



City of Lauderdale Lakes
Office of the City Clerk
4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599
(954) 535-2705 - Fax (954) 535-0573

CITY COMMISSION WORKSHOP AGENDA
City Commission Chambers
March 23, 2026
5:00 PM

Please join the meeting via Zoom
<https://us06web.zoom.us/j/84879703559>

Please join the meeting via telephone:
1 305 224 1968 or 1 309 205 3325
Meeting ID: 848 7970 3559

-
1. **CALL TO ORDER**
 2. **ROLL CALL**
 3. **DISCUSSION**

REVIEW OF THE MARCH 24, 2026 CITY COMMISSION MEETING AGENDA

4. **DISCUSSION OF PROPOSED ORDINANCE(S)**
5. **ADDITIONAL WORKSHOP ITEMS**

- A. DISCUSSION REGARDING CONSIDERATION OF AWARDING A CONTRACT TO R4 GREEN FL LLC. FOR HOLIDAY DECORATION SERVICES FOR THE CITY OF LAUDERDALE LAKES, IN AN AMOUNT NOT TO EXCEED THIRTY SEVEN THOUSAND, SEVEN HUNDRED AND EIGHT DOLLARS AND TWO CENTS (\$37,708.02), AND WITH PERMITTING CONTINGENCY NOT TO EXCEED ONE THOUSAND DOLLARS AND ZERO CENTS (\$1,000.00)

This is a discussion regarding awarding a contract for Holiday Decoration Services to R4 Green FL LLC. in an amount not to exceed \$38,706.02 which includes a \$1,000.00 contingency for permitting.

- B. DISCUSSION REGARDING CELL PHONE ALLOWANCE AND TRAVEL REIMBURSEMENT FOR CITY COMMISSIONERS (SPONSORED BY COMMISSIONER CAUSWELL)

This is a discussion regarding cell phone allowance and travel reimbursement for City Commissioners.

- C. DISCUSSION REGARDING THE USE OF CITY FACILITIES (SPONSORED BY COMMISSIONER CAUSWELL)

This is continued discussion regarding use of City facilities.

- D. DISCUSSION REGARDING COSTS ASSOCIATED WITH OVERTIME FOR STAFF AT CITY COMMISSIONER INITIATIVE EVENTS (SPONSORED BY COMMISSIONER CAUSWELL)

This is a discussion regarding costs associated with overtime for staff at City Commissioner initiative events.

E. DISCUSSION REGARDING POTENTIAL BALLOT QUESTIONS FOR THE NOVEMBER 3, 2026 ELECTION

This is a continued discussion regarding potential ballot questions for the November 3, 2026 election.

F. DISCUSSION REGARDING AUTHORIZING THE ACTING CITY MANAGER TO SUBMIT AN APPLICATION TO BROWARD COUNTY SEEKING ALLOCATION OF FUNDING FOR THE 52ND YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING CYCLE FOR THE CITY'S MINOR HOME REPAIR PROGRAM, SENIOR TRANSPORTATION PROGRAM AND SENIOR QUALITY OF LIFE ENHANCEMENT PROGRAM, SUBJECT TO REQUIRED PUBLIC NOTICE AND PENDING HEARINGS HELD ON MARCH 23, 2026

This is a discussion requesting approval by the City Commission through the public hearing to approve the proposed application for the 52nd Program Year CDBG Funding Cycle.

G. DISCUSSION REGARDING A PRESENTATION AT THE APRIL 28, 2026 CITY COMMISSION MEETING FOR EARTH DAY RECYCLING POSTER/ART CONTEST/CEREMONY (SPONSORED BY VICE MAYOR THOMAS)

This is a discussion regarding requesting the presentation of the Earth Day Recycling Poster Art Contest/Ceremony to be held at the April 28, 2026 City Commission Meeting.

H. DISCUSSION REGARDING THE BROWARD LEAGUE OF CITIES DIRECTOR, ALTERNATE AND SECOND ALTERNATE APPOINTMENTS FOR THE 2026-2027

This is a discussion regarding the appointment of the Mayor and City Commissioners to Broward League of Cities which is made in April of each year. For the 2025-2026 Year, Commissioner Tycie Causwell serves as the City's Director. The City's Alternate is Commissioner Easton Harrison and the Second Alternate is Vice Mayor Sharon Thomas.

I. DISCUSSION REGARDING THE STATUS ON THE HIRING ON THE NEW CITY MANAGER (SPONSORED BY MAYOR EDWARDS PHILLIPS)

This is a continued discussion regarding the status of the hiring of the new city manager.

J. DISCUSSION REGARDING TWO UPCOMING COMMUNITY GARAGE SALES IN PARTNERSHIP WITH WOMEN'S OF VETERANS AFFAIRS (WOVA) TO BE HELD ON MAY 21, 2026 AND SEPTEMBER 5, 2026 FROM 8 AM TO 1 PM AT VINCENT TORRES MEMORIAL PARKING LOT (SPONSORED BY COMMISSIONER MAXWELL-WILLIAMS)

This is a discussion regarding two upcoming community garage sales in partnership with Women's of Veterans Affairs (WOVA) on May 21st and September 5th from 8 am to 1 pm at Vincent Torres Memorial Park parking lot. The request is for the use of the space, coverage of any required fees and assistance with obtaining the necessary permits. The use of logo is not being requested.

K. DISCUSSION REGARDING BACKPACK GIVEAWAY IN PARTNERSHIP WITH WOMEN'S OF VETERANS AFFAIRS (WOVA) ON AUGUST 1, 2026 FROM 8 AM TO 5 PM AT HAZELLE P. ROGERS MULTI-PURPOSE CENTER (SPONSORED BY COMMISSIONER MAXWELL-WILLIAMS)

This is a discussion regarding backpack giveaway in partnership with Women's of Veterans Affairs (WOVA) on August 1st from 8 am to 5 pm at the Hazelle P. Rogers Multi-Purpose Center. The request is for the use of the space, coverage of any required fees and assistance with obtaining the necessary permits. The use of logo is not being requested.

6. REPORTS

FUTURE MEETINGS:

The next scheduled City Commission Workshop will take place April 13, 2026 at 5 p.m.
The next scheduled City Commission Meeting will take place on April 14, 2026 at 7 p.m.

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such

purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

Mayor Veronica Edwards Phillips - Vice Mayor Sharon Thomas
Commissioner Tycie Causwell - Commissioner Easton Harrison - Commissioner Karlene Maxwell-Williams

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: Yes

Title

DISCUSSION REGARDING CONSIDERATION OF AWARDING A CONTRACT TO R4 GREEN FL LLC. FOR HOLIDAY DECORATION SERVICES FOR THE CITY OF LAUDERDALE LAKES, IN AN AMOUNT NOT TO EXCEED THIRTY SEVEN THOUSAND, SEVEN HUNDRED AND EIGHT DOLLARS AND TWO CENTS (\$37,708.02), AND WITH PERMITTING CONTINGENCY NOT TO EXCEED ONE THOUSAND DOLLARS AND ZERO CENTS (\$1,000.00)

Summary

This is a discussion regarding awarding a contract for Holiday Decoration Services to R4 Green FL LLC. in an amount not to exceed \$38,706.02 which includes a \$1,000.00 contingency for permitting.

Staff Recommendation

Background:

Holiday lighting and décor is a highly visible City initiative that reflects the Mayor and City Commission’s vision for community pride and seasonal celebration. In prior years, the City has not had a consistent or standardized approach to establishing expectations, budget, or procurement timelines for holiday décor services. As a result, staff has relied on past practices and informal feedback when planning and implementing this initiative

The City issued a solicitation on our OpenGov platform, ITB26-3410-22B for Holiday Decoration Services so as to secure a vendor to provide turnkey, professionally installed holiday lighting and decorative services for City-owned facilities, parks, monuments, landscaped areas, and other high-visibility public locations. Services shall include planning coordination, material provision, installation, seasonal maintenance, monitoring, removal, and site restoration.

Due to safety, liability, and operational considerations, all holiday lighting services shall be performed by the Contractor and not by City staff.

The solicitation summary is as follows:

Advertised on the city’s OpenGov Platform on.. Tuesday, Feb 10, 2026 at 1:17 PM
 All bids were due on..... Monday, Mar 2, 2026 at 10:00am
 Vendors Notified.....16,425
 Pre-Bid Conference (Mandatory).....Tuesday, Feb 17, 2026, 11:00am
 Legal Ads posted in the Sun Sentinel Papers...Feb 12th, 2026 / Feb 15th, 2026
 Downloaders.....47
 Submissions.....2

Rank	Vendor	Total	Location
1	R4 Green FL LLC	\$38,706.02	Davie, FL 33314
2	Holiday Outdoor Decor	\$56,283.50	Pompano Beach, FL 33064

Below is a summary of cost for recent years:

SERVICE	Dec-23	Dec-24	Dec-25
Holiday Lighting & Decorations for City	N/A	\$20,472.00	\$24,682.25
Tree Lighting + 1YR STORAGE (no storage for 2025	\$12,691.00	\$12,691.00	\$6,863.00

LED Stilts	\$3,100.00	\$3,100.00	\$3,100.00
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	<u>\$15,791.00</u>	<u>\$36,263.00</u>	<u>\$34,645.25</u>
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City staff is requesting the award of this contract to R4 Green FL LLC for Holiday Decoration Services in accordance with the City’s Procurement Code, Section 82-356(a)(1), of the Lauderdale Lakes procurement code which allows Competitive sealed bidding (Invitation to Bid).

The term of this agreement shall be for a three (3) year term, **effective October 1, 2026**, and may be renewed for an additional two (2) one-year terms, for a total term not to exceed five (5) years. Each renewal of this agreement shall be contingent upon approval by the City and continued satisfactory performance by the Vendor in accordance with the terms of the agreement.

Goal/Objective Met: Public Engagement & Improve Public Image

Funding Source:

0010700-3410-Hollg and various budget accounts as needed

Fiscal Impact:

No fiscal impact for the remaining of Fiscal Year 2026

Sponsor Name/Department: Aazam Piprawala; Procurement Manager, Ericka Lockett; Director Parks & Human Services

Meeting Date: 3/23/2026

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Scope of Work	Backup Material
<input type="checkbox"/> Key personnel	Backup Material
<input type="checkbox"/> Cost	Backup Material
<input type="checkbox"/> Final Bid Tabulation	Backup Material

Scope of Work (SOW)

Project Title: Holiday Decoration Services

Client: City of Lauderdale Lakes

1. General Description

The Contractor shall provide turnkey, professionally installed holiday lighting and decorative services for City-owned facilities, parks, monuments, landscaped areas, and other high-visibility public locations. Services shall include planning coordination, material provision, installation, seasonal maintenance, monitoring, removal, and site restoration.

Due to safety, liability, and operational considerations, all holiday lighting services shall be performed by the Contractor and not by City staff.

2. Service Objectives

The intent of this Scope of Work is to:

- Enhance the City's holiday appearance and community atmosphere
- Focus decorative lighting on high-visibility and publicly accessible areas
- Ensure safe installation practices and eliminate staff injury risk
- Provide flexibility to align with budgetary limits and Commission direction
- Allow scalability for future years or expanded coverage areas

In addition to the building and site lighting shown in the attachments, we would like the upcoming scope to **expand and consolidate services under a single contractor/vendor**. Please include the following items as part of the solicitation:

- Installation, maintenance, and removal of holiday lighting and décor at all designated City buildings and public-facing sites
- Full setup and decoration of the City Christmas tree, including ornaments and topper
- Installation of the City's custom holiday sign
- Inclusion of additional holiday symbols and cultural décor elements, including **Hanukkah** and **Kwanzaa** displays
- Full decoration of the monument areas, including surrounding landscaping and palms, consistent with the attached photos

3. Locations to Be Serviced

Lighting and décor services may include, but are not limited to, the following:

A. Building Roofline & Structural Lighting

- City Hall
- Multipurpose Auditorium and Alzheimer's Center
- Community Development Office
- Fire Station
- Public Works Facility
- Vincent Torres Memorial Park
- Willie Webb Sr. Park

Lighting coverage may prioritize public-facing and highly visible elevations, rather than full-building perimeter coverage, to maximize visual impact within budgetary constraints.

B. Landscape, Trees, and Monument Lighting

- City Hall grounds and landscaped areas
- Multipurpose & Alzheimer's Center grounds
- Samuel Brown Monument Wall
- Designated park trees and landscaped corridors

Lighting quantities and placement shall be adjusted based on visibility, access, and power availability.
pasted

C. Entryway and Gateway Features (Optional / Additive)

At the City's direction and subject to budget availability, services may include decorative lighting at community entryways, including:

- Community signage or logo features
- Major roadway gateways
- Neighborhood entrance monuments

Where permanent power sources are unavailable, the Contractor may propose:

- Solar-powered lighting solutions
- Low-voltage alternatives
- Temporary power methods compliant with safety codes

4. Materials and Product Standards

The Contractor shall furnish commercial-grade, outdoor-rated holiday décor and LED lighting, including but not limited to:

- C9 LED roofline lighting
- Mini LED landscape and tree lighting
- Decorative snowfall tubes or specialty features
- Socket systems, extension cabling, mounting hardware, and accessories

All materials shall be:

- Energy-efficient
- Weather-resistant
- Designed for repeated seasonal use
- Installed in accordance with manufacturer specifications

5. Installation Services

The Contractor shall:

- Coordinate installation logistics with the City's Project Manager
- Develop a site-specific installation plan, including sequencing and access
- Complete installation by City-specified seasonal deadlines
- Provide all labor, equipment, lifts, barricades, and safety controls
- Ensure all work complies with OSHA and applicable safety regulations

Installation methods shall reflect the City's intent to avoid injury risk and liability exposure associated with in-house installation.

6. Seasonal Maintenance and Support

During the holiday season, the Contractor shall provide:

- Routine inspections of installed lighting
- Troubleshooting and replacement of failed components
- On-call maintenance support as required
- Continued coordination with City staff

Maintenance shall prioritize consistent staffing to ensure familiarity with installed systems.

7. Removal and Storage Coordination

The Contractor shall:

- Remove all holiday décor and lighting at season's end
- Complete removal by the City-designated deadline
- Restore all sites to pre-installation condition
- Remove all debris and materials

If City-provided storage facilities are available, the Contractor shall coordinate removal and packaging for storage as directed by the City.

8. Schedule and Time Requirements

- Work shall begin upon issuance of a Purchase Order or Notice to Proceed

- Installation and removal deadlines are firm
- Time is of the essence for all phases of work

9. Budget Flexibility and Scaling

The City reserves the right to:

- Adjust lighting quantities, locations, or features
- Prioritize visibility over full coverage
- Increase or decrease services based on approved funding
- Use this Scope for one-time, multi-year, or term contracts

Labor costs are recognized as the primary cost driver, and scope adjustments may be used to control total cost while maintaining visual impact.

10. Safety and Public Access

The Contractor shall:

- Provide barricades, signage, and traffic control as needed
- Maintain safe pedestrian and vehicular access
- Secure all installations against tampering or hazards

11. Performance Standards

All work shall be completed to professional, commercial, and municipal standards, with defective materials or workmanship corrected promptly at no additional cost to the City.

TAB 3 — Key Personnel / Project Management Team

3.1 Organizational Structure

Provide an organizational chart or outline showing the project manager, supervisors, field staff, administrative support, and subcontractors (if applicable).

Org chart provided by R4 Green FL, LLC in a PDF upload.

Project Manager-Brian Schultz-7 years of Christmas experience managing over \$600,000 in annual sales. Brian has been our organization's market partner for 21 years.

Supervisors: Juan Osorno and Elijah Woods. Both individuals have an office that they manage. One is in Davie, and the other is in West Palm Beach. They do have some overlap because most of our commercial Christmas lighting jobs are in Broward and Dade. We also run day and overnight teams, leading to some additional overlap. They both have 7 years of experience with Christmas lighting and have held supervisory roles with our organization for 10 and 8 years, respectively.

Field Staff:

Daniel Galley-Daniel has participated in the Christmas season for 3 years. Dan completed most of the roofline for Lauderdale Lakes in 2025. We anticipate his participation in 2026.

Aiden Schultz-Aiden started here very young as a warehouse helper and is now a team leader with 7 years of experience.

John Sampson-Same as Aiden, John also started work here right after high school and has participated in each of our 7 seasons. Both are employed year-round in our other service companies as installation techs.

AJ Miller-Aj has only worked with us for a year, but he lives in Lauderdale and completed most of the mini lights that were installed for Lauderdale Lakes in 2025. He is currently still employed in our other service companies, and we anticipate his participation in 2026.

Kole Smith- Kole has only worked with us for a year, lives in Lauderdale, and was a key player on the installation in Lauderdale Lakes in 2025. He is also currently still employed in our other service companies, and we also anticipate his participation in 2026.

Adrian Castique-Adrian has completed 3 Christmas seasons with us and is also a year-round employee who will be included in 2026.

Jesus Silvada-Jesus works on a team with Adrian and has also completed 3 seasons. He is also currently employed and will be included in our efforts for 2026.

Administrative Support:

Jennifer Oiknine-Jennifer came to us as part of an acquisition. She has been part of the Christmas operation for 4 years. She is a valuable asset and will be part of our 2026 operations.

We have not used subcontractors and do not anticipate using any subcontractors.

3.2 Roles and Responsibilities

Describe responsibilities for each key role and how they support contract execution.

Senior Managing Member works with the VP of Operations, who oversees the Market Partner, who oversees the Service Managers and the Field Support team (customer service and field operations support for any supply and materials needs). The primary contact and site supervision is provided by Brian Schultz, who has more than 10 years of supervisory and on-site project management experience. Holiday lighting and decorating training and industry knowledge is provided by The Décor Group, inc. the leading national holiday décor and lighting franchise system operator. In his role as Marketing Partner, Brian Schultz has successfully managed hundreds of residential and commercial installation projects since 2020.

Juan and Elijah will be doing the preseason prep work, such as inspecting the inventory, staging the equipment, and scheduling.

Brian will be on-site to start and conclude each day. He had the same role last year and was the point person for Melody, Kellen, and the other Lauderdale Lakes staff.

Daniel will be the main employee responsible for completing the roofline and snowfall tubes.

AJ Miller will be running the electrical connections and mini lights for bushes and trees.

