



City of Lauderdale Lakes

Commission Meeting Agenda

Commission Chambers

May 9, 2017

7:00 PM

**Mayor Hazelle Rogers - Vice-Mayor Veronica Edwards Phillips
Commissioner Sandra Davey - Commissioner Gloria Lewis - Commissioner Beverly Williams**



City of Lauderdale Lakes Commission Meeting

Welcome to the City Commission Meeting

We are pleased that you have demonstrated an interest in the City of Lauderdale Lakes by attending a Commission Meeting. We hope you enjoy the meeting and will attend more of these meetings in the future.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT COMMISSION MEETINGS:

Please turn off or silence cellphones. Any person requiring Auxiliary Aids and services at the meeting must contact the City Clerk's Office at 954-535-2705 at least 24 hours prior to the meeting.

If you or someone you know is hearing or speech impaired, please call Florida Relay Service at 1-800-955-8770 or 8771.

- **Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outline in Sec. 2-54 (2) of the Code of Ordinances.
- **Petitions From the Public** - Each person desiring to petition the city commission will be allotted five-minutes under the applicable order of business for the city commission meeting. Petitions from the Public shall not exceed 30 minutes in aggregate time. The Mayor at his/her discretion may allow more time than the allotted time.
- **Speaking on items not on the Agenda** - Each person who wishes to address the commission must sign in with the City Clerk before 7:00 p.m. and will be seated in a designated area near the Podium. Names will be called in the order received. The speaker shall step up to the speaker's podium and shall give his/her name and address.
- **Speaking on an item on the Agenda** - Individuals wishing to speak on an item on the Agenda need only to raise their hand to be recognized by the Mayor.

The Commission Meeting is a business meeting, please conduct yourselves in a respectful and professional manner, both in tone of voice, as well as choice of words.

Please direct your comments to the Commission as a body through the presiding office and not to the audience or individual commissioner.

As your commission we will abide by the debate and decorum rules which provides for each commissioner to speak 10 minutes at a time on each subject matter. After every commissioner have spoken the Mayor will provide for other comments.

The above represents a summarization of the rules and procedures as adopted by Ordinance. Copies of the Code Section related to rules and procedures are available from the City Clerk's office.



City of Lauderdale Lakes

Office of the City Clerk

4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599

(954) 535-2705 - Fax (954) 535-0573

Regular Commission Meeting

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION AND PLEDGE OF ALLEGIANCE**
 - A. INVOCATION PROVIDED BY: CITY RESIDENT, ASENATH DLATIBEAUDIER
 - B. PLEDGE OF ALLEGIANCE LED BY: CITY RESIDENT, BYRON MAYLOR
4. **PROCLAMATIONS/PRESENTATIONS**
5. **APPROVAL OF MINUTES FROM PREVIOUS MEETING**
 - A. APPROVAL OF MINUTES
 - April 24, 2017 Commission Workshop Minutes
 - April 25, 2017 Commission Meeting Minutes
6. **PETITIONS FROM THE PUBLIC**
7. **CONSIDERATION OF ORDINANCES ON SECOND READING**
 - A. ORDINANCE 2017-003 AMENDING SECTIONS 30-32, 30-33, 30-52, 30-86, AND 30-87.1 AND CREATING SECTION 30-96 OF ARTICLES II AND III OF CHAPTER 30 OF THE CODE OF ORDINANCES

This Ordinance amends the jurisdiction of, and appointment of members to, the Code Enforcement Board and establishes civil penalties for certain violations of the Code. This Ordinance was approved on First Reading at the April 25, 2017 Commission Meeting.
 - B. ORDINANCE 2017-004 CREATING SECTION 86-5, AMENDING SECTION 86-35 AND CREATING SECTION 86-39 OF CHAPTER 86, ARTICLE II, OF THE CODE OF ORDINANCES

This Ordinance amends and creates Sections in Chapter 86, the Traffic and Vehicles code as it relates to parking in and around the City of Lauderdale Lakes. This Ordinance was approved on First Reading at the April 25, 2017 Commission Meeting.
 - C. ORDINANCE 2017-009 AMENDING THE FISCAL YEAR 2017 ADOPTED OPERATING AND CAPITAL IMPROVEMENT BUDGET IN ACCORDANCE WITH ORDINANCE 2016-31, GENERAL FUND, GRANTS FUND, IMPACT FEE FUND, LAW ENFORCEMENT TRUST FUND, ALZHEIMER CARE CENTER FUND, MINOR HOME REPAIR FUND, TRANSPORTATION FUND, AND CAPITAL IMPROVEMENTS PROJECT FUND

This Ordinance amends the FY 2017 Operating and Capital Improvement Budget per Ordinance 2016-31. To successfully operate the City and conform to accounting principles and standards, budget amendments are requested for the funds shown below. This Ordinance was approved on First Reading at the April 25, 2017 Commission Meeting.
8. **CONSIDERATION OF ORDINANCES ON FIRST READING**

9. CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA

- A.** RESOLUTION 2017-062 AUTHORIZING THE CITY MANAGER AND THE DIRECTOR OF FINANCIAL SERVICES TO EXECUTE AN AGREEMENT WITH CULINARY AFFAIRS BY DOMINICK INC. D/B/A CULINARY AFFAIRS, TOGETHER WITH COMPANION AGREEMENTS, TO PROVIDE NUTRITIOUS BREAKFAST, LUNCH AND SNACK FOR THE 2017 SUMMER CAMP PROGRAMS AT WILLIE WEBB SR. PARK

A resolution authorizing the City Manager to execute an agreement with Culinary Affairs to provide nutritious breakfast, lunch and snack for the 2017 Summer Camp Program at Willie Webb Sr. Park. This program will be funded through the Florida Department of Agriculture and Consumer Services, Summer Food Service Program and Children Services Council, Summer Most Grant.

