



**"We Care"**

**City of Lauderdale Lakes**

**Commission Meeting Agenda**

**Commission Chambers**

**September 12, 2017**

**7:00 PM**

**Mayor Hazelle Rogers - Vice-Mayor Veronica Edwards Phillips  
Commissioner Sandra Davey - Commissioner Gloria Lewis - Commissioner Beverly Williams**



## City of Lauderdale Lakes Commission Meeting

### Welcome to the City Commission Meeting

We are pleased that you have demonstrated an interest in the City of Lauderdale Lakes by attending a Commission Meeting. We hope you enjoy the meeting and will attend more of these meetings in the future.

### GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT COMMISSION MEETINGS:

Please turn off or silence cellphones. Any person requiring Auxiliary Aids and services at the meeting must contact the City Clerk's Office at 954-535-2705 at least 24 hours prior to the meeting.

If you or someone you know is hearing or speech impaired, please call Florida Relay Service at 1-800-955-8770 or 8771.

- **Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outline in Sec. 2-54 (2) of the Code of Ordinances.
- **Petitions From the Public** - Each person desiring to petition the city commission will be allotted five-minutes under the applicable order of business for the city commission meeting. Petitions from the Public shall not exceed 30 minutes in aggregate time. The Mayor at his/her discretion may allow more time than the allotted time.
- **Speaking on items not on the Agenda** - Each person who wishes to address the commission must sign in with the City Clerk before 7:00 p.m. and will be seated in a designated area near the Podium. Names will be called in the order received. The speaker shall step up to the speaker's podium and shall give his/her name and address.
- **Speaking on an item on the Agenda** - Individuals wishing to speak on an item on the Agenda need only to raise their hand to be recognized by the Mayor.

The Commission Meeting is a business meeting, please conduct yourselves in a respectful and professional manner, both in tone of voice, as well as choice of words.

Please direct your comments to the Commission as a body through the presiding office and not to the audience or individual commissioner.

As your commission we will abide by the debate and decorum rules which provides for each commissioner to speak 10 minutes at a time on each subject matter. After every commissioner have spoken the Mayor will provide for other comments.

The above represents a summarization of the rules and procedures as adopted by Ordinance. Copies of the Code Section related to rules and procedures are available from the City Clerk's office.



## City of Lauderdale Lakes

Office of the City Clerk

4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599

(954) 535-2705 - Fax (954) 535-0573

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1. **CALL TO ORDER**
  2. **ROLL CALL**
  3. **INVOCATION AND PLEDGE OF ALLEGIANCE**
    - A. INVOCATION PROVIDED BY: FATHER LUCIEN E. PIERRE, ST. HELEN'S CATHOLIC CHURCH
    - B. PLEDGE OF ALLEGIANCE LED BY: J. SAMANTHA VACCIANA, ESQ., CITY RESIDENT
  4. **PROCLAMATIONS/PRESENTATIONS**
  5. **APPROVAL OF MINUTES FROM PREVIOUS MEETING**
    - A. APPROVAL OF MINUTES
      - June 14, 2017 Budget Workshop Minutes
      - June 21, 2017 Budget Workshop Minutes
      - June 28, 2017 Budget Workshop Minutes
      - July 26, 2017 Budget Workshop Minutes
      - July 24, 2017 Commission Workshop Minutes
      - July 25, 2017 Commission Meeting Minutes
  6. **PETITIONS FROM THE PUBLIC**
    - A. PETITIONS FROM THE PUBLIC

All petitioners must sign in with the City Clerk and will be seated in a designated area. Petitioners will be allowed to speak for five (5) minutes. Petitions from the Public will not exceed 30 minutes in aggregate time.
  7. **CONSIDERATION OF ORDINANCES ON SECOND READING**
    - A. ORDINANCE 2017-014 AMENDING SUB-SECTIONS 1301 AND 1309 OF CHAPTER 13 OF THE LAND DEVELOPMENT REGULATIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS

This Ordinance would ammend four areas of the community development fee schedule as it relates to Archiving Fee, Plan Review Fee, Landscaping permit and Contractor Registration Fee. This Ordinance was approved on first reading at the July 25, 2017 Commission Meeting.
  8. **CONSIDERATION OF ORDINANCES ON FIRST READING**
    - A. ORDINANCE 2017-015 AMENDING SECTIONS 2-51 AND 2-59 OF THE CODE OF ORDINANCES; PROVIDING FOR REVISIONS TO RULES 1 AND 20, RESPECTIVELY, TO ALIGN THE SAME WITH CHANGES IN THE CITY CHARTER OCCASIONED BY THE LAST REFERENDUM VOTE, TECHNOLOGICAL CHANGES AND CUSTOM AND PRACTICE

This Ordinance would amend Rules 1 and 20 of Sections 2-51 and 2-59 of the Code of Ordinances related to meetings and quorum attendance at meetings.

**9. CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA**

- A.** RESOLUTION 2017-099 RECOGNIZING THE WEEK OF OCTOBER 23, 2017, THROUGH OCTOBER 29, 2017, AS "FLORIDA CITY GOVERNMENT WEEK," AND ENCOURAGING ALL FLORIDA CITY OFFICIALS TO SUPPORT THIS CELEBRATION BY PARTICIPATING IN THE "MY CITY: I'M PART OF IT, I'M PROUD OF IT!" ACTIVITIES

This Resolution recognizes the Week of October 23 to October 29, 2017, as Florida City Government Week.

- B.** RESOLUTION 2017-100 DENOUNCING HATE, EXTREMISM AND BIGOTRY; SUPPORTING STEPS TO COMBAT HATE, EXTREMISM AND BIGOTRY

This Resolution denounces hate, extremism and bigotry, and supports steps to combat hate, extremism and bigotry.

- C.** RESOLUTION 2017-101 SUPPORTING A BILL IN THE 2018 FLORIDA LEGISLATURE TO MAKE TEXTING WHILE DRIVING A PRIMARY OFFENSE UNDER FLORIDA LAW

This Resolution supports a bill in the 2018 Florida Legislature to make texting while driving a primary offense under Florida Law.

**10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA**

- A.** RESOLUTION 2017-102 AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 2017-01 TO CONTRACT NO. 17-1302-05B, BETWEEN THE CITY OF LAUDERDALE LAKES AND VICTORY ENGINEER AND GENERAL CONTRACTORS FOR COMPREHENSIVE PARK IMPROVEMENTS

This Resolution authorizes a contract amendment between the City of Lauderdale Lakes and the Victory Engineer and General Contractors, Inc. for the Comprehensive Park Improvements Project in the amount of \$13,908 for a new contract total of \$210,364.

- B.** RESOLUTION 2017-103 AUTHORIZING THE RENEWAL OF HEALTH INSURANCE COVERAGE WITH NEIGHBORHOOD HEALTH PARTNERSHIP; DENTAL INSURANCE COVERAGE WITH SOLSTICE; VISION INSURANCE COVERAGE WITH HUMANA, LIFE INSURANCE COVERAGE WITH RELIANCE STANDARD AND GAP INSURANCE COVERAGE WITH AMERICAN PUBLIC LIFE INSURANCE.

This Resolution provides for the City to renew its' group insurance plans.

**11. CORRESPONDENCE**

**12. REPORT OF THE MAYOR**

**13. REPORT OF THE VICE MAYOR**

**14. REMARKS OF THE COMMISSIONERS**

**15. REPORT OF THE CITY MANAGER**

**16. REPORT OF THE CITY ATTORNEY**

**17. ADJOURNMENT**

**PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING**

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

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**Mayor Hazelle Rogers - Vice-Mayor Veronica Edwards Phillips**  
**Commissioner Sandra Davey - Commissioner Gloria Lewis - Commissioner Beverly Williams**

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# CITY OF LAUDERDALE LAKES

## Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title
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### APPROVAL OF MINUTES

Summary
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June 14, 2017 Budget Workshop Minutes

June 21, 2017 Budget Workshop Minutes

June 28, 2017 Budget Workshop Minutes

July 26, 2017 Budget Workshop Minutes

July 24, 2017 Commission Workshop Minutes

July 25, 2017 Commission Meeting Minutes

Staff Recommendation
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### Background:

### Funding Source:

**Sponsor Name/Department:** Sharon Houslin, City Clerk

**Meeting Date:** 9/12/2017

### ATTACHMENTS:

Description	Type
<input type="checkbox"/> June 14, 2017 Budget Workshop Minutes	Backup Material
<input type="checkbox"/> June 21, 2017 Budget Workshop Minutes	Backup Material
<input type="checkbox"/> June 28, 2017 Budget Workshop Minutes	Backup Material
<input type="checkbox"/> July 26, 2017 Budget Workshop Minutes	Backup Material
<input type="checkbox"/> July 24, 2017 Commission Workshop Minutes	Backup Material
<input type="checkbox"/> July 25, 2017 Commission Meeting Minutes	Backup Material



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**MINUTES**  
**BUDGET WORKSHOP**

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Wednesday, June 14 2017  
5:00PM

**1. CALL TO ORDER**

Mayor Hazelle Rogers called the June 14, 2017 Budget Workshop to order at 5:02 p.m. in the Alfonso Gereffi Room, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida, 33319.

**2. ROLL CALL**

**PRESENT**

Mayor Hazelle Rogers  
Vice-Mayor Veronica Edwards-Phillips  
Commissioner Sandra Davey  
Commissioner Beverly Williams (by telephone)

**ABSENT**

Commissioner Gloria Lewis  
City Attorney James Brady (Not required to be in attendance)

**ALSO PRESENT**

City Manager Phil Alleyne  
City Clerk Sharon Houslin

**3. OPENING REMARKS FROM THE CITY MANAGER**

City Manager Phil Alleyne welcomed everyone to the 2017/18 Budget Workshop and thanked those who provided guidance and input.

**4. PRESENTATION OF FISCAL YEAR 2018 BUDGET & OVERVIEW**

City Manager Alleyne provided a summary of the 2018 General Fund and stated there is an 8% increase over the 2017 budget. Mr. Alleyne is requesting an additional \$446,270 this year. Mr. Alleyne informed everyone that the revised FY2017 budget was for \$18,928,862.00. Mr. Alleyne stated that the City's assessed value went up by 9% but the taxable values remain below the 2008 values.

Financial Services Director Susan Gooding-Liburd and Budget and Management Specialist Asheley Hepburn presented a PowerPoint Presentation on the preliminary Budget for Fiscal Year 2018.

Mrs. Liburd and Mr. Hepburn responded to questions from the Commission regarding certificates of occupancy, building tax receipts, taxable values, millage, products that generate revenue, impacts on the fund balance, BSO and EMS funds, delay of COLA, merit increases and

modification of the health insurance plan.

Commissioners requested information to review as follows:

1. How is the City planning for a future recession?
2. Details of the Special Events and Parks budget
3. Which property values were increased
4. How much money is owed to Broward Sheriff's Office?
5. Details of the budget of the City Manager's Office and Human Resources department
6. Steps and budget to keep City Hall safe
7. List of all employee/vacancies

Financial Services Director Susan Gooding-Liburd introduced the following departments and each Director spoke of each staff position and expressed the needs for their division.

City Clerk Sharon Houslin stated the need for an Assistant City Clerk to cover her role when she is on vacation or attending training and conferences.

Development Services Director Tanya Davis-Hernandez explained the needs of her department which includes several new positions within the Building Department and Code Enforcement.

Public Works Director Ron Desbrunes and Assistant Director of Public Works Robin Soodeen explained the needs of the Public Works department which include funds for the Florida Power and Light project and the need for extra equipment.

Financial Services Director Susan Gooding-Liburd spoke of the needs of her department and the vacancies she has.

Human Services Director D'Andrea Giddens-Jones informed of the needs for her department and answered questions on the various personnel services, drug testing, car allowances and the Civil Service Board status.

Parks and Human Services Director Treasa Brown-Stubbs spoke of the need for additional people for her department such as a Special Events Coordinator and possibly raising the facility rental fees.

Ms. Gooding-Liburd provided an update on the advisory boards which includes two new boards: Civil Service Board and Military Affairs Board.

BSO District Captain Dunbar spoke of the need for additional officers such as a Parking Enforcement Specialist and answered questions pertaining to the Law Enforcement Trust Fund. Captain Dunbar stated he will try to assist the City to keep costs low and well as keep crime down.

The next scheduled Budget Workshop is on June 21, 2017.

## **5. ADJOURNMENT**

The meeting was adjourned at 8:03 p.m.

"In accordance with Sec. 2-55 of the Code of Ordinance, the minutes are action minutes and do not record or transcribe debate or argument. The City Clerk maintains an audio recording of the Workshop and Commission Meeting minutes in accordance with state retention regulations. For an audio/video copy of the minutes, please contact the City Clerk's Office at 954-535-2705."









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**MINUTES**  
**BUDGET WORKSHOP**

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Wednesday, June 21 2017  
5:00PM

**1. CALL TO ORDER**

Mayor Hazelle Rogers called the June 21, 2017 Budget Workshop to order at 5:01 p.m. in the Alfonso Gereffi Room, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida, 33319.

**2. ROLL CALL**

**PRESENT**

Mayor Hazelle Rogers  
Vice-Mayor Veronica Edwards-Phillips  
Commissioner Sandra Davey  
Commissioner Gloria Lewis  
Commissioner Beverly Williams

**ABSENT**

City Attorney James Brady (Not required to be in attendance)

**ALSO PRESENT**

City Manager Phil Alleyne  
City Clerk Sharon Houslin

**3. RECAP OF GENERAL FUND, SPECIAL REVENUE FUND, AND ENTERPRISE FUND**

City Manager Phil Alleyne provided a recap of the general fund which was discussed at the June 14, 2017 budget presentation.

**4. PRESENTATION OF FISCAL YEAR 2018 BUDGET & OVERVIEW**

Financial Services Director Susan Gooding-Liburd and Budget and Management Specialist Asheley Hepburn presented a PowerPoint Presentation on the preliminary Budget for Fiscal Year 2018 pertaining to the Special Revenue Fund, Enterprise Fund and Debt Services Fund.

Mr. Hepburn stated that recommended changes by the board by consensus reduced the general fund budget to \$19,940,000. The bulk of the budget is from BSO Fire and Police direct charges and the debt. Commissioner Gloria Lewis requested a partial review of the June 21<sup>st</sup>, 2017 budget pertaining to the Mayor and Commission budget which consisted of the expense allowance and special events/awards.

Discussion ensued amongst the Commission regarding the associated costs of certain special events. Parks and Human Services Director Treasa Brown Stubbs responded to questions

from the Commission regarding the associated costs of each event such as the Holiday Lighting, Angel Tree, and Spooktacular. Ms. Brown explained that each expense is aligned with the appropriate line item. The event may be mentioned in one line item and then another line item as it depends on what the expense was. The Commission spoke of the lack of events for active senior citizens within the City. Ms. Brown Stubbs stated that activities for the active senior citizens is mentioned in the general fund budget under activities and programs and the CDBG program and not mentioned in special events. The Commission stated they hope to have more events for the seniors in the future.

Mr. Hepburn informed the Commission that the fire fund within the special revenue fund had some challenges. The overall budget for the fund is \$6,880,000 with an increase of \$214, 603. Mr. Hepburn stated the budget as presented reflects less revenue than expenses, bringing the deficit to \$326, 629. Ms. Gooding-Liburd and Mr. Hepburn responded to the questions from the Commission regarding the fund balance, budget for storm water repairs and equipment, population projection, 2020 census and how the City can prepare for it.

Discussion ensued amongst the Commission regarding the Solid Waste Recycling Fund and the Building Fund. Development Services Director Tanya Davis-Hernandez explained that there are five salaries that come out of the Building Fund. This is comprised of three full time Permit Technicians, Zoning Manager and part of the Director's salary. Commissioner Gloria Lewis requested a breakdown of all the positions and the salaries. Discussion continued regarding the different positions within the Building Department and which positions were contracted and vacant.

The next scheduled Budget Workshop is on June 28, 2017.

## **5. ADJOURNMENT**

**The meeting was adjourned at 8:03 p.m.**

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**MINUTES**  
**BUDGET WORKSHOP**

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Wednesday, June 28 2017  
5:00PM

**1. CALL TO ORDER**

Mayor Hazelle Rogers called the June 28, 2017 Budget Workshop to order at 5:01 p.m. in the Alfonso Gereffi Room, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida, 33319.

