



## City of Lauderdale Lakes

Office of the City Clerk

4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599

(954) 535-2705 - Fax (954) 535-0573

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### WORKSHOP MEETING AGENDA

Alfonso Gereffi Room

June 12, 2017

5:00 PM

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. DISCUSSION**

JUNE 13, 2017 AGENDA REVIEW

This discussion item serves to review the June 13, 2017 Commission Meeting Agenda.

**4. DISCUSSION OF PROPOSED ORDINANCE(S)**

**5. ADDITIONAL WORKSHOP ITEMS**

**A. PRESENTATION ON THE CITY'S NEW WEBSITE**

This is a demonstration of the City's newly designed website.

**B. UPDATE ON THE CITY'S CAPITAL IMPROVEMENT PROJECTS**

This is an update on the City's Capital Improvement Projects (CIP) for FY 2017.

**C. DISCUSSION REGARDING CENTRAL CHARTER SCHOOL BOND ISSUANCE**

This is a discussion related to the issuance of Bonds related to Central Charter School.

**D. DISCUSSION REGARDING THE PARIS CLIMATE AGREEMENT**

This is a discussion regarding how the United States withdrawal from the Paris Climate Agreement will affect Lauderdale Lakes.

**E. UPDATE ON THE CITY'S STRATEGIC PLAN**

This is an update on the City's FY 2018 Strategic Plan for Elected Officials.

**F. DISCUSSION REGARDING MEMBERSHIP FOR THE MILITARY AFFAIRS BOARD**

This is a discussion regarding establishing membership for the Military Affairs Board.

**G. UPDATES FROM CITY ADVISORY BOARDS**

This is an update from the Beautification Advisory Board, Economic Development Advisory Board and Historic Preservation Advisory Board. Each Board will be allotted five minutes to discuss their goals and initiatives.

**6. REPORTS**

**FUTURE MEETINGS:**

Budget Workshop: June 14, 2017 at 5:01 p.m.

Next Scheduled Commission Workshop: June 26, 2017 at 5:00 p.m.

Next Scheduled Commission Meeting: June 27, 2017 at 7:00 p.m.

## **PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING**

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

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**Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips,  
Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams**

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## CITY OF LAUDERDALE LAKES

### Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title
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JUNE 13, 2017 AGENDA REVIEW
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Summary
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This discussion item serves to review the June 13, 2017 Commission Meeting Agenda.

Staff Recommendation
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**Background:**

Not applicable

**Funding Source:**

Not applicable

**Sponsor Name/Department:** Phil Alleyne, City Manager

**Meeting Date:** 6/12/2017

**ATTACHMENTS:**

Description	Type
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<input type="checkbox"/> June 13, 2017 Commission Meeting Agenda	Backup Material
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**"We Care"**

**City of Lauderdale Lakes**

**Commission Meeting Agenda**

**Commission Chambers**

**June 13, 2017**

**7:00 PM**

**Mayor Hazelle Rogers - Vice-Mayor Veronica Edwards Phillips  
Commissioner Sandra Davey - Commissioner Gloria Lewis - Commissioner Beverly Williams**



## City of Lauderdale Lakes Commission Meeting

### Welcome to the City Commission Meeting

We are pleased that you have demonstrated an interest in the City of Lauderdale Lakes by attending a Commission Meeting. We hope you enjoy the meeting and will attend more of these meetings in the future.

### GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT COMMISSION MEETINGS:

Please turn off or silence cellphones. Any person requiring Auxiliary Aids and services at the meeting must contact the City Clerk's Office at 954-535-2705 at least 24 hours prior to the meeting.

If you or someone you know is hearing or speech impaired, please call Florida Relay Service at 1-800-955-8770 or 8771.

- **Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outline in Sec. 2-54 (2) of the Code of Ordinances.
- **Petitions From the Public** - Each person desiring to petition the city commission will be allotted five-minutes under the applicable order of business for the city commission meeting. Petitions from the Public shall not exceed 30 minutes in aggregate time. The Mayor at his/her discretion may allow more time than the allotted time.
- **Speaking on items not on the Agenda** - Each person who wishes to address the commission must sign in with the City Clerk before 7:00 p.m. and will be seated in a designated area near the Podium. Names will be called in the order received. The speaker shall step up to the speaker's podium and shall give his/her name and address.
- **Speaking on an item on the Agenda** - Individuals wishing to speak on an item on the Agenda need only to raise their hand to be recognized by the Mayor.

The Commission Meeting is a business meeting, please conduct yourselves in a respectful and professional manner, both in tone of voice, as well as choice of words.

Please direct your comments to the Commission as a body through the presiding office and not to the audience or individual commissioner.

As your commission we will abide by the debate and decorum rules which provides for each commissioner to speak 10 minutes at a time on each subject matter. After every commissioner have spoken the Mayor will provide for other comments.

The above represents a summarization of the rules and procedures as adopted by Ordinance. Copies of the Code Section related to rules and procedures are available from the City Clerk's office.