Aiden, John, Adrian, and Jesus will be laborers if needed and will take their instructions from Brian as needed.

3.3 Management Approach

Explain your approach to service delivery, quality control, communication with CITY staff, complaint resolution, training and performance management, and customer satisfaction tracking.

The company has developed strong standard operating procedures, real-time job completion tracking, and quality control inspections with photos. Any complaints are channeled through the Market Partner, who ensures training and performance are at par, the customer is satisfied, and final inspections are complete. Interim management of the lighting is scheduled on call or checked on a route.

Service Delivery:

Our approach emphasizes preparation, clear communication, and hands-on leadership. Preseason planning includes inventory inspection, equipment staging, and crew scheduling to ensure efficient mobilization. The Project Manager maintains a daily on-site presence to oversee operations and ensure adherence to project timelines.

Quality Control:

- Pre-installation equipment and material inspections
- Daily site inspections by the Project Manager
- Final walkthrough upon completion
- Immediate correction of any identified deficiencies

Communication with CITY Staff:

- Brian Schultz serves as the single point of contact
- Daily updates during active installation
- Immediate notification of schedule adjustments or issues
- Availability for on-site coordination meetings

Complaint Resolution:

- All concerns routed directly to the Project Manager
- Same-day response protocol
- Immediate assessment and corrective action
- Documentation of issue and resolution
- Training and Performance Management:
- Supervisors conduct preseason preparation and operational planning
- Experienced team leaders mentor newer staff
- Year-round employment ensures continuity and skill retention
- Performance monitored through direct supervision and quality checks
- Customer Satisfaction Tracking:
- Direct communication with CITY representatives
- Post-installation walkthrough
- Ongoing availability throughout the season
- Prompt maintenance response if needed

3.4 Challenges and Resolutions

Describe past challenges encountered with clients and the methods used to resolve them.

The South Florida market has weather conditions that require open communications and plans to support trips or movements of the displays. The operations team, led by the Market Partner, plans and works through these operational plans. Our system allows photo uploads and notes and includes GPS tracking for each job.

Challenge: Overlapping Geographic Coverage

Due to projects spanning Broward and Miami-Dade Counties and the use of day and overnight crews, supervisory overlap can occur.

Resolution: Clear scheduling protocols and defined territory assignments ensure proper coverage without duplication of effort.

Challenge: Complex Roofline Installations

Large municipal rooflines require precision and safety coordination.

Resolution: Assign experienced personnel to lead roofline installations and conduct supervisor oversight inspections.

Challenge: High Volume of Electrical Connections

Large-scale mini light installations require careful electrical management.

Resolution: Dedicated personnel oversee electrical connections to ensure safety and consistency.

Challenge: Seasonal Workforce Coordination
Seasonal ramp-up requires rapid organization.

Resolution: Utilize experienced, year-round employees familiar with operations to ensure seamless mobilization and continuity.

in the best interest of The City of Lauderdale Lakes. The City reserves the right to award the bid on a split order basis, lump sum or individual item basis unless otherwise stated.

F. Contractor shall furnish all labor, materials, and equipment and perform all the necessary Work in the manner and form provided in the Contract Documents.

G. Bidder accepts the provisions of the Contract as to liquidated damages in the event of failure to complete the Work on time.

Confirmed

PRICE TABLES

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Project Management, Planning & Coordination (Turnkey Services)	1	LS	\$0.00	\$0.00
2	Furnish Commercial-Grade Holiday Lighting & Décor (All Materials)	1	LS	\$10,129.32	\$10,129.32
3	Install Holiday Roofline & Structural Lighting – All Designated City Buildings	1	LS	\$10,068.00	\$10,068.00
4	Install Landscape, Tree & Monument Lighting (Including Palms & Landscaped Areas)	1	LS	\$7,490.00	\$7,490.00
5	Full Decoration of City Christmas Tree (Lighting, Ornaments & Topper)	1	LS	\$1,450.00	\$1,450.00
6	Install City Custom Holiday Sign	1	LS	\$290.00	\$290.00
7	Cultural Holiday Displays (Hanukkah & Kwanzaa Décor)	1	LS	\$7,656.00	\$7,656.00
8	Seasonal Maintenance & On-Call Support (Entire Holiday Season)	1	LS	\$622.70	\$622.70
9	Removal of All Holiday Décor & Lighting and Site Restoration	1	LS	\$0.00	\$0.00

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
TOTAL					\$37,706.02

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
10	Permitting Contingency	1	LS	\$1,000.00	\$1,000.00
TOTAL					\$1,000.00



FINAL

EVALUATION TABULATION

ITB No. TBD

ITB26-3410-22B Holiday Decoration Services

RESPONSE DEADLINE: March 2, 2026 at 10:00 am

Report Generated: Monday, March 16, 2026

SELECTED VENDOR TOTALS

Vendor	Total
R4 Green FL LLC	\$38,706.02
Holiday Outdoor Decor	\$56,283.50

TABLE 1

Selected	Line Item	Description	Quantity	Unit of Measure	Holiday Outdoor Decor		R4 Green FL LLC	
					Unit Cost	Total	Unit Cost	Total
X	1	Project Management, Planning & Coordination (Turnkey Services)	1	LS	\$0.00	\$0.00	\$0.00	\$0.00
X	2	Furnish Commercial-Grade Holiday Lighting & Décor (All Materials)	1	LS	\$8,730.00	\$8,730.00	\$10,129.32	\$10,129.32
X	3	Install Holiday Roofline & Structural Lighting – All Designated City Buildings	1	LS	\$16,835.00	\$16,835.00	\$10,068.00	\$10,068.00
X	4	Install Landscape, Tree & Monument Lighting (Including Palms & Landscaped Areas)	1	LS	\$19,568.50	\$19,568.50	\$7,490.00	\$7,490.00
X	5	Full Decoration of City Christmas Tree (Lighting, Ornaments & Topper)	1	LS	\$6,800.00	\$6,800.00	\$1,450.00	\$1,450.00

EVALUATION TABULATION

ITB No. TBD

ITB26-3410-22B Holiday Decoration Services

Selected	Line Item	Description	Quantity	Unit of Measure	Holiday Outdoor Decor		R4 Green FL LLC	
					Unit Cost	Total	Unit Cost	Total
X	6	Install City Custom Holiday Sign	1	LS	\$2,550.00	\$2,550.00	\$290.00	\$290.00
X	7	Cultural Holiday Displays (Hanukkah & Kwanzaa Décor)	1	LS	\$800.00	\$800.00	\$7,656.00	\$7,656.00
X	8	Seasonal Maintenance & On-Call Support (Entire Holiday Season)	1	LS	\$0.00	\$0.00	\$622.70	\$622.70
X	9	Removal of All Holiday Décor & Lighting and Site Restoration	1	LS	\$0.00	\$0.00	\$0.00	\$0.00
Total						\$55,283.50		\$37,706.02

TABLE 2

Selected	Line Item	Description	Quantity	Unit of Measure	Holiday Outdoor Decor		R4 Green FL LLC	
					Unit Cost	Total	Unit Cost	Total
X	10	Permitting Contingency	1	LS	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Total						\$1,000.00		\$1,000.00

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

DISCUSSION REGARDING CELL PHONE ALLOWANCE AND TRAVEL REIMBURSEMENT FOR CITY COMMISSIONERS (SPONSORED BY COMMISSIONER CAUSWELL)

Summary

This is a discussion regarding cell phone allowance and travel reimbursement for City Commissioners.

Staff Recommendation

Background:

Funding Source:

Fiscal Impact:

Sponsor Name/Department: Commisisoner Tycie Causwell, Office of the Mayor and City Commission

Meeting Date: 3/23/2026

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title

DISCUSSION REGARDING THE USE OF CITY FACILITIES (SPONSORED BY COMMISSIONER CAUSWELL)

Summary

This is continued discussion regarding use of City facilities.

Staff Recommendation

Background:

Funding Source:

Fiscal Impact:

Sponsor Name/Department: Commisisoner Tycie Causwell, Office of the Mayor and City Commission

Meeting Date: 3/23/2026

ATTACHMENTS:

Description	Type
☐ WAIVED RESERVATIONS_ELECTED OFFICIAL24Final	Backup Material
☐ WAIVED RESERVATIONS_ELECTED OFFICIALS25Final	Backup Material
☐ WAIVED RESERVATIONS_ELECTED OFFICIALS26Final	Backup Material
☐ Copy of WAIVED RENTALS_ORGANIZATIONS24Final.pdf	Backup Material
☐ Copy oWAIVED RENTALS_ORGANIZATIONS25Final.pdf	Backup Material
☐ Copy of WAIVED RENTALS_ORGANIZATIONS26Final.pdf	Backup Material
☐ Copy of Copy of WAIVED RENTALS_PARTNERSHIPS24Final.pdf	Backup Material
☐ Copy of Copy of WAIVED RENTALS_PARTNERSHIPS25Final.pdf	Backup Material
☐ Copy of Copy of WAIVED RENTALS_PARTNERSHIPS26Final.pdf	Backup Material

Begin Date	Contact	Reserved Time	Reservation Purpose	Short Description	Waived Fees	Total Paid Rental	Deposit Charged	Deposit Paid
JANUARY								
MP								
1/27/2024	VICE MAYOR KARLENE MAXWELL WILLIAMS	9:00am - 4:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	787.5	\$0.00	\$0.00	\$0.00
ECC								
1/17/2024	VICE MAYOR KARLENE MAXWELL WILLIAMS	6:00pm - 8:00pm	NATIONAL DAY OF RACIAL HEALING	ECC AUDITORIUM	270	\$0.00	\$0.00	\$0.00
FEBRUARY								
MP								
2/24/2024	VICE MAYOR KARLENE MAXWELL WILLIAMS	9:00am - 11:45pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	1755	\$0.00	\$0.00	\$0.00
ECC								
2/3/2024	VICE MAYOR KARLENE MAXWELL WILLIAMS	12:00pm - 5:00pm	LITERACY DAY	ECC AUDITORIUM	675	\$0.00	\$0.00	\$0.00
2/9/2024	MAYOR VERONICA EDWARDS PHILLIPS	4:00pm - 10:00pm	PAINT N GLOW	ECC AUDITORIUM	810	\$0.00	\$0.00	\$0.00
MARCH								
MP								
3/5/2024	COMMISSIONER TYCIE CAUSWELL	10:00am-6:00pm	ANNUAL SPRING TEA	MP AUDITORIUM	\$900.00	\$0.00	\$0.00	\$0.00
3/16/2024	VICE MAYOR KARLENE MAXWELL WILLIAMS	9:00am - 4:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	787.5	\$0.00	\$0.00	\$0.00
APRIL								
MP								
4/20/2024	VICE MAYOR KARLENE MAXWELL WILLIAMS	12:00pm - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	562.5	\$0.00	\$0.00	\$0.00
ECC								
4/12/2024	MAYOR PHILLIPS	9:00am - 1:00pm	DEPARTMENT OF JUVENILE JUSTICE TRAINING	ECC AUDITORIUM	540	\$0.00	\$0.00	\$0.00
MAY								
MP								
5/18/2024	VICE MAYOR KARLENE MAXWELL WILLIAMS	9:00am - 4:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	787.5	\$0.00	\$0.00	\$0.00
JUNE								
MP								
6/15/2024	VICE MAYOR KARLENE MAXWELL WILLIAMS	9:00am - 4:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	787.5	\$0.00	\$0.00	\$0.00
ECC								
6/1/2024	VICE MAYOR KARLENE MAXWELL WILLIAMS	12:00pm - 5:00pm	LITERACY DAY	ECC AUDITORIUM	675	\$0.00	\$0.00	\$0.00
JULY (NONE)								
AUGUST								
MP								
8/17/2024	VICE MAYOR KARLENE MAXWELL WILLIAMS	9:00am - 4:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	787.5	\$0.00	\$0.00	\$0.00
ECC								
8/3/2024	VICE MAYOR KARLENE MAXWELL WILLIAMS	12:00pm - 5:00pm	LITERACY DAY	ECC AUDITORIUM	675	\$0.00	\$0.00	\$0.00
SEPTEMBER (NONE)								
OCTOBER								
MP								
10/19/2024	VICE MAYOR KARLENE MAXWELL WILLIAMS	9:00am - 4:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	787.5	\$0.00	\$0.00	\$0.00
10/25/2024	VICE MAYOR KARLENE MAXWELL-WILLIAMS	9:00am - 10:00pm	BREAST CANCER EVENTS	MP AUDITORIUM	1575	\$0.00	\$0.00	\$0.00
10/26/2024	VICE MAYOR KARLENE MAXWELL-WILLIAMS	9:00am - 10:00pm	BREAST CANCER EVENTS	MP AUDITORIUM	1575	\$0.00	\$0.00	\$0.00
ECC								
10/5/2024	VICE MAYOR KARLENE MAXWELL WILLIAMS	12:00pm - 5:00pm	LITERACY DAY	ECC AUDITORIUM	675	\$0.00	\$0.00	\$0.00
NOVEMBER								
MP								
11/9/2024	VICE MAYOR KARLENE MAXWELL WILLIAMS	9:00am - 4:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	787.5	\$0.00	\$0.00	\$0.00
DECEMBER								
MP								

12/21/2024	VICE MAYOR KARLENE MAXWELL WILLIAMS	9:00am - 8:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	900	\$0.00	\$0.00	\$0.00
ECC								
12/7/2024	VICE MAYOR KARLENE MAXWELL WILLIAMS	12:00pm - 5:00pm	LITERACY DAY	ECC AUDITORIUM	675	\$0.00	\$0.00	\$0.00
					TOTAL LOSS OF REVENUE=	17775		

Begin Date	Contact	Reserved Time	Reservation Purpose	Short Description	Waived Fees	Total Paid	Rental	Deposit Charged	Deposit Paid
JANUARY									
MP									
1/18/2025	COMM. KARLENE MAXWEL WILLIAMS	9:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	900	\$0.00	\$0.00	\$0.00	\$0.00
NG									
1/26/2025	COMMISSIONER MAXWELL WILLIAMS	8:00am - 5:00pm	COOK OFF	LARGE PAVILION	200	\$0.00	\$0.00	\$0.00	\$0.00
FEBUARY									
MP									
2/22/2025	COMM. KARLENE MAXWELL WILLIAMS	9:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	900	\$0.00	\$0.00	\$0.00	\$0.00
WW									
2/8/2025	COMM. KARLENE MAXWELL WILLIAMS	9:00am - 5:00pm	LITERACY DAY	WW AUDITORIUM	720	\$0.00	\$0.00	\$0.00	\$0.00
MARCH									
MP									
3/6/2025	COMMISSIONER TYCIE CAUSWELL	10am-6pm	ANNUAL SPRING TEA EVENT	MP AUDITORIUM	900	\$0.00	\$0.00	\$0.00	\$0.00
3/8/2025	COMM. KARLENE MAXWELL WILLIAMS	9:00am - 3:00pm	KNOW YOUR RIGHTS CAMPAIGN	RESOURCE CENTER(SS)	300	\$0.00	\$0.00	\$0.00	\$0.00
3/29/2025	COMM. KARLENE MAXWEL WILLIAMS	9:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	900	\$0.00	\$0.00	\$0.00	\$0.00
ECC									
3/8/2025	COMMISSIONER KARLENE MAXWELL WILLIAMS	9:00am - 8:00pm	LITERACY DAY	ECC AUDITORIUM	1485	\$0.00	\$0.00	\$0.00	\$0.00
3/14/2025	COMM. HARRISON	10:00am - 12:00pm	SEMINAR	ECC AUDITORIUM	270	\$0.00	\$0.00	\$0.00	\$0.00
3/14/2025	COMM. HARRISON	6:00pm - 10:00pm	RAMADAN DINNER	ECC AUDITORIUM	540	\$0.00	\$0.00	\$0.00	\$0.00
APRIL									
MP									
4/12/2025	COMM. KARLENE MAXWELL WILLIAMS	10:00am - 2:00pm	LITERACY DAY	MP AUDITORIUM	450	\$0.00	\$0.00	\$0.00	\$0.00
ECC									
4/25/2025	MAYOR VERONICA EDWARDS -PHILLIPS	4:00am - 10:00pm	PAINT-N-GLOW	ECC AUDITORIUM	810	\$0.00	\$0.00	\$0.00	\$0.00
MAY									
MP									
5/13/2025	COMMISSIONER EASTON HARRISON	6:00pm - 9:00pm	CHESS CLUB	RESOURCE CENTER(SS)	150	\$0.00	\$0.00	\$0.00	\$0.00
5/15/2025	COMMISSIONER EASTON HARRISON	6:00pm - 9:00pm	CHESS CLUB	RESOURCE CENTER(SS)	150	\$0.00	\$0.00	\$0.00	\$0.00
5/22/2025	COMMISSIONER EASTON HARRISON	6:00pm - 9:00pm	CHESS CLUB	RESOURCE CENTER(SS)	150	\$0.00	\$0.00	\$0.00	\$0.00
5/29/2025	COMMISSIONER EASTON HARRISON	6:00pm - 9:00pm	CHESS CLUB	RESOURCE CENTER(SS)	150	\$0.00	\$0.00	\$0.00	\$0.00
ECC									
5/10/2025	COMMISSIONER KARLENE MAXWELL WILLIAMS	9:00am - 5:00pm	LITERACY DAY	ECC AUDITORIUM	1080	\$0.00	\$0.00	\$0.00	\$0.00
JUNE									
MP									
6/5/2025	COMMISSIONER EASTON HARRISON	6:00pm - 9:00pm	CHESS CLUB	RESOURCE CENTER(SS)	150	\$0.00	\$0.00	\$0.00	\$0.00
6/28/2025	COMM. KARLENE MAXWEL WILLIAMS	9:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	900	\$0.00	\$0.00	\$0.00	\$0.00
WW									
6/5/2025	COMMISSION SHARON THOMAS	6:00pm - 8:00pm	CONVERSATIONS WITH COMMISSIONERS	WW AUDITORIUM	180	\$0.00	\$0.00	\$0.00	\$0.00
JULY									
MP									
7/10/2025	COMMISSIONER EASTON HARRISON	6:00pm - 9:00pm	CHESS CLUB	RESOURCE CENTER(SS)	150	\$0.00	\$0.00	\$0.00	\$0.00
7/17/2025	COMMISSIONER EASTON HARRISON	6:00pm - 9:00pm	CHESS CLUB	RESOURCE CENTER(SS)	150	\$0.00	\$0.00	\$0.00	\$0.00
7/24/2025	COMMISSIONER EASTON HARRISON	6:00pm - 9:00pm	CHESS CLUB	RESOURCE CENTER(SS)	150	\$0.00	\$0.00	\$0.00	\$0.00
7/26/2025	COMM. KARLENE MAXWEL WILLIAMS	9:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	900	\$0.00	\$0.00	\$0.00	\$0.00
7/31/2025	COMMISSIONER EASTON HARRISON	6:00pm - 9:00pm	CHESS CLUB	RESOURCE CENTER(SS)	150	\$0.00	\$0.00	\$0.00	\$0.00
ECC									
7/5/2025	COMM. KARLENE MAXWELL WILLIAMS	9:00am - 5:00pm	LITERACY DAY	ECC AUDITORIUM	1080	\$0.00	\$0.00	\$0.00	\$0.00
AUGUST									
MP									
8/7/2025	COMMISSIONER EASTON HARRISON	6:00pm - 9:00pm	CHESS CLUB	RESOURCE CENTER(SS)	150	\$0.00	\$0.00	\$0.00	\$0.00

