



City of Lauderdale Lakes

Office of the City Clerk

4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599

(954) 535-2705 - Fax (954) 535-0573

SPECIAL COMMISSION MEETING AGENDA

Commission Chambers

September 18, 2017

5:01 PM

FIRST (TENTATIVE) MILLAGE & PUBLIC BUDGET HEARING

1. CALL TO ORDER

2. ROLL CALL

3. STATEMENT OF PURPOSE OF THE SPECIAL MEETING

A. THE PURPOSE OF THE SPECIAL MEETING IS TO DISCUSS AND TAKE ACTION ON THE FOLLOWING

1). Adoption of the Fiscal Year 2018 Tentative Millage Rate 2). Adoption of the Fiscal Year 2018 Fire Assessment 3). Adoption of the Fiscal Year 2018 Solid Waste Assessment 4). Adoption of the Fiscal Year 2018 Stormwater Assessment 5). Adoption of the Fiscal Year 2018 Budget - First Public Hearing. 6). Authorizing the Renewal of Health Insurance.

4. CONSIDERATION OF BUSINESS CONTAINED IN THE CALL FOR SPECIAL MEETING

A. RESOLUTION 2017-104 ADOPTING A TENTATIVE MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2017, THROUGH SEPTEMBER 30, 2018; SETTING A DATE AND TIME FOR THE ADOPTION OF THE FINAL MILLAGE RATE AND BUDGET

This Resolution establishes and adopts a tentative operating millage rate to fund Fiscal Year 2018 operations and a second and separate millage rate to fund voter approved debt service obligations for Fiscal Year 2018. Advertising for this public hearing appeared on the Truth-in-Millage (TRIM) Notice mailed to all property owners.

B. RESOLUTION 2017-105 PURSUANT TO SECTION 46-288 OF CHAPTER 46 OF THE CODE OF ORDINANCES, ESTABLISHING THE FINAL ANNUAL FIRE ASSESSMENT RATES FOR FISCAL YEAR 2018; APPROVING THE ASSESSMENT ROLL

This Resolution sets the final rates for the special assessment for fire services for Fiscal Year 2018 to be billed to all property owners in the City of Lauderdale Lakes. Advertising for this public hearing appeared on the Truth in Millage (TRIM) Notice mailed to all property owners. Staff recommends approval of the resolution setting the fire assessment for fire services for Fiscal Year 2018 to fund the fire response services.

C. RESOLUTION 2017-106 ADOPTING A FINAL RATE AND ASSESSMENT ROLL FOR SOLID WASTE SERVICES FOR FISCAL YEAR 2018

This Resolution confirms the final rates for the provision of solid waste services for curbside roll-out services and the continued use of the uniform method of collections. The resolution will certify the final rate of \$260.00 per single family residence as payment for curbside solid waste and recycling services for an entire year. Once certified this final rate will be reflected on the tax bill issued through the Broward County Property Appraiser. Advertising of this public hearing appeared on the Truth in Millage (TRIM) Notice sent to all property owners.

D. RESOLUTION 2017-107 ADOPTING A FINAL RATE AND ASSESSMENT ROLL FOR STORMWATER UTILITY SERVICES FOR FISCAL YEAR 2018

This Resolution confirms the final rates for the provision of stormwater services through Stormwater Enterprise Fund and provides for the continued use of the uniform method of collections. Advertising for this public hearing appeared on the Truth-in- Millage (TRIM) Notice mailed to all property owners.

E. ORDINANCE 2017-016 APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF LAUDERDALE LAKES, FOR FISCAL YEAR 2018, COMMENCING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018; APPROPRIATING FUNDS FOR THE OPERATION OF THE GOVERNMENT OF THE CITY OF LAUDERDALE LAKES FOR FISCAL YEAR 2018

This Ordinance provides for the adoption of funding to certain appropriation centers consistent with the City Manager's proposed Fiscal Year 2018 Budget and subsequent modifications from the Budget Workshop. Advertising for the this public hearing appeared on the Truth-in- Millage (TRIM) Notice mailed to all property owners.

F. RESOLUTION 2017-103 AUTHORIZING THE RENEWAL OF HEALTH INSURANCE COVERAGE WITH NEIGHBORHOOD HEALTH PARTNERSHIP; DENTAL INSURANCE COVERAGE WITH SOLSTICE; VISION INSURANCE COVERAGE WITH HUMANA, LIFE INSURANCE COVERAGE WITH RELIANCE STANDARD AND GAP INSURANCE COVERAGE WITH AMERICAN PUBLIC LIFE INSURANCE.

This Resolution provides for the City to renew its' group insurance plans.

5. CONSIDERATION OF OTHER MATTERS BY UNANIMOUS CONSENT

6. ADJOURNMENT

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

Mayor Hazelle Rogers

**Commissioner Sandra Davey - Commissioner Gloria Lewis - Commissioner Veronica Edwards Phillips -
Commissioner Beverly Williams**

CITY OF LAUDERDALE LAKES

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Fiscal Impact: Yes

Contract Requirement:

Title

RESOLUTION 2017-104 ADOPTING A TENTATIVE MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2017, THROUGH SEPTEMBER 30, 2018; SETTING A DATE AND TIME FOR THE ADOPTION OF THE FINAL MILLAGE RATE AND BUDGET

Summary

This Resolution establishes and adopts a tentative operating millage rate to fund Fiscal Year 2018 operations and a second and separate millage rate to fund voter approved debt service obligations for Fiscal Year 2018. Advertising for this public hearing appeared on the Truth-in-Millage (TRIM) Notice mailed to all property owners.

Staff Recommendation

Background:

At the Commission Meeting held on July 11, 2017, Resolution 2017-083 was approved to establish proposed tax rates for inclusion in the preliminary tax statements sent to property owners in August 2017. The City identified two (2) Ad Valorem Tax Rates. One was for operating purposes. The other was for the repayment of debt service. Both of these rates, provided for in this resolution, served as separate not-to-exceed amounts for their respective purposes. A mil represents a specific rate of \$1 per \$1,000 of taxable value. A millage rate of 8.5000, for example, would result in a payment of \$8.50 dollars per \$1,000 of tax assessed value.

The total operating millage for the City of Lauderdale Lakes is recommended at 8.5000 mils. This entire amount is dedicated to operating and capital purposes. The proposed rate initially set by Resolution #2017-083 was set at this same rate and advertised. The rolled-back rate determined by State law for the change in assessed values versus the current rate is 7.9707. The advertised rate of 8.5000 reflects an increase of 6.64% above the rolled back rate.

Debt service for the \$15 million General Obligation Bond approved by the voters in 2004 was issued in FY 2005. For Fiscal Year 2018, the amount needed to fund the voted debt service is 1.0950 mils. A rolled-back calculation is not computed for voter-approved debt service since the millage levied is the actual amount to fund the debt service.

This resolution would establish the following tentative millage rates for Fiscal Year 2018 – 8.5000 mils for operating and 1.0950 for voted debt service - for a total City millage of 9.5950. Once established, these new rates would be advertised in a newspaper of general circulation in Broward County. A second and final hearing will be held on September 27, 2017 at 5:01 p.m. to finalize these millage rates.

Staff recommends approval to adopt a resolution establishing the City of Lauderdale Lakes Fiscal Year 2018 (October 1, 2017 - September 30, 2018) tentative operating millage at 8.5000. Approval is also recommended to adopt a separate City of Lauderdale Lakes Fiscal Year 2018 tentative voted debt service millage of 1.0950 mils for a combined total tentative millage rate of 9.5950.

