



"We Care"

City of Lauderdale Lakes

Commission Meeting Agenda

Commission Chambers

June 27, 2017

7:00 PM

**Mayor Hazelle Rogers - Vice-Mayor Veronica Edwards Phillips
Commissioner Sandra Davey - Commissioner Gloria Lewis - Commissioner Beverly Williams**



City of Lauderdale Lakes Commission Meeting

Welcome to the City Commission Meeting

We are pleased that you have demonstrated an interest in the City of Lauderdale Lakes by attending a Commission Meeting. We hope you enjoy the meeting and will attend more of these meetings in the future.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT COMMISSION MEETINGS:

Please turn off or silence cellphones. Any person requiring Auxiliary Aids and services at the meeting must contact the City Clerk's Office at 954-535-2705 at least 24 hours prior to the meeting.

If you or someone you know is hearing or speech impaired, please call Florida Relay Service at 1-800-955-8770 or 8771.

- **Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outline in Sec. 2-54 (2) of the Code of Ordinances.
- **Petitions From the Public** - Each person desiring to petition the city commission will be allotted five-minutes under the applicable order of business for the city commission meeting. Petitions from the Public shall not exceed 30 minutes in aggregate time. The Mayor at his/her discretion may allow more time than the allotted time.
- **Speaking on items not on the Agenda** - Each person who wishes to address the commission must sign in with the City Clerk before 7:00 p.m. and will be seated in a designated area near the Podium. Names will be called in the order received. The speaker shall step up to the speaker's podium and shall give his/her name and address.
- **Speaking on an item on the Agenda** - Individuals wishing to speak on an item on the Agenda need only to raise their hand to be recognized by the Mayor.

The Commission Meeting is a business meeting, please conduct yourselves in a respectful and professional manner, both in tone of voice, as well as choice of words.

Please direct your comments to the Commission as a body through the presiding office and not to the audience or individual commissioner.

As your commission we will abide by the debate and decorum rules which provides for each commissioner to speak 10 minutes at a time on each subject matter. After every commissioner have spoken the Mayor will provide for other comments.

The above represents a summarization of the rules and procedures as adopted by Ordinance. Copies of the Code Section related to rules and procedures are available from the City Clerk's office.



City of Lauderdale Lakes

Office of the City Clerk

4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599

(954) 535-2705 - Fax (954) 535-0573

-
1. **CALL TO ORDER**
 2. **ROLL CALL**
 3. **INVOCATION AND PLEDGE OF ALLEGIANCE**
 - A. INVOCATION PROVIDED BY: REVEREND DR. DENNIS GRANT, A PLACE OF RESTORATION
 - B. PLEDGE OF ALLEGIANCE LED BY: FAYE WILLIS
 4. **PROCLAMATIONS/PRESENTATIONS**
 - A. WOMEN CELEBRATING WOMEN PRESENTATION
 - B. DISTINGUISHED BUDGET AWARD PRESENTATION
 - C. MAYOR SAMUEL S. BROWN SCHOLARSHIP PRESENTATIONS
 5. **APPROVAL OF MINUTES FROM PREVIOUS MEETING**
 - A. APPROVAL OF MEETING MINUTES
 - June 12, 2017 Commission Workshop Minutes
 - June 13, 2017 Commission Meeting Minutes
 6. **PETITIONS FROM THE PUBLIC**
 - A. PETITIONS FROM THE PUBLIC

All petitioners must sign in with the City Clerk and will be seated in a designated area. Petitioners will be allowed to speak for five (5) minutes. Petitions from the Public will not exceed 30 minutes in aggregate time.
 7. **CONSIDERATION OF ORDINANCES ON SECOND READING**
 8. **CONSIDERATION OF ORDINANCES ON FIRST READING**
 9. **CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA**
 - A. RESOLUTION 2017-074 RENEWAL OF ALZHEIMER'S DISEASE INITIATIVE AGREEMENT BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY AND THE CITY OF LAUDERDALE LAKES/LAUDERDALE LAKES ALZHEIMER'S CARE CENTER.

This Resolution approves the Alzheimer's Disease Initiative (ADI) contract renewal JZ117-25-2018. The Alzheimer's Disease Initiative (ADI) contract renewal JZ117-25-2018 will be effective July 1, 2017 through June 30, 2018, with services ending June 30, 2018, between the Areawide Council on Aging of Broward County, Inc. and the City of Lauderdale Lakes/Lauderdale Lakes Alzheimer's Care Center. The agreement in the amount of \$272,689.43 will provide for the purchase of Case Management and In-Facility Respite Care hours of service from the Alzheimer's Care Center.

- B. RESOLUTION 2017-075 AUTHORIZING AMENDMENT 001 TO THE STANDARD AGREEMENT FOR THE ALZHEIMER'S DISEASE INITIATIVE CONTRACT FOR FISCAL YEAR 2017, BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC. AND THE CITY OF LAUDERDALE LAKES, UNDER CONTRACT #JZ116-25-2017**

This Resolution approves Amendment 001 of Standard Agreement for Alzheimer's Disease Initiative contract number JZ116-25-2017 between the Areawide Council on Aging and the City of Lauderdale Lakes/Lauderdale Lakes Alzheimer's Care Center for July 1, 2016 through June 30, 2017. The purpose of the amendment is to increase the funding by \$70,000.00. The total funding amount of \$371,484.74 will provide In-Facility Respite Care, Case Management services, and specialized medical equipment and supplies for the Lauderdale Lakes Alzheimer's Care Center.

- C. RESOLUTION 2017-076 APPOINTING MEMBERS TO THE MILITARY AFFAIRS BOARD**

This Resolution appoints members to the Military Affairs Board. The Organizational Meeting for the Board will be Wednesday, July 19, 2017 at 6:00 p.m.

- D. RESOLUTION 2017-077 RATIFYING FLORIDA MEDICAL CENTER'S APPOINTMENT OF SALOME LOFTY TO THE ECONOMIC DEVELOPMENT ADVISORY BOARD**

This Resolution ratifies the appointment of Salome Lofty to the Economic Development Advisory Board as the Florida Medical Center representative.

10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA

- A. RESOLUTION 2017-078 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 8 (MAY), FINANCIAL ACTIVITY REPORT**

This Resolution serves to ratify the filing and presentation of the City's Fiscal Year 2017 May (Period 8) - Financial Activity Report provided by the Financial Services Department.

11. CORRESPONDENCE

12. REPORT OF THE MAYOR

13. REPORT OF THE VICE MAYOR

14. REMARKS OF THE COMMISSIONERS

15. REPORT OF THE CITY MANAGER

16. REPORT OF THE CITY ATTORNEY

17. ADJOURNMENT

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

**Mayor Hazelle Rogers - Vice-Mayor Veronica Edwards Phillips
Commissioner Sandra Davey - Commissioner Gloria Lewis - Commissioner Beverly Williams**

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

APPROVAL OF MEETING MINUTES

Summary

June 12, 2017 Commission Workshop Minutes

June 13, 2017 Commission Meeting Minutes

Staff Recommendation

Background:

Funding Source:

Sponsor Name/Department: Sharon Houslin, City Clerk

Meeting Date: 6/27/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> June 12, 2017 Commission Workshop Minutes	Cover Memo
<input type="checkbox"/> June 13, 2017 Commission Meeting Minutes	Cover Memo



City of Lauderdale Lakes

Office of the City Clerk

4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599

(954) 535-2705 - Fax (954) 535-0573

WORKSHOP MEETING MINUTES

Alfonso Gereffi Room

June 12, 2017

5:00 PM

1. CALL TO ORDER

Mayor Hazelle Rogers called the June 14, 2017 Commission Workshop to order at 5:03 p.m. in the Alfonso Gereffi Room, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida 33319.

2. ROLL CALL

PRESENT

Mayor Hazelle Rogers

Vice-Mayor Veronica Edwards Phillips

Commissioner Sandra Davey

Commissioner Beverly Williams

ABSENT

Commissioner Gloria Lewis

ALSO PRESENT

City Manager Phil Alleyne

City Attorney James Brady

City Clerk Sharon Houslin

City Staff

Members of the Public

3. DISCUSSION

JUNE 13, 2017 AGENDA REVIEW

This discussion item serves to review the June 13, 2017 Commission Meeting Agenda.

City Manager Phil Alleyne reviewed the June 13, 2017 Commission Agenda with the City Commission as follows:

There were no items pulled to be discussed from Ordinances on second reading or Resolutions on the Consent Agenda.

Item 10A - RESOLUTION 2017-073 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 7 (APRIL) FINANCIAL ACTIVITY REPORT.

Susan Gooding-Liburd, Financial Services Director presented the April, 2017 Financial Activity Report and responded to questions from the Commission. Discussion ensued regarding homes owners in the Colonies Townhome complex who are having a difficult time financially and cannot afford to maintain the common area and stormwater needs.

4. DISCUSSION OF PROPOSED ORDINANCE(S)

A. UPDATE ON THE CITY'S CAPITAL IMPROVEMENT PROJECTS

This is an update on the City's Capital Improvement Projects (CIP) for FY 2017.

Ronald Desbrunes, Director of Public Works provided a PowerPoint presentation on the City's Capital Improvement Program for FY2017 projects. Mr. Desbrunes highlighted the high priority projects and the cost associated, as well as projects that have been completed. The presentation included before and after picture of certain projects. Mr. Desbrunes advised that most of these projects are being completed in-house without the use of consultants.

Commissioner Beverly Williams thanked Mr. Desbrunes for his response to the sinkhole issue yesterday; commented on residents who were satisfied with the canal bank restoration; thanked Mr. Desbrunes for the Willie Webb update; and spoke regarding residents using too much fertilizer and suggested that a caution message be placed in the Code Books; and spoke regarding trees on the swale area.

Commissioner Sandra Davey asked for clarification on the NW 41 Avenue Street Entryway and the two options presented; and thanked Public Works for the improvements in the City.

Vice Mayor Veronica Edwards Phillips asked when will the pool be completed. Mr. Desbrunes responded June 28; Vice Mayor Edward Phillips thanked Mr. Desbrunes for his speedy response to the sinkhole situation.

Mayor Hazelle Rogers stated that she wants to know the County scheduled to fund the City with infrastructure. City Manager Alleyne advised that there is a schedule for the City's infrastructure and he will share it with the Commission in the morning.

5. ADDITIONAL WORKSHOP ITEMS

A. PRESENTATION ON THE CITY'S NEW WEBSITE

This is a demonstration of the City's newly designed website.

Marna Mobley, Public Information Specialist, provided a demonstration of the City's newly designed website. Ms. Mobley demonstrated how the e-services portion of the website operates and highlighted important areas of the website that provides information to residents.

Vice Mayor Veronica Edwards Phillips and Commissioner Beverly Williams commented that the new website is easier to use.

Ardra Davis, city resident stated that she would like to see the City's contact information and non emergency phone numbers on the front page of the website.

Commissioner Sandra Davey commented that she would like to see information regarding "See Something, Say Something" and "Keep our City Clean" added to the website.

B. DISCUSSION REGARDING CENTRAL CHARTER SCHOOL BOND ISSUANCE

This is a discussion related to the issuance of Bonds related to Central Charter School.

Mayor Hazelle Rogers asked if an explanation can be provided for the difference between Assistance Unlimited, Inc. and Central Charter School. Mr. Ed Chan explained that Assistance Unlimited is the name of the nonprofit 501C(3) that does business as Central Charter School.

Hugh Jarret, President and CEO of Central Charter School introduced Central Charter School Board Members, Attorney Levi Williams, Attorney Ed Chan, and the son of the Founder, Gene Lawson.

Attorney Ed Chan explained the Bond. Mr. Chan stated that the bonds would not be issued by the City of Lauderdale Lakes, and the City would have no obligation, moral or otherwise with respect to the bond. Mr. Chan stated that the City Commission would have to approve the bond and requested that the City hold a public on July 11, 2017. Attorney Chan provided background on the Central Charter School.

City Attorney Brady explained the public hearing process and stated that the project is being overseen by Bond Council. City Attorney Brady commented that his only responsibility is to ensure the Resolution gets on the Agenda and the cost for advertising will be placed on Central Charter, not the City.

Mayor Rogers asked what will the funds be utilized for. Attorney Chan responded that the funds will rehab the school facilities, purchase equipment and install additional classrooms.

Mayor Rogers asked if the school fails, who owns the property. Attorney Chan responded that Assistance Unlimited owns the property and that the school has never been in default with their loan and the school was inherited from Phyl's Academy.

Vice Mayor Edwards Phillips commented on what she read: And how does that alleviate jurisdiction from the City of Lauderdale Lakes. Attorney Levi Williams explained that all those questions are dealt with from the Bond Council and the Investors. Mr. Williams stated that certain members would not be in attendance if they did not feel that the school was profitable.

Mayor Hazelle Rogers explained that liability is more than money, and that the City image has to be a consideration.

Commissioner Beverly Williams expressed that she can only rely on information from the City Attorney.

Commissioner Davey asked the City Attorney what is the Public Finance Authority. City Attorney Brady explained that it is a corporate body that issues public bonds.

Mayor Rogers wants it outlined in the Resolution what happens if the school folds. Mayor Rogers asked why is the City of Lauderdale Lakes being asked to approve the board and if there is outreach to the School Board.

Mr. Gene Lawson commented that one of the benefits for the State of Florida is that Charter Schools are not required to have the capital expenditure that the School Board has.

Mr. Brady explained that the bond could be approved by the County or the State but there is a timing aspect to the bond.

Commissioner Davey expressed that she feels there should have been more backup information for the Commission to review.

Attorney Chan stated that another draft of the Resolution will be provided by next week.

City resident, Zarline Scott stated that she supports what the Commission is saying and feels that City residents need more information.

Susan Gooding-Liburd, Financial Services Director responded that she would like to see a model.

C. DISCUSSION REGARDING THE PARIS CLIMATE AGREEMENT

This is a discussion regarding how the United States withdrawal from the Paris Climate Agreement will affect Lauderdale Lakes.

Commissioner Sandra Davey advised that of the 170 Countries that participated in the Paris Climate

Agreement only Nicaragua, Syria and the United States pulled out. Commissioner Davey stated that other cities have been coming up with legislation to assist with climate control and would like to know if the City could do something. Commissioner Sandra Davey asked what can the city do about emission control, recycling, and temperature control to assist the residents.

Vice Mayor Edwards Phillips commented on emission control from the State and asked if the City could regulate emission.

Mayor Rogers suggested that Commissioner Davey look at what other Cities are doing and outline what she would like to see the City support.

D. UPDATE ON THE CITY'S STRATEGIC PLAN

This is an update on the City's FY 2018 Strategic Plan for Elected Officials.

Susan Gooding-Liburd, Financial Services Director stated that she received an update from the Consultant and she was disappointed that staff has not responded to the questionnaire. Ms. Gooding-Liburd stated that the questionnaires needs to be turned in by Friday.

Mayor Rogers advised that the Strategic Plan is the City leadership visioning section where the Commission provides direction to the staff.

E. DISCUSSION REGARDING MEMBERSHIP FOR THE MILITARY AFFAIRS BOARD

This is a discussion regarding establishing membership for the Military Affairs Board.

City Manager stated that the nominees are being requested for the Military Affairs Board to be added to the Resolution. The Commission provided names as follows:

Mayor Hazelle Rogers - Levoyd Williams
Vice Mayor Veronica Edwards Phillips - Louis Roberts
Commissioner Beverly Williams - John Davis
Commissioner Sandra Davey - Willie Jones

City Manager Alleyne stated that we will contact Commissioner Gloria Lewis for her appointment.

F. UPDATES FROM CITY ADVISORY BOARDS

This is an update from the Beautification Advisory Board, Economic Development Advisory Board and Historic Preservation Advisory Board. Each Board will be allotted five minutes to discuss their goals and initiatives.

Advisory Board Members provided updates on the goals and initiatives of their boards as follows:

George Davis, Chairperson, reported on behalf of the Beautification Advisory Board and provided information related to cleaning of canals and waterways.