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4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. INVOCATION AND PLEDGE OF ALLEGIANCE**

**A.** INVOCATION PROVIDED BY: BISHOP IZETTE SCOTT, FIRST UNITED CHURCH OF JESUS CHRIST APOSTOLIC, INC.

**B.** PLEDGE OF ALLEGIANCE LED BY: NYOKA STEWART, CITY RESIDENT

**4. PROCLAMATIONS/PRESENTATIONS**

**A.** UPDATE FROM THE BROWARD COUNTY PROPERTY APPRAISER

This is an update from Broward County Property Appraiser, Marty Kiar on property assessments within Broward County.

**5. APPROVAL OF MINUTES FROM PREVIOUS MEETING**

**A.** APPROVAL OF MINUTES

May 22, 2017 Commission Workshop Minutes  
May 23, 2017 Commission Meeting Minutes

**6. PETITIONS FROM THE PUBLIC**

**A.** PETITIONS FROM THE PUBLIC

All petitioners must sign in with the City Clerk and will be seated in a designated area. Petitioners will be allowed to speak for five (5) minutes. Petitions from the Public will not exceed 30 minutes in aggregate time.

**7. CONSIDERATION OF ORDINANCES ON SECOND READING**

**A.** ORDINANCE 2017-010 AMENDING RULE 13 OF SECTION 2-56 OF CHAPTER 2 OF THE CODE OF ORDINANCES TO CONFORM TO THE AMENDMENT TO THE CITY CHARTER APPROVED NOVEMBER, 2016; PROVIDING FOR PROCEDURES FOR ADOPTION OF ORDINANCES; PROVIDING FOR PROCEDURES FOR ADOPTION OF RESOLUTIONS ON CONSENT AGENDA

This Ordinance aligns Rule 13 of Section 2-56 of Chapter 2 of the Code of Ordinances with the results of the November 2016 Municipal Election. This Ordinance was approved on first reading at the May 23, 2017 Commission Meeting.

**B.** ORDINANCE 2017-011 AMENDING SECTION 2-212 OF CHAPTER 2 AND AMENDING SECTION 82-355 OF CHAPTER 82 TO PROVIDE FOR CONSISTENCY, BOTH OF THE CODE OF ORDINANCES; PROVIDING FOR A RESTATEMENT OF THE CITY MANAGER'S SPENDING PREROGATIVES WITH RESPECT TO THE PURCHASE OR CONTRACTING FOR GOODS, SERVICES OR CAPITAL IMPROVEMENTS; PROVIDING FOR THE DELETION OF REDUNDANT PROVISIONS REGARDING THE MAYOR

This ordinance amends the Chapter 2-212, Administration, Powers and duties and the Chapter 82-

355, Procurement Code, Responsibilities and authority. This Ordinance was approved on first reading at the May 23, 2017 Commission Meeting.

- C.** ORDINANCE 2017-012 AMENDING SUB-SECTION (A)(1)L, LOCAL BUSINESS PREFERENCE OF SECTION 82-356 OF THE CODE OF ORDINANCES; PROVIDING FOR A REVISION TO THE METHODS OF SOURCE SELECTION BY INCREASING THE LOCAL PREFERENCE ELEMENT FROM FIVE (5%) PERCENT TO TEN (10%) PERCENT OF THE LOW BID

This ordinance amends Chapter 82-356, Procurement Code, Methods of source selection. This Ordinance was approved on first reading at the May 23, 2017 Commission Meeting.

**8. CONSIDERATION OF ORDINANCES ON FIRST READING**

**9. CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA**

- A.** RESOLUTION 2017-070 ESTABLISHING RULES AND PROCEDURES WITH REGARD TO PROVIDING RESERVED SEATING FOR CITY STAFF, DESIGNATED PROVIDERS AND SPECIAL GUESTS

This Resolution will allow for certain seating areas to be designated for City Staff.

- B.** RESOLUTION 2017-071 CANCELLING THE CITY COMMISSION WORKSHOP MEETINGS OF AUGUST 7, 2017, AND AUGUST 21, 2017, AND THE REGULAR CITY COMMISSION MEETINGS PRESENTLY SCHEDULED FOR AUGUST 8, 2017 AND AUGUST 22, 2017

This Resolution cancels the Commission Workshops and Meetings for the month of August.

- C.** RESOLUTION 2017-072 EXPRESSING APPRECIATION FOR THE DECISION OF THE DEPARTMENT OF HOMELAND SECURITY TO EXTEND TEMPORARY PROTECTIVE STATUS TO HAITIAN NATIONALS; URGING DIRECTOR JOHN KELLY TO FURTHER EXTEND THE TEMPORARY PROTECTIVE STATUS FOR HAITIAN NATIONALS FROM JANUARY 22, 2018, TO JANUARY 22, 2019

This Resolution expresses the City of Lauderdale appreciation to President Donald Trump, and John Kelly, the Director of the Department of Homeland Security for extending Temporary Protective Status (TPS) to Haitian Nationals until January 22, 2018. The City Commission, likewise urges Director John Kelly to exercise his discretion and immediately grant a further extension of TPS status to Haitian Nationals residing within the United States borders until January 22, 2019.

**10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA**

- A.** RESOLUTION 2017-073 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 7 (APRIL), FINANCIAL ACTIVITY REPORT

This Resolution serves to ratify the filing and presentation of the City's Fiscal Year 2017 April (Period 7) - Financial Activity Reports provided by the Financial Services Department.

