



"We Care"

City of Lauderdale Lakes

Commission Meeting Agenda

Commission Chambers

June 13, 2017

7:00 PM

**Mayor Hazelle Rogers - Vice-Mayor Veronica Edwards Phillips
Commissioner Sandra Davey - Commissioner Gloria Lewis - Commissioner Beverly Williams**



City of Lauderdale Lakes Commission Meeting

Welcome to the City Commission Meeting

We are pleased that you have demonstrated an interest in the City of Lauderdale Lakes by attending a Commission Meeting. We hope you enjoy the meeting and will attend more of these meetings in the future.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT COMMISSION MEETINGS:

Please turn off or silence cellphones. Any person requiring Auxiliary Aids and services at the meeting must contact the City Clerk's Office at 954-535-2705 at least 24 hours prior to the meeting.

If you or someone you know is hearing or speech impaired, please call Florida Relay Service at 1-800-955-8770 or 8771.

- **Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outline in Sec. 2-54 (2) of the Code of Ordinances.
- **Petitions From the Public** - Each person desiring to petition the city commission will be allotted five-minutes under the applicable order of business for the city commission meeting. Petitions from the Public shall not exceed 30 minutes in aggregate time. The Mayor at his/her discretion may allow more time than the allotted time.
- **Speaking on items not on the Agenda** - Each person who wishes to address the commission must sign in with the City Clerk before 7:00 p.m. and will be seated in a designated area near the Podium. Names will be called in the order received. The speaker shall step up to the speaker's podium and shall give his/her name and address.
- **Speaking on an item on the Agenda** - Individuals wishing to speak on an item on the Agenda need only to raise their hand to be recognized by the Mayor.

The Commission Meeting is a business meeting, please conduct yourselves in a respectful and professional manner, both in tone of voice, as well as choice of words.

Please direct your comments to the Commission as a body through the presiding office and not to the audience or individual commissioner.

As your commission we will abide by the debate and decorum rules which provides for each commissioner to speak 10 minutes at a time on each subject matter. After every commissioner have spoken the Mayor will provide for other comments.

The above represents a summarization of the rules and procedures as adopted by Ordinance. Copies of the Code Section related to rules and procedures are available from the City Clerk's office.



City of Lauderdale Lakes

Office of the City Clerk

4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599

(954) 535-2705 - Fax (954) 535-0573

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

A. INVOCATION PROVIDED BY: BISHOP IZETTE SCOTT, FIRST UNITED CHURCH OF JESUS CHRIST APOSTOLIC, INC.

B. PLEDGE OF ALLEGIANCE LED BY: NYOKA STEWART, CITY RESIDENT

4. PROCLAMATIONS/PRESENTATIONS

A. UPDATE FROM THE BROWARD COUNTY PROPERTY APPRAISER

This is an update from Broward County Property Appraiser, Marty Kiar on property assessments within Broward County.

5. APPROVAL OF MINUTES FROM PREVIOUS MEETING

A. APPROVAL OF MINUTES

May 22, 2017 Commission Workshop Minutes

May 23, 2017 Commission Meeting Minutes

6. PETITIONS FROM THE PUBLIC

A. PETITIONS FROM THE PUBLIC

All petitioners must sign in with the City Clerk and will be seated in a designated area. Petitioners will be allowed to speak for five (5) minutes. Petitions from the Public will not exceed 30 minutes in aggregate time.

7. CONSIDERATION OF ORDINANCES ON SECOND READING

A. ORDINANCE 2017-010 AMENDING RULE 13 OF SECTION 2-56 OF CHAPTER 2 OF THE CODE OF ORDINANCES TO CONFORM TO THE AMENDMENT TO THE CITY CHARTER APPROVED NOVEMBER, 2016; PROVIDING FOR PROCEDURES FOR ADOPTION OF ORDINANCES; PROVIDING FOR PROCEDURES FOR ADOPTION OF RESOLUTIONS ON CONSENT AGENDA

This Ordinance aligns Rule 13 of Section 2-56 of Chapter 2 of the Code of Ordinances with the results of the November 2016 Municipal Election. This Ordinance was approved on first reading at the May 23, 2017 Commission Meeting.

B. ORDINANCE 2017-011 AMENDING SECTION 2-212 OF CHAPTER 2 AND AMENDING SECTION 82-355 OF CHAPTER 82 TO PROVIDE FOR CONSISTENCY, BOTH OF THE CODE OF ORDINANCES; PROVIDING FOR A RESTATEMENT OF THE CITY MANAGER'S SPENDING PREROGATIVES WITH RESPECT TO THE PURCHASE OR CONTRACTING FOR GOODS, SERVICES OR CAPITAL IMPROVEMENTS; PROVIDING FOR THE DELETION OF REDUNDANT PROVISIONS REGARDING THE MAYOR

This ordinance amends the Chapter 2-212, Administration, Powers and duties and the Chapter 82-

355, Procurement Code, Responsibilities and authority. This Ordinance was approved on first reading at the May 23, 2017 Commission Meeting.

- C.** ORDINANCE 2017-012 AMENDING SUB-SECTION (A)(1)L, LOCAL BUSINESS PREFERENCE OF SECTION 82-356 OF THE CODE OF ORDINANCES; PROVIDING FOR A REVISION TO THE METHODS OF SOURCE SELECTION BY INCREASING THE LOCAL PREFERENCE ELEMENT FROM FIVE (5%) PERCENT TO TEN (10%) PERCENT OF THE LOW BID

This ordinance amends Chapter 82-356, Procurement Code, Methods of source selection. This Ordinance was approved on first reading at the May 23, 2017 Commission Meeting.

8. CONSIDERATION OF ORDINANCES ON FIRST READING

9. CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA

- A.** RESOLUTION 2017-070 ESTABLISHING RULES AND PROCEDURES WITH REGARD TO PROVIDING RESERVED SEATING FOR CITY STAFF, DESIGNATED PROVIDERS AND SPECIAL GUESTS

This Resolution will allow for certain seating areas to be designated for City Staff.

- B.** RESOLUTION 2017-071 CANCELLING THE CITY COMMISSION WORKSHOP MEETINGS OF AUGUST 7, 2017, AND AUGUST 21, 2017, AND THE REGULAR CITY COMMISSION MEETINGS PRESENTLY SCHEDULED FOR AUGUST 8, 2017 AND AUGUST 22, 2017

This Resolution cancels the Commission Workshops and Meetings for the month of August.

- C.** RESOLUTION 2017-072 EXPRESSING APPRECIATION FOR THE DECISION OF THE DEPARTMENT OF HOMELAND SECURITY TO EXTEND TEMPORARY PROTECTIVE STATUS TO HAITIAN NATIONALS; URGING DIRECTOR JOHN KELLY TO FURTHER EXTEND THE TEMPORARY PROTECTIVE STATUS FOR HAITIAN NATIONALS FROM JANUARY 22, 2018, TO JANUARY 22, 2019

This Resolution expresses the City of Lauderdale appreciation to President Donald Trump, and John Kelly, the Director of the Department of Homeland Security for extending Temporary Protective Status (TPS) to Haitian Nationals until January 22, 2018. The City Commission, likewise urges Director John Kelly to exercise his discretion and immediately grant a further extension of TPS status to Haitian Nationals residing within the United States borders until January 22, 2019.

10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA

- A.** RESOLUTION 2017-073 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 7 (APRIL), FINANCIAL ACTIVITY REPORT

This Resolution serves to ratify the filing and presentation of the City's Fiscal Year 2017 April (Period 7) - Financial Activity Reports provided by the Financial Services Department.

11. CORRESPONDENCE

12. REPORT OF THE MAYOR

13. REPORT OF THE VICE MAYOR

14. REMARKS OF THE COMMISSIONERS

15. REPORT OF THE CITY MANAGER

16. REPORT OF THE CITY ATTORNEY

17. ADJOURNMENT

- A.** 2017 JUNETEENTH PRESENTATION

After the Mayor adjourns the Meeting, the Commission, city staff, residents and guest will celebrate Juneteenth 2017. Former City Commissioner Levoyd Williams will provide information on the history and significance of Juneteenth and Dr. Eunice Cason Harvey will be recognized.

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

Mayor Hazelle Rogers - Vice-Mayor Veronica Edwards Phillips
Commissioner Sandra Davey - Commissioner Gloria Lewis - Commissioner Beverly Williams

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title

APPROVAL OF MINUTES

Summary

May 22, 2017 Commission Workshop Minutes

May 23, 2017 Commission Meeting Minutes

Staff Recommendation

Background:

Funding Source:

Sponsor Name/Department:

Meeting Date: 6/13/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> May 22, 2017 Commission Workshop Minutes	Backup Material
<input type="checkbox"/> May 23, 2017 Commission Meeting Minutes	Backup Material



City of Lauderdale Lakes

Office of the City Clerk

4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599

(954) 535-2705 - Fax (954) 535-0573

WORKSHOP MEETING MINUTES

Alfonso Gereffi Room

May 22, 2017

5:00 PM

1. CALL TO ORDER

Vice Mayor Veronica Edwards Phillips called the May 22, 2017 Commission Workshop to order at 5:00 p.m. in the Alfonso Gereffi Room, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida 33319.

2. ROLL CALL

PRESENT

Mayor Hazelle Rogers (Arrived at 5:07 p.m.)

Vice Mayor Veronica Edwards Phillips

Commissioner Sandra Davey

Commissioner Gloria Lewis

Commissioner Beverly Williams

ALSO PRESENT

City Manager Phil Alleyne

City Attorney James Brady

City Clerk Sharon Houslin

City Staff

Members of the Public

3. DISCUSSION

MAY 23, 2017 AGENDA REVIEW

This discussion serves to review the May 23, 2017 Commission agenda.

City Manager Phil Alleyne introduced the following new employees: Skendy Eugene, Information Technician Help Desk, Asheley Hepburn, Budget Analyst, and Sopenia Walker, Chief Permit Technician.