Mayor Hazelle Rogers asked the Board members to provide updates on what the Boards are doing to advance the City Commission.

Marilyn Davis, Chairperson of the Economic Development Advisory Board updated the Commission on the Chamber of Commerce; questionnaires from business owners; coordinate a business forum, establishing a bravo team to invite business owners to EDAB meetings; welcoming new businesses; and the micro business loan program. Ms. Davis stated that EDAB members are very passionate about their role to help bring economic development to the City and that the board met with Code Compliance to get a better understanding of code related issues.

Tycie Causwell, Chairperson, Caroline Fyffe, Vice-Chairperson, and Zarline Scott, Board Member provided an update on the Historic Preservation Board. Ms. Causwell expressed her appreciation towards the Mayor for engaging the Advisory Boards and spoke regarding past projects such as the "Then and Now" video and the Bill Clark Alzheimer's room. Ms. Causwell also spoke about

6. REPORTS

Commissioner Beverly Williams asked if the City can get information for the scholarship program earlier so the City can provide information to the Schools before the school year end.

Meeting adjourned at 8:50 p.m.

"In accordance with Sec. 2-55 of the Code of Ordinance, the minutes are action minutes and do not record or transcribe debate or argument. The City Clerk maintains an audio recording of the Workshop and Commission Meeting minutes in accordance with state retention regulations. For an audio/video copy of the minutes, please contact the City Clerk's Office at 954-535-2705."

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK



City of Lauderdale Lakes
Office of the City Clerk
4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599
(954) 535-2705 - Fax (954) 535-0573

COMMISSION MEETING MINUTES
Commission Chambers
June 13, 2017
7:00 PM

1. CALL TO ORDER

Mayor Hazelle Rogers called the June 13, 2017 Commission Meeting to order at 7:03 p.m. in the Commission Chambers, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida 33319.

2. ROLL CALL

PRESENT

Mayor Hazelle Rogers
Vice-Mayor Veronica Edwards Phillips
Commissioner Sandra Davey
Commissioner Gloria Lewis
Commissioner Beverly Williams

ALSO PRESENT

City Manager Phil Alleyne
City Attorney James Brady
City Clerk Sharon Houslin
Members of City Staff
Members of the Public

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. PROCLAMATIONS/PRESENTATIONS

A. UPDATE FROM THE BROWARD COUNTY PROPERTY APPRAISER

This is an update from Broward County Property Appraiser, Marty Kiar on property assessments within Broward County.

Broward County Property Appraiser Marty Kiar presented information pertaining to the county property values, countrywide exemption counts, outreach and education, Lauderdale Lakes Real Property Values and homestead exemption to the Commission and residents.

5. APPROVAL OF MINUTES FROM PREVIOUS MEETING

A. APPROVAL OF MINUTES

May 22, 2017 Commission Workshop Minutes
May 23, 2017 Commission Meeting Minutes

Commissioner Beverly Williams made a motion to approve the May 22, 2017 Commission Workshop Minutes and the May 23, 2017 Commission Meeting Minutes. Vice Mayor Veronica Edwards Phillips seconded the motion. The minutes were approved unanimously.

6. PETITIONS FROM THE PUBLIC

A. PETITIONS FROM THE PUBLIC

All petitioners must sign in with the City Clerk and will be seated in a designated area. Petitioners will be allowed to speak for five (5) minutes. Petitions from the Public will not exceed 30 minutes in aggregate time.

- City resident, Byron Maylor stated that there was another accident at the intersection of 35th Avenue and 34th Street where he lives and although no one was killed, it remains very dangerous. Mr. Maylor continues to ask for a four way stop to be placed as to avoid future accidents.
- City resident, Dr. Gwen Denton stated she needed clarification regarding Resolution 2017-070.

7. CONSIDERATION OF ORDINANCES ON SECOND READING

A. ORDINANCE 2017-010 AMENDING RULE 13 OF SECTION 2-56 OF CHAPTER 2 OF THE CODE OF ORDINANCES TO CONFORM TO THE AMENDMENT TO THE CITY CHARTER APPROVED NOVEMBER, 2016; PROVIDING FOR PROCEDURES FOR ADOPTION OF ORDINANCES; PROVIDING FOR PROCEDURES FOR ADOPTION OF RESOLUTIONS ON CONSENT AGENDA

This Ordinance aligns Rule 13 of Section 2-56 of Chapter 2 of the Code of Ordinances with the results of the November 2016 Municipal Election. This Ordinance was approved on first reading at the May 23, 2017 Commission Meeting.

City Attorney Brady read the following Ordinance by title only:

ORDINANCE 2017-010

AN ORDINANCE AMENDING RULE 13 OF SECTION 2-56 OF CHAPTER 2 OF THE CODE OF ORDINANCES TO CONFORM TO THE AMENDMENT TO THE CITY CHARTER APPROVED NOVEMBER, 2016; PROVIDING FOR PROCEDURES FOR ADOPTION OF ORDINANCES; PROVIDING FOR PROCEDURES FOR ADOPTION OF RESOLUTIONS ON CONSENT AGENDA; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Ordinance 2017-010 to the floor. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval. Mayor Hazelle Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

B. ORDINANCE 2017-011 AMENDING SECTION 2-212 OF CHAPTER 2 AND AMENDING SECTION 82-355 OF CHAPTER 82 TO PROVIDE FOR CONSISTENCY, BOTH OF THE CODE OF ORDINANCES; PROVIDING FOR A RESTATEMENT OF THE CITY MANAGER'S SPENDING PREROGATIVES WITH RESPECT TO THE PURCHASE OR CONTRACTING FOR GOODS, SERVICES OR CAPITAL IMPROVEMENTS; PROVIDING FOR THE DELETION OF REDUNDANT PROVISIONS REGARDING THE MAYOR

This ordinance amends the Chapter 2-212, Administration, Powers and duties and the Chapter 82-355, Procurement Code, Responsibilities and authority. This Ordinance was approved on first reading at the May 23, 2017 Commission Meeting.

City Attorney Brady read the following Ordinance by title only:

ORDINANCE 2017-011

AN ORDINANCE AMENDING SECTION 2-212 OF CHAPTER 2 AND AMENDING SECTION 82-355 OF CHAPTER 82 TO PROVIDE FOR CONSISTENCY, BOTH OF THE CODE OF ORDINANCES; PROVIDING FOR A RESTATEMENT OF THE CITY MANAGER'S SPENDING PREROGATIVES WITH RESPECT TO THE PURCHASE OR CONTRACTING FOR GOODS, SERVICES OR CAPITAL IMPROVEMENTS; PROVIDING FOR THE DELETION OF REDUNDANT PROVISIONS REGARDING THE MAYOR; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Ordinance 2017-011 to the floor. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval. Mayor Hazelle Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

- C.** ORDINANCE 2017-012 AMENDING SUB-SECTION (A)(1)L, LOCAL BUSINESS PREFERENCE OF SECTION 82-356 OF THE CODE OF ORDINANCES; PROVIDING FOR A REVISION TO THE METHODS OF SOURCE SELECTION BY INCREASING THE LOCAL PREFERENCE ELEMENT FROM FIVE (5%) PERCENT TO TEN (10%) PERCENT OF THE LOW BID

This ordinance amends Chapter 82-356, Procurement Code, Methods of source selection. This Ordinance was approved on first reading at the May 23, 2017 Commission Meeting.

City Attorney Brady read the following Ordinance by title only:

ORDINANCE 2017-012

AN ORDINANCE AMENDING SUB-SECTION (A)(1)L, LOCAL BUSINESS PREFERENCE OF SECTION 82-356 OF THE CODE OF ORDINANCES; PROVIDING FOR A REVISION TO THE METHODS OF SOURCE SELECTION BY INCREASING THE LOCAL PREFERENCE ELEMENT FROM FIVE (5%) PERCENT TO TEN (10%) PERCENT OF THE LOW BID; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Ordinance 2017-012 to the floor. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval. Mayor Hazelle Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

8. CONSIDERATION OF ORDINANCES ON FIRST READING

9. CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA

A. RESOLUTION 2017-070 ESTABLISHING RULES AND PROCEDURES WITH REGARD TO PROVIDING RESERVED SEATING FOR CITY STAFF, DESIGNATED PROVIDERS AND SPECIAL GUESTS

This Resolution will allow for certain seating areas to be designated for City Staff.

This item was removed from the Consent Agenda.

Commissioner Gloria Lewis made a motion to move Resolution 2017-070 to the floor. Commissioner Beverly Williams seconded the motion. There was a unanimous voice vote of approval.

Mayor Hazelle Rogers asked if there was any discussion. Commissioner Gloria Lewis explained that the purpose of the Resolution is in the case of overcrowding in the Gereffi Room and the Commission Chambers, staff will be asked to give up their seating so residents and visitors can sit in the designated staff area. Mayor Hazelle Rogers stated that another reason for the Resolution is so that designated staff areas can be monitored during Commission Workshops and Meetings.

Mayor Hazelle Rogers asked if there was any further discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

B. RESOLUTION 2017-071 CANCELLING THE CITY COMMISSION WORKSHOP MEETINGS OF AUGUST 7, 2017, AND AUGUST 21, 2017, AND THE REGULAR CITY COMMISSION MEETINGS PRESENTLY SCHEDULED FOR AUGUST 8, 2017 AND AUGUST 22, 2017

This Resolution cancels the Commission Workshops and Meetings for the month of August.

C. RESOLUTION 2017-072 EXPRESSING APPRECIATION FOR THE DECISION OF THE DEPARTMENT OF HOMELAND SECURITY TO EXTEND TEMPORARY PROTECTIVE STATUS TO HAITIAN NATIONALS; URGING DIRECTOR JOHN KELLY TO FURTHER EXTEND THE TEMPORARY PROTECTIVE STATUS FOR HAITIAN NATIONALS FROM JANUARY 22, 2018, TO JANUARY 22, 2019

This Resolution expresses the City of Lauderdale appreciation to President Donald Trump, and John Kelly, the Director of the Department of Homeland Security for extending Temporary Protective Status (TPS) to Haitian Nationals until January 22, 2018. The City Commission, likewise urges Director John Kelly to exercise his discretion and immediately grant a further extension of TPS status to Haitian Nationals residing within the United States borders until January 22, 2019.

City Attorney Brady read the following Resolutions by title only:

RESOLUTION 2017-071

A RESOLUTION CANCELLING THE CITY COMMISSION WORKSHOP MEETINGS OF AUGUST 7, 2017, AND AUGUST 21, 2017, AND THE REGULAR CITY COMMISSION MEETINGS PRESENTLY SCHEDULED FOR AUGUST 8, 2017 AND AUGUST 22, 2017; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

RESOLUTION 2017-072

A RESOLUTION EXPRESSING THE APPRECIATION OF THE CITY OF LAUDERDALE LAKES, BROWARD COUNTY, FLORIDA, FOR THE DECISION OF THE DEPARTMENT OF HOMELAND SECURITY TO EXTEND TEMPORARY PROTECTIVE STATUS TO HAITIAN

NATIONALS; URGING DIRECTOR JOHN KELLY TO FURTHER EXTEND THE TEMPORARY PROTECTIVE STATUS FOR HAITIAN NATIONALS FROM JANUARY 22, 2018, TO JANUARY 22, 2019; PROVIDING FOR DIRECTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2017-072 to the floor. Commissioner Gloria Lewis seconded the motion. There was a unanimous voice vote of approval.

Mayor Hazelle Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams

Motion passed: 5-0

10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA

A. RESOLUTION 2017-073 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 7 (APRIL), FINANCIAL ACTIVITY REPORT

This Resolution serves to ratify the filing and presentation of the City's Fiscal Year 2017 April (Period 7) - Financial Activity Reports provided by the Financial Services Department.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2017-073

A RESOLUTION RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 7 (APRIL), FINANCIAL ACTIVITY REPORT, AS PREPARED BY THE DEPARTMENT OF FINANCIAL SERVICES, FOR THE PURPOSE OF CONFORMING TO THE CITY'S ADOPTED FINANCIAL INTEGRITY PRINCIPLES AND FISCAL POLICIES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Gloria Lewis made a motion to move Resolution 2017-073 to the floor. Commissioner Beverly Williams seconded the motion. There was a unanimous voice vote of approval.

Mayor Hazelle Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

11. CORRESPONDENCE

12. REPORT OF THE MAYOR

13. REPORT OF THE VICE MAYOR

14. REMARKS OF THE COMMISSIONERS

15. REPORT OF THE CITY MANAGER

City Manager Phil Alleyne provided an update regarding the intersection at 35th Avenue and 34th Street . Mr. Alleyne stated that the agreement is with the Broward County attorney and should go on the county's next meeting agenda.

16. REPORT OF THE CITY ATTORNEY

17. ADJOURNMENT

The meeting was adjourned at 7:52 p.m.

"In accordance with Sec. 2-55 of the Code of Ordinance, the minutes are action minutes and do not record or transcribe debate or argument. The City Clerk maintains an audio recording of the Workshop and Commission Meeting minutes in accordance with state retention regulations. For an audio/video copy of the minutes, please contact the City Clerk's Office at 954-535-2705."

A. 2017 JUNETEENTH PRESENTATION

After the Mayor adjourns the Meeting, the Commission, city staff, residents and guest will celebrate Juneteenth 2017. Former City Commissioner Levoyd Williams will provide information on the history and significance of Juneteenth and Dr. Eunice Cason Harvey will be recognized.

The Commission presented Dr. Eunice Cason Harvey with a recognition for being the 2017 Juneteenth Person of the Year. Former Commissioner Levoyd Williams provided a history of Juneteenth and the events that led up to it.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: Yes

Title

RESOLUTION 2017-074 RENEWAL OF ALZHEIMER'S DISEASE INITIATIVE AGREEMENT BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY AND THE CITY OF LAUDERDALE LAKES/LAUDERDALE LAKES ALZHEIMER'S CARE CENTER.

Summary

This Resolution approves the Alzheimer's Disease Initiative (ADI) contract renewal JZ117-25-2018. The Alzheimer's Disease Initiative (ADI) contract renewal JZ117-25-2018 will be effective July 1, 2017 through June 30, 2018, with services ending June 30, 2018, between the Areawide Council on Aging of Broward County, Inc. and the City of Lauderdale Lakes/Lauderdale Lakes Alzheimer's Care Center. The agreement in the amount of \$272,689.43 will provide for the purchase of Case Management and In-Facility Respite Care hours of service from the Alzheimer's Care Center.

Staff Recommendation

Background:

The annual application for funds from the Areawide Council on Aging of Broward County for State Fiscal Year (SFY) 2017-18 for Alzheimer's Disease Initiative funds was submitted in February 2017. The Application, consisting of Program and Contract Module, was prepared by the Parks and Human Services staff and accepted by the Areawide Council on Aging of Broward County.

The SFY 2017-18 ADI agreement amount is \$272,689.43. The amount is expected to represent approximately 50% of the funding for the Center for the coming State Fiscal Year.

This agreement is subject to all provisions contained in the Master Agreement executed between the Areawide Council on Aging and the City of Lauderdale Lakes/ Lauderdale lakes Alzheimer's Care Center.

The ADI agreement provides for the Areawide Council on Aging to purchase Case Management and Respite Care hours of service at the Lauderdale Lakes Alzheimer's Care Center between July 1, 2017 and June 30, 2018. The agreement is contingent upon funds being appropriated by the State Legislature on an annual basis.

Program and fiscal reports are submitted monthly and semi-annually to the Areawide Council on Aging. An annual Co-Pay goal is set and met annually.