**11. CORRESPONDENCE**

**12. REPORT OF THE MAYOR**

**13. REPORT OF THE VICE MAYOR**

**14. REMARKS OF THE COMMISSIONERS**

**15. REPORT OF THE CITY MANAGER**

**16. REPORT OF THE CITY ATTORNEY**

**17. ADJOURNMENT**

- A.** 2017 JUNETEENTH PRESENTATION

After the Mayor adjourns the Meeting, the Commission, city staff, residents and guest will celebrate Juneteenth 2017. Former City Commissioner Levoyd Williams will provide information on the history and significance of Juneteenth and Dr. Eunice Cason Harvey will be recognized.

## **PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING**

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**Mayor Hazelle Rogers - Vice-Mayor Veronica Edwards Phillips**  
**Commissioner Sandra Davey - Commissioner Gloria Lewis - Commissioner Beverly Williams**

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## CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title
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PRESENTATION ON THE CITY'S NEW WEBSITE
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Summary
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This is a demonstration of the City's newly designed website.
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Staff Recommendation
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**Background:**

Not applicable

**Funding Source:**

Not applicable

**Sponsor Name/Department:** Phil Alleyne, City Manager

**Meeting Date:** 6/12/2017

# CITY OF LAUDERDALE LAKES

## Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title

UPDATE ON THE CITY'S CAPITAL IMPROVEMENT PROJECTS

Summary

This is an update on the City's Capital Improvement Projects (CIP) for FY 2017.