**2. ROLL CALL**

**PRESENT**

Mayor Hazelle Rogers  
Commissioner Sandra Davey  
Commissioner Gloria Lewis (absent at roll call, arrived at 5:06 p.m.)  
Commissioner Beverly Williams

**ABSENT**

Vice-Mayor Veronica Edwards-Phillips  
City Attorney James Brady (Not required to be in attendance)

**ALSO PRESENT**

City Manager Phil Alleyne  
Records and Resource Coordinator Pav Benasrie Watson

**3. RECAP OF GENERAL FUND, SPECIAL REVENUE FUND, AND ENTERPRISE FUND**

City Manager Phil Alleyne introduced Budget and Management Specialist Asheley Hepburn to provide a recap of the previous budget presentations and discuss the revisions made.

**4. PRESENTATION OF FISCAL YEAR 2018 BUDGET & OVERVIEW**

Financial Services Director Susan Gooding-Liburd and Budget and Management Specialist Asheley Hepburn presented a PowerPoint Presentation on the preliminary Budget for Fiscal Year 2018 pertaining to the Capital Improvements Project and the components associated with it. Mr. Hepburn stated the general fund budget was revised from \$19,000,000 to \$20,230,000.

Mr. Hepburn informed the Commission of all of the unfunded Public Works projects and spoke of the success of the Comprehensive Park Improvement Project which is expected to be completed by June 30<sup>th</sup>. The Commission spoke of their desire to have a centralized supply room for office supplies. Mr. Alleyne stated staff will discuss implementing a centralized supply room pilot program.



Broward Sheriff's Office District Captain Andrew Dunbar provided an update on the three COPS grants and gave a historical background of Broward Sheriff's Office in Lauderdale Lakes as well as spoke of increasing costs with BSO. Discussion ensued amongst the Commission regarding the associated costs of getting new deputies as a cost savings. Captain Dunbar stated that currently the allocation for the City are two Lieutenants, five Sergeants, thirty four Deputies, one Community Service Aide and one Administrative Specialist and the hope is to grow the police force within the City. Captain Dunbar stated that the majority of the \$40,000 of the Law Enforcement Trust Fund goes to the parks for the children with the remaining going to Boyd Anderson High School and seminars for the deputies. Captain Dunbar responded to questions from the Commission regarding the three COPS grants and stated that at the end of the budget there will be thirty nine deputies. Captain Dunbar closed by stating that he is determined to keep costs down for the City.

Broward Sheriff's Office District Fire Chief Ken Kronheim spoke of the needs of the EMS within the City. Chief Kronheim stated that Fire/EMS services receives 6,000 calls per year and his budget request includes three fire marshall vehicles which are all approximately 14 years and have very high mileage and to replace the ambulance which also has high mileage and is 14 years old. Discussion ensued amongst the Commission regarding the outstanding debts and previous fire assessment fees. Chief Kronheim responded to questions regarding the recent improvements made at the fire station which included new appliances and a new floor as well as re-modelling of certain areas. City Manager Alleyne stated that funds came out of the Public Works budget which provided certain furnishings for the fire station and asked for clarification regarding the fire assessment fee. Consensus among the Commission is for the 3.21 fire assessment fee.

Captain Dunbar provided an update on the high rate of crashes within the City as it relates to its location within Broward County. Captain Dunbar responded to questions from the Commission regarding Henderson Behavioral Clinic and its use of police and EMS resources within the City.

The next scheduled Budget Workshop will be held on July 26, 2017.

## **5. ADJOURNMENT**

The meeting was adjourned at 7:30 p.m.

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**MINUTES**  
**BUDGET WORKSHOP**

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Wednesday, July 26 2017  
5:00PM

**1. CALL TO ORDER**

Vice Mayor Veronica Edwards Phillips called the July 26, 2017 Budget Workshop to order at 5:01 p.m. in the Alfonso Gereffi Room, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida, 33319.

**2. ROLL CALL**

**PRESENT**

Mayor Hazelle Rogers (absent at roll call, arrived at 5:05 p.m.)  
Vice Mayor Veronica Edwards Phillips  
Commissioner Sandra Davey  
Commissioner Gloria Lewis (absent at roll call, arrived at 5:03 p.m.)  
Commissioner Beverly Williams

**ABSENT**

City Attorney James Brady (Not required to be in attendance)

**ALSO PRESENT**

City Manager Phil Alleyne  
City Clerk Sharon Houslin

**3. RECAP OF GENERAL FUND, SPECIAL REVENUE FUND, AND ENTERPRISE FUND**

City Manager Phil Alleyne stated that the workshop will provide an overview recap of the general fund, special revenue budget, enterprise fund, debt service 2018 budget and additional information on Capital Improvements Projects budget.

**4. PRESENTATION OF FISCAL YEAR 2018 BUDGET & OVERVIEW**

Financial Services Director Susan Gooding-Liburd and Budget and Management Specialist Asheley Hepburn presented a PowerPoint Presentation on the preliminary Budget for Fiscal Year 2018 pertaining to the Capital Improvements Projects.

Director of Public Works Ron Desbrunes and City Engineer Masqood Nasir informed the Commission about the major capital improvement projects which include the canal bank restoration project, canal 4 and canal 6 stabilization, 31<sup>st</sup> Avenue improvements, sidewalk replacement and repair, water pollutant tactic, and the trail expansion. Discussion ensued amongst the Commission regarding the various projects as well as the low water levels in the canals. City Engineer Nasir stated that the low water levels in all the canals including the C-13 canal is controlled by South Florida Water Management District.

Discussion ensued amongst the Commission regarding merit increases and COLA, with up to a 4% increase for merit and 3% increase for COLA. Mayor Hazelle Rogers asked why is the COLA applied on July 1<sup>st</sup> as opposed to the beginning of the fiscal year when it has been budgeted for. Human Resources Director D'Andrea Giddens-Jones explained that it is applied on July 1<sup>st</sup> to ensure the City can absorb the costs, however, it can be issued at any point in the year and if the Commission desires the COLA can be applied at any time throughout the year. Mayor Rogers stated that she believes that staff should not wait all year for COLA to be disbursed. Financial Services Director Susan Gooding-Liburd stated that before COLA is applied the City has to make sure the revenue is coming in. Discussion ensued amongst the Commission regarding the COLA disbursement and consensus is that COLA is going to be disbursed on January 1<sup>st</sup> and made retroactive to October 1<sup>st</sup> per a resolution.

Commissioner Gloria Lewis spoke of the cell phone allowance for Commissioners and for certain employees. Discussion ensued regarding which employees are eligible for the cell phone allowance and how much each employee at their level gets. Mayor Rogers stated that the organizational chart should have reflected the position title and a salary range and not the names of the employees. Budget and Management Specialist Asheley Hepburn stated that an appropriation has been made in the 2018 budget for classification and compensation study which will serve as a guide to determine the appropriate wages for employees. Human Resources Director D'Andrea Giddens-Jones responded to questions from the Commission regarding classification and compensation study, employee salaries from other cities and employee training.

City Manager Phil Alleyne answered questions from the Commission regarding the duties of staff in the City Manager's Office and the Office and the Mayor and Commission. City Manager Alleyne Budget and Management Specialist Asheley Hepburn recapped the balanced budget as follows:

General Fund:	\$19.5 million
Special Revenue:	\$13.4 million
Enterprise Fund:	\$ \$6.6 million
Debt Service:	\$1.1 million
Capital:	\$440,000
Total:	\$39.7 million

## 5. ADJOURNMENT

The meeting was adjourned at 7:30 p.m.

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(954) 535-2705 - Fax (954) 535-0573

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### WORKSHOP MEETING MINUTES

Alfonso Gereffi Room

July 24, 2017

5:00 PM

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#### 1. CALL TO ORDER

Mayor Hazelle Rogers called the July 24, 2017 Commission Workshop to order at 5:00 p.m. in the Alfonso Gereffi Room, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida 33319.

#### 2. ROLL CALL

##### PRESENT

Mayor Hazelle Rogers  
Vice Mayor Veronica Edwards Phillips  
Commissioner Sandra Davey  
Commissioner Gloria Lewis  
Commissioner Beverly Williams

##### ALSO PRESENT

City Attorney Phil Alleyne  
City Attorney James Brady  
City Clerk Sharon Houslin  
City Staff  
Members of the Public

#### 3. DISCUSSION

##### JULY 25, 2017 COMMISSION AGENDA

This discussion item serves to review the July 25, 2017 Commission Agenda.

City Manager Phil Alleyne reviewed the July 25, 2017 Commission Agenda as follows:

##### 7A - CONSIDERATION OF ORDINANCE OF SECOND READING

ORDINANCE 2017-013 THE FISCAL YEAR 2017, ADOPTED BUDGET, AS AMENDED; PROVIDING FOR REVISIONS OF APPROPRIATION OF FUNDS FOR THE OPERATION OF THE GOVERNMENT OF THE CITY OF LAUDERDALE LAKES FOR FISCAL YEAR 2017

Commissioner Gloria Lewis asked for an update regarding the funds in the investment account and spoke regarding providing the City Attorney a salary increase. City Manager Phil Alleyne responded that the balance in the investment account is provided on the monthly financial statement. Commissioner Gloria Lewis stated that she wants to know about the interest in the account. Commissioner Lewis asked if the budget is being amended she wants to know where the money is going. City Manager Phil Alleyne stated that the question will be answered during the Budget Workshop.

## **8A - CONSIDERATION OF ORDINANCE OF FIRST READING**

ORDINANCE 2017-014 AMENDING SUB-SECTIONS 1301 AND 1309 OF CHAPTER 13 OF THE LAND DEVELOPMENT REGULATIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS

Commissioner Gloria Lewis spoke regarding paint permits and if a charge is collected for paint. Tanya Davis Hernandez, Director of Development Services stated that there is no fee charged for the application for paint. Discussion ensued regarding permit fees for replacing fences. Ms. Davis-Hernandez stated that when you make replacements you have to get a permit because it has to meet the Florida Building Code requirements.

## **CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA**

9A - RESOLUTION 2017-088 AUTHORIZING THE CITY MANAGER TO EXECUTE AN EXTENSION TO THE INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND THE CITY OF LAUDERDALE LAKES FOR PUBLIC TRANSPORTATION/COMMUNITY BUS SERVICES

Item not discussed

9B - RESOLUTION 2017-089 AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN AGREEMENT, UNDER ACCOUNT NUMBER 22179-63814, BETWEEN FLORIDA POWER AND LIGHT COMPANY AND THE CITY OF LAUDERDALE LAKES REGARDING THE INSTALLATION, REMOVAL OR MODIFICATION OF LIGHTING FACILITIES CITYWIDE

Item not discussed

9C - RESOLUTION 2017-090 AUTHORIZING THE CITY MANAGER TO APPROVE AND EXECUTE A PROCUREMENT PURCHASE EXCEEDING TWENTY FIVE THOUSAND DOLLARS (\$25,000) BUT LESS THAN THIRTY-FIVE THOUSAND DOLLARS (\$35,000) WITH PIONEER NURSING AND HOME CARE

Item not discussed

9D - RESOLUTION 2017-091 AUTHORIZING THE CITY MANAGER TO UTILIZE THE CALVIN, GIORDANO, & ASSOCIATES, INC. CONTRACT FOR BUILDING PLAN REVIEW AND INSPECTION SERVICES THROUGH THE CITY OF PARKLAND, FLORIDA, IN AN AMOUNT NOT EXCEED ONE HUNDRED THOUSAND DOLLARS (\$100,000) PER FISCAL YEAR, FOR A PERIOD OF TWO YEARS.

Item not discussed

9E - RESOLUTION 2017-092 AUTHORIZING THE CITY MANAGER TO UTILIZE THE BSN SPORTS, LLC DBA BSN SPORTS, PASSON'S SPORTS, & US GAMES CONTRACT FOR ATHLETIC AND PHYSICAL EDUCATION, SUPPLIES, EQUIPMENT, UNIFORMS, AND SHIRTS THROUGH THE SCHOOL BOARD OF BROWARD COUNTY (SBBC) #16-019N, IN AN AMOUNT NOT TO EXCEED THIRTY THOUSAND DOLLARS (\$30,000) PER FISCAL YEAR, FROM JULY 1, 2017 THROUGH OCTOBER 31, 2018.

Commissioner Gloria Lewis asked to pull item 9E for discussion. Treasa Brown Stubbs, Director of Parks and Human Services explained that the agreement is for uniforms, helmets and equipment for the football program and the funds were approved in the general fund. Commissioner Gloria Lewis

suggested that if we have interest from the investment account, the money could be used to fund these items. Susan Gooding-Liburd, Director of Financial Services stated that all interest goes into the General Fund and is reflected on the Monthly Financial Report monthly.

## **CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA**

### **10A - RESOLUTION 2017-093 RATIFYING THE CITY'S JULY 20, 2017, STRATEGIC PLAN**

Susan Gooding-Liburd, Director of Financial Services presented information on the City's Strategic Plan

### **10B - RESOLUTION 2017-094 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S 2017 BUDGET ADVISORY COMMITTEE REPORT**

Item discussed as a part of item 10D.

### **10C - RESOLUTION 2017-095 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 9 (JUNE), FINANCIAL ACTIVITY REPORT**

Susan Gooding-Liburd, Director of Financial Services provided a overview of the June 2017 Financial Activity and address the portion of the report that details the interest from the investment account.

### **10D - RESOLUTION 2017-096 SUPPORTING THE CONTINUATION OF THE AFFORDABLE CARE ACT (OBAMACARE)**

Commissioner Sandra Davey stated that she sponsored this item based on what is happening with repealing and replacing the Affordable Care Act to encourage support.

## **4. DISCUSSION OF PROPOSED ORDINANCE(S)**

## **5. ADDITIONAL WORKSHOP ITEMS**

### **A. 5:00 P.M. TIME CERTAIN - BROWARD COUNTY'S EXTENSION OF THE SOLID WASTE DISPOSAL AGREEMENT WITH WHEELABRATOR**

This is a discussion regarding Broward County's extension of the Solid Waste Disposal Agreement with Wheelabrator Technologies.

Ronald Desbrunes, Director of Public Works, along with Luigi Pace and Barbara Herrera, Representatives from Waste Management provided information regarding Solid Waste Disposal Services with Wheelabrator Technologies. Mr. Desbrunes explained that On September 1, 2012, the City of Lauderdale Lakes along with fourteen (14) other municipalities executed an interlocal agreement with the County that allows the City to receive solid waste disposal services by Wheelabrator under the same terms and conditions as the County's contract. The City's solid waste and bulk trash collection is picked up by Waste Management Inc. of Florida. This year, on April 27, 2017 the County notified the City and all other participating communities that the County Board of Commissioners approved the extension of the solid waste agreement with Wheelabrator through July 2, 2023. This action will provide a disposal option for the City of Lauderdale Lakes for an additional 5 years.

Luigi Pace stated that the Interlocal Disposal Agreement obligates Waste Management to deliver the garbage where the City tells them to, in this case Waste Management is not affiliated Wheelabrator.

Mr. Pace stated that Wheelabrator has been working with the City for many years and has provided.

Commissioner Beverly Williams stated that she had to opportunity to visit Wheelabrator Technologies Incinerator in Davie, Florida and feels that the Commission should visit the facility. Mr.



Pace stated that Wheelabrator offers tours and if the Commission is interested he can set up a tour. The consensus from the Commission is to visit the facility.

**B. 5:30 P.M. TIME CERTAIN- UPDATE ON THE NATIONAL LEAGUE OF CITIES (NLC) SERVICE LINE WARRANTY PROGRAM**

This is an update regarding the National League of Cities Service Line Warranty Program that was established to offer low cost services to residents in need of utility line and replacement repairs outside of the City's maintenance responsibility. Eligible repairs include the water line, sewer line and in-house plumbing.

Celestine Dunbar, Economic Development Manager provided information on the National League of Cities (NLC) Service Line Warranty Program. Ms. Dunbar explained NLC Service Line Warranty Program partnered with Utility Service Partners, Inc., d/b/a/ Service Line Warranties of America, to establish the NLC Service Line Warranty Program and offer low cost services to residents that are in need of utility line and replacement repairs outside of the City's maintenance responsibility.