8/23/2025	COMM. KARLENE MAXWEL WILLIAMS	9:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	900	\$0.00	\$0.00	\$0.00	
SEPTEMBER									
ECC									
9/4/2025	COMMISSIONER EASTON HARRISON	6:00pm - 9:00pm	CHESS CLUB	RESOURCE CENTER(SS)	150	\$0.00	\$0.00	\$0.00	
9/20/2025	COMM. KARLENE MAXWEL WILLIAMS	9:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	900	\$0.00	\$0.00	\$0.00	
9/26/2025	COMM. KARLENE MAXWEL WILLIAMS	9:00am - 9:00pm	IMMIGRATION CONFERENCE	MP AUDITORIUM	1485	\$0.00	\$0.00	\$0.00	
9/27/2025	COMM. KARLENE MAXWEL WILLIAMS	8:00am - 8:00pm	IMMIGRATION CONFERENCE	RESOURCE CENTER(SS)	600	\$0.00	\$0.00	\$0.00	
ECC									
9/6/2025	COMM. KARLENE MAXWEL WILLIAMS	9:00am - 5:00pm	LITERACY DAY	ECC AUDITORIUM	1080	\$0.00	\$0.00	\$0.00	
9/20/2025	MAYOR VERONICA EDWARDS PHILLIPS	7:30am - 11:30am	ALPHA KAPPA ALPHA MEETING	ECC AUDITORIUM	540	\$0.00	\$0.00	\$0.00	
OCTOBER									
MP									
10/2/2025	BCAC DST	5:30pm - 8:30pm	MEETING	MP AUDITORIUM	337.5	\$0.00	\$0.00	\$0.00	
10/2/2025	COMMISSIONER EASTON HARRISON	6:00pm - 9:00pm	CHESS CLUB	RESOURCE CENTER(SS)	150	\$0.00	\$0.00	\$0.00	
10/7/2025	COMMISSIONER EASTON HARRISON	5:30pm - 6:30pm	CHESS CLASS	RESOURCE CENTER(SS)	50	\$0.00	\$0.00	\$0.00	
10/11/2025	COMM. KARLENE MAXWEL WILLIAMS	9:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	900	\$0.00	\$0.00	\$0.00	
10/14/2025	COMMISSIONER EASTON HARRISON	5:30pm - 6:30pm	CHESS CLASS	RESOURCE CENTER(SS)	50	\$0.00	\$0.00	\$0.00	
10/21/2025	COMMISSIONER EASTON HARRISON	5:30pm - 6:30pm	CHESS CLASS	RESOURCE CENTER(SS)	50	\$0.00	\$0.00	\$0.00	
10/24/2025	COMM. KARLENE MAXWEL-WILLIAMS	9:00am - 4:00pm	BRFEAST CANCER AWARENESS COMMUNITY HEALTH FAIR	MP AUDITORIUM	787.5	\$0.00	\$0.00	\$0.00	
10/25/2025	COMM. KARLENE MAXWEL-WILLIAMS	6:00pm - 11:00pm	BRFEAST CANCER AWARENESS PINK OUT DINNER	MP AUDITORIUM	562.5	\$0.00	\$0.00	\$0.00	
10/28/2025	COMMISSIONER EASTON HARRISON	5:30pm - 6:30pm	CHESS CLASS	RESOURCE CENTER(SS)	50	\$0.00	\$0.00	\$0.00	
WW									
10/11/2025	COMM. HARRISON	7:00am - 8:00pm	DIAPER DISTRIBUTION	WW LARGE PAVILION	310	\$0.00	\$0.00	\$0.00	
NOVEMBER									
MP									
11/4/2025	COMMISSIONER EASTON HARRISON	5:30pm - 6:30pm	CHESS CLASS	RESOURCE CENTER(SS)	50	\$0.00	\$0.00	\$0.00	
11/6/2025	RALPH MIDE BELIZAIRE	6:00pm - 9:00pm	CHESS CLUB	RESOURCE CENTER(SS)	150	\$0.00	\$0.00	\$0.00	
11/8/2025	COMM. KARLENE MAXWEL WILLIAMS	9:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	900	\$0.00	\$0.00	\$0.00	
11/11/2025	COMMISSIONER EASTON HARRISON	5:30pm - 6:30pm	CHESS CLASS	RESOURCE CENTER(SS)	50	\$0.00	\$0.00	\$0.00	
11/18/2025	COMMISSIONER EASTON HARRISON	5:30pm - 6:30pm	CHESS CLASS	RESOURCE CENTER(SS)	50	\$0.00	\$0.00	\$0.00	
ECC									
11/6/2025	COMM. HARRISON	6:00pm - 9:00pm	COMMISSIONER'S CHESS CHALLENGE	ECC AUDITORIUM	405	\$0.00	\$0.00	\$0.00	
11/10/2025	MAYOR VERONICA EDWARD PHILLIPS	12:00pm - 2:00pm	NWCEO MEETING	ECC AUDITORIUM	270	\$0.00	\$0.00	\$0.00	
DECEMBER									
MP									
12/4/2025	COMMISSIONER EASTON HARRISON	6:00pm - 9:00pm	CHESS CLUB	RESOURCE CENTER(SS)	150	\$0.00	\$0.00	\$0.00	
12/20/2025	COMM. KARLENE MAXWEL WILLIAMS	9:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	900	\$0.00	\$0.00	\$0.00	
12/20/2025	WOMEN OF VETERANS AFFAIRS	5:00pm - 8:00pm	GIFT GIVEAWAY	MP AUDITORIUM	270	\$0.00	\$0.00	\$0.00	
ECC									
12/6/2025	COMM. KARLENE MAXWEL WILLIAMS	9:00am - 5:00pm	LITERACY DAY	ECC AUDITORIUM	1080	\$0.00	\$0.00	\$0.00	
					TOTAL REVENUE LOSS=	27192.5			

Begin Date	Contact	Reserved Time	Reservation Purpose	Short Description	Waived Fees	Total Paid Rental	Deposit Charged	Deposit Paid
JANUARY								
MP								
1/10/2026	COMM.KARLENE MAXWELL WILLIAMS	8:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	1012.5	\$0.00	\$0.00	\$0.00
ECC								
1/17/2026	COMM. KARLENE MAXWELL WILLIAMS	8:00am - 5:00pm	LITERACY DAY	ECC AUDITORIUM	1215	\$0.00	\$0.00	\$0.00
WW								
1/10/2026	COMM. HARRISON	8:00am - 2:00pm	DIAPER DISTRIBUTION	WW LARGE PAVILION	540	\$0.00	\$0.00	\$0.00
FEBUARY								
MP								
2/20/2026	COMM. HARRISON	5:00pm - 10:00pm	RAMADAN EVENT	MP AUDITORIUM	562.5	\$0.00	\$0.00	\$0.00
2/28/2026	COMM. KARLENE MAXWELL WILLIAMS	8:00am - 5:00pm	IMMIGRATION DRIVE	RESOURCE CENTER(SS)	450	\$0.00	\$0.00	\$0.00
ECC								
2/14/2026	COMM. KARLENE MAXWELL WILLIAMS	8:00am - 5:00pm	LITERACY DAY	ECC AUDITORIUM	1215	\$0.00	\$0.00	\$0.00
MARCH								
MP								
3/5/2026	COMM SHARON THOMAS	6:00pm - 8:00pm	CONVERSATIONS WITH COMMISSIONERS	MP AUDITORIUM	225	\$0.00	\$0.00	\$0.00
3/7/2026	COMM. SHARON THOMAS	8:00am - 12:00pm	CLEAN UP	MP AUDITORIUM	450	\$0.00	\$0.00	\$0.00
3/28/2026	COMM.KARLENE MAXWELL WILLIAMS	8:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	1012.5	\$0.00	\$0.00	\$0.00
ECC								
3/8/2026	COMMISSIONER TYCIE CAUSWELL	10:00am-6:00pm	ANNUAL SPRING TEA	ECC AUDITORIUM	1350	0.00	0.00	0.00
VT								
APRIL								
MP								
4/25/2026	MAYOR VERONICA EDWARDS PHILIPS	9:00am - 10:00pm	MAYOR'S CHESS CHALLENGE	MP AUDITORIUM	1755	\$0.00	\$0.00	\$0.00
4/26/2026	COMM. KARLENE MAXWELL WILLIAMS	9:00am - 5:00pm	IMMIGRATION AND CITIZENSHIP DRIVE	MP AUDITORIUM	1012.5	\$0.00	\$0.00	\$0.00
ECC								
4/24/2026	Mayor's Paint N glow	4:00pm-10:00pm	Mayors Paint N Glow	ECC Auditorium	810	0	0	0
4/25/2026	COMM. KARLENE MAXWELL WILLIAMS	8:00am - 5:00pm	LITERACY DAY	ECC AUDITORIUM	1215	\$0.00	\$0.00	\$0.00
MAY								
MP								
5/23/2026	COMM.KARLENE MAXWELL WILLIAMS	8:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	RESOURCE CENTER	225	\$0.00	\$0.00	\$0.00
JUNE								
MP								
6/4/2026	COMM SHARON THOMAS	6:00pm - 8:00pm	CONVERSATIONS WITH COMMISSIONERS	MP AUDITORIUM	225	\$0.00	\$0.00	\$0.00
6/6/2026	COMM. SHARON THOMAS	8:00am - 12:00pm	CLEAN UP	RESOURCE CENTER(SS)	200	\$0.00	\$0.00	\$0.00
6/27/2026	COMM.KARLENE MAXWELL WILLIAMS	8:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	RESOURCE CENTER(SS)	450	\$0.00	\$0.00	\$0.00
JULY								
MP								
7/18/2026	COMM.KARLENE MAXWELL WILLIAMS	8:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	RESOURCE CENTER(SS)	450	\$0.00	\$0.00	\$0.00
ECC								
7/11/2026	COMM. KARLENE MAXWELL WILLIAMS	8:00am - 5:00pm	LITERACY DAY	ECC AUDITORIUM	1215	\$0.00	\$0.00	\$0.00
AUGUST								
MP								
8/1/2026	COMM. KARLENE MAXWELL WILLIAMS	8:00am - 5:00pm	BACK TO SCHOOL EVENT	MP AUDITORIUM	1012.5	\$0.00	\$0.00	\$0.00
8/22/2026	COMM.KARLENE MAXWELL WILLIAMS	8:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	RESOURCE CENTER	225	\$0.00	\$0.00	\$0.00
SEPTEMBER								
MP								
9/3/2026	COMM SHARON THOMAS	6:00pm - 8:00pm	CONVERSATIONS WITH COMMISSIONERS	MP AUDITORIUM	225	\$0.00	\$0.00	\$0.00
9/5/2026	COMM. SHARON THOMAS	8:00am - 12:00pm	CLEAN UP	RESOURCE CENTER(SS)	200	\$0.00	\$0.00	\$0.00
9/19/2026	COMM.KARLENE MAXWELL WILLIAMS	8:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	RESOURCE CENTER	225	\$0.00	\$0.00	\$0.00
VT								
9/5/2026	COMM. KARLENE MAXWELL WILLIAMS	8:00am - 5:00pm	GARAGE SALE	FOOTBALL MAIN FIELD	135	\$0.00	\$0.00	\$0.00
OCTOBER								

MP								
10/10/2026	COMM. KARLENE MAXWELL WILLIAMS	10:00am - 3:00pm	EAST CANCER AWARENESS COMMUNITY HEALTH F	MP AUDITORIUM	562.5	\$0.00	\$0.00	\$0.00
10/17/2026	COMM.KARLENE MAXWELL WILLIAMS	8:00am - 5:00pm	IMMIGRATION & CITIZENSHIP DRIVE	MP AUDITORIUM	1012.5	\$0.00	\$0.00	\$0.00
10/24/2026	COMM. KARLENE MAXWELL WILLIAMS	7:00pm - 11:00pm	PINK OUT DINNER	MP AUDITORIUM	450	\$0.00	\$0.00	\$0.00
ECC								
10/3/2026	COMM. KARLENE MAXWELL WILLIAMS	8:00am - 5:00pm	LITERACY DAY	ECC AUDITORIUM	1215	\$0.00	\$0.00	\$0.00
TOTAL LOSS IN REVENUE=					20852.5			

Rental Date	Contact	Reserved Time	Reservation Purpose	Short Description	Waived Fees	Year Started	Approved By	Contact
JANUARY								
MP								
1/22/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	337.5	FY 2018	Jonathan Allen	Corey Shearer
FEBRUARY								
MP								
2/12/2024	DEMOCRATIC BLACK CAUCUS	5:00pm - 7:30pm	MONTHLY MEETING	MP AUDITORIUM	337.5	FY 2018	Jonathan Allen	Corey Shearer
WW								
2/8/2024	ZETA	6:30pm - 8:30pm	MONTHLY MEETING	WW AUDITORIUM	180	FY2015	Jonathan Allen	Heidi Brocks
MARCH								
MP								
3/25/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	281.25	FY 2018	Jonathan Allen	Corey Shearer
ECC								
3/23/2024	ZETA	10:00am - 12:00pm	CPR CLASS	ECC AUDITORIUM	270	FY2015	Jonathan Allen	Heidi Brocks
APRIL								
MP								
4/15/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	281.25	FY 2018	Jonathan Allen	Corey Shearer
MAY								
MP								
5/20/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	337.5	FY2018	Jonathan Allen	Corey Shearer
ECC								
5/9/2024	DAPHNE ROCKETT	7:00pm - 9:00pm	EASTGATE HOMEOWNERS	ECC AUDITORIUM	270	FY2015	\$0.00	\$0.00
JUNE								
MP								
6/17/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	281.25	FY2018	Jonathan Allen	Corey Shearer
JULY								
MP								
7/15/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	281.25	FY2018	Jonathan Allen	Corey Shearer
AUGUST (NONE)								
SEPTEMBER								
MP								
9/16/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	281.25	FY2018	Hazelle Rogers	Corey Shearer
OCTOBER								
MP								
10/21/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	281.25	FY 2018	Hazelle Rogers	Corey Shearer
NOVEMBER								
MP								
11/18/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	281.25	FY 2018	Hazelle Rogers	Corey Shearer
DECEMBER								
MP								
12/5/2024	Broward County Delta Sorority	5:30pm - 8:30pm	MEETING	MP AUDITORIUM	337.5	FY24	Treasa Stubbs	Deidra Johnson

TOTAL LOSS OF REVENUE= 4038.75

Rental Date	Contact	Reserved Time	Reservation Purpose	Short Description	Waived Fees	Year Started	Approved By	Contact
JANUARY								
MP								
1/22/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	337.5	FY 2018	Jonathan Allen	Corey Shearer
FEBRUARY								
MP								
2/12/2024	DEMOCRATIC BLACK CAUCUS	5:00pm - 7:30pm	MONTHLY MEETING	MP AUDITORIUM	337.5	FY 2018	Jonathan Allen	Corey Shearer
WW								
2/8/2024	ZETA	6:30pm - 8:30pm	MONTHLY MEETING	WW AUDITORIUM	180	FY2015	Jonathan Allen	Heidi Brocks
MARCH								
MP								
3/25/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	281.25	FY 2018	Jonathan Allen	Corey Shearer
ECC								
3/23/2024	ZETA	10:00am - 12:00pm	CPR CLASS	ECC AUDITORIUM	270	FY2015	Jonathan Allen	Heidi Brocks
APRIL								
MP								
4/15/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	281.25	FY 2018	Jonathan Allen	Corey Shearer
MAY								
MP								
5/20/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	337.5	FY2018	Jonathan Allen	Corey Shearer
ECC								
5/9/2024	DAPHNE ROCKETT	7:00pm - 9:00pm	EASTGATE HOMEOWNERS	ECC AUDITORIUM	270	FY2015	\$0.00	\$0.00
JUNE								
MP								
6/17/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	281.25	FY2018	Jonathan Allen	Corey Shearer
JULY								
MP								
7/15/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	281.25	FY2018	Jonathan Allen	Corey Shearer
AUGUST (NONE)								
SEPTEMBER								
MP								
9/16/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	281.25	FY2018	Hazelle Rogers	Corey Shearer
OCTOBER								
MP								
10/21/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	281.25	FY 2018	Hazelle Rogers	Corey Shearer
NOVEMBER								
MP								
11/18/2024	DEMOCRATIC BLACK CAUCUS	6:00pm - 8:30pm	MONTHLY MEETING	MP AUDITORIUM	281.25	FY 2018	Hazelle Rogers	Corey Shearer
DECEMBER								
MP								
12/5/2024	Broward County Delta Sorority	5:30pm - 8:30pm	MEETING	MP AUDITORIUM	337.5	FY24	Treasa Stubbs	Deidra Johnson

