

#### **City of Lauderdale Lakes**

Office of the City Clerk 4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599 (954) 535-2705 - Fax (954) 535-0573

#### CITY COMMISSION WORKSHOP AGENDA

City Commission Chambers February 26, 2024 5:00 PM

**Please join the meeting via Zoom** https://us06web.zoom.us/j/86752747109

**Please join the meeting via telephone:** 1 305 224 1968 or 1 309 205 3325 Meeting ID: 867 5274 7109

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. DISCUSSION

REVIEW OF THE FEBRUARY 27, 2024 CITY COMMISSION MEETING AGENDA

- 4. DISCUSSION OF PROPOSED ORDINANCE(S)
- 5. ADDITIONAL WORKSHOP ITEMS
  - A. DISCUSSION REGARDING OAKLAND VILLAS PROPOSAL (SPONSORED BY COMMISSIONER MAXWELL-WILLIAMS)
    - This is a discussion regarding Oakland Villas Proposal.
  - B. DISCUSSION REGARDING CONSOLIDATION OF THE COMMISSION WORKSHOP AND THE COMMISSION MEETNG (SPONSORED BY COMMISSIONER MAXWELL-WILLIAMS)
    - This is a discussion regarding consolidation of the Commission Workshop and the Commission Meeting into one day.
  - C. DISCUSSION REGARDING PURCHASING CITY T-SHIRTS (SPONSORED BY COMMISSIONER MAXWELL-WILLIAMS)
    - This is a discussion on the purchase of City T-Shirts.
  - D. DISCUSSION REGARDING CHANGING THE STRUCTURE OF THE ECONOMIC DEVELOPMENT ADVISORY BOARD

This is a discussion regarding the Economic Development Advisory Board members' request to change the structure of the Board.

#### 6. REPORTS

- A. PRESENTATION ON CAPITAL IMPROVEMENT PROJECTS Capital Improvement Plan (CIP) Update FY2023/24
- B. UPDATE ON ARPA FUNDING

Update on ARPA/Loss Revenue Funding - January 2024.

#### **FUTURE MEETINGS:**

The next City Commission Workshop will take place on March 25, 2024. The next City Commission Meeting will take place on March 26, 2024.

#### PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

Mayor Veronica Edwards Phillips - Vice-Mayor Mark Spence
Commissioner Tycie Causwell - Commissioner Karlene Maxwell-Williams - Commissioner Sharon Thomas

Agenda Cover Page

Fiscal Impact: No Contract Requirement: No

Title

DISCUSSION REGARDING OAKLAND VILLAS PROPOSAL (SPONSORED BY COMMISSIONER MAXWELL-WILLIAMS)

Summary

This is a discussion regarding Oakland Villas Proposal.

Staff Recommendation

**Background:** 

**Funding Source:** 

**Fiscal Impact:** 

Sponsor Name/Department: Commissioner Karlene Maxwell-Williams - Mayor and City Commission

**Meeting Date:** 2/26/2024

Agenda Cover Page

Fiscal Impact: No Contract Requirement: No

Title

DISCUSSION REGARDING CONSOLIDATION OF THE COMMISSION WORKSHOP AND THE COMMISSION MEETING (SPONSORED BY COMMISSIONER MAXWELL-WILLIAMS)

Summary

This is a discussion regarding consolidation of the Commission Workshop and the Commission Meeting into one day.

Staff Recommendation

Background:

**Funding Source:** 

**Fiscal Impact:** 

Sponsor Name/Department: Commissioner Karlene Maxwell-Williams, Mayor and Commission

**Meeting Date:** 2/26/2024

Agenda Cover Page

Fiscal Impact: No Contract Requirement: No

Title

DISCUSSION REGARDING PURCHASING CITY T-SHIRTS (SPONSORED BY COMMISSIONER MAXWELL-WILLIAMS)

Summary

This is a discussion on the purchase of City T-Shirts.

Staff Recommendation

**Background:** 

**Funding Source:** 

**Fiscal Impact:** 

Sponsor Name/Department: Commissioner Karlene Maxwell Williams - Mayor and Commission

**Meeting Date:** 2/26/2024

Agenda Cover Page

Fiscal Impact: No Contract Requirement: No

Title

DISCUSSION REGARDING CHANGING THE STRUCTURE OF THE ECONOMIC DEVELOPMENT ADVISORY BOARD

Summary

This is a discussion regarding the Economic Development Advisory Board members' request to change the structure of the Board.

#### Staff Recommendation

#### **Background:**

Currently, the Board is comprised of five members appointed by Mayor and City Commission and two (2) at large members positions. Appointed members (including at-large members) need to be residents of the City of Lauderdale Lakes and possess skills, knowledge, professional expertise or business ability.

Due to challenges with the functionality of the board surrounding the current structure, it is found to be necessary to pursue a discussion with the Commissioners. EDAB members are also inquiring if the membership could include small businesses (not necessarily residents of the City of Lauderdale Lakes). Staff is seeking direction from the City Commission on the recommended changes to the structure of the board.

#### **Funding Source:**

**Fiscal Impact:** 

Sponsor Name/Department: Vielka Buchanan, Economic Development Manager

**Meeting Date:** 2/26/2024

ATTACHMENTS:

Description Type

Ordinance 2021-018 Amendment to the Code - Nonstatutory
Boards
Backup Material

1	ORDINANCE 2021-018
2 3 4 5 6 7 8	AN ORDINANCE OF THE CITY OF LAUDERDALE LAKES, BROWARD COUNTY, FLORIDA, AMENDING CHAPTER 2 – ADMINISTRATION, ARTICLE VI OF THE LAUDERDALE LAKES CODE PROVIDING FOR NONSTATUTORY BOARDS, COMMITTEES AND COMMISSIONS; PROVIDING FOR ADOPTION OF RECITALS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING AN EFFECTIVE DATE.
9	WHEREAS, Chapter 2 - Administration, Article VI of the Lauderdale Lakes Code ("Code")
10	provides for the establishment of nonstatutory boards, committees and commissions and sets
11	forth the duties and responsibilities of such bodies; and
12	WHEREAS, the City Commission finds it to be prudent and in the best interest of the
13	health, safety, and welfare of its residents to amend the Code as it relates to nonstatutory boards
14	as a direct means to further encourage the orderly growth and development of the City of
15	Lauderdale Lakes.
16	NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF
17	LAUDERDALE LAKES as follows:
18	SECTION 1. RECITALS. The foregoing recitals are true and correct and are incorporated
19	herein by this reference.
20	SECTION 2. AUTHORITY. This Ordinance is enacted pursuant to the Chapter 1, Section
21	1-7 of the Code and other applicable provisions of law.
22	SECTION 3. AMENDMENT: That Chapter 2 – Administration, Article VI, Division 1 of the
23	Code of Ordinances, City of Lauderdale Lakes, Florida is hereby amended to read as follows:

3

4 5

6

7

8 9

10

11 12

13

14

15

16

17

18

19

20 21

22 23

24

25

26

27

28

29

30

31

32

33

34

35

36

37

38

39 40

41

### DIVISION 1. GENERALLY Sec. 2-311. Appointment of members.

- (a) Except as other provided for, Allall nonstatutory boards, including the economic development advisory board, shall be comprised of five seven members. The mayor and each city commissioner shall each have the right to appoint a member to of the applicable a nonstatutory board. With the exception of the economic development advisory board, the city commission shall appoint one at large member, who shall be a permanent resident of the city at the time of appointment.
- The economic development advisory board shall be comprised of seven (b) members. The mayor-commissioner and each city commissioner shall each have the right to appoint one member to the economical development board and the city commission, as a whole, shall appoint one at-large member, who shall be a permanent resident of the city at the time of appointment. Florida Medical CenterThe two largest employers in the city shall each nominate one at-large additional member for appointment to the economic development advisory board. Such appointed members shall be confirmed by the city commission. Each board member appointed by the mayor-commissioner or city commissioner shall serve at the pleasure of the mayor-commissioner or city commissioner appointing such member. The at-large members and the member nominated by Florida Medical Centerthe shall serve at the pleasure of the city commission. All such board members shall be appointed at the next regularly scheduled city commission meeting following the commencement of the term of the mayorcommissioner or commissioner making the appointment.
- (c) All members of nonstatutory boards shall be residents of the city, possess a reputation for integrity, commitment, civic activism or accomplishment, in addition to the skills, knowledge, professional expertise, or business ability directly related to providing effective service to the nonstatutory board. In respect only to the economic development advisory board, appointed at-large members shall be considered residents of the city.
- Sec. 2-312. Term of office.

The terms of office for all nonstatutory board members shall commence upon appointment and shall coincide with the term of the mayor or commissioner making the appointment.

Sec. 2-313. Removal of members.

