

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE CITY OF LAUDERHILL, FLORIDA  
AND THE CITY OF \_\_\_\_\_, FLORIDA  
FOR SUBRECIPIENT PARTICIPATION IN 2026 WORLD CUP EVENTS**

This Memorandum of Understanding (“MOU”) is entered into by and between the City of Lauderhill, Florida, a Florida municipal corporation (“Lauderhill” or “Recipient”), and the City of \_\_\_\_\_, Florida, a Florida municipal corporation (“Participating City” or “Subrecipient”) (collectively, the “Parties”).

**RECITALS**

WHEREAS, Lauderhill has entered into a Sponsorship Agreement with Broward County (“County”) to receive funding for events related to the 2026 World Cup (the “County Agreement”); and

WHEREAS, the County Agreement authorizes Lauderhill to approve subawards to municipalities within Broward County for eligible events (“Subrecipient Events”); and

WHEREAS, the Participating City desires to conduct one or more Subrecipient Events in coordination with Lauderhill; and

WHEREAS, all funding provided under this MOU is derived from and subject to the terms and conditions of the County Agreement;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree as follows:

**SECTION 1. PURPOSE**

The purpose of this MOU is to establish the terms under which the Participating City may conduct Subrecipient Events and seek reimbursement through Lauderhill for eligible expenditures related to the 2026 World Cup.

**SECTION 2. PARTICIPATION PROCESS**

To become a Participating City under this MOU, a municipality must:

- (a) be a Florida municipal corporation located within Broward County;
- (b) execute this MOU with Lauderhill no later than June 2, 2026, prior to conducting any Subrecipient Event or incurring any expenditure intended to be submitted for reimbursement hereunder; and
- (c) submit to Lauderhill on or before June 2, 2026, a written events calendar identifying each proposed Subrecipient Event, including the anticipated event name, date, location, and a brief description of each event. All proposed Subrecipient Events must be in alignment with the eligible expenditures and activities set forth in the Section 4 Event Requirements, of this MOU.

Any material changes to the events calendar following submission shall be promptly communicated to Lauderhill in writing. No expenditures incurred prior to execution of this MOU shall be eligible for reimbursement.

The total number of Participating Cities under all subrecipient MOUs issued by Lauderhill pursuant to the County Agreement shall not exceed ten (10). Participation shall be available on a first-executed basis. Lauderhill shall have no obligation to execute this MOU with any municipality after ten (10) subrecipient MOUs have been fully executed, or after June 2, 2026, whichever occurs first.

### **SECTION 3. INCORPORATION OF COUNTY AGREEMENT**

The County Agreement, a true and correct copy of which is attached hereto as Exhibit A, is hereby incorporated by reference as if fully set forth herein.

The Participating City agrees to comply with all applicable provisions of the County Agreement, including but not limited to requirements related to event eligibility, match requirements, eligible and ineligible expenditures, reimbursement documentation, branding and sponsorship recognition, audit and record retention, and deadlines.

In the event of any conflict, the County Agreement shall control.

### **SECTION 4. EVENT REQUIREMENTS**

The Participating City shall ensure that each Subrecipient Event:

- (a) occurs on municipal or County-owned property within Broward County;
- (b) is free and open to the public;
- (c) is directly related to the 2026 World Cup;
- (d) is completed on or before July 19, 2026; and
- (e) does not include a paid-entry or VIP section unless prior written approval has been obtained from Broward County. Any request for approval of a paid-entry or VIP section shall be submitted directly to Broward County at least seven calendar days prior to the event and shall include the Participating City's proposed percentage of total event capacity or footprint to be dedicated to the paid-entry or VIP section. The County's written approval shall confirm approval of the proposed ratio. Approval is within the County's sole discretion, and any disapproved paid-entry or VIP section shall not be conducted. Any paid-entry or VIP section conducted in excess of the County-approved ratio shall be deemed unauthorized, and all costs associated with such excess shall be ineligible for reimbursement. The Participating City shall provide a copy of any such request and the County's written approval to Lauderhill promptly upon submission and receipt, respectively.

Failure to comply with this section shall render associated costs ineligible for reimbursement.