Jessica Fish, Account Manager, Utility Service Partners stated that under the existing partnership, the NLC Service Line Warranty Program currently has 274 enrollments. Claims have been filed and Lauderdale Lakes residents have saved a combined \$118,500. Ms. Fish stated that since the inception of the program there has not been any negative comments. Ms. Fish advised that the City receives a royalty for every dollar collected and provided the amounts from 2012 - 2016. Ms. Fish stated that each year, the Service Line Warranties of America sends out communication to provide information on the services provided through the NLC Service Line Warranty Program. Upon hearing no objections, the next scheduled promotion will be made in the Fall of 2017.

**C. 6:00 P.M. TIME CERTAIN - BUDGET ADVISORY COMMITTEE RECOMMENDATIONS**

This is the Fiscal Year 2018 Report from the Budget Advisory Committee.

Susan Gooding-Liburd, Director of Financial Services introduced the Chairperson of the Budget Advisory Committee.

Levoyd Williams, Chairperson of the Budget Advisory Committee introduced the members of the Committee. Mr. Williams presented the Budget Advisory Committee recommendations for FY 2018. A copy of the report is attached as a part of the minutes.

The Commission expressed their appreciation towards the Committee and thanked them for their voluntary service.

**D. DISCUSSION REGARDING SPECIAL EVENTS APPLICATION DUE DATES, FEES AND DOCUMENTS REQUIRED**

This is a discussion regarding the special events applications including due date, fees, and documents required for submittal to the Development Services Department for review.

Mayor Hazelle Rogers stated that the Commission has been asking the Recreation Department to monitor the use of facilities. Mayor Rogers spoke regarding providing facilities at no charge to residents and entities and establishing a policy and fee structure. Discussion ensued regarding allowing residents to hold funeral repast in facilities that are not in use. Mayor Rogers stated that we need a policy that is professional and transparent. Mayor Rogers spoke regarding the Marcus Garvey event that is taking place in the Multipurpose Center. Treasa Brown Stubbs provided information regarding the Marcus Garvey event and stated that the event has been hosted in the City's Multipurpose Center for the past two years. Ms. Brown stated that the center is provided to the organization at no charge. Ms. Stubbs responded to questions regarding organizations requesting to use City facilities at no charge. Ms. Stubbs stated that staff is reviewing the fee schedule and policy related to facilities.

\*Mayor Hazelle Rogers stated that residents in the audience will be given an opportunity to speak.

Lela Cobb, City resident stated that she believes everyone should pay to use City facilities and

spoke regarding Code Enforcement and parking on the swale.

Paulette Jones, City resident spoke regarding reestablishing the City's Police Department; the FPL facility; restaurant closing, code enforcement and rental property.

**E. DISCUSSION REGARDING LIEN MITIGATION REQUEST**

At the direction of the City Commission, staff is providing the lien request information below for review.

Tanya Davis-Hernandez, Director of Development Services stated that there are two applicants in attendance to speak to the Commission regarding lien reductions and neither of the properties are foreclosures.

Ivalier Duvra spoke requested a partial release of lien for property at 3710 N.W. 21st St., #401. The consensus from the Commission is to accept \$1500.00 to release the lien.

Shamel Watkins requested a lien settlement in the amount of \$2000.00. The consensus from the Commission is to accept \$2000.00 to settle the lien.

Consensus from the Commission is to place the items on as a Goldenrod for tomorrow night.

**F. DISCUSSION REGARDING THE ANNUAL COMPENSATION FOR THE CITY COMMISSION**

This is a discussion regarding the annual compensation for the City Commission. In accordance with Sec. 2-31(a) of the City's Charter the current compensation is \$11,000.00 for the Mayor and \$9,000.00 for each Commissioner.

Commissioner Sandra Davey spoke as the sponsor of the item and stated that it has been over 16 years since the voters approved a raise for the Commission. She stated that she would like to request a referendum item be placed on the ballot in November 2018 asking for a raise. She stated that she provided information regarding the salary of other Cities in the County. She stated that the cost of living has increased and believes it is in the benefit of the Commission to entice residents to run for office. Discussion ensued regarding voter approval for a commission salary increase and the suggested amount the salary can be increased. Commissioner Sandra Davey expressed her concern that the Workshops are rushed. Commissioner Gloria Lewis explained the Commission's total annual compensation and explained that the Workshops are not rushed. Commissioner Gloria Lewis stated that she would not support asking residents for a raise at this time. Vice Mayor Veronica Edwards Phillips expressed that she did not run for the salary and that when she ran for office, she was unaware of the salary amount. Commissioner Beverly Williams stated that she did not run for the salary and that she does not try to rush Workshop meetings. Mayor Hazelle Rogers stated that she spends a great deal of time outside of City Hall working on behalf of the residents. The Mayor stated that Workshop meetings need to be efficient to be effective.

**6. REPORTS**

The meeting was adjourned at 8:47 p.m.

"In accordance with Sec. 2-55 of the Code of Ordinance, the minutes are action minutes and do not record or transcribe debate or argument. The City Clerk maintains an audio recording of the Workshop and Commission Meeting minutes in accordance with state retention regulations. For an audio/video copy of the minutes, please contact the City Clerk's Office at 954-535-2705."

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HAZELLE ROGERS, MAYOR

ATTEST:

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SHARON HOUSLIN, CITY CLERK



## City of Lauderdale Lakes

Office of the City Clerk

4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599

(954) 535-2705 - Fax (954) 535-0573

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### COMMISSION MEETING MINUTES

Commission Chambers

July 25, 2017

7:00 PM

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#### 1. CALL TO ORDER

Mayor Hazelle Rogers called the July 25, 2017 Commission Meeting to order at 7:00 p.m. in the Commission Chambers, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida 33319.

#### 2. ROLL CALL

##### PRESENT

Mayor Hazelle Rogers  
Vice Mayor Veronica Edwards Phillips  
Commissioner Sandra Davey  
Commissioner Gloria Lewis  
Commissioner Beverly Williams

##### ALSO PRESENT

City Manager Phil Alleyne  
City Attorney James Brady  
City Clerk Sharon Houslin  
City Staff  
Members of the Public

#### 3. INVOCATION AND PLEDGE OF ALLEGIANCE

#### 4. PROCLAMATIONS/PRESENTATIONS

##### **A.** PROCLAMATION PROCLAIMING SOUTH ASIAN AMERICAN DIASPORA

Mayor Hazelle Rogers presented a proclamation to Sajuan Kurian on behalf of the South Florida South Asian Caucus, Federation of Malayalee Associations of Americans and proclaimed July 25, 2017 as India Independence Day and India Heritage Month.

##### **B.** RECOGNIZING THE ACTIVITY CELEBRATING THE LEGACY OF MARCUS GARVEY

Mayor Hazelle Rogers recognized the Rootz Foundation, Inc. for their celebration event honoring the life and legacy of Marcus Garvey.

##### **C.** RECOGNITION IN HONOR OF MR. LEO TULLOCK

Mayor Hazelle Rogers recognized the life and memory of City Resident, Leo Tullock.

##### **D.** PRESENTATION TO PUBLIC WORKS STREETS, GROUNDS AND STORMWATER CREW FROM THE LAUDERDALE LAKES CARDINALS BASEBALL TEAM

Coaches from the Lauderdale Lakes Cardinals Baseball Team recognized the Public Works Streets, Grounds and Stormwater Crew for their commitment and dedication to the 2017 Cardinals Baseball Team.

## **5. APPROVAL OF MINUTES FROM PREVIOUS MEETING**

### **A. APPROVAL OF MINUTES**

July 10, 2017 Commission Workshop Minutes  
July 11, 2017 Commission Meeting Minutes

Commissioner Gloria Lewis made a motion to approve the July 10, 2017 Commission Workshop Minutes and the July 11, 2017 Commission Meeting Minutes. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval. The minutes were approved unanimously.

## **6. PETITIONS FROM THE PUBLIC**

### **A. PETITIONS FROM THE PUBLIC**

All petitioners must sign in with the City Clerk and will be seated in a designated area. Petitioners will be allowed to speak for five (5) minutes. Petitions from the Public will not exceed 30 minutes in aggregate time.

Shirley Lewis, City resident spoke regarding zoning concerns with Adoni Preschool.

Sharon Thomas, City resident announced the date, time and location of the funeral and repast for Leo Tullock; stated that the Eastgate Homeowners Meetings are on the second Thursday of each month; however, they are on vacation this month and thanked Commissioner Beverly Williams for the Newsletter.

Tycie Causwell, City resident stated that the State of the City's event was a beautiful and well-organized event.

Zarline Scott, City resident spoke regarding the Historic Preservation Board need for funding in order to place historical markers on places of significant historical value.

Byron Maylor, City resident spoke on the passing of long time City resident Leo Tullock.

## **7. CONSIDERATION OF ORDINANCES ON SECOND READING**

### **A. ORDINANCE 2017-013 THE FISCAL YEAR 2017, ADOPTED BUDGET, AS AMENDED; PROVIDING FOR REVISIONS OF APPROPRIATION OF FUNDS FOR THE OPERATION OF THE GOVERNMENT OF THE CITY OF LAUDERDALE LAKES FOR FISCAL YEAR 2017**

This Ordinance amends the FY 2017 Budget per Ordinance 2016-31. Budget amendments are requested to successfully operate the City and conform to accounting principles and standards. This Ordinance was adopted on first reading at the July 11, 2017 Commission Meeting.

City Attorney Brady read the following Ordinance by title only:

#### **ORDINANCE 2017-013**

AN ORDINANCE AMENDING THE FISCAL YEAR 2017, ADOPTED BUDGET, AS AMENDED; PROVIDING FOR REVISIONS OF APPROPRIATION OF FUNDS FOR THE OPERATION OF THE GOVERNMENT OF THE CITY OF LAUDERDALE LAKES FOR FISCAL YEAR 2017, AS IDENTIFIED ON EXHIBIT "A," ATTACHED HERETO; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Ordinance 2017-013 to the floor for discussion. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there were any discussion. Hearing no discussion, Mayor Rogers asked for a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

## **8. CONSIDERATION OF ORDINANCES ON FIRST READING**

### **A. ORDINANCE 2017-014 AMENDING SUB-SECTIONS 1301 AND 1309 OF CHAPTER 13 OF THE LAND DEVELOPMENT REGULATIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS**

This is a proposed ordinance change regarding four areas of the community development fee schedule as it relates to Archiving Fee, Plan Review Fee, Landscaping permit and Contractor Registration Fee.

City Attorney Brady read the following Ordinance by title only:

#### **ORDINANCE 2017-014**

AN ORDINANCE AMENDING SUB-SECTIONS 1301 AND 1309 OF CHAPTER 13 OF THE LAND DEVELOPMENT REGULATIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN THE LAND DEVELOPMENT REGULATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Ordinance 2017-014 to the floor for discussion. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there were any discussion. Hearing no discussion, Mayor Rogers asked for a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

## **9. CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA**

### **A. RESOLUTION 2017-088 AUTHORIZING THE CITY MANAGER TO EXECUTE AN EXTENSION TO THE INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND THE CITY OF LAUDERDALE LAKES FOR PUBLIC TRANSPORTATION/COMMUNITY BUS SERVICES**

This Resolution approves the extension of the Interlocal Agreement between Broward County and the City of Lauderdale Lakes for Public Transportation/Community Bus Services. The term of this extended agreement shall begin on the date it is fully executed by both parties and shall end on September 30, 2018.

City Attorney Brady read the following Resolutions on consent by title only:

**RESOLUTION 2017-088**

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN EXTENSION OF THE TERM OF THAT CERTAIN INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND THE CITY OF LAUDERDALE LAKES FOR PUBLIC TRANSPORTATION/COMMUNITY BUS SERVICES; PROVIDING INSTRUCTIONS TO THE CITY MANAGER; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

**RESOLUTION 2017-089**

A RESOLUTION OF THE CITY OF LAUDERDALE LAKES, BROWARD COUNTY, FLORIDA, AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN AGREEMENT, UNDER ACCOUNT NUMBER 22179-63814, BETWEEN FLORIDA POWER AND LIGHT COMPANY AND THE CITY OF LAUDERDALE LAKES REGARDING THE INSTALLATION, REMOVAL OR MODIFICATION OF LIGHTING FACILITIES CITYWIDE, A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A FACSIMILE COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

**RESOLUTION 2017-090**

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PROCUREMENT PURCHASE ORDER(S) EXCEEDING TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00), BUT LESS THAN THIRTY-FIVE THOUSAND DOLLARS (\$35,000.00), TO PIONEER NURSING AND HOME CARE FOR THIS PROVISION OF CERTIFIED NURSING ASSISTANTS, HOME HEALTH AIDES, LICENSED PRACTICAL NURSES, REGISTERED NURSES ON AN AS NEEDED BASIS FOR ON-CALL SERVICES; PROVIDING FOR INSTRUCTIONS TO THE DEPARTMENT OF FINANCIAL SERVICES; PROVIDING FOR THE ADOPTION REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

**RESOLUTION 2017-091**

A RESOLUTION AUTHORIZING THE CITY MANAGER TO UTILIZE THE CALVIN, GIORDANO, & ASSOCIATES, INC. CONTRACT FOR BUILDING PLAN REVIEW AND INSPECTION SERVICES THROUGH THE CITY OF PARKLAND, FLORIDA, IN AN AMOUNT NOT EXCEED ONE HUNDRED THOUSAND DOLLARS (\$100,000) PER FISCAL YEAR, FOR A PERIOD OF TWO YEARS; PROVIDING FOR INSTRUCTIONS TO THE DEPARTMENT OF FINANCIAL SERVICES; PROVIDING FOR THE ADOPTION REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

**RESOLUTION 2017-092**

A RESOLUTION AUTHORIZING THE CITY MANAGER TO UTILIZE THE BSN SPORTS, LLC DBA BSN SPORTS, PASSON'S SPORTS, & US GAMES CONTRACT FOR ATHLETIC AND PHYSICAL EDUCATION, SUPPLIES, EQUIPMENT, UNIFORMS, AND SHIRTS THROUGH THE SCHOOL BOARD OF BROWARD COUNTY (SBBC) #16-019N, IN AN AMOUNT NOT TO EXCEED THIRTY THOUSAND DOLLARS (\$30,000.00) PER FISCAL YEAR, FROM JULY 1, 2017 THROUGH OCTOBER 31, 2018, A SUMMARY OF WHICH IS ATTACHED AS EXHIBIT A, AND A COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR THE ADOPTIONS TO THE CITY CLERK; PROVIDED FOR THE ADOPTION REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move the Consent Agenda to the floor. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there were any discussion. Hearing no discussion, Mayor Rogers asked for a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

- B. RESOLUTION 2017-089 AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN AGREEMENT, UNDER ACCOUNT NUMBER 22179-63814, BETWEEN FLORIDA POWER AND LIGHT COMPANY AND THE CITY OF LAUDERDALE LAKES REGARDING THE INSTALLATION, REMOVAL OR MODIFICATION OF LIGHTING FACILITIES CITYWIDE**

This Resolution authorizes an agreement between Florida Power and Light (FP&L) and the City of Lauderdale Lakes. Staff is following up with the City Commission recommendation to move forward with a project proposed by Florida Power and Light (FPL) to replace all City streetlights from high-pressure sodium lights (HPS) to light-emitting diode lights (LED). Replacing the streetlights will result in a monthly saving in the amount of \$696.55 to the City.

Approved on consent

- C. RESOLUTION 2017-090 AUTHORIZING THE CITY MANAGER TO APPROVE AND EXECUTE A PROCUREMENT PURCHASE EXCEEDING TWENTY FIVE THOUSAND DOLLARS (\$25,000) BUT LESS THAN THIRTY-FIVE THOUSAND DOLLARS (\$35,000) WITH PIONEER NURSING AND HOME CARE**

This Resolution authorizes the City Manager to execute a procurement purchase and purchases order(s) exceeding twenty-five thousand (\$25,000.00) dollars, but less than thirty-five thousand dollars (\$35,000.00) to Pioneer Nursing and Home Care for the provision of Certified Nursing Assistants (CNA), Home Health Aides (HHA), and/or Licensed Practical Nurses (LPN), Registered Nurses (RN) on an as needed basis for on-call services.