Funding Source:

The tentative property tax millage of 8.5000 mills will fund the contractual obligations for FY 2018 Police and Fire Services; fund core general and other funds' services; and implement Commission priorities identified in the budget. The tentative voted debt service millage of 1.0950 mills will fund the actual amount of the debt service.

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO, Financial Services Director/
Financial Services Department

Meeting Date: 9/18/2017

ATTACHMENTS:

	Description	Type
▣	Resolution 2017-104 - Adopting a Tentative Millage Rate for FY 2018	Resolution

RESOLUTION 2017-104

A RESOLUTION OF THE CITY OF LAUDERDALE LAKES, FLORIDA, ADOPTING A TENTATIVE MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2017, THROUGH SEPTEMBER 30, 2018; SETTING A DATE AND TIME FOR THE ADOPTION OF THE FINAL MILLAGE RATE AND BUDGET; PROVIDING FOR DIRECTIONS TO THE CITY CLERK; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on July 11, 2017, the City Commission determined the proposed Millage Rate for the fiscal year commencing October 1, 2017 ("Fiscal Year 2017/2018"), and further scheduled the two public hearings required by Section 200.065(2)(b) of the Florida Statutes, the first to be held on September 13, 2017, at 6:00 p.m., and the second hearing to be held on September 19, 2017, and

WHEREAS, the City Manager has recommended an annual budget for Fiscal Year 2017/2018, commencing October 1, 2017, and

WHEREAS, the public and all interested parties will have the opportunity to address their comments to the City Commission, and the City Commission will first consider the comments of the public regarding the tentative millage rate,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, FLORIDA, AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. ADOPTION OF TENTATIVE MILLAGE RATE: There is hereby proposed to be levied upon all taxable real and personal property in the City of Lauderdale Lakes, except that property exempted under the Constitution and

other laws of the State of Florida, the following millage rates, on each One Thousand Dollars (\$1,000.00) of assessed value for the applicable tax year for the benefit of the City of Lauderdale Lakes:

Proposed General Millage Rate for FY 2018	-	8.5000
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(said millage rate is 6.64%) more than the rolled back rate of 7.9707

Proposed Voted Millage Rate for FY 2018 (not included in Constitutional 10 mil cap)	-	1.0950
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Total Proposed Millage Rate for FY 2018	-	9.5950
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Section 3: ESTABLISHMENT OF DATES, TIME AND PLACE OF PUBLIC HEARINGS: The final public hearing shall be held on September 19, 2017, to adopt a final millage rate and budget for Fiscal Year 2018.

Section 4. DIRECTIONS TO THE CITY CLERK: The City Clerk, in cooperation with the Director of Financial Services, is directed to advertise the public hearing as required by law and to send a certified copy of this Resolution to the Property Appraiser, Broward County Department of Finance and Administrative Services, and the Broward County Board of County Commissioners.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS SPECIAL MEETING HELD SEPTEMBER 18, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: SUSAN GOODING-LIBURD, Director of Financial Services

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

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Fiscal Impact: Yes

Contract Requirement: No

Title

RESOLUTION 2017-105 PURSUANT TO SECTION 46-288 OF CHAPTER 46 OF THE CODE OF ORDINANCES, ESTABLISHING THE FINAL ANNUAL FIRE ASSESSMENT RATES FOR FISCAL YEAR 2018; APPROVING THE ASSESSMENT ROLL

Summary

This Resolution sets the final rates for the special assessment for fire services for Fiscal Year 2018 to be billed to all property owners in the City of Lauderdale Lakes. Advertising for this public hearing appeared on the Truth in Millage (TRIM) Notice mailed to all property owners. Staff recommends approval of the resolution setting the fire assessment for fire services for Fiscal Year 2018 to fund the fire response services.

Staff Recommendation

Background:

At the Commission Meeting held on July 11, 2017, Resolution 2017-084 was approved establishing proposed rate for fire assessment as required by Chapter 9 1/2 of the City of Lauderdale Lakes Code of Ordinances. Since that meeting, all pertinent charges for services have been finalized and the recommended rates for all land use categories have not been adjusted. The recommended rates for this assessment are included in Exhibit A.

Fire Assessment Rate Information: This resolution provides minimal increases to the fire-rescue assessment in all categories. The preliminary rates set by this resolution will fund the operating costs associated with fire response and suppression for this upcoming fiscal year 2018. The residential rate is assessed at \$321.00 per parcel, which represents a 10% increase from the current rate. The multi-family rate is assessed at \$402.35 per parcel, which represents a 10% increase from the current rate. All other rates are reflected in Exhibit A.

With the adoption of the resolution, the new rate schedule for Fiscal Year 2018 will be set. The Broward County Property Appraiser will continue to bill the assessment on behalf of the City of Lauderdale Lakes. The Broward County Revenue Collections Division will continue collections on behalf of the City of Lauderdale Lakes.

Funding Source:

Fire-Rescue Fund

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO, Financial Services Director

Meeting Date: 9/18/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution 2017-105 - Adopting Fiscal Year 2018 Fire Assessment	Resolution
<input type="checkbox"/> Exhibit A - Resolution 2018 Fire Rescue Assessment Rate	Exhibit

RESOLUTION 2017-105

A RESOLUTION PURSUANT TO SECTION 46-288 OF CHAPTER 46 OF THE CODE OF ORDINANCES, ESTABLISHING THE FINAL ANNUAL FIRE ASSESSMENT RATES FOR FISCAL YEAR 2017/2018; APPROVING THE ASSESSMENT ROLL; PROVIDING DIRECTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Chapter 46 of the Code of Ordinances provides for annual proceedings for the implementation of a Fire Rescue Services Assessment, including the adoption of a "Final Rate Resolution" by the City Commission, and

WHEREAS, the City has established or has contracted for the services of a fire rescue department which provides fire combat, fire suppression, fire prevention, and other services for the enhanced protection of life and property in the City of Lauderdale Lakes, and

WHEREAS, all of the real property within the boundaries of the City limits has been determined to receive a special benefit from the provision of fire rescue services by the Fire Rescue Department, and

WHEREAS, the City adopted a Preliminary Rate Resolution on July 11, 2017, and

WHEREAS, a public hearing has been held on September 13, 2017, whereby the public was given the opportunity to be heard concerning this matter,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. ADOPTION OF ANNUAL FIRE ASSESSMENT RATE: **Exhibit A**, attached hereto, is hereby adopted and constitutes the Annual Rate Assessment as required by Section 46-288 of Chapter 46 of the Code of Ordinances in connection with the proceedings for the imposition of an Annual Fire Rescue Assessment. The Rates shown on **Exhibit A** constitute the assessment rates applicable to Fiscal Year 2017/2018.

Section 3. APPROVAL OF ASSESSMENT ROLL: The City Commission hereby approves the Assessment Roll for the Fiscal Year 2017/2018, as provided by the Broward County Property Appraiser.