Funding Source:

Areawide Council on Aging of Broward County

Sponsor Name/Department: Treasa Brown Stubbs, Director of Parks and Human Services

Meeting Date: 6/27/2017

ATTACHMENTS:

Description	Type
☐ Resolution 2017-074 - Alzheimers Disease Initiative Renewal	Resolution
☐ Alzheimer's Disease Initiative Renewal to Standard Agreement JZ117-25-2018	Backup Material
☐ Exhibit A - Alzheimer's Disease Initiative Renewal to Standard Agreement JZ117-25-2018	Exhibit

RESOLUTION 2017-074

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN AGREEMENT RENEWING THE ALZHEIMER'S DISEASE INITIATIVE ("ADI") CONTRACT WITH THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC., CONTRACT #JZ117-25-2018, FOR THE TERM COMMENCING JULY 1, 2017, WITH SERVICES ENDING JUNE 30, 2018, IN THE AMOUNT OF TWO HUNDRED SEVENTY-TWO THOUSAND SIX HUNDRED EIGHTY-NINE AND 43/100 (\$272,689.43) DOLLARS FOR THE PURCHASE OF CASE MANAGEMENT AND IN-FACILITY RESPITE CARE SERVICES AT THE LAUDERDALE LAKES ALZHEIMER'S CARE CENTER, A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A FACSIMILE COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City continues to provide a high level of care for victims of Alzheimer's disease at the Lauderdale Lakes Alzheimer's Care Center, and

WHEREAS, the City submitted for funding from the Areawide Council On Aging of Broward County, Inc., for case management and in-facility respite care hours of service under Contract # JZ117-25-2018, in an amount not to exceed Two Hundred Seventy-Two Thousand Six Hundred Eighty-Nine and 43/100 (\$272,689.43) Dollars, and

WHEREAS, such request has been approved, and staff recommends that the City renew the contract in contemplation thereof,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, as follows:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORITY: The Mayor and City Clerk are hereby authorized and directed to execute and attest, respectively, that certain standard contract renewing the Alzheimer's Disease Initiative Contract with the Areawide Council On Aging of Broward County, Inc., in connection with the Contract # JZ117-25-2018, for case management and in-facility respite care hours of service at the Lauderdale Lakes Alzheimer's Care Center, between July 1, 2017, and June 30, 2018, in an amount not to exceed Two Hundred Seventy-Two Thousand Six Hundred Eighty-Nine and 43/100 (\$272,689.43) Dollars, a summary of which is attached as **Exhibit A**, and a facsimile copy of which can be inspected in the Office of the City Clerk.

Section 3. INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby authorized to obtain three (3) fully executed copies of the subject Agreement, with one to be maintained by the City; with one to be delivered to the Areawide Council On Aging of Broward County, Inc., and with one to be directed to the Office of City Attorney.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD JUNE 27, 2017

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: TREASA BROWN-STUBBS, Director of Parks and Human Services

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

ALZHEIMER'S DISEASE INITIATIVE PROGRAM

THIS CONTRACT is entered into between the Areawide Council on Aging of Broward County, Inc., hereinafter referred to as the "Council", and **City of Lauderdale Lakes, Florida / Lauderdale Lakes Alzheimer Care Center**, hereinafter referred to as the "Contractor", and collectively referred to as the "Parties."

WITNESSETH THAT:

WHEREAS, the Council has determined that it is in need of certain services as described herein; and

WHEREAS, the Contractor has demonstrated that it has the requisite expertise and ability to faithfully perform such services as an independent Contractor of the Council.

NOW THEREFORE, in consideration of the services to be performed and payments to be made, together with the mutual covenants and conditions hereinafter set forth, the Parties agree as follows:

1. Purpose of Contract:

The purpose of this contract is to provide services in accordance with the terms and conditions specified in this contract including all attachments, forms, exhibits and references incorporated, which constitute the contract document.

2. Incorporation of Documents within the Contract:

The contract will incorporate attachments, proposal(s), area plan(s), grant agreements, relevant Department of Elder Affairs handbooks, manuals, or desk books and Master Contract number JM014-15-2017, as an integral part of the contract, except to the extent that the contract explicitly provides contrary. In the event of conflict in language among any of the documents referenced above, the specific provisions and requirements of the contract document(s) shall prevail over inconsistent provisions in the proposal(s) or other general materials not specific to this contract document and identified attachments.

3. Term of Contract:

This contract will begin on July 1, 2017 or on the date on which the contract has been signed by the last party required to sign it, whichever is later. It will end at midnight, local time in Tallahassee, Florida, on June 30, 2018.

4. Contract Amount:

The Council agrees to pay for contracted services according to the terms and conditions of this contract in an amount not to exceed **\$272,689.43** or the rate schedule, subject to the availability of funds. Any costs or services paid for under any other contract or from any other source are not eligible for payment under this contract.

5. Official Payee and Representatives (Names, Addresses, and Telephone Numbers):

1. The name, address, and telephone number of the Council's representative for this Contract is:

Edith Lederberg, Executive Director

Areawide Council on Aging of Broward County, Inc.

5300 Hiatus Road, Sunrise, FL 33351

Tel.# 954-745-9567

2. The name, address, and telephone number of the Contractor's representative responsible for administration of the program under this contract is:

Treasa Brown Stubbs, Project Director
City of Lauderdale Lakes, Florida / Lauderdale Lakes Alzheimer Care Center
4320 N.W. 36th Street, Lauderdale Lakes, FL 33319 Tel.# 954-535-2800

3. In the event different representatives are designated by either party after execution of this contract, notice of the name and address of the new representative will be rendered in writing to the other party and said notification attached to originals of this contract.
4. The name (Contractor name as shown on page 1 of this contract) and mailing address of the official payee to whom the payment shall be made:
City of Lauderdale Lakes, Florida / Lauderdale Lakes Alzheimer Care Center
4320 N.W. 36th Street, Lauderdale Lakes, FL 33319
5. The name, address, and telephone number of the Council's Contract Manager:
Natalia Cevallos
Areawide Council on Aging of Broward County, Inc.
5300 Hiatus Road, Sunrise, FL 33351 Tel.# 954-745-9567

6. All Terms and Conditions Include:

This contract and its Attachments I-VII, any exhibits referenced in said attachments, together with any documents incorporated by reference, contain all the terms and conditions agreed upon by the Parties. There are no provisions, terms, conditions, or obligations other than those contained herein, and this contract shall supersede all previous communications, representations or agreements, either written or verbal between the Parties. By signing this contract, the Parties agree that they have read and agree to the entire contract.

REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

IN WITNESS THEREOF, the parties hereto have caused this 31 page contract to be executed by their undersigned officials as duly authorized.

CONTRACTOR:

City of Lauderdale Lakes, FL /
Lauderdale Lakes Alzheimer Care Center

**Areawide Council on Aging of
Broward County, Inc.**

BOARD PRESIDENT OR AUTHORIZED
DESIGNEE

SIGNED BY:

NAME:

TITLE:

DATE:

FEDERAL ID NUMBER: 59-0974050
FISCAL YEAR-END DATE: September 30

SIGNED BY:

THEODORA WILLIAMS
NAME:

PRESIDENT
TITLE:

DATE:

ATTACHMENT I

STATEMENT OF WORK ALZHEIMER'S DISEASE INITIATIVE PROGRAM

SECTION I: SERVICES TO BE PROVIDED

1.1. DEFINITIONS OF TERMS AND ACRONYMS

1.1.1. Contract Acronyms

Alzheimer's Disease (AD)
 Alzheimer's Disease Initiative (ADI)
 Activities of Daily Living (ADL)
 Adult Protective Services (APS)
 Adult Protective Services Referral Tracking Tool (ARTT)
 Assessed Priority Consumer List (APCL)
 Community Care for the Disabled Adult (CCDA)
 Corrective Action Plan (CAP)
 Client Information and Registration Tracking System (CIRTS)
 Department of Children and Families (DCF)
 Department of Elder Affairs (DOEA)
 Florida Statutes (F.S.)
 Home Care for Disabled Adults (HCDA)
 Instrumental Activities of Daily Living (IADL)
 Memory Disorder Clinic (MDC)
 Notice of Instruction (NOI)
 Planning and Service Area (PSA)
 Service Provider Application (SPA)
 Summary of Programs and Services (SOPS)
 United States Code (U.S.C.)

1.1.2. Program Specific Terms

Area Plan: A plan developed by the Council outlining a comprehensive and coordinated service delivery system, in the respective planning and service area, in accordance with the Section 306 of the Older Americans Act (42 U.S.C. 3026), and Department of Elder Affairs instructions. The Area Plan includes performance measures and unit rates per service offered per county.

Department of Elder Affairs Programs and Services Handbook: An official document of DOEA. The Handbook includes program policies, procedures, and standards applicable to agencies which are recipients/providers of DOEA funded programs. An annual update is provided through a Notice of Instruction.

Functional Assessment: A comprehensive, systematic, and multidimensional review of a person's ability to remain independent and in the least restrictive living arrangement. DOEA Form 701B is used by case managers to conduct the functional assessment.

Memory Disorder Clinic: Research oriented programs created pursuant to Sections 430.502(1) and (2), F.S., to provide diagnostic and referral services, conduct basic and service-related

multidisciplinary research, and develop training materials and educational opportunities for lay and professional caregivers of individuals with AD.

Notice of Instruction (NOI): The Department's established method to communicate to the Contractor the requirement to perform a particular task or activity. NOIs are located on the Department's website at <http://elderaffairs.state.fl.us/doea/nois.php>.

Program Highlights: Success stories, quotes, testimonials, or human-interest vignettes that are used in the Summary of Programs and Services to include information that helps tell the story of how programs and services help elders, families, and caregivers.

Proviso: Language used in a general appropriations bill to qualify or restrict the way in which a specific appropriation is to be expended.

Service Provider Application: A plan developed by the Contractor outlining a comprehensive and coordinated service delivery system, in the respective service area, in accordance with the Section 306 of the Older Americans Act (42 U.S.C. 3026), and the Council instructions.

1.2. GENERAL DESCRIPTION

1.2.1. General Statement

The purpose of the ADI is to address the special needs of individuals with AD, their families and caregivers.

1.2.2. Alzheimer's Disease Initiative Program Mission Statement

The ADI Program assists persons afflicted with AD and other forms of dementia to live as independently as possible with support to family members and caregivers.

1.2.3. Authority

The relevant authority governing the ADI Program includes:

- (1) Rule Chapter 58D-1, Florida Administrative Code;
- (2) Sections 430.501, 430.502, 430.503, and 430.504, Florida Statutes; and
- (3) The Catalog of State Financial Assistance (CSFA) Numbers are 65.004 and 65.002.

1.2.4. Scope of Service

The Contractor is responsible for the programmatic, fiscal, and operational management of ADI. The services shall be provided in a manner consistent with and described in the current Contractor's SPA and the current Department of Elder Affairs Programs and Services Handbook, located on the DOEA's website, <http://elderaffairs.state.fl.us/doea/nois2016.php>.

1.2.5. Major Program Goals

The major goal of the Alzheimer's Disease Initiative program is to provide services to meet the needs of caregivers and individuals with Alzheimer's Disease and related memory disorders.

1.3. CLIENTS TO BE SERVED

1.3.1. General Eligibility

The ADI Program addresses the special needs of individuals with Alzheimer's Disease (AD) and their caregivers.

1.3.2. Client Eligibility

Those individuals eligible to receive services under this contract must meet the following conditions:

- (1) Be 18 years of age or older and have a diagnosis of Alzheimer's Disease or a related disorder, or be suspected of having Alzheimer's Disease or a related disorder; and
- (2) Not be enrolled in a Medicaid capitated long-term care program.

1.3.3. Targeted Groups

Priority for services under this contract will be given to those eligible persons assessed to be at risk of placement in an institution.

SECTION II: MANNER OF SERVICE PROVISION**2.1. SERVICE TASKS**

In order to achieve the goals of the ADI program, the Contractor shall ensure the following tasks are performed:

2.1.1. Client Eligibility Determination

The Contractor shall ensure that applicant data is evaluated to determine eligibility. Eligibility to become a client is based on meeting the requirements described in this Attachment I, Section 1.3.

2.1.2. Assessment and Prioritization of Service Delivery for New Clients

The Contractor shall ensure the following criteria are used to prioritize new clients in the sequence below for service delivery. It is not the intent of the COUNCIL to remove existing clients from services in order to serve new clients being assessed and prioritized for service delivery.

The Contractor shall ensure the following criteria are used to prioritize new clients in the sequence below for service delivery. It is not the intent of the Department to remove existing clients from services in order to serve new clients being assessed and prioritized for service delivery.

- (1) Imminent Risk individuals: Individuals in the community whose mental or physical health condition has deteriorated to the degree that self-care is not possible, there is no capable caregiver, and nursing home placement is likely within a month or very likely within 3 months.
- (2) Service priority for individuals not included above, regardless of referral source, will be determined through the Department's functional assessment administered to each applicant, to the extent funding is available. The Contractor shall ensure that first priority is given to applicants at the higher levels of frailty and risk of nursing home placement.

2.1.3. Program Services

The Contractor shall ensure the provision of program services is consistent with the Contractor's current SPA, as updated and approved by the Council, and the current DOEA Programs and Services Handbook.

2.2. STAFFING AND SERVICE TIMES REQUIREMENTS

- 2.2.1.** The Contractor shall ensure the provision of the services listed in this contract are available at times appropriate to meet client service needs, at a minimum, during normal business hours, or as

otherwise specified in Proviso or the Contractor's approved SPA. Normal business hours are defined as Monday through Friday, 8:00am to 5:00pm.

2.2.2. The Contractor shall dedicate the staff necessary to meet the obligations of this contract and ensure that subcontractors dedicate adequate staff accordingly.

2.2.3. The Contractor shall ensure that the staff responsible for performing any duties or functions within this contract have the qualifications as specified in the DOEA Programs and Services Handbook.

2.2.4. Use of Subcontractors

If this contract involves the use of a subcontractor or third party, then the Contractor shall not delay the implementation of its contract with the subcontractor. If any circumstances occur that may result in a delay for a period of 60 days or more of the initiation of the subcontract or in the performance of the subcontractor, the Contractor shall notify the Council's Contract Manager and the Council's Finance Director in writing of such delay.

The Contractor shall not permit a subcontractor to perform services related to this contract without having a binding subcontractor contract executed. In accordance with Paragraph 23.1 of the Master Contract, the Council will not be responsible or liable for any obligations or claims resulting from such action.

2.2.5. Monitoring the Performance of Subcontractors

The Contractor shall perform at least one monitoring per year of each subcontractor, subrecipient, vendor, and/or consultant paid from funds provided under this contract. The Contractor shall perform fiscal, administrative and programmatic monitoring of each subcontractor to ensure contractual compliance, fiscal accountability, programmatic performance, and compliance with applicable state and federal laws and regulations. The Contractor shall monitor to ensure that time schedules are met, the budget and scope of work are accomplished within the specified time periods and other performance goals stated in this contract are achieved.

2.3. DELIVERABLES

The following section provides the specific quantifiable units of deliverables and source documentation required to evidence the completion of the tasks specified in this contract.

2.3.1. Services and Units of Services

The Contractor shall ensure the provision of the services described in this contract in accordance with the current DOEA Programs and Services Handbook and the services tasks described in Attachment I, Section 2.1. Attachment IV, lists the services allowed to be delivered under this contract. Units of service will be paid pursuant to the rate established in the SPA and approved by the Council.

2.3.2. Delivery of Services to Eligible Clients

The Contractor shall ensure the provision of a continuum of services that meet the diverse assessed needs of individuals with AD and their caregivers.

The Contractor shall ensure performance and reporting of the following services in accordance with the Contractor's current SPA, the current DOEA Programs and Services Handbook, and Attachment I, Section 2.1 of this contract. Services categories include:

- | | |
|-------------------------------------------|-------------------------------------|
| (1) Caregiver Training/Support; | (7) Intake; |
| (2) Case Aid; | (8) Respite (Facility-Based); |
| (3) Case Management; | (9) Respite (In-Home); and |
| (4) Counseling (Gerontological); | (10) Specialized Medical Equipment, |
| (5) Counseling (Mental Health/Screening); | Services, and Supplies. |
| (6) Education/Training; | |

Caregivers benefit from receiving training, respite and related support services to assist them in caring for the ADI client.