Approved on consent

- D. RESOLUTION 2017-091 AUTHORIZING THE CITY MANAGER TO UTILIZE THE CALVIN, GIORDANO, & ASSOCIATES, INC. CONTRACT FOR BUILDING PLAN REVIEW AND INSPECTION SERVICES THROUGH THE CITY OF PARKLAND, FLORIDA, IN AN AMOUNT NOT EXCEED ONE HUNDRED THOUSAND DOLLARS (\$100,000) PER FISCAL YEAR, FOR A PERIOD OF TWO YEARS.**

This Resolution authorizes the use of the Calvin, Giordano & Associates contract as a "piggy-back" agreement for Building Plan Review and Inspection Services.

Approved on consent

- E. RESOLUTION 2017-092 AUTHORIZING THE CITY MANAGER TO UTILIZE THE BSN SPORTS, LLC DBA BSN SPORTS, PASSON'S SPORTS, & US GAMES CONTRACT FOR ATHLETIC AND PHYSICAL EDUCATION, SUPPLIES, EQUIPMENT, UNIFORMS, AND SHIRTS THROUGH THE SCHOOL BOARD OF BROWARD COUNTY (SBBC) #16-019N, IN AN AMOUNT NOT TO EXCEED THIRTY THOUSAND DOLLARS (\$30,000) PER FISCAL**



YEAR, FROM JULY 1, 2017 THROUGH OCTOBER 31, 2018.

This Resolution authorizes the use of the BSN Sports, LLC dba BSN Sports, Passon's Sports & US Games contract as a 'piggy back' agreement for athletic and physical education, supplies, equipment, uniforms, and shirts.

Approved on consent

## **10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA**

### **A. RESOLUTION 2017-093 RATIFYING THE CITY'S JULY 20, 2017, STRATEGIC PLAN**

This Resolution ratifies the City's 2017 Strategic Plan and establishes the City's Vision, Mission, and Values.

City Attorney Brady read the following Resolution by title only:

#### **RESOLUTION 2017-093**

A RESOLUTION RATIFYING THE CITY'S JULY 20, 2017, STRATEGIC PLAN; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2017-093 to the floor for discussion. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there were any discussion. Hearing no discussion, Mayor Rogers asked for a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

### **B. RESOLUTION 2017-094 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S 2017 BUDGET ADVISORY COMMITTEE REPORT**

This Resolution authorizes the filing of the FY 2017 Budget Advisory Committee report as prepared by the 2017 Budget Advisory Committee.

City Attorney Brady read the following Resolutions by title only:

#### **RESOLUTION 2017-094**

A RESOLUTION RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S 2017 BUDGET ADVISORY COMMITTEE REPORT, AS PREPARED BY THE 2017 BUDGET ADVISORY COMMITTEE; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2017-094 to the floor for discussion. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there were any discussion. Hearing no discussion, Mayor Rogers asked for a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

**C. RESOLUTION 2017-095 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 9 (JUNE), FINANCIAL ACTIVITY REPORT**

This Resolution serves to ratify the filing and presentation of the City's Fiscal Year 2017 June (Period 9) - Financial Activity Report provided by the Financial Services Department.

City Attorney Brady read the following Resolution by Title only:

**RESOLUTION 2017-095**

A RESOLUTION RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 9 (JUNE), FINANCIAL ACTIVITY REPORT, AS PREPARED BY THE DEPARTMENT OF FINANCIAL SERVICES, FOR THE PURPOSE OF CONFORMING TO THE CITY'S ADOPTED FINANCIAL INTEGRITY PRINCIPLES AND FISCAL POLICIES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2017-095 to the floor for discussion. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there were any discussion. Hearing no discussion, Mayor Rogers asked for a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

**D. RESOLUTION 2017-096 SUPPORTING THE CONTINUATION OF THE AFFORDABLE CARE ACT (OBAMACARE)**

This Resolution supports the continuation of the Affordable Care Act (Obamacare).

City Attorney Brady read the following Resolution by title only:

**RESOLUTION 2017-096**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, BROWARD COUNTY, FLORIDA, SUPPORTING THE CONTINUATION OF THE AFFORDABLE CARE ACT (OBAMACARE); PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2017-096 to the floor for discussion. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there were any discussion. Hearing no discussion, Mayor Rogers asked for a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

**E. GOLDENROD 2017-097 PROVIDING FOR THE SATISFACTION OF A CERTAIN CODE ENFORCEMENT LIEN**

City Attorney Brady read the following Resolution by title only:

**RESOLUTION 2017-097**

A RESOLUTION OF THE CITY OF LAUDERDALE LAKES, PROVIDING FOR THE SATISFACTION OF A CERTAIN CODE ENFORCEMENT LIEN; AUTHORIZING AND DIRECTING THE CITY MANAGER AND FINANCIAL SERVICES DIRECTOR TO TAKE SUCH STEPS AS ARE NECESSARY AND APPROPRIATE TO ACCOMPLISH THE PURPOSES HEREOF; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Gloria Lewis made a motion to hear the Goldenrod Item. Commissioner Beverly Williams seconded the motion. There was a unanimous voice vote of approval.

Vice Mayor Veronica Edwards Phillips a motion to move Resolution 2017-097 to the floor for discussion. Commissioner Beverly Williams seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there were any discussion. Hearing no discussion, Mayor Rogers asked for a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

**F. GOLDENROD 2017-098 PROVIDING FOR THE SATISFACTION OF A CERTAIN CODE ENFORCEMENT LIEN**

City Attorney Brady read the following Resolution by title only:

**RESOLUTION 2017-098**

A RESOLUTION OF THE CITY OF LAUDERDALE LAKES, PROVIDING FOR THE SATISFACTION OF CERTAIN CODE ENFORCEMENT LIENS; AUTHORIZING AND DIRECTING THE CITY MANAGER AND FINANCIAL SERVICES DIRECTOR TO TAKE SUCH STEPS AS ARE NECESSARY AND APPROPRIATE TO ACCOMPLISH THE PURPOSES HEREOF; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Gloria Lewis made a motion to hear the Goldenrod Item. Commissioner Beverly Williams seconded the motion. There was a unanimous voice vote of approval.

Commissioner Gloria Lewis made a motion to move Resolution 2017-098 to the floor for discussion. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there were any discussion. Hearing no discussion, Mayor Rogers asked for a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

**11. CORRESPONDENCE**

**12. REPORT OF THE MAYOR**

Mayor Rogers spoke regarding the Legislative Meeting in Washington; spoke regarding hosting Art events; thanked City Staff; spoke regarding activities for adults and youth and stated that August 1, 2017 is Caribbean Emancipation Day.

**13. REPORT OF THE VICE MAYOR**

**14. REMARKS OF THE COMMISSIONERS**

- Commissioner Sandra Davey: thanked everyone for coming to the meeting; asked parents to encourage children get enough sleep and read; spoke about the entryway sign into Oakland Estates; thanked City Staff.
- Commissioner Beverly Williams: spoke regarding the passing of City residents, Dr. Eunice Cason Harvey; Public Works cleaning the canals; the Strategic Plan; the City's investment plan; thanked City Staff; and wished everyone a goodnight.
- Commissioner Gloria Lewis: spoke regarding "see something, say something," encouraged parents to allow their children time to read; and commended the Commission for their work in the City.

**15. REPORT OF THE CITY MANAGER**

City Manager Phil Alleyne reminded the public of the Budget Workshop on tomorrow, spoke regarding the Summer Camp Program; stated that the National Night Against Crime is on August 1, 2017 at 6:00 p.m. at Vincent Torres Park, and on August 12, 2017 the Community Resource Backpack Giveaway will take place at 9:00 a.m. at Vincent Torres Park and thanked the Public Works Staff for their good work.

**16. REPORT OF THE CITY ATTORNEY**

**17. ADJOURNMENT**

Meeting adjourned at 8:30 p.m.

"In accordance with Sec. 2-55 of the Code of Ordinance, the minutes are action minutes and do not record or transcribe debate or argument. The City Clerk maintains an audio recording of the Workshop and Commission Meeting minutes in accordance with state retention regulations. For an audio/video copy of the minutes, please contact the City Clerk's Office at 954-535-2705."

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HAZELLE ROGERS, MAYOR

ATTEST:

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SHARON HOUSLIN, CITY CLERK

## CITY OF LAUDERDALE LAKES

### Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: No

#### Title

ORDINANCE 2017-014 AMENDING SUB-SECTIONS 1301 AND 1309 OF CHAPTER 13 OF THE LAND DEVELOPMENT REGULATIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS

#### Summary

This Ordinance would ammend four areas of the community development fee schedule as it relates to Archiving Fee, Plan Review Fee, Landscaping permit and Contractor Registration Fee. This Ordinance was approved on first reading at the July 25, 2017 Commission Meeting.

#### Staff Recommendation

#### **Background:**

This item was brought before the City Commission on July 10, 2017 for discussion and was approved to continue the process for the proposed changes.

Staff has reviewed the current Community Development Fee schedule and would like to do some house cleaning to remain consistent with the Florida State Statues, to provide for better service and assist our community in bringing the property up to code standards.

#### **Staff Recommendation**

#### **Chapter 13 – Community Development Fees**

Sec. 1301 (a). – Remove Annual Contractor registration fee.

Sec. 1301 (d). – Expand the Plan Review Range

Sec. 1301 (v). – Amend Archiving fee language to include all permitting documents.

Sec. 1309 (e). – Add Landscape permit.

Staff looks to the City Commission for direction.

#### **Funding Source:**

Not applicable

**Sponsor Name/Department:** Tanya Davis-Hernandez, AICP, Director of Development Services

**Meeting Date:** 9/12/2017

#### **ATTACHMENTS:**

Description	Type
❑ Ordinance 2017-014 - Amending Sub-Section 1301 and 1309 of Chapter 13 of the Land Development Regulations	Cover Memo
❑ Memorandum - Proposed Ordinance Amending Chapter 13	Cover Memo

## ORDINANCE 2017-014

AN ORDINANCE AMENDING SUB-SECTIONS 1301 AND 1309 OF CHAPTER 13 OF THE LAND DEVELOPMENT REGULATIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN THE LAND DEVELOPMENT REGULATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is appropriate for the applicant for various permits to bear the costs of the review and approval of such permits, and

WHEREAS, it is appropriate to adjust, from time to time, the various charges and fees associated with the review of applications for various permits and licenses,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. AMENDMENT: Sub-section 1301 of Chapter 13 of the Land Development Regulations is hereby amended to read as follows:

### **Sec. 1301. - Building fees.**

(a)

~~Annual contractor registration fee ..... \$25.00~~

(ba)

Overtime for Florida Building Code inspections. For any inspections requested to be performed before 8:00 a.m. and after 4:30 p.m. Monday through Friday, or any hour during a holiday, a special overtime fee will be charged for each inspector of each trade required for the inspection and added to the permit fee. Minimum charge per hour or fraction thereof:

(1)

Inspector ..... 125.00

(2)

Plans examiner ..... 125.00

(eb)

Unsafe structures board fee ..... 350.00

(dc)

Plan review fees. Permit applications are processed in compliance with the requirements of the Florida Building Code. Prior to the issuance of a building permit, all building plans, specifications and calculations shall be submitted to building services for review. In addition to the corresponding permit fee, a nonrefundable plan review fee shall be paid at permit application. This fee shall be calculated as follows:

Estimated value	Plan Review	Second Review	Third Review	Fourth Review	Fifth Review
<u>2,500</u>	<u>\$25.00</u>	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>
<u>2,501-5,000</u>	<u>50.00</u>	<u>50.00</u>	<u>50.00</u>	<u>50.00</u>	<u>50.00</u>
<u>5001-7,500</u>	<u>75.00</u>	<u>50.00</u>	<u>50.00</u>	<u>50.00</u>	<u>50.00</u>
<u>7,501-10,000</u>	<u>100.00</u>	<u>70.00</u>	<u>60.00</u>	<u>80.00</u>	<u>80.00</u>
<del>0—10,000</del>	<del>\$100.00</del>	<del>\$70.00</del>	<del>\$60.00</del>	<del>\$80.00</del>	<del>\$80.00</del>
10,001—25,000	125.00	80.00	70.00	90.00	90.00
25,001—50,000	160.00	90.00	80.00	100.00	100.00
50,001—100,000	220.00	120.00	90.00	125.00	125.00
100,001—200,000	275.00	150.00	105.00	160.00	160.00
200,001—300,000	425.00	185.00	150.00	210.00	210.00
300,001—600,000	515.00	290.00	210.00	285.00	285.00

600,001—1,000,000	675.00	440.00	355.00	415.00	415.00
1,000,001— 5,000,000	1,645.00	1,020.00	760.00	700.00	700.00
5,000,001—Above	2,680.00	1,610.00	1,100.00	1,390.00	

(ed)

Preapplication plan review. Preapplication plan review based on time consumed (per hour), exceptions will be by administrative approval only ..... \$100.00

(fe)

Preinspection ..... 100.00

(gf)

Reinspection. Subsequent reinspections for the same violation will be charged in multiples of \$55.00 for the second, third, and so on.

(1)

Second reinspection ..... 110.00

(2)

Third reinspection ..... 165.00

(3)

Fourth reinspection ..... 220.00

(hg)

Minor change of plans after permits are issued:

(1)

First hour, and each hour thereafter, fraction thereof ..... 80.00

(2)

If proposed change represents a major alteration of floor plan and/or the configuration of the structure involving extensive re-examination computation, the original permit shall be voided, and a new permit applied for, one-half of the original permit fee may be applied to the new permit fee.

(ih)

Replacement of plans, review each trade ..... 45.00

(ji)

Permit card replacement ..... 45.00

(kj)

Change of contractor (includes notification of concerned parties) ..... 100.00

(lk)



Review of additional sets of plans. When more than two sets of plans and/or specifications are submitted for review, a surcharge of \$4.00 per sheet for each additional set will be added to the permit fee.

(ml)

Permit extensions ..... 45.00

(nm)

Radon, per square foot ..... 0.01

(on)

Violations (work without permits) ..... Double fee

(po)

Failure of licensed contractor to request final inspection shall result in a fee of one-half of the original permit fee.

(qp)

Expired permits:

(1)

A permit may be renewed within 180 days after expiration on payment of one-half of the original permit fee (if one-half of the fee is less than the minimum fee, the minimum fee will be required).

(2)

After 180 days, a new permit must be applied for and all associated stamps and approvals must be obtained. Any and all new regulations, including, but not limited to, changes in the Florida Building Code, must be complied with and full fees must be paid.

(3)

On projects such as extensions, additions, carport enclosures, pools, fences, driveways, roofs, etc., a fee will be determined predicated on the number of inspections required by the building division to finalize the improvement at a rate per inspection of \$95.00.

(4)

In the event the total monies for the number of inspections exceeds the cost of the permit renewals indicated in (a) and (b) of this subsection, the greater amount shall apply.

(fq)

Construction lien law notification fee. Required for construction exceeding \$2,500.00 in estimated value. The fee enables the city to process a mechanic's lien law statement pursuant to F.S. ch. 713 as amended from time to time ..... 5.00

(sr)

Training and continuing educational fees. All plan review and permits for new construction, including permits for building, alterations, miscellaneous, signs, swimming pools, plumbing, electric and mechanical shall include a fee for training

and education of building division personnel of \$0.02 per \$100.00 (\$0.12 per \$1,000.00) of estimated cost. These fees shall also be reserved for any material, equipment, code books, code reference materials, attending conferences and any other miscellaneous expenses, including travel expenditures.

(ts)

Technology fees. All plan review and permits for new construction, including permits for building, alterations, miscellaneous, signs, swimming pools, plumbing, electric and mechanical shall be accompanied by payment of a technology fee of 2.6 percent, as follows:

(1)

Plan review: 2.6 percent of plan review fee.

(2)

Permits: 0.026 percent of estimated job cost. All fees collected pursuant hereto shall be set aside to offset the cost of computer system purchases or technology expenditures within the building division.

(tt)

Processing fee. A processing fee of \$5.00 per plan review application shall be collected to offset the cost of supplies used in processing the application.

(vu)

Archiving fee. The following fees will be assessed prior to the issuance of a certificate of occupancy or certificate of completion to offset the cost of micro-filming completed building plans.

(1)

Per sheet (letter- and legal-size documents) ..... \$0.25

(2)

Per sheet (Large-format documents) ..... 2.50

(vv)

Bond for cleanup. Whenever an application is made for a building permit in the city, it shall be the duty of the building inspector to determine whether such improvement is likely to cause litter on adjacent properties. If in the opinion of the building inspector the proposed construction is likely to cause the accumulation of debris or otherwise litter the property adjacent to or in the neighborhood of such improvement, the building inspector shall require a cash bond appropriate to the purpose of this section, but not more than \$2,000.00, to be posted with him by the applicant, to guarantee cleanup of the adjacent property during such construction, before issuing the permit.