Staff Recommendation

**Background:**

**Funding Source:**

**Sponsor Name/Department:** Ron Desbrunes, PE, Director of Public Works and Maqsood M. Nasir, P.E., City Engineer

**Meeting Date:** 6/12/2017

### ATTACHMENTS:

Description

Type

2017 CIPUpdates

Backup Material

**PROJECT UPDATE (June 2017 Update)**

Item #	Lead Department/ Agency	Affected Department(s)	Project Manager	Project Name	Project Description	Project Status	Funding Sources	FY2017 Budget	Total Budget	Consultant	Contractor	Estimated Construction Start Date	Estimated Completion Date	Status Update
1	ECM	PW	Nasir	Stormwater Conveyance and Water Quality Improvement Project DEP/LP06060	Canal Bank Restoration	Construction	State Appropriation /Stormwater Fund	129,000.00	2,950,000.00	RJ Behar	Metro Equipment Services	TBD	12/31/2017	Total 2 bids received; Evaluation on 1/17/17; Presentation at the Feb Workshop; Finalizing Scope; Awaiting approval of contractor
2	ECM	PW	Nasir	Stormwater Conveyance and Water Quality Improvement Project DEP/LP06061	Canal Bank Restoration	Construction	State Appropriation /Stormwater Fund	500,000.00	1,000,000.00	RJ Behar	Metro Equipment Services	5/24/2017	9/30/2018	Construction contract was awarded to Metro Equipment Services. Construction began in May 2017. Project is expected to be completed by the end of September 2017
2a	ECM	PW	Nasir	Stormwater Conveyance and Water Quality Improvement Project - Stormwater Fund	Canal Bank Restoration	Construction	Stormwater Fund	415,255.00	1,000,000.00	RJ Behar	Metro Equipment Services	5/24/2017	Same as above	Construction contract was awarded to Metro Equipment Services. Construction began in May 2017. Project is expected to be completed by the end of September 2018
3	PW	ECM/PHS	Ron	Comprehensive Park Improvement Project DEP Agreement / #HL058	Willie Webb, Sr. Park and Swimming Complex Improvements	Construction	State Appropriation	250,000.00	250,000.00	N/A	Victory Engineering	5/1/2017	6/28/2017	Construction contract was awarded to Victory Engineering. Construction began in May 2017. Project is expected to be completed by the end of June 2017
4	PW	ECM	Vince	Water Pollutant Reduction Tactic Project 6062	LP Installation of aerators, acquisition of harvester and self-propelled litter vacs	Procurement/Acquisition	State Appropriation (\$200k)/Stormwater Fund (\$20k)	220,000.00	220,000.00	N/A	TBD	TBD	12/31/2017	Received the executed agreement from FDEP; Submitted project scope, exhibits, estimate and other required information as required for the FDEP agreement. Acquisition of equipment (Weedoo) completed. Procurement for installation of aerators and agitators underway.
5	ECM	PW	Nasir/Vince	Sidewalk Repair and Replacement Project 439410-1-54-01 EDTF	FM# Citywide sidewalk repair and replacement	Design	State Appropriation	200,000.00	200,000.00	ECM	TBD	TBD	2/6/2019	Agreement executed on 12/20/2016; Currently in design (in-house design)
6	ECM	PW	Nasir	NW 31 Avenue Roadway Improvement Project	Installation of sidewalk, pedestrian crosswalk and pedestrian lighting	Design	State Appropriation	1,000,000.00	1,017,450.00	McMahon & Associates	TBD	TBD	5/16/2018	Scope & estimate modified and got Broward County Complete Streets Committee approval; Coordinating with FDOT to resolve design and construction conflicts; 60% design completed as of 03/23/2017
7	PW	PW	Vince	Drain Pipe Lining Inspection and Repair Project II	Inspection and assessment of drainage system	Assessment	Stormwater Fund	120,000.00	120,000.00	TBD	TBD	TBD	TBD	25% TV'd - ongoing in-house assessment
8	PW	PW	Vince	Swale Improvement Project	Swale improvement to enhance drainage within the communities.	Assessment	Stormwater Fund	80,000.00	80,000.00	TBD	TBD	TBD	TBD	Areas of concerns in the process of identified (ongoing in-house assessment)I- Design
9	PW	PW	Vince	Boat Ramp Installation Project	Renovation of existing boat ramps and addition of new boat ramps in various locations	Procurement	Stormwater Fund	120,000.00	120,000.00	TBD	TBD	TBD	TBD	Inspected 26 locations - Ongoing In-House Assessment - Design/Build Boat Ramp
10	ECM	PW	Nasir	C-13 Canal Fence Installation Project	Construction of a security fence on SFWMD property along the C-13 canal.	Procurement	Stormwater Fund	100,000.00	100,000.00	TBD	TBD	TBD	TBD	Received South Florida Water Management District R/W Permit; Preparing ITB; Consent Agreement Needed; Maintenance Agreement Needed
11	PW	PW	Vince/Ron	Culvert Inspections/Cleaning - Phase III	Inspection and Removal of sediments from existing culvert pipes.	Assessment	Stormwater Fund	150,000.00	150,000.00	TBD	TBD	TBD	TBD	Areas of concerns in the process of identified (ongoing in-house assessment) - In procurement
12	PW	PW	Ron	GIS Development	Scope to be determined after consultation with PW.	Pulled	General Fund	32,600.00	32,600.00	N/A	N/A	N/A	N/A	Pulled
13	PW	BSO Fire	Robin	Emergency Generator For Fire Station and PW Buildings	Installation of Generator Shed and Electrical wiring	Procurement	General Capital Improvement Fund	72,600.00	72,600.00	Alexis Knight Architects Inc	TBD	TBD	TBD	Probable cost estimate for new shed structure is \$244,123.50. Design for electrical conduit and installation installation for the 2 buildings is under assessment. Funding for the new shed will be included in the 2018 Budget.
14	PW	PHS	Robin	Vincent Torres Memorial Park Improvement Project	Vincent Torres Park Improvements (Concession Stand, Bathroom Partition)	Construction	General Capital Improvement Fund	14,292.00	14,292.00	N/A	Supplyworks	3/1/2017	7/31/2017	Proposal from Supplyworks was\$7,166.01 (US Communities pricing); Project is 90% Complete; 6 weeks to complete the project
15	PW	PW	Robin	Chiller and BAS Replacement Project	Replacement of 1 existing 85 ton Chillers at City hall with one 60 tons. Replacement of the building automation system is also included	Complete	General Capital Improvement Fund	108,031.00	108,031.00	GLE Associates	Trane	2/28/2017	3/1/2017	Installation of new chiller is completed. New BAS as well as the other chiller replacement will be included in the 2018 Budget.
16	IT / CC	CC	Budry/Sharon	Records Management Program	Implementation of an enterprise-wide electronic records management software program	Implementation	General Capital Improvement Fund	39,010.00	32,250.00	Tyler Technologies	Tyler Technologies	3/30/2017	4/30/2017	Working with Tyler Technologies to install software
17	PW	PHS	Robin	Northgate Park Improvement Project	Enhancements to the outdoors park areas	Complete	General Capital Improvement Fund	6,000.00	10,000.00	NA	N/A	N/A	Completed	Northgate Park basketball court resurfacing is completed.
18	ECM	PW	Robin	NW 41 Street Entryway Improvement Project	Rehabilitation of the NW 41 Street Entryway Beautification Project	Construction	General Capital Improvement Fund	40,834.00	34,000.00	N/A	Creative Contracting Group	May-17	7/31/2017	RFP was Issued; Proposals were received; Construction contract was awarded to . Construction began in May 2017 and expected to be completed in July 2017
19	PW	PW	Vince	Street Repaving Project	Street resurfacing program throughout the City	Procurement	General Capital Improvement Fund	150,000.00	150,000.00	TBD	TBD	TBD	TBD	Streets resurfacing issues on NW 34th ST and NW 35th St (West of NW 50th Avenue) to be addressed as part of this project.
20	PW	BSO Fire	Robin	Station 37 Dining Renovation Project	Installation of cabinets, painting and new tile	Construction	General Capital Improvement Fund	32,469.69	11,747.00	CPZ Architects	TBD	TBD	TBD	Probable cost estimate is \$145,530; (in-house). Renovation of Kitchen will commence in mid April. Completion by end of June
21	PW	PW	Ron	NW 41st Street Traffic Calming (SR7 to 52nd Avenue)	Installation of traffic calming devices	Assessment	TBD	TBD	TBD	TBD	TBD	TBD	TBD	This project is in the planning stage.
22	PW	PW	Ron	NW 36 Street / NW 43 Avenue Entranceway and Wayfinding	Entryway and Wayfinding Signage	Assessment	TBD	TBD	TBD	TBD	TBD	TBD	TBD	This project is in the planning stage.
23	CITY	CRA	Ron	Somerset Drive Roundabout Project	Installation of a Roundabout	Assessment	TBD	TBD	TBD	TBD	TBD	TBD	TBD	This project is under consideration to identify an alternative to manage the flow of traffic.
24	CRA	PW	Gary/Ron	C-13 Canal Greenway Trailhead Project	Recreational facility connected to greenway trail network	Design	CRA	0.00	0.00	TBD	TBD	TBD	TBD	Pursuing grants
25	CRA	PW	Gary/Ron	Electronic Message Board/Gateway Feature	Construction of a gateway feature	Procurement	CRA	200,000.00	200,000.00	Saltz Michelson Architects	TBD	TBD	TBD	Presentation was made to the CRA Board on 3/21/17. Staff to propose alternative locations on SR-7 and also NW 31st Avenue.

