



## **HISTORIC PRESERVATION BOARD**

### **AGENDA**

**June 12, 2025**

**6:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES FROM PREVIOUS MEETING**
  - A. MAY 8, 2025 HISTORIC PRESERVATION BOARD MEETING MINUTES
- 4. NEW BUSINESS**
  - A. TOUR OF THE SAMUEL S. BROWN ROOM
  - B. DISCUSSION REGARDING LETTER OF NOMINATION FOR BROWARD COUNTY PIONEER
- 5. OLD BUSINESS**
  - A. DISCUSSION REGARDING RECOGNITION OF RESIDENTS 85 YEARS OLD AND OVER (ON-GOING)
  - B. DISCUSSION REGARDING THE PROCESS OF DIGITIZING THE CITY'S HISTORICAL ARTIFACTS FROM THE SAMUEL S. BROWN ROOM (ONGOING)
- 6. OTHER BUSINESS**
- 7. ANNOUNCEMENTS**
- 8. PETITIONS FROM THE PUBLIC**
- 9. FUTURE AGENDA ITEMS**
  - A. FUTURE MEETINGS

The next scheduled Historic Preservation Board meeting is on July 10, 2025 at 6 p.m.
- 10. ADJOURNMENT**

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title
MAY 8, 2025 HISTORIC PRESERVATION BOARD MEETING MINUTES
Summary
Staff Recommendation

Background:

Funding Source:

Fiscal Impact:

Sponsor Name/Department:

Meeting Date: 6/12/2025

ATTACHMENTS:

Description	Type
 May 8, 2025 HPB Meeting Minutes	Minutes



**HISTORIC PRESERVATION BOARD  
MINUTES  
May 8, 2025  
5:00 PM**

**1. CALL TO ORDER**

Chairperson Fyffe called the May 8, 2025 Historic Preservation Board meeting to order at 5:05 p.m.

**2. ROLL CALL**

**PRESENT**

Chairperson Caroline Fyffe  
Secretary Simone Shepherd  
Board Member Nicole Hall  
Board Member Celeste Humphrey  
Board Member James Etta Warner

**ALSO PRESENT**

Advisory Board Liaison Pav Benasrie-Watson, City Clerk's Office

**3. APPROVAL OF MINUTES FROM PREVIOUS MEETING**

**A. APRIL 10, 2025 HISTORIC PRESERVATION BOARD MEETING MINUTES**

Vice Chair Hall made a motion to approve the May 8, 2025, Historic Preservation Board meeting minutes. Board member Warner seconded the motion. The minutes were approved unanimously.

**4. NEW BUSINESS**

**A. TOUR OF THE SAM BROWN ROOM**

This item was moved to the June 12, 2025 Historic Preservation Board meeting.

**B. SCHEDULE OF DATES FOR SAM BROWN ROOM OPENING**

The Board discussed the dates and time each member will be present to open the Sam Brown Room for the remainder of 2025. The room will be open from 7:30 p.m. to 8:30 p.m. on the following dates:

May 13 - Vice Chair Hall  
June 10 - Board member Humphrey

July 8 - Secretary Shepherd  
September 9 - Board member Warner  
October 14 - Chairperson Fyffe  
December 9 - Vice Chair Hall

The board decided they would like to serve refreshments for visitors.

**C. DISCUSSION REGARDING 2025 BROWARD COUNTY PIONEER**

The Board stated that they would like to nominate Vice Mayor Tycie Causwell as a Broward County Pioneer. A letter of nomination will be reviewed at the next Board meeting for review and approval.

**5. OLD BUSINESS**

**A. DISCUSSION REGARDING RECOGNITION OF RESIDENTS 85 YEARS OLD AND OVER (ON-GOING)**

Vice Chair Hall suggested the Board create certain criteria for the recognition of residents who are 85 years and older and was once active in the community. The list will be discussed at the next meeting.

**6. OTHER BUSINESS**

**7. ANNOUNCEMENTS**

**8. PETITIONS FROM THE PUBLIC**

**9. FUTURE AGENDA ITEMS**

**A. FUTURE MEETINGS**

The next scheduled Historic Preservation Board meeting is on June 12, 2025 at 6 p.m.

**10. ADJOURNMENT**

Chairperson Fyffe adjourned the Historic Preservation Board meeting at 6:05 p.m.

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SIMONE SHEPHERD, SECRETARY

ATTEST:

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PAV BENASRIE-WATSON, HPB LIAISON