The mayor or city commissioner appointing a member to a nonstatutory board shall have the continuing right <u>and responsibility</u> to <u>assess the performance</u>, <u>including attendance</u>, <u>of members</u> and remove the member so appointed and to appoint another member as often as the mayor or appointing commissioner shall deem appropriate in order to facilitate the business of the board. Upon such removal or appointment, the same shall be deemed effective upon confirmation

41

1 of the removal or appointment by the city commission, which shall be deemed a 2 purely ministerial act. 3 Sec. 2-314. Reimbursement of expenses. Each member of a nonstatutory board shall serve without salary or 4 compensation. Each board member shall receive a monthly expense 5 reimbursement, in an amount to be determined by separate resolution, for each 6 7 board on which the board member sits. No voucher or other proof of expenses shall be required. No board member shall receive more than one expense 8 9 reimbursement for each board on which the board member sits in a given month, regardless of the number of meetings attended. No member shall receive an 10 11 expense reimbursement for any month in which a meeting is not held or for any meeting not attended by a board member. 12 Sec. 2-315. Disclosures and application requirements for appointees. 13 Each applicant for appointment to a nonstatutory board shall, as a prerequisite 14 to consideration, file an application on a form to be provided by the city clerk, 15 and present a State of Florida driver's license or current State of Florida 16 identification card. In those situations, in which an applicant must take an oath of 17 office, the applicant shall present a voter's registration card and a Florida driver's 18 license or current State of Florida identification card. In those situations where 19 board appointments are made at the discretion of the mayor or a member of the 20 21 city commission from the dais, such board members shall comply with the application procedures set forth in this section within 30 days of the appointment 22 or the appointment shall be deemed null and void. 23 Sec. 2-316. Attendance. 24 25 Any member of a nonstatutory board who fails to attend two consecutive regular meetings of the applicable board, without being excused by the chair of the 26 applicable board, shall be subject to dismissal by the mayor or city commissioner 27 who appointed the member. The chair may excuse members from attendance for 28 29 the following reasons: work conflict, religious holiday conflict, personal or family 30 illness or death. The chair shall not excuse any board member for more than three 31 meetings in any calendar year. Sec. 2-317. Election of officers. 32 As soon as practicable after the first appointments of board members, and on an 33 annual basis thereafter, members of a nonstatutory board shall meet and elect 34 three of their members, one to serve as chair, one to serve as vice-chair, and one 35 to serve as secretary. The vice-chair shall chair meetings in the absence of the 36 37 chair. Sec. 2-318. Rules of procedure. 38 Nonstatutory boards shall be governed by Robert's Rules of Order, Newly 39 Revised, and all applicable laws. 40

3 of 10

1 Sec. 2-319. Meetings. 2 The city's nonstatutory boards, committees and commissions shall meet in accordance with the requirements of applicable law and the annual meeting 3 schedule established by City Commission. The chair of a nonstatutory board, or 4 in his absence the vice-chair, shall call all board meetings. Minutes and records 5 shall be kept of all board meetings, and all meetings shall be public. At the first 6 7 regular meeting of each board, the board shall establish a regular meeting date, location and time, and the board shall thereafter meet on a monthly basis. The 8 city clerk shall be informed of all regular meeting dates and special meeting dates. 9 Sec. 2-320. Quorum. 10 The presence of three or more members of a nonstatutory board shall constitute 11 12 a quorum, however the economic development advisory board shall require the presence of four members to constitute a quorum. 13 14 Sec. 2-321. Reports. (a) Each nonstatutory board shall advise and make recommendations to the city 15 commission by written report memoranda. At the meeting of the city commission 16 where the recommendations of the board are to be discussed and/or acted upon, 17 18 the board shall require cause one of its members to appear for the purpose of presenting the board's recommendations to the city commission. 19 20 (b) Additionally, on the first day of January, April, July and October of each year, each 21 board shall provide a written report to the city commission, outlining all major accomplishments and tasks of the board. Each report shall also include an 22 23 attendance report for all members. 24 Secs. 2-322-2-340. Reserved. 25 Sec. 2-322. Residency requirement. 26 Each member of a board, committee or commission of the City of Lauderdale Lakes shall be a resident of the city. In the event an appointed member shall thereafter become a 27 nonresident, as determined by the City, such shall be deemed a resignation by the 28 member from the board, committee or commission and shall thereby create a vacancy 29 on the board, committee or commission, which vacancy shall be filled by the appointing 30 Mayor or Commissioner, not later than forty-five (45) days from the date of such vacancy. 31 32 Secs. 2-323—2-340. Reserved. 33 34 AMENDMENT: That Chapter 2 – Administration, Article VI, Division 2 of the 35 SECTION 4. Code of Ordinances, City of Lauderdale Lakes, Florida is hereby amended to read as follows: 36 4 of 10

1	DIVISION 2. PARKS AND RECREATION BOARD*
2	Sec. 2-341. Creation.
3	There is hereby created a parks and recreation board in the city.
4	Sec. 2-342. Powers and duties.
5 6 7	The parks and recreation board shall have the power to advise the city commission, and to submit written recommendations concerning the following matters:
8 9 LO	(1) The conduct and supervision of public parks, playfields, indoor recreation centers and other recreation areas and facilities owned and/or controlled by the city.
l1 l2 l3	(2) The conduct and implementation of programs respecting any form of recreational or cultural activities that will employ the leisure time of the citizens of the city in a constructive and wholesome manner.
14 15 16	(3) The conduct of recreational activities on public properties with the consent of authorities thereof, and on private property with the consent of the owners of such private property.
17 18 19	(4) The assessment of any fees to be charged and paid by any person, partnership, corporation or other entity requesting the use of recreational buildings and/or facilities owned and/or controlled by the city.
20 21	(5) The conduct of matters pertaining to special events and art and culture programs in the city.
22	Sec. 2-343. Gifts and donations.
23 24 25	The parks and recreation board may solicit and it may receive, under the oversight of the city manager, gifts, bequests of money, personal property, or any donation for playgrounds or other recreational purposes.
26	Sec. 2-344. Fiscal procedures.
27 28 29 30	(a) Funds received for the purpose of recreation, by gift or otherwise, shall be deposited with the director of finance and credited to a separate escrow account, the funds of which shall be used exclusively for the purposes of enhancing the parks and recreational facilities in the city.
31 32 33 34	(b) All funds donated, appropriated or in any way acquired for the conduct and maintenance of recreational facilities and activities shall be kept, maintained and disbursed by the director of finance in the same manner as those funds required by any department of the city described in this chapter.

-

<sup>&</sup>lt;sup>1</sup> Cross reference(s)—Parks and recreation, ch. 58.

1	Secs. 2-345—2-360. Reserved.
2	SECTION 5. AMENDMENT: That Chapter 2 – Administration, Article VI, Division 3 of the
3	Code of Ordinances, City of Lauderdale Lakes, Florida is hereby amended to read as follows:
4	
5	DIVISION 3. SCHOOL ADVISORY BOARD
6	Sec. 2-361. Creation.
7	There is hereby created a school advisory board in the city.
8	Sec. 2-362. Powers and duties.
9 10 11 12 13 14 15 16 17	The school advisory board shall review the actions of the county school board in matters including, but not limited to, school siting, curriculum, boundaries, recreational activities, facilities management, new construction and planning for future expansion of the school system. The board shall advise the city commission on all issues relating to educational matters which will impact the quality of education for city residents, or which will impact education facilities located within the city. Upon review of any of these issues, the board may make recommendations to the city commission to determine areas in which the city might be helpful in assisting the school board or the members of the community in improving the county public school system.
19	Secs. 2-363—2-380. Reserved.
20	SECTION 6. AMENDMENT: That Chapter 2 – Administration, Article VI, Division 5 of the
21	Code of Ordinances, City of Lauderdale Lakes, Florida is hereby amended to read as follows:
22	DIVISION 5. ECONOMIC DEVELOPMENT ADVISORY BOARD
23	Sec. 2-401. Creation.
24	There is hereby created an economic development advisory board in the city.
25	Sec. 2-402. Qualifications of members.
26 27 28 29 30 31 32 33	The members of the economic development advisory board shall possess outstanding reputations for civic activity interest, integrity, responsibility and business or professional ability. Wherever practicable If possible, the Mayor and Commissioners shall require that the members of the board shall include a real estate developer, a retail center manager, a realtor, an attorney, a retail merchant, an architect, and a general contractor and two a members at-large, which shall be appointments made by Florida Medical Center the city's two largest employers-shall have the right to nominate a member of its staff to serve

1 2	as a board member. Said <u>at-large</u> members shall be subject to confirmation by the city commission.
3	Sec. 2-403. Powers and duties.
4 5	The economic development advisory board shall have the following duties, functions and responsibilities:
6 7	(1) Advise the city commission on the ways and means of pursuing the enhancement of economic development in the city.
8 9 10	(2) Advise the city commission on programs that educate the government and the citizenry to the need for economic revitalization and the benefits to be derived by the community from such revitalization.
11 12 13	(3) Report to the city commission on specific steps and projects that the city can undertake to enhance economic opportunities for business within the city.
14 15	(4) Encourage the location and expansion of sound, economically based business and industries within the city.
16 17 18 19 20 21	(5) Review, and to-comment, and make recommendations upon, including recommendations of approval or denial, proposed projects within the city which shall include rezoning, site plans, variances, special exceptions, conditional uses, building development plans and such other matters concerning development which will or are likely to have a substantial impact on the economic well-being of the city, unless otherwise exempt from review by the city commission.
23 24 25 26 27	(6) Review, and to-comment, and make recommendations upon, including recommendations of approval or denial, the acquisition of lands by the city or by the community redevelopment agency of the city or with respect to the disposition of lands owned by the city or by the community redevelopment agency of the city.
28 29 30 31	(7) Review, and to-comment, and make recommendations upon, including recommendations of approval or denial, any new redevelopment initiatives undertaken by the community redevelopment agency.
32 33	(8) Recommend regulations or the abolition of regulations for the purpose of improving the city's regulatory schemes and economic health.
34	Sec. 2-404. Reporting methodologies.
35 36 37 38 39	The board shall establish, through the city clerk's office, a standardized form which shall be used for reporting on all matters which may come before it. All recommendations of the board shall set forth the nature of the item considered, the action taken, any conditions set forth respecting the action taken, and the specific reasons supporting such action.
40	Secs. 2-405—2-420. Reserved.