Section 4. DIRECTIONS TO THE CITY CLERK: The City Clerk is hereby authorized and directed to advise Broward County through the appropriate divisions, including the Broward County Property Appraiser's Office and the Broward Revenue Collector's Office, of the final Fire Rescue Service rates for Fiscal Year 2017/2018, by delivering to the appropriate Broward County Divisions, a certified copy of this Resolution.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS SPECIAL MEETING HELD SEPTEMBER 18, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: SUSAN GOODING-LIBURD, Director of Financial Services

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

EXHIBIT A

FIRE RESCUE ASSESSMENT RATES CITY OF LAUDERDALE LAKES FIRE ASSESSMENT RATE SCHEDULE – FY 2018 (October 1, 2017 – September 30, 2018)

Type	Class	Rate	Parcels	Tax Base	Est. Revenue
R	Residential	\$321.00	11,843.00	11,843.00	\$3,801,603.00
M	Multi-Family	\$402.35	128.00	2,904.00	\$1,168,415.69
C	Commercial	\$32.18	113.00	2,187,037.00	\$703,679.15
A	Acreage	\$726.04	118.00	107.99	\$78,404.85
I	Institutional	\$37.06	35.00	1,054,455.00	\$390,781.02
W	Warehouse - Industrial	\$3.66	26.00	931,461.00	\$34,119.42
S	Special	\$1,037.65	1.00	2,047.00	\$1,037.65
V	Common Areas	-	-	-	\$0.00
X	Government - Exempt	-	-	-	\$0.00
Y	Miscellaneous Exempt	-	-	-	\$0.00
			12,264.00		\$6,178,040.79

CITY OF LAUDERDALE LAKES

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Fiscal Impact: Yes

Contract Requirement:

Title

RESOLUTION 2017-106 ADOPTING A FINAL RATE AND ASSESSMENT ROLL FOR SOLID WASTE SERVICES FOR FISCAL YEAR 2018

Summary

This Resolution confirms the final rates for the provision of solid waste services for curbside roll-out services and the continued use of the uniform method of collections. The resolution will certify the final rate of \$260.00 per single family residence as payment for curbside solid waste and recycling services for an entire year. Once certified this final rate will be reflected on the tax bill issued through the Broward County Property Appraiser. Advertising of this public hearing appeared on the Truth in Millage (TRIM) Notice sent to all property owners.

Staff Recommendation

Background:

At the Commission Meeting held on July 11, 2017, Resolution 2017-086 was passed establishing the City's intent to utilize the current billing method and providing the Broward County Property Appraiser with a preliminary rate to advertise on the Truth in Millage notice was adopted. The advertised rate represents a not-to-exceed amount.

The City's contract with its waste hauler, Waste Management, requires the City to make payments for the curbside collection services provided to all property owners. This rate is dependent upon the consumer price index and tipping fees. The rates established by this resolution of \$260.00 for residential curbside reflect the rates assumed necessary to recover operating costs. This resolution seeks to pass the costs charged to the City for residential services on to the residents benefiting from the services.

The recommended rate for Fiscal Year 2018 residential curbside collections/twice weekly, including recycling, and including a once month bulk pick up is \$260.00 for the year October 1, 2017 – September 30, 2018.

Staff recommends approval of this resolution finalizing the billing of solid waste service charges through the uniform method of collection for FY 2018.

Funding Source:

Solid Waste Fund

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO, Financial Services Director

Meeting Date: 9/18/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution 2017-106 - Adopting FY 2018 Solid Waste Assessment	Resolution
<input type="checkbox"/> Exhibit A - FY 2018 Solid Waste Rate	Exhibit

RESOLUTION 2017-106

A RESOLUTION ADOPTING A FINAL RATE AND ASSESSMENT ROLL FOR SOLID WASTE SERVICES FOR FISCAL YEAR 2018, COMMENCING OCTOBER 1, 2017; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR DIRECTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City has determined that there is a need for the collection and disposal of trash, garbage and other refuse within the municipal limits of the City of Lauderdale Lakes, and

WHEREAS, the City has granted an exclusive franchise to Waste Management, Inc., of Florida, doing business as Southern Sanitation Service and Broward Disposal ("Waste Management"), to collect and remove trash, garbage and other refuse from within, throughout, and for the benefit of the City and its residents, and

WHEREAS, pursuant to the Franchise Agreement, Waste Management is authorized to charge and collect certain collection and disposal fees, and

WHEREAS, the solid waste fees are imposed on all residential and commercial properties in the City and are not in excess of the proportional benefits to each property, and

WHEREAS, the City intends to utilize the uniform method of collection solid waste fees for single-family residences, pursuant to Florida Statute §197.3632, and

WHEREAS, the City shall continue to bill and collect surcharges collectable pursuant to the Franchise Agreement on single-family residences, including but not limited to "back door" pickup services by separate billing to the effected property owners, and

WHEREAS, all commercial and multi-family parcels will continue to be billed by Waste Management, and

WHEREAS, the City established a preliminary solid waste rate on July 11, 2017, and

WHEREAS, a public hearing was held on September 13, 2017, whereby the public was given the opportunity to be heard concerning this matter,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. ADOPTION OF FINAL SOLID WASTE SERVICE RATE FOR FY 2018: The final solid waste rates for single-family residences for the upcoming fiscal year beginning October 1, 2017, through September 30, 2018, are described on **Exhibit A**, attached hereto.

Section 3. ADOPTION OF ASSESSMENT ROLL: The City Commission hereby approves the Assessment Roll for the Fiscal Year 2018, as provided by the Broward County Property Appraiser.

Section 4. DIRECTIONS TO THE CITY CLERK: The City Clerk is hereby authorized and directed to advise Broward County through the appropriate divisions, including the Broward County Property Appraiser's Office and the Broward Department of Finance and Administrative Services, of the final Solid Waste Service rates for

single-family residences for Fiscal Year 2018 by delivering to the appropriate Broward County Divisions, a certified copy of this Resolution.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS SPECIAL MEETING HELD SEPTEMBER 18, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: SUSAN GOODING-LIBURD, Director of Financial Services

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

EXHIBIT A

Final

Solid Waste Rates Billed through the
Broward County Property Appraiser

For Fiscal Year 2018
(October 1, 2017 – September 30, 2018)

<u>Rate Component</u>	<u>Certified Rate</u>
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Residential (Single-family):

Combined Curbside Service and Recycling Billed through Broward County Property Appraiser	\$260.00
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All other services:

Billed through Waste Management per contract

Total amount to be collected: \$1,324,700

CITY OF LAUDERDALE LAKES

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Fiscal Impact: Yes

Contract Requirement:

Title

RESOLUTION 2017-107 ADOPTING A FINAL RATE AND ASSESSMENT ROLL FOR STORMWATER UTILITY SERVICES FOR FISCAL YEAR 2018

Summary

This Resolution confirms the final rates for the provision of stormwater services through Stormwater Enterprise Fund and provides for the continued use of the uniform method of collections. Advertising for this public hearing appeared on the Truth-in- Millage (TRIM) Notice mailed to all property owners.

Staff Recommendation

Background:

At the Commission Meeting held on July 11, 2017, Resolution 2017-085 was adopted establishing the City's intent to continue utilizing the current billing method and providing the Broward County Property Appraiser with a rate to advertise on the Truth-in-Millage Notice. The City of Lauderdale Lakes will charge a stormwater fee in the amount of \$6.25 monthly per residential unit. This fee is identified in Chapter 19 of the City of Lauderdale Lakes' Code of Ordinances.

Along with other revenue sources, the total amount to be generated will collectively meet the debt and operational service requirements associated with ongoing and proposed major capital improvement Stormwater projects.

This item provides for the final certification of the Stormwater Utility Fee Rate to the Broward County Property Appraiser's Office and completes the legislative action needed to finalize billing through the uniform method of collection.

Staff recommends approval confirming the rate and method of collection of the Stormwater Fee. This rate is expressed as an equivalent residential unit rate (ERU) of \$6.25 monthly. The ERU multiplied by twelve equals \$75.00. This resolution seeks to reconfirm the current rate and direct the Broward County Property Appraiser's Office on the billing method.