- B.** RESOLUTION 2017-063 RESOLUTION RATIFYING COMMISSIONER BEVERLY WILLIAMS' SUBSTITUTE APPOINTMENT OF A MEMBER TO THE BUDGET ADVISORY COMMITTEE FOR FISCAL YEAR 2017

This Resolution ratifies Commissioner Beverly Williams' appointment to the Budget Advisory Committee for Fiscal Year 2017.

10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA

- A.** RESOLUTION 2017-064 AUTHORIZING THE CITY MANAGER TO EXECUTE THAT CERTAIN 2017 AMENDMENT TO THE INTERLOCAL AGREEMENT WITH BROWARD COUNTY, PROVIDING FOR DIVISION AND DISTRIBUTION OF THE PROCEEDS FROM THE BROWARD COUNTY ONE CENT (\$.01) TRANSIT GAS TAX ON MOTOR FUEL

This Resolution provides for the execution of the amendment to the Interlocal Agreement between the City of Lauderdale Lakes and Broward County for distribution of gas taxes among the Cities based on population figures published annually by the University of Florida Bureau of Economics and Business Research. The interlocal agreement also provides for the population numbers to be revised annually using the most current published figures. The City's share of the proceeds is 0.492229% of the 26% received by the County from the one cent "Transit Gas Tax."

- B.** RESOLUTION 2017-065 AUTHORIZING THE CITY MANAGER TO EXECUTE THAT CERTAIN 2017 AMENDMENT TO THE INTERLOCAL AGREEMENT WITH BROWARD COUNTY, PROVIDING FOR DIVISION AND DISTRIBUTION OF THE PROCEEDS FROM THE BROWARD COUNTY THREE CENT (\$.03) ADDITIONAL OPTION GAS TAX ON MOTOR FUEL

This Resolution provides for the execution of the Interlocal Agreement between the City of Lauderdale Lakes and Broward County for distribution of gas taxes among the Cities based on population figures published annually by the University of Florida Bureau of Economics and Business Research. The interlocal agreement also provides for the population numbers to be revised annually using the most current published figures. The City's share of the proceeds is 0.970637% of the 51.27% received by the County from the three cent additional option gas tax.

- C.** RESOLUTION 2017-066 AUTHORIZING THE CITY MANAGER TO EXECUTE THAT CERTAIN 2017 AMENDMENT TO THE INTERLOCAL AGREEMENT WITH BROWARD COUNTY, PROVIDING FOR DIVISION AND DISTRIBUTION OF THE PROCEEDS FROM THE BROWARD COUNTY SIX CENT (\$.06) ADDITIONAL OPTION GAS TAX ON MOTOR FUEL

This Resolution provides for the execution of the Interlocal Agreement between the City of Lauderdale Lakes and Broward County for distribution of gas taxes among the Cities based on population figures published annually by the University of Florida Bureau of Economics and Business Research. The interlocal agreement also provides for the population numbers to be revised annually using the most current published figures. The City's share of the proceeds is 0.709945% of the 37.5% received by the County from the six cent additional option gas tax.

11. CORRESPONDENCE

12. REPORT OF THE MAYOR

13. REPORT OF THE VICE MAYOR
14. REMARKS OF THE COMMISSIONERS
15. REPORT OF THE CITY MANAGER
16. REPORT OF THE CITY ATTORNEY
17. ADJOURNMENT

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

Mayor Hazelle Rogers - Vice-Mayor Veronica Edwards Phillips
Commissioner Sandra Davey - Commissioner Gloria Lewis - Commissioner Beverly Williams

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

APPROVAL OF MINUTES

Summary

April 24, 2017 Commission Workshop Minutes

April 25, 2017 Commission Meeting Minutes

Staff Recommendation

Background:

Funding Source:

Sponsor Name/Department: Sharon Houslin, City Clerk

Meeting Date: 5/9/2017

ATTACHMENTS:

Description	Type
□ April 24, 2017 Commission Workshop Minutes	Backup Material
□ April 25, 2017 Commission Meeting Minutes	Backup Material



City of Lauderdale Lakes
Office of the City Clerk
4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599
(954) 535-2705 - Fax (954) 535-0573

WORKSHOP MEETING MINUTES

Alfonso Gereffi Room

April 24, 2017

5:00 PM

1. CALL TO ORDER

Mayor Hazelle Rogers called the April 24, 2017 Commission Workshop to order at 5:00 p.m. in the Alfonso Gereffi Room, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida 33319.

2. ROLL CALL

PRESENT

Mayor Hazelle Rogers
Vice-Mayor Veronica Edwards Phillips
Commissioner Sandra Davey
Commissioner Gloria Lewis (Arrived at 5:10 p.m.)
Commissioner Beverly Williams

ALSO PRESENT

City Manager Phil Alleyne
City Attorney James Brady
City Clerk Sharon Houslin
City Staff
Members of the Public

3. DISCUSSION

APRIL 25, 2017 AGENDA REVIEW

This discussion item serves to review the April 25, 2017 Commission Meeting Agenda.

City Manager Phil Alleyne introduced new employees Tuchette Torres-Lee, Liens and Records Management Specialist and and Derrick Sessions, Maintenance Technician.

City Manager Phil Alleyne reviewed the April 25, 2017 Agenda with the Commission as follows:

CONSIDERATION OF ORDINANCES ON FIRST READING

ITEM 8A - ORDINANCE 2017-003 AMENDING SECTIONS 30-33, 30-52, 30-86, AND 30-87.1 AND CREATING SECTION 30-96 OF ARTICLES II AND III OF CHAPTER 30, OF THE CODE OF ORDINANCES.

No discussion regarding this item.