(w)

Bonding punch list ..... 180.00

(yx)

Certificate of occupancy (C/O), certificate of completion (C/C) and temporary certificate of occupancy (TCO):

- (1) Standard C/O or C/C, residential or non-residential ..... 135.00
- (2) Temporary C/O for residential, per unit per 30 days ..... 135.00
- (3) Temporary C/O, partial or stocking for commercial and other non-residential buildings:
  - Day 1 through 30 ..... 100.00
  - Day 31 through 60 ..... 200.00
  - Day 61 through 90 ..... 250.00
  - For each 30-day period exceeding 90 days ..... 500.00
- (zy) Temporary electric testing power:
  - (1) Up to 2,000 square feet ..... 50.00
  - (2) Over 2,000 square feet ..... 100.00
  - (3) Over 5,000 square feet ..... 200.00
- (aaz) Permit fee for jobs with small values. In instances where the calculated permit fee is not sufficient to cover the cost incurred by the building division to inspect a project, the permit fee will be determined predicated on the number of inspections required by the building division to complete the improvement at a rate per inspection of \$55.00.
- (bbaa) 40-year recertification Fee ..... 350.00

SECTION 3. AMENDMENT: Subsection 1309 of Chapter 13 of the Land Development Regulations is hereby amended to read as follows:

**Sec. 1309. - Construction permit fees.**

- (a) Driveway improvement fee ..... \$100.00
- (b)

All other improvements with construction cost up to \$250,000.00: Five percent of the construction cost.

(c)

Improvements with construction cost in excess of \$250,000.00: Fees are calculated to be \$12,500.00 + 2.5 percent of cost above \$250,000.00.

(d)

Miscellaneous engineering fees:

Reinspection fee ..... 150.00

Overtime fee for inspectors, per hour (two-hour minimum) ..... 150.00

Water and wastewater impact fees: Applicants must check with the Broward County water and wastewater services division at 954-831-3250.

(e) Minimum Landscape permit fee.....\$105.00

(1) Work valued over \$1,000.00 up to and including \$1,000,000.00 shall be charged at the rate of \$105.00, plus 2.08 percent of the value of the work, plus minimum permit fee.

(2) Work valued over \$1,000,000.00 up to and including \$2,000,000.00 shall be charged at the rate of \$20,905.00, plus 1.6 percent of the value of the work.

(3) Work valued over \$2,000,000.00 shall be charged at the rate of \$36,905.00, plus 1.3 percent of the value of the work.

SECTION 4. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 5. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 6. INCLUSION IN THE LAND DEVELOPMENT REGULATIONS: It is the intention of the City Commission of the City of Lauderdale Lakes that the provisions of this Ordinance shall become and be made a part of the Land Development

Regulations of the City of Lauderdale Lakes and that the sections of this Ordinance may be renumbered or relettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

SECTION 7. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its final passage.

PASSED ON FIRST READING ON THE 25<sup>TH</sup> DAY OF JULY, 2017.

PASSED ON SECOND READING ON THE 12<sup>TH</sup> DAY OF SEPTEMBER, 2017.

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HAZELLE ROGERS, MAYOR

ATTEST:

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SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: TANYA DAVIS-HERNANDEZ, Director of Development Services

**VOTE:**

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

# **CITY OF LAUDERDALE LAKES**

## ***Development Services Department***

### **INTEROFFICE MEMORANDUM**

**TO: Phil Alleyne  
City Manager**

**DATE: July 25, 2017**

**FROM: Tanya Davis-Hernandez, AICP  
Development Services Director**

**RE: Proposed Ordinance Amending  
Chapter 13 by removing (a) and  
adding of the Lauderdale Lakes Land  
Development Code to Pertaining to the  
Community Development Fees.**

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**July 10, 2017 City Commission Workshop Meeting Agenda  
July 25, 2017 City Commission First Reading**

#### **RECOMMENDATION**

Staff brought this item to the City Commission on July 10, 2017 for discussion, the City Commission approved the item to continue on for first reading and approval.

It is recommended that the City Commission review and comment on the proposed amendments to Chapters 13 of the Lauderdale Lakes Land Development Code of Ordinances pertaining to the City's Community Development Fee Schedule.

#### **THE REQUEST**

City Staff is requesting that the City Commission amend Chapters 13 of the Land Development Code to revise various provisions of the City's appearance related Codes. The request is being made to improve and strengthen the regulation and enforcement process.

#### **BACKGROUND**

Below is a summary listing of the changes being proposed to the City's Land Development Code of Ordinances.

##### **Chapter 13 – Community Development Fees**

Sec. 1301 (a). – Remove Annual Contractor registration fee

Sec. 1301 (d). – Expand the Plan Review Range

Sec. 1301 (v). – Amend Archiving fee language to include all permitting documents.

### **Current Fee Schedule**

#### **Sec. 1301. - Building fees.**

**(a)Annual contractor registration fee.....\$25.00**

(b)Overtime for Florida Building Code inspections. For any inspections requested to be performed before 8:00 a.m. and after 4:30 p.m. Monday through Friday, or any hour during a holiday, a special overtime fee will be charged for each inspector of each trade required for the inspection and added to the permit fee. Minimum charge per hour or fraction thereof:

(1)Inspector.....125.00

(2)Plans examiner.....125.00

(c)Unsafe structures board fee.....350.00

**(d)Plan review fees. Permit applications are processed in compliance with the requirements of the Florida Building Code. Prior to the issuance of a building permit, all building plans, specifications and calculations shall be submitted to building services for review. In addition to the corresponding permit fee, a nonrefundable plan review fee shall be paid at permit application. This fee shall be calculated as follows:**

<b>Estimated value</b>	<b>Plan Review</b>	<b>Second Review</b>	<b>Third Review</b>	<b>Fourth Review</b>	<b>Fifth Review</b>
<b>0—10,000</b>	<b>\$100.00</b>	<b>\$70.00</b>	<b>\$60.00</b>	<b>\$80.00</b>	<b>\$80.00</b>
<b>10,001—25,000</b>	<b>125.00</b>	<b>80.00</b>	<b>70.00</b>	<b>90.00</b>	<b>90.00</b>
<b>25,001—50,000</b>	<b>160.00</b>	<b>90.00</b>	<b>80.00</b>	<b>100.00</b>	<b>100.00</b>
<b>50,001—100,000</b>	<b>220.00</b>	<b>120.00</b>	<b>90.00</b>	<b>125.00</b>	<b>125.00</b>
<b>100,001—200,000</b>	<b>275.00</b>	<b>150.00</b>	<b>105.00</b>	<b>160.00</b>	<b>160.00</b>
<b>200,001—300,000</b>	<b>425.00</b>	<b>185.00</b>	<b>150.00</b>	<b>210.00</b>	<b>210.00</b>
<b>300,001—600,000</b>	<b>515.00</b>	<b>290.00</b>	<b>210.00</b>	<b>285.00</b>	<b>285.00</b>
<b>600,001—1,000,000</b>	<b>675.00</b>	<b>440.00</b>	<b>355.00</b>	<b>415.00</b>	<b>415.00</b>
<b>1,000,001—5,000,000</b>	<b>1,645.00</b>	<b>1,020.00</b>	<b>760.00</b>	<b>700.00</b>	<b>700.00</b>
<b>5,000,001—Above</b>	<b>2,680.00</b>	<b>1,610.00</b>	<b>1,100.00</b>	<b>1,390.00</b>	<b>1,390.00</b>

.....

**(v) Archiving fee. The following fees will be assessed prior to the issuance of a certificate of occupancy or certificate of completion to offset the cost of micro-filming completed building plans.**

**(1) Per sheet (letter- and legal-size documents).....\$0.25**

(2) Per sheet (Large-format documents).....2.50

**Revised Fee Schedule**

**Section 1301. Building fees.**

**~~(a) Annual contractor registration fee....~~**

- Removal of the annual contractor registration fee from Chapter 13, Community Development Fees.

In accordance with adopted 553.80, F.S.; which become effective July 1, 2016 it prohibits local enforcement agency from charging additional fees related to the recording of a contractor's license or workers' compensation insurance;

- **Increase Plan Review Range**

(d) Plan review fees. Permit applications are processed in compliance with the requirements of the Florida Building Code. Prior to the issuance of a building *permit*, all building plans, specifications and calculations shall be submitted to building services for review. In addition to the corresponding *permit* fee, a nonrefundable plan review fee shall be paid at *permit* application. This fee shall be calculated as follows:

Estimated value	Plan Review	Second Review	Third Review	Fourth Review	Fifth Review
<del>0—10,000-2,500</del>	<del>\$25.00</del>	<del>25.00</del>	<del>25.00</del>	<del>25.00</del>	<del>25.00</del>
<del>10,001—25,000</del> <del>2,501-5,000</del>	<del>50.00</del>	<del>50.00</del>	<del>50.00</del>	<del>50.00</del>	<del>50.00</del>
<del>25,001—50,000</del> <del>5,001-7,500</del>	<del>75.00</del>	<del>50.00</del>	<del>50.00</del>	<del>50.00</del>	<del>50.00</del>
<del>10,001—100,000</del> <del>7,501-10,000</del>	<del>100.00</del>	<del>70.00</del>	<del>60.00</del>	<del>80.00</del>	<del>80.00</del>
10,001—25,000	125.00	80.00	70.00	90.00	90.00
25,001—50,000	160.00	90.00	80.00	100.00	100.00
50,001—100,000	220.00	120.00	90.00	125.00	125.00
100,001—200,000	275.00	150.00	105.00	160.00	160.00
200,001—300,000	425.00	185.00	150.00	210.00	210.00
300,001—600,000	515.00	290.00	210.00	285.00	285.00
600,001—1,000,000	675.00	440.00	355.00	415.00	415.00
1,000,001—5,000,000	1,645.00	1,020.00	760.00	700.00	700.00
5,000,001—Above	2,680.00	1,610.00	1,100.00	1,390.00	

By adding the new ranges it will encourage our home owners to improve property and spur that change in image that the City is looking to achieve, our Code department is diligently working to the



community; however if our homeowners see our fees as a hindrance to improving their property and improvements aren't made. Instead we are requesting the plan review range take into consideration the small projects such as a water heaters, fencing and driveways that cost more in permit fees than the cost of the project itself. Attached are two examples of fence permits, the homeowner permit paid \$317.15 in permit fees on a \$700.00 project, while the commercial owner paid \$1095.85 on a \$16, 500.00 project.

**(v) Archiving fee. The following fees will be assessed prior to the issuance of a certificate of occupancy or certificate of completion to offset the cost of micro-filming completed building plan permits to offset the cost of scanning and storing documents.**

**(1) Per sheet (letter- and legal-size documents).....\$0.25**

**(2) Per sheet (Large-format documents).....2.50**

#### **Section 1309. Construction permit fees.**

- (e) Minimum Landscape permit fee.....\$105.00**

**(1) Work valued over \$1,000.00 up to and including \$1,000,000.00 shall be charged at the rate of \$105.00 plus 2.08 percent of the value of the work, plus minimum permit fee.**

**(2) Work valued over \$1,000,000.00 up to and including \$2,000,000.00 shall be charged at the rate of \$20,905.00 plus 1.6 percent of the value of the work.**

**(3) Work valued over \$2,000,000.00 shall be charged at the rate of \$36,905.00, plus 1.3 percent of the value of the work.**

By adding this fee to the code the City will be able to issue and collect on landscape permits. Currently the City Code provides for a \$300.00 plan review but no permit fees.

Staff is presenting these recommendations to the City Commission in line with the City Commission's expressed vision of spurring redevelopment and encouraging our residents to improve their homes and community in general. It our belief that given the buildout of the City in the near future, the Building Department and the City as a whole would benefit from a volume of permitting work to compensate for the lack of big development, this will be easier to accomplish when the permitting fees are commensurable to the work be done.

Staff looks to the City Commission for direction and guidance on this discussion.



## Page 1 of 2

<https://munisapp.lauderdalelakes.org/GasADLive/wa/r/mugwc/piappent>

# Application Entry - Munis [City of Lauderdale Lakes - Live 11.1]

Application Entry - Munis [City of Lauderdale Lakes - Live 11.1]

HOME

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Application Entry

Status: COMPLETE

Department: 0902 - COMMUNITY DEVELOPMENT PERMITS

Project/Activity: FENCE RESIDENTIAL

Description 1: CHAIN LINK FENCE

Description 2: AGT - OWNER/AGENT

Applicant: 700

Estimated cost: 700

Fee effective: 03/14/2016

Assigned to: 381

Owner: A.

Contractor: C - CLOSED

Status memo: READY TO ISSUE FORMS, \$183.24 ISSUED 3/29/16

Property/Use	Legal Desc	Desc/Misc	Project Tracking	Permits	Restrict	Contractor	Fee Total	Unpaid Amt	Pending Payment
ZONING INS	FEE	Issued	Number				46.17	.00	
B PLAN REV	FEE						107.74	.00	
BLDG RES	COMPLETED	03/25/2016	381				117.07	.00	
Total Fees							317.15	Total unpaid	.00

Fee Breakdown

Add Permit

Related

Prerequisite

Hazard/Raster

Names

Contractors

Bonds

Sub-Addrs

Text

Plan Reviews

Find By Parcel

Butterfly

Parking

Septic

Well

Bills

Locations

Final Related

Browse History

Inspections

Violations

Deepboard Reviews

Open Items

Warnings

Special Conditions

## CITY OF LAUDERDALE LAKES

### Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

#### Title

ORDINANCE 2017-015 AMENDING SECTIONS 2-51 AND 2-59 OF THE CODE OF ORDINANCES; PROVIDING FOR REVISIONS TO RULES 1 AND 20, RESPECTIVELY, TO ALIGN THE SAME WITH CHANGES IN THE CITY CHARTER OCCASIONED BY THE LAST REFERENDUM VOTE, TECHNOLOGICAL CHANGES AND CUSTOM AND PRACTICE

#### Summary

This Ordinance would amend Rules 1 and 20 of Sections 2-51 and 2-59 of the Code of Ordinances related to meetings and quorum attendance at meetings.

#### Staff Recommendation

#### Background:

Rule 1 of Section 2-51 of the Code provides scheduling of the meetings of the City Commission, and Rule 20 of Section 2-59 of the Code speaks to a quorum at meetings of the City Commission. The revisions contemplated are deemed to be “housekeeping” revisions made to provide consistency with the revised charter and accommodate changes in current custom and practice with respect to the business of the City. This amendment will align the Code of Ordinance with the March 2014 Referendum Election.

#### Funding Source:

Not applicable

**Sponsor Name/Department:** Sharon Houslin, City Clerk

**Meeting Date:** 9/12/2017

#### ATTACHMENTS:

	Description	Type
D	Ordinance 2017-015 - Amending Sections 2-51 & 2-59 Related to Quorum Size	Ordinance

## ORDINANCE 2017-015

AN ORDINANCE AMENDING SECTIONS 2-51 AND 2-59 OF THE CODE OF ORDINANCES; PROVIDING FOR REVISIONS TO RULES 1 AND 20, RESPECTIVELY, TO ALIGN THE SAME WITH CHANGES IN THE CITY CHARTER OCCASIONED BY THE LAST REFERENDUM VOTE, TECHNOLOGICAL CHANGES AND CUSTOM AND PRACTICE; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Sections 2-51 and 2-59 of the Code of Ordinances provide for Rules 1 and 20, regarding meetings and quorum attendance at meetings, and

WHEREAS, with the referendum of 2014, the City Commission changed from a six-member body to a five-member body, and

WHEREAS, Rule 1 of Section 2-51 of the Code provides scheduling of the meetings of the City Commission, and

WHEREAS, Rule 20 of Section 2-59 of the Code speaks to a quorum at meetings of the City Commission, and

WHEREAS, the revisions contemplated herein are deemed to be “housekeeping” revisions made to provide consistency with the revised charter and accommodate changes in current custom and practice with respect to the business of the City,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. AMENDMENT: Rule 1 of Section 2-51, of Chapter 2 of the Code of Ordinances is hereby amended to read as follows:

- **Sec. 2-51. - Meetings.**

*Rule 1.* Regular meetings of the city commission shall be held on the second and fourth Tuesday of every month in the place designated as the city hall commencing at 7:00 p.m. The city commission may cancel a regular meeting if ~~four~~ three members of the commission vote to do so at the meeting immediately prior to the regular meeting which is to be canceled. Special meetings of the city commission may be held at any time in the city hall upon the call of the mayor pursuant to not less than two days' notice, in writing, directed to each member of the commission and posted on the bulletin board at city hall, which notice shall specify the purpose of the special meeting. Notice of special meetings may be waived by consent of all members of the commission who are present, which waiver shall be entered in the minutes of such special meetings. Special meetings shall be called by the mayor upon request, in writing, of ~~four~~ three members of the city commission, ~~other than~~ which may include the mayor, specifying the purpose of the special meetings

SECTION 3. AMENDMENT: Rule 20 of Section 2-59, of Chapter 2 of the Code of Ordinances is hereby amended to read as follows:

- **Sec. 2-59. - Attendance and quorum.**

*Rule 20.* A quorum of commissioners shall be necessary to conduct city commission meetings and the business relating thereto. A quorum of the city commission shall consist of at least ~~four~~ three commissioners, ~~exclusive of which may include the mayor or the commissioner acting in his stead in the event of his absence or disability.~~ A simple majority of a quorum of those commissioners voting on a measure shall be necessary for the commission to take affirmative action. The city commission may, by rule, provide for action by a greater number of commissioners with regard to matters specified in such rule.