TOTAL LOSS OF REVENUE= 4038.75

Rental Date	Organization	Reserved Time	Reservation Purpose	Short Description	Waived Fees	Year Started	Approved B	Contact Person
JANUARY								
MP								
1/17/2026	BROWARD DEMOCRATIC BLACK CAUCUS	4:00pm - 7:00pm	MONTHLY MEETING	MP AUDITORIUM	337.5	FY2018	Jonathan Allen	Corey Shearer
FEBUARY								
MP								
2/5/2026	Broward Count Delta Sorority	5:00pm - 8:00pm	MEETING	MP AUDITORIUM	337.5	FY2024	Treasa Brown	Deidra Johnson
2/12/2026	ZETA	6:00pm - 8:00pm	MEETING	MP AUDITORIUM	225	FY2015	Jonathan Allen	Heidi Brocks
2/21/2026	BROWARD DEMOCRATIC BLACK CAUCUS	2:00pm - 7:00pm	MONTHLY MEETING	MP AUDITORIUM	562.5	FY2018	Jonathan Allen	Corey Shearer
MARCH								
MP								
3/16/2026	BROWARD DEMOCRATIC BLACK CAUCUS	6:00pm - 8:00pm	MONTHLY MEETING	MP AUDITORIUM	225	FY2018	Jonathan Allen	Corey Shearer
APRIL								
MP								
4/2/2026	Broward County Delta Sorority	4:30pm - 8:00pm	MEETING	MP AUDITORIUM	472.5	FY2024	Treasa Brown	Deidra Johnson
4/20/2026	BROWARD DEMOCRATIC BLACK CAUCUS	6:00pm - 8:00pm	MONTHLY MEETING	MP AUDITORIUM	225	FY2018	Jonathan Allen	Corey Shearer
MAY								
MP								
5/7/2026	Broward County Delta Sorority	4:30pm - 8:00pm	MEETING	MP AUDITORIUM	393.75	FY2024	Treasa Brown	Deidra Johnson
5/18/2026	BROWARD DEMOCRATIC BLACK CAUCUS	6:00pm - 8:00pm	MONTHLY MEETING	MP AUDITORIUM	225	FY2018	Jonathan Allen	Corey Shearer
JUNE								
MP								
6/15/2026	BROWARD DEMOCRATIC BLACK CAUCUS	6:00pm - 8:00pm	MONTHLY MEETING	MP AUDITORIUM	225	FY2018	Jonathan Allen	Corey Shearer
JULY								
MP								
7/2/2026	Broward County Delta Sorority	5:30pm - 8:30pm	MEETING	MP AUDITORIUM	281.25	FY2024	Treasa Brown	Deidra Johnson
7/20/2026	BROWARD DEMOCRATIC BLACK CAUCUS	6:00pm - 8:00pm	MONTHLY MEETING	MP AUDITORIUM	225	FY2018	Jonathan Allen	Corey Shearer
AUGUST								
MP								
8/6/2026	Broward County Delta Sorority	4:30pm - 8:00pm	MEETING	MP AUDITORIUM	393.75	FY2024	Treasa Brown	Deidra Johnson
8/17/2026	BROWARD DEMOCRATIC BLACK CAUCUS	6:00pm - 8:00pm	MONTHLY MEETING	MP AUDITORIUM	225	FY2018	Jonathan Allen	Corey Shearer
SEPTEMBER								
MP								
9/21/2026	BROWARD DEMOCRATIC BLACK CAUCUS	6:00pm - 8:00pm	MONTHLY MEETING	MP AUDITORIUM	225	FY2018	Jonathan Allen	Corey Shearer
OCTOBER								
MP								
10/1/2026	Broward County Delta Sorority	4:30pm - 8:00pm	MEETING	MP AUDITORIUM	393.75	FY2024	Treasa Brown	Deidra Johnson
10/19/2026	BROWARD DEMOCRATIC BLACK CAUCUS	6:00pm - 8:00pm	MONTHLY MEETING	MP AUDITORIUM	225	FY2018	Jonathan Allen	Corey Shearer

TOTAL LOSS OF REVENUE 5197.5

Rental Date	Organization	Reserved Time	Reservation Purpose	Short Description	Waived Fees	Year Started	Approved By	Contact Person
JANUARY								
WW								
ECC								
1/8/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
1/15/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
1/22/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
1/29/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
MP								
2/15/2025	Kiwanis of Lauderdale Lakes	6:00am - 8:00pm	REPAST	MP AUDITORIUM	\$ 900.00	FY25	Treasa Brown	
ECC								
2/5/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
2/12/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
2/19/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
2/26/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
MARCH								
ECC								
3/1/2025	VIELKA BUCHANAN	10:00am - 2:00pm	SMALL BUSINESS FORUM	ECC AUDITORIUM	\$ 540.00	FY25	Treasa Brown	VIELKA BUCHANAN
3/5/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
3/6/2025	BROWARD LEAGUE CITIES	12:00pm - 2:00pm	BOARD MEETING	ECC AUDITORIUM	\$ 270.00	FY25	Treasa Brown	JOLITA CODRINGTON
3/12/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
3/19/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
3/26/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
APRIL								
MP								
4/16/2025	CONGRESS WOMAN SHELIA CHERFILUS	3:00pm - 8:00pm	KNOW YOUR RIGHTS FORUM	MP AUDITORIUM	\$ 562.50	FY25	Venoco Howard	Comm Maxwell Williams
ECC								
4/2/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
4/16/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
4/23/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
4/26/2025	VIELKA BUCHANAN	10:00am - 12:00pm	MEETING	ECC MEETING ROOM	\$ 270.00	FY25	Phil Alleyne	VIELKA BUCHANAN
4/30/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
WW								
4/26/2025	BOYD ANDERSON SCHOOLS	10:00am - 2:00pm	SENIOR BRUNCH	WW AUDITORIUM	\$ 360.00	FY25	VINCE MULLEN	MARVIN SOLIS
NG								
MAY								
MP								
5/9/2025	BROWARD COUNTY	5:00pm - 9:00pm	SOUNDS OF THE 70'S DANCE	MP AUDITORIUM	\$ 450.00	FY25	RICKA LOCKETT	
5/15/2025	UNHOUSED AND UNHEARD	4:00pm - 9:00pm	MEETING	MP AUDITORIUM	\$ 562.50	FY25	Mayor VE Phillip	HOPE CALHOUN
ECC								
5/7/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
5/14/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
5/28/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
WW								
5/1/2025	SMALL BUSINESSMICROGRANT PROGRAM	3:00pm - 5:00pm	WORKSHOP	WW AUDITORIUM	\$ 180.00	FY25	Venice Howard	VIELKA BUCHANAN
5/14/2025	EDAB	6:00pm - 8:00pm	EDAB MEET & GREET	WW AUDITORIUM	\$ 180.00	FY25	Venice Howard	VIELKA BUCHANAN
5/22/2025	BROWARD PILOT PROJECT	6:00pm - 8:00pm	WORKSHOP	WW AUDITORIUM	\$ 180.00	FY25	Venice Howard	VIELKA BUCHANAN

JUNE								
ECC								
6/4/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
6/25/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
JULY								
MP								
7/12/2025	VIELKA BUCHANAN	9:00am - 1:00pm	BUSINESS RESOURCE FAIR	RESOURCE CENTER(SS)	\$ 200.00	FY25	Venice Howard	VIELKA BUCHANAN
7/23/2025	STATE OF THE CITY	3:00pm - 8:00pm	MEETING	MP AUDITORIUM	\$ 562.50	FY25		TERRI MEREDITH
ECC								
7/2/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
7/9/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
7/16/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
7/23/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
7/30/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
AUGUST								
MP								
8/8/2025	VIELKA BUCHANAN	10:00am - 2:00pm	How to do business with Lauderdale Lakes	MP AUDITORIUM	\$ 450.00	FY25	Venice Howard	VIELKA BUCHANAN
ECC								
8/6/2025	FREDA MOSQUERA	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
8/27/2025	FREDA MOSQUERA	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
SEPTEMBER								
ECC								
9/10/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
9/17/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	FREDA MOSQUERA
9/20/2025	ALPHA KAPPA ALPHA	7:30am - 11:30am	MEETING	ECC AUDITORIUM	\$ 540.00	FY22		Mayor VE Phillips
OCTOBER								
MP								
10/29/2025	STATE REP. DUNKLEY	4:30pm - 8:00pm	TOWN HALL	MP AUDITORIUM	\$ 393.75	FY25	Venice Howard	
ECC								
10/1/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
10/15/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
10/22/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
10/29/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
NOVEMBER								
MP								
11/15/2025	TEEN TALK TRIAD	8:00am - 2:00pm	WORKSHOP	MP AUDITORIUM	\$ 675.00	FY25	Mayor& Comm	ANETTE BROOKES-GEORGE
f								
11/5/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
11/12/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
11/19/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
11/26/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
DECEMBER								
MP								
12/20/2025	WOMEN OF VETERANS AFFAIRS	5:00pm - 8:00pm	GIFT GIVEAWAY	MP AUDITORIUM	\$ 270.00	FY24	Mayor& Comm	LINDA HUGLEY
ECC								
12/3/2025	TERRI MEREDITH	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
12/10/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
12/17/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
12/24/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED

12/31/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
VT								
12/17/2025	PINEY GROVE ACADEMY	4:00pm - 7:00pm	HOME GAME	BBALL COURT COVERED	\$ 150.00	FY25	Vince Mullen	
					<i>TOTAL LOSS IN REVENUE=</i>	\$ 20,596.25		

Rental Date	Organization	Reserved Time	Reservation Purpose	Short Description	Waived Fees	Year Started	Approved By	Contact Person
JANUARY								
WW								
ECC								
1/8/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
1/15/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
1/22/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
1/29/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
MP								
2/15/2025	Kiwanis Club of Lauderdale Lakes	6:00am - 8:00pm	REPAST	MP AUDITORIUM	\$ 900.00	FY25	Treasa Brown	
ECC								
2/5/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
2/12/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
2/19/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
2/26/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
MARCH								
ECC								
3/1/2025	VIELKA BUCHANAN	10:00am - 2:00pm	SMALL BUSINESS FORUM	ECC AUDITORIUM	\$ 540.00	FY25	Treasa Brown	VIELKA BUCHANAN
3/5/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
3/6/2025	BROWARD LEAGUE CITIES	12:00pm - 2:00pm	BOARD MEETING	ECC AUDITORIUM	\$ 270.00	FY25	Treasa Brown	JOLITA CODRINGTON
3/12/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
3/19/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
3/26/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
APRIL								
MP								
4/16/2025	CONGRESS WOMAN SHELIA CHERFILUS	3:00pm - 8:00pm	KNOW YOUR RIGHTS FORUM	MP AUDITORIUM	\$ 562.50	FY25	Venoco Howard	Comm Maxwell Williams
ECC								
4/2/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
4/16/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
4/23/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
4/26/2025	VIELKA BUCHANAN	10:00am - 12:00pm	MEETING	ECC MEETING ROOM	\$ 270.00	FY25	Phil Alleyne	VIELKA BUCHANAN
4/30/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
WW								
4/26/2025	BOYD ANDERSON SCHOOLS	10:00am - 2:00pm	SENIOR BRUNCH	WW AUDITORIUM	\$ 360.00	FY25	VINCE MULLEN	MARVIN SOLIS
NG								
MAY								
MP								
5/9/2025	BROWARD COUNTY	5:00pm - 9:00pm	SOUNDS OF THE 70'S DANCE	MP AUDITORIUM	\$ 450.00	FY25	RICKA LOCKETT	
5/15/2025	UNHOUSED AND UNHEARD	4:00pm - 9:00pm	MEETING	MP AUDITORIUM	\$ 562.50	FY25	Mayor VE Phillip	HOPE CALHOUN
ECC								
5/7/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
5/14/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
5/28/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
WW								
5/1/2025	SMALL BUSINESSMICROGRANT PROGRAM	3:00pm - 5:00pm	WORKSHOP	WW AUDITORIUM	\$ 180.00	FY25	Venice Howard	VIELKA BUCHANAN
5/14/2025	EDAB	6:00pm - 8:00pm	EDAB MEET & GREET	WW AUDITORIUM	\$ 180.00	FY25	Venice Howard	VIELKA BUCHANAN
5/22/2025	BROWARD PILOT PROJECT	6:00pm - 8:00pm	WORKSHOP	WW AUDITORIUM	\$ 180.00	FY25	Venice Howard	VIELKA BUCHANAN

JUNE								
ECC								
6/4/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
6/25/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
JULY								
MP								
7/12/2025	VIELKA BUCHANAN	9:00am - 1:00pm	BUSINESS RESOURCE FAIR	RESOURCE CENTER(SS)	\$ 200.00	FY25	Venice Howard	VIELKA BUCHANAN
7/23/2025	STATE OF THE CITY	3:00pm - 8:00pm	MEETING	MP AUDITORIUM	\$ 562.50	FY25		TERRI MEREDITH
ECC								
7/2/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
7/9/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
7/16/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
7/23/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
7/30/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
AUGUST								
MP								
8/8/2025	VIELKA BUCHANAN	10:00am - 2:00pm	How to do business with Lauderdale Lakes	MP AUDITORIUM	\$ 450.00	FY25	Venice Howard	VIELKA BUCHANAN
ECC								
8/6/2025	FREDA MOSQUERA	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
8/27/2025	FREDA MOSQUERA	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
SEPTEMBER								
ECC								
9/10/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
9/17/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	FREDA MOSQUERA
9/20/2025	ALPHA KAPPA ALPHA	7:30am - 11:30am	MEETING	ECC AUDITORIUM	\$ 540.00	FY22		Mayor VE Phillips
OCTOBER								
MP								
10/29/2025	STATE REP. DUNKLEY	4:30pm - 8:00pm	TOWN HALL	MP AUDITORIUM	\$ 393.75	FY25	Venice Howard	
ECC								
10/1/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
10/15/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
10/22/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
10/29/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
NOVEMBER								
MP								
11/15/2025	TEEN TALK TRIAD	8:00am - 2:00pm	WORKSHOP	MP AUDITORIUM	\$ 675.00	FY25	Mayor& Comm	ANETTE BROOKES-GEORGE
ECC								
11/5/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
11/12/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
11/19/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
11/26/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
DECEMBER								
MP								
12/20/2025	WOMEN OF VETERANS AFFAIRS	5:00pm - 8:00pm	GIFT GIVEAWAY	MP AUDITORIUM	\$ 270.00	FY24	Mayor& Comm	LINDA HUGLEY
ECC								
12/3/2025	TERRI MEREDITH	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
12/10/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
12/17/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
12/24/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED

12/31/2025	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
VT								
12/17/2025	PINEY GROVE ACADEMY	4:00pm - 7:00pm	HOME GAME	BBALL COURT COVERED	\$ 150.00	FY25	Vince Mullen	
				<i>TOTAL LOSS IN REVENUE=</i>	\$ 20,596.25			

Rental Date	Organization	Reserved Time	Reservation Purpose	Short Description	Waived Fees	Year Started	Approved by	Contact Person
JANUARY								
ECC								
1/6/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
1/7/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
1/27/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
1/28/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
VT								
1/29/2026	PINEY GROVE ACADEMY	4:00pm - 7:00pm	HOME GAME PINEY GROVE ACADEMY	BBALL COURT COVERED	\$ 150.00	FY25	Vince Mullen	
FEBUARY								
MP								
2/28/2026	KIWANIS CLUB	8:00am - 3:00pm	KIWANIS PRAYER BREAKFAST	MP AUDITORIUM	\$ 787.50	FY2009	NITA FAIN TAYLO	Althea Johnson
ECC								
2/3/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
2/4/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
2/24/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
2/25/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
WW								
2/25/2026	PINEY GROVE ACADEMY	4:00pm - 7:00pm	HOME GAME	BBALL COURT COVERED	\$ 150.00	FY25	VINCE MULLEN	
MARCH								
MP								
3/25/2026	BUSINESS PANEL DISCUSSION	6:00pm - 8:00pm	DISCUSSION	MP AUDITORIUM	\$ 225.00	FY25	Venice Howard	VIELKA BUCHANAN
ECC								
3/12/2026	THE ALLIANCE PARTNER COUNCIL	8:30am - 10:00am	MEETING	ECC AUDITORIUM	\$ 337.50	FY22	Venice Howard	VIELKA BUCHANAN
3/24/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
3/25/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
VT								
APRIL								
ECC								
4/7/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASSES	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
4/8/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
4/9/2026	VIELKA BUCHANAN	8:30am - 10:00am	LLIANCE PARTNERS COUNCIL MEETIN	ECC AUDITORIUM	\$ 202.50	\$0.00	\$0.00	\$0.00
4/28/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
4/29/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
WW								
4/1/2026	BROWARD COUNTY SMALL BUSINESS DEV	3:00pm - 4:30pm	WORKSHOP	WW AUDITORIUM	\$ 135.00	FY25	Venice Howard	VIELKA BUCHANAN
MAY								
ECC								
5/5/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
5/6/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
5/26/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
5/27/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
JUNE								
MP								
6/20/2026	EDAB	9:00am - 1:00pm	BUSINESS RESOURCE FAIR	MP AUDITORIUM	\$ 450.00	FY25	Venice Howard	VIELKA BUCHANAN
ECC								
6/2/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
6/24/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED

6/30/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
JULY								
ECC								
7/1/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
7/7/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
7/28/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
7/29/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
AUGUST								
MP								
ECC								
8/4/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
8/5/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
8/25/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
8/26/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
SEPTEMBER								
ECC								
9/1/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
9/2/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
9/22/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
9/23/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
OCTOBER								
ECC								
10/6/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
10/7/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
10/27/2026	LAUDERDALE LAKES LIBRARY	5:00pm - 7:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
10/28/2026	LAUDERDALE LAKES LIBRARY	2:00pm - 4:00pm	COMPUTER CLASS	ECC COMPUTER LAB	\$ 300.00	FY22	Phil Alleyne	DIANE REED
TOTAL LOSS OF REVENUE=					\$ 13,537.50			

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title

DISCUSSION REGARDING COSTS ASSOCIATED WITH OVERTIME FOR STAFF AT CITY COMMISSIONER INITIATIVE EVENTS (SPONSORED BY COMMISSIONER CAUSWELL)

Summary

This is a discussion regarding costs associated with overtime for staff at City Commissioner initiative events.

Staff Recommendation

Background:

Funding Source:

Fiscal Impact:

Sponsor Name/Department: Commisisoner Tycie Causwell, Office of the Mayor and City Commission

Meeting Date: 3/23/2026

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

DISCUSSION REGARDING POTENTIAL BALLOT QUESTIONS FOR THE NOVEMBER 3, 2026 ELECTION

Summary

This is a continued discussion regarding potential ballot questions for the November 3, 2026 election.