2.4. REPORTS

The Contractor shall respond to additional routine and/or special requests for information and reports required by the Council in a timely manner as determined by the Council's Contract Manager. The Contractor shall establish due dates for any subcontractors that permit the Contractor to meet the Council and/or the DOE's reporting requirements.

2.4.1. Service Provider Application Update and All Revisions Thereto

The Contractor is required to submit service provider application update, wherein the Council enters new information or revisions to ADI specific data, into the CIRTS.

2.4.2. Client Information and Registration Tracking System (CIRTS)

The Contractor shall input ADI specific data into CIRTS to ensure CIRTS data accuracy. The Contractor shall use CIRTS generated reports which include the following:

- | | |
|------------------------|---------------------------------|
| (1) Client Reports | (4) Miscellaneous Reports |
| (2) Monitoring Reports | (5) Fiscal Reports |
| (3) Services Reports | (6) Outcome Measurement Reports |

2.4.3. Service Costs Reports

The Contractor is required to submit to the Council a semi-annual and annual service cost reports, which reflect actual costs of providing each service by program. This report provides information for planning and negotiating unit rates. The semi-annual service cost report encompassing the six (6) months ending 12/31/2017 is due on February 19, 2018. The annual service cost report encompassing the twelve months ending 6/30/2018 is due on August 20, 2018.

2.4.4. Surplus/Deficit Report

The Contractor will submit a consolidated surplus/deficit report in a format provided by the Council to the Council's Contract Manager by the 5th of each month. This report is for all agreements and/or contracts between the Contractor and the Council. The report will include the following:

- (1) A list of all services and their current status regarding surplus or deficit;
- (2) The Contractor's detailed plan on how the surplus or deficit spending exceeding the threshold of plus or minus one percent (+/- 1%) will be resolved;
- (3) Recommendations to transfer funds to resolve surplus/deficit spending;
- (4) Input from the Contractor's Board of Directors, or governing body, on resolution of spending issues, if applicable.

2.4.5. Program Highlights

The Contractor shall submit Program Highlights referencing specific events that occurred in SFY/FFY 2016-2017 by September 1, 2017. The Contractor shall provide a new success story, quote, testimonial, or human-interest vignette. The highlights shall be written for a general

audience, with no acronyms or technical terms. For all agencies or organizations that are referenced in the highlight, the Contractor shall provide a brief description of their mission or role. The active tense shall be consistently used in the highlight narrative, in order to identify the specific individual or entity that performed the activity described in the highlight. The Contractor shall review and edit Program Highlights for clarity, readability, relevance, specificity, human interest, and grammar, prior to submitting them to the Council.

- 2.4.6.** During the term of this contract, the Contractor shall complete and retain on file a timely, complete and accurate Civil Rights Compliance Checklist, Attachment B of Master Contract number JM014-15-2017.

2.5. RECORDS AND DOCUMENTATION

- 2.5.1.** The Contractor shall ensure the collection and maintenance of client and service information on a monthly basis from the Client Information and Registration Tracking System (CIRTS) or any such system designated by the Council. Maintenance includes valid exports and backups of all data and systems according to Council standards.
- 2.5.2.** The Contractor and subcontractors, among other requirements, must anticipate and prepare for the loss of information processing capabilities. The routine backing up of all data and software is required to recover from losses or outages of the computer system. Data and software essential to the continued operation of Contractor functions must be backed up. The security controls over the backup resources will be as stringent as the protection required of the primary resources. It is recommended that a copy of the backed up data be stored in a secure, offsite location.
- 2.5.3.** The Contractor shall maintain written policies and procedures for computer system backup and recovery and shall have the same requirement in its contracts and/or agreements with subcontractors. These policies and procedures will be made available to the Council upon request.

2.6. PERFORMANCE SPECIFICATIONS

2.6.1. Outcomes

- (1) Ensure the prioritization and service provision of clients in accordance with Section 2.1. of this Attachment I;
- (2) The Contractor shall ensure services provided under this contract are in accordance with the current DOEA Programs and Service Handbook;
- (3) The Contractor shall timely submit to the Council all reports described in this Attachment I, Sections 2.4. and 2.5.; and
- (4) The Contractor shall timely and accurately, in accordance with Attachment III, submit to the Council Attachment V, including supporting documentation.

- 2.6.2.** The Contractor shall develop and document strategies in the service provider application to support performance achievement of the following:

- (1) Percent of most frail elders who remain at home or in the community instead of going into a nursing home;
- (2) Average monthly savings per consumer for home and community-based care versus nursing home care for comparable client groups;
- (3) Percent of elders assessed with high or moderate risk environments who improved their environment score;

- (4) Percent of new service recipients with high-risk nutrition scores whose nutritional status improved;
- (5) Percent of new service recipients whose ADL assessment score has been maintained or improved;
- (6) Percent of new service recipients whose IADL assessment score has been maintained or improved;
- (7) Percent of family and family-assisted caregivers who self-report they are very likely to provide care;
- (8) Percent of caregivers whose ability to provide care is maintained or improved after one year of service intervention (as determined by the caregiver and the assessor);
- (9) Percent of customers who are at imminent risk of nursing home placement who are served with community based services.

The Contractor's performance of these measures will be documented in the Council's annual monitoring reports.

2.7. CONTRACTOR'S FINANCIAL OBLIGATIONS

2.7.1. Contractor Accountability

All service tasks and deliverables pursuant to this contract are solely and exclusively the responsibility of the Contractor and for which, by execution of this contract, the Contractor agrees to be held accountable.

2.7.2. Coordination with Other Providers and/or Entities

Notwithstanding that services for which the Contractor is held accountable involve coordination with other entities in performing the requirements of the contract, the failure of other entities does not alleviate the Contractor from any accountability for tasks or services that the Contractor is obligated to perform pursuant to this contract.

2.7.3. Cost Sharing and Co-payments

The Council will ensure the Contractor establishes annual co-payment goals. The Council has the option to withhold a portion of the Contractor's Request for Payment if goals are not met according to the Department Elder Affairs' copayment guidelines, in accordance with the current DOEA Programs and Services Handbook, which is incorporated by reference.

Co-payments include only the amounts assessed consumers or the amounts consumers opt to contribute in lieu of an assessed co-payment. The contribution must be equal to or greater than the assessed co-payment.

2.7.4. Use of Service Dollars and Assessed Priority Consumer List Management

The Contractor is expected to spend all federal, state and other funds provided by the Council for the purpose specified in each contract. The Contractor must manage service funds in such a manner so as to avoid having a wait list and a surplus of funds at the end of the contract period for each program managed by the Contractor. If the Council determines that the Contractor is not spending service funds accordingly, the Council may transfer funds to other service areas during the contract period and/or adjust subsequent funding allocations accordingly, as allowable under state and federal law.

2.8. COUNCIL'S RESPONSIBILITIES

2.8.1. Program Guidance and Technical Assistance

The Council will provide to the Contractor guidance and technical assistance as needed to ensure the successful fulfillment of the contract.

2.8.2. Council Determinations

The Council reserves the exclusive right to make certain determinations in the tasks and approaches. The absence of the Council setting forth a specific reservation of rights does not mean that all other areas of the contract are subject to mutual agreement.

2.8.3. Contract Monitoring

The Council will review and evaluate the performance of the Contractor under the terms of this contract. Monitoring will be conducted through direct contact with the Contractor through telephone, in writing, or an on-site visit. The Council's determination of acceptable performance shall be conclusive. The Contractor agrees to cooperate with the Council in monitoring the progress of completion of the service tasks and deliverables. The Council may use, but is not limited to, one or more of the following methods for monitoring:

- (1) Desk reviews and analytical reviews;
- (2) Scheduled, unscheduled and follow-up on-site visits;
- (3) Client visits;
- (4) Review of independent auditor's reports;
- (5) Review of third-party documents and/or evaluation;
- (6) Review of progress reports;
- (7) Review of customer satisfaction surveys;
- (8) Agreed-upon procedures review by an external auditor or consultant;
- (9) Limited-scope reviews; and
- (10) Other procedures as deemed necessary.

SECTION III: METHOD OF PAYMENT

3.1. GENERAL STATEMENT OF METHOD OF PAYMENT

The Council will pay the Contractor upon satisfactory completion of the Tasks/Deliverables, as specified in Section II, and in accordance with other terms and conditions of the contract.

3.1.1. The method of payment for this contract includes advances, cost reimbursement and fixed rate for services. Documentation of service delivery must include a report consisting of the following: number of clients served, number of service units provided by service, and rate per service unit with calculations that equal the total invoice amount. The Contractor shall ensure fixed rates for services include only those costs that are in accordance with all applicable state and federal statutes and regulations and are based on audited historical costs in instances where an independent audit is required. The Contractor shall consolidate all requests for payment from subcontractors and expenditure reports that support requests for payment and shall submit to the Council on forms 106 and 105 Attachment V.

3.1.2. The Contractor agrees to distribute funds as detailed in the SPA and the Budget Summary Attachment IV to this contract. The Contractor may request a budget revision by submitting a written request to the Council's Contract Manager. Upon approval, the Council's Finance Director

will issue a budget revision letter. An amendment is required to change the total amount of the contract.

3.2. ADVANCE PAYMENTS

- 3.2.1.** The Contractor may request up to two (2) months of advances at the start of the contract period to cover program administrative and service costs. The payment of an advance will be contingent upon the sufficiency and amount of funds released to the DOEA by the State of Florida (“budget release”). The Contractor will provide the Council’s Finance Director documentation justifying the need for an advance and describing how the funds will be distributed.
- 3.2.2.** The Contractor’s requests for advance require the approval of the Council’s Finance Director. If sufficient budget is available, the Council will issue approved advance payments after July 1 of the contract year. The schedule for submission of advance requests (when available) is Attachment III to this contract.
- 3.2.3.** All advance payments made to the Contractor shall be returned to the Council as follows: one-tenth (1/10) of the advance payment received shall be reported as an advance recoupment on each request for payment, starting with report number three, in accordance with the Invoice Schedule, Attachment III to this Contract. The Contractor may temporarily place advanced funds in a FDIC insured interest bearing account. All interest earned on advanced funds must be returned to the Council within twenty (20) days of the end of each quarter of the contract period.
- 3.2.4.** All advanced payments retained by the Contractor must be fully expended no later than September 30, 2017. Any portion of advanced payments not expended must be recouped on the Invoice Schedule, report number 5, due to the Council on October 7, 2017, in accordance with the Invoice Schedule, Attachment III.

3.3. INVOICE SUBMITTAL AND REQUESTS FOR PAYMENT

All requests for payment and expenditure reports submitted to support requests for payment shall be on DOEA forms 105 and 106, Attachment V. The Contractor will consolidate all requests for payment from subcontractors and expenditure reports that support requests for payment.

- 3.3.1.** The Contractor shall include with its request for payment documentation of services provided, the units of services provided, and the rates for the services provided in conformance with the requirements as described in this Attachment I. Each deliverable must be received and accepted by the Council before payment is made.
- 3.3.2.** Payment may be authorized only for allowable expenditures, which are in accord with the limits specified in the Budget Summary, Attachment IV.
- 3.3.3.** Any payment due by the Council under the terms of this contract may be withheld pending the receipt and approval by the Council of all financial and programmatic reports due from the Contractor and any adjustments thereto, including any disallowance not resolved as outlined in Paragraph 26 of the Master Contract.

3.4. DOCUMENTATION FOR PAYMENT

The Contractor will maintain documentation to support payment requests that shall be available to the Council or authorized individuals upon request. Such documentation will be provided upon

request to the Council or the Department of Financial Services.

3.4.1. The Contractor shall enter all required data per the Department of Elder Affairs' CIRTIS Policy Guidelines for clients and services in the CIRTIS. The data must be entered into the CIRTIS before the submission of requests for payment and expenditure reports to the Council. The Contractor will establish time frames to assure compliance with due dates for the requests for payment and expenditure reports to the Council.

3.4.2. The Contractor is required to run monthly CIRTIS reports and verify that client and service data in the CIRTIS is accurate. This report must be submitted to the Council with the monthly request for payment and expenditure report and must be reviewed by the Council before the Contractor's request for payment and expenditure reports can be approved by the Council.

3.4.3. Date for Final Request for Budget Revisions

Final requests for budget revision or adjustments to contract funds based on expenditures for services provided through June 30, 2018, must be submitted to the Contract Manager and the Finance Director, no later than June 29, 2018.

3.4.4. Date for Final Request for Payment

The final request for payment will be due to the Council no later than July 27, 2018.

3.4.5. Remedies- Nonconforming Services

The Contractor shall ensure that all goods and/or services provided under this contract are delivered timely, completely and commensurate with required standards of quality. Such goods and/or services will only be delivered to eligible program participants.

If the Contractor fails to meet the prescribed quality standards for services, such services will not be reimbursed under this contract. In addition, any nonconforming goods (including home delivered meals) and/or services not meeting such standards will not be reimbursed under this contract. The Contractor's signature on the request for payment form certifies maintenance of supporting documentation and acknowledgement that the Contractor shall solely bear the costs associated with preparing or providing nonconforming goods and/or services. The Council requires immediate notice of any significant and/or systemic infractions that compromise the quality, security or continuity of services to clients.

3.5 CONSEQUENCES FOR NON-COMPLIANCE

Contractor shall ensure 100% of the deliverables identified in this Contract are performed pursuant to contract requirements.

3.5.1. Corrective Action Plan

If at any time the Contractor is notified by the DOEA Contract Manager that it has failed to correctly, completely, adequately perform contract deliverables identified in Section 2.3.1 of this contract, the Contractor will have ten (10) days to submit a Corrective Action Plan ("CAP") to the DOEA Contract Manager that addresses the deficiencies and states how the deficiencies will be remedied within a time period approved by the DOEA Contract Manager. The Council shall assess a Financial Consequence for Noncompliance on the Contractor as referenced in Section III.I of this contract for each deficiency identified in the CAP which is not corrected pursuant to the CAP. The Council will also assess a Financial Consequence for failure to timely submit a CAP.

- 3.5.2.** If the Contractor fails to correct an identified deficiency within the approved time period specified in the CAP, the Council shall deduct the percentage established in Section 3.5.6. of this contract from the payment for the invoice of the following month.
- 3.5.3.** If Contractor fails to timely submit a CAP, the Council shall deduct the percentage established in Section 3.5.6. of this contract for each day the CAP is overdue. The deduction will be made from the payment for the invoice of the following month.
- 3.5.4.** If, or to the extent, there is any conflict between Sections 3.5. – 3.5.9. and Section 39.1 of the Master Contract, subsections 3.5. – 3.5.9. shall have precedence.
- 3.5.5. Financial Consequences**
The Council will withhold or reduce payment if the Contractor fails to perform the deliverables to the satisfaction of the Council according to the requirements referenced in Section 2.3. of this contract. The following financial consequences will be imposed if the deliverables stated do not meet in part or in whole the performance criteria as outlined in Section 2.3. of this contract.
- 3.5.6.** Failure to comply with established assessment and prioritization criteria, as evidenced by the CIRT reports, will result in a 2% reduction of payment per business day. The reduction of payment will begin on the first business day following the Council's notification to the Contractor that the identified deficiency was not cured or satisfactorily addressed in accordance with the Council-approved CAP, referenced in Section 3.5.
- 3.5.7.** Failure to perform management and oversight of ADI Program operations will result in a 2% reduction of payment per business day. The reduction of payment will begin the first business day following the Council's notification to the Contractor that the identified deficiency was not cured or satisfactorily addressed in accordance with the Council-approved CAP, referenced in Section 3.5.
- 3.5.8.** Failure to timely submit a CAP within 10 business days after notification of a deficiency by the DOE Contract Manager will result in a 2% reduction of payment per business day the CAP is not received. The reduction of payment will begin the first business day following the Council's notification to the Contractor that the identified deficiency was not cured or satisfactorily addressed in accordance with the Council approved CAP, referenced in Section 3.5.
- 3.5.9.** Failure to provide services in accordance with the current DOE Programs and Services Handbook, the service tasks described in Section 2.1. Attachment I, and submission of required documentation will result in a 2% reduction of payment per business day. The reduction of payment will begin the first business day following the Council's notification to the Contractor that the identified deficiency is not cured or satisfactorily addressed in accordance with the Council approved CAP, referenced in Section 3.5.