SECTION 4. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 5. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct

and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 6. INCLUSION IN CODE: It is the intention of the City Commission of the City of Lauderdale Lakes that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Lauderdale Lakes and that the sections of this Ordinance may be renumbered or relettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

SECTION 9. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its final passage.

PASSED ON FIRST READING ON THE 12<sup>TH</sup> DAY OF SEPTEMBER, 2017.

PASSED ON SECOND ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

\_\_\_\_\_  
HAZELLE ROGERS, MAYOR

ATTEST:

\_\_\_\_\_  
SHARON HOUSLIN, CITY CLERK  
JCB:jla  
Sponsored by: SHARON HOUSLIN, City Clerk



**VOTE:**

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

## CITY OF LAUDERDALE LAKES

### Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

#### Title

RESOLUTION 2017-099 RECOGNIZING THE WEEK OF OCTOBER 23, 2017, THROUGH OCTOBER 29, 2017, AS "FLORIDA CITY GOVERNMENT WEEK," AND ENCOURAGING ALL FLORIDA CITY OFFICIALS TO SUPPORT THIS CELEBRATION BY PARTICIPATING IN THE "MY CITY: I'M PART OF IT, I'M PROUD OF IT!" ACTIVITIES

#### Summary

This Resolution recognizes the Week of October 23 to October 29, 2017, as Florida City Government Week.

#### Staff Recommendation

#### Background:

All across Florida cities this year will be celebrating, showcasing and engaging citizens in the work of municipal government. Florida City Government Week is a time for municipalities to provide and foster civic education, collaboration, volunteerism and more. All cities are encouraged to participate, and the League is here to help you celebrate what makes your city great.

Cities provide a higher level of service than most governments, and generally receive higher approval ratings than other levels of government. Yet, many residents are unaware of how city services impact their lives. Through Florida City Government Week, the League hopes to bring awareness to city government's role in enhancing the quality of life in communities.

Florida City Government Week is a great opportunity for city officials to speak to schools and civic groups, host an open house at city hall, or reach out to civic clubs and community organizations to explain city structure and function or help others learn by volunteering and serving charitable organizations in your community.

Florida City Government Week is part of an ongoing effort sponsored by the Florida League of Cities to raise public awareness about the services that cities perform and to educate the public on how city government works. Cities are encouraged to involve their local schools, businesses, media and civic clubs in planning City Government Week activities.

#### Funding Source:

**Sponsor Name/Department:** Mayor Hazelle Rogers, Mayor & City Commission

**Meeting Date:** 9/12/2017

#### ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution 2017-099 - Recognizing Florida City Government Week	Resolution
<input type="checkbox"/> Florida City Government Toolkit	Backup Material

RESOLUTION 2017-099

A RESOLUTION OF THE CITY OF LAUDERDALE LAKES RECOGNIZING THE WEEK OF OCTOBER 23, 2017, THROUGH OCTOBER 29, 2017, AS "FLORIDA CITY GOVERNMENT WEEK," AND ENCOURAGING ALL FLORIDA CITY OFFICIALS TO SUPPORT THIS CELEBRATION BY PARTICIPATING IN THE "MY CITY: I'M PART OF IT, I'M PROUD OF IT!" ACTIVITIES; PROVIDING INSTRUCTIONS TO THE CITY CLERK: PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, city government is the government closest to the people, and the one with the most direct daily impact upon its residents, and

WHEREAS, city government is administered for and by its citizens and is dependent upon public commitment to and understanding of its many responsibilities, and

WHEREAS, city government officials and employees share the responsibility to pass along their understandings of public services and their benefits, and

WHEREAS, Florida City Government Week is a very important time to recognize the significant role played by city government in our lives and to spread the word to all Floridians that they can shape and influence this level of government, which is closest to the people, and

WHEREAS, the city of Lauderdale Lakes will join the Florida League of Cities and its members cities to teach students and other citizens about municipal government through a variety of different projects and information,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. ENCOURAGEMENT: The City of Lauderdale Lakes encourages all city employees, schools, businesses and citizens to promote, sponsor and participate in “My City: I’m Part of It, I’m Proud of it!” events that recognize City of Lauderdale Lakes Government Week and to celebrate it throughout the City. One planned event will engage elected officials, city staff and the public in a health challenge.

Section 3. INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby authorized and directed to provide a true copy of this Resolution to Governor Rick Scott, Florida House Speaker Richard Corcoran, President of the Florida Senate Joe Negron, the Florida League of Cities, the Broward League of Cities, any and all municipalities of Broward County.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD SEPTEMBER 12, 2017.

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HAZELL ROGERS, MAYOR

ATTEST:

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SHARON HOUSING, CITY CLERK

JCB:jl

Sponsored by: MAYOR HAZELLE ROGERS

**VOTE:**

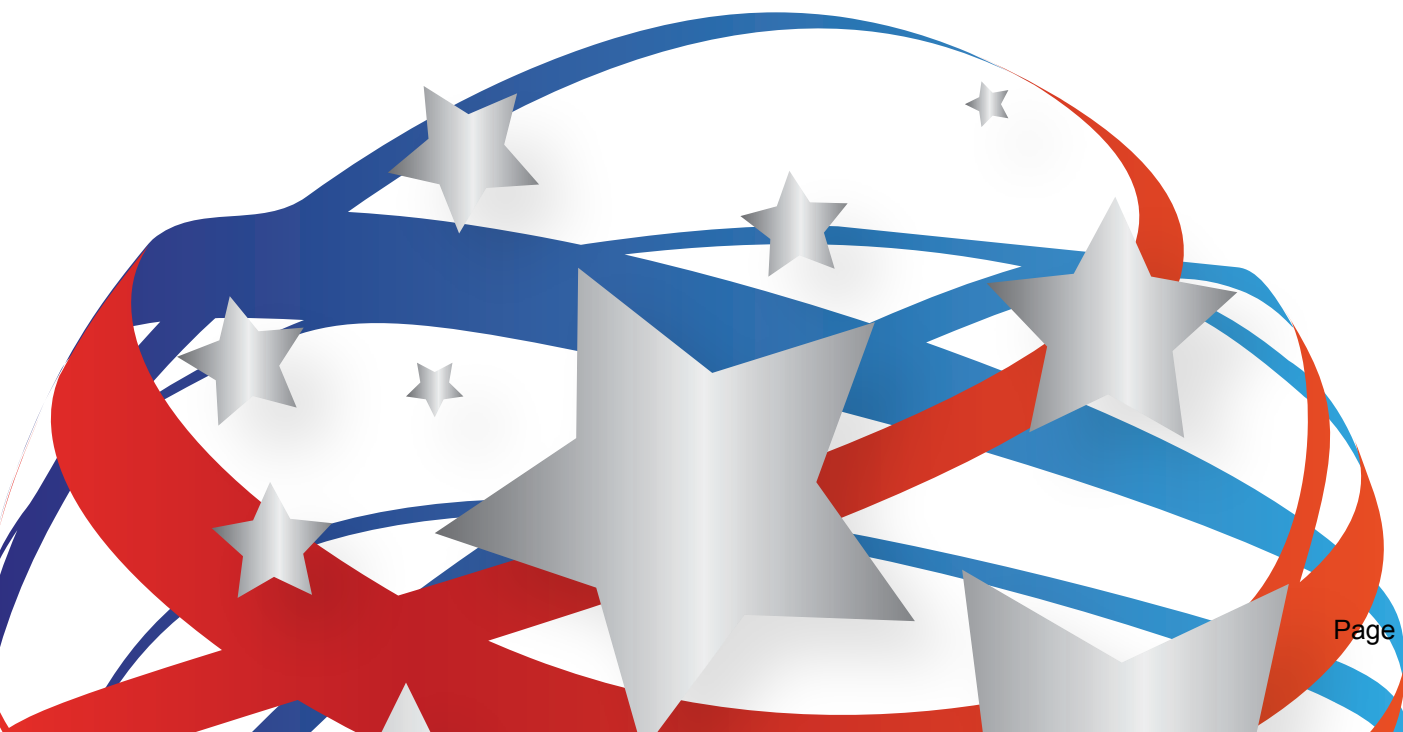
Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)



# FLORIDA CITY GOVERNMENT WEEK

OCTOBER 23-29, 2017

## A Toolkit for Celebrating What Makes Your City Great





On October 23-29, join Florida's cities in celebrating, showcasing and engaging citizens in the work of municipal government. **Florida City Government Week** is a time for municipalities to provide and foster civic education, collaboration, volunteerism and more. All cities are encouraged to participate, and the Florida League of Cities is here to help you celebrate what makes your city great.

Cities provide a higher level of service than most governments, and generally receive higher approval ratings than other levels of government. Yet, many residents are unaware of how city services impact their lives. Through **Florida City Government Week**, the League hopes to bring awareness to city government's role in enhancing the quality of life in communities.

Civic engagement activities can be held for citizens of all ages. Most are at no or low cost. Cities are encouraged to involve their local schools, businesses, media and civic clubs in planning **Florida City Government Week** activities that engage through:

**Sharing.** Showcase facilities, municipal employee jobs, equipment, and fire, police or utility vehicles. Host city hall open houses and tours, or bring area students into council chambers.

**Service.** Coordinate community service and volunteering events in partnership with local organizations.

**Talent.** Hold an essay, photography, multimedia, video or design showcase or contest.

This packet includes ideas and materials for celebrating **Florida City Government Week**, publicity tips and strategies, a sample press release and a sample resolution.

Visit the new portal, [FLCityWeek.com](http://FLCityWeek.com), for more information and resources. There, you can download the new **Florida City Government Week** logo that can be customized for your municipality. If you've never participated in the past and would like additional ideas, check out the Quick Links on the portal to view how cities across Florida have celebrated during the last five years.

Cities are encouraged to use social media to celebrate and promote their events using the hashtag **#FLCityWeek** and to share event reminders, updates and interesting facts via Twitter and Facebook.

When your event is over, please share photos and a summary of your activities with the Florida League of Cities using the submission form on the portal, so we can include them in *Quality Cities* magazine.

If you have any questions, contact Director of Membership Relations Sharon Berrian, at [sberrian@flcities.com](mailto:sberrian@flcities.com) or (850) 701-3660.



# IDEAS FOR CELEBRATING FLORIDA CITY GOVERNMENT WEEK

## LEVEL ONE: SIMPLE, LOW TO NO COST ACTIVITIES

**Adopt a resolution.** Explain the importance of Florida City Government Week to residents at a council meeting and adopt a resolution to recognize the week. (A sample resolution is enclosed.)

**Offer tours of city hall and/or individual departments.** Host an open house at city hall or city facilities/departments (e.g., fire department, police department, wastewater treatment facility). Hold tours so that attendees can meet city employees to learn about the services their city provides. For students, coordinate with schools for group tours. Work with teachers in advance so students are prepared before the event.

**Showcase city equipment.** Display police, fire and/or utility vehicles in one location for the general public to view, or bring them to area schools, recreation or senior centers. Have personnel on hand to educate and answer questions.

**Send out guest speakers: elected officials and/or staff.** Contact local schools, afterschool programs and civic clubs to coordinate general or specific information sessions based on audience age, from youth to senior citizens.

**Coordinate a story hour at a library, city hall or recreation center.** Invite youth to attend and have a special guest reader, like a firefighter, city manager, councilmember or the mayor.

**Host a “coffee with a council/commission member or the mayor” at city hall.** During this meeting, residents and business owners can ask questions and hear updates on city projects and issues. This casual dialogue can also be held as a “walk with a council/commission member or the mayor” at a local park or trail.

**Host a volunteer recognition ceremony.** During a council/ commission meeting or a special event, honor residents who have volunteered their time for the betterment of the city.





## LEVEL TWO: ACTIVITIES REQUIRING HIGHER LEVEL OF COORDINATION

**Hold town halls.** Advertise and coordinate these meetings away from city hall. This is a great way to meet face to face with residents who may not normally participate in city activities. Introduce elected officials and staff and the roles they play. Address current and future city projects and seek citizen input.

**Sponsor an essay or poster contest.** Coordinate with area schools for an essay or poster contest. Students could be recognized at a city council meeting and at their schools, and their winning entries publicized on social media and the city's website.

**Hold photo and/or city trivia contests on your social media outlets.** City trivia is great for adults and can be done with ease on the city's Facebook wall or Twitter feed. The first to answer correctly wins and the winner's name can be publicized on the outlet for them to share with their personal following. Create a unique hashtag for an Instagram photo contest to serve as a kind of entry form. Be sure to have a theme and set start and end times when photos may be submitted before judging.

**Reach out to the business community.** Host an open house in partnership with the local chamber of commerce's "business after hours" program to highlight city services and upcoming projects, and for input on city initiatives.

**Create an "adopt-a-school" program.** Coordinate various municipal departments to "adopt" a school or school department to enhance curricula involving city government. Assist educators in developing learning materials. Coordinate throughout the year.



## LEVEL THREE: ACTIVITIES REQUIRING MORE PLANNING AND RESOURCES

**Sponsor a community service day or week.** Coordinate with city staff and elected officials, local volunteer groups, charity and nonprofit organizations, schools and civic clubs. Some ideas include a clean-up beautification project at a city park, a workday at the animal shelter or spearheading a conservation initiative.

**Work with local high school(s) to create a youth council program or student advisory committee.** These citywide advisory boards provide advice and counsel to the council/commission. The board also implements and participates in youth-identified community initiatives. For more information, view the League's "Guide to Creating a Youth Council," available via [FLCityWeek.com](http://FLCityWeek.com).

**Allow for shadowing.** Work with teachers to match students with city leaders and department heads. Provide materials to help students prepare for and understand job requirements.

**Hold mock city council meetings.** Have city officials go into the schools, or invite students into council chambers, to tackle a real-life issue. Coordinate ahead of time with teachers so that students familiarize themselves with the procedures and rules for running a council meeting and the roles of elected officials, department heads and residents.

**Host a career fair.** For youth, showcase various positions in city government and their related hiring requirements and duties to expose the students to the wide variety of careers available with their city. Advertise existing career opportunities and invite adults who may be interested/qualified to apply for the job(s). Have city staff on hand to answer questions.

**Work with local schools to host a municipal brain bowl or trivia day for students.** Kids love games and what better way to showcase municipal facts and services than by testing their knowledge in a fun way. It could be a formal brain bowl style competition between schools or something a little less formal like a few rounds of a Jeopardy™-type competition within a single class. Students spend time at school studying facts about city government and their city, then face off in a competition to test their knowledge.

**Develop a citizens' academy.** A citizens' academy is an excellent way to educate residents, build positive relationships and increase communication between city government officials and citizens, as well as inspire future municipal leaders. For more information, view the League's "Guide to Creating a Citizens' Academy," available via [FLCityWeek.com](http://FLCityWeek.com).

## PUBLICITY TIPS AND STRATEGIES

Know your media audiences. Typically, consumers of traditional media differ demographically from those on social media. Target audiences in a way that speaks to each of them.