## **SECTION 5. MATCH REQUIREMENT**

The Participating City shall contribute a minimum one-to-one (1:1) match of eligible expenditures associated with its Subrecipient Events.

- (a) Match expenditures must be directly related to the Subrecipient Event operations;
- (b) Match must be documented in the same manner as reimbursable expenditures;
- (c) In-kind contributions qualifying toward the match requirement include, without limitation, municipal labor, staff time, facility use, equipment provided by the Participating City, and other non-cash contributions directly related to the Subrecipient Events; and
- (d) In-kind contributions must be documented with sufficient detail to establish their fair market value, including the basis for the valuation, and shall not be eligible for reimbursement under any circumstance.

Failure to meet or document the match requirement shall result in a proportional reduction in reimbursement.

## **SECTION 6. ELIGIBLE AND INELIGIBLE EXPENDITURES**

Eligible expenditures shall be limited to those directly related to Subrecipient Events, including:

- (a) production costs;
- (b) vendor fees;
- (c) equipment rental;
- (d) entertainment;
- (e) security or law enforcement not provided by the Participating City;
- (f) set-up or clean-up not performed by the Participating City; and
- (g) other expenditures pre-approved by Lauderhill consistent with the County Agreement.

The following expenditures are not eligible:

- (a) catering;
- (b) alcoholic beverages.

## **SECTION 7. REIMBURSEMENT PROCESS**

All funding under this MOU shall be provided on a reimbursement basis only. The total reimbursements available under all subrecipient MOUs issued by Lauderhill pursuant to the County Agreement shall not exceed SIXTY-FIVE THOUSAND DOLLARS (\$65,000.00) in the aggregate across all Participating Cities combined. The maximum reimbursement available to the Participating City under this MOU shall not exceed an amount equal to \$65,000.00 divided by the total number of municipalities that have executed a subrecipient MOU with Lauderhill pursuant to the County Agreement as of the date of final execution of this MOU ("Per-City Cap"), subject to availability of funds under the County Agreement. Lauderhill shall notify the Participating City in writing of its Per-City Cap promptly following execution of this MOU. Funding shall be allocated among Subrecipients in accordance with the terms and conditions of the County Agreement, and

no individual Participating City is guaranteed any specific portion of the aggregate cap beyond its calculated Per-City Cap.

To receive reimbursement, the Participating City shall submit to Lauderhill:

- (a) a summary of expenditures;
- (b) identification of eligible expenditures and match expenditures;
- (c) proof of payment, including invoices, receipts, canceled checks, or credit card statements;
- (d) event summaries, including attendance, photographs, and promotional materials; and
- (e) any additional documentation requested.

Reimbursement documentation must clearly demonstrate that the Participating City met its match obligation using its own funds. The Participating City shall submit all reimbursement documentation to Lauderhill in a single, complete submission no later than fourteen (14) calendar days after the conclusion of the final Subrecipient Event.

In the event a paid-entry or VIP section is conducted at a Subrecipient Event pursuant to prior written County approval under Section 4(e), all revenues generated by such section shall be applied as follows: (i) first, to offset any expenditures associated with the Subrecipient Event that are in excess or ineligible for reimbursement under this MOU or the County Agreement; and (ii) second, any net proceeds remaining after application under clause (i) shall reduce, dollar-for-dollar, the amount of County reimbursement otherwise payable to the Participating City for that Subrecipient Event. The Participating City shall separately account for and report all such revenues in its reimbursement submission, including supporting documentation sufficient to verify total receipts, ineligible expenditure offsets applied, and the resulting net proceeds drawn down against the reimbursement amount.

Lauderhill shall be solely responsible for submitting documentation to Broward County and shall do so in sufficient time to meet any applicable County deadline.

Failure to provide complete documentation shall result in denial of reimbursement.

## **SECTION 8. PAYMENT**

The Participating City acknowledges that reimbursement documentation must clearly demonstrate that the Participating City met its match obligation using its own funds, and that all reimbursement documentation, including documentation for all Subrecipient Events, must be submitted in accordance with Section 7. The Participating City further acknowledges:

- (a) Broward County will make payment only to Lauderhill;
- (b) payment will occur only after approval of all required documentation;
- (c) payment will be made in a single lump sum following completion of all events.