END OF ATTACHMENT

ATTACHMENT II**FINANCIAL AND COMPLIANCE AUDIT**

The administration of resources awarded by the Council to the provider may be subject to audits and/or monitoring by the Department of Elder Affairs, as described in this section.

MONITORING

In addition to reviews of audits conducted in accordance with 2 CFR Part 200 (formerly OMB Circular A-133 as revised), and Section 215.97, F.S., (see “AUDITS” below), monitoring procedures may include, but not be limited to, on-site visits by the Council staff, limited scope audits as defined by OMB Circular A-133, as revised, and/or other procedures. By entering into this agreement, the provider agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Council. In the event the Council determines that a limited scope audit of the provider is appropriate, the provider agrees to comply with any additional instructions provided by the Council to the provider regarding such audit. The provider further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

AUDITS**PART I: FEDERALLY FUNDED**

This part is applicable if the provider is a State or local government or a non-profit organization as defined in 2 CFR Part 200, Subpart A.

In the event that the provider expends \$750,000.00 or more in federal awards during its fiscal year, the provider must have a single or program-specific audit conducted in accordance with the provisions of 2 CFR Part 200. EXHIBIT 2 to this agreement indicates federal resources awarded through the Council by this agreement. In determining the federal awards expended in its fiscal year, the provider shall consider all sources of Federal awards, including federal resources received from the Council. The determination of amounts of Federal awards expended should be in accordance with 2 CFR Part 200. An audit of the provider conducted by the Auditor General in accordance with the provisions of 2 CFR Part 200 will meet the requirements of this part.

In connection with the audit requirements addressed in Part I, paragraph 1, the provider shall fulfill the requirements relative to auditee responsibilities as provided in 2 CFR §200.508.

If the provider expends less than \$750,000.00 in federal awards in its fiscal year, an audit conducted in accordance with the provisions of 2 CFR Part 200 is not required. In the event that the provider expends less than \$750,000.00 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR Part 200 the cost of the audit must be paid from non-federal resources (i.e., the cost of such audit must be paid from provider resources obtained from other than federal entities.)

An audit conducted in accordance with this part shall cover the entire organization for the organization's fiscal year. Compliance findings related to agreements with the Council shall be based on the agreement's requirements, including any rules, regulations, or statutes referenced in the agreement. The financial statements shall disclose whether or not the matching requirement was met for each applicable agreement.

All questioned costs and liabilities due to the Council shall be fully disclosed in the audit report with reference to the Department of Elder Affairs agreement involved. If not otherwise disclosed as required

by 2 CFR §200.510 the schedule of expenditures of federal awards shall identify expenditures by agreement number for each agreement with the Council in effect during the audit period. Financial reporting packages required under this part must be submitted within the earlier of 30 days after receipt of the audit report or 9 months after the end of the provider's fiscal year end.

PART II: STATE FUNDED

This part is applicable if the provider is a non-state entity as defined by Section 215.97(2), F.S.

In the event that the provider expends a total amount of state financial assistance equal to or in excess of \$750,000.00 in any fiscal year of such provider, the provider must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, F.S.; applicable rules of the Council of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 2 to this agreement indicates state financial assistance awarded through the Council by this agreement. In determining the state financial assistance expended in its fiscal year, the provider shall consider all sources of state financial assistance, including state financial assistance received from the Council, other state agencies, and other non-state entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a non-state entity for Federal program matching requirements.

In connection with the audit requirements addressed in Part II, paragraph 1, the provider shall ensure that the audit complies with the requirements of Section 215.97(8), F.S. This includes submission of a financial reporting package as defined by Section 215.97(2), F.S., and Chapter 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.

If the provider expends less than \$750,000.00 in state financial assistance in its fiscal year, an audit conducted in accordance with the provisions of Section 215.97, F.S., is not required. In the event that the provider expends less than \$750,000.00 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, F.S., the cost of the audit must be paid from the non-state entity's resources (i.e., the cost of such an audit must be paid from the provider resources obtained from other than State entities).

An audit conducted in accordance with this part shall cover the entire organization for the organization's fiscal year. Compliance findings related to agreements with the Council shall be based on the agreement's requirements, including any applicable rules, regulations, or statutes. The financial statements shall disclose whether or not the matching requirement was met for each applicable agreement. All questioned costs and liabilities due to the Council shall be fully disclosed in the audit report with reference to the Council agreement involved. If not otherwise disclosed as required by Rule 69I-5.003, F.A.C., the schedule of expenditures of state financial assistance shall identify expenditures by agreement number for each agreement with the Council in effect during the audit period. Financial reporting packages required under this part must be submitted within 45 days after delivery of the audit report, but no later than 12 months after the provider's fiscal year end for local governmental entities. Non-profit or for-profit organizations are required to be submitted within 45 days after delivery of the audit report, but no later than 9 months after the provider's fiscal year end. Notwithstanding the applicability of this portion, the Council retains all right and obligation to monitor and oversee the performance of this agreement as outlined throughout this document and pursuant to law.

PART III: REPORT SUBMISSION

Copies of reporting packages for audits conducted in accordance with 2 CFR Part 200 and required by PART I of this agreement shall be submitted, when required by 2 CFR §200.512 by or on behalf of the provider directly to each of the following:

The Council at the following address:
Areawide Council on Aging of Broward County, Inc.
5300 Hiatus Road Sunrise, FL 33351

For fiscal year 2013 and earlier to the Federal Audit Clearinghouse designated in 2 CFR §200.36 at the following address:

Federal Audit Clearinghouse Bureau of the Census
1201 East 10th Street Jeffersonville, IN 47132

For fiscal year 2014 and later, pursuant to 2 CFR §200.512, the reporting package and the data collection form must be submitted electronically to the Federal Audit Clearinghouse.

Pursuant to 2 CFR §200.512, all other Federal agencies, pass-through entities and others interested in a reporting package and data collection form must obtain it by accessing the Federal Audit Clearinghouse.

The provider shall submit a copy of any management letter issued by the auditor, to the Council at the following address:

Areawide Council on Aging of Broward County, Inc.
5300 Hiatus Road Sunrise, FL 33351

Additionally, copies of financial reporting packages required by PART II of this agreement shall be submitted by or on behalf of the provider directly to each of the following:

The Council at the following address:
Areawide Council on Aging of Broward County, Inc.
5300 Hiatus Road Sunrise, FL 33351

The Auditor General's Office at the following address:
State of Florida Auditor General
Claude Pepper Building, Room 574
111 West Madison Street Tallahassee, Florida 32399-1450

Any reports, management letter, or other information required to be submitted to the Council pursuant to this agreement shall be submitted timely in accordance with 2 CFR Part 200, Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

Providers, when submitting financial reporting packages to the Council for audits done in accordance with 2 CFR Part 200 or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the provider in correspondence accompanying the reporting package.

PART IV: RECORD RETENTION

The provider shall retain sufficient records demonstrating its compliance with the terms of this agreement for a period of six (6) years from the date the audit report is issued, and shall allow the Council or its

designee, the CFO or Auditor General access to such records upon request. The provider shall ensure that audit working papers are made available to the Council or its designee, CFO, or Auditor General upon request for a period of six (6) years from the date the audit report is issued, unless extended in writing by the Council.

END OF ATTACHMENT

EXHIBIT 1**PART I: AUDIT RELATIONSHIP DETERMINATION**

Providers who receive state or federal resources may or may not be subject to the audit requirements of 2 CFR Part 200 and/or Section 215.97, F.S. Providers who are determined to be recipients or sub-recipients of federal awards and/or state financial assistance may be subject to the audit requirements if the audit threshold requirements set forth in Part I and/or Part II of Exhibit 1 are met. Providers who have been determined to be vendors are not subject to the audit requirements of 2 CFR §200.38, and/or Section 215.97, F.S. Regardless of whether the audit requirements are met, providers who have been determined to be recipients or sub-recipients of Federal awards and/or state financial assistance must comply with applicable programmatic and fiscal compliance requirements.

In accordance with 2 CFR Part 200 and/or Rule 69I-5.006, FAC, provider has been determined to be:

____ Vendor not subject to 2 CFR §200.38 and/or Section 215.97, F.S.

X Recipient/sub-recipient subject to 2 CFR §200.86 and §200.93 and/or Section 215.97, F.S.

____ Exempt organization not subject to 2 CFR Part 200 and/or Section 215.97, F.S. For Federal awards, for-profit organizations are exempt; for state financial assistance projects, public universities, community colleges, district school boards, branches of state (Florida) government, and charter schools are exempt. Exempt organizations must comply with all compliance requirements set forth within the contract or award document.

NOTE: If a provider is determined to be a recipient/sub-recipient of federal and or state financial assistance and has been approved by the Department to subcontract, they must comply with Section 215.97(7), F.S., and Rule 69I-5.006, F.A.C. [state financial assistance] and 2 CFR §200.330[federal awards].

PART II: FISCAL COMPLIANCE REQUIREMENTS

FEDERAL AWARDS OR STATE MATCHING FUNDS ON FEDERAL AWARDS. Providers who receive Federal awards, state maintenance of effort funds, or state matching funds on Federal awards and who are determined to be a subrecipient must comply with the following fiscal laws, rules and regulations: **STATES, LOCAL GOVERNMENTS AND INDIAN TRIBES MUST FOLLOW:**

2 CFR §200.416-§200.417-Special Considerations for States, Local Governments and Indian Tribes*

2 CFR §200.201 – Administrative Requirements**

2 CFR §200 Subpart F – Audit Requirements

Reference Guide for State Expenditures

Other fiscal requirements set forth in program laws, rules and regulations.

NON-PROFIT ORGANIZATIONS MUST FOLLOW:

2 CFR §200.400 - §200.411 – Cost Principles*

2 CFR §200.100 – Administrative Requirements

2 CFR §200 Subpart F – Audit Requirements

Reference Guide for State Expenditures

Other fiscal requirements set forth in program laws, rules and regulations.

EDUCATIONAL INSTITUTIONS (EVEN IF A PART OF A STATE OR LOCAL GOVERNMENT)
MUST FOLLOW:

2 CFR §200.418 – §200.419 – Special Considerations for Institutions of Higher Education*

2 CFR §200.100 – Administrative Requirements

2 CFR §200 Subpart F – Audit Requirements

Reference Guide for State Expenditures

Other fiscal requirements set forth in program laws, rules and regulations.

*Some Federal programs may be exempted from compliance with the Cost Principles Circulars as noted in 2 CFR §200.400(5) (c).

**For funding passed through U.S. Health and Human Services, 45 CFR 75; for funding passed through U.S. Department of Education, 34 CFR 80.

STATE FINANCIAL ASSISTANCE. Providers who receive state financial assistance and who are determined to be a recipient/sub-recipient must comply with the following fiscal laws, rules and regulations:

Section 215.97, F.S.

Chapter 69I-5, F.A.C.

State Projects Compliance Supplement

Reference Guide for State Expenditures

Other fiscal requirements set forth in program laws, rules and regulations.

END OF EXHIBIT

EXHIBIT 2**1. FEDERAL RESOURCES AWARDED TO THE SUBRECIPIENT PURSUANT TO THIS AGREEMENT CONSISTS OF THE FOLLOWING:**

Program Title	Year	Funding Source	CFDA/ CSFA #	Amount
TOTAL FUNDS CONTAINED IN THIS CONTRACT:				

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**2. STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:****MATCHING RESOURCES FOR FEDERAL PROGRAMS**

PROGRAM TITLE	FUNDING SOURCE	CFDA	AMOUNT
TOTAL STATE AWARD			\$0

STATE FINANCIAL ASSISTANCE SUBJECT TO Sec. 215.97, F.S.

PROGRAM TITLE	FUNDING SOURCE	CSFA	AMOUNT
Alzheimer's Disease Initiative	General Revenue/TSTF	65004	\$272,689.43
Alzheimer's Disease Initiative	General Revenue/TSTF	65002	\$0.00
TOTAL AWARD			\$ 272,689.43

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**STATE FINANCIAL ASSISTANCE**

Section 215.97, F.S., Chapter 69I-5, F.A.C, State Projects Compliance Supplement

Reference Guide for State Expenditures

Other fiscal requirements set forth in program laws, rules and regulations

ATTACHMENT III**ALZHEIMER'S DISEASE INITIATIVE PROGRAM****INVOICE REPORT SCHEDULE**

<u>Report Number</u>	<u>Based On</u>	<u>Due to Council On This Date</u>
1	July Advance*	July 1
2	August Advance*	July 1
3	July Expenditure Report	August 5
4	August Expenditure Report	September 7
5	September Expenditure Report	October 7
6	October Expenditure Report	November 7
7	November Expenditure Report	December 7
8	December Expenditure Report	January 6
9	January Expenditure Report	February 7
10	February Expenditure Report	March 7
11	March Expenditure Report	April 7
12	April Expenditure Report	May 5
13	May Expenditure Report	June 7
14	June Expenditure Report	July 10
15	Final Expenditure	July 28

Legend: * Advance based on projected cash need.

Note # 1: Report #1 and #2 for Advance Basis Contracts cannot be submitted to the Department of Financial Services (DFS) prior to July 1 or until the Contract with the Council has been executed and a copy sent to DFS. Actual submission of the vouchers to DFS is dependent on the accuracy of the expenditure report.

Note # 2: Report numbers 3 through 14 will reflect an adjustment of one tenth of the total advance amount, on each of the reports respectively, repaying advances on the contract. The adjustment will be recorded in Part C, 1 of the report.

Note # 3: Submission of expenditure reports may or may not generate a payment request. If final expenditure report reflects funds due back to the Council, payment is to accompany the report.

Note # 4: Reports submitted after the 10th of the month will be processed the following month. This rule will be strictly enforced.

ATTACHMENT IV**ALZHEIMER'S DISEASE INITIATIVE PROGRAM****BUDGET SUMMARY**

FIXED SERVICES	Total Units	Unit Rate	Respite Funds	Total Reimbursement
Case Management	238	\$46.45	\$11,055.10	\$11,055.10
Respite In-Facility	22,411	\$11.07	\$248,089.77	\$248,089.77
Specialized Medical Equipment, Services and Supplies *		N/A	\$13,544.56	\$13,544.56
TOTAL ADI AGREEMENT AMOUNT			\$272,689.43	\$272,689.43

* This is a Cost Reimbursement Service

ATTACHMENT V

CONTRACT #

**CASH ADVANCE AND CONTRACT PAYMENT REQUEST FORM
PROGRAM
FUNDING SOURCE**

PROVIDER NAME, ADDRESS, PHONE & FEID # PROVIDER NAME ADDRESS ADDRESS Tel: 954-XXX-XXXX Fax: 954-XXX-XXXX FEID #: 59-XXXXXXX	TYPE OF REPORT: A. PAYMENT REQUEST: Regular X Supplemental B. METHOD OF PAYMENT: Advance Reimbursement X	THIS REQUEST PERIOD: MONTH REPORT #: CONTRACT PERIOD: CONTRACT # PSA#: 10		
CERTIFICATION: I hereby certify that this request or refund conforms with the terms of the above contract.				
Prepared By:	Date:	Approved By:	Date:	
PART A: CONTRACT FUNDS SUMMARY				
	SERVICE	SERVICE	SERVICE	TOTAL
1. Approved Contract Amount	\$0.00	\$0.00	\$0.00	\$0.00
2. Previous Funds Requested for Contract Period	\$0.00	\$0.00	\$0.00	\$0.00
3 Contract Funds Available	\$0.00	\$0.00	\$0.00	\$0.00
PART B: CONTRACT FUNDS REQUESTED:				
1. Cash Advances (1st-2nd Months)	\$0.00	\$0.00	\$0.00	\$0.00
2. Amount Earned This Period (= to PSA #10 Form 105Z Part B , Column E)	\$0.00	\$0.00	\$0.00	\$0.00
3. Total	\$0.00	\$0.00	\$0.00	\$0.00
PART C: NET FUNDS REQUESTED:				
1. Less Overadvance	\$0.00	\$0.00	\$0.00	\$0.00
2. Contract Funds Are Hereby Requested (Part B Line 4 minus Part C line 1) (Not to exceed Part A Line 5)	\$0.00	\$0.00	\$0.00	\$0.00
ADVANCE EARNED	\$0.00	\$0.00	\$0.00	\$0.00
Advance Remaining	\$0.00	\$0.00	\$0.00	\$0.00

PSA #10 FORM 106C, Dated July 97

AAA Office Use Only

BATCH #: _____

VENDOR ID: P-PROVIDER

DESC: PROVIDER PROGRAM MM/YYYY

ACCOUNT #: _____.

