayor Thomas made a motion to amend Resolution 2026-030 to update Commissioner Tycie Causwell as the Director, Mayor Veronica Edwards Phillips as the Alternate and Commissioner Easton Harrison as the Second Alternate.

FOR: Mayor Edwards Phillips, Vice Mayor Thomas, Commissioner Causwell, Commissioner Harrison

Motion passed: 4-0

- B.** RESOLUTION 2026-031 AUTHORIZING AND APPROVING WOMEN OF VETERANS AFFAIRS (WOVA) TO HOST COMMUNITY GARAGE SALES ON APRIL 21, 2026, AND SEPTEMBER 5, 2026, AT THE VINCENT TORRES PARK TO RAISE FUNDS TO ASSIST VETERANS IN NEED WITHIN THE CITY (SPONSORED BY COMMISSIONER MAXWELL-WILLIAMS)

This is a resolution approving and authorizing a joint collaboration with the City and the Women of Veteran Affairs, Inc. (WOVA) to host community garage sales on April 21, 2026, and September 5, 2026, at the Vincent Torres Park to raise funds to assist veterans in need within the City.

City Attorney Calloway read Resolution 2026-031 by title:

RESOLUTION 2026-031

A RESOLUTION OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA; APPROVING AND AUTHORIZING THE CITY OF LAUDERDALE LAKES' ("CITY") JOINT COLLABORATION WITH THE WOMEN OF VETERAN AFFAIRS, INC. ("WOVA") HOSTING A COMMUNITY GARAGE SALE ON APRIL 21, 2026, AND SEPTEMBER 5, 2026, AT THE VINCENT TORRES PARK ("EVENT") TO RAISE FUNDS TO ASSIST VETERANS IN NEED WITHIN THE CITY; PROVIDING FOR THE ADOPTION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

Commissioner Harrison made a motion to move Resolution 2026-031 to the floor for discussion.

FOR: Mayor Edwards Phillips, Vice Mayor Thomas, Commissioner Causwell, Commissioner Harrison

Motion passed: 4-0

City Attorney Calloway stated that the resolution was published based on the city logo and photos not being on the flyer, however, at the workshop discussion, it was decided that the logo and photos will be included.

Commissioner Harrison made a motion to amend Resolution 2026-031 to include the city logo and photos on the flyer.

FOR: Mayor Edwards Phillips, Vice Mayor Thomas, Commissioner Causwell, Commissioner Harrison

Motion passed: 4-0

Commissioner Harrison made a motion to approve Resolution 2026-031.

FOR: Mayor Edwards Phillips, Vice Mayor Thomas, Commissioner Causwell, Commissioner Harrison

Motion passed: 4-0

C. RESOLUTION 2026-032 AUTHORIZING AN APPLICATION SUBMITTAL TO BROWARD COUNTY FOR FUNDING FOR THE 52nd YEAR CDBG FOR THE MINOR HOME REPAIR PROGRAM, SENIOR TRANSPORTATION PROGRAM AND SENIOR QUALITY OF LIFE PROGRAM

This is a resolution authorizing the Acting City Manager to submit an application to Broward County for the 52nd year CDBG programs. Requested funding for the Minor Home Repair program is in the amount of Two Hundred Fifty-Seven Thousand Eight Hundred Seventy-Five Dollars (\$257,875.00), Requested funding for the Senior Transportation Program is in the amount of Forty-Five Thousand Dollars (\$45,000.00). Requested funding for the Quality of Life program is in the amount of Fifteen Thousand Dollars (\$15,000.00). The total amount being requested is Three Hundred Seventeen Thousand Eight Hundred Seventy-Five Dollars (\$317,875.00).

City Attorney Calloway read Resolution 2026-032 by title:

RESOLUTION 2026-032

A RESOLUTION OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA; AUTHORIZING THE ACTING CITY MANAGER TO SUBMIT AN APPLICATION FOR THE 52nd YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2026-2027 FUNDING CYCLE TO SUPPORT THE CITY'S MINOR HOME REPAIR PROGRAM, SENIOR TRANSPORTATION PROGRAM, AND SENIOR QUALITY OF LIFE ENHANCEMENT PROGRAM FOR A TOTAL GRANT AMOUNT NOT TO EXCEED THREE HUNDRED SEVENTEEN THOUSAND EIGHT HUNDRED SEVENTY-FIVE DOLLARS AND NO/100 (\$317,875.00), SUBJECT TO REQUIRED PUBLIC NOTICES AND PUBLIC HEARINGS; FURTHER AUTHORIZING THE ACTING CITY MANAGER TO EXECUTE ALL NECESSARY FUNDING APPLICATIONS AND AGREEMENTS RELATED TO THE CDBG FUNDING PROGRAM; A COPY OF THE CDBG APPLICATION FOR THE 2026-2027 FUNDING CYCLE IS ATTACHED HERETO AS EXHIBIT A, AND MAY BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR THE ADOPTION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

Vice Mayor Thomas made a motion to move Resolution 2026-032 to the floor for discussion.