ITEM 8B - ORDINANCE 2017-004 CREATING SECTION 86-5 AND AMENDING SECTION 86-35 OF CHAPTER 86, ARTICLE II, OF THE CODE OF ORDINANCES

No discussion regarding this item

ITEM 8C - ORDINANCE 2017-009 AMENDING THE FISCAL YEAR 2017 ADOPTED OPERATING AND CAPITAL IMPROVEMENT BUDGET IN ACCORDANCE WITH ORDINANCE 2016-31, GENERAL FUND, GRANTS FUND, IMPACT FEE FUND, LAW ENFORCEMENT TRUST FUND, ALZHEIMER CARE CENTER FUND, MINOR HOME REPAIR FUND, TRANSPORTATION FUND, AND CAPITAL IMPROVEMENTS PROJECT FUND

Financial Services Director, Susan Gooding-Liburd provided an overview of items being amended in the FY 2017 adopted budget. Ms. Gooding-Liburd spoke regarding the Minor Home Repair Fund and the two properties that were completed and the conference being attended by the Broward Sheriff's Office and City Staff. Ms. Gooding-Liburd explained to Commissioner Sandra Davey why amendments to the budget are necessary.

CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA

ITEM 9A - RESOLUTION 2017-052 AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT TO ACCEPT GRANT FUNDING FROM THE CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY FOR THE IMPLEMENTATION OF THE 2017 "MOST" CAMP PROGRAM IN THE AMOUNT OF \$75,453.00, FOR THE PERIOD OF MAY 1, 2017, THROUGH AUGUST 31, 2017, TO FOR SUMMER CAMP OPPORTUNITIES FOR ELIGIBLE YOUTH; PROVIDING FOR A CITY MATCH IN AN AMOUNT NOT TO EXCEED \$26,460.00.

No discussion regarding this item

ITEM 9B - RESOLUTION 2017-053 RATIFYING COMMISSIONER SANDRA DAVEY'S APPOINTMENT OF A MEMBER TO THE BUDGET ADVISORY COMMITTEE FOR FISCAL YEAR 2017

No discussion regarding this item

ITEM 9C - RESOLUTION 2017-054 RATIFYING COMMISSIONER SANDRA DAVEY'S APPOINTMENT TO THE PLANNING AND ZONING BOARD

No discussion regarding this item

CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA

No discussion regarding this item

ITEM 10A - RESOLUTION 2017-055 ACCEPTING THE FISCAL YEAR 2015/2016 COMPREHENSIVE ANNUAL FINANCIAL REPORT PREPARED BY THE CITY'S AUDITORS, KEEFE, MCCULLOUGH & CO., LLP.

No discussion regarding this item. Susan Gooding-Liburd, Financial Services Director provided the Commission with a copy of the Management Letter that was submitted.

ITEM 10B - RESOLUTION 2017-056 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 5 AND 6 (FEBRUARY AND MARCH), FINANCIAL ACTIVITY REPORTS

No discussion regarding this item

ITEM 10C - RESOLUTION 2017-057 APPROVING THE VACATION OF CERTAIN EASEMENTS RELATIVE TO THOSE LANDS DESCRIBED AS SOMERSET PLAZA,

ACCORDING TO THE PLAT THEREOF, RECORDED AT PLAT BOOK 111, PAGE 19 OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA; AUTHORIZING THE CITY MANAGER TO PROVIDE A LETTER OF NO-OBJECTION TO THE BROWARD COUNTY COMMISSION TO FACILITATE THE VACATION OF SUCH EASEMENTS.

No discussion regarding this item

ITEM 10D - RESOLUTION 2017-058 APPROVING THE VACATION OF A CERTAIN EASEMENT RELATIVE TO THOSE LANDS DESCRIBED AS TRICITY PLAT, ACCORDING TO THE PLAT THEREOF, RECORDED AT PLAT BOOK 90, PAGE 49 OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA; AUTHORIZING THE CITY MANAGER TO PROVIDE A LETTER OF NO-OBJECTION TO THE BROWARD COUNTY COMMISSION TO FACILITATE THE VACATION OF SUCH EASEMENT.

No discussion regarding this item

ITEM 10E - RESOLUTION 2017-059 PURSUANT TO SECTION 2-5 OF CHAPTER 2 OF THE CODE OF ORDINANCES; PROVIDING FOR THE LIMITED USE OF THE CITY'S NAME, LOGO AND MOTTO BY THE FEMALE DEVELOPMENT WORLD ORGANIZATION FOR THE PROTECT THE CHILDREN GALA AND BUSINESS ECONOMIC FORUM.

No discussion regarding this item

ITEM 10F - RESOLUTION 2017-060 SUPPORTING THE INSTALLATION OF SOLAR-POWERED YELLOW SCHOOL ZONE LIGHTED SIGNS TO INDICATE THE "END SCHOOL ZONE."

4. DISCUSSION OF PROPOSED ORDINANCE(S)

A. DISCUSSION REGARDING PROPOSED ORDINANCE AMENDING THE FY 2017 ADOPTED BUDGET

This is a discussion regarding the ordinance amending the FY 2017 Budget.

5. ADDITIONAL WORKSHOP ITEMS

A. DISCUSSION REGARDING THE FY 2017 MID-YEAR BUDGET REPORT

This is a discussion of the FY 2017 Mid-Year Budget Report.