City Manager Phil Alleyne reviewed the May 23, 2017 Commission Agenda with the Mayor and Commission as follows:

CONSIDERATION OF ORDINANCES ON FIRST READING

ITEM 8A - ORDINANCE 2017-010 AMENDING RULE 13 OF SECTION 2-56 OF CHAPTER 2 OF THE CODE OF ORDINANCES TO CONFORM TO THE AMENDMENT TO THE CITY CHARTER APPROVED NOVEMBER, 2016; PROVIDING FOR PROCEDURES FOR ADOPTION OF ORDINANCES; PROVIDING FOR PROCEDURES FOR ADOPTION OF RESOLUTIONS ON CONSENT AGENDA

City Attorney Brady stated that the purpose of this Ordinance is to align the Code of Ordinances with the City's Charter allowing Ordinances to be read on first reading by title only. The Ordinance would also allow Mayor to review the Commission Agenda along with the City Manager and City Clerk.

ITEM 8B - ORDINANCE 2017-011 AMENDING SECTION 2-212 OF CHAPTER 2 AND AMENDING SECTION 82-355 OF CHAPTER 82 TO PROVIDE FOR CONSISTENCY, BOTH OF THE CODE OF ORDINANCES; PROVIDING FOR A RESTATEMENT OF THE CITY MANAGER'S SPENDING PREROGATIVES WITH RESPECT TO THE PURCHASE OR CONTRACTING FOR GOODS, SERVICES OR CAPITAL IMPROVEMENTS; PROVIDING FOR THE DELETION OF REDUNDANT PROVISIONS REGARDING THE MAYOR

ITEM 8C - ORDINANCE 2017-012 AMENDING SUB-SECTION (A)(1)L, LOCAL BUSINESS PREFERENCE OF SECTION 82-356 OF THE CODE OF ORDINANCES; PROVIDING FOR A REVISION TO THE METHODS OF SOURCE SELECTION BY INCREASING THE LOCAL PREFERENCE ELEMENT FROM FIVE (5%) PERCENT TO TEN (10%) PERCENT OF THE LOW BID.

CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA

ITEM 10A - RESOLUTION 2017-068 URGING PRESIDENT DONALD TRUMP AND THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY TO EXTEND TEMPORARY PROTECTED STATUS FOR HAITIAN NATIONALS.

City Manager Phil Alleyne advised that President Trump extended temporary protected status to Haitian nationals for an additional six months. City Attorney Brady stated that a motion could be made at tomorrow night's meeting to add a section to the Resolution thanking the President and encouraging the additional timeline.

ITEM 10B - RESOLUTION 2017-069 APPROVING CONDITIONAL USE APPLICATION #01-CU-17, OF XCELL PROFESSIONAL AUTO CARE & ACCESSORIES, INC., THROUGH JASON SMITH, FOR DETAILING AND STEAM CLEANING OF MOTOR VEHICLES

Commissioner Gloria Lewis asked why wasn't this item put on a Workshop Agenda before being considered for action. City Attorney Brady explained the procedure for Ordinances and Resolutions.

Tanya Davis-Hernandez, Director of Development Services provided information regarding the conditional use application submitted by Jason Smith for detailing and steam cleaning of automobiles.

Discussion ensued regarding the current company that is washing cars at the Shell Gas Station, located at the Northwest Corner of Oakland Park and State Road 7.

Meredith McCleary, City Resident spoke on the behalf of the Eastgate Homeowners Association regarding Automobile Detailing and Steam cleaning. Ms. McCleary stated that representatives from the Auto Auction has been offering cash remunerations to the home owners in exchange for support.

Jason Smith, owner of Xcell Professional Auto Care spoke regarding the new system for detailing cars.

The consensus from the Commission is to consider the Resolution at tomorrow night's Commission meeting.

4. DISCUSSION OF PROPOSED ORDINANCE(S)

- A.** PROPOSED ORDINANCE 2017-010 AMENDING RULE 13 OF SECTION 2-56 OF CHAPTER 2 OF THE CODE OF ORDINANCES TO CONFORM TO THE AMENDMENT TO THE CITY CHARTER APPROVED NOVEMBER, 2016; PROVIDING FOR PROCEDURES FOR ADOPTION OF ORDINANCES; PROVIDING FOR PROCEDURES FOR ADOPTION OF RESOLUTIONS ON CONSENT AGENDA

This Ordinance aligns Rule 13 of Section 2-56 of Chapter 2 of the Code of Ordinances with the results of the November 2016 Municipal Election.

This item was discussed under Item 3, as a part of the May 23, 2017 Agenda Review.

5. ADDITIONAL WORKSHOP ITEMS

- A.** UPDATE REGARDING FPL IMPROVEMENTS TO LIGHTS AND SERVICE LIABILITY (5:30 P.M. TIME CERTAIN)

Florida Power and Light (FPL) is in the process of replacing 149 power poles within the City of Lauderdale Lakes. In addition, FPL is investigating the possibility of replacing all street lights within the City with LED Lights.

Ronald Desbrunes, Director of Public Works and representative from Florida Power and Light presented information regarding Florida Power and Light improvements and how they would affect the City. Discussion ensued regarding the two phases for the project and the areas they would involve.

- B.** DISCUSSION REGARDING ESTABLISHING THE EVALUATION PERIOD FOR THE CITY ATTORNEY

This is a discussion to establish the evaluation period for the City Attorney.

City Manager Phil Alleyne stated that this item is to establish an evaluation period for the City Attorney. City Manager Alleyne advised that the last evaluation was completed May 2014. Mr. Alleyne explained that if the Commission were to go back to the last evaluation period of May 2014, only two of the current commissioners were present during that time. Mayor Hazelle Rogers asked does the Code specify when the evaluation period should be. Discussion ensued regarding when the last evaluation was completed. The consensus of the Commission is for the evaluation period to begin in October.

- C.** DISCUSSION REGARDING RELATED ZONING ISSUES DUE TO THE EXPANSION OF HENDERSON CLINIC

This is a continued discussion on the expansion of Henderson Clinic to facilitate the grant received from the Department of Children and Families by the entity.

Captain Andrew Dunbar, Broward Sheriff's Office advised that the Sheriff's Office was not a part of Henderson writing the grant. That Henderson is an independent body.

Chief Kenneth Kronhiem, provided statistics for Emergency Medical Calls from the Clinic as follows: October 1, 2016 - March 1, 2017 there were 6 calls for service; since April 1, 2017 there as been 19 calls for service and 100% of the calls were medical. .

Commissioner Beverly Williams expressed that she wished this conversation would have taken place prior to the operations beginning.

The Commission expressed that they would like someone from Henderson Clinic to attend a workshop to respond to questions regarding the Grant that allowed the expansion. Tanya Davis-Hernandez, Director of Development Services stated that she would contact a representative from the Clinic and invite them to the next workshop.

- D.** DISCUSSION REGARDING SUBSECTIONS 6-7 AND 6-8 OF CHAPTER 6 OF THE CODE OF ORDINANCES PERTAINING THE OPERATING HOURS OF NIGHTCLUBS AND

LOUNGES AND THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES

This is a discussion regarding a code revision to address inconsistency between Sec. 6.7 and Sec. 6.8 of the Code of Ordinances as it relates to the hours of operation by nightclubs and lounges and the sale and consumption of alcohol beverages, along with the security requirements .

City Manager Phil Alleyne stated that staff is still seeking direction from the Commission related to the inconsistencies between the hours of operations and the hours of sales and consumption of alcoholic beverages. The consensus from the Commission is for staff to work with the City Attorney to revise Section 6.7 and 6.8 of the Code or Ordinances to provide consistency between the two chapters.

E. DISCUSSION REGARDING JUNETEENTH DAY

This is a discussion on Juneteenth Day, the oldest known celebration commemorating the ending of slavery in the United States. Juneteenth Day is Celebrated on June 19th each year.

Mayor Hazelle Rogers stated that the Commission has to decide if Juneteenth will be celebrated annually. Mayor Rogers stated that proclamations and presentations are done on the second meeting of the month; however, in instances where a Holiday falls before the second meeting the Proclamation may be read at the first meeting of the month.

Commissioner Davey asked if Juneteenth could be celebrated during the June 13, 2017 Commission Meeting and asked if former Commissioner Levoyd Williams can give the presentation educating the residents about Juneteenth.

The Consensus from the Commission is to have a celebration during the June 13, 2017 Commission Meeting and gradually begin incorporating Juneteenth festivities annually.

F. DISCUSSION REGARDING A RESOLUTION ESTABLISHING RULES AND PROCEDURES WITH REGARD TO PROVIDING RESERVED SEATING FOR CITY STAFF, DESIGNATED PROVIDERS AND SPECIAL GUESTS

This is a discussion regarding a proposed Resolution which would establish rules and procedures for seating in the Commission Chambers and Alfonso Gereffi room.

Mayor Hazelle Rogers stated that this item is being proposed for safety reasons. Mayor Rogers stated when you go to other cities you have to buzzed in to enter certain areas. She spoke about when entering the County you have to sign in and present identification. Mayor Rogers stated that she would like to know when the public is in the building and for safety and security the public should not be allowed in certain areas without anyone knowing. This resolution would allow for designated seating for Staff during Commission Meetings; however, if there is a large crowd, staff would be advised to give up those seats for guests.

G. UPDATE ON THE CITY'S CAPITAL IMPROVEMENT PROJECTS

This is an update on the City's FY 2017 Capital Improvement Projects.

This item was not heard. The Commission asked if in the interest of time, the CIP Presentation could be presented at the next Workshop.

The meeting was adjourned at 7:30 p.m.

"In accordance with Sec. 2-55 of the Code of Ordinance, the minutes are action minutes and do not record or transcribe debate or argument. The City Clerk maintains an audio recording of the Workshop and Commission Meeting minutes in accordance with state retention regulations. For an audio/video copy of the minutes, please contact the City Clerk's Office at 954-535-2705."