26	CRA	PW/PHS	Gary/Ron	Wireless Video Camera Project - 31 Avenue	Installation of security camera on NW 31 Ave	Construction	CRA			Wildfire Camera Network	Wildfire Camera Network	6/1/2017	8/1/2017	CRA Board approved the installation of 2 solar powered cameras on NW 31st Street on 03/21/17. Installation of poles
27	CRA	PW/PHS	Gary/Ron	Wireless Video Camera Project - ACC	Alzheimer Care Center	Construction	CRA			Wildfire Camera Network	Wildfire Camera Network	TBD	TBD	CRA Board approved the installation of cameras; Identifying power source; Contractor will proceed with construction. - Funding Needed
28	BROWARD COUNTY	PW/CRA	Ron	Bus Shelter Installation Project	Installation of bus shelters throughout the City and CRA area	Procurement	CRA / BROWARD COUNTY	85,000.00	85,000.00	Arethia Douglas (PM)	N/A	N/A	N/A	Project designed and managed by Broward County
29	FDOT	PW	Ron	C-13 Canal Greenway Pedestrian Safety Crossing (State Road 7)	Installation of Pedestrian Safety Crossing on SR7	Design	FDOT	301,569.00	301,569.00	Tracey Xie (PM)	N/A	N/A	N/A	Project designed and managed by FDOT.
30	FDOT	PW	Ron	C-13 Canal Trail Expansion Project	Completion of the 1/3 miles of missing trail development along the greenway (from NW 31st Ave to the City Boundary	Procurement	CITY / TIGER	400,000.00	400,000.00	Thuc Le (PM)	N/A	N/A	N/A	Project designed and managed by FDOT
31	FDOT	PW	Ron	Intersection Improvement Pedestrian Safety (Oakland Park Blvd./State Road 7)	Placement of pedestrian median channeling barrier	Pending	FDOT	TBD	TBD	Carl Dorvil (PM)	N/A	N/A	N/A	Project designed and managed by FDOT
32	FDOT	PW	Ron	SR7 at NW 29 Street Concept	Proposed plan to provide an exclusive straight thru lane	Pending	FDOT	TBD	TBD	Jonathan Overton (PM)	N/A	N/A	N/A	Project would be designed and managed by FDOT; Discussion at 4/10/2017 Commission Workshop

## CITY OF LAUDERDALE LAKES

### Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title
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DISCUSSION REGARDING CENTRAL CHARTER SCHOOL BOND ISSUANCE
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Summary
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This is a discussion related to the issuance of Bonds related to Central Charter School.

Staff Recommendation
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**Background:**

Not applicable

**Funding Source:**

Not applicable

**Appearance**

Gene Lawson, Executive Director, Central Charter School

Ed Chan, Attorney Central Charter School

**Sponsor Name/Department:** James C. Brady, City Attorney

**Meeting Date:** 6/12/2017

**ATTACHMENTS:**

Description	Type
📎 Central Charter School Bond	Backup Material

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*CITY OF LAUDERDALE LAKES*

**WORKSHOP ON FINANCING  
Assistance Unlimited  
Real Estate Holdings, Corp.**

*May 2017*

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### **Assistance Unlimited Real Estate Holdings, Corp. (AUREHC)**

- + Assistance Unlimited Real Estate Holdings Corp (“Borrower”), a not-for profit 501c3, was established to serve as the landlord and facility manager for Central Charter School**
- + Central Charter School was the first charter school opened in Broward County in 1997**
- + Mr. Gene Lawson, Executive Director, is the son of the founder of the School, Dr. Rosa J. Lawson.**
- + The School enrolls 1100 students, mostly minority (99%) and free or reduced lunch student body (85%)**

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## **Financing Request**

+ AUREHC is requesting to borrow up to \$3.5 million through a private investor in order to:

- 1) rehab School facilities,
- 2) purchase school equipment,
- 3) install additional classrooms.

+ The financing will take the form of tax-exempt bonds that will be issued through an out-of-state issuer, the Public Finance Authority (PFA)

+ The PFA requires that the jurisdiction (Lauderdale Lakes) over the project must first provide approval before PFA may issue bonds.