Funding Source:

Stormwater Fund

Sponsor Name/Department: Susan, MBA, CPA, CGFO, Financial Services Director/Financial Services Department

Meeting Date: 9/18/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution 2017-107; Adopting FY 2018 Stormwater Assessment	Resolution
<input type="checkbox"/> Exhibit A - FY 2018 Stormwater Rate	Exhibit

RESOLUTION 2017-107

A RESOLUTION ADOPTING A FINAL RATE AND ASSESSMENT ROLL FOR STORMWATER UTILITY SERVICES FOR FISCAL YEAR 2018; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR DIRECTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Chapter 90 of the Code of Ordinances provides for the implementation of stormwater utility user fees, and

WHEREAS, the City intends to utilize the uniform method of collecting stormwater utility user fees for single-family residences, pursuant to Florida Statute §197.3632, and

WHEREAS, commercial parcels will continue to be billed monthly by Broward County on the water bills, and multi-family residential parcels will continue to be billed quarterly by Broward County on the water bills, and

WHEREAS, the City established a preliminary stormwater rates on July 11, 2017, and

WHEREAS, a public hearing was held on September 13, 2017, whereby the public was given the opportunity to be heard concerning this matter,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. ADOPTION OF FINAL STORMWATER UTILITY SERVICES RATE FOR FISCAL YEAR 2018: The final Stormwater Utility Service Rates for the upcoming fiscal year beginning October 1, 2017, through September 30, 2018, are described on **Exhibit A**, attached hereto and made a specific part hereof.

Section 3. ADOPTION OF ASSESSMENT ROLL: The City Commission hereby approves the Assessment Roll for the Fiscal Year 2018, as provided by the Broward County Property Appraiser.

Section 4. DIRECTIONS TO THE CITY CLERK: The City Clerk is hereby authorized and directed to advise Broward County through the appropriate divisions, including the Broward County Property Appraiser's Office and the Broward County Department of Finance and Administrative Services, of the final stormwater utility user rates for Fiscal Year 2018, by delivering to the appropriate Broward County Divisions, a certified copy of this Resolution.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS SPECIAL MEETING HELD SEPTEMBER 18, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: SUSAN GOODING-LIBURD, Director of Financial Services

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

EXHIBIT A

Final

Storm Water Fees Billed through the
Broward County Property Appraiser

For Fiscal Year 2018
(October 1, 2017 – September 30, 2018)

<u>Rate Component</u>	<u>Certified Rate</u>
Residential Unit (Single-family):	\$6.25 per Equivalent Residential Unit (ERU) per month or \$75.00 Per Year
Billed through Broward County Property Appraiser	
All other services:	
All other units (multifamily and commercial) will be billed through other methods.	
Total Amount to be collected: \$336,525	

CITY OF LAUDERDALE LAKES

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Fiscal Impact: Yes

Contract Requirement:

Title

ORDINANCE 2017-016 APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF LAUDERDALE LAKES, FOR FISCAL YEAR 2018, COMMENCING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018; APPROPRIATING FUNDS FOR THE OPERATION OF THE GOVERNMENT OF THE CITY OF LAUDERDALE LAKES FOR FISCAL YEAR 2018

Summary

This Ordinance provides for the adoption of funding to certain appropriation centers consistent with the City Manager's proposed Fiscal Year 2018 Budget and subsequent modifications from the Budget Workshop. Advertising for the this public hearing appeared on the Truth-in- Millage (TRIM) Notice mailed to all property owners.

Staff Recommendation

Background:

This Ordinance adopts the preliminary Fiscal Year 2018 Budget for the City of Lauderdale Lakes. The appropriations in Exhibit A represent funding to support the City Manager's proposed Fiscal Year 2018 Budget and additional recommendations made at Budget Workshop discussions with the Commission.

With approval of this ordinance, the resulting tentative budget will be advertised in the Sun-Sentinel and other media outlets according to the requirements of Florida Statute. Advertisement for the Notice of Tax Increase and the Budget Summary will meet statutory requirements for the final adoption of the FY 2018 Annual Final Budget on September 27, 2017 at 5:01 PM in the Commission Chambers at City Hall. With the passage on second reading, the adopted budget for Fiscal Year 2018 will be completed.

Staff recommends approval of the Ordinance establishing the City of Lauderdale Lakes Lakes Fiscal Year 2017 Budget (All Funds) of \$40,876,855. This ordinance appropriates funding for police and fire services; and funds core general and other services.

It is recommended that the City Commission follow the procedures set out in Florida Statutes (F.S.) 200.065:

- Adopt the recommended Tentative FY 2018 Annual City Budget/Appropriation ordinance after having adopted the tentative millage rate;
- Announce that the final public hearing on the FY 2018 Annual City Budget is scheduled for September 27, 2017 at 5:01 PM in the City Commission Chambers, 4300 NW 36th Street, Lauderdale Lakes, Florida

Funding Source:

The tentative property tax millage of 8.5000 mills will fund the contractual obligations for FY 2018 Police and Fire Services, funds core general and other services identified in the Fiscal Year 2018 Budget.

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO, Financial Services Director

Meeting Date: 9/18/2017

ATTACHMENTS:

Description	Type
❑ Ordinance 2017-016 - Adopting FY2018 Budget	Ordinance
❑ Exhibit A - Ordinance 2017-016 Adopting a Tentative Fiscal Year Budget	Exhibit
❑ Backup-CIPPlan - Ordinance 2017-016	Backup Material

ORDINANCE 2017-016

AN ORDINANCE APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF LAUDERDALE LAKES, FOR FISCAL YEAR 2018, COMMENCING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018; APPROPRIATING FUNDS FOR THE OPERATION OF THE GOVERNMENT OF THE CITY OF LAUDERDALE LAKES FOR FISCAL YEAR 2018; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Fiscal Year 2018 Operating and Capital Improvement Budget, estimate of the revenues and other sources, and the requirements for expenditures and other uses of City operating funds, departments, offices and agencies has heretofore been prepared by the City staff, and the City Manager has submitted it to the City Commission, as is required by Section 5.02 of the City Charter, and

WHEREAS, the City Commission has received the proposed tentative annual budget for Fiscal Year 2018, commencing October 1, 2017, as recommended by the City Manager, and

WHEREAS, the City Commission has conducted numerous public workshops to analyze and/or revise the proposed budget, and

WHEREAS, the Personnel Complement proposed in the tentative budget discussions has been amended to incorporate those changes in the Fiscal Year 2018 Budget, and

WHEREAS, the City Commission has determined the amount of money which must be raised to conduct the affairs of the municipality, as required by City operating funds, departments offices, and agencies for Fiscal Year 2018, so that the business of the municipality may be efficiently conducted, on a balanced budget, and

WHEREAS, the City Commission has also determined the amount necessary to be raised by ad valorem taxes and other taxes or special assessments upon all of the property, real and personal, within the corporate limits of the City, and

WHEREAS, during the course of the budgetary year, the City applies for and receives certain grants, and

WHEREAS, the City cannot ascertain the dollar amount of the grants that will be awarded at the time the budget is approved, and

WHEREAS, when grants and donations are awarded and accepted by the City, the grant funds need to be accounted for in the City budget, and

WHEREAS, it is more expedient to allow the resolution accepting the grant or donation to enact the necessary budget transfers and amendments, and

WHEREAS, it is useful to authorize the City Manager to appropriate unanticipated revenues, according to generally accepted accounting and budgeting principles, and

WHEREAS, it is appropriate to grant the City Manager, as the City's Chief Administrative Officer, with the necessary authority and flexibility to effectively manage City's Annual Budget, along with the City Commission assuming the proper budget approval and oversight authority, and

WHEREAS, it is appropriate to enable the City Manager to create "suspension reserve" accounts in each fund and to authorize the City Manager to transfer funds across appropriation centers into such accounts to ensure the proper budgetary stability of all funds at the end of the fiscal year,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. ADOPTION OF BUDGET: The City Commission hereby approves and adopts the estimates of revenue and expenditures of the City of Lauderdale Lakes for Fiscal Year 2018, commencing October 1, 2017, and ending September 30, 2018, as specifically set forth on the attached Exhibit "A."