	CECTION 7 AMENDMENT That the Code of Ordinary City of Landards Labor			
1	SECTION 7. AMENDMENT: That the Code of Ordinances, City of Lauderdale Lakes,			
2	Florida, is hereby amended by adding a division to be numbered as follows Chapter 2 –			
3	Administration, Article VI, Division 9, which said division shall read as follows:			
4	DIVISION 9. BUDGET ADVISORY COMMITTEE			
5	Sec. 2-461. Creation.			
6	There is hereby created a budget advisory committee in the city. The committee			
7	is a nonstatutory board and is authorized to make recommendations to the City			
8	Commission. The board shall be composed of at least three but no more than			
9	five members, who shall be appointed and confirmed by the city commission. The			
10	Board is otherwise to subject to the provisions of this Article VI.			
11	Sec. 2-462. Powers and duties.			
12	The budget advisory committee shall:			
13	(1) Review documents and records constituting public records, including			
14	without limitation, draft budgets, including but not limited to major proposed			
15	changes to programs, land development, and staffing expenditures.			
16	(2) Review the city's comprehensive annual financial report, comprehensive			
17	financial policy, and all debt issues.			
18	(3) Provide recommendations to the city manager to ensure consistency,			
19	transparency, and readability of the budget.			
20	Sec. 2-463. Qualifications of members.			
21	Members of the budget advisory committee shall have the requisite skill,			
22	knowledge, and expertise in local government finance and administration, or be			
23	a certified public accountant or have a bachelor's degree in accounting or similar			
24	experience in public or private finance and budgeting.			
25	SECTION 8. CONFLICT: All ordinances or Code provisions in conflict herewith are			
26	hereby repealed.			
27	SECTION 9. SEVERABILITY: If any section, subsection, sentence, clause, phrase or			
28	portion of this Ordinance is for any reason held invalid or unconstitutional by any court of			
29	competent jurisdiction, such portion shall be deemed a separate, distinct and independent			
30	provision and such holding shall not affect the validity of the remaining portions of this			
	8 of 10			
	Underscoring ( ) indicates additions and Strikethrough () indicates deletion			

-					
<i>(</i> )	rn	ın	2	n	ce
O	ıu		а	11	CC

SECTION 10. INCLUSION IN THE CODE OF ORDINANCES: It is the intention of the City
Commission of the City of Lauderdale Lakes that the provisions of this Ordinance shall become
and be made a part of the Code of Ordinances in the City of Lauderdale Lakes and that the
sections of this Ordinance may be renumbered or relettered and the word "Ordinance" may be
changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of
which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereo
or the provisions contemplated thereby shall not be codified.

#### [REMAINDER OF PAGE INTENTIONALLY LEFT BLANK.]

1	SECTION 11. EFFECTIVE DATE: This Ordinance shall become effective immediately upon
2	passage on second reading.
3	PASSED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES ON FIRST
4	READING AT ITS REGULAR COMMISSION MEETING ON THE 14TH DAY OF DECEMBER 2021.
5	PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES
6	ON SECOND READING AT ITS REGULAR COMMISSION MEETING ON THE 28TH DAY OF DECEMBER
7	2021.
8	AM (002 ()
9	HAZELLE ROGERS, MAYOR
10	TIAZELLE NOBINO, WATON
11	ATTEST:
12 13 14	VENICE HOWARD, CMC, CITY CLERK  Approved as to form and legality  SEAL OF  CITY OF  LAUDERDALE  LAKES
15	VENICE HOWARD, CMC, CITY CLERK
16	LAUDERDALE D
17	LAKES LAKES
18	
19	for the use of and reliance by the
20	City of Lauderdale Lakes only:
21	
22 23	
24	Sidney C. Calloway, City Attorney
25	
26	
27	Sponsored by:
28	
29	VOTE: APPROVED
30	
31	Mayor Hazelle Rogers (For) (Against) (Other)
32	Vice-Mayor Marilyn Davis (For) (Against) (Other)
33	Commissioner Veronica Edwards Phillips (For) (Against) (Other)
34	Commissioner Karlene Maxwell-Williams (For) (Against) (Other)
35	Commissioner Beverly Williams (For) (Against) (Other)

10 of 10

Agenda Cover Page

Fiscal Impact: Contract Requirement: No

Title

PRESENTATION ON CAPITAL IMPROVEMENT PROJECTS

Summary

Capital Improvement Plan (CIP) Update FY2023/24

Staff Recommendation

**Background:** 

**Funding Source:** 

**Fiscal Impact:** 

Sponsor Name/Department: Heidi Brocks - Department of Financial Services

**Meeting Date:** 2/26/2024

ATTACHMENTS:

Description Type

□ CIP Status Presentation - FY23/24 Projects Update Backup Material



## City of Lauderdale Lakes

# Capital Improvement Program (CIP)

FY23/24 Projects Update

February 26, 2024



# Our Strategic Plan





The City of Lauderdale Lakes Provides Innovative and Excellent Municipal Services in an effective and efficient manner.

#### OUR VISION

The City of Lauderdale Lakes A Vibrant Connected Diverse, and Safe Community

VALUES

INTEGRITY RESPECT TRUST

TRANSPARENCY

#### **GOVERNANCE**

#### **Functional Areas** Perspective Infrastructure CUSTOMER Public Safety **OPERATIONS** Growth Management **EMPLOYEE** DEVELOPMENT Culture & Recreation FINANCIAL Management MANAGEMENT

#### Goals ■Public Engagement ■Improve Public Image ■ Enhance Public Safety Services ■ Maintain and Improve Public Infrastructure ■ Enhance Emergency Management Services ■ Maximize Economic Development ■ Enhance Growth Management Codes Attract. Retain. Develop and Train Workforce ■Maintain and Enhance Funding ■Enhance Technology Services to Create Efficiencies



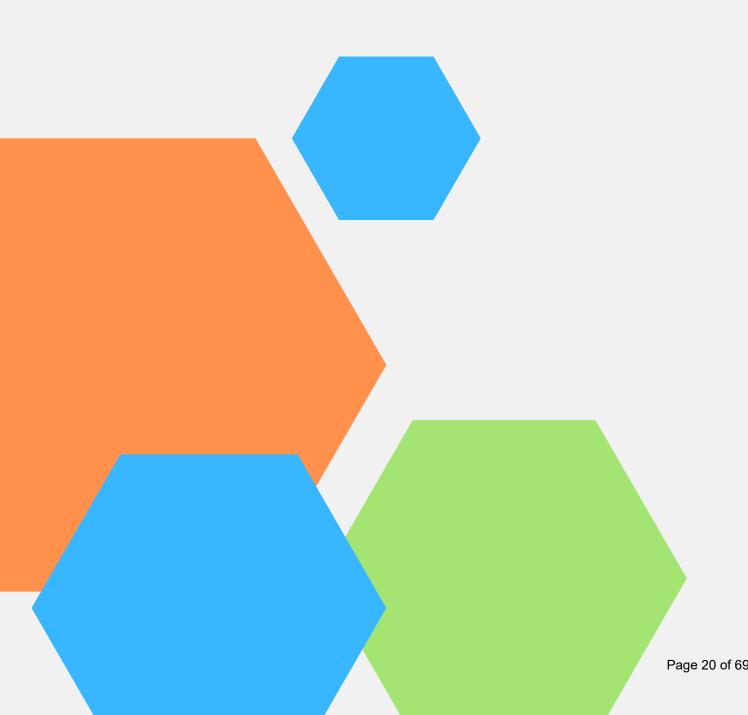
Services

GUIDING

& VALUES

PRINCIPLES

# Project breakout



## Completed Projects

Projects in Construction

On-going Projects

Projects in Planning &/ Design

Pending Projects

Surtax Projects

Community Redevelopment Agency (CRA) Projects

# Completed Projects as of December 2023

- > Facilities Hardening
- > Major Facilities Upgrade
- City Facilities HVAC Upgrade
- Resurface Basketball Court Northgate
  Park
- ➤ Rebuild outside Basketball Court Vincent Torres Park
- > Willie Webb Playground System
- > Recreation Bleacher Replacements

# Facilities Hardening



□ Project Scope: Installation of hurricane impact windows and

doors at all City facilities: City Hall, Alzheimer Care Center,

Multipurpose Bldg., Fire Station 37, Vincent Torres & Willie Webb

Administrative Bldgs.