+ In addition, there must be a Public Hearing, 14 days notice of the hearing, and the issuance of the bonds must be approved by the City Commission.

+ The bonds would not be issued by the City of Lauderdale Lakes, and the City would have no obligation, moral or otherwise, with respect to the bonds.

+ AUREHC is requesting to hold the Public Hearing on June 13 or June 27.

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## CITY OF LAUDERDALE LAKES

### Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title
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DISCUSSION REGARDING THE PARIS CLIMATE AGREEMENT
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Summary
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This is a discussion regarding how the United States withdrawal from the Paris Climate Agreement will affect Lauderdale Lakes.

Staff Recommendation
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**Background:**

Not applicable

**Funding Source:**

Not applicable

**Sponsor Name/Department:** Commissioner Sandra Davey, Office of the Mayor and Commission

**Meeting Date:** 6/12/2017

## CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title
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UPDATE ON THE CITY'S STRATEGIC PLAN
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Summary
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This is an update on the City's FY 2018 Strategic Plan for Elected Officials.

Staff Recommendation
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**Background:**

Not applicable

**Funding Source:**

Not applicable

**Sponsor Name/Department:** Phil Alleyne, City Manager

**Meeting Date:** 6/12/2017

## CITY OF LAUDERDALE LAKES

### Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title
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DISCUSSION REGARDING MEMBERSHIP FOR THE MILITARY AFFAIRS BOARD
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Summary
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This is a discussion regarding establishing membership for the Military Affairs Board.

Staff Recommendation
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**Background:**

On April 11, 2017, the City Commission adopted Ordinance 2017-006 creating a Military Affairs Committee. The Commission will appoint members to the Board on June 27, 2017.

**Funding Source:**

Not applicable

**Sponsor Name/Department:** Sharon Houslin, City Clerk

**Meeting Date:** 6/12/2017

**ATTACHMENTS:**

Description	Type
<input type="checkbox"/> Adopted Ordinance 2017-006 Creating Military Affairs Committee	Backup Material

Approved

ORDINANCE 2017-006

AN ORDINANCE CREATING DIVISION 8 OF CHAPTER 2 OF THE CODE OF THE ORDINANCES; PROVIDING FOR THE CREATION OF A MILITARY AFFAIRS BOARD; PROVIDING FOR THE COMPOSITION OF THE BOARD; PROVIDING FOR POWERS AND DUTIES; PROVIDING FOR STAFF SUPPORT AND COUNSEL; PROVIDING FOR FISCAL PROCEDURES AND BUDGET APPROPRIATION; PROVIDING FOR REPORTING METHODOLOGIES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Country has sustained two domestic wars, two world wars and several wide-ranging conflicts with the combined loss of millions of lives, illustrating the principle that freedom is not free, and

WHEREAS, a strong military presence is necessary to the protection of freedom and democracy, and

WHEREAS, strong public support is necessary to the maintenance of a strong military, and

WHEREAS, the appreciation of the citizenry for the military is reflected in numerous ways throughout the Country, and

WHEREAS, the City Commission has determined that it is appropriate to provide for the organized support of those who have served and those serving in the military, together with their respective family members,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. CREATION: Division 8 of Chapter 2 of the Code of Ordinances is hereby created and titled as follows:

Division 8 – Military Affairs Board

SECTION 3. CREATION: Section 2-437 of Chapter 2 of the Code of Ordinances is hereby created to read as follows:

Sec. 2-437 – Composition. There is hereby created a Military Affairs Board in the City. The Board shall be composed of five (5) members. The Mayor and each of the other City Commissioners shall make their respective appointments, to be ratified by the City Commission.

SECTION 4. CREATION: Section 2-438 of Chapter 2 of the Code of Ordinances is hereby created to read as follows:

Sec. 2-438 - Powers and Duties. The Board shall:

- (1) Provide the City Commission with recommendations regarding military affairs in Broward County, the several cities of the County and the City, regarding the general welfare of active, reserve, retired, disabled and deceased military personnel within or having strong connections to the City, and
- (2) Promote measures to enhance the quality of life for active, reserve, retired and disabled military personnel and their respective families and the families of deceased military personnel within or having strong connections to the City, and
- (3) Advocate for, on behalf of military personnel within or having strong connections to the City regarding, among other things: health care; housing; housing and business loans; pension benefits; education;

- employment; incarceration; reintegration; unemployment benefits;  
disability claims; vocational training, and insurance, and
- (4) Take steps to increase awareness and support for military personnel from  
the City or having strong connections to the City, and
- (5) Interface with local reserve officer training corps ("ROTC") programs at  
both the high school and junior high school levels, and
- (6) Form an independent 501(c)(3) corporation, approved by the City  
Commission, which shall raise private funds to assist military personnel  
and perform other functions provided for herein, and
- (7) Accept gifts of money or services for public purposes provided for herein,  
and
- (8) Work with other similarly focused bodies for the purposes contemplated  
herein.

SECTION 5. CREATION: Section 2-439 of Chapter 2 of the Code of Ordinances is hereby created as follows:

Sec. 2-439 Staff Support and Counsel. The City Manager shall provide the Board with adequate staff to perform its powers and duties, and the Board shall utilize the City Attorney's office for legal services.