6. REPORTS

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK



City of Lauderdale Lakes
Office of the City Clerk
4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599
(954) 535-2705 - Fax (954) 535-0573

COMMISSION MEETING MINUTES
Commission Chambers
May 23, 2017
7:00 PM

1. CALL TO ORDER

Mayor Hazelle Rogers called the May 23, 2017 Commission Meeting to order at 7:00 p.m. in the Commission Chambers, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida 33319.

2. ROLL CALL

PRESENT

Mayor Hazelle Rogers
Vice-Mayor Veronica Edwards Phillips
Commissioner Sandra Davey
Commissioner Beverly Williams

ABSENT

Commissioner Gloria Lewis

ALSO PRESENT

City Manager Phil Alleyne
City Attorney James Brady
City Clerk Sharon Houslin
Members of City Staff
Members of the Public

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. PROCLAMATIONS/PRESENTATIONS

A. PROCLAMATION PROCLAIMING UNIFEST DAY

Mayor Hazelle Rogers read a proclamation which proclaimed May 19, 2017 as Unifest Day in the City of Lauderdale Lakes.

B. PROCLAMATION PROCLAIMING JUNETEENTH DAY

Mayor Hazelle Rogers read a proclamation which proclaims June 19, 2017 as Juneteenth Day in the City of Lauderdale Lakes.

C. PROCLAMATION PROCLAIMING CARIBBEAN HERITAGE MONTH

Mayor Hazelle Rogers read a proclamation which proclaims the month of June as Caribbean Heritage Month.

Broward Sheriff's Office Captain Andrew Dunbar and District Fire Chief Ken Kronheim presented Stormwater Superintendent Vincent Richmond, BSO Detective Rivera and Oriole Elementary employee Dan Yaniz with a plaque of appreciation for their heroic efforts in trying to save a resident whose car went into a canal.

Former City Manager Jonathan Allen said a prayer for the victim, their families and all of the responders who came out to assist with the rescue.

State Representative for District 95 Barrington A. Russell Sr. and State Representative for District 92 Patricia Williams provided a legislative update regarding such items as budget cuts, tax breaks, education, health and human services, medical marijuana and homestead exemption.

5. APPROVAL OF MINUTES FROM PREVIOUS MEETING

A. APPROVAL OF MINUTES

May 8, 2017 Commission Workshop Minutes
May 9, 2017 Commission Meeting Minutes

Commissioner Beverly Williams made a motion to approve the May 8, 2017 Commission Workshop Minutes and the May 9, 2017 Commission Meeting Minutes. Mayor Hazelle Rogers seconded the motion. The minutes were approved unanimously.

6. PETITIONS FROM THE PUBLIC

A. PETITIONS FROM THE PUBLIC

All petitioners must sign in with the City Clerk and will be seated in a designated area. Petitioners will be allowed to speak for five (5) minutes. Petitions from the Public will not exceed 30 minutes in aggregate time.

- Ms. Meredith McCleary shared a letter she wrote to the Eastgate Homeowners Association regarding an attempted break-in by juveniles at her home. Ms. McCleary asked the Commission to consider bringing back BSO to the city and encouraged neighbors to say something if they see something.

7. CONSIDERATION OF ORDINANCES ON SECOND READING

8. CONSIDERATION OF ORDINANCES ON FIRST READING

A. ORDINANCE 2017-010 AMENDING RULE 13 OF SECTION 2-56 OF CHAPTER 2 OF THE CODE OF ORDINANCES TO CONFORM TO THE AMENDMENT TO THE CITY CHARTER APPROVED NOVEMBER, 2016; PROVIDING FOR PROCEDURES FOR ADOPTION OF ORDINANCES; PROVIDING FOR PROCEDURES FOR ADOPTION OF RESOLUTIONS ON CONSENT AGENDA

This Ordinance aligns Rule 13 of Section 2-56 of Chapter 2 of the Code of Ordinances with the results of the November 2016 Municipal Election.

City Attorney Brady read the following Ordinance by title only:

ORDINANCE 2017-010

AN ORDINANCE AMENDING RULE 13 OF SECTION 2-56 OF CHAPTER 2 OF THE CODE OF ORDINANCES TO CONFORM TO THE AMENDMENT TO THE CITY CHARTER APPROVED NOVEMBER, 2016; PROVIDING FOR PROCEDURES FOR ADOPTION OF ORDINANCES; PROVIDING FOR PROCEDURES FOR ADOPTION OF RESOLUTIONS ON CONSENT AGENDA; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Ordinance 2017-010 to the floor. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval. Mayor Hazelle Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Beverly Williams

Motion passed: 4-0

- B.** ORDINANCE 2017-011 AMENDING SECTION 2-212 OF CHAPTER 2 AND AMENDING SECTION 82-355 OF CHAPTER 82 TO PROVIDE FOR CONSISTENCY, BOTH OF THE CODE OF ORDINANCES; PROVIDING FOR A RESTATEMENT OF THE CITY MANAGER'S SPENDING PREROGATIVES WITH RESPECT TO THE PURCHASE OR CONTRACTING FOR GOODS, SERVICES OR CAPITAL IMPROVEMENTS; PROVIDING FOR THE DELETION OF REDUNDANT PROVISIONS REGARDING THE MAYOR

This ordinance amends the Chapter 2-212, Administration, Powers and duties and the Chapter 82-355, Procurement Code, Responsibilities and authority.

City Attorney Brady read the following Ordinance by title only:

ORDINANCE 2017-011

AN ORDINANCE AMENDING SECTION 2-212 OF CHAPTER 2 AND AMENDING SECTION 82-355 OF CHAPTER 82 TO PROVIDE FOR CONSISTENCY, BOTH OF THE CODE OF ORDINANCES; PROVIDING FOR A RESTATEMENT OF THE CITY MANAGER'S SPENDING PREROGATIVES WITH RESPECT TO THE PURCHASE OR CONTRACTING FOR GOODS, SERVICES OR CAPITAL IMPROVEMENTS; PROVIDING FOR THE DELETION OF REDUNDANT PROVISIONS REGARDING THE MAYOR; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Ordinance 2017-011 to the floor. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval. Mayor Hazelle Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Beverly Williams

Motion passed: 4-0

- C.** ORDINANCE 2017-012 AMENDING SUB-SECTION (A)(1)L, LOCAL BUSINESS PREFERENCE OF SECTION 82-356 OF THE CODE OF ORDINANCES; PROVIDING FOR A REVISION TO THE METHODS OF SOURCE SELECTION BY INCREASING THE LOCAL PREFERENCE ELEMENT FROM FIVE (5%) PERCENT TO TEN (10%) PERCENT OF THE LOW BID

This ordinance amends Chapter 82-356, Procurement Code, Methods of source selection.

City Attorney Brady read the following Ordinance by title only:

ORDINANCE 2017-012

AN ORDINANCE AMENDING SUB-SECTION (A)(1)L, LOCAL BUSINESS PREFERENCE OF SECTION 82-356 OF THE CODE OF ORDINANCES; PROVIDING FOR A REVISION TO

THE METHODS OF SOURCE SELECTION BY INCREASING THE LOCAL PREFERENCE ELEMENT FROM FIVE (5%) PERCENT TO TEN (10%) PERCENT OF THE LOW BID; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Ordinance 2017-012 to the floor. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval. Mayor Hazelle Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Beverly Williams

Motion passed: 4-0

9. CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA

10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA

A. RESOLUTION 2017-068 URGING PRESIDENT DONALD TRUMP AND THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY TO EXTEND TEMPORARY PROTECTED STATUS FOR HAITIAN NATIONALS

This Resolution urges the Honorable President, Donald Trump, with full support of the Secretary of Homeland Security, John F. Kelly, to extend Temporary Protected Status for Haitian nationals for at least another 18-month period.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2017-068

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, BROWARD COUNTY, FLORIDA, URGING PRESIDENT DONALD TRUMP AND THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY TO EXTEND TEMPORARY PROTECTED STATUS FOR HAITIAN NATIONALS; PROVIDING FOR DIRECTIONS TO CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2017-068 to the floor. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Hazelle Rogers asked if there was any discussion. Commissioner Sandra Davey introduced Mr. Paul Belizaire, a Haitian national, who thanked the Commission for working with the Trump administration and the Haitian community to get additional time for Haitians.

Mr. Brady stated that the resolution was going to be amended from six months to eighteen months. Commissioner Sandra Davey made a motion to adopt the amended resolution. The motion was seconded by Commissioner Beverly Williams.

Mayor Hazelle Rogers asked if there was any further discussion. Hearing no discussion, Mayor Rogers requested a roll call on the Resolution.

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Beverly Williams

Mayor Hazelle Rogers requested a roll call on the Resolution as amended:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Beverly Williams

Motion passed: 4-0

B. RESOLUTION 2017-069 APPROVING CONDITIONAL USE APPLICATION #01-CU-17, OF XCELL PROFESSIONAL AUTO CARE & ACCESSORIES, INC., THROUGH JASON SMITH, FOR DETAILING AND STEAM CLEANING OF MOTOR VEHICLES

This Resolution would approve conditional use Application # 01-CU-17, to operate detailing and steam cleaning of motor vehicles, within the Lauderdale Lakes Industrial Park, subject to certain limitations and conditions.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2017-069

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES APPROVING CONDITIONAL USE APPLICATION #01-CU-17, OF XCELL PROFESSIONAL AUTO CARE & ACCESSORIES, INC., THROUGH JASON SMITH, FOR DETAILING AND STEAM CLEANING OF MOTOR VEHICLES, ON PROPERTY LOCATED AT 3079-3083 NORTHWEST 28TH STREET, WITHIN THE LAUDERDALE LAKES INDUSTRIAL PARK; PROVIDING FOR SPECIFIC CONDITIONS; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2017-069 to the floor. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Hazelle Rogers asked staff for an explanation regarding the conditional use application. Development Services Director Tanya Davis-Hernandez provided an explanation about the conditional use application and the process.

Jason Smith, owner of Xcell Professional Auto Care and Accessories explained to the Commission about the new car wash techniques where the car will be washed with steam rather than water.