□ Project Cost: \$762,027

□Funding Source: General Fund

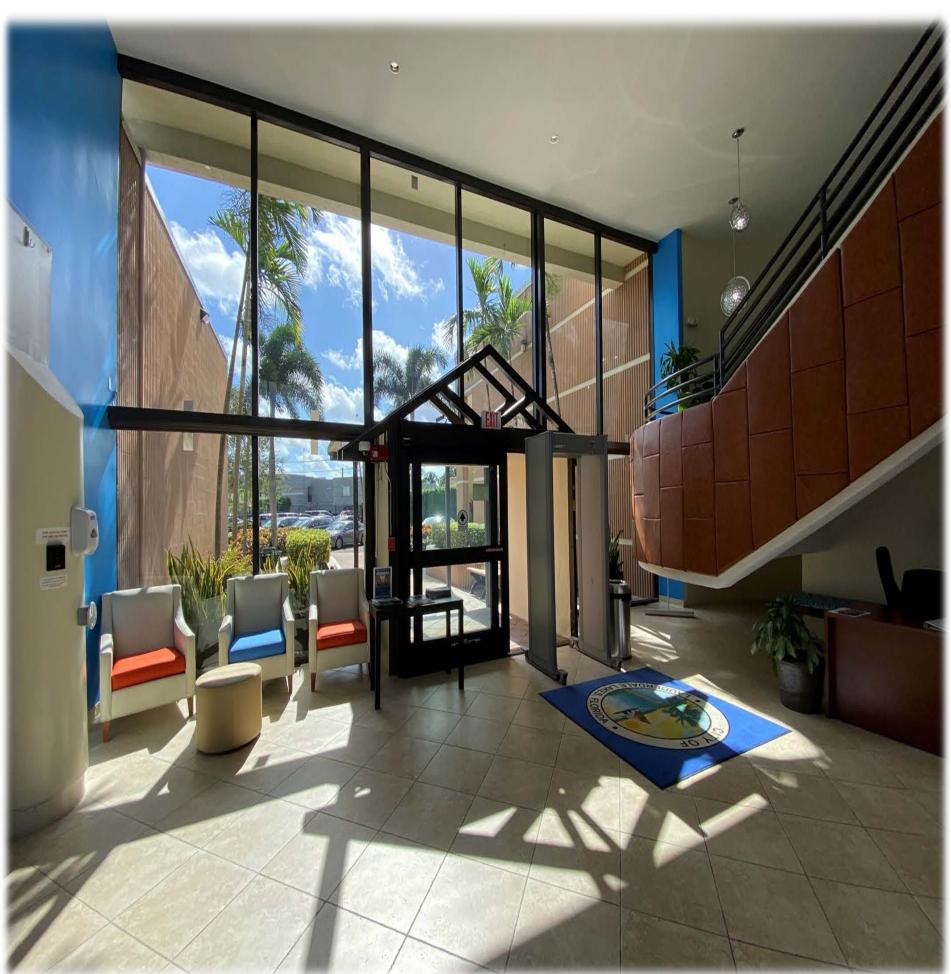
□Completion: December 2023

□Strategic Goal: Maintain and Improve Public Infrastructure;

Improve the Public Image Page 22 of 69

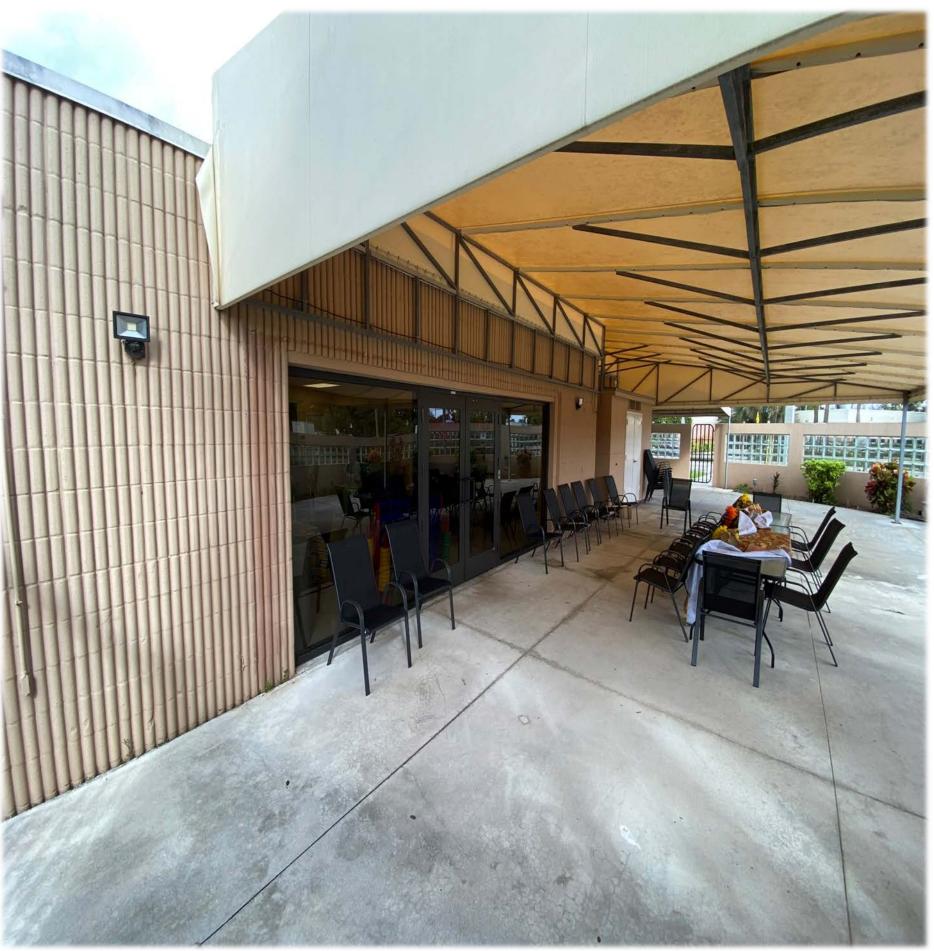
# City Hall





## Alzheimer Care Center







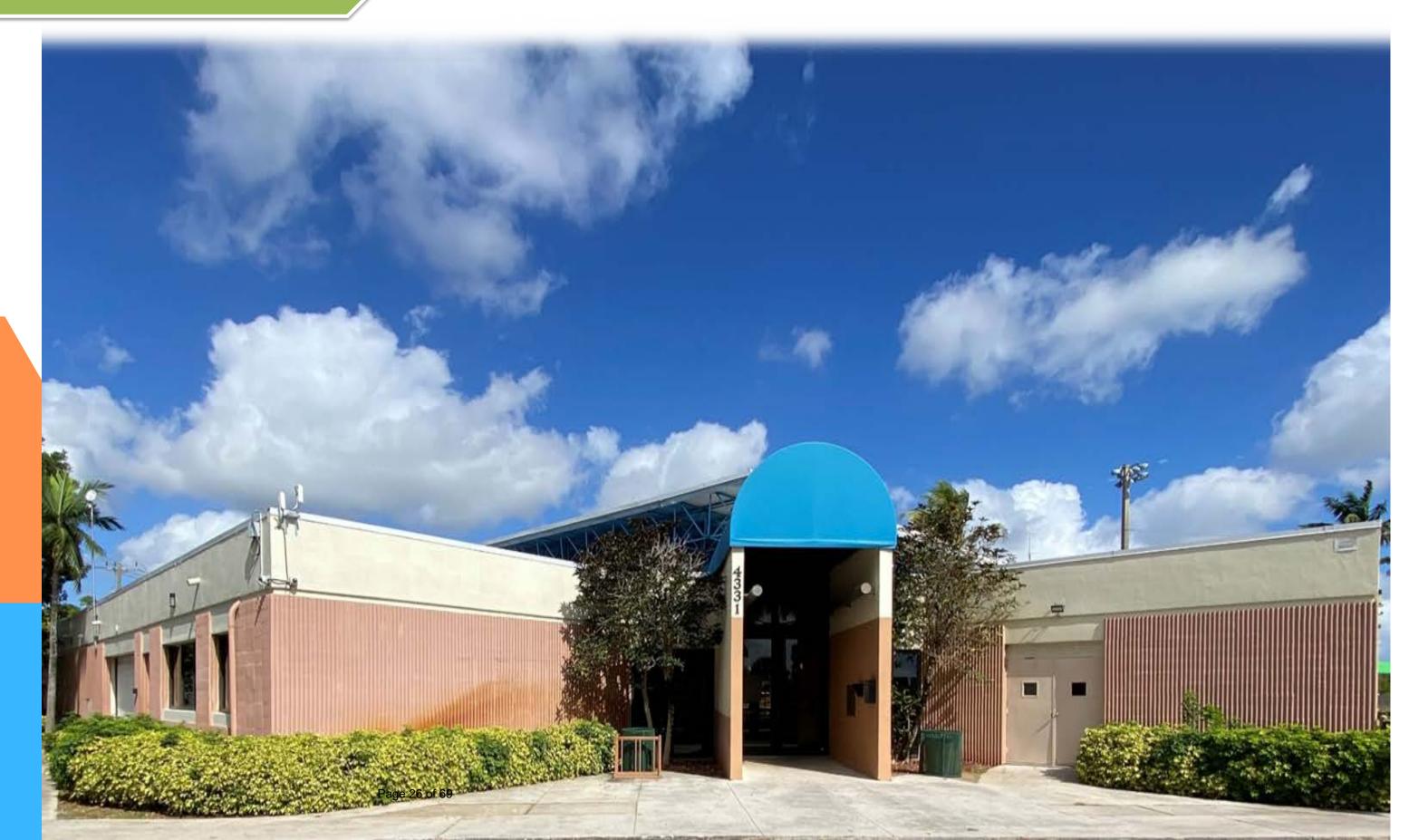
## Fire Station 37



Multipurpose Bldg.

Page 25 of 69

# Administrative Office Vincent Torres Park



# Administrative Office Willie Webb Park





# Major Facilities Upgrade Phase 1 City Hall Roof Replacement



Project Scope: Replacement of roof on City Hall building as part of

phased repairs and upgrades to all City owned buildings.

