



**HISTORIC PRESERVATION BOARD
AGENDA
September 11, 2025
6:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES FROM PREVIOUS MEETING**
 - A. JUNE 12, 2025 HISTORIC PRESERVATION BOARD MEETING MINUTES
- 4. NEW BUSINESS**
 - A. TOUR OF THE SAMUEL S. BROWN ROOM
 - B. TRANSITIONING THE HISTORIC PRESERVATION BOARD FROM THE CITY CLERK'S OFFICE TO DEVELOPMENT SERVICES
 - C. DISCUSSION REGARDING THE BROWARD COUNTY HISTORIC PRESERVATION BOARD'S APPROVAL OF VICE MAYOR TYCIE CAUSWELL AS A 2025 BROWARD COUNTY PIONEER
- 5. OLD BUSINESS**
 - A. DISCUSSION REGARDING RECOGNITION OF RESIDENTS 85 YEARS OLD AND OVER
 - B. DISCUSSION REGARDING THE PROCESS OF DIGITIZING THE CITY'S HISTORICAL ARTIFACTS FROM THE SAMUEL S. BROWN ROOM
- 6. OTHER BUSINESS**
- 7. ANNOUNCEMENTS**
- 8. PETITIONS FROM THE PUBLIC**
- 9. FUTURE AGENDA ITEMS**
 - A. FUTURE MEETINGS

The next scheduled Historic Preservation Board meeting is on October 9, 2025 at 6 p.m.
- 10. ADJOURNMENT**

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title

JUNE 12, 2025 HISTORIC PRESERVATION BOARD MEETING MINUTES

Summary

Staff Recommendation

Background:

Funding Source:

Fiscal Impact:

Sponsor Name/Department:

Meeting Date: 9/11/2025

ATTACHMENTS:

Description	Type
<input type="checkbox"/> June 12, 2025 Historic Preservation Board Meeting Minutes	Minutes



**HISTORIC PRESERVATION BOARD
MINUTES
June 12, 2025
6:00 PM**

1. CALL TO ORDER

Chairperson Fyffe called the June 12, 2025 Historic Preservation Board meeting to order at 6:05 p.m.

2. ROLL CALL

PRESENT

Chairperson Caroline Fyffe
Secretary Simone Shepherd
Board Member Nicole Hall
Board Member Celeste Humphrey
Board Member James Etta Warner

ALSO PRESENT

Advisory Board Liaison Pav Benasrie-Watson, City Clerk's Office

3. APPROVAL OF MINUTES FROM PREVIOUS MEETING

A. MAY 8, 2025 HISTORIC PRESERVATION BOARD MEETING MINUTES

Board member Warner made a motion to approve the May 8, 2025, Historic Preservation Board meeting minutes. Vice Chair Hall seconded the motion. The minutes were approved unanimously.

4. NEW BUSINESS

A. TOUR OF THE SAMUEL S. BROWN ROOM

This item was moved to the next Historic Preservation Board meeting.

Vice Chair Hall stated that Broward Commissioner Hazelle Rogers, former Vice Mayor Mark Spence and other representatives paid a visit to the Sam Brown Room at the May 6th City Commission Meeting. Suggestions were made to create some type of verbiage under each picture stating what it was. Discussion ensued amongst the Board regarding getting historical artifacts from the community to add to the room and having an avatar of a former Commissioner showcasing the room online.

B. DISCUSSION REGARDING LETTER OF NOMINATION FOR BROWARD COUNTY PIONEER

Discussion ensued amongst the Board regarding the nomination application to Vice Mayor Tycie Causwell to the Broward County Historical Preservation Board as a Broward County Pioneer. The Board will announce Vice Mayor's Causwell nomination at a future City Commission meeting.

5. OLD BUSINESS

A. DISCUSSION REGARDING RECOGNITION OF RESIDENTS 85 YEARS OLD AND OVER (ON-GOING)

There was no discussion regarding this item.

B. DISCUSSION REGARDING THE PROCESS OF DIGITIZING THE CITY'S HISTORICAL ARTIFACTS FROM THE SAMUEL S. BROWN ROOM (ONGOING)

The Board discussed digitizing the items in the Sam Brown Room. the Communicantions Manager, Aubyn Lewis, stated that they can create a new facilities page and title it Sam Brown Museum or can expand the current page and add a slideshow widget to it, they can then create a slide show on the page. This would involve scanning all the documents and taking pictures of the artifacts which can be done in house and would require purchasing a light box. The other option would be an online archival service that the City would have to pay for.

Discussion ensued regarding having a YouTube page to display the artifacts and also possibly downloading pictures of the artifacts to a CD and selling it.

6. OTHER BUSINESS

The Board stated that they would like to give a community member a proclamation on behalf of the Board every quarter. The proclamation should have no age limit and should focus on trailblazers. The first person suggested to receive the proclamation is Commissioner Easton Harrison to be given at a future meeting.

The Board would also like to interview and record members of the Lauderdale Lakes community to share their history of the City.

Board member Warner made a motion to cancel the July and August Board meetings. Chairperson Fyffe seconded the motion.

7. ANNOUNCEMENTS

8. PETITIONS FROM THE PUBLIC

9. FUTURE AGENDA ITEMS

A. FUTURE MEETINGS

The next scheduled Historic Preservation Board meeting is on July 10, 2025 at 6 p.m.

10. ADJOURNMENT

SIMONE SHEPHERD, SECRETARY

ATTEST:

PAV BENASRIE-WATSON, HPB LIAISON