Mayor Hazelle Rogers asked if there was any further discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Beverly Williams

Motion passed: 4-0

11. CORRESPONDENCE

12. REPORT OF THE MAYOR

Mayor Hazelle Rogers informed everyone that FPL is currently changing out the electrical poles within the city and explained where the BSO funds come from. Mayor Rogers encouraged everyone to attend the budget review workshops and stated that the information discussed in the Shade meeting will be available 30 days after settlement.

13. REPORT OF THE VICE MAYOR

Vice Mayor Veronica Edwards Phillips thanked everyone for attending and watching the meeting and

congratulated the 2017 graduates of Boyd Anderson High School. Vice Mayor Edwards Phillips also congratulated the graduates who received scholarships and thanked the residents and Code Enforcement team for working together and wished everyone a safe and happy Memorial Day weekend.

14. REMARKS OF THE COMMISSIONERS

- Commissioner Sandra Davey thanked everyone for attending the meeting and reminded everyone that May is National Foster Care Month and that the City is accepting duffle bags for children in foster care until May 28, 2017. Commissioner Davey informed everyone that the City will be celebrating Juneteenth at the June 13th Commission Meeting.
- Commissioner Beverly Williams informed everyone about the free tree giveaway (200 fruit and Florida native trees) on Saturday May 27, 2017 from 10:00 a.m. to noon at the Lauderdale Lakes Community Garden. Commissioner Williams informed everyone that there are defective airbags in 42 million cars so to be sure to get their airbags checked and that Code Enforcement books will be sent to all residents in the near future.

15. REPORT OF THE CITY MANAGER

- City Manager Phil Alleyne informed everyone about free tree giveaway on Saturday May 27, 2017 from 10:00 a.m. – 12:00 p.m. at the Lauderdale Lakes Community Garden; Summer camp starts on June 12, 2017 at Vincent Torres Park and Willie Webb Park; BSO Shred-a-thon on July 8, 2017 from 10:00 a.m.-1:00 p.m.

16. REPORT OF THE CITY ATTORNEY

17. ADJOURNMENT

The meeting was adjourned at 8:35 p.m.

"In accordance with Sec. 2-55 of the Code of Ordinance, the minutes are action minutes and do not record or transcribe debate or argument. The City Clerk maintains an audio recording of the Workshop and Commission Meeting minutes in accordance with state retention regulations. For an audio/video copy of the minutes, please contact the City Clerk's Office at 954-535-2705."

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

ORDINANCE 2017-010 AMENDING RULE 13 OF SECTION 2-56 OF CHAPTER 2 OF THE CODE OF ORDINANCES TO CONFORM TO THE AMENDMENT TO THE CITY CHARTER APPROVED NOVEMBER, 2016; PROVIDING FOR PROCEDURES FOR ADOPTION OF ORDINANCES; PROVIDING FOR PROCEDURES FOR ADOPTION OF RESOLUTIONS ON CONSENT AGENDA

Summary

This Ordinance aligns Rule 13 of Section 2-56 of Chapter 2 of the Code of Ordinances with the results of the November 2016 Municipal Election. This Ordinance was approved on first reading at the May 23, 2017 Commission Meeting.

Staff Recommendation

Background:

- Sec. 2-56. - Ordinances and resolutions - Rule 13. The following procedures shall govern the adoption of ordinances and resolutions of the city:

(2) Procedure for adoption of ordinances. ~~The proposed ordinance shall be read in full on first reading and by title only on second reading on at least two separate dates, at either regular or special meetings of the city commission; provided, however, upon the affirmative vote of five members of the city commission, the necessity that the ordinance be read in full on first reading may be waived. The procedure for adoption of ordinances on an emergency basis shall be governed by the specific provisions elsewhere set forth herein.~~ Except as provided in Section 166.041(2)(c), Florida Statutes, a proposed ordinance may be read by title only, on at least 2 separate days and shall, at least 10 days prior to adoption, be noticed once in a newspaper of general circulation in the municipality; provided, however, upon motion adopted by the majority of a quorum present, a proposed ordinance shall be read in full. The notice of proposed enactment shall state the date, time, and place of the meeting; the title or titles of proposed ordinances; and the place or places within the municipality where such proposed ordinances may be inspected by the public. The notice shall also advise that interested parties may appear at the meeting and be heard with respect to the proposed ordinance. Otherwise, the provisions of Section 166.041, Florida Statutes, as amended from time to time shall control.

(3) Consent agenda for adoption of resolutions. The city clerk shall establish a consent agenda for the adoption of resolutions upon advice and direction of the city manager, and review by the Mayor. All items appearing on such consent agenda may be adopted on a roll call vote by the affirmative vote of five commissioners, unless an item is first pulled from the agenda as hereinafter provided. If such consent agenda does not receive ~~five~~ three affirmative votes, the commission may delete resolutions from such consent agenda or it may proceed to consider such resolutions individually. Each commissioner and the mayor shall be entitled to remove an item from the consent agenda before the vote on the consent agenda. A member of the public may seek the removal of an item from the consent agenda for discussion, through a commissioner or the mayor. Such removal shall be subject to the discretion of the commissioner or the mayor.


Funding Source:

Not applicable

Sponsor Name/Department: Sharon Houslin, City Clerk

Meeting Date: 6/13/2017

ATTACHMENTS:

Description	Type
 Ordinance 2017-010 - Amending Rule 13	Ordinance

ORDINANCE 2017-010

AN ORDINANCE AMENDING RULE 13 OF SECTION 2-56 OF CHAPTER 2 OF THE CODE OF ORDINANCES TO CONFORM TO THE AMENDMENT TO THE CITY CHARTER APPROVED NOVEMBER, 2016; PROVIDING FOR PROCEDURES FOR ADOPTION OF ORDINANCES; PROVIDING FOR PROCEDURES FOR ADOPTION OF RESOLUTIONS ON CONSENT AGENDA; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Charter of the City was amended pursuant to referendum vote in November, 2016, whereby the electorate determined to adopt the procedures set forth in Section 166.041, Florida Statutes, with regard to the adoption of ordinances, and

WHEREAS, the City Commission desires to conform the City Code to such change,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. AMENDMENT: Sub-section 2 of Rule 13 of Section 2-56 of Chapter 2 of the Code of Ordinances is hereby amended to read as follows:

- **Sec. 2-56. - Ordinances and resolutions.**

Rule 13. The following procedures shall govern the adoption of ordinances and resolutions of the city:

(1)

Form. Each ordinance or resolution shall be introduced in writing and shall embrace but one subject and matters properly connected therewith. The subject shall be clearly stated in the title. No ordinance shall be revised or amended by reference to its title only. Ordinances to revise or amend shall

set out in full revised or amended act, section, subsection or paragraph of a section or subsection.

(2)

Procedure for adoption of ordinances. ~~The proposed ordinance shall be read in full on first reading and by title only on second reading on at least two separate dates, at either regular or special meetings of the city commission; provided, however, upon the affirmative vote of five members of the city commission, the necessity that the ordinance be read in full on first reading may be waived. The procedure for adoption of ordinances on an emergency basis shall be governed by the specific provisions elsewhere set forth herein. Except as provided in Section 166.041(2)(c), Florida Statutes, a proposed ordinance may be read by title only, on at least 2 separate days and shall, at least 10 days prior to adoption, be noticed once in a newspaper of general circulation in the municipality; provided, however, upon motion adopted by the majority of a quorum present, a proposed ordinance shall be read in full. The notice of proposed enactment shall state the date, time, and place of the meeting; the title or titles of proposed ordinances; and the place or places within the municipality where such proposed ordinances may be inspected by the public. The notice shall also advise that interested parties may appear at the meeting and be heard with respect to the proposed ordinance. Otherwise, the provisions of Section 166.041, Florida Statutes, as amended from time to time shall control.~~

(3)

Consent agenda for adoption of resolutions. The city clerk shall establish a consent agenda for the adoption of resolutions upon advice and direction of the city manager, and review by the Mayor. All items appearing on such consent agenda may be adopted on a roll call vote by the affirmative vote of five commissioners, unless an item is first pulled from the agenda as hereinafter provided. If such consent agenda does not receive ~~five~~ three affirmative votes, the commission may delete resolutions from such consent agenda or it may proceed to consider such resolutions individually. Each commissioner and the mayor shall be entitled to remove an item from the consent agenda before the vote on the consent agenda. A member of the public may seek the removal of an item from the consent agenda for discussion, through a commissioner or the mayor. Such removal shall be subject to the discretion of the commissioner or the mayor.

(4)

Referral of items from consent agenda. All resolutions not adopted on the applicable consent agenda shall be referred to and considered under the applicable agenda item, provided that items referred from the consent agenda shall be considered before items enumerated on the nonconsent agenda in the order in which such referred item appeared on the consent agenda.

(5)

Reading of consent agenda. Each resolution on the applicable consent agenda shall be read by title only. After the reading of all of the titles to each resolution on the applicable consent agenda the agenda may be adopted en masse by the affirmative roll call vote of ~~five~~ three commissioners.

(6)

Second reading of an ordinance. The second reading of an ordinance shall be had at a meeting subsequent to that at which the ordinance was read for the first time; provided, however, that the city commission may by a two-thirds vote enact an emergency ordinance without complying with such reading requirements in accordance with the procedures set forth at section 3.18 of the Charter.

(7)

Amendments to ordinances. If a proposed ordinance is amended, the final reading of an ordinance shall be as amended.

(8)

Reading of resolutions. Resolutions shall be read one time by title only, unless a city commissioner requests that a resolution be read in full, and final action thereon may be had immediately after such reading.

(9)

Recordation of final vote. A recordation of the final vote of each ordinance [shall be] by the recording thereof under the attestation of the city clerk in the form determined by the acting city manager; provided, however, that the failure to reflect such vote shall not invalidate the applicable legislation.