Financial Services Director, Susan Gooding-Liburd provided a PowerPoint Presentation on the overview of the FY 2017 mid-year budget. Ms. Gooding-Liburd provided a handbook to the Commission on the 2017 mid-year budget report. Discussion ensued regarding revenue and expenditures in the General Fund. Ms. Gooding-Liburd explained revenue in rental facilities, business tax receipts, and code enforcement. Ms. Gooding-Liburd provided an overview of expenditures in the various city departments. Ms. Gooding-Liburd responded to questions from the Commission regarding the employment positions in the Financial Services Department and the personal complement in the Human Resources and Risk Management Department. Discussion ensued regarding expenditures in the Fire Rescue Fund, Gas Tax Fund, Alzheimer Care Center Fund, the Law Enforcement Trust Fund, the Minor Home Repair CDBG Fund, the Stormwater Management Fund, the Solid Waste Fund, and the Building Services Fund. Ms. Gooding-Liburd provided an overview of the budget process. Ms. Gooding-Liburd provided an overview of the restricted funds.

B. DISCUSSION REGARDING THE 43RD YEAR CDBG PROGRAM

On March 31, 2017, the City of Lauderdale Lakes submitted its CDBG grant application to Broward County. The application is still in review and pending award.

City Manager Phil Alleyne spoke regarding the timeframe to change the Program to a First Time Homebuyers Program. Tanya Davis-Hernandez, Director of Development Services, provided information regarding the 43rd Year CDBG Program. Ms. Davis-Hernandez stated that she reached out to the County to ask how long an amendment would take and was told that it would take a substantial amount of time.

Mayor Rogers stated that we are allowed to amend the Program, the County can take as long as the would like. However, we can do the program based on the needs of the Community and wants her colleagues to understand that they can amend the Program should they chose to. Mayor Rogers asked her colleagues if there are any projects that would like to include in the Program.

City Manager stated that staff is looking for direction on whether to amend the 43rd year. The Program was advertised as a Minor Home Program and staff would have to do a substantial amendment to include first time home buyers.

Mayor Rogers asked to describe substantial and which Ms. Davis-Hernandez stated that we would have to start over, readvertise, and request a extension. The program year runs from October 1, 2017 to September 30, 2018. The City is currently under notice for the 40th Year CDBG program and if the City could lose the CDBG Program if the City is unable to keep on track.

Commissioner Sandra Davey asked if the City is at risk for losing the 43rd year Program. Mayor Rogers stated that as long as the City stay in contact with the County and advise them of delays we will remain on track.

City Attorney James Brady explained the ramifications of amending the Program.

Vice-Mayor asked will the Minor Home Program be implemented in the 44th Year of the Program. Ms. Davis-Hernandez explained that the Minor Home Program could be implemented along with a First Time Homebuyers Program.

Gloria Lewis spoke regarding the CDBG Program and stated that you can use some of the funds for minor home repair, businesses, and first time homebuyers. Commissioner Lewis stated that in the past funds were used for Park renovations.

Ms. Davis-Hernandez explained that some cities are entitlement and they receive more funding which can stretch further. However, the City stated on the application that the funds will be used for minor home repair program and the application has already been processed.

Mayor Rogers stated that since the Program has already been advertised as a minor home repair program for the 43rd year, the City should continue on that route, but she would like to see the first time homebuyers program implemented next year.

C. DISCUSSION LIEN MITIGATION REQUEST

This is a discussion to review five (5) liens for mitigation.

Tanya Davis-Hernandez, Director of Development Services and Edward Wallace, Code Enforcement Supervisor presented five (5) request for satisfaction of code enforcement liens. Mrs. Davis-Hernandez stated that the Commission requested to have satisfaction of lien requests presented to them and that staff is seeking direction from the Commission regarding the releases. Three property owners, and one agent for property spoke and responded to questions from the Commission information regarding property violations. The request from the Commission is to provide satisfaction of certain code enforcement liens by May 1, 2017 as follows:

Maria & Ricard Baez, \$2,250.00; Chrismene & Camile Cola, \$1,500.00; Steinmauer Family, Inc.

\$1,500.00 and Wayne Marting, \$3,000.00. One other property will be presented at the May 8, 2017 Commission Workshop for consensus. The Commission requested a Goldenrod Resolution be presented at the April 25, 2017 Commission Meeting.

D. CONTINUED DISCUSSION REGARDING ELECTRONIC MESSAGE BOARDS (BILLBOARDS)

This is a continued discussion item regarding electronic message board signs, also referred to as billboards.

Tanya Davis-Hernandez presented information regarding billboards. Ms. Davis-Hernandez stated that at the April 10, 2017 workshop meeting, staff brought the discussion of electronic message boards (billboards) to the City Commission for discussion. The Commission asked Staff to go back, research and provide the ordinance that was presented to the City Commission on March 8, 2016. The ordinance in question was adopted on March 8, 2016, Ordinance No. 2016-04 (3-0 vote with two Commissioners absent) allows existing nonconforming off- premise signs to be rebuilt, replaced or substantially altered subject to a conditional use approval (compatibility review) by the City Commission. The amendment did not allow for any relocation of billboards in the City. On April 18, 2017, the Lauderdale Lakes Community Redevelopment Agency approved Resolution No. 2017-012 authorizing the termination of the lease for the two billboards located on the Commerce Park property. Ms. Davis-Hernandez stated that currently, there are five (5) billboards in the City; one billboard is located on Commercial Blvd, one on State Road 7 and three on Oakland Park Blvd. There are two billboards on City-owned land (Commerce Park). The consensus of the Commission is not to allow new billboards to be constructed.

E. DISCUSSION REGARDING MAINTENANCE AND UPKEEP AT CITY BUS SHELTERS

This is a discussion regarding the maintenance and general upkeep of bus shelters within the City.

Ronald Desbrunes, Director of Public Works and Vince Richmond, Street and Grounds Administrator provided a PowerPoint Presentation on the maintenance and upkeep of the City's bus shelters.

Scott Martin, President for Martin Outdoor Media, Inc. stated their goal is to provide quality services at bus benches and that their company is committed to finding a general cleaning schedule that is suitable to the Commission.

6. REPORTS

The meeting was adjourned at 8:46 p.m.