FOR: Mayor Edwards Phillips, Vice Mayor Thomas, Commissioner Causwell, Commissioner

Harrison

Motion passed: 4-0

Tanja McCoy, Development Services Director, stated that Staff is requesting that the City Commission consider continuing the Minor Home Repair program by submitting the 52nd year CDBG Program application. Staff recommends to continue the program based on the need, since there are no other programs available to the Lauderdale Lakes residents to assist with making the necessary repairs to stay in their home given the high price of housing and inflation in general. The Hurricane Loss Mitigation Program (HLMP) is of great assistance to meet the needs to harden our homes, however; HLMP does not account for electrical, plumbing, mechanical and other needs in the home such as ADA accessibility. Furthermore, HLMP does not provide assistance to homes with a common party wall, meaning all homes in the program must be single family detached dwelling. Broward County has opened the invitation for eligible CDBG Programs for the new 52nd Year CDBG Funding Cycle and the funds will become available at the beginning of Fiscal Year 2026-2027. The City recommends the submission of an application for the 52nd Year CDBG Funding Cycle for three (3) programs to include Minor Home Repair, Senior Transportation Program and Quality of Life Enhancement Program. Per Broward County requirements, the CDBG applications must support the objectives of the U.S. Department of Housing and Urban Development (HUD) entitlement programs and must be integral to the goals of the Broward County Consolidated Plan. Proposal applications must fulfill the following HUD National Objectives: 1. Activities benefiting low- and moderate-income persons 2. Activities which aid in the prevention or elimination of slums or blight 3. Activities design to meet community needs having a particular urgency 4. Public Service Program Activities cannot exceed 15% of the total CDBG allocation. The following are the proposed program funding levels and descriptions for your consideration. All the proposed CDBG applications meet the HUD National Objectives. 1. Minor Home Repair Program - This program provides assistance to current homeowners to in the form of a 10-year forgivable home loan. The proposed amount of \$257,875.00 provided under the Agreement shall be used by the City to continue the Minor Home Repair. The goal is to assist a minimum of 5 residents not to exceed to \$45,500.00 per residence, this increase is based on the high construction cost.

Ericka Lockett, Parks and Human Services Director, stated that the Senior Transportation Program provides low/moderate income senior residents with an affordable and comprehensive means of transportation. This program provides portal-to-portal transportation for low/moderate income senior residents 62 or more years of age of the City of Lauderdale Lakes. The bus will be operated by a private contractor. The estimated funding amount \$45,000.00. This program will be managed by Parks and Human Services Department. 3. Quality of Life Enhancement Program This program is designed for low/moderate income seniors 62 or more years of age. The program is titled Lifelong Learning for Seniors. The Lifelong Learning for Seniors component is designed to help senior residents of the city maintain an optimum quality of life, while supporting their dignity, self-sufficiency, health and safety. The program provides for programs offered Monday through Friday. The estimated funding is \$15,000.00. This program will be managed by the Department of Parks and Human Service Department.

Vice Mayor Thomas made a motion to approve Resolution 2026-032.

FOR: Mayor Edwards Phillips, Vice Mayor Thomas, Commissioner Causwell, Commissioner Harrison

Motion passed: 4-0

D. RESOLUTION 2026-033 AUTHORIZING THE ACTING CITY MANAGER TO EXECUTE AN ADDITIONAL SERVICES AGREEMENT WITH CALVIN, GIORDANO & ASSOCIATES, INC. (CGA) THROUGH THE CITY'S LIBRARY OF PROFESSIONAL SERVICES FOR SUPPLEMENTAL PLANNING SERVICES IN THE DEVELOPMENT SERVICES DEPARTMENT

This is a resolution authorizing the Acting City Manager to execute an Additional Services Agreement with Calvin, Giordano & Associates, Inc. (CGA) under the City's existing Library of

Professional Services contract to provide supplemental planning support services to the Development Services Department. The agreement establishes a not-to-exceed annual amount of \$80,000 and allows CGA to provide professional planning services on an as-needed basis to support daily operations and maintain service levels.