Staff Recommendation

Background:

Below is a breakdown of the costs provided by the Broward Supervisor of Elections based on 18,773 registered voters:

Joint Countywide Candidate Only Municipal Elections	\$0
Joint Countywide Candidate Only Municipal Elections	
with no ballot questions and no additional pages.....	\$52,376.67
Maximum Cost for Standalone Elections (no early voting)	\$52,376.67
Cost per Additional Page.....	\$2815.95
Total election Fee Cost with One Add'tl Ballot Page.....	\$55,192.62

Ballot questions are published in English, Spanish and Creole.

Funding Source:

Fiscal Impact:

Sponsor Name/Department: Commissioner Easton Harrison, Mayor and Commission

Meeting Date: 3/23/2026

ATTACHMENTS:

Description	Type
<input type="checkbox"/> 2026 Municipal Election Schedule of Fees Letter	Backup Material

MEMORANDUM

To: Broward County Municipalities
From: Joe Scott, Broward County Supervisor of Elections 
Date: March 25, 2025
Subject: Updated Schedule of Fees and Charges for Municipal Elections

In accordance with Special Act, Chapter 2012-253, Laws of Florida (“Special Act”) this memorandum and the attached schedule outlines the revised fees and charges for municipal elections in Broward County beginning with the calendar year 2026.

As you know, from the start, my priority as the Supervisor of Elections for Broward County has always been operational efficiency and fiduciary responsibility while ensuring the security, accessibility, resilience, and integrity of our electoral process. We appreciate the cooperation and partnership of our municipalities over the years as we worked to realize these goals.

Despite inflationary pressures and adapting to increasing and constantly changing state law requirements, our Office has been successful in keeping overall costs static in the last four years and in some cases reducing costs significantly. We are grateful that our hard work has put us in a position to pass on these cost savings to municipal elections conducted by our Office.

The new municipal election fee structure outlined below is being implemented beginning in 2026 to ensure a fair and transparent cost structure for municipal election administration.

- **There will be no charge for candidates only municipal elections held in conjunction with county, state, or federal elections.**
- **Fees for municipal elections held in conjunction with county, state, or federal elections with one or more ballot questions as well as any *Standalone Municipal Election* will be as follows:**

Base Fee: \$2.79 per registered voter

Surplus Fee: \$0.15 per registered voter for each additional ballot page beyond the first page

For *Standalone Municipal Elections*¹, municipalities will continue to be charged their pro-rata share of the cost of the election based on the average cost to conduct the election per registered voter up to the following **maximum rates** per registered voter:

Maximum Base Rate: \$2.79 per registered voter plus the following additional charges, if applicable.

Maximum Surplus Rate: \$0.15 per registered voter for each additional ballot page

Optional Early Voting: \$2.79 per registered voter for each day of early voting

Each municipality's election fee is determined by the number of voters registered to vote in the applicable municipal precincts at book closing. For example, if your municipal election applies to only two districts (e.g. city commissioners for Districts A and B), the total election fee due will be determined by the number of registered voters in the applicable precincts for only those two districts.

Pursuant to the Special Act, Broward County's municipal general elections must be held on the second Tuesday in March of a calendar year or the first Tuesday after the first Monday in November of any even-numbered calendar year. Municipal primary elections may be held on the second Tuesday in February of a calendar year.

An estimate of your election costs will be included in your Municipal Election Agreement, which must be fully executed in advance of the applicable election. You may request a cost estimate for your municipal election by sending a request to Claudette Hamilton at chamilton@browardvotes.gov.

If you have any questions or require further clarification regarding these updates, please do not hesitate to contact our Office at 954-712-1961.

We appreciate your continued partnership in facilitating fair and accessible elections for the residents of Broward County.

Encl.

¹ A Standalone Municipal Election means municipal elections held when only municipal races are on the ballot. Page 39 of 81

<u>Standalone Municipal Elections Maximum Fees</u>	
	Fee per registered voter
<i>Base Fee</i>	\$2.79
<i>Surplus Fee (for each additional ballot page)</i>	\$0.15
<i>Optional Early Voting Fee for Standalone Municipal Elections for each day of early voting</i>	\$2.79

<u>Municipal Elections Held in Conjunction with a County, State, Federal Election</u>	
	Fee per registered voter
Candidate Only	No charge
One or more municipal ballot question:	
<i>Base Fee</i>	\$2.79
<i>Surplus Fee (per additional ballot page)</i>	\$0.15

Election Fee Formula

Base Fee (\$2.79 x #registered voters) + Surplus Fee [(#additional pages x \$0.15) x #registered voters] + Optional Early Voting Fee (if applicable)

** all fees are per registered voter*

Election Fee Cost Calculation for At-Large/City-Wide Elections

Maximum Cost for Municipal Standalone Elections/
Cost for Joint Countywide with Ballot Questions Per
Additional Ballot Page

Municipality	# Registered Voters	Cost for Joint Countywide Candidate Only Municipal Elections	Cost for Joint Countywide Municipal Elections with ballot questions and no additional pages	Maximum Cost for Standalone Elections (no early voting)	Cost per Additional Page **	Total Election Fee Cost with 1 Additional Ballot Page
Coconut Creek	35,464	\$0.00	\$98,944.56	\$98,944.56	\$5,319.60	\$104,264.16
Cooper City	23,587	\$0.00	\$65,807.73	\$65,807.73	\$3,538.05	\$69,345.78
Coral Springs	79,815	\$0.00	\$222,683.85	\$222,683.85	\$11,972.25	\$234,656.10
Dania Beach	17,942	\$0.00	\$50,058.18	\$50,058.18	\$2,691.30	\$52,749.48
Davie	63,036	\$0.00	\$175,870.44	\$175,870.44	\$9,455.40	\$185,325.84
Deerfield Beach	45,167	\$0.00	\$126,015.93	\$126,015.93	\$6,775.05	\$132,790.98
Fort Lauderdale	122,264	\$0.00	\$341,116.56	\$341,116.56	\$18,339.60	\$359,456.16
Hallandale Beach	21,510	\$0.00	\$60,012.90	\$60,012.90	\$3,226.50	\$63,239.40
Hillsboro Beach	1,636	\$0.00	\$4,564.44	\$4,564.44	\$245.40	\$4,809.84
Hollywood	87,600	\$0.00	\$244,404.00	\$244,404.00	\$13,140.00	\$257,544.00
Lauderdale By The Sea	5,076	\$0.00	\$14,162.04	\$14,162.04	\$761.40	\$14,923.44
Lauderdale Lakes	18,773	\$0.00	\$52,376.67	\$52,376.67	\$2,815.95	\$55,192.62
Lauderhill	39,963	\$0.00	\$111,496.77	\$111,496.77	\$5,994.45	\$117,491.22
Lazy Lake	24	\$0.00	\$66.96	\$66.96	\$3.60	\$70.56
Lighthouse Point	8,185	\$0.00	\$22,836.15	\$22,836.15	\$1,227.75	\$24,063.90
Margate	36,113	\$0.00	\$100,755.27	\$100,755.27	\$5,416.95	\$106,172.22
Miramar	83,526	\$0.00	\$233,037.54	\$233,037.54	\$12,528.90	\$245,566.44
North Lauderdale	21,067	\$0.00	\$58,776.93	\$58,776.93	\$3,160.05	\$61,936.98
Oakland Park	25,775	\$0.00	\$71,912.25	\$71,912.25	\$3,866.25	\$75,778.50
Parkland	25,619	\$0.00	\$71,477.01	\$71,477.01	\$3,842.85	\$75,319.86
Pembroke Park	2,417	\$0.00	\$6,743.43	\$6,743.43	\$362.55	\$7,105.98
Pembroke Pines	109,332	\$0.00	\$305,036.28	\$305,036.28	\$16,399.80	\$321,436.08
Plantation	61,785	\$0.00	\$172,380.15	\$172,380.15	\$9,267.75	\$181,647.90
Pompano Beach	63,790	\$0.00	\$177,974.10	\$177,974.10	\$9,568.50	\$187,542.60
Sea Ranch Lakes	463	\$0.00	\$1,291.77	\$1,291.77	\$69.45	\$1,361.22
Southwest Ranches	5,797	\$0.00	\$16,173.63	\$16,173.63	\$869.55	\$17,043.18
Sunrise	58,976	\$0.00	\$164,543.04	\$164,543.04	\$8,846.40	\$173,389.44
Tamarac	47,610	\$0.00	\$132,831.90	\$132,831.90	\$7,141.50	\$139,973.40
West Park	8,512	\$0.00	\$23,748.48	\$23,748.48	\$1,276.80	\$25,025.28
Weston	41,454	\$0.00	\$115,656.66	\$115,656.66	\$6,218.10	\$121,874.76
Wilton Manors	8,634	\$0.00	\$24,088.86	\$24,088.86	\$1,295.10	\$25,383.96
Total	1,170,912					

History:	Turnout %
11/5/2024 General Election	77.50%
11/8/2022 General Election	48.10%
11/3/2020 General Election	76.11%
11/6/2018 General Election	61.30%
11/8/2016 General Election	71.80%
11/4/2014 General Election	44.60%
AVERAGE	63.24%

History:	Turnout %
3/19/2024 PPP Election	13.99%
3/14/2023 Municipal Election	7.03%
3/9/2021 PPP Election	14.10%
3/17/2020 PPP Election	25.59%
3/13/2018 Municipal Election	12.42%
3/15/2016 PPP Election	36.24%
3/18/2014 Municipal Election	13.49%
AVERAGE	17.55%

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement:

Title

DISCUSSION REGARDING AUTHORIZING THE ACTING CITY MANAGER TO SUBMIT AN APPLICATION TO BROWARD COUNTY SEEKING ALLOCATION OF FUNDING FOR THE 52ND YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING CYCLE FOR THE CITY'S MINOR HOME REPAIR PROGRAM, SENIOR TRANSPORTATION PROGRAM AND SENIOR QUALITY OF LIFE ENHANCEMENT PROGRAM, SUBJECT TO REQUIRED PUBLIC NOTICE AND PENDING HEARINGS HELD ON MARCH 23, 2026
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Summary

This is a discussion requesting approval by the City Commission through the public hearing to approve the proposed application for the 52 nd Program Year CDBG Funding Cycle.
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Staff Recommendation

Background:

Staff is requesting that the City Commission consider continuing the Minor Home Repair program by submitting the 52nd year CDBG Program application. Staff recommends to continue the program based the need, since there are no other programs available to the Lauderdale Lakes residents to assist with making the necessary repairs to stay in their home given the high price of housing and inflation in general. The Hurricane Loss Mitigation Program (HLMP) is of great assistance to meet the needs to harden our homes, however; HLMP does not account for electrical, plumbing, mechanical and other needs in the home such as ADA accessibility. Furthermore, HLMP does not provide assistance to homes with a common party wall, meaning all homes in the program must be single family detached dwelling.

Broward County has opened the invitation for eligible CDBG Programs for the new 52nd Year CDBG Funding Cycle and the funds will become available at the beginning of Fiscal Year 2026-2027. The City recommends the submission of an application for the 52nd Year CDBG Funding Cycle for three (3) programs to include Minor Home Repair, Senior Transportation Program and Quality of Life Enhancement Program. Per Broward County requirements, the CDBG applications must support the objectives of the U.S. Department of Housing and Urban Development (HUD) entitlement programs and must be integral to the goals of the Broward County Consolidated Plan.

Proposal applications must fulfill the following HUD National Objectives:

1. Activities benefiting low-and moderate-income persons
2. Activities which aid in the prevention or elimination of slums or blight
3. Activities design to meet community needs having a particular urgency
4. Public Service Program Activities cannot exceed 15% of the total CDBG allocation.

The following are the proposed program funding levels and descriptions for your consideration. All the proposed CDBG applications meet the HUD National Objectives.

1. Minor Home Repair Program: This program provides assistance to current homeowners to in the form of a 10 year forgivable home loan. The proposed amount of (\$257,875) provided under the Agreement shall be used by City to continue the Minor Home Repair. The goal is to assist a minimum of 5 residents not to exceed to \$45,500.00 per residence, this increase is based on the high construction cost.

2. Senior Transportation Program: This program provides low/moderate income senior residents with an affordable and comprehensive means of transportation. This program provides portal-to-portal transportation for low/moderate income senior residents 62 or more years of age of the City of Lauderdale Lakes. The bus will be operated by a private contractor. The estimated funding amount \$45,000. This program will be managed by Parks and Human Services Department.

3. Quality of Life Enhancement Program: This program is designed for low/moderate income seniors 62 or more years of age. The program is titled Life Long Learning for Seniors. The Life Long Learning for Seniors component is designed to help senior residents of the City maintain an optimum quality of life, while supporting their dignity, self-sufficiency, health and safety. The program provides for programs offered Monday through Friday. The estimated funding is \$15,000. This program will be managed by the Department of Parks and Human Service Department.

Staff is seeking direction from the City Commission and comments from the public.

Funding Source:

CDBG

Fiscal Impact:

CDBG grant

Sponsor Name/Department: Tanja McCoy Director of Development Services & Ericka Lockett, Director of P&HS

Meeting Date: 3/23/2026

ATTACHMENTS:

Description	Type
 Backup Information	Backup Material



Minority Builders Coalition, Inc. (MBC), 449 NW 70th Avenue, Suite # 114, Plantation, FL 33317
OFC. (954) 792-1121 EXT 25 * FAX (954) 792-1175 * MBCAdmin2@MinorityBuilders.org

HOME REPAIR APPLICATION INSTRUCTIONS

HOMEOWNER(s): _____

- 1) **Completed Application. All sections of the application must be completed (no blank spaces).**
Your application will not be accepted if it is incomplete. **(You Must Submit the ORIGINAL Application)**
- 2) **Photo Identification for all Household Members 18 years or Older**
 - Driver's license, State Issued Identification, Passport
- 3) **Social Security cards for All household members (Including Minors, All Cards Must be SIGNED)**
- 4) **Proof of number of dependents**
 - Dependents must be listed on your federal tax return
 - Birth Certificate on which the parent/applicant's name is listed
 - Court-ordered letters of guardianship or Letter of Adoption
- 5) **Proof of citizenship or legal alien status documents** USA birth certificate or Passport or Naturalization Documentation or Alien Registration Card or Voter's Registration Card
- 6) **Child Support Statements and Court documents** <https://childsupport.floridarevenue.com/>
 - Statement of Payments, Most current Print-Out from Court or Government Agency
 - Court Documents with Awarded Amounts
 - Notarized Letter from Non-custodial Parent stating amount given and frequency*(Custodial Parent must submit a letter stating they do not receive child support and provide proof that they have filed for child support.)*
- 7) **Alimony Statements and Court documents**
 - Statement of Payments, Most current Print-Out from Court or Government Agency
 - Court Documents with Awarded Amounts
- 8) **If divorced or legally separated, please provide a copy of certified court documents**
- 9) **Proof of Employment**
 - Most recent last 2 month's paystubs for every household member over 18 years old.
 - Pay Stub Must show frequency, rate of pay, deductions
 - Must Provide Contact Information for Employer (Phone, Email, Fax, etc.)
- 10) **Self-Employment Documentation / Business Owner/ Independent Worker-1099 Worker**
 - Profit & Loss Statement for the last 12 months and Projected Profit & Loss Statement for the next 12 months
 - IRS 1099's or W-2's Past 2 years
 - Most recent, Tax Returns for last 2 years which include Schedule C, E or F,
 - Provide notarized, Accountant or bookkeeper's statement of net income expected for the next 12 months
 - A notarized, sworn statement, from the self-employed individual of net income expected for the next 12 months.
- 11) **Social Security, SSI, and Disability benefits** (Most Recent Award Letter from Social Security Administration)
- 12) **Unearned income: Disability, Worker's Comp, Unemployment, Welfare or Other Payments given to Household**
 - Benefits Award Letters from Agency (Annual Award for current year)
 - Disability: Six (6) Most recent Check Stubs & Notice of Eligibility from Employer or Agency
 - Worker's Comp: Six (6) Most recent Check Stubs & Notice of Eligibility from Employer or Agency
 - Severance Pay-Notice from Employer stating the amount
- 13) **Veteran's Benefits** (Most recent Award Letter from Veteran's Administration and Copy of Statement/Stub)
- 14) **Unemployed household member not receiving unemployment benefits or income, must provide proof:**
Notarized letter from the household member stating that they have no source of Income and do not contribute financially to the household. Confirming that they are not receiving unemployment or other benefits and are not expected to receive any income within the next 12 months.