SECTION 3. AMENDMENT OF BUDGET: The Fiscal Year 2018 Budget shall be automatically amended to re-appropriate encumbrances, outstanding contracts, capital outlay of project funds reserved or unexpended from Fiscal Year 2017/2018, provided said appropriation(s) have been previously approved by the City Commission.

SECTION 4. AUTHORIZATION TO CATEGORIZE ROLLOVER OF FUNDS: The City Manager is hereby authorized to amend the budget to re-categorize general roll-over funds(s) into a more appropriate fund(s), so long as the general roll-over funds were actually dedicated in the Fiscal Year 2017/2018 budget.

SECTION 5. AUTHORITY TO AMEND BUDGET BASED UPON RECEIPT OF GRANT FUNDS: The budget shall be automatically amended upon the adoption of a resolution to accept a grant or donation over Twenty-Five Thousand One and no/100 (\$25,001.00) Dollars. Such amendments shall become effective only when such amendments are authorized in the resolution accepting the grant or donation. The budget will be amended upon receipt of a grant or donation for Twenty-Five Thousand

One and no/100 (\$25,001.00) Dollars, or less. To ensure transparency a list of all grants accepted and appropriated will be provided to the City Commission at its next regular City Commission Meeting. The list will describe in detail the grants and appropriations and the date of original acceptance.

SECTION 6. APPROPRIATION OF UNANTICIPATED REVENUES: The City Manager is hereby authorized to appropriate unanticipated revenues according to generally acceptable accounting and budgeting principles.

SECTION 7. SUSPENSION RESERVE: The City Manager is hereby empowered to create a "suspension reserve" account in each fund and further authorized to transfer funds across appropriation centers into this account.

SECTION 8. AUTHORIZATION TO CORRECT SCRIVENER'S ERRORS: The City Manager is hereby authorized to amend the budget on an as- needed basis in order to correct typographical errors or omissions that are purely scrivener's errors.

SECTION 9. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 10. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 11. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its final passage.

PASSED ON FIRST READING ON THE 18TH DAY OF SEPTEMBER, 2017.

PASSED ON SECOND ON THE _____ DAY OF SEPTEMBER, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: SUSAN GOODING-LIBURD, Director of Financial Services

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

FY 2018 All Funds Budget

FY 2018 Taxable Value- \$1,052,742,335 Operating millage rate of 8.5000	HURRICANE LOSS MITIGATION PROG. FUND DEBT SERVICE FUND CAPITAL PROJECTS FUNDS STORMWATER FUND SOLID WASTE / RECYCLING FUND BUILDING SERVICE FUND TOTAL BUDGET																	
	GENERAL FUND	FIRE RESCUE FUND	GRANTS FUND	IMPACT FEE	LAW ENFORCEMENT TRUST FUND	CRA FUND	ART IN PUBLIC PLACES	CODE ENFORCEMENT TRUST FUND	ALZHEIMER CARE FUND	MINOR HOME REPAIR FUND(S)	GAS TAX FUND	HURRICANE LOSS MITIGATION PROG. FUND	DEBT SERVICE FUND	CAPITAL PROJECTS FUNDS	STORMWATER FUND	SOLID WASTE / RECYCLING FUND	BUILDING SERVICE FUND	TOTAL BUDGET
ESTIMATED REVENUES:																		
TAXES: Millage per \$1,000																		
Ad Valorem Taxes (95%-\$8,500,894)	7,213,072																	7,213,072
Ad Valorem Taxes (voted debt) 1.095													1,095,115					1,095,115
CRA- TIF Value/Ad Valorem						2,392,072												2,392,072
Franchise Fees	2,823,500																	2,823,500
Utility Taxes	2,355,000																	2,355,000
Sales & Use Tax	3,950,202																	3,950,202
Special Assessments		6,178,041									640,914							6,178,041
Licenses/Permits	442,000	350,800																792,800
Intergovernmental/Grants	80,000		1,518,000						460,943	184,236		194,000					970,000	1,762,800
Charges for Services	1,092,960								14,000						616,040	160		3,053,379
Fines & Forfeitures	191,500																	1,106,960
Miscellaneous Revenues	1,380,876	17,000				150,500					26,730				200	10,000		1,585,306
TOTAL SOURCES	19,529,110	6,545,841	1,518,000	0	0	2,542,572	0	0	474,943	184,236	667,644	194,000	1,095,115	0	2,417,743	1,334,860	970,000	37,474,064
Transfers In									14,449					250,000				264,449
Appropriations/Other Sources	250,000			211,177	30,000	359,014	10,000	10,000						190,000	1,980,371		97,780	3,138,342
TOTAL REVENUES, TRANSFERS & BALANCES	19,779,110	6,545,841	1,518,000	211,177	30,000	2,901,586	10,000	10,000	489,392	184,236	667,644	194,000	1,095,115	440,000	4,398,114	1,334,860	1,067,780	40,876,855
EXPENDITURES/EXPENSES																		
Mayor/Commission	420,851																	420,851
City Attorney	247,000																	247,000
City Clerk	271,637																	271,637
City Manager	431,669																	431,669
Financial Services	1,369,483																	1,369,483
Human Resources	276,994																	276,994
Parks and Human Services	2,090,152		176,000	211,177			10,000		489,392									2,976,721
Public Works	1,985,267		1,200,000								667,644			440,000	4,348,763	1,334,860		9,976,534
Development Services	900,246					1,945,489		10,000		184,236		194,000					1,067,780	4,301,751
Police Services	7,327,183		142,000		30,000													7,499,183
Fire Rescue/EMS	2,188,623	6,527,868																8,716,491
Advisory Boards	33,100																	33,100
General Administration	1,548,436																	1,548,436
Debt Service	360,404	5,200				956,097							1,095,115		49,351			2,466,167
TOTAL EXPENDITURES	19,451,044	6,533,068	1,518,000	211,177	30,000	2,901,586	10,000	10,000	489,392	184,236	667,644	194,000	1,095,115	440,000	4,398,114	1,334,860	1,067,780	40,536,016
Transfers Out	264,449																	264,449
Other Uses/Contingency	63,617	12,773																76,390
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	19,779,110	6,545,841	1,518,000	211,177	30,000	2,901,586	10,000	10,000	489,392	184,236	667,644	194,000	1,095,115	440,000	4,398,114	1,334,860	1,067,780	40,876,855

Capital Improvements Plan

The City of Lauderdale Lakes utilizes the Capital Improvements Plan planning process to identify, quantify and assess its capital improvement needs over a five-year time period.

The City uses the following definition of a Capital Improvement:

Capital Improvement - any construction, or land acquisition that costs \$20,000 or more and has a five (5) year or longer expected service life. Projects, which may cost less than \$20,000 that are considered necessary for the implementation of any long-term improvement, including implementation of the adopted Comprehensive Plan, shall also be considered a capital improvement.

The annual capital improvement budget authorizes both the financing and spending necessary for the year's capital improvement projects. However the capital improvement program identifies both the revenues and expenses necessary to carry out the capital projects listed in the capital improvement plan, over a five year period. The City's Code of Ordinances, Section 82-326, requires the City to develop and maintain an annual capital improvement budget and a capital improvement plan as part of the budgeting activity.