"In accordance with Sec. 2-55 of the Code of Ordinance, the minutes are action minutes and do not record or transcribe debate or argument. The City Clerk maintains an audio recording of the Workshop and Commission Meeting minutes in accordance with state retention regulations. For an audio/video copy of the minutes, please contact the City Clerk's Office at 954-535-2705."

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK



City of Lauderdale Lakes
Office of the City Clerk
4300 Northwest 36 Street - Lauderdale Lakes, Florida 33319-5599
(954) 535-2705 - Fax (954) 535-0573

COMMISSION MEETING MINUTES

Commission Chambers

April 25, 2017

7:00 PM

1. CALL TO ORDER

Mayor Hazelle Rogers called the April 25, 2017 Commission Meeting to order at 7:02 p.m. in the Commission Chambers, located at 4300 N.W. 36th Street, Lauderdale Lakes, Florida 33319.

2. ROLL CALL

PRESENT

Mayor Hazelle Rogers
Vice-Mayor Veronica Edwards Phillips
Commissioner Sandra Davey
Commissioner Gloria Lewis
Commissioner Beverly Williams

ALSO PRESENT

City Manager Phil Alleyne
City Attorney James Brady
City Clerk Sharon Houslin
City Staff
Members of the Public

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. PROCLAMATIONS/PRESENTATIONS

There were no Proclamations or Presentations

5. APPROVAL OF MINUTES FROM PREVIOUS MEETING

A. APPROVAL OF MEETING MINUTES

March 20, 2017 Special Commission Workshop Minutes
April 10, 2017 Commission Workshop Minutes
April 11, 2017 Commission Meeting Minutes

Commissioner Beverly Williams made a motion to approve the March 20, 2017 Special Commission Workshop Minutes, the April 10, 2017 Commission Workshop Minutes and the April 11, 2017 Commission Meeting Minutes. Vice Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval. The minutes were passed unanimously.

6. PETITIONS FROM THE PUBLIC

A. PETITIONS FROM THE PUBLIC

All petitioners must sign in with the City Clerk and will be seated in a designated area. Petitioners will be allowed to speak for five (5) minutes. Petitions from the Public will not exceed 30 minutes in aggregate time.

- Chelsea Lynne of the National Highway Transportation Safety Agency informed residents about a major airbag recall in 2001-2003 Honda vehicles. Ms. Lynne advised those car owners to take their vehicle to any Honda dealership for a free airbag repair.
- Captain Andrew Dunbar invited everyone to attend the United Broward event taking place on Saturday April 29th at Central Broward Park from 10:00 a.m. - 2:00 p. m. Captain Dunbar stated that there will be many agencies there and will bring the community together.

7. CONSIDERATION OF ORDINANCES ON SECOND READING

8. CONSIDERATION OF ORDINANCES ON FIRST READING

A. ORDINANCE 2017-003 AMENDING SECTIONS 30-33, 30-52, 30-86, AND 30-87.1 AND CREATING SECTION 30-96 OF ARTICLES II AND III OF CHAPTER 30, OF THE CODE OF ORDINANCES

This Ordinance amends the jurisdiction of, and appointment of members to, the Code Enforcement Board and establishes civil penalties for certain violations of the Code.

City Attorney Brady read the following Ordinance by title only:

ORDINANCE 2017-003

AN ORDINANCE AMENDING SECTIONS 30-32, 30-33, 30-52, 30-86, AND 30-87.1 AND CREATING SECTION 30-96 OF ARTICLES II AND III OF CHAPTER 30 OF THE CODE OF ORDINANCES; PROVIDING FOR THE GOVERNING OF CODE ENFORCEMENT WITHIN THE CITY; PROVIDING FOR CRITERIA FOR CONFERRING BENEFITS OF THE TRUST FUND; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Ordinance 2017-003 to the floor. Vice-Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

B. ORDINANCE 2017-004 CREATING SECTION 86-5 AND AMENDING SECTION 86-35 OF CHAPTER 86, ARTICLE II, OF THE CODE OF ORDINANCES

This Ordinance amends and creates Sections in Chapter 86, the Traffic and Vehicles code as it relates to parking in and around the City of Lauderdale Lakes.

City Attorney Brady read the following Ordinance by title only:

ORDINANCE 2017-004

AN ORDINANCE CREATING SECTION 86-5, AMENDING SECTION 86-35 AND CREATING SECTION 86-39 OF CHAPTER 86, ARTICLE II, OF THE CODE OF ORDINANCES; PROVIDING FOR THE GOVERNING OF PARKING, STOPPING AND STANDING OF

VEHICLES WITHIN THE CITY; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE

Commissioner Beverly Williams made a motion to move Ordinance 2017-004 to the floor. Vice-Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

C. ORDINANCE 2017-009 AMENDING THE FISCAL YEAR 2017 ADOPTED OPERATING AND CAPITAL IMPROVEMENT BUDGET IN ACCORDANCE WITH ORDINANCE 2016-31, GENERAL FUND, GRANTS FUND, IMPACT FEE FUND, LAW ENFORCEMENT TRUST FUND, ALZHEIMER CARE CENTER FUND, MINOR HOME REPAIR FUND, TRANSPORTATION FUND, AND CAPITAL IMPROVEMENTS PROJECT FUND

An ordinance to amend the FY 2017 Operating and Capital Improvement Budget per Ordinance 2016-31. To successfully operate the City and conform to accounting principles and standards, budget amendments are requested for the funds shown below.