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OFC. (954) 792-1121 EXT 25 * FAX (954) 792-1175 * MBCAdmin2@MinorityBuilders.org

HOME REPAIR APPLICATION INSTRUCTIONS

HOMEOWNER(s): _____

- 15) **If a household member is a dependent and is 18 or older and is a full-time student, must provide proof**
 - Transcript of current school enrollment/schedule, Letter from School on Letterhead
- 16) **Scholarships and Grants** (Statement of Scholarship Award or Written Confirmation for the next 12 months)
- 17) **Recurring contributions and gifts from non-household member contributing money on a regular basis**
 - Notarized letter or Affidavit signed by the person providing the assistance and the purpose, dates and amount
 - Letter from a Bank, Attorney or Trustee verifying amount and dates/duration of contribution
 - Copies of checks received with the most recent 12 months, if applicable
- 18) **Assets (Financial)**
 - Last three (3) months Banks statements for every household member for All Bank Accounts (**All Pages of statement**)
 - All Statements from Investments (Most Recent Statements from other Asset Accounts):
 - 401(K) Plan and Most Recent Statement Retirement Payment Statement and Plan
 - Pension Statement and Plan IRA Statement and Plan
 - Annuity Statement and Plan Certificate of Deposit

(Please provide most recent Statements for any financial accounts for ALL household members.)
- 19) **Assets (Other assets): (Do Not include your primary residence)**
 - Statements from Real Estate or Property/Land owned
 - Rental Property (including copy of Lease, income from rental, Property Appraisal), Estate Jewelry, Antiques, etc.
- 20) Life insurance policy **Declaration** page with current cash value & the type (term or whole) (For All Household Members)
- 21) Federal income Tax RETURNS (**For all Household Members, Tax Return Must be signed**).
Most recent last 2 years Tax Returns -OR- Non-Tax Filer form must be completed
- 22) W-2's forms that were submitted with your Tax Returns for last 2 years (For all Household Members).
Most recent last 2 years W-2 forms that correspond to your Tax Returns
- 23) Tax Transcripts (4506-T) from the IRS of Income Tax Returns for last 2 years (**IRS # 1-800-908-9946 or www.IRS.gov**)
- 24) Current Mortgage Statement (Proof you are current on your Mortgage, and/or Other fees such as HOA, Condo, etc.)
- 25) **Proof of Home Ownership: (Broward.org)**
Warranty Deed, Quit Claim Deed, Title Insurance Policy, Order determining Homestead in an estate
(If the Deed lists anyone that does not reside in the home, a notarized, sworn statement must be provided by the non-resident(s) that attests to the fact that the individual(s) does not reside in the home and have their primary residence elsewhere. The non-resident individual(s) must provide identification with their new address and a copy of a residential property lease or an ad valorem property tax bill indicating their primary residence elsewhere.)
- 26) **Trim Notice-Ad valorem tax statement showing you have Homestead Exemption (BCPA.net)**
- 27) **Proof that you are current on payment of property taxes (Receipt from Broward County Property Records (BCPA.net).**
- 28) **Proof of Hazard (Homeowner's insurance (Copy of Policy Declaration Page showing Policy is Current & Coverage)**
- 29) **Proof of Flood Insurance**
 - Copy of Policy Declaration Page showing Policy is Current and Coverage limits
 - FEMA Declaration Letter stating that you are not in a flood zone
 - Check with your CITY to see if they can provide you with a Flood Determination Letter
- 30) **Make sure you have COPIES of all required Documents that you need to submit. We do Not make copies.**



CITY OF LAUDERDALE LAKES

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HOME REPAIR PROGRAM APPLICATION PACKET

The Application must be Completely filled out, with No Blank Spaces
Must Submit COPIES of all Required Documents. We do Not make Copies
Applications CAN NOT be Returned via Email, Fax, USPS Mail, or Dropped off
Applications Must be Returned In-Person by Appointment ONLY

Please contact MBC to make an Appointment to review your application
Minority Builders Coalition (MBC)
499 NW 70th Avenue, Suite # 114, Plantation, FL 33317

Contact: Portia (954) 792-1121 Ext 24 * EMAIL: MBCAdmin3@minoritybuilders.org

Alternate Contact: Janice (954) 792-1121 Ext 25 * EMAIL: Janice.Hayes@minoritybuilders.org

INCOME LIMITS – EFFECTIVE APRIL 1, 2024

Household Size	1	2	3	4	5	6	7	8
Max. Household Income	\$59,150	\$67,550	\$76,050	\$84,450	\$91,200	\$98,000	\$104,750	\$111,500

❖ Have you ever received a Grant or Loan for a Housing Program from the City or County?
___ No ___ Yes, If yes, (year) _____ Name of Program: _____

Applicant's Name: _____

Co-Applicant's Name: _____

Address: _____ Unit # _____

City: _____ State: _____ Zip _____

Cell Phone: _____ Home Phone: _____ Alt. Phone: _____

Email Address: _____

(Please Carefully Print Your Email Address to make sure it is legible)



CITY OF LAUDERDALE LAKES

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Applicant's Information

Full Name	Last	First	Middle Initial
Date of Birth	Age	Social Security #	
Marital Status:	<input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Separated		
Employment Status: (Check One)	<input type="checkbox"/> Employed-F/T <input type="checkbox"/> Employed-P/T <input type="checkbox"/> Unemployed <input type="checkbox"/> Retired <input type="checkbox"/> Disabled <input type="checkbox"/> Business Owner <input type="checkbox"/> Independent -1099-Worker <input type="checkbox"/> Seasonal Worker <input type="checkbox"/> Other		
Home Address			Apartment/Unit #
City, ST, Zip			
Mailing Address (If different from above)			
Cell Phone:	Home Phone:	Alt. Phone:	
EMAIL:			
Are you a USA Citizen: (Select One)	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Legal Permanent Resident <input type="checkbox"/> Other		
If you answered yes, to Legal Permanent Resident, a copy of the Resident/Green Card must be provided			

CO-Applicant's Information

Full Name	Last	First	Middle Initial
Date of Birth	Age	Social Security #	
Marital Status:	<input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Separated		
Employment Status: (Check One)	<input type="checkbox"/> Employed-F/T <input type="checkbox"/> Employed-P/T <input type="checkbox"/> Unemployed <input type="checkbox"/> Retired <input type="checkbox"/> Disabled <input type="checkbox"/> Business Owner <input type="checkbox"/> Independent -1099-Worker <input type="checkbox"/> Seasonal Worker <input type="checkbox"/> Other		
Home Address			Apartment/Unit #
City, ST, Zip			
Mailing Address (If different from above)			
Cell Phone:	Home Phone:	Alt. Phone:	
EMAIL:			
Are you a USA Citizen: (Select One)	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Legal Permanent Resident <input type="checkbox"/> Other		
If you answered yes, to Legal Permanent Resident, a copy of the Resident/Green Card must be provided			



CITY OF LAUDERDALE LAKES

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ALL HOUSEHOLD MEMBERS RESIDING IN THE HOUSEHOLD

Table with columns: All Household Member's Names (First & Last Name), Relationship to Applicant, Date of Birth, Age, RACE, ETHNICITY, OTHER DATA. Includes rows for household members (1) through (6).

SOURCE OF INCOME FOR ALL HOUSEHOLD MEMBERS

Table with columns: APPLICANT & ALL HOUSEHOLD MEMBERS NAME of HOUSEHOLD MEMBER (First & Last Name), SOURCE OF INCOME (Employment, Business Owner, Independent Worker, Social Security, Veteran Benefits, Disability, Other) Amount of Pay SALARY DATA (Rate, Frequency of Pay, Earnings), CONTACT INFORMATION FOR Verification of Income Employer/Company/Business Phone, Fax, Email Address, Average ANNUAL Income.

Applicant's Name: _____

If necessary, Please make Additional Copies of this Page



CITY OF LAUDERDALE LAKES

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FINANCIAL ASSETS INFORMATION FOR ALL HOUSEHOLD MEMBERS

Table with 5 columns: ALL HOUSEHOLD MEMBERS INCLUDING Minors, NAME OF BANK, FINANCIAL INSTITUTION, COMPANY, PLAN ADMINISTRATOR, ETC. AND COMPLETE ACCOUNT #, TYPE OF ACCOUNT (Checking, Savings, 401K, IRA, Pension, CD, Other), CURRENT or MOST RECENT BALANCE, INTEREST RATE. Contains 8 rows for data entry.

Applicant's Name: _____

If necessary, Please make Additional Copies of this Page



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ASSET ADDENDUM TO APPLICATION

In order to properly qualify an applicant for program assistance, the following asset information for all persons, including minors, who will occupy the assisted housing, must be obtained. This information will be used for qualification purposes only.

Assets include, but are not limited to: Cash held in savings and/or checking accounts, safe deposit boxes, homes, etc.; trust funds (revocable trusts); equity in real estate and other capital investments; stocks, bonds, Treasury Bills, certificates of deposit, money market and other investment accounts; IRA, Keogh, and similar accounts; retirement and pension funds; cash value of life insurance policies available to the individual before death; mortgage or deed of trust; lump sum receipts (i.e. lottery winnings, inheritances, victim's restitution, insurance claims, or settlements, etc.) and, personal property held as an investment (i.e. gem or coin collections, paintings, antique cars, etc.) NOTE: Do NOT include property such as clothing, furniture, cars, wedding bands, etc.

CERTIFICATION: I/WE hereby state that the combined value of my/our Household assets

Please Check ONLY one:

Assets Do NOT exceed \$5,000 Yes, Assets exceed \$5,000

Please write in the estimated Total value of your assets:

Total value of assets Total Annual income expected to be derived from assets

Does the Applicant, CO-Applicant or any other Household Member, Age 18 or Older, Own any other Property, Real Estate or Land? If Yes, Include County Property Appraisers Valuation and Address.

Do you have any outstanding unpaid Collections, Liens, or Judgments If Yes, amounts owed? (1) \$ (2) \$ (3) \$

Is your home a Mobile home constructed before 1994?

LIABILITIES / DEBTS (Annual Expenses)

Table with 5 columns: Creditor's Name/Type, Applicant, CO-Applicant, Other Member 18 or Older, Other Member 18 or Older. Rows include Mortgage/Rent, Car Payment, Car Insurance, Credit Cards, Medical, Other Loans, Other Debt, and a total row for household annual liabilities.

Signature lines for Applicant, Co-Applicant, and other household members (18 or older), including Print Name and Date fields.



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CHILD SUPPORT AFFIDAVIT

Child support payments that are received shall be included as income whether or not there is yet a court-awarded payment. Child support Amounts awarded by the courts, but not received can be executed only when the Applicant certifies that payments are not being made and further documents to show proof that all reasonable legal actions to collect amounts due, including filing with appropriate courts or agencies responsible for enforcing payment, have been taken.

Is Child Support Applicable to your Household? (Check ONLY One box 1, 2, or 3)

- (1) No/Not Applicable. Child support is not applicable because there are no Minor children in our Household. All household members are 18 years or older and not eligible for Child Support
(2) No/Not Applicable. Child support is not applicable because both parents of all Minor Children reside in the same Household, which is the Household of the Applicant
(3) Yes, Child Support is applicable because Minor Children reside in the Household wherein one or more of the Parents does Not reside in the same household as the Applicant

If you checked Yes, (Box # 3) then Child Support is Applicable, and you MUST submit documentation and complete the following:

- Yes No Do you have a Court Order or Written Agreement to receive Child Support payments?
Yes No Do you have documentation/print-out of Child support Payments received.?
Yes No Do you have documentation that Child Support payments are Not being Received?

Child Support Overview:

Please list All Minor Children in the Household and the Status of Child Support Payments:

Name of Child: Status:
Name of Child: Status:
Name of Child: Status:
Name of Child: Status:

Payment Amount (Agreement or Court Ordered): \$ Frequency:

Is payment being received as Agreed upon by Agreement or Court Order: Yes No

If yes, Indicate the manner by which payment is received (Check below):

- Child Support Enforcement Agency: Name of Agency:
Direct from the responsible party: Provide a Notarized Letter from Payee
Other: Explain:

If No, full payment is not being received provide details and documentation of collection efforts.

Under penalty of perjury, I certify that the information presented in this affidavit is true and accurate to the best of my knowledge. The undersigned further understands that providing false representation herein constitutes an act of fraud. False, misleading, or incomplete information will result in the denial of your application for assistance.

Applicant's Signature Print Name Date
Custodial Parent's Signature Print Name Date



CITY OF LAUDERDALE LAKES

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Citizenship Declaration

PLEASE CHECK ONLY ONE BOX BELOW (EITHER BOX 1, OR BOX 2 OR BOX)

This Form Must Be Completed For EVERY Household Member, Including Minors. Please Submit A Form For Each Household Member

- 1. A citizen or national of the United States.
- 2. A noncitizen with eligible immigration status as evidenced by one of the documents (Alien Registration, Arrival-Departure Record, Form I-94, Temporary Residency Card, Employment Authorization Card, DHS Replacement Document, Form I-151 AR Receipt Card)
- 3. I am not contending eligible immigration status and I understand that I am not eligible for financial assistance.

LAST NAME: _____ FIRST NAME: _____

RELATIONSHIP TO HEAD OF HOUSEHOLD: _____

DATE OF BIRTH: _____ SEX: _____ SOCIAL SECURITY #: _____ - _____ - _____

NATIONALITY: _____
(Enter the foreign nation or country to which you owe legal allegiance. This is normally but not always the country of birth.)

WRITE (N/A) IF THE FOLLOWING (3) QUESTIONS ARE NOT APPLICABLE, BECAUSE YOU ARE A USA CITIZEN

REGISTRATION NO.: _____

ADMISSION NUMBER: _____
(If applicable (this is an 11-digit number found on DHS Form I-94, Departure Record)

SAVE VERIFICATION NO: _____
(To be entered by the owner if and when received)

I declare, under penalty of perjury, that the information I listed above is true and accurate:

(Signature of Person making the Declaration)

(Date)

Check here if adult signed for a child _____
(Signature of the adult signing for child)

(Print name of the adult signing for child)

If necessary, Please make Additional Copies of this Page because you must complete one form for each person



CITY OF LAUDERDALE LAKES

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NOTICE OF COLLECTING SOCIAL SECURITY NUMBERS

The City collects your social security number for a number of different purposes. The Florida Public Records Law (specifically, section 119.071(5), Florida Statutes (2007), requires the City to give you this written statement explaining the purpose and authority for collecting your social security number.

Your social security number is being collected for the purposes of income certifying you for the City's housing assistance program, which requires third-party verification of assets, employment, and income. In addition, this information may be collected to verify unemployment benefits, social security/disability benefits, and other related information necessary to determine income and assets and your eligibility for the program that is funded by Local, Federal, and/or State program dollars. Code of Federal Regulations 24 CFR 5.609, referred to as "Part 5 Annual Income is the reference for Authorization to Collect Social Security Numbers.

PUBLIC RECORDS DISCLOSURE AND ACKNOWLEDGMENT

Information provided by the applicant may be subject to Chapter 119, Florida Statutes regarding Open Records. Information provided by you that is not protected by Florida Statutes can be requested by any individual for their review and/or use. This is without regard to whether or not you qualify for funding under the program(s) for which you are applying. Having been advised of this fact prior to making an application for assistance or supplying any information, I/We agree to hold harmless and indemnify Broward County Minority Builders Coalition, Inc. and the City of Lauderdale Lakes, any governmental agency, its officers, employees, stockholders, agents, successors and assigns from any and all liability and costs that may arise due to compliance with the provisions of Chapter 119, FS. I/We agree that neither Broward County Minority Builders Coalition, Inc. or the City of Lauderdale Lakes have any duty or obligation to assert any defense, exception, or exemption to prevent any or all information given to Broward County Minority Builders Coalition, Inc. or the City of Lauderdale Lakes in connection with this application, or obtained by them in connection with this application, from being disclosed pursuant to a public records law request. Furthermore, by signing below, I/We agree that neither Broward County Minority Builders Coalition, Inc. nor the City of Lauderdale Lakes have any obligation or duty to provide me/us with notice that a public records law request has been made. I/We agree to hold harmless Broward County Minority Builders Coalition, Inc. and the City of Lauderdale Lakes or any governmental agency, its officers, employees, stockholders, agents, successors, and assigns from any and all liability that may arise due to my/our applying for any grant or mortgage or my/our purchase of any real estate, or any matter arising out of any housing rehabilitation project funded by the City of Lauderdale Lakes.

FALSE STATEMENTS DISCLOSURE AND ACKNOWLEDGMENT

FEDERAL WARNING: Title 18, Section 1001 of the U.S. Code makes it a criminal offense to make fraudulent statements or misrepresentations of any material fact knowingly and willingly in the use of or obtaining the use of federal funds. There are fines and imprisonment for anyone who makes false, fictitious, or fraudulent statements or entries in any matter within the jurisdiction of the Federal Government (18 U.S.C 1001).

STATE WARNING: Florida Statute 817 provides that willful false statements or misrepresentation concerning income and assets or liabilities relating to financial condition is a misdemeanor of the first degree and is punishable by fines and imprisonment provided under S775.082 o 775.83.

LOCAL WARNING: The local government overseeing the administration of this program may also impose fines and/or imprisonment, for anyone who makes false, fictitious, or fraudulent statements regarding, income assets, liabilities, household size, occupancy, and any other information necessary to determine eligibility for this program.

By signing below, I/We attest to the fact that I/WE have read, understand, and acknowledge the above Notice and Disclosures.

Signature lines for Applicant, Co-Applicant, and Other Household Member (18 or older) with corresponding Print Name and Date fields.



CITY OF LAUDERDALE LAKES

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CONFLICT OF INTEREST DISCLOSURE

In accordance with 24 CFR 570.611, applicants can be denied participation in the City's Home Repair Program if a conflict of interest exists. A conflict of interest exists if an applicant is an employee, agent, consultant, officer, elected official, or appointed official of the recipient or sub-recipients and the applicant currently or within the past 12 months:

- 1) Exercises or has exercised any functions or responsibilities with respect to funds for this program.
2) Participates or has participated in the decision-making process related to funds for this program.
3) Is or was in a position to gain inside information with regard to program activities.

A conflict of interest may also arise if an applicant for assistance is related by family or has business ties to any employee, officer, elected or appointed official or agent of a unit of local government who exercises any functions or responsibilities with respect to the City's program. When a conflict of interest or perceived conflict of interest exists, the applicant must acknowledge and disclose that conflict.

Please read statements #1 and #2 and check the statement that applies to you.

[Initials] I/We do NOT have a conflict of interest as it relates to applying for assistance from the City.

[Initials] Yes, I/We DO have a conflict of interest as it relates to applying for assistance from the City.

If you placed a checkmark by statement #2, please explain the possible Conflict of Interest:

Four horizontal lines for explaining the conflict of interest.

Signature and name fields for Applicant, Co-Applicant, and Other Household Member (18 or older).



CITY OF LAUDERDALE LAKES

Revised 3/15/25

DISCLOSURE OF CLAIMS FROM FEMA, INSURANCE, or OTHER ENTITIES

Duplication of benefit occurs when a beneficiary receives assistance from multiple sources such as HUD programs, FEMA, SBA, Private insurance companies, Nonprofit organizations, the State, or any other entity for a cumulative amount that exceeds the total need for a particular purpose.