Upon receipt of funds from Broward County, Lauderhill shall remit payment for approved expenditures to the Participating City within twenty (20) days of receipt from Broward County. In

the event Broward County fails to remit funds to Lauderhill, Lauderhill shall promptly notify the Participating City in writing, and the Parties shall cooperate to resolve the matter with the County.

Lauderhill shall have no obligation to advance funds.

#### **SECTION 9. SUBMISSION DEADLINES**

The Participating City shall submit all required documentation to Lauderhill in sufficient time to allow Lauderhill to meet County deadlines, including submission no later than fourteen (14) calendar days after completion of the final event.

Failure to meet deadlines shall render costs ineligible.

#### **SECTION 10. BRANDING AND SPONSORSHIP RECOGNITION**

The Participating City shall:

- (a) recognize Broward County as a sponsor of all Subrecipient Events;
- (b) include County-provided logos in all promotional materials; and
- (c) submit materials for review prior to publication.

#### **SECTION 11. RECORDS AND AUDIT**

The Participating City shall maintain all financial records and supporting documentation related to this MOU and all Subrecipient Events and shall retain such records for a minimum of three (3) years following final reimbursement, or longer if required by applicable law or the County Agreement. All records maintained pursuant to this MOU are public records subject to the provisions of Chapter 119, Florida Statutes, and shall be maintained, protected, and made available in accordance therewith. Such records shall be made available upon request for audit by Lauderhill, Broward County, or any other authorized governmental authority. Each Party shall be responsible for compliance with Chapter 119, Florida Statutes, with respect to records in its own custody.

Such records shall be made available upon request for audit.

#### **SECTION 12. COMPLIANCE AND PERMITS**

The Participating City shall obtain all required permits and comply with all applicable laws and regulations.

#### **SECTION 13. LIABILITY**

Each Party shall be responsible for its own acts and omissions. Nothing herein shall be construed as a waiver of sovereign immunity.

#### **SECTION 14. RESPONSIBILITY FOR INELIGIBLE COSTS**

The Participating City shall be responsible for any costs deemed ineligible due to its failure to comply with this MOU or the County Agreement.

#### **SECTION 15. TERMINATION**

Either Party may terminate this MOU for convenience upon fifteen (15) days' written notice to the other Party, delivered by certified mail, return receipt requested, by hand delivery, or by email (with confirmation of receipt), to the address or email address specified below each Party's signature block. Termination shall not relieve the Participating City of obligations related to Subrecipient Events already conducted or for which binding commitments have been made prior to the effective date of termination.

Upon termination, the Participating City shall remain eligible for reimbursement for eligible expenditures properly incurred and documented prior to the effective date of termination but shall not be eligible for reimbursement for any noncompliant or post-termination expenditures.

#### **SECTION 16. NO DIRECT CLAIM AGAINST COUNTY**

The Participating City shall have no direct claim against Broward County for reimbursement.

#### **SECTION 17. TERM**

This MOU shall remain in effect through completion of all Subrecipient Events and final reimbursement, but shall automatically terminate no later than sixty (60) calendar days after the World Cup Final held on July 19, 2026.

#### **SECTION 18. GOVERNING LAW**

This MOU shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. The exclusive venue for any lawsuit arising from, related to, or in connection with this MOU shall be in the state courts of the Seventeenth Judicial Circuit in and for Broward County, Florida. If any claim arising from, relating to, or in connection with this MOU must be litigated in federal court, the exclusive venue for any such lawsuit shall be in the United States District Court for the Southern District of Florida. Each Party hereby expressly waives any rights it may have to a trial by jury of any civil litigation related to this MOU.

#### **SECTION 19. ENTIRE AGREEMENT**

This MOU constitutes the entire agreement between the Parties and may be amended only by a written instrument executed by both Parties.

[SIGNATURE PAGE TO FOLLOW]

**SIGNATURES**

**CITY OF LAUDERHILL, FLORIDA**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Email: \_\_\_\_\_

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: \_\_\_\_\_

City Attorney

Date: \_\_\_\_\_

**CITY OF \_\_\_\_\_, FLORIDA**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Email: \_\_\_\_\_

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: \_\_\_\_\_

City Attorney

Date: \_\_\_\_\_