Involve print, television and radio outlets as early as possible. Send a press release with the schedule and description of activities and/or a special article or editorial authored by city hall leadership. Designate a contact for media inquiries if you do not already have one. (A sample press release is enclosed.)

Consider scheduling an interview about your project on a local television or radio talk show and your cable-access channel.

In addition to including your activities on the city's event calendar, have them posted on all applicable community calendars.

Shoot and share photographs with print/online outlets throughout the week. A great photograph goes a long way and most need only to be sent to print media outlets with a short description. Photos may also be saved for use on your website and to publicize next year's city government week. Smartphones now shoot as well, if not better, than point-and-shoot cameras.

### GET CREATIVE WITH DIGITAL AND SOCIAL MEDIA

Post all materials, activities, contests rules and schedules on your city's website and social media pages. Encourage citizens to visit to learn more. Driving traffic to your website and social media platforms will allow citizens to see what other services your city offers.

- Use the Florida City Government Week hashtag, **#FLCityWeek**, when promoting your activities on social media. Encourage all involved in related activities to use the hashtag. Using hashtags connects your posts with similar content. They can also allow cities to view a running list of **#FLCityWeek** content from across the state and locally in real time. Cities may then Facebook share, re-Tweet or replicate photos/statuses on Instagram using repostapp.

- Include links to your social media outlets via your website to further advertise upcoming events, contests and information. This will likely generate an increase in the overall "likes" and followings of your social outlets, which will help in the future to communicate with citizens during, for instance, weather emergencies.

- Introduce citizens to upcoming activities on Facebook. Create individual, public Facebook event pages and encourage citizens to share via their personal pages, "tag" friends who may be interested in attending and to "RSVP" on event pages.

- Ask partners, local businesses and sponsors to share your activities through their own social outlets and to tag your city in the process. Tag them back with public thanks. This provides them with free publicity and shows that they're supporting the community: a win-win.

- Send thank you letters to newspaper reporter/editors if you receive favorable press on the event, and to others who assisted in publicizing your Florida City Government Week events.



# SAMPLE CITY PRESS RELEASE

**FOR IMMEDIATE RELEASE**

**Contact:** \_\_\_\_\_ (name)  
\_\_\_\_\_ (phone)  
\_\_\_\_\_ (email)

**(Name of City)**

**CELEBRATES FLORIDA CITY GOVERNMENT WEEK:  
October 23-29, 2017**

The City of \_\_\_\_\_ will be joining cities across the state in celebrating Florida City Government Week from October 23-29, 2017.

Because city government is the government closest to most citizens, and the one with the most direct daily impact upon its residents, it is important that residents understand how their city operates, the services it provides, and the importance of their active involvement. The theme *My City: I'm Part of It, I'm Proud of It* will guide this year's activities.

"We are excited about Florida City Government Week and hope to engage [include who the program is for: students, all residents, senior citizens] in our upcoming events," said Mayor/City Manager \_\_\_\_\_. "This is an opportunity to help our residents become more informed about the many services we provide, which will lead to more knowledgeable citizen participation in the future."

Events planned for the week are (list activities, date, time, and locations).

Florida City Government Week, sponsored by the Florida League of Cities, is a time to showcase cities and recognize the significant role played by city government in the lives of its citizens. The League is the official organization of the municipal governments in Florida, designed and established to meet and serve the needs of Florida's cities and their citizens.

[It would be good to get a quote from school officials or other groups that you involved in the project.]

**Note:** Include specific information about your city, keeping information to the point and brief. Press releases are more effective when limited to one or two pages. You may want to follow up with phone calls to your local media representatives to personally invite them to your city's events. If the public is invited to an event, say so, and provide relevant details.



# SAMPLE RESOLUTION

## Florida City Government Week 2017

**A RESOLUTION OF THE CITY OF \_\_\_\_\_ RECOGNIZING FLORIDA CITY GOVERNMENT WEEK, OCTOBER 23-29, 2017, AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.**

**WHEREAS,** city government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

**WHEREAS,** municipal government provides services and programs that enhance the quality of life for residents, making their city their home; and

**WHEREAS,** city government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

**WHEREAS,** city government officials and employees share the responsibility to pass along the understanding of public services and their benefits; and

**WHEREAS,** Florida City Government Week offers an important opportunity for elected officials and city staff to spread the word to all citizens of Florida that they can shape and influence this branch of government; and

**WHEREAS,** the Florida League of Cities and its member cities have joined together to teach citizens about municipal government through a variety of activities.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF \_\_\_\_\_ AS FOLLOWS:**

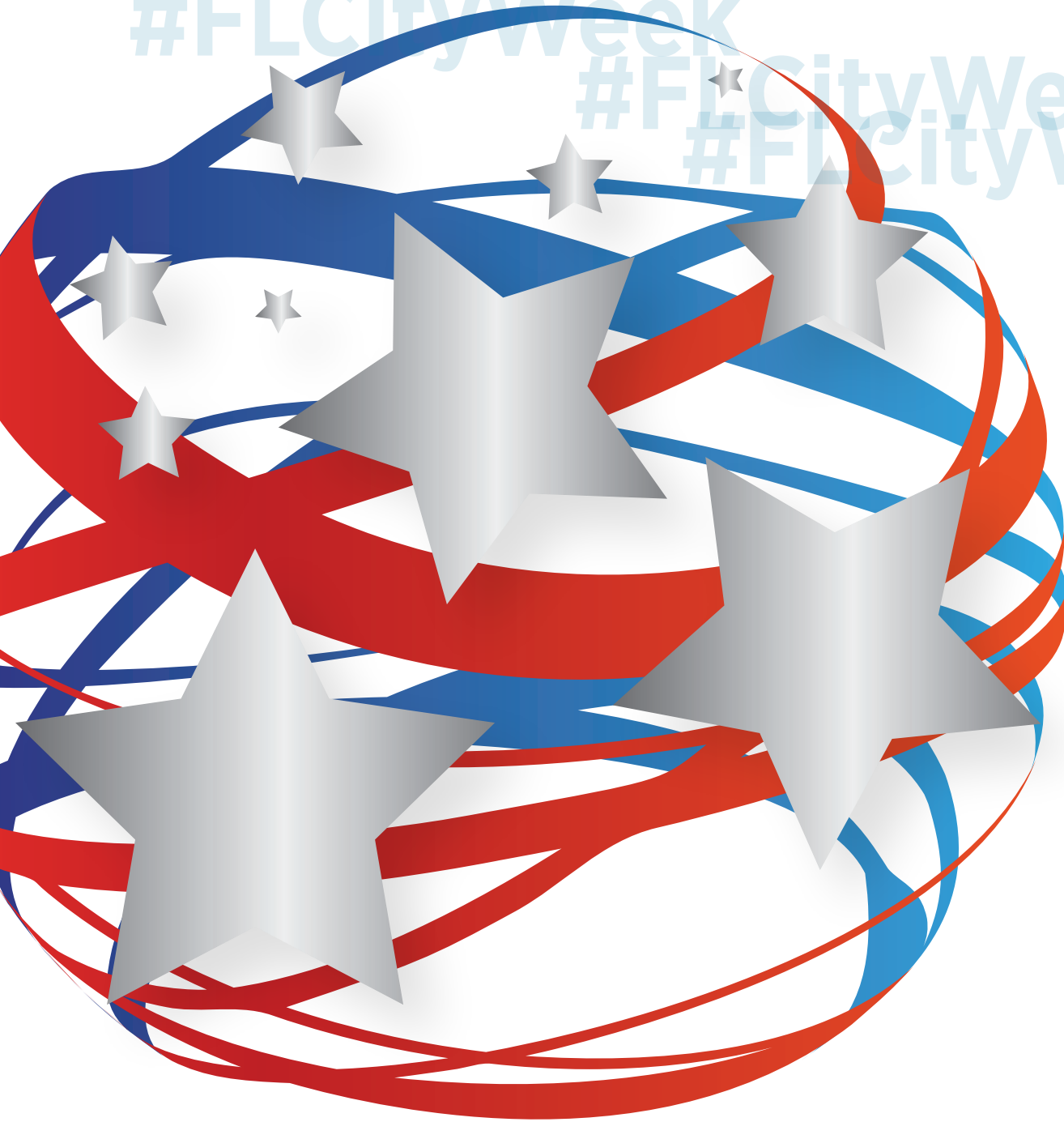
**Section 1.** That the City of \_\_\_\_\_ encourages all citizens, city government officials and employees to participate in events that recognize and celebrate Florida City Government Week.

**Section 2.** That the City of \_\_\_\_\_ encourages educational partnerships between city government and schools, as well as civic groups and others organizations.

**Section 3.** That the City of \_\_\_\_\_ supports and encourages all Florida city governments to actively promote and sponsor Florida City Government Week.

**PASSED AND ADOPTED** by the City of \_\_\_\_\_.

#FLCityWeek #FLCityWeek #FLCityWeek  
**#FLCityWeek** #FLCityWeek  
#FLCityWeek #FLCityWeek #FLCityWeek



## CITY OF LAUDERDALE LAKES

### Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title
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RESOLUTION 2017-100 DENOUNCING HATE, EXTREMISM AND BIGOTRY; SUPPORTING STEPS TO COMBAT HATE, EXTREMISM AND BIGOTRY
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Summary
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This Resolution denounces hate, extremism and bigotry, and supports steps to combat hate, extremism and bigotry.
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Staff Recommendation
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**Background:**

The City of Lauderdale Lakes Mayor and Commission supports the "Mayors' Compact to Combat Hate, Extremism and Bigotry," a group formed by the Anti-Defamation League and U.S. Conference of Mayors after the events of Charlottesville, Virginia. The City of Lauderdale Lakes joins approximately 270 Cities across the country to denounce hate, extremism and bigotry. The City of Coral Springs, The City of Dania, The City of Sunrise and the City of Weston are a few cities in Broward County that have adopted Resolutions to combat bigotry, extremism and hate.


**Funding Source:**

Not applicable

**Sponsor Name/Department:** Commissioner Beverly Williams, Office of the Mayor and City Commission

**Meeting Date:** 9/12/2017

**ATTACHMENTS:**

Description	Type
 Resolution 2017-100: Denouncing Hate, Extremisam and Bigotry Resolution	

## RESOLUTION 2017-100

A RESOLUTION OF THE CITY OF LAUDERDALE LAKES, BROWARD COUNTY, FLORIDA, DENOUNCING HATE, EXTREMISM AND BIGOTRY; SUPPORTING STEPS TO COMBAT HATE, EXTREMISM AND BIGOTRY; PROVIDING INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the United States of America is a Nation founded on principles of liberty and justice for all; a Nation which treasures its citizens' freedom, commitment to equality, and democratic values, and

WHEREAS, these aspirational values have made America great for more than 240 years, and

WHEREAS, individual Americans can, and often do, agree to disagree with each other on issues large and small, and individual Americans hold that differences should be celebrated, and our freedom of speech and the other rights enshrined in the First Amendment of the United States Constitution are among our most cherished freedoms, and

WHEREAS, this diverse and pluralistic Nation has endured and thrived for over two hundred years because the Nation has been able to reject the forces of extremism and bigotry that could tear the Nation apart.

WHEREAS, the Nation has a long history of striving to be a more perfect union, and in the face of challenges and division, we have stood together - Americans of different races, ethnicities, religions, sexual orientations, nationalities, and political persuasions - and the people have found ways to move forward, and

WHEREAS, for decades, many of America's elected officials have taken a strong position in support of civil rights and in opposition to racism and discrimination of all kinds, and

WHEREAS, in the 54 years since the murder of Medgar Evers in Jackson, Mississippi, the bombing of the 16<sup>th</sup> Street Baptist Church in Birmingham, Alabama, which killed four young girls, and the March on Washington led by Dr. Martin Luther King, Jr., much progress has been made in addressing past grievances and in ensuring the civil and human rights of all Americans, and

WHEREAS, across the Nation, many elected officials have spoken out against discrimination and injustice when it has occurred and have undertaken efforts to build tolerance and understanding within their communities, and

WHEREAS, in recent years, municipalities have undertaken, through the adoption of a variety of policies, efforts to integrate, fully include and treat equitably their LGBTQ residents, and

WHEREAS, today, however, we are being challenged again by the dark forces of extremism and violent bigotry which are rearing their ugly heads, and

WHEREAS, the Nation is now seeing efforts in our several states and at the highest levels of our government to weaken existing civil rights policies and reduce their enforcement, and

WHEREAS, the Nation as suffered an increase in hate-based violence, xenophobic rhetoric, and discriminatory actions that target Muslims, Jews, and various minority groups, and

WHEREAS, the Nation cannot and will not permit such forces to succeed, and



WHEREAS, elected officials and their municipalities must continue to be beacons for inclusion, tolerance, and respect for all, and

WHEREAS, the local governments of the Nation, as a whole, will continue to create stronger cultures of kindness and compassion in our communities and expect our federal and state partners to join us in this endeavor, and

WHEREAS, the recent events in Charlottesville, Virginia, involving painful images of violence reflecting hate, extremism and bigotry, are repugnant to the American ideals of freedom and justice, and

WHEREAS, the recent events in Charlottesville, Virginia, remind us that the dark forces of white supremacists and neo-Nazism not only result in violence, injuries and death, but cause intense emotional pain to people and our Nation,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. DENOUNCEMENT: The City Commission of the City of Lauderdale Lakes, Broward County, Florida, denounces and commits to steps to combat and oppose hate, extremism and bigotry, such as:

1. EXPRESSLY REJECTING EXTREMISM, WHITE SUPREMACY AND ALL FORMS OF BIGOTRY – Elected officials must use the bully pulpit to speak out against racism, extremism, xenophobia, white supremacy and all forms of bigotry, and those who espouse such ideologies and promote community conversations around these issues as needed;
2. DENOUNCING ALL ACTS OF HATE WHEREVER SUCH ACTS OCCUR - Elected officials must publicly denounce specific acts of hate and support

efforts to punish bias-motivated violence to the fullest extent of the law, and provide comfort and assistance to victims of hate crimes and discrimination;

3. ENSURING PUBLIC SAFETY, WHILE PROTECTING FREE SPEECH AND OTHER BASIC CONSTITUTIONAL RIGHTS - Elected officials must protect public safety while safeguarding free speech and other basic Constitutional rights through the use of appropriate time, place, and manner restrictions, which may include encouraging alternative rally sites and placing limits on the rights of protestors to bring weapons to political rallies, if consistent with federal and state laws;
4. CALLING FOR FULLY-RESOURCED LAW ENFORCEMENT AND CIVIL RIGHTS INVESTIGATIONS OF DOMESTIC TERRORISM AND HATE CRIMES - Elected officials must work to ensure that local police departments have the financial resources necessary to prevent, respond to and investigate domestic terrorism and hate crimes, and work with federal, state and local authorities when appropriate to ensure that the interests of justice are served;
5. ELEVATING AND PRIORITIZING ANTI-BIAS AND ANTI-HATE PROGRAMS IN OUR NATION'S SCHOOLS - Elected officials must encourage schools to implement anti-bias and anti-hate content in their curricula and through extra-curricular activities;
6. SUPPORTING TARGETED COMMUNITIES AND BRINGING TOGETHER CIVIC AND COMMUNITY LEADERS TO BUILD TRUST - Elected officials must reach out proactively to civil rights leaders, clergy and other community leaders to ensure that they are engaged and actively involved in efforts to build trust across neighborhood and community lines and help to minimize intergroup tensions;
7. CELEBRATING DIVERSITY, PROMOTING INCLUSIVITY AND CHALLENGING BIAS - Elected officials must support the integration of immigrants and other new residents into the community, encourage community activities which celebrate diversity and educate city residents about the different cultures that compose a city's population, and work with creative partners to use various electronic and print media outlets to promote public messages celebrating inclusivity and challenging bias. Mayors also will support inherent bias training for local elected and business leaders to help combat institutional racism;
8. PROMOTING LAW ENFORCEMENT TRAINING ON RESPONDING TO AND REPORTING HATE INCIDENTS, HATE CRIMES AND DOMESTIC TERRORISM - Elected officials must encourage their police departments to participate in training programs that address how to identify and respond to hate incidents, hate crimes, and domestic terrorism. Elected officials will also encourage the collection of data on such crimes and the

provision of the data to appropriate state authorities and the FBI in compliance with the Federal Hate Crime Statistics Act;

9. ENCOURAGING RESIDENTS IN THEIR LOCAL COMMUNITIES TO REPORT INCIDENTS OF EXPRESSIONS OF HATE AND HATE CRIMES, INCLUDING USING HOT LINES AND ONLINE TOOLS - Elected officials must encourage residents - both victims and witnesses - to report incidents of expressions of hate and hate crimes to local authorities, and provide the tools necessary to facilitate such reporting, including hot lines and online tools, as appropriate, and
10. MAINTAINING CIVIL RIGHTS ENFORCEMENT AND STRENGTHENING HATE CRIME LAWS WHEN NECESSARY - Elected Officials must work with executive and legislative partners at the federal, state and local levels to assure that civil rights laws are aggressively enforced, existing hate crime laws are strengthened as needed, and new laws are enacted to ensure that all hate crimes are prosecutable in their respective jurisdictions to the greatest extent possible.