SECTION 6. CREATION: Section 2-440 of Chapter 2 of the Code of Ordinances is hereby created as follows:

Sec. 2-440 Fiscal Procedures and Budget Appropriation. Funding shall be provided annually through a line-item in the yearly budget in such amount as the City Commission shall deem appropriate.

SECTION 7. CREATION: Section 2-441 of Chapter 2 of the Code of Ordinances is hereby created as follows:

Sec. 2-441 Reporting Methodologies. The Board shall establish, through the City Clerk's office, a standardized form which shall be used for reporting on all matters which may come before it. All recommendations of the Board shall set forth the nature of the item considered, the action taken, any conditions set forth respecting the action taken and specific reasons supporting such action.

SECTION 8. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 9. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

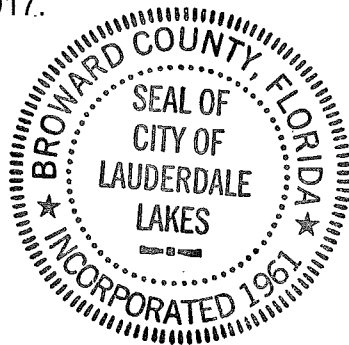
SECTION 10. INCLUSION IN CODE: It is the intention of the City Commission of the City of Lauderdale Lakes that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Lauderdale Lakes and that the sections of this Ordinance may be renumbered or relettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

SECTION 11. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its final passage.

PASSED ON FIRST READING BY TITLE ONLY, UPON APPROVAL OF AT LEAST FIVE (5) AFFIRMATIVE VOTES OF THE CITY COMMISSIONERS, ON THE 28<sup>TH</sup> DAY OF MARCH, 2017.

PASSED ON SECOND READING BY TITLE ONLY THE 11<sup>TH</sup> DAY OF APRIL, 2017.

ADOPTED AND PASSED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD ON THE 11<sup>TH</sup> DAY OF APRIL, 2017.



ATTEST:

  
HAZELLE ROGERS, MAYOR

  
SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: MAYOR HAZELLE ROGERS

**VOTE:**

Mayor Hazelle Rogers	<u>X</u>	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	<u>X</u>	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	<u>X</u>	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	<u>X</u>	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	<u>X</u>	(Other) <i>Absent</i>



## CITY OF LAUDERDALE LAKES

### Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

#### UPDATES FROM CITY ADVISORY BOARDS

##### Summary

This is an update from the Beautification Advisory Board, Economic Development Advisory Board and Historic Preservation Advisory Board. Each Board will be allotted five minutes to discuss their goals and initiatives.

##### Staff Recommendation

**Background:**

Not applicable

**Funding Source:**

Not applicable

**Sponsor Name/Department:** Sharon Houslin, City Clerk

**Meeting Date:** 6/12/2017

**ATTACHMENTS:**

Description	Type
☐ Beautification Advisory Board Quarterly Report	Backup Material
☐ Economic Development Board Quarterly Report	Backup Material
☐ Historic Preservation Board Quarterly Report	Backup Material

**City of Lauderdale Lakes  
Quarterly Board Report  
Quarter Ending March 31, 2017**  
Submitted: April 14, 2017 *SCH*

Board Name: Beautification Advisory Board

Chairperson: George Davis

Liaison: Vincent Richmond

**Attendance Record**

<b>Member Name</b>	<b>January</b>	<b>February</b>	<b>March</b>
Hixford Francis	Meeting Cancelled	Meeting Cancelled	X
George Davis	Meeting Cancelled	Meeting Cancelled	√
Millicent Thorpe	Meeting Cancelled	Meeting Cancelled	√
Paula Edwards	Meeting Cancelled	Meeting Cancelled	√
Vida Hylton	Meeting Cancelled	Meeting Cancelled	√
	Meeting cancelled; new members pending 1/24/17	Meeting Cancelled/No Quorum	Meeting Held

Comm. Meeting

Please use the following codes: **A** =absent, **N** = new appointment or reappointed, **T** = term end or resigned or removed. To indicate members present use **X** or √. If no meeting is held, please indicate "no meeting".

Long term Goals/Objectives of the Board:

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Implementing a Home-of-the-Year Program for the City's five (5) neighborhoods.

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Please list current projects and provide the status of each:

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New Board Member Paul Martin appointed at 3/28/2017 Commission Meeting (replaces Hixford Francis).

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Please list any projects completed since the last report:

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None.

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Board issues requiring commission action or attention:

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None.

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Pursuant to City of Lauderdale Lakes Code, this report shall be filed on the first day of January, April, July and October of each year. Completed reports should be directed to the Office of the City Clerk no later than the first business day of each quarter.