SECTION ONE (Check ALL that Apply)

- (1) I/We RECEIVED financial assistance from a Private Insurance company, FEMA, SBA or other Agency for the replacement or repair of any item(s) for which we are now applying for the Home Repair Program
 - Yes, If yes, please provide the name of the agency, contact information, date, and amount received.
 - No
- (2) I/We have APPLIED for financial assistance from a Private Insurance company for the replacement or repair of any item(s) for which we are now applying.
 - Yes, I/We have applied
 - No
- (3) I/We have APPLIED for financial assistance from the Federal Emergency Management Agency (FEMA) or the Small Business Administration (SBA) for the replacement or repair of any item(s) for which we are now applying.
 - Yes, I/We have applied
 - No
- (4) I/We are APPLYING for Home Repair Assistance as a direct result of damages to my residence due to a declared NATURAL DISASTER such as a hurricane, tornado, Flood, Wildfire, or other natural disasters.
 - Yes, I/We are applying
 - No
- (5) I/We will seek financial assistance or reimbursement from any other Federal or State Agency or Private Insurer after this application has been approved, for any item(s) for the replacement or rehabilitation of which I am being funded in full by the Home Repair Programs.
 - Yes, I will
 - No, I will Not

I/We agree to notify the Home Repair Program Administrator within five (5) business days of any additional or new payments, loans, grants, or awards by HUD, FEMA, SBA, the State, or any other entity I/we have not specifically disclosed in this application. Further, I/we understand and acknowledge the Home Repair Program Administrator has the right to enforce this requirement by recapturing all or a portion of the award if the funds I/we receive are determined to be a duplication of the benefit I/we are applying for with this application.

I/WE have read, understand, and acknowledge the above disclosure.

<i>Applicant's Signature</i>	<i>Print Name</i>	<i>Date</i>
<i>Co-Applicant's Signature</i>	<i>Print Name</i>	<i>Date</i>
<i>Other Household Member (18 or older) Signature</i>	<i>Print Name</i>	<i>Date</i>
<i>Other Household Member (18 or older) Signature</i>	<i>Print Name</i>	<i>Date</i>



CITY OF LAUDERDALE LAKES

Revised 3/15/25

HOMEOWNER'S ACKNOWLEDGEMENT CONCERNING RESPONSIBILITIES

I understand that participation in the Home Repair Program (Funded by either/or Community Development Block Grant-(CDBG), the State Housing Initiative Program-(SHIP), the HOME Program or any other funding (herein referred to as the Program) is voluntary. The Homeowner has the "Right of Rescission" which is the right to voluntarily withdraw from the program at any time during the process prior to the signing of the Agreement between the Homeowner and the Contractor. After the Homeowner signs the Agreement with the Contractor, the City of Lauderdale Lakes will authorize the Contractor to start. Permit fees and other expenses are likely to occur immediately. Therefore, the Homeowner is hereby advised that the Contractor may incur expenses related to the project and is due compensation for those expenses from the project budget as recorded on the lien documents.

I understand that the primary purpose of the Program is to provide financial assistance to my household for certain qualified home improvement projects that I undertake and have the responsibility to complete. Only qualified types of minor home repairs will be eligible for financial assistance through the use of the Program's Funds.

If I am determined to be qualified to participate in the Program, competitive bids will be received from a list of contractors provided by the Consultant, Minority Builders Coalition, Inc. (MBC), which have been reviewed and approved by the City of Lauderdale Lakes as being familiar with the requirements and procedures for the Program. MBC shall determine the most responsible, responsive, lowest bidder according to the Program's guidelines.

However, at any time before I sign a contract with a contractor, I understand and agree that I can decide not to participate in this voluntary Program.

I further understand, and agree, that if I have any complaints, concerns, or disputes with a Contractor prior to the completion of the project, neither the City of Lauderdale Lakes, nor MBC, has any authority or obligation to facilitate the resolution of the complaint, concern, or dispute. While MBC will attend a meeting of the parties if so requested, MBC is not responsible for arbitrating, mitigating, or mediating any such complaints, concerns, or disputes.

I understand, and agree, that neither the Program, nor the City in conducting plan review, permitting, or inspection governmental functions, will result in the City assuming a general or special duty of care to me or to any person who has a legal or beneficial interest in my home.

I further understand, and agree, that the City may observe conditions with respect to my home in conducting governmental (building) inspections and may require such conditions to be rectified at my expense, to comply with the Florida Building Code before the City issues a Certificate of Occupancy or its equivalent, even if the condition is not part of the scope of work initially defined for the purpose of the Program's financial assistance.

I understand that the documents presented as part of the Program and the documents I may be requested to sign, create legal obligations. I have had ample opportunity to consult with a lawyer of my choice to seek legal advice concerning the documents, and I have had ample opportunity to ask questions or obtain information about the Program from a lawyer of my choosing. I understand and agree that no discussions, promises, representations, agreements, or understandings about the Program can be effective unless they are contained in the Program's authorized written Materials.

I also understand, and agree, that neither the City, nor Consultant, is assuming any obligation to protect my interests. In seeking financial assistance through the Program, I understand, and agree, that it is my responsibility to comply with all the requirements of the Program.

I/WE have read, understand, and acknowledge the above disclosure.

Signature lines for Applicant, Co-Applicant, and Other Household Member (18 or older) with corresponding Print Name and Date fields.



CITY OF LAUDERDALE LAKES

Revised 3/15/25

HOME REPAIR PROGRAM MORTGAGE TERMS AND CONDITIONS

I/We the undersigned agree and accept the terms and conditions of the Residential Rehabilitation Program as a condition of our/my receiving grant assistance under the program should I/We become income-eligible for assistance.

Max. Amount of Assistance: \$42,000 Interest Rate: 0% Term: 10 years

Second Mortgage/Affordability Period: Funds will be awarded as a deferred loan secured by a recorded subordinate mortgage and note. Interest Rate: 0%. Years in loan term: 10 years.

Forgiveness: The loan is forgivable in its entirety at the end of 10 years from the date of execution of said mortgage and note, provided that title remains under the ownership of the individuals signing said mortgage and not and said property remains their primary residence

Repayment of the Loan, No repayment is required as long as the loan is in good standing. The loan will be considered to be Not in good standing and in Default if any of the following occurs during the loan term: sale, transfer, or conveyance of property, conversion to rental property, loss of homestead exemption status, death of the Homeowner or failure to occupy the home as a primary residence. Applicants receiving assistance will be allowed to refinance for the purpose of obtaining a better interest rate at any point during the recapture period. Applicants are not allowed to take cash out when refinancing.

Property Eligibility: Single-family detached, condominium, and townhouse units, including units in Plan Unit Developments, located in the City of Lauderdale Lakes. If funded through HOME, the estimated value of the property, after rehabilitation, cannot exceed 90 percent of the median purchase price for the area.

Property Standards: All properties are subject to the city's home repair standards and the Residential Rehabilitation Home Inspection Occupancy Standards Checklist.

Federal and State statutes, regulations, and programs governing this application are subject to change at any time.

I/We understand and agree to the terms and conditions outlined above.

Signature lines for Applicant's Signature, Co-Applicant's Signature, Other Household Member (18 or older) Signature, and City of Lauderdale Lakes (Representative's Signature/Title) with corresponding Print Name and Date fields.



CITY OF LAUDERDALE LAKES

Revised 3/15/25

DOCUMENTS REQUIRED TO BE SUBMITTED WITH THE APPLICATION

(Please check each item below and submit the necessary copies of all required documents)

Table with 4 columns: #, These documents MUST be submitted with the Application. Please submit COPIES of all the required documents listed below or Check N/A ONLY if it is Not Applicable to your Household, YES, N/A or Comments. Rows 1-30 list various documents like Application Packet, Photo Identification, Social Security Cards, etc.



Minority Builders Coalition, Inc. (MBC), 449 NW 70th Avenue, Suite # 114, Plantation, FL 33317
OFC. (954) 792-1121 EXT 25 • FAX (954) 792-1175 • MBCAdmin2@MinorityBuilders.org

ADDITIONAL APPLICATION DOCUMENTS

PLEASE REVIEW THE FOLLOWING DOCUMENTS

**COMPLETE AND RETURN THESE DOCUMENTS WITH
YOUR APPLICATION, IF APPLICABLE**

In order to process your request for assistance, MBC is required to conduct “Third-Party Verifications” of All Assets and Income for ALL Household Members. We cannot review/approve your application without obtaining these “Third Party Verifications.”

Most Employers and Financial Institutions (Banks, Pension Plans Administrators, Credit Unions, Insurance Company, Employers, Account Managers) are very familiar with this required process. MBC will attempt to FAX, EMAIL or send via USPS Mail a request for Third Party Verification to each entity.

However, recently some companies have not responded, or have taken weeks to respond, or charge fees for this information. Therefore, we ask you to assist us by taking a copy of the request for “Third Party Verification” directly to the company and asking them to complete the form. They can either give it to you to submit or they can submit it directly to MBC via FAX, EMAIL or USPS Mail.

Please Contact our office if you have any questions or need additional information.



PLEASE SUBMIT TO YOUR EMPLOYER TO COMPLETE & RETURN THIS FORM TO:

Minority Builders Coalition, Inc. (MBC)
499 NW 70th Avenue, # 101, Plantation, FL 33317
PHONE (954) 792-1121 Ext 25 * FAX (954) 792-1175
EMAIL: Janice.Hayes@MinorityBuilders.org

THIRD-PARTY VERIFICATION OF EMPLOYMENT TO BE COMPLETED BY THE EMPLOYER

EMPLOYER/Company Name:
Address: City: State Zip
Phone: Fax:
Email:
Print Name of Person Completing this form: Title:
Signature of Person Completing this form: Date:

EMPLOYEE's Name: SS#: XXX-XX-
Occupation/Title/Position:
Length of time Employed: Start Date: End Date (If no longer employed):
Pay Frequency/Schedule: Daily Weekly Bi-Weekly (every other week) Monthly Other
Average # of Hours Worked Per Week: Hourly Pay Rate: \$ Salaried:
Average # of OVERTIME Hours Worked Per Week: OVERTIME Hourly Pay Rate: \$
Total OVERTIME Pay for the PAST 12 months: \$ Expected O/T Pay for the next 12 months: \$
Amt. of other pay (Bonus, Commission, Tips): \$ Frequency (Hourly, Weekly, Monthly, Annual):
Retirement Account: Yes No If Yes, is Retirement Account Accessible to Employee: Yes No
Total ANNUAL Gross Pay for the PAST 12 Months: \$
Expected Gross Pay for the next 12 Months: \$ (Estimate)

Warning Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. Florida Statute 817 provides that willful false statements or misrepresentation concerning income, asset or liability information relating to financial condition is a misdemeanor of the first degree, punishable by fines and imprisonment provided under Statutes 775.082 and 775.083



**PLEASE SUBMIT TO FINANCIAL INSTITUTION TO COMPLETE & RETURN
THIS FORM TO:**

Minority Builders Coalition, Inc. (MBC)
 499 NW 70th Avenue, # 114, Plantation, FL 33317
 PHONE (954) 792-1121 Ext 25 * FAX (954) 792-1175
 EMAIL: Janice.Hayes@MinorityBuilders.org

THIRD PARTY VERIFICATION OF ASSETS

Applicant's Name: _____ SS #: XXX-XX-_____ Main Account #: _____

Co-Applicant's Name: _____ SS #: XXX-XX-_____ Main Account #: _____

Other Household Member's Name: _____ SS #: XXX-XX-_____ Main Account #: _____

TO BE COMPLETED BY FINANCIAL INSTITUTION
 (Checking, Savings, CD's, Pension, IRA's, Money Market, Investment Accounts, Etc.)

Name of Financial Institution: _____

Phone: _____ Fax: _____

Email: _____

Person Completing this form: _____
(SIGNATURE) (PRINT NAME) (DATE)

Checking Account #	Balance As-of-Today	Average Monthly Balance For the last six (6) Months	Current Interest Rate %

Savings Account #	Balance As-of-Today	Average Monthly Balance For the last six (6) Months	Current Interest Rate %

Certificate of Deposits Account # IRA, Keogh, Retirement Account # Money Market, Investment Account #	Balance As-of-Today	Average Monthly Balance For the last six (6) Months	Current Interest Rate %

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Pease make copies of this form if you need more space for additional Accounts



**PLEASE SUBMIT TO YOUR INSURANCE CARRIER TO
COMPLETE AND RETURN THIS FORM TO:**

Minority Builders Coalition, Inc. (MBC)
 499 NW 70th Avenue, # 101, Plantation, FL 33317
 PHONE (954) 792-1121 Ext 25 • FAX (954) 792-1175
 EMAIL: Janice.Hayes@MinorityBuilders.org

THIRD PARTY VERIFICATION OF LIFE INSURANCE BENEFITS

Applicant's Name: _____ SS #: XXX-XX-_____ Policy #: _____

Co-Applicant's Name: _____ SS #: XXX-XX-_____ Policy #: _____

Other Household Member's Name: _____ SS #: XXX-XX-_____ Policy #: _____

TO BE COMPLETED BY BENEFITS ADMINISTRATOR

Name of Company: _____

Phone: _____

Fax: _____

Email: _____

Person Completing this form: _____

(SIGNATURE)

(PRINT NAME)

(DATE)

Policy Holder's Name	Policy #	Type of Policy (Term, Whole, Etc.)	Current "CASH OUT" Value	Penalty for Cashing Out Yes or No and Amount
			\$	
			\$	
			\$	

Warning: Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. Florida Statute 817 provides that willful false statements or misrepresentation concerning income, asset or liability information relating to financial condition is a misdemeanor of the first degree, punishable by fines and imprisonment provided under Statutes 775.082 and 775.083.

Pease make copies of this form if you need more space for additional Accounts



**PLEASE SUBMIT TO YOUR PLANS ADMINISTRATOR
TO COMPLETE & RETURN THIS FORM TO:**

Minority Builders Coalition, Inc. (MBC)
499 NW 70th Avenue, # 101, Plantation, FL 33317
PHONE (954) 792-1121 Ext 25 * FAX (954) 792-1175
EMAIL: Janice.Hayes@MinorityBuilders.org

**THIRD-PARTY VERIFICATION OF PENSION/ANNUITIES
TO BE COMPLETED BY BENEFITS or PLANS ADMINISTRATOR**

Name: _____ SS#: _____

Account #: _____

Current monthly gross amount of pension or annuity: \$ _____

Amount received in lump sum: \$ _____ Date: _____

Deduction from Gross for Medical Insurance premiums: \$ _____

Date of Initial Award: \$ _____ Effective Date of Current Amount: _____

Expected change in current amount: Yes No New Amount: \$ _____

Contribution to company's retirement/pension fund: \$ _____

Signature of Authorized Rep Completing this form: _____ Date: _____

Print Name: _____ Title: _____

Signature of Person Completing this form: _____ Date: _____

Phone: _____ Fax: _____

Email: _____

Warning: Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. Florida Statute 817 provides that willful false statements or misrepresentation concerning income, asset or liability information relating to financial condition is a misdemeanor of the first degree, punishable by fines and imprisonment provided under Statutes 775.082 and 775.083.

Please make copies of this form if you need more space for additional information



**PLEASE SUBMIT TO THE BENEFITS ADMINISTRATOR TO
COMPLETE & RETURN THIS FORM TO:**

Minority Builders Coalition, Inc. (MBC)
499 NW 70th Avenue, # 114, Plantation, FL 33317
PHONE (954) 792-1121 Ext 25 * FAX (954) 792-1175
EMAIL: Janice.Hayes@MinorityBuilders.org

**THIRD PARTY VERIFICATION OF VETERAN BENEFITS
TO BE COMPLETED BY VETERAN'S ADMINISTRATION OFFICE**

Name of Veteran: _____ SS#: XXX-XX-_____

Address: _____ City: _____ ST: _____ Zip: _____

Date of Birth: _____ Claim No: _____

Service Dates: From: _____ To: _____

Benefit Type: _____

Benefits Paid To: _____ Number in Family: _____

Current Benefit Amount: \$ _____ Monthly Amount: \$ _____

Original Start Date: _____ This amount will: _____ Increase -or- _____ Decrease

Date Changes Take Effect: _____ New Amount: \$ _____

(Signature of Authorized representative from VA Office) (Date)

Print Name (Title)

Phone: _____ Fax: _____

Email: _____

Warning: Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. Florida Statute 817 provides that willful false statements or misrepresentation concerning income, asset or liability information relating to financial condition is a misdemeanor of the first degree, punishable by fines and imprisonment provided under Statutes 775.082 and 775.083.

Pease make copies of this form if you need more space for additional Accounts



CERTIFIED AUTHORIZATION FOR RELEASE OF RECORDS

Florida Department of Commerce

Reemployment Assistance (RA) Benefit Records - P.O. Box 5750 - Tallahassee - FL 32314-5750 - (833) 352-7759
This authorization is for the release of confidential information contained in the records of the Florida Department of Commerce

A person receiving confidential RA information through use of this form in violation with Chapter 443, Florida Statutes, commits a misdemeanor of the second degree punishable as provided in s. 775.082 or s. 775.083 § 443.1715(1), Florida Statutes

THIS AUTHORIZATION IS VALID FOR A PERIOD OF 60 DAYS FROM THE DATE SIGNED

INSTRUCTIONS: For all requests, SECTION II, III or IV of this form must be fully completed, as applicable. If the required SECTIONS are not fully completed, this may cause a delay or denial of access to the requested records. Mail completed request along with a self-addressed, postage paid envelope to: Florida Department of Commerce, Reemployment Assistance Records, P.O. Box 5750, Tallahassee, Florida 32314-5750.

SECTION I - (Select all that apply)

- I am the Claimant/Claimant's representative requesting Claimant's information. No fee will be assessed. (Complete SECTION II).
I am an Employer/Employer's representative requesting the Employer's information. No fee will be assessed. (Complete SECTION III).
I am a party requiring an opposing party's information for a Reemployment Assistance proceeding. No fee will be assessed. (Complete Section II and III).
I am a Third Party Requestor (a workers compensation carrier, a third party conferring a benefit or service upon a Claimant or Employer, or a representative of a Claimant or Employer). (Complete SECTION IV, and SECTIONS II and/or III).

The information I am requesting is:

- Entire File
Printout of RA Benefit Payments History
Wages Records Information
Other (Please specify)

SECTION II - Claimant Information - Complete if requesting Claimant information.

Name: Social Security Number (SSN)
(Collection of your SSN is authorized by law and required for record retrieval. § 443.091, Florida Statutes. Your SSN will not be used for any other purpose.)

Address: Street City State Zip Code
Date of Birth: Telephone: mm/dd/yyyy

SECTION III - Employer Information - Complete if requesting Employer information.

Employer Name:
Contact Name/Title: Telephone Number:
Address: Street City State Zip Code

SECTION IV - Third Party Requestor

Requestor/Company Name:
Contact Name/Title: Telephone Number:
Address: Street City State Zip Code

NOTE: If you are a Third Party Requestor the certified signatures in Section V, provided on page 2 of this form, must be completed.