Development of the Capital Improvement Plan is a dynamic process that enables the City of Lauderdale Lakes to plan for major expenditures in the future and adjust capital projects as needs and as circumstance change. The City's long range CIP is updated annually to incorporate capital projects identified over the next five-year period. Specific revenue sources to fund these projects through the Fiscal Year 2022 are also identified. The City of Lauderdale Lakes Capital Improvements Plan identifies the total project cost for each project in the plan. The following table is the calculation of the total project cost for a specific project in the plan:

Categories	Summation
Actual Expenditures Prior Years	+
Projected Expenditures FY 2016-17	+
Adopted Budget FY 2017-18	+
Proposed Budget FY 2018-19	+
Proposed Budget FY 2019-20	+
Proposed Budget FY 2020-21	+
Proposed Budget FY 2021-22	+
Result	Total Project Cost

The annual capital improvement budget is separate and distinct from the City's operating budget for several reasons. The reasons are:

- Capital Improvements reflect non-recurring rather than ongoing expenses. Where possible capital projects are funded from non-recurring funding sources such as debt proceeds and grants; these one-time revenue sources are not appropriate funding sources for recurring operating expenses.
- Capital Improvement Projects tend to be of high cost, requiring more stringent control and accountability.
- Several revenue sources such as impact fees and certain gas taxes are by statute or other legal restriction limited to use on capital improvements.

The development of the CIP can be viewed as a three-step process as outlined below:

Step 1: Need identification

Each department identifies improvements that are necessary to eliminate safety hazards or respond to emergencies, respond to customer demands, satisfy policy and concurrency requirements of the comprehensive plan, deliver mandated services, improve service delivery systems, and for renovations to existing City facilities within the five-year timeframe of the CIP.

Step 2: Funding source identification

Budget division of Financial Services obtains information concerning current and projected financial resources, using trend analysis techniques that incorporate traditional drivers such as the Consumer Price Index, housing starts, population growth, and property valuations. Funding sources from these financial projections are included in each department's section of this document.

Step 3: Project review

All requests have a project description, cost estimates, and implementation schedule. Each capital project has been evaluated and matched with available revenues from appropriate sources. Capital improvements represent a significant financial outlay for local governments, as the pool of financial resources available to fund requested projects over the five-year planning period is limited. The Capital Improvements Plan also provides financial and rating agencies with assurances that the government has carefully planned for its future capital requirements, and has assessed the financial resources likely to be available to meet those requirements. This planning, combined with other such measures as adopted fiscal policies, assist in ensuring County resources are being allocated to meet the needs of the community.

The FY 2018 CIP provides information on projects and funding requests totaling approximately \$9,669,817, as identified below:

- 16 funded project requests totaling approximately \$9,669,817
- \$4,569,817 in the recommended CIP budget for FY 2017-18, and
- \$5,100,000 from FY 2018-19 through 2021-22

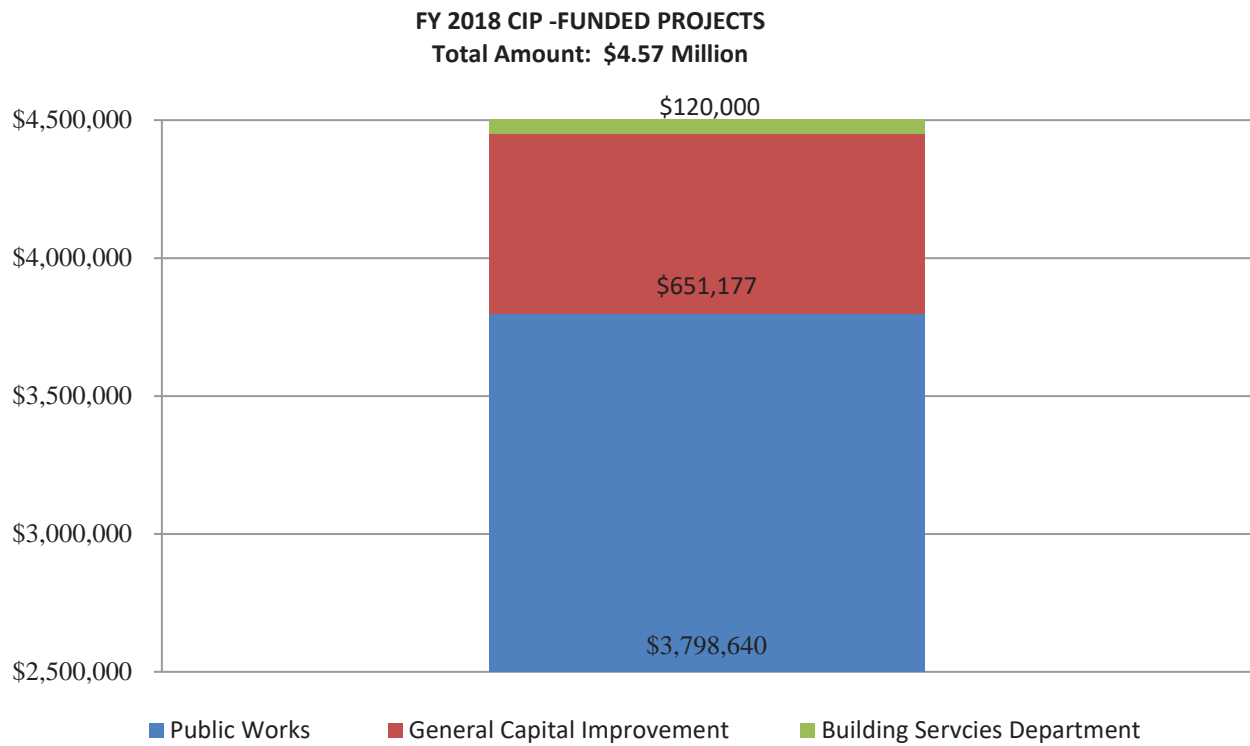
PROPOSED CAPITAL IMPROVEMENT PLAN SUMMARY

Department	FY 2018 CIP - Funded Projects	Funded Project Distribution by Percent
Public Works	\$3,798,640	83.1%
General Capital Improvement	\$651,177	14.2%
Building Services Department	\$120,000	2.6%
Total CIP Budget - Funded Projects	\$4,569,817	100.0%

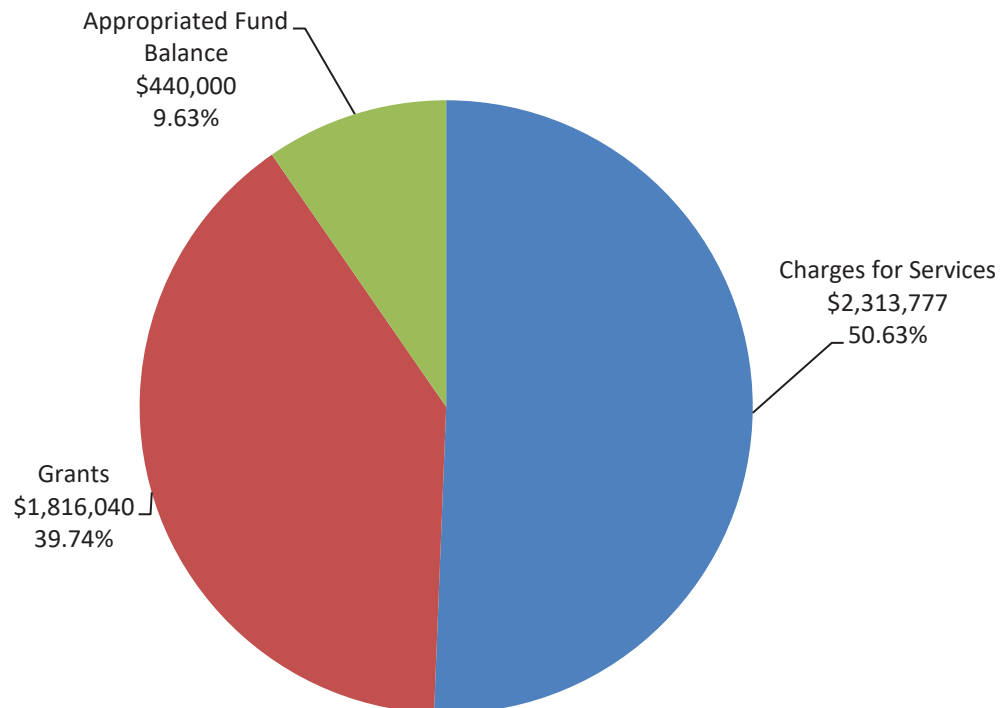
FUNDING SOURCES PROPOSED BUDGET FY 2018 IN MILLIONS