□ Project Cost: \$733,609

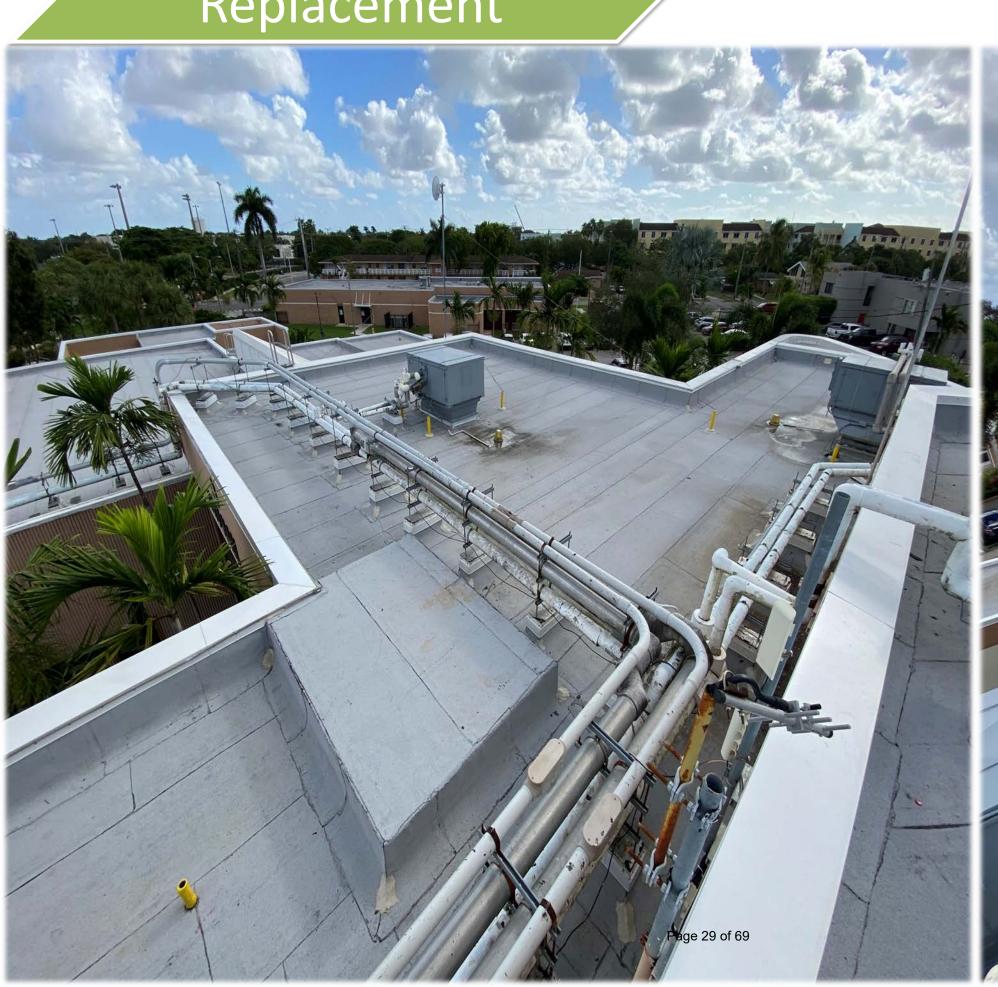
☐Funding Source: General Funds

□Completed: September 2023

□Strategic Goals: Maintain and Improve Public Infrastructure;

Improve the Public Image

# City Hall Roof Replacement





# City Hall Chiller Rooftop Air Handlers Upgrade

□ Project Scope: Replacement of existing HVAC system and installation of UV Ray system in all vent systems to prevent airborne diseases.

□ Project Cost: \$499,308

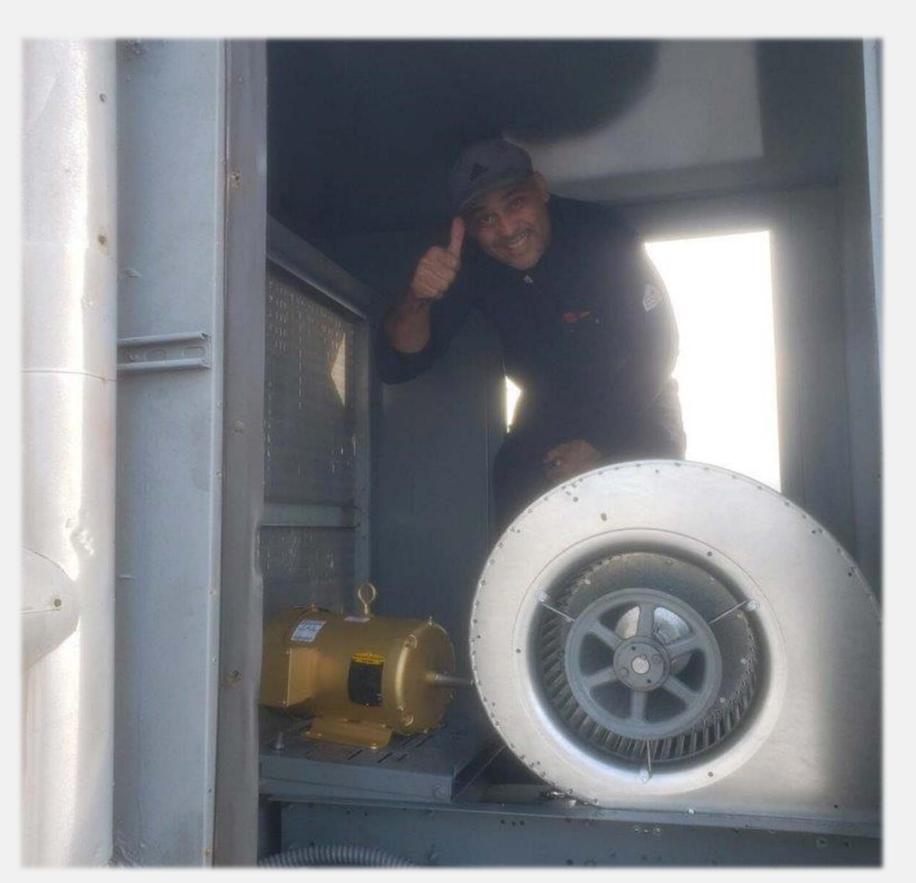
☐Funding Source: ARPA Funds

□Completed: August 2023

□Strategic Goals: Enhance Public Safety;

Improve Public Infrastructure





# Resurface Basketball Court - Northgate Park

□ Project Scope: Resurfacing of the outdoor basketball court at Northgate Park.

□Project Cost: \$13,079

□Funding Source: General Funds

□Completed: November 2023

□Strategic Goals: Maintain and Improve

Public Infrastructure; Improve the

Public Image



# Rebuild Outdoor Basketball Court Vincent Torres Park

□ Project Scope: Resurfacing of the outdoor basketball court at Vincent Torres Park.

□ Project Cost: \$71,305

□Funding Source: General Funds

□Completed: December 2023

□Strategic Goals: Maintain and Improve

Public Infrastructure; Improve the Public

Image



# Willie Webb Playground Replacement

□ Project Scope: Improvements to the playground at Willie Webb

Park

☐ Project Cost: \$521,134

□Funding Source: Parks Impact Fees

□Completed: September 2023

□Strategic Goals: Maintain and

Improve Public Infrastructure;

Improve the Public Image



# Recreation Bleacher Replacements Vincent Torres & Willie Webb Parks



- □ Project Scope: Purchase and installation of recreation park bleachers.
- ☐ Project Cost: \$168,464
- ☐Funding Source: General Fund
- □Completed: September 2023
- □Strategic Goals: Maintain and Improve Public Infrastructure;

Improve the Public Image

# Vincent Torres Park





# Willie Webb Park





# Splashpad at Vincent Torres Park



□ Project Scope: Installation of water

splash pad, concrete trail and fence.

□ Project Cost: \$707,284

□Funding Source: Parks Impact Fees

□ Project Status: Substantially

Completed





## Splashpad at Vincent Torres Park



## Projects in Construction



### Canal Bank #2

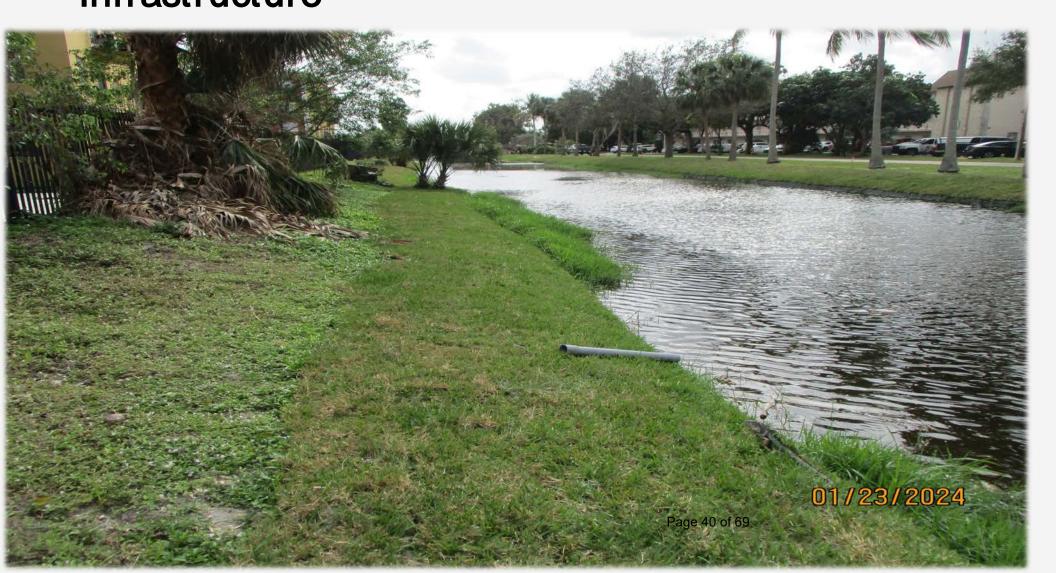
□ Project Scope: Repair and Stabilization of Canal Bank #2