CHECK # _____ CHECK DATE: _____

INPUT: _____ APPROVAL: _____

Sub Contractor for PSA #10
ADRC of Broward County

CONTRACT #

**RECEIPTS AND UNIT COST REPORT
PROGRAM**

PROVIDER NAME, ADDRESS, PHONE # and FEID# PROVIDER NAME ADDRESS ADDRESS Tel: 954-XXX-XXXX Fax: 954-XXX-XXXX FEID #: 59-XXXXXXX	FUNDING SOURCE: Program	THIS REPORT PERIOD MONTH REPORT #: CONTRACT PERIOD: CONTRACT # PSA #: 10
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------

CERTIFICATION: I certify to the best of my knowledge and belief that the report is complete and correct and all outlays herein are for purposes set forth in the contract. Further, I certify that the attached monthly and YTD service units /undup clients' report is correct.

Prepared By: Date: Approved By: Date:

PART a: INCOME / RECEIPTS	A. Approved Budget	B. Actual Receipts for	C. Total Receipts Year to Date	D. % Of Approved Budget
1. Federal Funds				
2. State Funds	\$0.00	\$0.00	\$0.00	#DIV/0!
3. Program Income				
4. Local Cash Match				
5. SUBTOTAL: CASH RECEIPTS	\$0.00	\$0.00	\$0.00	#DIV/0!
6. Local In-Kind match				
7. TOTAL RECEIPTS	\$0.00	\$0.00	\$0.00	#DIV/0!

PART b: UNIT COST REPORT

(A) SERVICE	(B) CONTRACT AMOUNT	(C) UNITS	(D) UNIT RATE	(E) AMOUNT EARNED THIS PERIOD	(F) AMOUNT PREV. EARNED	(G) AMOUNT EARNED YTD	YTD Units
<u>FIXED SERVICES</u>							
				\$0.00	\$0.00	\$0.00	#DIV/0!
				\$0.00	\$0.00	\$0.00	#DIV/0!
				\$0.00	\$0.00	\$0.00	
				\$0.00	\$0.00	\$0.00	
				\$0.00	\$0.00	\$0.00	
				\$0.00	\$0.00	\$0.00	
				\$0.00	\$0.00	\$0.00	
				\$0.00	\$0.00	\$0.00	
	\$0.00			\$0.00	\$0.00	\$0.00	

PART c: OTHER REVENUE / PROGRAM INCOME	A. Total - Current Month	B. Total - Year To Date
1.CONTRIBUTIONS: (EXCLUDES CLIENT CO-PAY COLLECTIONS)	\$0.00	\$0.00
2.CLIENT CO-PAY ASSESSED	\$0.00	\$0.00
3.CLIENT CO-PAY COLLECTIONS	\$0.00	\$0.00
4.INTEREST (NET AMOUNT NOT RETURNED)	\$0.00	\$0.00
5.MATCH VALUATION (INCLUDES CASH & IN-KIND)	\$0.00	\$0.00

PSA #10 Form 105A, Dated July 1997

ATTACHMENT VI**CERTIFICATIONS AND ASSURANCES**

DOEA will not award this contract unless Contractor completes the CERTIFICATIONS AND ASSURANCES contained in this Attachment. In performance of this contract, Contractor provides the following certifications and assurances:

- A. Debarment and Suspension Certification (29 CFR Part 95 and 45 CFR Part 74)**
- B. Certification Regarding Lobbying (29 CFR Part 93 and 45 CFR Part 93)**
- C. Nondiscrimination & Equal Opportunity Assurance (29 CFR Part 37 and 45 CFR Part 80)**
- D. Certification Regarding Public Entity Crimes, section 287.133, F.S.**
- E. Association of Community Organizations for Reform Now (ACORN) Funding Restrictions Assurance (Pub. L. 111-117)**
- F. Certification Regarding Scrutinized Companies Lists, section 287.135, F.S.**
- G. Certification Regarding Data Integrity Compliance for Agreements, Grants, Loans and Cooperative Agreements**
- H. Verification of Employment Status Certification**
- I. Certification Regarding Inspection of Public Records**

A. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS – PRIMARY COVERED TRANSACTION.

The undersigned Contractor certifies to the best of its knowledge and belief, that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal department or agency;
2. Have not within a three-year period preceding this Contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph A.2. of this certification; and/or
4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause of default.

B. CERTIFICATION REGARDING LOBBYING - Certification for Contracts, Grants, Loans, and Cooperative Agreements.

The undersigned Contractor certifies, to the best of its knowledge and belief, that:

No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employees of Congress, or employee of a Member of Congress in connection with a Federal contract, grant, loan, or cooperative agreement, the undersigned shall also complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

The undersigned shall require that language of this certification be included in the documents for all subcontracts at all tiers (including subcontracts, sub-grants and contracts under grants, loans and cooperative agreements) and that all sub-recipients and contractors shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this Contract was made or entered into. Submission of this certification is a prerequisite for making or entering into this Contract imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

C. NON DISCRIMINATION & EQUAL OPPORTUNITY ASSURANCE (29 CFR PART 37 AND 45 CFR PART 80).

As a condition of the Contract, Contractor assures that it will comply fully with the nondiscrimination and equal opportunity provisions of the following laws:

1. Section 188 of the Workforce Investment Act of 1998 (WIA), (Pub. L. 105-220), which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex national origin, age, disability, political affiliation, or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIA Title I-financially assisted program or activity;
2. Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 80), to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
3. Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112) as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 84), to the end that, in accordance with Section 504 of that Act, and the Regulation, no otherwise qualified handicapped individual in the United States shall, solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
4. The Age Discrimination Act of 1975 (Pub. L. 94-135), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 91), to the end that, in accordance with the Act and the Regulation, no person in the United States shall, on the basis of age, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
5. Title IX of the Educational Amendments of 1972 (Pub. L. 92-318), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 86), to the end that, in accordance with Title IX and the Regulation, no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any education program or activity for which the Applicant receives Federal financial assistance from the Department.
6. The American with Disabilities Act of 1990 (Pub. L. 101-336), prohibits discrimination in all employment practices, including, job application procedures, hiring, firing, advancement, compensation, training, and other terms, conditions, and privileges of employment. It applies to recruitment, advertising, tenure, layoff, leave, fringe benefits, and all other employment-related activities, and;

Contractor also assures that it will comply with 29 CFR Part 37 and all other regulations implementing the laws listed above. This assurance applies to Contractor's operation of the WIA Title I – financially assisted program or activity, and to all agreements Contractor makes to carry out the WIA Title I –

financially assisted program or activity. Contractor understands that DOE and the United States have the right to seek judicial enforcement of the assurance.

D. CERTIFICATION REGARDING PUBLIC ENTITY CRIMES, SECTION 287.133, F.S.

Contractor hereby certifies that neither it, nor any person or affiliate of Contractor, has been convicted of a Public Entity Crime as defined in section 287.133, F.S., nor placed on the convicted vendor list.

Contractor understands and agrees that it is required to inform DOE immediately upon any change of circumstances regarding this status.

E. ASSOCIATION OF COMMUNITY ORGANIZATIONS FOR REFORM NOW (ACORN) FUNDING RESTRICTIONS ASSURANCE (Pub. L. 111-117).

As a condition of the Contract, Contractor assures that it will comply fully with the federal funding restrictions pertaining to ACORN and its subsidiaries per the Consolidated Appropriations Act, 2010, Division E, Section 511 (Pub. L. 111-117). The Continuing Appropriations Act, 2011, Sections 101 and 103 (Pub. L. 111-242), provides that appropriations made under Pub. L. 111-117 are available under the conditions provided by Pub. L. 111-117.

The undersigned shall require that language of this assurance be included in the documents for all subcontracts at all tiers (including subcontracts, sub-grants and contracts under grants, loans and cooperative agreements) and that all sub recipients and contractors shall provide this assurance accordingly.

F. SCRUTINIZED COMPANIES LISTS CERTIFICATION, SECTION 287.135, F.S.

If this Contract is in the amount of \$1 million or more, in accordance with the requirements of section 287.135, F.S., Contractor hereby certifies that it is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Both lists are created pursuant to section 215.473, F.S.

Contractor understands that pursuant to section 287.135, F.S., the submission of a false certification may subject Contractor to civil penalties, attorney's fees, and/or costs.

If Contractor is unable to certify to any of the statements in this certification, Contractor shall attach an explanation to this Contract.

G. CERTIFICATION REGARDING DATA INTEGRITY COMPLIANCE FOR AGREEMENTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

1. The Contractor and any Subcontractors of services under this contract have financial management systems capable of providing certain information, including: (1) accurate, current, and complete disclosure of the financial results of each grant-funded project or program in accordance with the prescribed reporting requirements; (2) the source and application of funds for all agreement supported activities; and (3) the comparison of outlays with budgeted amounts for each award. The inability to process information in accordance with these requirements could result in a return of grant funds that have not been accounted for properly.

2. Management Information Systems used by the Contractor, Subcontractors, or any outside entity on which the Contractor is dependent for data that is to be reported, transmitted or calculated, have been assessed and verified to be capable of processing data accurately, including year-date dependent data. For those systems identified to be non-compliant, Contractors will take immediate action to assure data integrity.

3. If this contract includes the provision of hardware, software, firmware, microcode or imbedded chip technology, the undersigned warrants that these products are capable of processing year-date dependent data accurately. All versions of these products offered by the Contractor (represented by the undersigned) and purchased by the state will be verified for accuracy and integrity of data prior to transfer.

In the event of any decrease in functionality related to time and date related codes and internal subroutines that impede the hardware or software programs from operating properly, the Contractor agrees to immediately make required corrections to restore hardware and software programs to the same level of functionality as warranted herein, at no charge to the state, and without interruption to the ongoing business of the state, time being of the essence.

4. The Contractor and any Subcontractors of services under this contract warrant their policies and procedures include a disaster plan to provide for service delivery to continue in case of an emergency including emergencies arising from data integrity compliance issues.

H. VERIFICATION OF EMPLOYMENT STATUS CERTIFICATION

As a condition of contracting with the Department of Elder Affairs, Contractor certifies the use of the U.S. Department of Homeland Security's E-verify system to verify the employment eligibility of all new employees hired by Contractor during the contract term to perform employment duties pursuant to this contract and that any subcontracts include an express requirement that Subcontractors performing work or providing services pursuant to this Agreement utilize the E-verify system to verify the employment eligibility of all new employees hired by the Subcontractor during the entire contract term.

The Contractor shall require that the language of this certification be included in all sub agreements, sub grants, and other agreements and that all Subcontractors shall certify compliance accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by OMB Circulars A-102 and 2 CFR Part 200, and 215 (formerly OMB Circular A-110).

I. CERTIFICATION REGARDING INSPECTION OF PUBLIC RECORDS

1. In addition to the requirements of Sections 10.1, 10.2 of the Standard Contract, and 119.0701(3) and (4) F.S., and any other applicable law, if a civil action is commenced as contemplated by Section 119.0701(4), F.S., and the Council is named in the civil action, Contractor agrees to indemnify and hold harmless the Council for any costs incurred by the Council, and any attorneys' fees assessed or awarded against the Council from a Public Records Request made pursuant to Chapter 119, F.S., concerning this contract or services performed thereunder.

2. Section 119.01(3), F.S., states if public funds are expended by an agency in payment of dues or membership contributions for any person, corporation, foundation, trust, association, group, or other organization, all the financial, business, and membership records of such an entity which pertain to the public agency (Florida Department of Elder Affairs) are public records. Section 119.07, F.S., states that every person who has custody of such a public record shall permit the record to be inspected and copied by any person desiring to do so, under reasonable circumstances.

By execution of this agreement, Contractor must include these provisions (A-I) in all related subcontract agreements (if applicable) and Contractor certifies the representations outlined in parts A through I above, are true and correct.

Signature and Title of Authorized Representative

Date

City of Lauderdale Lakes, Florida / Lauderdale Lakes Alzheimer Care Center

Contractor

4320 N.W. 36th Street, Lauderdale Lakes, FL 33319

Contractor Address

ATTACHMENT VII**ASSURANCES—NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 45, minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget. Paperwork Reduction Project (0348-0043), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET, SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) § 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. § 290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. §1501-1508 and 7324-7328), which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. §874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. § 327-333), regarding labor standards for federally assisted construction sub agreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000.00 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §1721 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §4801 et seq.), which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, Audits of States, Local Governments, and Non-Profit Organizations.

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT ORGANIZATION City of Lauderdale Lakes, Florida / Lauderdale Lakes Alzheimer Care Center	DATE SUBMITTED

Exhibit “A”

Amended Agreement Summary for

Alzheimer’s Disease Initiative Agreement with the Areawide Council on Aging of Broward County and the Lauderdale Lakes Alzheimer’s Care Center

This is a resolution approving the Alzheimer’s Disease Initiative (ADI) contract renewal JZ117-25-2018. The Alzheimer’s Disease Initiative (ADI) contract renewal JZ117-25-2018 will be effective July 1, 2017 through June 30, 2018, with services ending June 30, 2018, between the Areawide Council on Aging of Broward County, Inc. and the City of Lauderdale Lakes/Lauderdale Lakes Alzheimer’s Care Center. The agreement in the amount of \$272,689.43 will provide for the purchase of Case Management and In-Facility Respite Care hours of service from the Alzheimer’s Care Center.

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: Yes

Title

RESOLUTION 2017-075 AUTHORIZING AMENDMENT 001 TO THE STANDARD AGREEMENT FOR THE ALZHEIMER'S DISEASE INITIATIVE CONTRACT FOR FISCAL YEAR 2017, BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC. AND THE CITY OF LAUDERDALE LAKES, UNDER CONTRACT #JZ116-25-2017

Summary

This Resolution approves Amendment 001 of Standard Agreement for Alzheimer's Disease Initiative contract number JZ116-25-2017 between the Areawide Council on Aging and the City of Lauderdale Lakes/Lauderdale Lakes Alzheimer's Care Center for July 1, 2016 through June 30, 2017. The purpose of the amendment is to increase the funding by \$70,000.00. The total funding amount of \$371,484.74 will provide In-Facility Respite Care, Case Management services, and specialized medical equipment and supplies for the Lauderdale Lakes Alzheimer's Care Center.

Staff Recommendation

Background:

Staff recommends that the City of Lauderdale Lakes Commission adopt a resolution authorizing the Mayor to sign Amendment 001 of the Standard Agreement for the Alzheimer's Disease Initiative contract number JZ116-25-2017 between the Areawide Council on Aging and the City of Lauderdale Lakes/Lauderdale Lakes Alzheimer's Care Center for July 1, 2016 through June 30, 2017. This Resolution shall be deemed effective immediately upon its final passage.

The purpose of Amendment 001 of the Standard Agreement for Alzheimer's Disease Initiative contract number JZ116-25-2017 is to increase funding for contract period July 1, 2016 through June 30, 2017 to provide additional In-Facility Respite Care, Case Management services, and specialized medical equipment and supplies to clients of the Alzheimer's Care Center. The funding will be increased from \$301,484.74 to \$371,484.74.