(10)

Final vote on resolutions. A recordation of the final vote of each resolution [shall be] by the recording thereof under the attestation of the city clerk in the form determined by the acting city manager; provided, however, that the failure to reflect such vote shall not invalidate the applicable legislation.

(11)

Concept of ordinance to be presented at commission workshop. Prior to the administration putting proposed legislation on the agenda for a city commission meeting, a sponsor of a proposed ordinance shall cause the same or the concept thereof to be introduced at a commission workshop meeting through the city manager. The passage of any ordinance without compliance with the procedures hereby established shall not affect the validity of such ordinance. The consideration of a resolution shall not require that the same be first reviewed at a commission workshop prior to its consideration by the city commission.

SECTION 3. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 4. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5. INCLUSION IN CODE: It is the intention of the City Commission of the City of Lauderdale Lakes that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Lauderdale Lakes and that the sections of this Ordinance may be renumbered or relettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

SECTION 6. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its final passage.

PASSED ON FIRST READING ON THE 23RD DAY OF MAY, 2017.

PASSED ON SECOND ON THE 13TH DAY OF JUNE, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: SHARON HOUSLIN, City Clerk

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

ORDINANCE 2017-011 AMENDING SECTION 2-212 OF CHAPTER 2 AND AMENDING SECTION 82-355 OF CHAPTER 82 TO PROVIDE FOR CONSISTENCY, BOTH OF THE CODE OF ORDINANCES; PROVIDING FOR A RESTATEMENT OF THE CITY MANAGER'S SPENDING PREROGATIVES WITH RESPECT TO THE PURCHASE OR CONTRACTING FOR GOODS, SERVICES OR CAPITAL IMPROVEMENTS; PROVIDING FOR THE DELETION OF REDUNDANT PROVISIONS REGARDING THE MAYOR

Summary

This ordinance amends the Chapter 2-212, Administration, Powers and duties and the Chapter 82-355, Procurement Code, Responsibilities and authority. This Ordinance was approved on first reading at the May 23, 2017 Commission Meeting.

Staff Recommendation

Background:

The following changes are recommended:

Chapter 2-212, Administration. Powers and duties

(14) The city manager shall be authorized to approve any expenditure for any of the city departments, in connection with the purchasing or contracting for goods, services or capital improvements including the making of contracts, not to exceed a duration of three years, in a sum not to exceed in amounts expressly set forth in the procurement code. Chapter 82, \$25,000.00; provided, however, that any contract exceeding a sum of \$25,000.00 irrespective of duration shall require commission approval.

Chapter 82-355, Procurement Code, Responsibilities and authority

(3) The city manager or designee shall have the authority to approve and execute all procurement-related non-capital improvement purchase orders, contracts, contract amendments and contract renewals in the amount of \$25,000.00 or less, including the making of contracts, not to exceed a duration of three years.

(5) The mayor shall have the authority to execute all procurement-related, contracts, contract amendments and contract renewals in excess of the threshold for purchasing category three two, as defined in the F.S. § 287.017(3) after city commission approval. Such execution shall be attested to by the city clerk. Execution of short-term leases and other procurement-related purchase orders, contract amendments and contract renewals in excess of the threshold for purchasing category three two shall be instruments delegated to the city manager or designee for execution.

-

Funding Source:

N/A

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO/ Director of Financial Services

Meeting Date: 6/13/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Ordinance 2017-011 - Procurement Code Responsibilities and Authority	Ordinance

ORDINANCE 2017-011

AN ORDINANCE AMENDING SECTION 2-212 OF CHAPTER 2 AND AMENDING SECTION 82-355 OF CHAPTER 82 TO PROVIDE FOR CONSISTENCY, BOTH OF THE CODE OF ORDINANCES; PROVIDING FOR A RESTATEMENT OF THE CITY MANAGER'S SPENDING PREROGATIVES WITH RESPECT TO THE PURCHASE OR CONTRACTING FOR GOODS, SERVICES OR CAPITAL IMPROVEMENTS; PROVIDING FOR THE DELETION OF REDUNDANT PROVISIONS REGARDING THE MAYOR; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 2-212 of Chapter 2 of the Code of Ordinances provides for the powers and duties of the City Manager, and

WHEREAS, Subsection 14 of Section 2-212 provides for certain spending prerogatives in the City Manager's office, and

WHEREAS, the City, in 2013, enacted a Procurement Code which, as well, expresses the spending prerogatives of the office of City Manager, and

WHEREAS, it is appropriate to provide a single locus for the expression of the spending prerogatives of the City Manager, and

WHEREAS, the City Commission has determined that the City Manager's spending prerogatives should be set forth in the Procurement Code,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. AMENDMENT: Section 2-212 of Chapter 2 of the Code of Ordinances is hereby amended to read as follows:

Sec. 2-212. - Powers and duties.

The city manager shall be responsible to the city commission for the proper administration of all affairs of the city coming under the city manager's jurisdiction, and to that end, he shall:

- (1) See that the laws and ordinances of the city are enforced.
- (2) Appoint, suspend, demote and/or remove any subordinate officers and employees under the city manager's jurisdiction in accordance with the Charter.
- (3) Exercise control, direct and supervise all activities of the municipal government, except as otherwise provided in the Charter.
- (4) See that all terms and conditions imposed in favor of the city or its inhabitants in all contracts including leases and public utility franchises are faithfully kept and performed, and upon knowledge of any violation thereof, call the same to the attention of the city attorney and the city commission.
- (5) Attend all meetings of the city commission with right to take part in the discussion, but without having a vote.
- (6) Recommend to the city commission for consideration such measures as the city manager may deem necessary or expedient in the interests of the city.
- (7) Keep the city commission fully advised as to the financial conditions and needs of the city, and at such times and in such detail as may be specified submit to the city commission for its consideration and approval an annual budget and mid-year budget.
- (8) Advise and consult with all officers and official heads of the several departments of the city relative to the affairs of such departments.
- (9) Investigate and determine whether purchases of current supplies and contractual services are made in accordance with regulations prescribed by Charter and ordinances, and whether competitive conditions are maintained in a fair and impartial manner.

- (10) Permit no contract to be let for the construction of public improvements, unless same is approved by the city commission after public advertisement for bids, except for emergency construction.
- (11) Prepare and submit to the city commission, in conjunction with the city auditor, after the close of each fiscal year, a complete report of the operation and business of the city for the preceding year.
- (12) Recommend the signing of all bonds, contracts and agreements of the city, upon approval by the city commission.
- (13) Perform such duties as may be prescribed under this division, or may be required of him by motion, direction, or other ordinances or resolutions of the city commission.
- (14) The city manager shall be authorized to approve any expenditure for any of the city departments, in connection with the purchasing or contracting for goods, services or capital improvements including the making of contracts, not to exceed a duration of three years, in a sum not to exceed in amounts expressly set forth in the procurement code, Chapter 82, \$25,000.00; ~~provided, however, that any contract exceeding a sum of \$25,000.00 irrespective of duration shall require commission approval.~~
- (15) The city manager shall be responsible for the receipt and safekeeping of city funds, and the city manager shall see that such funds shall be deposited and maintained in one or more depositories, as provided by state law.
- (16) The city manager shall be authorized to approve and execute subordination agreements, subordinating the lien of the city arising from a home loan mortgage or other city mortgage, in such situations where:
- a. There is no transfer of title to the property;
 - b. The avowed purpose of the refinancing is to lower the monthly payment incident to a lowered interest rate; and
 - c. No cash is taken from the mortgage refinancing, other than money sufficient to pay legitimate and reasonable closing costs.

SECTION 3. AMENDMENT: Section 82-355 of Chapter 82 of the Code of Ordinances is amended to read as follow:

• **Sec. 82-355. - Responsibilities and authority.**

(a) *General.* Except as otherwise provided herein, the director of financial services or designee shall have responsibility for the general supervision of the purchasing and contracts division and shall perform all duties required and shall act as the principal public purchasing officer for the city, responsible for the procurement of supplies, services and construction in accordance with this article, as well as the disposal of excess equipment or supplies.

(b) *Responsibilities and authority.*

(1) All purchases of goods and services shall be processed through the purchasing and contracts division. The director of financial services or designee is hereby authorized to promulgate procedures for the requisitioning of supplies and services.

(2) For all purchases, the director of financial services or designee shall verify that the purchase request has sufficient unencumbered funds to cover the purchase, or that a budget amendment or transfer is in process for approval by the city manager or designee.

(3) The city manager or designee shall have the authority to approve and execute all procurement-related non-capital improvement purchase orders, contracts, contract amendments and contract renewals in the amount of \$25,000.00 or less, including the making of contracts, not to exceed a duration of three years.

(4) The city manager or designee shall have the authority to approve and execute all procurement-related capital improvement purchase orders, contracts, contract amendments and contract renewals up to and equal to the amount of the threshold for purchasing category two, currently \$35,000.00, as defined in F.S. § 287.017 or less; provided, however, the city commission may, at the time of the award of applicable improvement project revise such amount for such project, only.

~~(5) The mayor shall have the authority to execute all procurement related, contracts, contract amendments and contract renewals in excess of the threshold for purchasing category three two, as defined in the F.S. § 287.017(3) after city commission approval. Such execution shall be attested to by the city clerk. Execution of short term leases and other procurement~~

~~related purchase orders, contract amendments and contract renewals in excess of the threshold for purchasing category three two shall be instruments delegated to the city manager or designee for execution.~~

(65)

For the purposes of this section, the value of the contract or purchase order shall be the total value, to include existing change orders, contract renewals, renewal options and contract amendments. The city manager and director of financial services, or their designees, may approve contract amendments and contract renewals where the revised value of the contract does not exceed the respective award authority.

(76)

For contracts containing options to renew and initially approved by the city commission pursuant to paragraph (5) of this section, the city manager shall have the authority to exercise options to renew when the option value is within his award authority.

SECTION 4. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 5. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 6. INCLUSION IN CODE: It is the intention of the City Commission of the City of Lauderdale Lakes that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Lauderdale Lakes and that the sections of this Ordinance may be renumbered or relettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided,

however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

SECTION 7. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its final passage.