City Attorney Brady read the following Ordinance by title only:

ORDINANCE 2017-009

AN ORDINANCE AMENDING THE FISCAL YEAR 2017, ADOPTED BUDGET, AS AMENDED; PROVIDING FOR REVISIONS OF APPROPRIATION OF FUNDS FOR THE OPERATION OF THE GOVERNMENT OF THE CITY OF LAUDERDALE LAKES FOR FISCAL YEAR 2017, AS IDENTIFIED ON EXHIBIT "A," ATTACHED HERETO; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Ordinance 2017-009 to the floor. Vice-Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Susan Gooding-Liburd, Director of Financial Services provided an overview of the items being amending in the FY 2017 adopted budget.

Mayor Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

9. CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA

A. RESOLUTION 2017-052 AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT TO ACCEPT GRANT FUNDING FROM THE CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY FOR THE IMPLEMENTATION OF THE 2017 "MOST" CAMP PROGRAM IN THE AMOUNT OF \$75,453.00, FOR THE PERIOD OF MAY 1, 2017, THROUGH AUGUST 31, 2017,

TO PROVIDE FOR SUMMER CAMP OPPORTUNITIES FOR ELIGIBLE YOUTH; PROVIDING FOR A CITY MATCH IN AN AMOUNT NOT TO EXCEED \$26,460.00.

A resolution authorizing the City Manager and the City Attorney to enter into an agreement and accept grant funding from the Children Services Council (CSC) in the amount of \$75,453.00 for the implementation of the 2017 Summer "MOST" Camp Program for the period of May 1, 2017 through August 31, 2017. The Children Services Council agreement requires a City Match in the amount of \$26,460.00.

City Attorney Brady read the following Resolutions by title only:

RESOLUTION 2017-052

A RESOLUTION OF THE CITY OF LAUDERDALE LAKES AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, AN AGREEMENT TO ACCEPT GRANT FUNDING FROM THE CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY FOR THE IMPLEMENTATION OF THE 2017 "MOST" CAMP PROGRAM IN THE AMOUNT OF SEVENTY FIVE THOUSAND FOUR HUNDRED FIFTY THREE (\$75,453.00) DOLLARS, FOR THE PERIOD OF MAY 1, 2017, THROUGH AUGUST 31, 2017, A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A FACSIMILE COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK, TO PROVIDE FOR SUMMER CAMP OPPORTUNITIES FOR ELIGIBLE YOUTH; PROVIDING FOR A PARTIAL CITY MATCH IN AN AMOUNT NOT TO EXCEED TWENTY-SIX THOUSAND FOUR HUNDRED SIXTY AND NO/100 (\$26,460.00) DOLLARS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

RESOLUTION 2017-053

A RESOLUTION RATIFYING COMMISSIONER SANDRA DAVEY'S APPOINTMENT OF A MEMBER TO THE BUDGET ADVISORY COMMITTEE FOR FISCAL YEAR 2017; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

RESOLUTION 2017-054

A RESOLUTION RATIFYING COMMISSIONER SANDRA DAVEY'S APPOINTMENT OF SUZETTE MAYLOR TO THE PLANNING AND ZONING BOARD; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move the Consent Agenda to the floor. Vice-Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

B. RESOLUTION 2017-053 RATIFYING COMMISSIONER SANDRA DAVEY'S APPOINTMENT OF A MEMBER TO THE BUDGET ADVISORY COMMITTEE FOR FISCAL YEAR 2017

This Resolution ratifies Commissioner Sandra Davey's Budget Advisory Committee appointment for Fiscal Year 2017.

Approved on consent

C. RESOLUTION 2017-054 RATIFYING COMMISSIONER SANDRA DAVEY'S APPOINTMENT TO THE PLANNING AND ZONING BOARD

This Resolution ratifies Commissioner Sandra Davey's appointment to the Planning and Zoning Advisory Board.

Approved on consent

10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA

A. RESOLUTION 2017-055 ACCEPTING THE FISCAL YEAR 2015/2016 COMPREHENSIVE ANNUAL FINANCIAL REPORT PREPARED BY THE CITY'S AUDITORS, KEEFE, MCCULLOUGH & CO., LLP.

This Resolution accepts the City's Fiscal Year 2015/2016 Comprehensive Annual Financial Report.

Mayor Hazelle Rogers requested a motion to move item 10A to the beginning of the Agenda. Commissioner Gloria Lewis made a motion to move item 10A to the beginning of the Agenda. Commissioner Beverly Williams seconded the motion. There was a unanimous voice vote of approval.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2017-055

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, FLORIDA, ACCEPTING THE FISCAL YEAR 2015/2016 Comprehensive Annual Financial Report PREPARED BY THE CITY'S AUDITORS, KEEFE, MCCULLOUGH & CO., LLP; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2017-055 to the floor. Vice-Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Susan Gooding-Liburd, Director of Financial Services thanked her staff for their assistance with the Audit process. Ms. Gooding-Liburd and representatives from Keefe, McCullough & Company, LLP provided a brief synopsis of the FY 2015/2016 Comprehensive Annual Financial Report.

City resident, Byron Maylor spoke regarding funds being reconciled on a monthly basis.

Mayor Rogers asked if there was any further discussion. Hearing no further discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

B. RESOLUTION 2017-056 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIOD 5 AND 6 (FEBRUARY AND MARCH), FINANCIAL ACTIVITY REPORTS

This Resolution serves to ratify the filing and presentation of the City's Fiscal Year 2017 February and March (Period 5 and 6) - Financial Activity Reports provided by the Financial Services Department.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2017-056

A RESOLUTION RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2017, PERIODS 5 AND 6 (FEBRUARY AND MARCH), FINANCIAL ACTIVITY REPORTS, AS PREPARED BY THE DEPARTMENT OF FINANCIAL SERVICES, FOR THE PURPOSE OF CONFORMING TO THE CITY'S ADOPTED FINANCIAL INTEGRITY PRINCIPLES AND FISCAL POLICIES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2017-056 to the floor. Vice-Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Susan Gooding-Liburd, Director of Financial Services presented the February and March, 2017 Financial Activity Reports.