Funding Source:

Areawide Council on Aging of Broward County

Sponsor Name/Department: Treasa Brown Stubbs, Director of Parks and Human Services

Meeting Date: 6/27/2017

ATTACHMENTS:

Description	Type
❑ Resolution 2017-075 - Amendment to the Standard Agreement for the Alzheimer's Disease Initiative JZ116-25-2017 001	Resolution
❑ Amendment 001 to Contract Number JZ116-25-2017 001	Backup Material
❑ Exhibit A - Amendment to the Standard Agreement for the Alzheimer's Disease Initiative JZ116-25-2017 001	Exhibit

RESOLUTION 2017-075

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, AMENDMENT 001 TO THE STANDARD AGREEMENT FOR THE ALZHEIMER'S DISEASE INITIATIVE CONTRACT FOR FISCAL YEAR 2016, BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC. AND THE CITY OF LAUDERDALE LAKES, UNDER CONTRACT #JZ116-25-2017, FOR THE TERM COMMENCING JULY 1, 2016, WITH SERVICES ENDING JUNE 30, 2017, IN THE AMOUNT OF THREE HUNDRED ELEVEN THOUSAND EIGHT HUNDRED NINETY-ONE 75/100 (\$371,484.74.00) DOLLARS, WHICH REPRESENTS AN INCREASE OF SEVENTY THOUSAND AND 00/100 (\$70,000.00) DOLLARS FOR THE PURCHASE OF IN-FACILITY RESPITE CARE, CASE MANAGEMENT SERVICES, AND SPECIALIZED MEDICAL EQUIPMENT AND SUPPLIES. A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A FACSIMILE COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City continues to provide a high level of care for victims of Alzheimer's Disease at the Lauderdale Lakes Alzheimer's Care Center, and

WHEREAS, the City submitted for funding from the Areawide Council On Aging of Broward County, Inc., for the 2017 term an Amendment 001 to Standard Agreement #JZ116-25-2017, for the purpose of increasing the funding for in-facility respite care, case management hours, in an amount not to exceed Seventy Thousand and 00/100 (\$70,000.00) Dollars, which increases the total funding to Three Hundred Seventy-One Thousand Four Hundred Eighty-Four and 74/100 (\$371,484.74) Dollars, and

WHEREAS, such request has been approved, and staff recommends that the City amend the Standard Agreement in contemplation thereof,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, as follows:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORITY: The Mayor and City Clerk are hereby authorized and directed to execute and attest, respectively, that certain Amendment 001 to Standard Agreement # JZ116-25-2017 for the Alzheimer's Disease Initiative contract with the Areawide Council On Aging of Broward County, Inc., for the purpose of increasing the funding for in-facility respite care, case management hours, and specialized medical equipment and supplies, in an amount not to exceed Seventy Thousand and 00/100 (\$70,000.00) Dollars, which increases the total funding to o Three Hundred Seventy-One Thousand Four Hundred Eighty-Four and 74/100 (\$371,484.74) Dollars, at the Lauderdale Lakes Alzheimer's Care Center, between July 1, 2016, and June 30, 2017, a summary of which is attached as **Exhibit A**, and a facsimile copy of which can be inspected in the Office of the City Clerk.

Section 3. INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby authorized to obtain three (3) fully executed copies of the subject Amendment 001, with one to be maintained by the City; with one to be delivered to the Areawide Council On Aging of Broward County, Inc., and with one to be directed to the Office of City Attorney.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE
LAKES AT ITS REGULAR MEETING HELD JUNE 27, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: TREASA BROWN-STUBBS, Director of Park and Human Services

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

THIS AMENDMENT is entered into between the Areawide Council on Aging of Broward County, Inc., hereinafter referred to as the "Council," and **City of Lauderdale Lakes, Florida/ Lauderdale Lakes Alzheimer Care Center**, hereinafter referred to as the "Contractor," and collectively referred to as the "Parties," to amend Contract JZ116-25-2017.

The purpose of this amendment is to increase the contract amount by \$70,000.00, increase the level of services accordingly, and change the total contract funding from \$301,484.74 to \$371,484.74, replace attachments and amend language.

(1) Section 4 is hereby amended to read as follows:

4. Contract Amount:

The Council agrees to pay for contracted services according to the terms and conditions of this contract in an amount not to exceed **\$371,484.74** or the rate schedule, subject to the availability of funds. Any costs or services paid for under any other contract or from any other source are not eligible for payment under this contract.

(2) Section 5.E. is hereby amended to read as follows:

E. The name, address, and telephone number of the Contract Manager for the Council for this contract is:

Natalia Cevallos
Areawide Council on Aging of Broward County, Inc.
5300 Hiatus Road
Sunrise, FL 33351
(954) 745-9567

(2) Attachment II is hereby replaced with the revised Attachment II.

(3) Attachment IV hereby replaced with the revised Attachment IV.

This amendment will be effective on the last date that this amendment has been signed by both Parties.

All provisions in the contract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the contract.

This amendment and all of its attachments are hereby made a part of the contract.

IN WITNESS THEREOF, the Parties hereto have caused this 4 page amendment to be executed by their undersigned officials as duly authorized.

**CONTRACTOR: City of Lauderdale Lakes, FL
/ Lauderdale Lakes Alzheimer Care Center**

**Areawide Council on Aging of
Broward County, Inc.**

BOARD PRESIDENT OR AUTHORIZED
DESIGNEE

SIGNED BY:

SIGNED BY:

NAME:

THEODORA WILLIAMS
NAME:

TITLE:

PRESIDENT
TITLE:

DATE:

DATE:

FEDERAL ID NUMBER: 59-0974050
FISCAL YEAR-END DATE: September 30

ATTACHMENT II**1. FEDERAL RESOURCES AWARDED TO THE SUBRECIPIENT PURSUANT TO THIS AGREEMENT CONSISTS OF THE FOLLOWING:**

Program Title	Year	Funding Source	CFDA/ CSFA #	Amount
TOTAL FUNDS CONTAINED IN THIS CONTRACT:				

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**2. STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:****MATCHING RESOURCES FOR FEDERAL PROGRAMS**

PROGRAM TITLE	FUNDING SOURCE	CFDA	AMOUNT
TOTAL STATE AWARD			\$0

STATE FINANCIAL ASSISTANCE SUBJECT TO Sec. 215.97, F.S.

PROGRAM TITLE	FUNDING SOURCE	CSFA	AMOUNT
Alzheimer's Disease Initiative	General Revenue/TSTF	65004	\$371,484.74
Alzheimer's Disease Initiative	General Revenue/TSTF	65002	\$0.00
TOTAL AWARD			\$371,484.74

ADI Project 65002, Respite 65004

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**STATE FINANCIAL ASSISTANCE**

Section 215.97, Fla. Stat.

Chapter 69I-5, Fla. Admin. Code

ATTACHMENT IV**ALZHEIMER'S DISEASE INITIATIVE PROGRAM****BUDGET SUMMARY**

FIXED SERVICES	Total Units	Unit Rate	Respite Funds	Total Reimbursement
Case Management	263	\$46.45	\$12,216.35	\$12,216.35
Respite In-Facility	31,101	\$11.07	\$344,281.39	\$344,281.39
Specialized Medical Equipment, Services and Supplies *		N/A	\$14,987.00	\$14,987.00
TOTAL ADI AGREEMENT AMOUNT			\$371,484.74	\$371,484.74

* This is a Cost Reimbursement Service

Exhibit “A”

Amended Agreement Summary for

Alzheimer’s Disease Initiative Agreement with the Areawide Council on Aging of Broward County and the Lauderdale Lakes Alzheimer’s Care Center

This resolution approves Amendment 001 of Standard Agreement for Alzheimer's Disease Initiative contract number JZ116-25-2017 between the Areawide Council on Aging and the City of Lauderdale Lakes/Lauderdale Lakes Alzheimer's Care Center for July 1, 2016 through June 30, 2017. The purpose of the amendment is to increase the funding by \$70,000. The total funding amount of \$371,484.74 will provide In-Facility Repite Care, Case Management services, specialized medical equipment and supplies from the Lauderdale Lakes Alzheimer's Care Center.

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2017-076 APPOINTING MEMBERS TO THE MILITARY AFFAIRS BOARD

Summary

This Resolution appoints members to the Military Affairs Board. The Organizational Meeting for the Board will be Wednesday, July 19, 2017 at 6:00 p.m.

Staff Recommendation

Background:

On April 11, 2017, the City Commission approved Ordinance 2017-006 creating a Military Affairs Board.

The Military Affairs Board ("Board") consists of five (5) members, each of whom is appointed by a member of the City Commission, respectively.

Section 2-438 of Chapter 2 of the Code of Ordinances is hereby created to read as follows:

Sec. 2-438 - Powers and Duties. The Board shall:

1. Provide the City Commission with recommendations regarding military affairs in Broward County, the several cities of the County and the City, regarding the general welfare of active, reserve, retired, disabled and deceased military personnel within or having strong connections to the City, and
2. Promote measures to enhance the quality of life for active, reserve, retired and disabled military personnel and their respective families and the families of deceased military personnel within or having strong connections to the City, and
3. Advocate for, on behalf of military personnel within or having strong connections to the City regarding, among other things: health care; housing; housing and business loans; pension benefits; education; employment; incarceration; reintegration; unemployment benefits; disability claims; vocational training, and insurance, and
4. Take steps to increase awareness and support for military personnel from the City or having strong connections to the City, and
5. Interface with local reserve officer training corps ("ROTC") programs at both the high school and junior high school levels, and
6. Form an independent 501(c)(3) corporation, approved by the City Commission, which shall raise private funds to assist military personnel and perform other functions provided for herein, and
7. Accept gifts of money or services for public purposes provided for herein, and
8. Work with other similarly focused bodies for the purposes contemplated herein.

Funding Source:

Not applicable

Sponsor Name/Department: Sharon Houslin, City Clerk

Meeting Date: 6/27/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution 2017-076 - Appointing Members to the Military Affairs Board	Resolution
<input type="checkbox"/> Ordinance 2017-006 Creating a Military Affairs Board	Backup Material

RESOLUTION 2017-076

A RESOLUTION APPOINTING MEMBERS TO THE MILITARY AFFAIRS BOARD; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Military Affairs Board ("Board") consists of five (5) members, each of whom is appointed by a member of the City Commission, respectively, and

WHEREAS, it is appropriate that the appointment of all the members of the Board are ratified by the City Commission,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. SLATE OF BOARD MEMBERS AND APPOINTEES: The City Commission hereby ratifies the appointments of members of the Military Affairs Board:

Mayor Hazelle Rogers	Levoyd Williams
Vice-Mayor Veronica Edwards Phillips	Louis Roberts
Commissioner Sandra Davey	Willie Jones
Commissioner Gloria Lewis	(Open)
Commissioner Beverly Williams	John Davis

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD JUNE 27, 2017.

HAZELLE ROGERS., MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: SHARON HOUSLIN, City Clerk

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

Approved

ORDINANCE 2017-006

AN ORDINANCE CREATING DIVISION 8 OF CHAPTER 2 OF THE CODE OF THE ORDINANCES; PROVIDING FOR THE CREATION OF A MILITARY AFFAIRS BOARD; PROVIDING FOR THE COMPOSITION OF THE BOARD; PROVIDING FOR POWERS AND DUTIES; PROVIDING FOR STAFF SUPPORT AND COUNSEL; PROVIDING FOR FISCAL PROCEDURES AND BUDGET APPROPRIATION; PROVIDING FOR REPORTING METHODOLOGIES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Country has sustained two domestic wars, two world wars and several wide-ranging conflicts with the combined loss of millions of lives, illustrating the principle that freedom is not free, and

WHEREAS, a strong military presence is necessary to the protection of freedom and democracy, and

WHEREAS, strong public support is necessary to the maintenance of a strong military, and

WHEREAS, the appreciation of the citizenry for the military is reflected in numerous ways throughout the Country, and

WHEREAS, the City Commission has determined that it is appropriate to provide for the organized support of those who have served and those serving in the military, together with their respective family members,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. CREATION: Division 8 of Chapter 2 of the Code of Ordinances is hereby created and titled as follows:

Division 8 – Military Affairs Board

SECTION 3. CREATION: Section 2-437 of Chapter 2 of the Code of Ordinances is hereby created to read as follows:

Sec. 2-437 – Composition. There is hereby created a Military Affairs Board in the City. The Board shall be composed of five (5) members. The Mayor and each of the other City Commissioners shall make their respective appointments, to be ratified by the City Commission.

SECTION 4. CREATION: Section 2-438 of Chapter 2 of the Code of Ordinances is hereby created to read as follows:

Sec. 2-438 - Powers and Duties. The Board shall:

- (1) Provide the City Commission with recommendations regarding military affairs in Broward County, the several cities of the County and the City, regarding the general welfare of active, reserve, retired, disabled and deceased military personnel within or having strong connections to the City, and
- (2) Promote measures to enhance the quality of life for active, reserve, retired and disabled military personnel and their respective families and the families of deceased military personnel within or having strong connections to the City, and
- (3) Advocate for, on behalf of military personnel within or having strong connections to the City regarding, among other things: health care; housing; housing and business loans; pension benefits; education;

- employment; incarceration; reintegration; unemployment benefits;
disability claims; vocational training, and insurance, and
- (4) Take steps to increase awareness and support for military personnel from
the City or having strong connections to the City, and
- (5) Interface with local reserve officer training corps ("ROTC") programs at
both the high school and junior high school levels, and
- (6) Form an independent 501(c)(3) corporation, approved by the City
Commission, which shall raise private funds to assist military personnel
and perform other functions provided for herein, and
- (7) Accept gifts of money or services for public purposes provided for herein,
and
- (8) Work with other similarly focused bodies for the purposes contemplated
herein.

SECTION 5. CREATION: Section 2-439 of Chapter 2 of the Code of Ordinances is hereby created as follows:

Sec. 2-439 Staff Support and Counsel. The City Manager shall provide the Board with adequate staff to perform its powers and duties, and the Board shall utilize the City Attorney's office for legal services.

SECTION 6. CREATION: Section 2-440 of Chapter 2 of the Code of Ordinances is hereby created as follows:

Sec. 2-440 Fiscal Procedures and Budget Appropriation. Funding shall be provided annually through a line-item in the yearly budget in such amount as the City Commission shall deem appropriate.

SECTION 7. CREATION: Section 2-441 of Chapter 2 of the Code of Ordinances is hereby created as follows:

Sec. 2-441 Reporting Methodologies. The Board shall establish, through the City Clerk's office, a standardized form which shall be used for reporting on all matters which may come before it. All recommendations of the Board shall set forth the nature of the item considered, the action taken, any conditions set forth respecting the action taken and specific reasons supporting such action.

SECTION 8. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 9. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

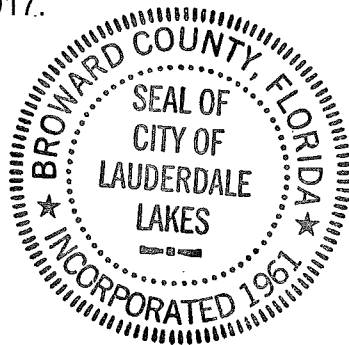
SECTION 10. INCLUSION IN CODE: It is the intention of the City Commission of the City of Lauderdale Lakes that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Lauderdale Lakes and that the sections of this Ordinance may be renumbered or relettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

SECTION 11. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its final passage.

PASSED ON FIRST READING BY TITLE ONLY, UPON APPROVAL OF AT LEAST FIVE (5) AFFIRMATIVE VOTES OF THE CITY COMMISSIONERS, ON THE 28TH DAY OF MARCH, 2017.

PASSED ON SECOND READING BY TITLE ONLY THE 11TH DAY OF APRIL, 2017.

ADOPTED AND PASSED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD ON THE 11TH DAY OF APRIL, 2017.