City Attorney Calloway read Resolution 2026-033 by title:

RESOLUTION 2026-033

A RESOLUTION OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA; APPROVING AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN ADDITIONAL SERVICES AGREEMENT WITH CALVIN, GIORDANO & ASSOCIATES, INC. THROUGH THE CITY OF LAUDERDALE LAKES' LIBRARY OF PROFESSIONAL SERVICES PROVIDING FOR SUPPLEMENTAL PLANNING SERVICES IN THE DEVELOPMENT SERVICES DEPARTMENT IN AN ANNUAL AMOUNT NOT TO EXCEED EIGHTY THOUSAND AND NO/100 DOLLARS (\$80,000.00); A DRAFT COPY OF THE ADDITIONAL SERVICES AGREEMENT IS ATTACHED HERETO AS EXHIBIT A; A COPY OF THE LIBRARY OF PROFESSIONAL SERVICES CONTRACT IS ATTACHED HERETO AS EXHIBIT B; COPIES OF WHICH ARE AVAILABLE FOR INSPECTION IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR THE ADOPTION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

Vice Mayor Thomas made a motion to move Resolution 2026-033 to the floor for discussion.

FOR: Mayor Edwards Phillips, Vice Mayor Thomas, Commissioner Causwell, Commissioner Harrison

Motion passed: 4-0

Ms. McCoy stated that the Development Services Department continues to experience increased workload demands within the Planning and Zoning Division, including development application reviews, certificate of use processing, and ongoing coordination with applicants and internal departments. Current staffing levels are insufficient to consistently meet required service timelines, particularly during the ongoing transitions and recruitment efforts. Pursuant to the City's Library of Professional Services contract (Contract No. 22-3110-07Q), CGA can be engaged to provide professional planning services to support departmental operations. The Additional Services Agreement outlines that CGA will supply qualified planning staff, mutually agreed upon by the City, to perform day-to-day planning functions, including responding to public inquiries, completing certificate of use reviews, and conducting zoning compliance reviews of building plans. The agreement anticipates an average level of service based on workload demands and provides flexibility for the City to utilize CGA staff as needed to maintain operational continuity and customer service standards. Compensation will be based on hourly rates in accordance with the approved fee schedule, with total annual expenditures not to exceed \$80,000. Utilizing the Library of Professional Services ensures compliance with procurement requirements while allowing the City to efficiently address immediate staffing and service delivery needs without delay.

Vice Mayor Thomas made a motion to approve Resolution 2026-033.

FOR: Mayor Edwards Phillips, Vice Mayor Thomas, Commissioner Causwell

AGAINST: Commissioner Harrison

Motion passed: 3-1

11. CORRESPONDENCE

12. REPORT OF THE MAYOR

Mayor Edwards Phillips thanked everyone for attending the meeting and congratulated all of the proclamation recipients. She invited everyone to attend the Paint and Glow with the Mayor event.

13. REPORT OF THE VICE MAYOR

Vice Mayor Thomas congratulated all of the proclamation and award recipients. She encouraged everyone to vote on the Earth Day poster contest in the City Hall lobby.

14. REMARKS OF THE COMMISSIONERS

Commissioner Causwell spoke about school vouchers and thanked Vice Mayor Thomas for attending the Boyd Anderson High School scholarship event.

Commissioner Harrison thanked everyone for attending and watching the meeting. He spoke of his friendship with Coral Springs Vice Mayor Nancy Metayer who recently passed.

Commissioner Maxwell-Williams sent her condolences to the family and loved ones of Coral Springs Vice Mayor Nancy Metayer.

15. REPORT OF THE CITY MANAGER

Acting City Manager Howard spoke of the upcoming events in the City.

Broward Sheriff's Office Captain Warnell Phillips stated that for the month of March there were approximately 3,000 calls within the City. 73 arrests were made, 566 citations were issued and 110 field contacts were conducted. There was a 2% decrease in crime. There was a 350% increase in burglary conveyances and part of that reason was because 18 vehicles were broken into overnight in one community. He spoke of Deputy Bazar and Deputy Simon responding to a burglary in progress. They worked as a team and was able to apprehend the burglar who was wanted for additional felonies.

Broward Sheriff's Office Fire Chief Charles Hackett stated that the report he provided to the City Commission at the workshop was based on the most current fire code. He stated that there were 716 calls for emergency service which 350 of those were transports. As of October 1st, they have completed 67.5% of the fire inspections.

16. REPORT OF THE CITY ATTORNEY

City Attorney Calloway spoke of the status of the work he is doing with the Human Resources department and the Civil Services Board.

17. ADJOURNMENT

Being that there was no other business to come before the City Commission, the meeting adjourned at 9:12 p.m.

VERONICA EDWARDS PHILLIPS, MAYOR

ATTEST:

VENICE HOWARD, MMC, CITY CLERK