☐Budget: \$1,129,222

☐ Funding Sources: ARPA & FDEP State Appropriation

☐ Estimated Completion: June 2024

☐ Strategic Goals: Maintain and Improve Public Infrastructure





### Canal Bank #7

□ Project Scope: Repair and Stabilization of Canal Bank #7

□Budget: \$1,475,765

☐ Funding Sources: ARPA

☐ Estimated Completion: June 2024

☐ Strategic Goals: Maintain and Improve Public

Infrastructure





### Canal Bank #4

□ Project Scope: Repair and

Stabilization of Canal Bank #4

□Budget: \$1,543,983

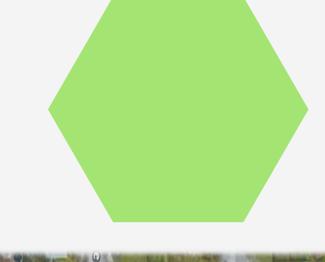
□Funding Sources: FDEP

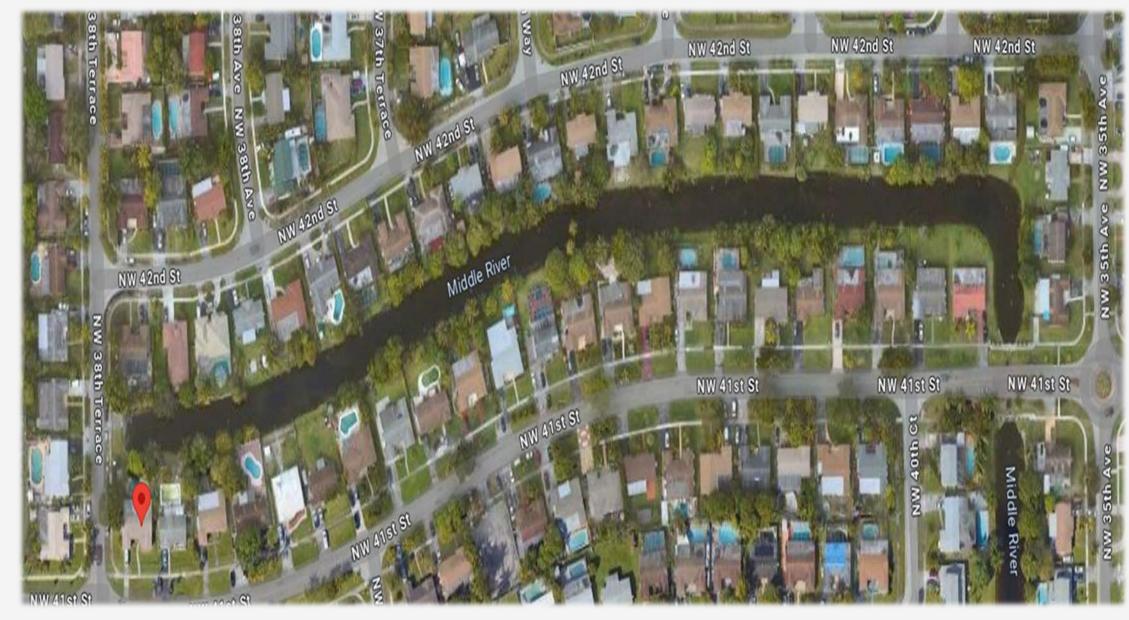
Resilient Grant & Stormwater

☐ Estimated Completion:

December 2024

☐ Strategic Goals: Maintain and Improve Public Infrastructure







#### • Citywide Drainage:

Phase 1: NW 49<sup>th</sup> Ave Drainage Project in procurement.

#### Upgrade Media Equipment:

Upgrades in progress at Multipurpose & Willie Webb.

#### Annual Security Camera Upgrade:

Ongoing process to upgrade & install needed cameras.

#### • Citywide HVAC Replacements:

Locations are Fire Station 37, Vincent Torres Administrative Bldg., City Hall, Development Services.

#### Facilities Hardening Phase 2

Secure rooftop HVAC units at Resource Center, Development Services and Willie Webb.



➤ Major Facilities Upgrade – Phase 2

Roof replacements at Multipurpose Center, Alzheimer Care Center and Willie Webb. Contractor being sought to begin Phase 2.

- ➤ Right of Way ADA & Sidewalk Assessment ADA transition plan being developed.
- Citywide Irrigation System Upgrade Projected start date: May 2024.
- Elevator Upgrades City Hall and Multipurpose Bldg. Project in progress. Awaiting quotes from selected contractor to begin work.

# Projects in Planning or Design

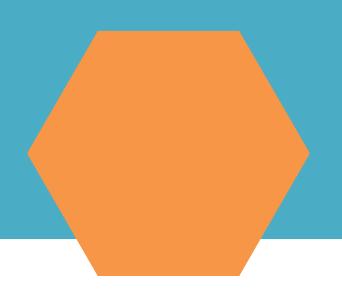


- > Fire Station 37 Replacement
- Willie Webb Park Rehabilitation and Renovation (Outdoor)
- > Otis Gray Park Improvements
- > Northgate Park Improvements
- > Canal Bank Stabilization Canals 1 & 8
- > Geothermal Pool Heater
- Pool Facilities Upgrade
- > Oakland Estates Fountain Upgrade
- > City Hall Complex Buildings Enhancement
- Boat Ramp Installation

## Pending Projects

## Loading...

- > Remodeling the Gereffi Room
- > City Commission Chambers Retrofit
- > Community Center
- > Alzheimer's Improvements
- > City Hall Floor Replacement
- Canal Bank Stabilization Phase 5
- > Citywide Entryway Signage Program
- > Street Lighting Upgrades



## Surtax Projects

- > Comprehensive Traffic Calming Program
- NW 31 Citywide Sidewalk Repair and Replacement
- > NW 50th Avenue Improvement Project
- > NW 36 Street Improvements (Design)
- > NW 36th Terrace Improvement Project

# Community Redevelopment Agency (CRA) Projects

- > Trailhead Park
- NW 31 Ave Buffer Wall
- > Somerset Drive

Roundabout

## Trailhead Park

□Project Scope: Development of the.22 acre Trailhead NeighborhoodPark on NW 39 Street and NW 31Avenue

□Budget: \$415,000

☐Funding Sources: CRA Funds

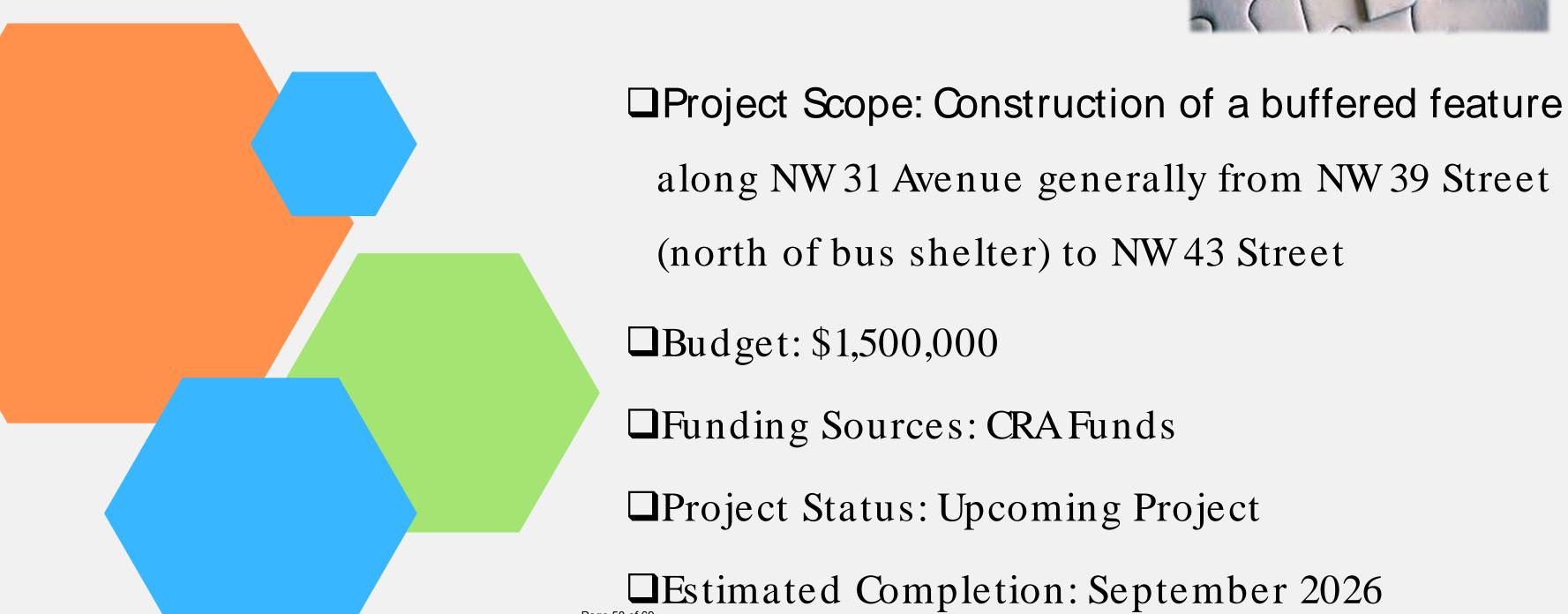
□ Project Status: In Construction

□Estimated Completion: March 2024



## NW 31 Ave Buffer Wall





## Somerset Drive Roundabout

□ Project Scope: Construction of Roundabout on Somerset Dr.

☐Budget: \$1,140,505

☐Funding Sources: CRA Funds

□ Project Status: In Construction

□Estimated Completion: March 2024





#### **CITY OF LAUDERDALE LAKES**

Agenda Cover Page

Fiscal Impact: No Contract Requirement: No

Title

**UPDATE ON ARPA FUNDING** 

Summary

Update on ARPA/Loss Revenue Funding - January 2024.