PROFIT AND LOSS STATEMENT FOR BUSINESS OWNERS/SELF-EMPLOYED

If you are self-employed or an independent contractor, please complete this form, if they do not already have your own profit and loss form.

Name (Last, First, Middle Initial): _____
 Company Name: _____ Percent of Ownership _____ %
 Company Address: _____ City, State, Zip: _____
 Type of Business: _____ Title: Owner Independent/1099 Worker Other

Dates Reported (most recent 12 months): From _____ To _____	
Gross Sales (Total amount of income from sales or service before subtracting expenses)	\$
Other Income: (Additional funds earned through such as payments from people leasing space or payments from investors)	\$
TOTAL GROSS INCOME BEFORE TAXES	\$
EXPENSES	
Cost of Goods Sold(Direct costs to produce or obtain the goods sold by the company)	\$
Accounting and Legal Fees	\$
Advertising	\$
Insurance (Do <u>not</u> include homeowner insurance)	\$
Maintenance and Repairs	\$
Supplies	\$
Payroll Expenses(Salaries and wages for borrower(s) on the mortgage loan)	\$
Payroll Expenses(Salaries and wages for employees who are not borrower(s) on the mortgage loan)	\$
Postage	\$
Rent	\$
Licenses	\$
Taxes(Do not include Real Estate taxes on the property; do not include Income Taxes on the business - Include the total of any other taxes that you have to pay for the business)	\$
Telephone	\$
Travel/Transportation	\$
Utilities	\$
Other (Total and explanation of any other expenses not already listed) _____	\$
TOTAL EXPENSES	\$
Net Income Before Taxes	\$
Taxes (Paid on Business Income)	\$
TOTAL NET INCOME AFTER TAXES	\$
	\$

By signing this document, I/we certify that all the information is truthful. I/we understand that knowingly submitting false information may constitute fraud.

Signature _____ Print _____ Date _____

Signature _____ Print _____ Date _____



UNEMPLOYMENT AFFIDAVIT

Name: _____

Check ONLY one box (Check either Box A or Box B):

- A. ___ I am currently unemployed. I do NOT anticipate becoming employed within the next 12 months because I am Not actively seeking employment.
- B. ___ I am currently unemployed. However, I am actively seeking employment. So, I will notify MBC to report my income if I become gainfully employed within the next 6 months.

My income is derived from the following sources (Check ALL that are Applicable):

- Child Support or Alimony Payments
- Contributions from others (Recurring contributions from others outside the household)
- Disability Payments
- Pension/Retirement Payments
- Social Security Benefits
- Unemployment Benefits
- Veteran Benefits
- Welfare Payments
- Other (Please explain): _____

By signing below, I/We attest to the fact that I/WE have read, understand, and acknowledge the Notices/Warnings below and the statement(s) above are true and accurate.

_____ Applicant's Signature	_____ Print Name	_____ Date
_____ Co-Applicant's Signature	_____ Print Name	_____ Date
_____ Other Household Member (18 or older) Signature	_____ Print Name	_____ Date
_____ Other Household Member (18 or older) Signature	_____ Print Name	_____ Date

FEDERAL WARNING: Title 18, Section 1001 of the U.S. Code makes it a criminal offense to make fraudulent statements or misrepresentations of any material fact knowingly and willingly in the use of or obtaining the use of federal funds. There are fines and imprisonment for anyone who makes false, fictitious, or fraudulent statements or entries in any matter within the jurisdiction of the Federal Government (18 U.S.C 1001).

STATE WARNING: Florida Statute 817 provides that willful false statements or misrepresentation concerning income and assets or liabilities relating to financial condition is a misdemeanor of the first degree and is punishable by fines and imprisonment provided under S775.082 o 775.83.

LOCAL WARNING: The local government overseeing the administration of this program may also impose fines and/or imprisonment, for anyone who makes false, fictitious, or fraudulent statements regarding, income assets, liabilities, household size, occupancy, and any other information necessary to determine eligibility for this program.



Minority Builders Coalition, Inc. (MBC)
499 NW 70th Avenue, # 101, Plantation, FL 33317
PHONE (954) 792-1121 Ext 25 * FAX (954) 792-1175
EMAIL: Janice.Hayes@MinorityBuilders.org

CHILD SUPPORT DOCUMENTATION

You must submit documents that prove you do or do Not receive child support.

Here are the ONLY (5) Options. You must use these options to submit proof.

- 1) Did you file for child support?
 - a) If yes you filed, then you must contact the Child Support office to get a Print-out showing payments received or arrears
 - b) If no, you Did NOT file, then you must file for Child Support or provide legitimate documentation as to why you did not file. (SEE # 2 on what is proper documentation for non-filers. You cannot simply say you did not file, there must be a legitimate reason why you did not file and supporting documentation)
- 2) If you did Not file due to special circumstances, then you must submit a Notarized letter explaining why you did not file for child support. It must be a legitimate reason, not simply because you did not want to file.

Examples of Legitimate reasons are:

 - a) You do not know who the father of the child is. You must submit written documentation from the Child Support office wherein they have advised you that they cannot open a case. You must ask the Child Support office to give you written documentation
 - b) You are the victim of domestic violence, and you have supporting court documents
 - c) The father is deceased, and you have supporting documents
- 3) If you filed for Child Support but were denied, or advised that they cannot open a case for you, please provide a copy of the denial letter from the Child Support Office
- 4) If you Recently filed for Child Support then you must submit a letter from the Child Support Office showing that your case is Pending.
- 5) If you and the Child's Non-custodial parent made an agreement outside of the courts about child support and agreed that he/she would pay child support voluntarily to you. Then the Non-custodial parent must submit a Notarized letter stating that he/she pays child support voluntarily.

The letter must include the following:

 - a) Name of Non-Custodial Parent
 - b) Name of Child(ren)
 - c) Amount paid
 - d) Frequency (How often, monthly or weekly)
 - e) Duration (How much longer does he plan to pay at this rate (ex. until child turns 18)
 - f) Method of payment (Check, Direct Deposit, Money Order, Cash, Zelle, etc)
 - g) Copy of the Non-Custodial Parent's identification (with another address)

HELPFUL INFORMATION

For purposes of child support to obtain verification please go to: <https://childsupport.floridarevenue.com/>

The following information that may be obtained from the on-line e-service portal:

1. Registration for child support;
2. Print-outs of payments and/or non-payments for the last 12 months;
3. Review the status of your case (case must be open to review information).

In addition, customers may also contact the Clerk of Court for payment records, or copies of support orders.

<https://www.browardclerk.org/Divisions/ChildSupport>

Warning: Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. Florida Statute 817 provides that willful false statements or misrepresentation concerning income, asset or liability information relating to financial condition is a misdemeanor of the first degree, punishable by fines and imprisonment provided under Statutes 775.082 and 775.083.



Taxpayer Assistance Center

Need a Tax Return Transcript?

We offer 4 Easy Options



1 Online — Go to [IRS.gov/transcript](https://www.irs.gov/transcript) to download a copy of your tax return transcript immediately or have one mailed to you.



2 IRS2Go Mobile App — Request a return or account transcript using your smartphone. [IRS.gov/irs2go](https://www.irs.gov/irs2go)



3 Mail — You can fill out Form 4506-T or Form 4506T-EZ and mail it to the IRS to request your transcript. Form 4506-T is available at [IRS.gov/form4506t](https://www.irs.gov/form4506t). Form 4506T-EZ is available at [IRS.gov/form4506tez](https://www.irs.gov/form4506tez).



4 Call — 1-800-908-9946 and follow the voice prompts.

Transcripts sent to your home address will be mailed free of charge. Please allow 6 - 10 calendar days for delivery. You can order an exact copy of a previously filed and processed tax return, including attachments and Form W-2, by completing Form 4506, Request for Copy of Tax Return. Mail the completed form with \$50 for each tax year requested to the address in the instructions. Form 4506 is available at [IRS.gov/form4506](https://www.irs.gov/form4506). Generally copies are available for the current year and the past six years. Either spouse can submit and sign Form 4506 to request copies of jointly filed tax returns. Allow 75 calendar days to receive your copies.

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title

DISCUSSION REGARDING A PRESENTATION AT THE APRIL 28, 2026 CITY COMMISSION MEETING FOR EARTH DAY RECYCLING POSTER/ART CONTEST/CEREMONY (SPONSORED BY VICE MAYOR THOMAS)

Summary

This is a discussion regarding requesting the presentation of the Earth Day Recycling Poster Art Contest/Ceremony to be held at the April 28, 2026 City Commission Meeting.

Staff Recommendation

Background:

Funding Source:

Fiscal Impact:

Sponsor Name/Department: Vice Mayor Sharon Thomas, Office of the Mayor and City Commission

Meeting Date: 3/23/2026

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title

DISCUSSION REGARDING THE BROWARD LEAGUE OF CITIES DIRECTOR, ALTERNATE AND SECOND ALTERNATE APPOINTMENTS FOR THE 2026-2027

Summary

This is a discussion regarding the appointment of the Mayor and City Commissioners to Broward League of Cities which is made in April of each year. For the 2025-2026 Year, Commissioner Tycie Causwell serves as the City's Director. The City's Alternate is Commissioner Easton Harrison and the Second Alternate is Vice Mayor Sharon Thomas.

Staff Recommendation

Background:

Funding Source:

Fiscal Impact:

Sponsor Name/Department: Venice Howard - Acting City Manager/City Clerk

Meeting Date: 3/23/2026

ATTACHMENTS:

Description	Type
☐ 2026-2027 Board Member Request	Backup Material



MEMORANDUM

To: City Clerks
From: Mary Lou Tighe, Executive Director
Date: February 24, 2026
Re: 2026-27 Board of Director Appointments

According to the League By-Laws:

- Each city shall appoint a Director, Alternate, and Second Alternate to attend and vote at any Board of Directors or General Membership meeting held where he/she represents his/her municipality.
- It is the responsibility of each Director to communicate with his/her respective municipal officials, employees, and constituents concerning actions taken or to be taken by the Board of Directors or the general membership. Directors are responsible for bringing issues of collective importance to the attention of the Board of Directors.
- Each member of the Board of Directors shall notify his or her Alternate to attend Board of Director Meetings when that voting member will not attend. The Alternate shall have the right to participate and vote. In the event the Alternate cannot attend, the Alternate shall notify his or her Second Alternate to attend Board of Director meetings when the Alternate cannot attend. The Second Alternate shall have the right to participate and vote.

Please agenda the selection of your Director, Alternate, and Second Alternate for an upcoming commission meeting. See the attached attendance record for the last year. The deadline for board appointments is April 17, 2026. The term will begin on May 30, 2026, where members will be sworn in at the 69th Annual Gala at Margaritaville. The term will end in May of 2027.

Please forward the information below to scochrane@browardleague.org.

=====
Municipality: _____

Commissioner/Council Appointments: _____

Director: _____

Alternate: _____

Second Alternate: _____

2025-2026 OFFICERS

President Denise Horland
Councilmember, Plantation
First Vice President Joyce Davis
Mayor, Dania Beach
Second Vice President Neil Kerch
Commissioner, Sunrise
Treasurer Traci Callari
Commissioner, Hollywood

DIRECTORS

Immediate Past President Felicia Brunson

Mayor, West Park

Past President Todd Drosky

Mayor, Deerfield Beach

Past President Susan Starkey

Councilmember, Davie

Past President Joy Cooper

Mayor, Hallandale Beach

Jim Allbritton

Councilmember, Southwest Ranches

Pamela Beasley-Pitman

Commissioner, Fort Lauderdale

Heather Berman

Commissioner, Hillsboro Beach

Samson Borgelin

Mayor, North Lauderdale

Slava Borschukov

Councilmember, Sea Ranch Lakes

John Brodie

Commissioner, Coconut Creek

Anthony Caggiano

Commissioner, Margate

Tycie Causwell

Vice Mayor, Lauderdale Lakes

Kicia Daniel

Commissioner, Tamarac

Beam Furr

Mayor, Broward County

Aisha Gordon

Commissioner, Oakland Park

Denise Grant

Mayor, Lauderhill

Jeremy Katzman

Commissioner, Cooper City

Edmund Malkoon

Mayor, Lauderdale-by-the-Sea

Everett Marshall, III

Commissioner, Lighthouse Point

Henry Mead

Vice Mayor, Weston

Wayne Messam

Mayor, Miramar

Nancy Metayer Bowen

Vice Mayor, Coral Springs

Erik Morrisette

Acting Clerk Commissioner, Pembroke Park

Tom Plaut

Commissioner, Deerfield Beach

Maria Rodriguez

Commissioner, Pembroke Pines

Paul Rolli

Commissioner, Wilton Manors

Rhonda Sigerson-Eaton

Commissioner, Pompano Beach

Joy Smith

Vice Mayor, West Park

Rich Walker

Mayor, Parkland

Samuel S. Goren, Esquire

Goren Cherof Doody & Ezrol, PA

Legal Counsel

Mary Lou Tighe

Executive Director

Sely Cochrane

Deputy Executive Director



2025-2026 Board Meeting Attendance

	9/4/2025	11/6/2025	12/11/2025	1/8/2026	2/5/2026
Denise Horland	X	X	X	X	X
Joyce Davis	X	X	X	X	X
Traci Callari	(EXC.)	X	X	(EXC.)	(EXC.)
Felicia Brunson	X	X	(EXC.)	X	X
Todd Drosky	(EXC.)	(EXC.)	X	(EXC.)	(EXC.)
Susan Starkey	X	X	X		X
Joy Cooper	(EXC.)	(EXC.)		X	
Jim Allbritton	(EXC.)	X	(EXC.)	X	X
Pamela Beasley-Pittman	X	X	X	X	X
Heather Berman	(EXC.)		X	(EXC.)	(EXC.)
Samson Borgelin	X	X		X	X
Slava Borshchukov	X	(EXC.)		(EXC.)	(EXC.)
John Brodie	X		(EXC.)	X	
Anthony Caggiano	X	X	X	X	X
Tycie Causewell	X		X	X	
Kicia Daniel					X
Beam Furr	(EXC.)	(EXC.)			
Aisha Gordon	X			X	
Denise Grant				X	X
Jeremy Katzman	X	X		(EXC.)	(EXC.)
Neil Kerch	X	X	X	X	X
Edmund Malkoon	(EXC.)	(EXC.)	X		
Everett Marshall	X	X	X	X	X
Henry Mead	X	X	X	(EXC.)	(EXC.)
Wayne Messam					
Nancy Metayer Bowen	(ALT.)	X	(EXC.)	(EXC.)	(EXC.)
Erik Morrissette	X		(EXC.)		
Tom Plaut	X	X	X	X	X
Maria Rodriguez	X	(EXC.)	(EXC.)	X	X
Paul Rolli	X	X	(EXC.)	(EXC.)	(EXC.)
Rhonda Sigerson Eaton	X	X	(EXC.)		
Joy Smith		X	X	(ALT.)	(ALT.)
Rich Walker	X	X	X	X	X
			X = Attendance		
			(ALT.) = Alternate Attended		
			(EXC.) = Excused Absence		
			Gray = Absence		

CITY OF LAUDERDALE LAKES

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Fiscal Impact:

Contract Requirement:

Title

DISCUSSION REGARDING THE STATUS ON THE HIRING ON THE NEW CITY MANAGER
(SPONSORED BY MAYOR EDWARDS PHILLIPS)

Summary

This is a continued discussion regarding the status of the hiring of the new city manager.

Staff Recommendation

Background:

Funding Source:

Fiscal Impact:

Sponsor Name/Department: Tara Williams, Director of HRRM

Meeting Date: 3/23/2026

CITY OF LAUDERDALE LAKES

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Fiscal Impact:

Contract Requirement:

Title

DISCUSSION REGARDING TWO UPCOMING COMMUNITY GARAGE SALES IN PARTNERSHIP WITH WOMEN'S OF VETERANS AFFAIRS (WOVA) TO BE HELD ON MAY 21, 2026 AND SEPTEMBER 5, 2026 FROM 8 AM TO 1 PM AT VINCENT TORRES MEMORIAL PARKING LOT (SPONSORED BY COMMISSIONER MAXWELL-WILLIAMS)

Summary

This is a discussion regarding two upcoming community garage sales in partnership with Women’s of Veterans Affairs (WOVA) on May 21st and September 5th from 8 am to 1 pm at Vincent Torres Memorial Park parking lot. The request is for the use of the space, coverage of any required fees and assistance with obtaining the necessary permits. The use of logo is not being requested.

Staff Recommendation

Background:

Funding Source:

Fiscal Impact:

Sponsor Name/Department: Commissioner Karlene Maxwell-Williams, Office of the Mayor and City Commission

Meeting Date: 3/23/2026

CITY OF LAUDERDALE LAKES

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Fiscal Impact:

Contract Requirement:

Title

DISCUSSION REGARDING BACKPACK GIVEAWAY IN PARTNERSHIP WITH WOMEN'S OF VETERANS AFFAIRS (WOVA) ON AUGUST 1, 2026 FROM 8 AM TO 5 PM AT HAZELLE P. ROGERS MULTI-PURPOSE CENTER (SPONSORED BY COMMISSIONER MAXWELL-WILLIAMS)

Summary

This is a discussion regarding backpack giveaway in partnership with Women’s of Veterans Affairs (WOVA) on August 1st from 8 am to 5 pm at the Hazelle P. Rogers Multi-Purpose Center. The request is for the use of the space, coverage of any required fees and assistance with obtaining the necessary permits. The use of logo is not being requested.

Staff Recommendation

Background:

Funding Source:

Fiscal Impact:

Sponsor Name/Department: Commissioner Karlene Maxwell-Williams, Office of the Mayor and City Commission

Meeting Date: 3/23/2026

CITY OF LAUDERDALE LAKES

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Fiscal Impact:

Contract Requirement:

Title

FUTURE MEETINGS

Summary

The next scheduled City Commission Workshop will take place April 13, 2026 at 5 p.m.

The next scheduled City Commission Meeting will take place on April 14, 2026 at 7 p.m.

Staff Recommendation

Background:

Funding Source:

Fiscal Impact:

Sponsor Name/Department:

Meeting Date: 3/23/2026