Mayor Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

- C.** RESOLUTION 2017-057 APPROVING THE VACATION OF CERTAIN EASEMENTS RELATIVE TO THOSE LANDS DESCRIBED AS SOMERSET PLAZA, ACCORDING TO THE PLAT THEREOF, RECORDED AT PLAT BOOK 111, PAGE 19 OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA; AUTHORIZING THE CITY MANAGER TO PROVIDE A LETTER OF NO-OBJECTION TO THE BROWARD COUNTY COMMISSION TO FACILITATE THE VACATION OF SUCH EASEMENTS.

This Resolution would approve the vacation of a 32' sanitary sewer and 15' waterline platted easements located on the Plat known as "Somerset Plaza" and authorize the City Manager to execute a letter of support to Broward County for approval.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2017-057

A RESOLUTION APPROVING THE VACATION OF CERTAIN EASEMENTS RELATIVE TO THOSE LANDS DESCRIBED AS SOMERSET PLAZA, ACCORDING TO THE PLAT THEREOF, RECORDED AT PLAT BOOK 111, PAGE 19 OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA; AUTHORIZING THE CITY MANAGER TO PROVIDE A LETTER OF NO-OBJECTION TO THE BROWARD COUNTY COMMISSION TO FACILITATE THE VACATION OF SUCH EASEMENTS; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2017-057 to the floor. Vice-Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Tanya Davis-Hernandez, Director of Development Services provided a brief synopsis of the Easement vacation process.

Mayor Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

- D.** RESOLUTION 2017-058 APPROVING THE VACATION OF A CERTAIN EASEMENT RELATIVE TO THOSE LANDS DESCRIBED AS TRICITY PLAT, ACCORDING TO THE PLAT THEREOF, RECORDED AT PLAT BOOK 90, PAGE 49 OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA; AUTHORIZING THE CITY MANAGER TO PROVIDE A LETTER OF NO-OBJECTION TO THE BROWARD COUNTY COMMISSION TO FACILITATE THE VACATION OF SUCH EASEMENT,

This Resolution would approve the vacation of a 20-foot wide utility (waterline) platted easement located on the "Tricity Plat" and authorize the City Manager to execute a letter of support to Broward County for approval.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2017-058

A RESOLUTION APPROVING THE VACATION OF A CERTAIN EASEMENT RELATIVE TO THOSE LANDS DESCRIBED AS TRICITY PLAT, ACCORDING TO THE PLAT THEREOF, RECORDED AT PLAT BOOK 90, PAGE 49 OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA; AUTHORIZING THE CITY MANAGER TO PROVIDE A LETTER OF NO-OBJECTION TO THE BROWARD COUNTY COMMISSION TO FACILITATE THE VACATION OF SUCH EASEMENTS; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2017-058 to the floor. Vice-Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

- E.** RESOLUTION 2017-059 PURSUANT TO SECTION 2-5 OF CHAPTER 2 OF THE CODE OF ORDINANCES; PROVIDING FOR THE LIMITED USE OF THE CITY'S NAME, LOGO AND MOTTO BY THE FEMALE DEVELOPMENT WORLD ORGANIZATION FOR THE PROTECT THE CHILDREN GALA AND BUSINESS ECONOMIC FORUM

This Resolution provides for the use of the City's Name, Logo and Motto by the Female Development World Organization for the Protect the Children Initiative.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2017-059

A RESOLUTION PURSUANT TO SECTION 2-5 OF CHAPTER 2 OF THE CODE OF

ORDINANCES; PROVIDING FOR THE LIMITED USE OF THE CITY'S NAME, LOGO AND MOTTO BY THE FEMALE DEVELOPMENT WORLD ORGANIZATION FOR THE PROTECT THE CHILDREN GALA AND BUSINESS ECONOMIC FORUM; PROVIDING FOR CONDITIONS; PROVIDING DIRECTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2017-059 to the floor. Vice-Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

F. RESOLUTION 2017-060 SUPPORTING THE INSTALLATION OF SOLAR-POWERED YELLOW SCHOOL ZONE LIGHTED SIGNS TO INDICATE THE "END SCHOOL ZONE"

This Resolution expresses support for the installation of solar-power yellow school zone indicator lights to "End School Zone" signs to protect the health, safety, and welfare of the residents of and visitors to the City of Lauderdale Lakes.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2017-060

A RESOLUTION OF THE CITY OF LAUDERDALE LAKES, BROWARD, COUNTY FLORIDA, SUPPORTING THE CITY OF NORTH LAUDERDALE'S EFFORTS TO ACHIEVE THE INSTALLATION OF SOLAR-POWERED YELLOW SCHOOL ZONE LIGHTED SIGNS TO INDICATE THE "END SCHOOL ZONE"; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Commissioner Beverly Williams made a motion to move Resolution 2017-060 to the floor. Commissioner Sandra Davey seconded the motion. There was a unanimous voice vote of approval.

Commissioner Beverly Williams made a motion to substitute the Resolution distributed tonight, in its entirety, for Item 10F to better express the City's support for its sister-city of North Lauderdale's request for the School Board of Broward County and the County Commission for the installation of solar-powered end-of-school zone signs, on its street. Vice-Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call on the substituted Resolution:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

G. GOLDENROD ITEM - RESOLUTION 2017-061 PROVIDING FOR THE SATISFACTION OF CERTAIN CODE ENFORCEMENT LIENS

Commissioner Beverly Williams made a motion to hear Goldenrod Resolution 2017-061. Vice-

Mayor Veronica Edwards Phillips seconded the motion. There was a unanimous voice vote of approval.