ATTEST:


HAZELLE ROGERS, MAYOR


SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: MAYOR HAZELLE ROGERS

VOTE:

Mayor Hazelle Rogers	<u>X</u>	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	<u>X</u>	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	<u>X</u>	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	<u>X</u>	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	<u>X</u>	(Other) <i>Absent</i>

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2017-077 RATIFYING FLORIDA MEDICAL CENTER'S APPOINTMENT OF SALOME LOFTY TO THE ECONOMIC DEVELOPMENT ADVISORY BOARD

Summary

This Resolution ratifies the appointment of Salome Lofty to the Economic Development Advisory Board as the Florida Medical Center representative.

Staff Recommendation

Background:

The Economic Development Advisory Board ("Board") consists of six (7) members, five of whom are appointed by the members of the City Commission, respectively, one at-large member, and one ex-officio member to be appointed by the Florida Medical Center. Florida Medical Center appointed Salome Lofty as its designated member to the Board.

Funding Source:

Not applicable

Sponsor Name/Department: Sharon Houslin, City Clerk

Meeting Date: 6/27/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution 2017-077 - Ratifying Salome Lofty as the FMC Representative for EDAB	Resolution

RESOLUTION 2017-077

A RESOLUTION RATIFYING FLORIDA MEDICAL CENTER'S APPOINTMENT OF SALOME LOFTY TO THE ECONOMIC DEVELOPMENT ADVISORY BOARD; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Economic Development Advisory Board ("Board") consists of seven (7) members, five of whom are appointed by the members of the City Commission, respectively, one at—large member, and one ex-officio member to be appointed by the Florida Medical Center, and

WHEREAS, the Florida Medical Center has appointed Salome Lofty as its designated member to such Board,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. RATIFICATION OF APPOINTMENT: The City Commission hereby ratifies the appointment of Salome Lofty as the Florida Medical Center's designated appointee to the Economic Development Advisory Board.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD JUNE 27, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: SHARON HOUSLIN, City Clerk

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2017-078 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 8 (MAY), FINANCIAL ACTIVITY REPORT

Summary

This Resolution serves to ratify the filing and presentation of the City's Fiscal Year 2017 May (Period 8) - Financial Activity Report provided by the Financial Services Department.

Staff Recommendation

Background:

Staff recommends the City Commission accept the filing of the City's Fiscal Year 2017 May (Period 8) - Financial Activity Report.

The intended purpose of this agenda item is to provide for the Financial Reporting as required per City Ordinance No. 2011-22;

Section 82-304 – Financial Reporting

The city shall provide for the ongoing generation and utilization of financial reports on all funds comparing budgeted revenue and expenditure information to actual on a monthly and year-to-date basis. The Financial Services Department shall be responsible for issuing the monthly reports to departments, the Mayor and City Commission, and provide any information regarding any potentially adverse trends or conditions. These reports should be issued within thirty (30) days after the close of each month.

Funding Source:

Not Applicable.

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO, Director of Financial Services

Meeting Date: 6/27/2017

ATTACHMENTS:

Description	Type
❑ Resolution 2017-078 - May Financial Activity Report	Resolution
❑ May 2017 Financial Activity Report	Backup Material

RESOLUTION 2017-078

A RESOLUTION RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 8 (MAY), FINANCIAL ACTIVITY REPORT, AS PREPARED BY THE DEPARTMENT OF FINANCIAL SERVICES, FOR THE PURPOSE OF CONFORMING TO THE CITY'S ADOPTED FINANCIAL INTEGRITY PRINCIPLES AND FISCAL POLICIES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Manager's Office has recommended, and the City Commission has accepted such recommendation, that the affairs of the City should be conducted in a manner which is open and transparent, and

WHEREAS, pursuant to Section 82-304, the Financial Services Department is to report to the Mayor and City Commission on the financial affairs of the City, and

WHEREAS, the City Manager has adopted a policy of making such reports on a monthly basis and seeking the acceptance of the City Commission thereof,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. RATIFICATION: The City Commission hereby ratifies the City Manager's filing of the City Fiscal Year 2017, Period 8 (May) Financial Activity Report, as prepared by the Department of Financial Services for the purpose of conforming with the City's Adopted Financial Integrity Principles and Fiscal Policies.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE
LAKES AT ITS REGULAR MEETING HELD JUNE 27, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: SUSAN GOODING-LIBURD, MBA, CPA, CGFO, Financial Services
Director

VOTE:

Mayor Hazelle Rogers	_____ (For)	_____ (Against)	_____ (Other)
Vice-Mayor Veronica Edwards Phillips	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Sandra Davey	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Gloria Lewis	_____ (For)	_____ (Against)	_____ (Other)
Commissioner Beverly Williams	_____ (For)	_____ (Against)	_____ (Other)

CITY OF LAUDERDALE LAKES
FY 2017 Financial Report as of 5/31/2017
(67% of year elapsed)

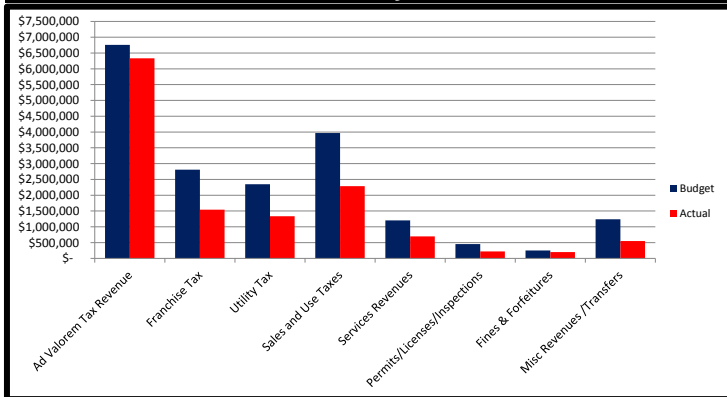
General Fund Summary

	Budget	Year-to-Date	%
Revenue	\$ 19,020,362	\$ 13,165,166	69%
Expenditure	\$ 19,020,362	\$ 11,619,972	61%

General Fund Revenues

Revenue	Budget	Year-to-Date	%
Ad Valorem Tax Revenue	\$ 6,756,119	\$ 6,331,898	94%
Franchise Tax	\$ 2,806,682	\$ 1,539,807	55%
Utility Tax	\$ 2,345,000	\$ 1,335,795	57%
Sales and Use Taxes	\$ 3,966,316	\$ 2,287,335	58%
Services Revenues	\$ 1,204,250	\$ 695,066	58%
Permits/Licenses/Inspections	\$ 452,639	\$ 221,357	49%
Fines & Forfeitures	\$ 251,200	\$ 202,293	81%
Misc Revenues /Transfers	\$ 1,238,156	\$ 551,614	45%
	\$ 19,020,362	\$ 13,165,166	69%

Revenue by Source



General Fund Expenditures

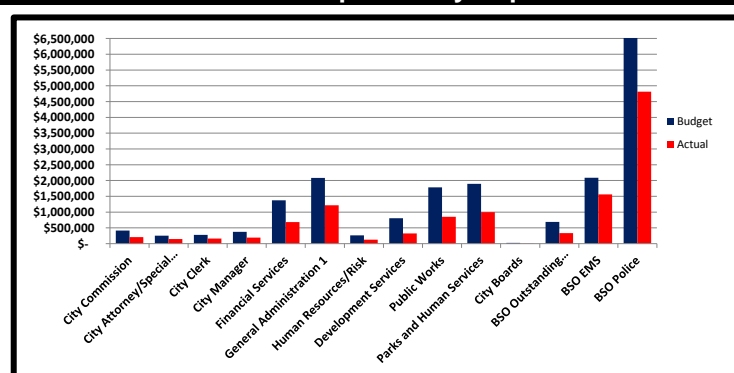
Department	Budget	Year-to-Date	%
City Commission	\$ 414,125	\$ 208,618	50%
City Attorney/Special Master	\$ 252,000	\$ 145,020	58%
City Clerk	\$ 280,776	\$ 161,307	57%
City Manager	\$ 373,756	\$ 194,430	52%
Financial Services	\$ 1,374,796	\$ 682,817	50%
General Administration ¹	\$ 2,081,950	\$ 1,215,598	58%
Human Resources/Risk	\$ 262,069	\$ 126,254	48%
Development Services	\$ 805,678	\$ 323,987	40%
Public Works	\$ 1,783,401	\$ 852,770	48%
Parks and Human Services	\$ 1,892,374	\$ 997,769	53%
City Boards	\$ 25,100	\$ 3,360	13%
BSO Outstanding Obligation ²	\$ 689,400	\$ 335,200	49%
BSO EMS	\$ 2,085,065	\$ 1,560,025	75%
BSO Police	\$ 6,699,874	\$ 4,812,815	72%
	\$ 19,020,362	\$ 11,619,972	61%

Note(s):

¹ Includes other debt costs

² BSO Debt Obligation only

General Fund Expenses by Department



Other Major Funds

101 Fire Rescue Fund	Budget	Year-to-Date	%
Revenues	\$ 6,667,790	\$ 5,552,577	83%
Expenses	\$ 6,667,790	\$ 4,801,516	72%

112 Alzheimer Care	Budget	Year-to-Date	%
Revenues	\$ 576,995	\$ 341,119	59%
Expenses	\$ 576,995	\$ 283,503	49%

116 Gas Tax	Budget	Year-to-Date	%
Revenues	\$ 854,740	\$ 588,074	69%
Expenses	\$ 854,740	\$ 420,628	49%

205 Debt Service	Budget	Year-to-Date	%
Revenues	\$ 1,105,968	\$ 1,102,820	100%
Expenses	\$ 1,105,968	\$ 539,555	49%

401 Stormwater	Budget	Year-to-Date	%
Revenues	\$ 3,540,122	\$ 1,207,025	34%
Expenses	\$ 3,540,122	\$ 1,108,751	31%

403 Solid Waste	Budget	Year-to-Date	%
Revenues	\$ 1,262,707	\$ 1,328,679	105%
Expenses	\$ 1,262,707	\$ 588,966	47%

405 Building Svcs	Budget	Year-to-Date	%
Revenues	\$ 1,054,744	\$ 763,665	72%
Expenses	\$ 1,054,744	\$ 496,034	47%

Other Budgeted Funds

102/107 Grants/LETF	Budget	Year-to-Date	%
Revenues	\$ 1,855,627	\$ 141,511	8%
Expenses	\$ 1,855,627	\$ 197,483	11%

103 Impact Fee	Budget	Year-to-Date	%
Revenues	\$ -	\$ 115,830	100%
Expenses	\$ -	\$ 38,823	100%

110 Arts in Public..	Budget	Year-to-Date	%
Revenues	\$ 10,000	\$ -	0%
Expenses	\$ 10,000	\$ -	0%

114 MHR	Budget	Year-to-Date	%
Revenues	\$ 389,137	\$ 18,925	5%
Expenses	\$ 389,137	\$ 18,925	5%

315 Capital	Budget	Year-to-Date	%
Revenues	\$ 529,475	\$ 156,299	30%
Expenses	\$ 529,475	\$ 156,299	30%

Budget Amendment(s) Reflected as of May 2017

Fund Impacted	Amt of Change	Justification	Date Approved
Revised Budget reflects approved Budget Amendment Ordinance 2016-34 (1/10/17)			
Revised Budget reflects approved Budget Amendment Ordinance 2017-009 (5/9/17)			

Use of Contingency Allocation - \$332,539 (Adopted Amt)

Description of Use	Amt
Budget Amendment - Ordinance 2016-34	\$ (186,838)
Budget Amendment - Ordinance 2017-009	\$ (120,340)
Current Balance Available	\$ 25,361

Signatures

Susan Gooding-Liburd

Financial Services Director

6/21/2017

Date

I/We certify the information provided to be true and accurate to the best of my/our knowledge.

Amounts subject to adjustments according to GAAP/GASB guidelines.

Data does not include encumbrances.

CITY OF LAUDERDALE LAKES
FY 2017 Financial Report as of 5/31/2017
(67% of year elapsed)

Alzheimer Care Center Fund

112 Alzheimer Care Center-Revenue	Budget	Year-to-Date (May 31, 2017)	% Credited
Grant-Alz Disease Initiative	\$301,484	\$189,284	63%
Grant-Older Americans Act	\$55,459	\$41,218	74%
Alzheimer - American Eldercare	\$36,432	\$21,481	59%
Alz Caregiver Resource Center	\$35,000	\$30,000	86%
Sunshine Health/Tango	\$38,981	\$15,650	40%
Little Havana	\$12,000	\$8,000	67%
Alzheimer - Client Svc	\$6,000	\$3,628	60%
Alzheimer - Private Pay	\$2,000	\$0	0%
Client Co - Payments	\$8,000	\$3,538	44%
Transfer from General Fund ¹	\$81,639	\$28,320	35%
Total Revenues	\$576,995	\$341,119	59%
112 Alzheimer Care Center-Expenses	Budget	Year-to-Date (May 31, 2017)	% Spent
Regular Salaries	\$277,941	\$149,264	54%
Vacation Buy Back	\$4,115	\$3,225	78%
Other Salaries & Wages	\$58,546	\$21,296	36%
Overtime	\$4,200	\$2,624	62%
Fica Taxes	\$25,981	\$13,542	52%
Retirement Contribution	\$27,795	\$15,121	54%
Life & Health Insurance	\$42,382	\$19,490	46%
Cafeteria	\$5,431	\$2,910	54%
Personnel Services	\$446,391	\$227,473	51%
Other Contractual Services ²	\$75,500	\$25,736	34%
Travel & Per Diem	\$500	\$270	54%
Telecommunications (cell allowance)	\$1,800	\$1,200	67%
Electricity	\$8,500	\$2,899	34%
Water & Sewer	\$4,300	\$2,262	53%
Repairs & Maintenance - Bldg	\$300	\$0	0%
Printing & Binding	\$200	\$0	0%
Other Current Charges ³	\$2,000	\$0	0%
Office Supplies	\$750	\$333	44%
Property & Maintenance Supply	\$282	\$0	0%
Miscellaneous Operating Supplies ⁴	\$31,582	\$23,251	74%
Uniforms	\$90	\$0	0%
Subscriptions & Memberships	\$300	\$0	0%
Training	\$4,500	\$80	2%
Operating Expenditures	\$130,604	\$56,031	43%
Alzheimer Care Center	\$576,995	\$283,503	49%

Note(s):

¹ Ord 2017-009, increases GF transfer by \$25,000 (approved 5/9/2017)

² Adult Care Food Program and Pioneer Nursing Services (contractual nurses)

³ Operating costs for special events and programs

⁴ Broward Meals on Wheels, medical supplies, GA Food Service and other operating costs

• There are 10 positions funded (7 full-time/3 part-time)

Alzheimer Care Center

Hours of Operation:

Mon-Fri: 7am-6pm

Sat: 8am-2pm

CITY OF LAUDERDALE LAKES
FACILITY RENTAL REVENUES
As of May 31, 2017

ACCOUNT DESCRIPTION	BUDGET	RECEIPT YTD	MAY RECEIPT	AMOUNT REMAINING TO BE COLLECTED
Recreation - Facility (Pavillions)	\$ 12,000	\$ 7,313	\$ 1,050	\$ 4,687
Building Rentals - VT (Multi-Purpose Bldg)	\$ 35,000	\$ 20,870	\$ 1,986	\$ 14,130
Building Rental - WW	\$ 18,000	\$ 16,303	\$ 200	\$ 1,697
Building Rental - Pool	\$ 150	\$ -	\$ -	\$ 150
Field Rental - VT	\$ 1,000	\$ 319	\$ -	\$ 681
Field Rental - WW	\$ 7,000	\$ 2,212	\$ 170	\$ 4,788
ECC-Library Facility Rental	\$ 18,000	\$ 20,879	\$ 1,931	\$ (2,879)
TOTAL	\$ 91,150	\$ 67,896	\$ 5,336	\$ 23,254

As of this report, facility rental revenue is 74% of budget.