PASSED ON FIRST READING ON THE 23TH DAY OF MAY, 2017.

ADOPTED AND PASSED ON SECOND READING BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD ON THE 13TH DAY OF JUNE 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: PHIL ALLEYNE, City Manager

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

ORDINANCE 2017-012 AMENDING SUB-SECTION (A)(1)L, LOCAL BUSINESS PREFERENCE OF SECTION 82-356 OF THE CODE OF ORDINANCES; PROVIDING FOR A REVISION TO THE METHODS OF SOURCE SELECTION BY INCREASING THE LOCAL PREFERENCE ELEMENT FROM FIVE (5%) PERCENT TO TEN (10%) PERCENT OF THE LOW BID

Summary

This ordinance amends Chapter 82-356, Procurement Code, Methods of source selection. This Ordinance was approved on first reading at the May 23, 2017 Commission Meeting.

Staff Recommendation

Background:

The following changes are recommended:

v. If a qualified local business submits a response to either an inquiry made pursuant to informal competitive conditions or a formal invitation to bid, as required in this code, and the original bid of the qualified local business is within ~~five~~ ten percent of the low bid, then the city shall give the qualified local business the opportunity to meet the price of the low bid. The order of preference by which the qualified local business shall be given the opportunity to match the low bid shall be from the lowest to the highest bid, as long as the initial bid was within ~~five~~ ten percent of the low bid.

Funding Source:

Not applicable

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO, Director of Financial Services

Meeting Date: 6/13/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Ordinance 2017-012 - Procurement Code Method of Source Selection	Ordinance

ORDINANCE 2017-012

AN ORDINANCE AMENDING SUB-SECTION (A)(1)L, LOCAL BUSINESS PREFERENCE OF SECTION 82-356 OF THE CODE OF ORDINANCES; PROVIDING FOR A REVISION TO THE METHODS OF SOURCE SELECTION BY INCREASING THE LOCAL PREFERENCE ELEMENT FROM FIVE (5%) PERCENT TO TEN (10%) PERCENT OF THE LOW BID; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is appropriate and serves a valid public purpose for the City to promote its City-centered economy by providing a preference to local businesses, where such preference is not inconsistent with state or federal laws or a particular funding mechanism,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. AMENDMENT: Sub-Section (a)(1)l, Local business preference, of Section 82-356 of Chapter 82 of the Code of Ordinances is hereby amended to read as follows:

Sec. 82-356(a)(1)l - Methods of source selection.

l. Local business preference.

1. Procedure.

- i. Notice of option to match low bid. The city shall give a preference to a qualified local business which responds to bid proposals or an invitation to bid in the following manner:
- ii. Preference for local bidders. Except where federal, state or county law mandates to the contrary, or as otherwise provided herein, the city, pursuant to its purchasing authority, shall grant

a preference in the amount of five percent of any bid or five points of any proposal score to a local business. Such preference shall apply to quotations, bids or proposals for commodities and services.

iii. Preference for businesses employing Lauderdale Lakes residents. A vendor located outside of the City of Lauderdale Lakes city limits is considered equivalent to a Lauderdale Lakes vendor and accorded the same preference if it employs a minimum of ten full-time equivalent ("FTE") Lauderdale Lakes residents or Lauderdale Lakes residents constitute 20 percent FTE of the company's local workforce (Broward and Miami-Dade Counties), whichever is larger.

iv. Application of preferences. Preferences shall be additive and computed as a whole on the bid or proposal. For example, the city, pursuant to its purchasing authority, shall grant a preference in the amount of ten percent of any bid or ten points of any proposal score to a local disadvantaged business. Such preference shall apply to bids or proposals for commodities and services.

v. If a qualified local business submits a response to either an inquiry made pursuant to informal competitive conditions or a formal invitation to bid, as required in this code, and the original bid of the qualified local business is within ~~five~~ ten percent of the low bid, then the city shall give the qualified local business the opportunity to meet the price of the low bid. The order of preference by which the qualified local business shall be given the opportunity to match the low bid shall be from the lowest to the highest bid, as long as the initial bid was within ~~five~~ ten percent of the low bid.

vi. The city shall give the qualified local business written notice of the opportunity to match the price of the low bid within five business days of determining the low bid. There shall only be one valid notice of an opportunity to match the price of the low bid outstanding at any one point in time.

vii. The qualified local business to whom a written notice has been mailed or otherwise transmitted must respond to the city in writing. If the qualified local business fails to file a response to the notice with the city within two days of the posting or transmission of the notification of the option to match the low bid, then the failure to respond shall be deemed to be a denial of the opportunity to match the low bid. Should the qualified local business choose to meet the price of the low bid, then the city shall award the contract to the qualified local business. If no

qualified local business accepts the option to match the low bid, then the contract shall be offered to the low bidder.

2. *Disclosure.* The requirements of the city's local policy shall be disclosed in all bid packages or requests for bids.

3. *Exceptions.* The requirements for local business preference shall not apply to either purchases made utilizing cooperative purchasing agreements, emergency purchases, responses to a request for proposal, purchases authorized by the city manager without city commission approval, or any contract subject to the requirements of this Code incorporating the requirements of the Consultant's Competitive Negotiation Act.

SECTION 3. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 4. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5. INCLUSION IN CODE: It is the intention of the City Commission of the City of Lauderdale Lakes that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Lauderdale Lakes and that the sections of this Ordinance may be renumbered or relettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

SECTION 6. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its final passage.

PASSED ON FIRST READING, ON THE 23TH DAY OF MAY, 2017.

ADOPTED AND PASSED BY THE CITY COMMISSION OF THE CITY OF
LAUDERDALE LAKES AT ITS REGULAR MEETING HELD ON THE 13TH DAY OF
JUNE 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: PHIL ALLEYNE, City Manager

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2017-070 ESTABLISHING RULES AND PROCEDURES WITH REGARD TO PROVIDING RESERVED SEATING FOR CITY STAFF, DESIGNATED PROVIDERS AND SPECIAL GUESTS

Summary

This Resolution will allow for certain seating areas to be designated for City Staff.

Staff Recommendation

Background:

Customarily, space has been reserved in the rear of the Commission Chambers, the south side of the Commission Chambers and the north side of the Gereffi Room for seating for City staff, designated providers and special guests. The City would like to memorialize these historic traditions in order to provide the general public with appropriate notice of these restrictions. If this Resolution is adopted the following guidelines and restrictions for the purpose of the use of the City Commission Chambers and the Gereffi Room during regular, special or workshop City Commission meetings:

- a. Any area designated as “Reserved Seating” or similar limitations, appropriately posted by the City Manager or his/her designee, shall be restricted to those City staff, designated providers and special guests, to the exclusion of the general public
- b. Any room or other area designated as “Closed,” “Private,” “Not Open To The Public,” or a similar limitation, appropriately posted, shall be deemed closed to the general public
- c. The dais in the Commission Chambers and in the Gereffi Room shall be reserved for the City Commission or the Commission of the Community Redevelopment Agency during each of their respective meetings

Funding Source:

Not applicable

Sponsor Name/Department: Phil Alleyne, City Manager

Meeting Date: 6/13/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> 2017-070 - Establishing Rules and Guidelines With Regards to Seating	Resolution

RESOLUTION 2017-070

A RESOLUTION ESTABLISHING RULES AND PROCEDURES WITH REGARD TO PROVIDING RESERVED SEATING FOR CITY STAFF, DESIGNATED PROVIDERS AND SPECIAL GUESTS; PROVIDING FOR DIRECTIONS TO THE CITY MANAGER; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, it has been customary to provide certain seating areas for City staff, designated providers and special guests, to promote greater efficiency in the City's affairs, associate staff and others in close proximity to encourage engagement, and to reserve space, when and where necessary for the preservation of personal property, and

WHEREAS, customarily, space has been reserved in the rear of the Commission Chambers, the south side of the Commission Chambers and the north side of the Gereffi Room for seating for City staff, designated providers and special guests, and

WHEREAS, it is appropriate to memorialize these historic traditions in order to provide the general public with appropriate notice of these restrictions,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. ADOPTION OF GUIDELINES AND RESTRICTIONS: The City Commission hereby adopts the following guidelines and restrictions for the purpose of

the use of the City Commission Chambers and the Gereffi Room during regular, special or workshop City Commission meetings:

- a. Any area designated as "Reserved Seating" or similar limitations, appropriately posted by the City Manager or his/her designee, shall be restricted to those City staff, designated providers and special guests, to the exclusion of the general public;
- b. Any room or other area designated as "Closed," "Private," "Not Open To The Public," or a similar limitation, appropriately posted, shall be deemed closed to the general public, and
- c. The dais in the Commission Chambers and in the Gereffi Room shall be reserved for the City Commission or the Commission of the Community Redevelopment Agency during each of their respective meetings.

Section 3. DIRECTIONS TO THE CITY MANAGER: The City Manager is hereby authorized and directed to take such steps as shall be necessary and appropriate to implement the provisions hereof, including the promulgation of rules and regulations, more specifically implementing the provisions hereof, including the posting of signage in designated areas and providing for other methods of notice to the general public.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD JUNE 13, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: PHIL ALLEYNE, City Manager

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2017-071 CANCELLING THE CITY COMMISSION WORKSHOP MEETINGS OF AUGUST 7, 2017, AND AUGUST 21, 2017, AND THE REGULAR CITY COMMISSION MEETINGS PRESENTLY SCHEDULED FOR AUGUST 8, 2017 AND AUGUST 22, 2017
--

Summary

This Resolution cancels the Commission Workshops and Meetings for the month of August.
--

Staff Recommendation

Background:

The City Commission traditionally takes a break in the Summer in order to have respite from the affairs of governance and to prepare for budget preparation. Also, in August, the Florida League of Cities will hold its annual conference from August 17 - 29, 2017. For a variety of reasons, the City Commission has determined it appropriate to cancel the workshop and Commission meetings presently scheduled for the entire month of August 2017.