Staff Recommendation

**Background:** 

**Funding Source:** 

**Fiscal Impact:** 

Sponsor Name/Department: Asheley Hepburn, Financial Services Director

**Meeting Date:** 2/26/2024

ATTACHMENTS:

Description Type

☐ ARPA/Loss Revenue Report - January 2024 Backup Material



# AMERICAN RESCUE PLAN ACT/ ALLOWANCE FOR \$10 MILLION LOSS REVENUE MONTHLY REPORT AS OF JANUARY 2024 TOTAL PROJECT COST: \$5,886,569.13



Est. 1961

ARPA JANUARY 2024 MONTHLY REPORT TOTAL PROJECT COST: \$2,862,769.21 BALANCE: \$5,265,127.79

ARPA Project Scorecard



## LAUDERDALE LAKES "Que Care"

Est. 1961

#### **City Projects Budget vs Actual**

Department	Project Name	Description
Public Works	<b>↑</b> City Facilities HVAC Upgrade	Replacement of existing Chiller air handlers roof top unit interior, refurbish the casing and installation of UV Ray devises in several locations to prevent airborne diseases.
Financial Services	◆ Citywide Broadband Improvements	Information technology improvements and upgrades to the network capabilities for the resident and business community.
Financial Services	<b>↑</b> Free WiFi at Citywide Parks	The City conducted a marketing research study in August 2017. The study framed the issue of expanding social media marketing to maximize access for citizens Offering free and fast WiFi access helps customers to stay connected and productive while they are at the park.

Department	Project Name	Description
City Manager	Stormwater Improvements - Canal Bank Stabilization - Remaining phases	Improvements to the several miles of canal banks in the boundaries of the City of Lauderdale Lakes are necessary. A report issued in FY 2013 indicated the canal banks in our city were eroding and a more recent survey is being conducted in FY2021 to determine the status of the canal banks. Therefore based on the most recent survey to be completed in FY 2021 the City must proceed with fixing canal banks by investing in an aggressive canal bank stabilization project.
Financial Services	↑ ARP Accountant IV and II (Contract Position)	On a yearly average, the Accounting Division processes 2,976 Journal Entries, issues 2,328 check, sends 1,188 wire transfers to vendors, processes 696 Electronic Fund Transfers and 6,512 Invoices and spending upward of \$30 million. Adding an additional \$7.5 million to our budget annually under the American Recovery Plan will dramatically add accounting transactions to workload of existing team members. It is not expected that the existing team members cannot handle the current workload and the anticipated workload driven by an additional \$7.5 million in spending anticipated annually. We will be required to add a ARP Accountant 4 (\$50/hour) and an Accountant II (\$25/hour) in order to support the anticipated workload. These positions will be contractual and funded from the proceeds derived from the ARP (American Recovery Plan). The expected time period for these two positions will be from May 3, 2021 to April 28, 2023. These positions will be responsible for all accounting transactions and reporting related to the ARP.
Financial Services	<ul> <li>ARP Purchasing and Contracts Officer (Contract Position)</li> </ul>	Due to the increase in the demand to procure equipment, supplies and to manage contracts to support the American Rescue Plan Projects, it is recommended that a Contractor is hired for a period of time to assist with the solicitation to the project close out activities.

Department	Project Name	Description		
City Manager	ARP Construction Manager/Project Manager (Contract Position)	Temporary Contractor to assist with new projects that will be approved per the American Rescue Plan funding.		
Human Resources & Risk Mgmt	<b>←</b> Employee Vaccine Incentive	The Employee Vaccine Incentive program will encourage and educate employees on the benefits of being fully vaccinated and incentivize employees to provide proof of taking the federally approved vaccines. The goal of the program is make the work environment safe for employees and the public that interacts with City staff. We have a total of 111 full-time and 33 part-time positions in the FY 2022 Budget. The requested allocation of \$32,000 is based upon the combined position count of 128 positions both full-time and part-time each receiving a \$250 gift card. However it is likely we will spend much less than the requested amount. Our current position count is 93 full-time employees and 20 part-time employees or a total of 113 employees, resulting in a cost of \$28,250 for each employee to receive a \$250 gift card.		
Human Resources & Risk Mgmt	<b>←</b> Employee COVID-19 Test Kits	Providing COVID-19 Test Kits to employees will make it easier to determine the COVID-19 status of employees and will strengthen the safety of all employees in the workplace. As the Omicron variant is a breakthrough virus and those who have been fully vaccinated and have received the vaccine booster shot are susceptible to COVID-19, it is imperative we take the necessary steps to put into place test protocols and provide test kits to City employees. An allocation of \$25,000 will allow the City to purchase an estimate of 2,500 test kits. Considering our workforce includes a total of 111 full-time and 33 part-time positions in the FY 2022 Budget, we will have available an average of 17 test kits per employee. Additionally if you only consider our current position count of 93 full-time employees and 20 part-time employees or a total of 113 employees, we will have available an average of 22 test kits per employee.		

Department	Project Name	Description
City Manager	Stormwater Improvements - Canal 2 Stabiliza - (ENCO, LLC.)	Improvements to the several miles of canal banks in the boundaries of the City of Lauderdale Lakes are necessary. Phase 1 includes Canals 2 & 7.
City Manager	Stormwater Improvements - Canal 7 Stabiliza - (Metro Equipment Service, Inc.)	Improvements to the several miles of canal banks in the boundaries of the City of Lauderdale Lakes are necessary. This phase/project focuses on canal 7.

Objectives	Analysis	Start Date	End Date	Budget	FY2024 Actuals YTD	Actual Project Cost	Difference
ARP Accountant IV and II (Contract Position)	Position filled and staff onboard.	9/1/21	9/30/24	\$ 296,397.00	\$ 15,600.00	\$ 195,037.50	\$ 101,359.50
ARP Constructio n Manager/ Project Manager (Contract Position)	Position filled and staff onboard.	9/1/21	9/30/24	\$ 210,000.00	\$ 24,000.00	\$ 135,000.00	\$ 75,000.00
ARP Purchasing and Contracts Officer (Contract Position)	Previous consultant's contract expired.	9/1/21	9/30/24	\$ 112,320.00	\$ 0.00	\$ 84,000.00	\$ 28,320.00
Stormwater Improvemen ts - Canal 2 Stabilization - (ENCO, LLC.)	In construction. Project is 95% complete	1/3/22	1/31/24	\$ 1,129,222.00	\$ 435,721.76	\$ 786,411.46	\$ 342,810.54

Objectives	Analysis	Start Date	End Date	Budget	FY2024 Actuals YTD	Actual Project Cost	Difference
Stormwater Improvemen ts - Canal 7 Stabilization - (Metro Equipment Service, Inc.)	In construction. Project is 98% complete.	1/3/22	1/31/24	\$ 1,475,764.50	\$ 747,376.50	\$ 1,098,066.20	\$ 377,698.30
Stormwater Improvemen ts - Canal Bank Stabilization - Remaining phases	After the completion of canals 2 & 7, additional projects will be identified for stabilization.	1/3/22	9/30/26	\$ 3,395,013.50	\$ 0.00	\$ 0.00	\$ 3,395,013.50
Citywide Broadband Improvemen ts	Project on hold. Plans to possibly reallocate funds.	9/1/21	9/30/26	\$ 932,180.00	\$ 0.00	\$ 0.00	\$ 932,180.00
Free WiFi at Citywide Parks	Project is completed. Free Wifi is available at all Parks within the City.	9/1/21	12/31/22	\$ 20,000.00	\$ 0.00	\$ 13,762.91	\$ 6,237.09
City Facilities HVAC Upgrade	Project complete for replacement of HVAC System in City Hall.	9/1/21	7/31/23	\$ 500,000.00	\$ 0.00	\$ 499,307.95	\$ 692.05
Employee Vaccine Incentive	This program was completed in 2 rounds. One in March 2022 and the other in May 2022.	11/23/21	3/7/24	\$ 32,000.00	\$ 0.00	\$ 28,898.50	\$ 3,101.50
Employee COVID-19 Test Kits	Test kits were bought and distributed to staff in 2022. Additional kits were purchased in January 2023 and are available to staff, if needed	11/23/21	3/7/24	\$ 25,000.00	\$ 0.00	\$ 22,284.69	\$ 2,715.31

Loss Revenue Projects Scorecard



Est. 1961

LOSS REVENUE JANUARY 2024 MONTHLY REPORT TOTAL PROJECT TOTAL PROJECT COST:\$3,023,799.92 BALANCE: \$6,976,200.08

Loss Revenue Projects Scorecard



## LAUDERDALE LAKES "Que Care"

Est. 1961

#### City Projects Budget vs Actual

Department	Project Name	Description
Development Services	Residential Mortgage Rent & Utilities Assistance Program	Programs to assist residents, such as mortgage, rental and utilities assistance.
CRA	<b>★</b> Business Rent & Utilities Assistance Program	This grant is available to businesses located in the City of Lauderdale Lakes affected by COVID-19 and have no been able to make full payments of their rent, and utilities. The Business Rent and Utilities Assistance Program provides rent subsidies of up to \$20,000 per business for rent/mortgage and business operating expenses. Funding will be awarded on a first-come, first-qualified - first-served basis.
City Manager	City Commission Chambers Retrofit	Modification of the City Commission Chambers to facilitate social distancing.
City Manager	Remodeling the Gereffi Room	Modification of the Gereffi Room to facilitate social distancing.