S:\Admin\Beautification Advisory Board\Agenda & Minutes & Reports\Reports\BAB Quarter Report 2017 (Jan - March)

**City of Lauderdale Lakes  
QUARTERLY BOARD REPORT  
(January – March 2017)**

**Board Name:** Economic Development Advisory Board (EDAB)

**Chairperson:** Marilyn Davis

**Board Liaison:** Celeste Dunmore

**ATTENDANCE RECORD**

MEMBER NAME	JANUARY	FEBRUARY	MARCH
Marilyn Davis	no meeting	X	X
Tommie B. Butts, Jr.	no meeting	X	X
Craig Goldstein	no meeting	A	X
Vida Hylton	no meeting	X	X
David Jones	no meeting	X	X
Esther Morris	no meeting	A	A
Anika Omphroy	no meeting	X	X

\* There are two open seats on the Economic Development Advisory Board

Please use the following codes: **A** =absent, **N** = new appointment or reappointed, **T** = term end or resigned or removed. To indicate members present use **X** or √. If no meeting is held, please indicate “no meeting” or “no quorum”.

**1. Long term Goals/Objectives of the Board:**

The goal of the Economic Development Advisory Board is to provide feedback on ways to enhance the commercial district. The newly appointed board members have not established goals. Based on previous discussions, the following action steps will be presented to the advisory board for consideration:

- Inviting business owners to attend the EDAB Meetings
- Pre-educating prospective business owners
- Meeting with commercial property owners
- Recruiting businesses to the City of Lauderdale Lakes
- Educating business owners to enhance local participation in procurement
- Establishing a Chamber (local / regional)
- Establishing a Welcome Committee

**2. Please list current projects and provide the status of each:**

The members of the Economic Development Advisory Board have participated in various public meetings to provide feedback on CRA related projects (i.e. CRA Master Plan Update) and city related activities that impact the commercial district. As the Community Redevelopment Agency moved forward with identifying developmental opportunities for the Commerce Park, the members of the Economic Development Advisory Board provided feedback on the proposed conceptual plans. The Economic Development Advisory Board made recommendations to assist in achieving the goals of the City of Lauderdale Lakes (see Section 4).

**3. Please list any projects completed since the last report:**

The EDAB has not established a project per se. However, the EDAB has been instrumental in recommending approval of future projects and programs (i.e. Commerce Park, The Atlantic, Economic Development Element, Micro Business Loan Program) and providing feedback at various public meetings, such as the Town Hall meeting.

**4. Board issues requiring commission action or attention:**

MEETING DATE	AGENDA ITEM	FEEDBACK
November 12, 2015	Development of the CRA owned property located on Oakland Park Boulevard and NW 31 Avenue	Recommendation to “make the Commerce Park a development with a mixed use of commercial establishments that have a synergy of things that will bring our community together.”
February 12, 2016	Economic Development Advisory Board Goals - Initiating discussion on the establishment of a Chamber of Commerce	Recommended to bring the business community together to form (to discuss) a Chamber of Commerce
February 12, 2016	Comprehensive Plan – Economic Development Element	Recommended that the City increase its cultural and city events with an emphasis on outreach to the community via various outreach media
April 7, 2016	Micro Loan Business Program	Recommended the loan recipients for the Micro Business Loan Program
May 12, 2016	Business Regulations	Provided comments focused on the need to amend sign regulations. The official recommendation will be made at a future date
June 9, 2016 February 9, 2017	Business Regulations	The City of Lauderdale Lakes should consider the following business related regulations: <ul style="list-style-type: none"><li>• Allow neon lighting in the business district</li><li>• Allow strip lighting in the business district</li><li>• Increase percentage of window coverage for advertisements</li></ul>

The members of the Commission and City Administration should consider the following:

- Developing a comprehensive Strategic Plan which focuses on business development
- Focusing on improving commercial properties (interior and exterior)
- Requiring developers to set up a local office throughout the duration of the development
- Gaining cooperation from commercial property owners
- Coordinating next Business Meet & Greet – Topic: Chamber of Commerce

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**City of Lauderdale Lakes  
QUARTERLY BOARD REPORT  
(January, February, March)**

**Board Name:** Historic Preservation Board

**Chairperson:** Tycie Causwell

**Board Liaison:** Sharon Houslin

**ATTENDANCE RECORD**

<b>Member Name</b>	<b><i>January 2017</i></b>	<b><i>February 2017</i></b>	<b><i>March 2017</i></b>
Tycie Causwell	No Meeting	No Meeting	X
Caroline Fyffee	No Meeting	No Meeting	X
Everard Robinson	No Meeting	No Meeting	X
Earl Scale	No Meeting	No Meeting	A
Zarline Scott	No Meeting	No Meeting	X

Please use the following codes: **A** =absent, **N** = new appointment or reappointed, **T** = term end or resigned or removed. To indicate members present use **X** or √. If no meeting is held, please indicate "no meeting".

**1. Long term Goals/Objectives of the Board:**

- The goal of the Historic Preservation Board (HPB) is to increase the awareness of Lauderdale Lakes history, by recognizing, collecting, and preserving historic memorabilia continuously.

**2. Please list current projects and provide the status of each:**

- Follow up with the Commission regarding contributions for historical markers
- Rearrange the Samuel S. Brown Memorial Room – Board will meet April 20<sup>th</sup> to review and reorganize the Room.
- Advertise requests for historical artifacts from residents that can be loaned or donated
- Open the Samuel S. Brown Memorial Room prior to the 1<sup>st</sup> Commission Meeting of the Month beginning in May.

**3. Please list any projects completed since the last report:**

None to report

**4. Board issues requiring commission action or attention:**

None to report

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