Funding Source:

Not applicable

Sponsor Name/Department: Mayor Hazelle Rogers, Office of the Mayor and Commission

Meeting Date: 6/13/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution 2017-071 - Cancelling the City Commission Meetings for the Month of August	Resolution

RESOLUTION 2017-071

A RESOLUTION CANCELLING THE CITY COMMISSION WORKSHOP MEETINGS OF AUGUST 7, 2017, AND AUGUST 21, 2017, AND THE REGULAR CITY COMMISSION MEETINGS PRESENTLY SCHEDULED FOR AUGUST 8, 2017 AND AUGUST 22, 2017; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission traditionally takes a break in the Summer in order to have respite from the affairs of governance and, particularly, budget preparation, and

WHEREAS, the City Commission has the Florida League of Cities' Conference from August 17, 2017, through August 19, 2017, and

WHEREAS, for a variety of reasons, the City Commission has determined that it would be appropriate to cancel the workshop and City Commission meetings presently scheduled for the entire month of August, 2017,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. CANCELLATION OF THE WORKSHOP MEETINGS SCHEDULED FOR AUGUST 7, 2017 and AUGUST 21, 2017, AND THE REGULAR CITY COMMISSION MEETINGS SCHEDULED FOR AUGUST 8, 2017, AND AUGUST 22, 2017: The workshop meetings presently scheduled for August 7, 2017, and August 21, 2017, and the regular City Commission meetings presently scheduled for August 8, 2017, and August 22, 2017, are hereby cancelled. Thereafter, the next regular

workshop meeting is, therefore, scheduled for September 11, 2017, and the next regular City Commission meeting is, therefore, scheduled for September 12, 2017.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD JUNE 13, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: MAYOR HAZELLE ROGERS

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2017-072 EXPRESSING APPRECIATION FOR THE DECISION OF THE DEPARTMENT OF HOMELAND SECURITY TO EXTEND TEMPORARY PROTECTIVE STATUS TO HAITIAN NATIONALS; URGING DIRECTOR JOHN KELLY TO FURTHER EXTEND THE TEMPORARY PROTECTIVE STATUS FOR HAITIAN NATIONALS FROM JANUARY 22, 2018, TO JANUARY 22, 2019

Summary

This Resolution expresses the City of Lauderdale appreciation to President Donald Trump, and John Kelly, the Director of the Department of Homeland Security for extending Temporary Protective Status (TPS) to Haitian Nationals until January 22, 2018. The City Commission, likewise urges Director John Kelly to exercise his discretion and immediately grant a further extension of TPS status to Haitian Nationals residing within the United States borders until January 22, 2019.

Staff Recommendation

Background:

Not applicable

Funding Source:

Not applicable

Sponsor Name/Department: Commissioner Sandra Davey, Office of the Mayor and Commission

Meeting Date: 6/13/2017

ATTACHMENTS:

Description	Type
2017-072 - Temporary Protective Status	Resolution

RESOLUTION 2017-072

A RESOLUTION EXPRESSING THE APPRECIATION OF THE CITY OF LAUDERDALE LAKES, BROWARD COUNTY, FLORIDA, FOR THE DECISION OF THE DEPARTMENT OF HOMELAND SECURITY TO EXTEND TEMPORARY PROTECTIVE STATUS TO HAITIAN NATIONALS; URGING DIRECTOR JOHN KELLY TO FURTHER EXTEND THE TEMPORARY PROTECTIVE STATUS FOR HAITIAN NATIONALS FROM JANUARY 22, 2018, TO JANUARY 22, 2019; PROVIDING FOR DIRECTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lauderdale Lakes adopted Resolution No. 2017-068, on May 23, 2017, urging President Donald Trump and the United States Department of Homeland Security to extend Temporary Protective Status ("TPS") for Haitian Nationals, the terms of which are incorporated herein as set forth verbatim, urging an extension of TPS for Haitian Nationals and

WHEREAS, essentially, the same calamitous circumstances which supported the original extension of TPS remain extant and, in some circumstances, have been exacerbated, and

WHEREAS, the United States is a compassionate country and will not abide additional suffering which would be cast upon those Haitian Nationals forced to leave this Country, and

WHEREAS, the United States has resources sufficient to support the existing persons on TPS, and

WHEREAS, on or about May 22, 2017, Director John Kelly announced a six-month extension of the TPS to and including January 22, 2018, and

WHEREAS, it would be appear that the Country of Haiti will not be able to accommodate an influx of Haitian Nationals, a mere six months from now, the majority of whom will have no place of residence, gainful occupation or means of sustenance,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. EXPRESSION OF APPRECIATION: The City Commission of the City of Lauderdale Lakes, Broward County, Florida, on behalf of its citizens and those resident-Haitian Nationals living within its municipal borders, hereby expresses the City's deep appreciation to the Administration and, particularly, John Kelly, the Director of the Department of Homeland Security, for their compassionate consideration in extending TPS status until January 22, 2018.

Section 3. URGENT REQUEST: The City Commission, likewise urges Director John Kelly to exercise his discretion and immediately grant a further extension of TPS status to Haitian Nationals residing within the United States borders until January 22, 2019.

Section 4. DIRECTIONS TO THE CITY CLERK: The City Clerk is hereby authorized and directed to provide a true and correct copy of this Resolution to all Cities, the Florida League of Cities, and all the villages, towns and municipalities of Broward County, and to:

President Donald Trump
The White House
1600 Pennsylvania Avenue NW
Washington, D.C. 20500
Tel.: (202) 456-1414

Honorable John F. Kelly
Secretary of Homeland Security
Washington, D.C. 20528
Tel.: (202) 282-8495

House Minority Leader
Nancy Pelosi
Office of the Democratic Leader
H-204, US Capitol
Washington, D.C. 20515

Tel.: (202) 225-0100

Senate Minority Leader
Chuck Schumer
780 Third Avenue, Suite 2301
New York, NY 10017
Tel.: (212) 486-4430

Senate Majority Leader
Mitch McConnell
601 W. Broadway
Room 630
Louisville, KY 40202
Tel.: (502) 582-6304

Section 5. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD JUNE 13, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: COMMISSIONER SANDRA DAVEY

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2017-073 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 7 (APRIL), FINANCIAL ACTIVITY REPORT

Summary

This Resolution serves to ratify the filing and presentation of the City's Fiscal Year 2017 April (Period 7) - Financial Activity Reports provided by the Financial Services Department.
--

Staff Recommendation

Background:

Staff recommends the City Commission accept the filing of the City Fiscal Year 2017 April (Period 7) - Financial Activity Report.

The intended purpose of this agenda item is to provide for the Financial Reporting as required per City Ordinance No. 2011-22;

Section 82-304 – Financial Reporting

The city shall provide for the ongoing generation and utilization of financial reports on all funds comparing budgeted revenue and expenditure information to actual on a monthly and year-to-date basis. The Financial Services Department shall be responsible for issuing the monthly reports to departments, the Mayor and City Commission, and provide any information regarding any potentially adverse trends or conditions. These reports should be issued within thirty (30) days after the close of each month.

Funding Source:

Not applicable

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO, Financial Services Director

Meeting Date: 6/13/2017

ATTACHMENTS:

Description	Type
☐ 2017-073 - April 2017 Financial Activity Report	Resolution
☐ April 2017 Financial Activity Report	Backup Material

RESOLUTION 2017-073

A RESOLUTION RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 7 (APRIL), FINANCIAL ACTIVITY REPORT, AS PREPARED BY THE DEPARTMENT OF FINANCIAL SERVICES, FOR THE PURPOSE OF CONFORMING TO THE CITY'S ADOPTED FINANCIAL INTEGRITY PRINCIPLES AND FISCAL POLICIES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Manager's Office has recommended, and the City Commission has accepted such recommendation, that the affairs of the City should be conducted in a manner which is open and transparent, and

WHEREAS, pursuant to Section 82-304, the Financial Services Department is to report to the Mayor and City Commission on the financial affairs of the City, and

WHEREAS, the City Manager has adopted a policy of making such reports on a monthly basis and seeking the acceptance of the City Commission thereof,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. RATIFICATION: The City Commission hereby ratifies the City Manager's filing of the City Fiscal Year 2017, Period 7 (April) Financial Activity Report, as prepared by the Department of Financial Services for the purpose of conforming with the City's Adopted Financial Integrity Principles and Fiscal Policies.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE
LAKES AT ITS REGULAR MEETING HELD JUNE 13, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: SUSAN GOODING-LIBURD, MBA, CPA, CGFO, Financial Services
Director

VOTE:

Mayor Hazelle Rogers	_____ (For)	_____ (Against)	_____ (Other)
Vice-Mayor Veronica Edwards Phillips	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Sandra Davey	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Gloria Lewis	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Beverly Williams	_____ (For)	_____ (Against)	_____ (Other)

CITY OF LAUDERDALE LAKES
FY 2017 Financial Report as of 4/30/2017
(58% of year elapsed)

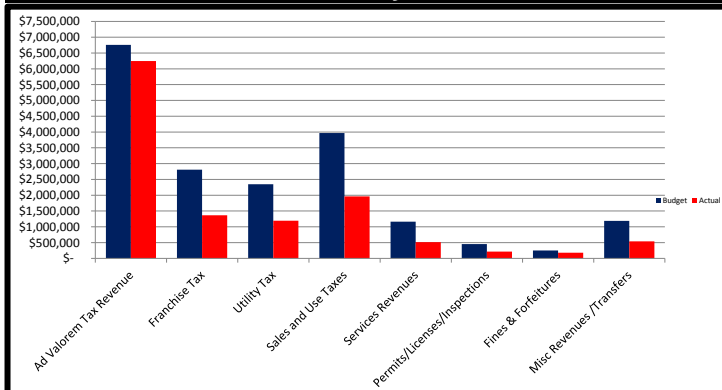
General Fund Summary

	Budget	Year-to-Date	%
Revenue	\$ 18,928,862	\$ 12,198,254	64%
Expenditure	\$ 18,928,862	\$ 10,276,077	54%