Department	Project Name	Description		
CRA	Safe & Clean Restaurant Assistance Program	As a result of the impact of COVID19 on small businesses, the City of Lauderdale Lakes created the Restaurant Assistance Program to assist local restaurants in the City. Therehave been several economic relief programs that some businesses were able to qualify and apply for; however, the funding was not sufficient and/or available to all. The purpose of the Restaurant Assistance Program is to assist local businesses with the payment of a portion of their monthly rent, utilities and maintenance expenses such as walls, floors, deck surfaces, furniture, fixtures and equipment. This will allow businesses to focus their efforts in maintaining and generating business activity.		
Parks & Human Services	↑ Mini Bus Purchase	Respond to Public Health Emergency: Expand Seating for Bus Accommodations to Seniors and Youth.		
Parks & Human Services	Alzheimer Care Center/Resource Room Renovation	Respond to Public Health Emergency: Expand Activities Area to accommodate for social distancing.		
Parks & Human Services	★ Teen Skills Training Program	Respond to Public Health Emergency: Community Outreach Ambassadors, Training for Health Care, Creating Future Job opportunities in health care for community (10 students per quarter)		
Financial Services	<b>↑</b> Fire Engine Replacement	Replacement of Fire Engine 37 which was totaled in an accident.		
Development Services	<b>↑</b> Housing Repair Assistance Program	A home improvement program for owner-occupied, single-family and condos within the City of Lauderdale Lakes. The HIP program will provide assistance to residents with improvements meeting the Florida Building Codes and Manufacturer's Specifications. These improvements will provide financial relief to residents at or below the Broward County Area Median Income of \$73,400, in doing so many of our residents and their families will benefit from the increase in their home value.		

Department	Project Name	Description
Development Services	Home Owner Insurance Down Payment Assistance Program	This program is limited to single-family homes and condominium units, the city will provide to eligible applicants one-time payment only up to \$3,500.00 to obtain property insurance. It is the responsibility of the property owner to maintain the insurance policy thereafter, the City of Lauderdale Lakes will not be responsible for any further payments. Priority will be given to residents applying to the City's grant programs. Funding is based on a first come, first serve bases until funding is exhausted.
CRA	<b>↑</b> Commercial Improvement Assistance Program	Program geared to provide Lauderdale Lakes property owners and tenants with financial assistance in the form of a grant to improve the aesthetics or appearance of their properties as well of interior improvements in their spaces. The City will provide grants covering 100% of the cost of approved eligible improvements. Funding will be awarded on a first-come, first-qualified - first-served basis and there is no maximum per business.
CRA	★ Marketing Consultant Assistance Program	Program designed to assist businesses with their marketing and branding efforts. During a period of six months, selected businesses will be receiving training in branding and marketing their business. Targeting more than 10 businesses.
City Manager	↑ Community Center/Emergency Hurricane Shelter	City Commission approved Resolution 2022-031 authorizing the Community Center Project and earmarking \$4 million from the American Rescue Act Plan (ARPA) funding source. Additionally, the Parks and Recreation Master Plan recommends developing a multipurpose community center ranging 25,000 to 40,000 square feet. There is an empty space across from Vincent Torres Memorial Park which is the proposed site for the community center. Plans for this building include multipurpose rooms, a fitness center, an auditorium for cultural and educational programming, dance studio, computer/media room, full service kitchen, restrooms and offices.

Department	Project Name	Description		
Parks & Human Services	<b>↑</b> Human Services Assistance Program	To provide eligible recipients with rental deposit assistance, temporary childcare assistance, food assistance and informational and referral services.		
Development Services	Residential Assistance Officer (Contractual Position)	To assist residents applying for the Residential Assistance Program and coordinate the Residential Assistance Program application process for the City.		
City Manager	<ul> <li>Public Information Officer (Contractual Position)</li> </ul>	To assist with communicating and publicizing information regarding Coronavirus relief efforts on behalf of the City.		
	<b>↑</b> Administrative Staffing	Funds identified to purchase necessary items to onboard consultants etc.		
Parks & Human Services	♣ Human Service Assistance Coordinator	To assist residents applying for the Human Services Program and coordinate the Human Services Program application process for the City.		
CRA	↑ Prosperity Broward - Pilot Program	Prosperity Partnership is an initiative of the Greater For Lauderdale Alliance Foundation that represents a collective impact initiative that challenges the status quo by finding Innovative solutions around Broward County's most pressing social and economic issues. Prosperity Broward is an initiative of the Prosperity Partnership that seeks to expand economic mobility In communities that have experienced decade of intentional deprivation of resources and opportunities. Tthe pilot project will consist of a coresearch process with employers, community partners, elected officials, and twenty (20) single mothers who ar residents of the City of Lauderdale Lakes.		
City Manager	<b>↑</b> Promotional Fund	Promotional Fund, which will be used to cover the cost of promoting the City through local radio, newspapers, TV stations, social media, increased circulation of the City's Newsletter as well as other local media forums deemed necessary and appropriate to achieve such local promotions.		

Project Name	Analysis	Start Date	End Date	Budget	FY2024 Actuals YTD	Actual Project Cost	Difference
Residential Mortgage Rent & Utilities Assistance Program	In the month of January 2024, 21 payments were made on behalf of residents for utilities, mortgage and rental assistance totaling \$140,052.99.	9/28/21	3/7/24	\$ 1,000,000.00	\$ 245,395.59	\$ 776,246.77	\$ 223,753.23
Business Rent & Utilities Assistance Program	For the month of January, no applications received	9/1/21	9/30/26	\$ 400,000.00	\$ 16,458.01	\$ 294,711.22	\$ 105,288.78
City Commission Chambers Retrofit	Project on hold as staff makes assessments to the building conditions.	10/1/21	12/29/23	\$ 500,000.00	\$ 0.00	\$ 0.00	\$ 500,000.00
Remodeling the Gereffi Room	Project on hold as staff makes assessments to the building conditions.	9/1/21	1/30/24	\$ 300,000.00	\$ 0.00	\$ 0.00	\$ 300,000.00
Safe & Clean Restaurant Assistance Program	For the month of January, no applications received.	10/1/21	9/30/26	\$ 100,000.00	\$ 0.00	\$ 67,568.16	\$ 32,431.84
Mini Bus Purchase	A 20 passenger bus was purchased in December from Matthews Bus Alliance and delivered to the City.	9/1/21	3/7/24	\$ 138,636.00	\$ 138,636.00	\$ 138,636.00	\$ 0.00
Alzheimer Care Center/ Resource Room Renovation	In planning phase	9/1/21	3/7/24	\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 30,000.00

Project Name	Analysis	Start Date	End Date	Budget	FY2024 Actuals YTD	Actual Project Cost	Difference
Teen Skills Training Program	Program completed in August 2023	9/1/21	3/7/24	\$ 100,000.00	\$ 0.00	\$ 100,000.00	\$ 0.00
Fire Engine Replacemen t	Fire Engine has been delivered and in use by BSO Fire Rescue.	7/1/22	9/30/24	\$ 750,000.00	\$ 0.00	\$ 704,287.00	\$ 45,713.00
Housing Repair Assistance Program	For the month of January 2024, 2 payments totaling \$9,783.44 were made from the program.	5/2/22	9/30/26	\$ 250,000.00	\$ 92,941.98	\$ 221,948.58	\$ 28,051.42
Commercial Improvement Assistance Program	For the month of January, made payment on one application - Teddy Bear Childcare Learning Center - Signage	5/2/22	9/30/26	\$ 1,050,000.00	\$ 34,013.72	\$ 109,423.98	\$ 940,576.02
Marketing Consultant Assistance Program	For the month of January, no activity reported. Program is complete.	5/2/22	9/30/26	\$ 100,000.00	\$ 0.00	\$ 98,005.51	\$ 1,994.49
Community Center/ Emergency Hurricane Shelter	In design phase	5/2/22	9/30/26	\$ 4,000,000.00	\$ 0.00	\$ 0.00	\$ 4,000,000.00
Human Services Assistance Program	No funds expended in January.	5/2/22	9/30/26	\$ 690,000.00	\$ 286,500.00	\$ 286,500.00	\$ 403,500.00
Residential Assistance Officer (Contractual Position)	Position filled and staff onboard.	10/1/21	12/31/24	\$ 200,000.00	\$ 13,776.00	\$ 99,148.00	\$ 100,852.00

Project Name	Analysis	Start Date	End Date	Budget	FY2024 Actuals YTD	Actual Project Cost	Difference
Public Information Officer (Contractual Position)	Remaining funds of \$45,312.50 reallocated to Promotional Funds per Resolution 2023-129 approved on September 26, 2023.	10/1/21	12/31/24	\$ 75,000.00	\$ 0.00	\$ 29,687.50	\$ 0.00
Administrative Staffing	Business Development Coordinator (temporary position) was hired to assist with business grant programs.	10/1/21	12/31/24	\$ 60,000.00	\$ 9,280.00	\$ 38,932.20	\$ 21,067.80
Human Service Assistance Coordinator		10/1/21	12/31/24	\$ 210,000.00	\$ 0.00	\$ 0.00	\$ 210,000.00
Prosperity Broward - Pilot Program	For the month of January, no activity or payment made.	12/27/22	12/29/23	\$ 100,000.00	\$ 0.00	\$ 40,000.00	\$ 60,000.00
↑ Promotional Fund	Promotional Funds being used to cover the cost of promoting the City through local radio, newspapers, TV stations, social media, increased circulation of the City's Newsletter as well as other local media forums deemed necessary and appropriate to achieve such local promotions.	9/26/23	9/30/26	\$ 45,312.00	\$ 18,705.00	\$ 18,705.00	\$ 26,607.00

#### Scorecard Legend



No Information



On Target





Below Target

#### **CITY OF LAUDERDALE LAKES**

Agenda Cover Page

Fiscal Impact: Contract Requirement:

Title

**FUTURE MEETINGS** 

Summary

The next City Commission Workshop will take place on March 25, 2024.

The next City Commission Meeting will take place on March 26, 2024.

Staff Recommendation

**Background:** 

**Funding Source:** 

**Fiscal Impact:** 

**Sponsor Name/Department: Meeting Date:** 2/26/2024