Section 3. INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby authorized and directed to forward a copy of this Resolution to the Florida League of Cities, the Broward County Commission, the Broward Sheriff's Office and all the towns, villages and municipalities of Broward County.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD SEPTEMBER 12, 2017.

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HAZELLE ROGERS, MAYOR

ATTEST:

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SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: COMMISSIONER BEVERLY WILLIAMS

**VOTE:**

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

## CITY OF LAUDERDALE LAKES

### Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title
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RESOLUTION 2017-101 SUPPORTING A BILL IN THE 2018 FLORIDA LEGISLATURE TO MAKE TEXTING WHILE DRIVING A PRIMARY OFFENSE UNDER FLORIDA LAW
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Summary
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This Resolution supports a bill in the 2018 Florida Legislature to make texting while driving a primary offense under Florida Law.
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Staff Recommendation
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#### **Background:**

Statistics gathered by the National Safety Council and the national Highway Traffic Safety Administration finds that: Approximately ten people are killed every day in the United States by distracted drivers; one in four mother vehicles crashes involves drivers taking and texting on cell phones; drivers increase their chances of crashing fourfold when using cell phones while driving; and there are over 390,000 people injured annually in accidents attributed to distracted drives.

As a result of these statistics, the City Commission finds it in the best interest of the residents of the City and all Floridians that enforcement by state or local law enforcement agencies be accomplished when an operator of a mother vehicle may be detained for the sole reason of texting while driving for the protection of the operator, motorist, pedestrian, and bicyclist.

The City Commission of the City of Lauderdale Lakes urges the 2018 Florida Legislature to enact a bill that substantially amends Section 316.305 of the Florida Statutes, to make texting while driving enforceable as a primary offense.

#### **Funding Source:**

Not applicable

**Sponsor Name/Department:** Commissioner Sandra Davey, Office of the Mayor and City Commission

**Meeting Date:** 9/12/2017

#### **ATTACHMENTS:**

Description	Type
<input type="checkbox"/> Resolution 2017-101 - Supporting Bill in 2018 Florida Legislature Related to Texting While Driving	Resolution

## RESOLUTION 2017-101

A RESOLUTION OF THE CITY OF LAUDERDALE LAKES, BROWARD COUNTY, FLORIDA, SUPPORTING A BILL IN THE 2018 FLORIDA LEGISLATURE TO MAKE TEXTING WHILE DRIVING A PRIMARY OFFENSE UNDER FLORIDA LAW; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Florida Statutes, Section 316.305, Wireless Communications Devices; prohibition, is cited as the "Florida Ban on Texting While Driving Law" (the "Law"),and

WHEREAS, the Law currently provides that enforcement by state or local law enforcement agencies must be accomplished only as a secondary action when an operator of a motor vehicle has been detained for a suspected violation of another provision of Chapter 316, Chapter 320, or Chapter 322, Florida Statutes, and

WHEREAS, texting while driving is particularly dangerous because it involves cognitive, visual and manual distraction, facilitating the greatest accident risk of all forms of distracted driving, and

WHEREAS, currently texting while driving only carries a \$30.00 fine, as a traffic infraction, and

WHEREAS, 46 states consider texting while driving a primary offense, meaning an operator may be detained solely for the reason of texting while driving, and

WHEREAS, Florida is only one of four states that considers texting while driving a secondary offense, and

WHEREAS, statistics gathered by the National Safety Council and the National Highway Traffic Safety Administration find that:

- Approximately ten people are killed every day in the United States by distracted drivers;
- One in four motor vehicle crashes involve drivers talking and texting on cell phones;
- Drivers increase their chances of crashing fourfold when using cell phones while driving, and
- There are over 390,000 people injured annually in accidents attributed to distracted drivers.

WHEREAS, the City Commission finds it in the best interests of the residents of the City and all of Florida that enforcement by state or local law enforcement agencies be accomplished when an operator of a motor vehicle may be detained for the sole reason of texting while driving for the protection of the operator, motorists, pedestrians, and bicyclists,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. SUPPORT: The City Commission of the City of Lauderdale Lakes urges the 2018 Florida Legislature to enact a bill that substantially amends Section 316.305, Florida Statutes, to make texting while driving enforceable as a primary offense.

Section 3. INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby authorized and directed to provide a true copy of this Resolution to Governor Rick Scott, Florida House Speaker Richard Corcoran, President of the Florida Senate Joe Negron,

the Florida League of Cities, the Broward League of Cities, any and all municipalities of Broward County.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD SEPTEMBER 12, 2017.

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HAZELLE ROGERS, MAYOR

ATTEST:

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SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: COMMISSIONER SANDRA SAVEY

**VOTE:**

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)



## CITY OF LAUDERDALE LAKES

### Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: Yes

Title
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RESOLUTION 2017-102 AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 2017-01 TO CONTRACT NO. 17-1302-05B, BETWEEN THE CITY OF LAUDERDALE LAKES AND VICTORY ENGINEER AND GENERAL CONTRACTORS FOR COMPREHENSIVE PARK IMPROVEMENTS
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Summary
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This Resolution authorizes a contract amendment between the City of Lauderdale Lakes and the Victory Engineer and General Contractors, Inc. for the Comprehensive Park Improvements Project in the amount of \$13,908 for a new contract total of \$210,364.
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Staff Recommendation
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**Background:**

City Commission approved the construction contract agreement on April 11, 2017 between the City of Lauderdale Lakes and Victory Engineer and General Contractors, Inc. for the Comprehensive Park Improvements Project in the amount of \$196,456.

The during the improvements to the Willie Web Senior Park and the Aquatics Center, additional work was required, such as vinyl coated 10' fence around the basketball court, bracing materials, baseboards, painting of the fitness center and tree trimming in the amount of \$13,908. The adjusted amount of the contract is \$210,364, which is funded through a grant.

**Funding Source:**

Grants Fund. Funding is available for this project.

**Sponsor Name/Department:** Susan Gooding-Liburd, MBA, CPA, CGFO, Financial Services Director

**Meeting Date:** 9/12/2017

**ATTACHMENTS:**

Description	Type
☐ Resolution 2017-102 - Agreement with Victory Engineer for Comprehensive Park Improvements Project	Resolution

## RESOLUTION 2017-102

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 2017-01 TO CONTRACT NO. 17-1302-05B, BETWEEN THE CITY OF LAUDERDALE LAKES AND VICTORY ENGINEER AND GENERAL CONTRACTORS FOR COMPREHENSIVE PARK IMPROVEMENTS, DATED APRIL 11, 2017, FOR THE TERM OF MAY 1, 2017, THROUGH APRIL 30, 2018, IN THE ORIGINAL AMOUNT OF ONE HUNDRED NINETY-SIX THOUSAND FOUR HUNDRED FIFTY SIX AND NO/100 (\$196,456.00) DOLLARS, FOR AN INCREASE NOT TO EXCEED THIRTEEN THOUSAND NINE HUNDRED EIGHT AND NO/100 (\$13,908.00) DOLLARS, A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A FACSIMILE OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on April 11, 2017, the City entered into a Construction Contract Agreement No. 17-1302-05B with Victory Engineer and General Contractors, Inc. for Comprehensive Park Improvements, and

WHEREAS, during the course of construction phases, there was additional scope of work identified to include a vinyl fence at Willie Webb Senior Park and storage containers at the Aquatics Center improvements, and

WHEREAS, the additional scope of work required an increase of Thirteen Thousand Nine Hundred Eight and No/100 (\$13, 908.00) Dollars to the original contract amount, increasing the contract price to Two Hundred Ten Thousand Three Hundred Sixty-Four and NO/100 (\$210,367.00) Dollars, and

WHEREAS, such request has been approved, and staff recommends that the City amend the contract in contemplation thereof,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORITY: The City Manager is hereby authorized and directed to execute Amendment No. 2017-01 to Contract No. 17-1302-05B, attached hereto as Exhibit "A," in the amount of Thirteen Nine Hundred Eight and No/100 (\$13,908.00) Dollars, for the additional scope of work to include a vinyl fence at Willie Webb Senior Park and storage containers at the Aquatics Center improvements.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD SEPTEMBER 12, 2017.

\_\_\_\_\_  
HAZELLE ROGERS, MAYOR

ATTEST:

\_\_\_\_\_  
SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: SUSAN GOODING-LIBURD, Director of Financial Services

**VOTE:**

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

## CITY OF LAUDERDALE LAKES

### Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: Yes

Title
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RESOLUTION 2017-103 AUTHORIZING THE RENEWAL OF HEALTH INSURANCE COVERAGE WITH NEIGHBORHOOD HEALTH PARTNERSHIP; DENTAL INSURANCE COVERAGE WITH SOLSTICE; VISION INSURANCE COVERAGE WITH HUMANA, LIFE INSURANCE COVERAGE WITH RELIANCE STANDARD AND GAP INSURANCE COVERAGE WITH AMERICAN PUBLIC LIFE INSURANCE.
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Summary
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This Resolution provides for the City to renew its' group insurance plans.
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Staff Recommendation
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**Background:**

Attached for your review is Exhibit A-Lauderdale Lakes Executive Summary prepared by McKinley Insurance Services, Inc., the City's Group Insurance Agent of Record. In the Executive Summary, McKinley Insurance Services, Inc., has outlined their recommendations for renewal of group insurance for the City Commission and eligible City Employees for Fiscal Year 2018.

**Funding Source:**

Appropriated in the Fiscal Year 2018 Budget under the Life and Health Insurance budget line item.

**Sponsor Name/Department:** D'Andrea Giddens-Jones, Human Resources and Risk Mangement

**Meeting Date:** 9/12/2017

**ATTACHMENTS:**

Description	Type
❑ Resolution 2017-104 - Health Insurance Renewal	Resolution
❑ Exhibit A-Lauderdale Lakes Executive Summary - Health Insurance Renewal	Backup Material

## RESOLUTION 2017-103

A RESOLUTION AUTHORIZING THE RENEWAL OF HEALTH INSURANCE COVERAGE WITH NEIGHBORHOOD HEALTH PARTNERSHIP; DENTAL INSURANCE COVERAGE WITH SOLSTICE; VISION INSURANCE COVERAGE WITH HUMANA, LIFE INSURANCE COVERAGE WITH RELIANCE STANDARD; AND GAP INSURANCE COVERAGE WITH AMERICAN PUBLIC LIFE INSURANCE COMPANY PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR INSTRUCTIONS TO THE CITY MANAGER; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City currently provides group health, dental, vision, life and gap insurance coverage for the Elected Officials and eligible City staff.

WHEREAS, McKinley Insurance Service's Inc. staff have made a study of group insurance alternatives and found that Neighborhood Health Partnership, Solstice, Humana, Reliance Standard and American Public Life Insurance have provided the best coverage at the lowest premium cost, as reflected on Exhibit A, attached hereto,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORITY FOR RENEWAL: The City Commission hereby authorizes the renewal of the City's group insurance coverage through Neighborhood Health Partnership, Solstice, Humana, Reliance Standard and American Public Life Insurance in accordance with McKinley Insurance Service's, Inc. recommendations, as reflected on Exhibit A, attached hereto, and the City Manager is hereby authorized and

directed to take such steps as shall be necessary and proper to bind such coverage and to provide the premiums required therefor.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD SEPTEMBER 12, 2017.

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HAZELLE ROGERS, MAYOR

ATTEST:

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SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: D'ANDREA GIDDENS-JONES, Director of Human Resources and Risk Management

**VOTE:**

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

## EXHIBIT A



# 2017-2018 Insurance Renewal Presentation

Presented by



## **Introduction**

McKinley Insurance Services (MIS), as your Agent of Record, presents this proposal to the City of Lauderdale Lakes.

McKinley Insurance Services has been serving municipal community for over 27 years. Some of the services we provide to the City are:

- RFP preparation, evaluation and negotiation of rates and benefits
- Propose recommendations for benefit/carrier changes, as needed
- Presentations to Commission as needed
- Liaison between the City, City Employees and Employee Benefit Carriers
- Claims and Billing Resolutions
- Wellness Event Coordination
- Open Enrollment Coordination

As the health insurance market is changing, it is important, each year, to market the benefit products. With the uncertainty of where Health Care Reform/ACA/"Repeal and Replace" will end up, our current situation leaves many unanswered questions.

In preparation for the upcoming budget planning/renewal of employee benefits, we advertised and released an RFP for all insurance products in early June.

The RFP was designed to find the most cost effective and comprehensive benefit options. It is clear that the City's primary interest is to offer the highest available benefit level to their employees, at the most cost-effective rate and keep the employees and their families healthy.

The City currently offers two (2) group medical plan options, HMO and POS. The base plan is an open access HMO plan. The buy-up option is a POS plan, which is also open access. Most employees are enrolled in the HMO plan. Humana is the current Medical provider for the City.

## **Medical Responses**

The RFP for insurance was released prior to the receipt of the renewal from Humana. We do this because of the time needed to complete City's budget timeline.

Aetna, Blue Cross/Blue Shield and Neighborhood Health Partnership responded to the RFP. Cigna declined to quote saying their rates would be 25% higher than the current and could possibly be even higher when the renewal was received.

The rates and benefits proposed by Aetna and Blue Cross/Blue Shield proposed were either above the current rate or included higher deductibles and copayments. NHP proposed a plan



that best matched the criteria of providing affordable health insurance with manageable co-payments at an affordable premium.

With the NHP proposal there are advantages to be considered:

- NHP plans have a lower copayment for physician office visits
- Lower out of pocket maximum

NHP has integrated with United Health Care systems and NHP is now the HMO for United Health Care and therefore, is a fully integrated subsidiary of the United Health Care Plan.

### **Recommendation**

It is recommended that the City change health insurance carriers to NHP. The City and its employees are not in a position to absorb a 60% increase in premiums. The recommended plan offers lower copayments for the more routine services such as physician office visits and the out of pocket maximum is lower. The GAP plan is being paired with the NHP Plan so that the employees have minimal out of pocket exposure.

### **Dental Responses**

The City currently offers Solstice Benefits DHMO and DPO plans. Solstice has been the carrier for the past two (2) years and there have been minimal service issues. This year, Solstice has offered to renew with an improved DHMO plan in addition to another two (2) year rate guarantee on the DHMO & DPO plan and they lowered the rate for the DPO plan.

Proposals were received from Florida Dental Benefits, Humana and United Health Care. Florida Dental Benefits offered a DHMO plan and also a DPO plan. The rates and benefits compared to the current offering from Solstice for the DHMO were similar.

### **Recommendation**

There are no significant savings and/or benefits to changing dental plans. Solstice has been consistent with their rates and benefits and it is recommended to remain with the current carrier, Solstice Benefits.

## **Vision Responses**

Humana/CompBenefits is the current Vision carrier and this plan has been in place for over 10 years. This year, Humana has enhanced the vision plan with a slight increase in costs. Other respondents to the RFP included United Health Care, VSP and Solstice Benefits.

## **Recommendation**

The recommendation would be to accept the renewal offered by Humana and continue with the vision plan.

## **Conclusion**

It is recommended that the City consider the NHP Plan offering. It is clear that with the NHP plan, employees will have less expensive copayments for the most commonly used services such as physician office visits.

The City will still be offering affordable benefits to encourage a healthy work environment in addition to staying within budget.

As your agent of record, we will continue to be available to provide open enrollment support to the HRRM Department and educate employees on the most cost effective manner to get the most out of the benefits with minimum out of pocket costs. We will also assist the City with any transitions that will be made for the upcoming benefit year.