General Fund Revenues

Revenue	Budget	Year-to-Date	%
Ad Valorem Tax Revenue	\$ 6,756,119	\$ 6,248,803	92%
Franchise Tax	\$ 2,806,682	\$ 1,366,109	49%
Utility Tax	\$ 2,345,000	\$ 1,193,256	51%
Sales and Use Taxes	\$ 3,966,316	\$ 1,961,936	49%
Services Revenues	\$ 1,162,250	\$ 512,673	44%
Permits/Licenses/Inspections	\$ 452,639	\$ 216,459	48%
Fines & Forfeitures	\$ 251,200	\$ 179,221	71%
Misc Revenues /Transfers	\$ 1,188,656	\$ 538,916	45%
	\$ 18,928,862	\$ 12,217,372	65%

Revenue by Source

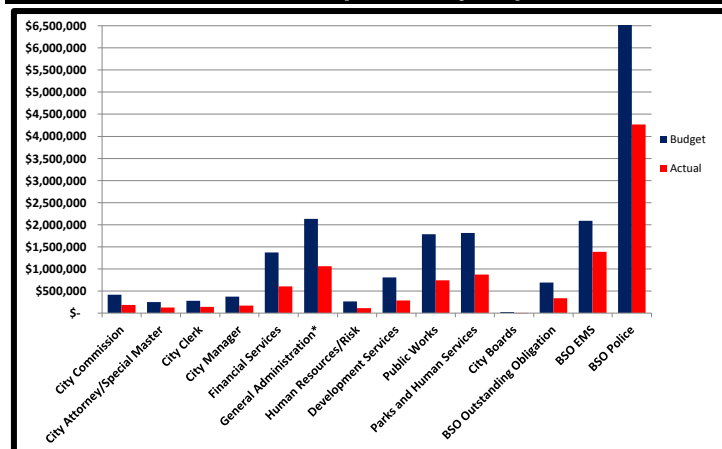


General Fund Expenditures

Department	Budget	Year-to-Date	%
City Commission	\$ 414,125	\$ 183,951	44%
City Attorney/Special Master	\$ 252,000	\$ 123,919	49%
City Clerk	\$ 280,776	\$ 143,108	51%
City Manager	\$ 373,756	\$ 168,158	45%
Financial Services	\$ 1,374,796	\$ 601,139	44%
General Administration*	\$ 2,131,950	\$ 1,060,190	50%
Human Resources/Risk	\$ 262,069	\$ 108,187	41%
Development Services	\$ 805,678	\$ 282,684	35%
Public Works	\$ 1,783,401	\$ 740,618	42%
Parks and Human Services	\$ 1,811,874	\$ 874,901	48%
City Boards	\$ 25,100	\$ 2,460	10%
BSO Outstanding Obligation	\$ 689,400	\$ 335,200	49%
BSO EMS	\$ 2,085,065	\$ 1,384,567	66%
BSO Police	\$ 6,638,874	\$ 4,268,973	64%
	\$ 18,928,862	\$ 10,278,056	54%

*Includes other debt services payments

General Fund Expenses by Department



Other Major Funds

101 Fire Rescue Fund	Budget	Year-to-Date	%
Revenues	\$ 6,667,790	\$ 5,450,644	82%
Expenses	\$ 6,667,790	\$ 4,283,718	64%

112 Alzheimer Care	Budget	Year-to-Date	%
Revenues	\$ 551,995	\$ 330,618	60%
Expenses	\$ 551,995	\$ 242,363	44%

116 Gas Tax	Budget	Year-to-Date	%
Revenues	\$ 854,740	\$ 477,979	56%
Expenses	\$ 854,740	\$ 372,854	44%

205 Debt Service	Budget	Year-to-Date	%
Revenues	\$ 1,105,968	\$ 1,090,972	99%
Expenses	\$ 1,105,968	\$ 539,555	49%

401 Stormwater	Budget	Year-to-Date	%
Revenues	\$ 3,540,121	\$ 1,129,760	32%
Expenses	\$ 3,540,121	\$ 928,965	26%

403 Solid Waste	Budget	Year-to-Date	%
Revenues	\$ 1,262,707	\$ 1,305,984	103%
Expenses	\$ 1,262,707	\$ 585,906	46%

405 Building Svcs	Budget	Year-to-Date	%
Revenues	\$ 1,054,744	\$ 715,914	68%
Expenses	\$ 1,054,744	\$ 442,337	42%

Other Budgeted Funds

102/107 Grants/LETF	Budget	Year-to-Date	%
Revenues	\$ 1,809,086	\$ 141,511	8%
Expenses	\$ 1,809,086	\$ 172,948	10%

103 Impact Fee	Budget	Year-to-Date	%
Revenues	\$ -	\$ 115,830	100%
Expenses	\$ -	\$ 38,823	0%

110 Arts	Budget	Year-to-Date	%
Revenues	\$ 10,000	\$ -	0%
Expenses	\$ 10,000	\$ -	0%

114 MHR	Budget	Year-to-Date	%
Revenues	\$ 389,137	\$ 18,925	5%
Expenses	\$ 389,137	\$ 18,925	5%

315 Capital	Budget	Year-to-Date	%
Revenues	\$ 499,847	\$ 120,585	24%
Expenses	\$ 499,847	\$ 120,585	24%

Budget Amendment(s) Reflected as of April 2017

Fund Impacted	Amt of Change	Justification	Date Approved
N/A			

Use of Contingency Allocation - \$332,539 (Adopted Amt)

Description of Use	Amt
Budget Amendment - Ordinance 2016-34/funding General Fund adjustments	\$ (186,838)
Current Balance Available	\$ 145,701

Signatures

Susan Gooding-Liburd

Financial Services Director

6/05/2017

Date

I/We certify the information provided to be true and accurate to the best of my/our knowledge.
Amounts subject to adjustments according to GAAP/GASB guidelines.
Data does not include encumbrances.

CITY OF LAUDERDALE LAKES
FY 2017 Financial Report as of 4/30/2017
(58% of year elapsed)

Alzheimer Care Center Fund

112 Alzheimer Care Center-Revenue	Budget	Year-to-Date (April 30, 2017)	% Credited
Grant-Alz Disease Initiative	\$301,484	\$187,240	62%
Grant-Older Americans Act	\$55,459	\$36,332	66%
Alzheimer - American Eldercare	\$36,432	\$18,877	52%
Alz Caregiver Resource Center	\$35,000	\$30,000	86%
Sunshine Health/Tango	\$38,981	\$13,100	34%
Little Havana	\$12,000	\$5,900	49%
Alzheimer - Client Svc	\$6,000	\$3,128	52%
Alzheimer - Private Pay	\$2,000	\$0	0%
Client Co - Payments	\$8,000	\$3,002	38%
Transfer from General Fund	\$56,639	\$33,039	58%
Total Revenues	\$551,995	\$330,618	60%
112 Alzheimer Care Center-Expenses	Budget	Year-to-Date (April 30, 2017)	% Spent
Regular Salaries	\$277,941	\$129,819	47%
Vacation Buy Back	\$4,115	\$3,225	78%
Other Salaries & Wages	\$58,546	\$18,354	31%
Overtime	\$4,200	\$2,308	55%
Fica Taxes	\$25,981	\$11,844	46%
Retirement Contribution	\$27,795	\$13,152	47%
Life & Health Insurance	\$42,382	\$16,613	39%
Cafeteria	\$5,431	\$2,522	46%
Personnel Services	\$446,391	\$197,836	44%
Other Contractual Services ¹	\$50,500	\$25,256	50%
Travel & Per Diem	\$500	\$270	54%
Telecommunications (cell allowance)	\$1,800	\$1,050	58%
Electricity	\$8,500	\$2,458	29%
Water & Sewer	\$4,300	\$1,936	45%
Repairs & Maintenance - Bldg	\$300	\$0	0%
Printing & Binding	\$200	\$0	0%
Other Current Charges ²	\$2,000	\$0	0%
Office Supplies	\$750	\$333	44%
Property & Maintenance Supply	\$282	\$0	0%
Miscellaneous Operating Supplies ³	\$31,582	\$13,143	42%
Uniforms	\$90	\$0	0%
Subscriptions & Memberships	\$300	\$0	0%
Training	\$4,500	\$80	2%
Operating Expenditures	\$105,604	\$44,526	42%
Alzheimer Care Center	\$551,995	\$242,363	44%

Note(s):

¹ Adult Care Food Program and Pioneer Nursing Services (contractual nurses)

² Operating costs for special events and programs

³ Broward Meals on Wheels, medical supplies, GA Food Service and other operating costs

• There are 10 positions funded (7 full-time/3 part-time)

Alzheimer Care Center
Hours of Operation:
 Mon-Fri: 7am-6pm
 Sat: 8am-2pm

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Data as of: 6/05/2017

CITY OF LAUDERDALE LAKES
FACILITY RENTAL REVENUES
As of April 30, 2017

ACCOUNT DESCRIPTION	BUDGET	RECEIPT YTD	April RECEIPT	AMOUNT
				REMAINING TO BE COLLECTED
Recreation - Facility (Pavillions)	\$ 12,000	\$ 6,263	\$ 1,047	\$ 5,737
Building Rentals - VT (Multi-Purpose Bldg)	\$ 35,000	\$ 18,813	\$ 1,396	\$ 16,187
Building Rental - WW	\$ 18,000	\$ 15,749	\$ 1,123	\$ 2,251
Building Rental - Pool	\$ 150	\$ -	\$ -	\$ 150
Field Rental - VT	\$ 1,000	\$ 319	\$ -	\$ 681
Field Rental - WW	\$ 7,000	\$ 1,986	\$ 156	\$ 5,014
ECC-Library Facility Rental	\$ 18,000	\$ 18,878	\$ 3,389	\$ (878)
TOTAL	\$ 91,150	\$ 62,007	\$ 7,111	\$ 29,143