Funding Source	FY 2018 CIP - Funding Sources	Funding Sources Distribution by Percent
Charges for Services	\$2,313,777	50.6%
Grants	\$1,816,040	39.7%
Appropriated Fund Balance	\$440,000	9.6%
Total CIP Budget - Funding Sources	\$4,569,817	100.0%

PROPOSED CAPITAL IMPROVEMENT PLAN SUMMARY



FUNDING SOURCES - PROPOSED BUDGET Total Amount: \$4.57 Million



PROPOSED CAPITAL IMPROVEMENT PLAN BY DEPARTMENT
FY 2017/18 TO FY 2021/22
FUNDED PROJECTS

PROJECT NAME	FUNDING SOURCE	BUDGET FY2016/2017	PROJECTED FY2016/2017	PROPOSED BUDGET FY2017/18	FY2018/19	FY2019/20	FY2020/21	FY2021/22	FUTURE ANTICIPATED REVENUE	TOTAL PROJECT FY2013-FY2018
PUBLIC WORKS										
STORMWATER DIVISION										
Stormwater	Intergovernment - Grant (LP6060)	\$ 129,000	\$ 129,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 129,000
Stormwater	Intergovernment - Grant (LP6061)	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Conveyance Project Stormwater	Charges for Services - Stormwater	\$ 415,255	\$ -	\$ 1,415,000	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 3,415,000
Project Sub-Total		\$ 1,044,255	\$ 129,000	\$ 1,915,000	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 4,044,000
Water Pollutant Reduction Tactic Project	Intergovernment - Grant (LP6062)	\$ 200,000	\$ 83,491	\$ 116,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 199,531
Water Pollutant Reduction Tactic Project	Charges for Services - STORMWATER (LP6062)	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Project Sub-Total		\$ 220,000	\$ 83,491	\$ 136,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 219,531
Dran Pipe Lining Inspection and Repair Project	Charges for Services - Stormwater	\$ 120,000	\$ 40,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 760,000
Project Sub-Total		\$ 120,000	\$ 40,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 760,000
Swale Improvement Project	Charges for Services - Stormwater	\$ 80,000	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 480,000
Project Sub-Total		\$ 80,000	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 480,000
Boat Ramp Installation Project	Charges for Services - Stormwater (P1507)	\$ 120,000	\$ 25,000	\$ 150,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 775,000
Project Sub-Total		\$ 120,000	\$ 25,000	\$ 150,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 775,000
C-13 Canal Fence Installation Project	Charges for Services - Stormwater (P1520)	\$ 100,000	\$ 47,600	\$ 47,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,200
Project Sub-Total		\$ 100,000	\$ 47,600	\$ 47,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,200
Culvert Inspection/Cleaning Project	Charges for Services - Stormwater (P1509)	\$ 150,000	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 900,000
Project Sub-Total		\$ 150,000	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 900,000
PUBLIC WORKS - Stormwater DIVISION		\$ 1,834,255	\$ 325,091	\$ 2,598,640	\$ 1,470,000	\$ 1,470,000	\$ 470,000	\$ 470,000	\$ 470,000	\$ 7,273,731

PROPOSED CAPITAL IMPROVEMENT PLAN BY DEPARTMENT
FY 2017/18 TO FY 2021/22
FUNDED PROJECTS

PROJECT NAME	FUNDING SOURCE	BUDGET FY2016/2017	PROJECTED FY2016/2017	PROPOSED BUDGET FY2017/18	FY2018/19	FY2019/20	FY2020/21	FY2021/22	FUTURE ANTICIPATED REVENUE	TOTAL PROJECT FY2013-FY2018
PUBLIC WORKS - TRANSPORTATION										
Sidewalk Repair and Replacement Project	Intergovernmental - Grants (HL058)	\$ 200,000	-	\$ 200,000	-	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Project Sub-Total		\$ 200,000	-	\$ 200,000	-	\$ -	\$ -	\$ -	\$ -	\$ 200,000
NW 31 Avenue Roadway Improvement Project	Intergovernmental - Grants	\$ 1,000,000	-	\$ 1,000,000	-	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Project Sub-Total		\$ 1,000,000	-	\$ 1,000,000	-	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
PUBLIC WORKS- TRANSPORTATION DIVISION SUB-TOTAL										
		\$ 1,200,000	-	\$ 1,200,000	-	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
PUBLIC WORKS DEPARTMENT SUB-TOTAL										
		\$ 3,034,255	\$ 325,091	\$ 3,798,640	\$ 1,470,000	\$ 1,470,000	\$ 470,000	\$ 470,000	\$ 470,000	\$ 8,473,731

PROPOSED CAPITAL IMPROVEMENT PLAN BY DEPARTMENT
FY 2017/18 TO FY 2021/22
FUNDED PROJECTS

PROJECT NAME	FUNDING SOURCE	BUDGET FY2016/2017	PROJECTED FY2016/2017	PROPOSED BUDGET FY2017/18	FY2018/19	FY2019/20	FY2020/21	FY2021/22	FUTURE ANTICIPATED REVENUE	TOTAL PROJECT FY2013-FY2018
GENERAL CAPITAL IMPROVEMENT										
C-13 Canal Trail Expansion Project (Match)	Charges for Services - Impact Fees	\$ 38,823	\$ 38,823	\$ 211,177	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Project Sub-Total		\$ 38,823	\$ 38,823	\$ 211,177	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Street Repaving Project	Appropriated Fund Balance	\$ 150,000	\$ 15,418	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 915,418
Project Sub-Total		\$ 150,000	\$ 15,418	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 915,418
GIS Development	Appropriated Fund Balance	\$ 24,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Sub-Total		\$ 24,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Hardened Housing for Public Works/Fire Generator	Appropriated Fund Balance	\$ 72,600	\$ 12,110	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 262,110
Project Sub-Total		\$ 72,600	\$ 12,110	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 262,110
NW 41 Street Signage Project	Appropriated Fund Balance	\$ 40,834	\$ 34,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,000
Project Sub-Total		\$ 40,834	\$ 34,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,000
Vincent Torres Memorial Park Improvement Project	Appropriated Fund Balance	\$ 14,292	\$ 7,200	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,200
Project Sub-Total		\$ 14,292	\$ 7,200	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,200
Comprehensive Park Improvements	Intergovernmental - Grant (HLOS8)	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Project Sub-Total		\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
GENERAL CAPITAL IMPROVEMENT SUB-TOTAL		\$ 590,549	\$ 357,551	\$ 651,177	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,758,728

PROPOSED CAPITAL IMPROVEMENT PLAN BY DEPARTMENT
FY 2017/18 TO FY 2021/22
FUNDED PROJECTS

PROJECT NAME	FUNDING SOURCE	BUDGET FY2016/2017	PROJECTED FY2016/2017	PROPOSED BUDGET FY2017/18	FY2018/19	FY2019/20	FY2020/21	FY2021/22	FUTURE ANTICIPATED REVENUE	TOTAL PROJECT FY2013-FY2018
BUILDING SERVICES FUND										
GIS Development	Charges for Services - Permit Fees	\$ 8,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Sub-Total		\$ 8,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Building Services Roof Replacement Project	Charges for Services - Permit Fees	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
Project Sub-Total		\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
Building Services - AC Units Replacement Project	Charges for Services - Permit Fees	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Project Sub-Total		\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
BUILDING SERVICES FUND SUB-TOTAL		\$ 8,600	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000
CITY OF LAUDERDALE LAKES TOTAL CIP										
		\$ 3,633,404	\$ 682,642	\$ 4,569,817	\$ 1,620,000	\$ 1,620,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ 10,352,459

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title

RESOLUTION 2017-103 AUTHORIZING THE RENEWAL OF HEALTH INSURANCE COVERAGE WITH NEIGHBORHOOD HEALTH PARTNERSHIP; DENTAL INSURANCE COVERAGE WITH SOLSTICE; VISION INSURANCE COVERAGE WITH HUMANA, LIFE INSURANCE COVERAGE WITH RELIANCE STANDARD AND GAP INSURANCE COVERAGE WITH AMERICAN PUBLIC LIFE INSURANCE.

Summary

This Resolution provides for the City to renew its' group insurance plans.
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Staff Recommendation

Background:

Attached for your review is Exhibit A-Lauderdale Lakes Executive Summary prepared by McKinley Insurance Services, Inc., the City's Group Insurance Agent of Record. In the Executive Summary, McKinley Insurance Services, Inc., has outlined their recommendations for renewal of group insurance for the City Commission and eligible City Employees for Fiscal Year 2018.

Funding Source:

Appropriated in the Fiscal Year 2018 Budget under the Life and Health Insurance budget line item.

Sponsor Name/Department: D'Andrea Giddens-Jones, Human Resources and Risk Mangement

Meeting Date: 9/18/2017

ATTACHMENTS:

Description	Type
❑ Resolution 2017-103 - Health Insurance Renewal	Resolution
❑ Exhibit A-Lauderdale Lakes Executive Summary - Health Insurance Renewal	Backup Material

RESOLUTION 2017-103

A RESOLUTION AUTHORIZING THE RENEWAL OF HEALTH INSURANCE COVERAGE WITH NEIGHBORHOOD HEALTH PARTNERSHIP; DENTAL INSURANCE COVERAGE WITH SOLSTICE; VISION INSURANCE COVERAGE WITH HUMANA, LIFE INSURANCE COVERAGE WITH RELIANCE STANDARD; AND GAP INSURANCE COVERAGE WITH AMERICAN PUBLIC LIFE INSURANCE COMPANY PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR INSTRUCTIONS TO THE CITY MANAGER; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City currently provides group health, dental, vision, life and gap insurance coverage for the Elected Officials and eligible City staff.

WHEREAS, McKinley Insurance Service's Inc. staff have made a study of group insurance alternatives and found that Neighborhood Health Partnership, Solstice, Humana, Reliance Standard and American Public Life Insurance have provided the best coverage at the lowest premium cost, as reflected on Exhibit A, attached hereto,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORITY FOR RENEWAL: The City Commission hereby authorizes the renewal of the City's group insurance coverage through Neighborhood Health Partnership, Solstice, Humana, Reliance Standard and American Public Life Insurance in accordance with McKinley Insurance Service's, Inc. recommendations, as reflected on Exhibit A, attached hereto, and the City Manager is hereby authorized and

directed to take such steps as shall be necessary and proper to bind such coverage and to provide the premiums required therefor.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS SPECIAL MEETING HELD SEPTEMBER 18, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: D'ANDREA GIDDENS-JONES, Director of Human Resources and Risk Management

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

EXHIBIT A



2017-2018 Insurance Renewal Presentation

Presented by



Introduction

McKinley Insurance Services (MIS), as your Agent of Record, presents this proposal to the City of Lauderdale Lakes.

McKinley Insurance Services has been serving municipal community for over 27 years. Some of the services we provide to the City are:

- RFP preparation, evaluation and negotiation of rates and benefits
- Propose recommendations for benefit/carrier changes, as needed
- Presentations to Commission as needed
- Liaison between the City, City Employees and Employee Benefit Carriers
- Claims and Billing Resolutions
- Wellness Event Coordination
- Open Enrollment Coordination

As the health insurance market is changing, it is important, each year, to market the benefit products. With the uncertainty of where Health Care Reform/ACA/"Repeal and Replace" will end up, our current situation leaves many unanswered questions.

In preparation for the upcoming budget planning/renewal of employee benefits, we advertised and released an RFP for all insurance products in early June.

The RFP was designed to find the most cost effective and comprehensive benefit options. It is clear that the City's primary interest is to offer the highest available benefit level to their employees, at the most cost-effective rate and keep the employees and their families healthy.

The City currently offers two (2) group medical plan options, HMO and POS. The base plan is an open access HMO plan. The buy-up option is a POS plan, which is also open access. Most employees are enrolled in the HMO plan. Humana is the current Medical provider for the City.

Medical Responses

The RFP for insurance was released prior to the receipt of the renewal from Humana. We do this because of the time needed to complete City's budget timeline.

Aetna, Blue Cross/Blue Shield and Neighborhood Health Partnership responded to the RFP. Cigna declined to quote saying their rates would be 25% higher than the current and could possibly be even higher when the renewal was received.

The rates and benefits proposed by Aetna and Blue Cross/Blue Shield proposed were either above the current rate or included higher deductibles and copayments. NHP proposed a plan

that best matched the criteria of providing affordable health insurance with manageable co-payments at an affordable premium.

With the NHP proposal there are advantages to be considered:

- NHP plans have a lower copayment for physician office visits
- Lower out of pocket maximum

NHP has integrated with United Health Care systems and NHP is now the HMO for United Health Care and therefore, is a fully integrated subsidiary of the United Health Care Plan.

Recommendation

It is recommended that the City change health insurance carriers to NHP. The City and its employees are not in a position to absorb a 60% increase in premiums. The recommended plan offers lower copayments for the more routine services such as physician office visits and the out of pocket maximum is lower. The GAP plan is being paired with the NHP Plan so that the employees have minimal out of pocket exposure.

Dental Responses

The City currently offers Solstice Benefits DHMO and DPO plans. Solstice has been the carrier for the past two (2) years and there have been minimal service issues. This year, Solstice has offered to renew with an improved DHMO plan in addition to another two (2) year rate guarantee on the DHMO & DPO plan and they lowered the rate for the DPO plan.

Proposals were received from Florida Dental Benefits, Humana and United Health Care. Florida Dental Benefits offered a DHMO plan and also a DPO plan. The rates and benefits compared to the current offering from Solstice for the DHMO were similar.

Recommendation

There are no significant savings and/or benefits to changing dental plans. Solstice has been consistent with their rates and benefits and it is recommended to remain with the current carrier, Solstice Benefits.

Vision Responses

Humana/CompBenefits is the current Vision carrier and this plan has been in place for over 10 years. This year, Humana has enhanced the vision plan with a slight increase in costs. Other respondents to the RFP included United Health Care, VSP and Solstice Benefits.

Recommendation

The recommendation would be to accept the renewal offered by Humana and continue with the vision plan.

Conclusion

It is recommended that the City consider the NHP Plan offering. It is clear that with the NHP plan, employees will have less expensive copayments for the most commonly used services such as physician office visits.

The City will still be offering affordable benefits to encourage a healthy work environment in addition to staying within budget.

As your agent of record, we will continue to be available to provide open enrollment support to the HRRM Department and educate employees on the most cost effective manner to get the most out of the benefits with minimum out of pocket costs. We will also assist the City with any transitions that will be made for the upcoming benefit year.