City Attorney Brady read the following Resolution by title only:

RESOLUTION 2017-061

A RESOLUTION OF THE CITY OF LAUDERDALE LAKES, PROVIDING FOR THE SATISFACTION OF CERTAIN CODE ENFORCEMENT LIENS; AUTHORIZING AND DIRECTING THE CITY MANAGER AND FINANCIAL SERVICES DIRECTOR TO TAKE SUCH STEPS AS ARE NECESSARY AND APPROPRIATE TO ACCOMPLISH THE PURPOSES HEREOF; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Vice-Mayor Veronica Edwards-Phillips made a motion to move Resolution 2017-061 to the floor. Commissioner Gloria Lewis seconded the motion. There was a unanimous voice vote of approval.

Mayor Rogers asked if there was any discussion. Hearing no discussion, Mayor Rogers requested a roll call:

FOR: Mayor Hazelle Rogers, Vice-Mayor Veronica Edwards Phillips, Commissioner Sandra Davey, Commissioner Gloria Lewis, Commissioner Beverly Williams.

Motion passed: 5-0

11. CORRESPONDENCE

12. REPORT OF THE MAYOR

Mayor Hazelle Rogers provided an update on the state legislation and thanked Ms. Rae Ezzo for the \$1,000 she donated to the city's Alzheimer's Center. Mayor Rogers encouraged residents to contact her office for more information of a Citizens Insurance program and encouraged everyone to attend the UNIFEST event on Sunday May 21, 2017. Mayor Rogers informed students about the Mayor Sam Brown Scholarship and the city's Produce Distribution on April 28, 2017. Mayor Rogers acknowledged Nyoka Stewart for her volunteerism.

13. REPORT OF THE VICE MAYOR

Vice Mayor Veronica Edwards Phillips thanked everyone for attending and watching the meeting and encouraged everyone to attend the Commission Workshop meetings. Vice Mayor Edwards Phillips acknowledged "Jeans Day" which brings awareness to domestic violence and sexual assault and reminded everyone of the Produce Distribution on Friday April 28, 2017.

14. REMARKS OF THE COMMISSIONERS

- Commissioner Sandra Davey thanked everyone for attending the meeting and thanked Chelsea Lynne for informing everyone about the airbag recall. Commissioner Davey reminded Oakland Estates residents of the HOA meetings which take place on the 3rd Saturday of every month and commended staff and the City Manager for their work and always meeting the needs of the Commission.
- Commissioner Gloria Lewis thanked everyone for watching and attending the meeting and spoke of Mayor Rogers' dedication to the city. Commissioner Lewis commended staff and the City Manager on a job well done in regards to the city's finances.
- Commissioner Beverly Williams thanked Chelsea Lynne for informing everyone about the airbag recall and encouraged residents who own a 2001-2003 Honda to change their faulty airbags. Commissioner Williams informed everyone that Ms. Rae Ezzo was awarded \$1,000 by the Glick Company and she donated the money to the city's Alzheimer's Center. Commissioner Williams

advised everyone on hurricane preparedness and the Zika virus and commended staff on their great work.

15. REPORT OF THE CITY MANAGER

- Commissioner Beverly Williams thanked Chelsea Lynne for informing everyone about the airbag recall and encouraged residents who own a 2001-2003 Honda to change their faulty airbags. Commissioner Williams informed everyone that Ms. Rae Ezzo was awarded \$1,000 by the Glick Company and she donated the money to the city's Alzheimer's Center. Commissioner Williams advised everyone on hurricane preparedness and the Zika virus and commended staff on their great work.

16. REPORT OF THE CITY ATTORNEY

No report

17. ADJOURNMENT

The meeting was adjourned at 8:37 p.m.

"In accordance with Sec. 2-55 of the Code of Ordinance, the minutes are action minutes and do not record or transcribe debate or argument. The City Clerk maintains an audio recording of the Workshop and Commission Meeting minutes in accordance with state retention regulations. For an audio/video copy of the minutes, please contact the City Clerk's Office at 954-535-2705."

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

ORDINANCE 2017-003 AMENDING SECTIONS 30-32, 30-33, 30-52, 30-86, AND 30-87.1 AND CREATING SECTION 30-96 OF ARTICLES II AND III OF CHAPTER 30 OF THE CODE OF ORDINANCES
--

Summary

This Ordinance amends the jurisdiction of, and appointment of members to, the Code Enforcement Board and establishes civil penalties for certain violations of the Code. This Ordinance was approved on First Reading at the April 25, 2017 Commission Meeting.

Staff Recommendation

Background:

At the April 25th, 2017 City Commission meeting this ordinance was approve 5-0 on the first reading, the item is been presented tonight for the second reading.

The City Commission held two workshops to discuss and obtain public input on Chapter 30 of the Code Ordinance. Staff is presenting to the City Commission the final version for review and adoption.

In September of 2016, the Lauderdale Lakes City Commission adopted ten ordinances comprising of comprehensive amendments to the City's Code of Ordinances. These amendments added new language to the appearance and safety codes to enable the Code Compliance Division to address Matters of concern that were not previously citable under the City's code provisions, incorporated revisions that added additional breadth and/or restrictions to the Code, and also provides for improved administration and enforcement of code provisions. On October 24, 2016, this item was put on the workshop agenda for discussion, the Commission provided feedback and staff responding to that feedback with correction for review tonight.

This Ordinance serves as the final step in the comprehensive amendment of the City's Code, and addresses the following:

1. Jurisdictional designations for the Code Enforcement Board and Special Masters.
2. Appointment of members to the Code Enforcement Board.
3. Revision of notice requirements.
4. Civil penalties for violations of amended code sections.
5. Providing for a funding source for the Code Enforcement Trust Fund.

Funding Source:

Not applicable

Sponsor Name/Department: Tanya Davis-Hernandez, AICP, Director of Development Services

Meeting Date: 5/9/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Ordinance 2017-003 - Amending Section 30 Related to Code Enforcement	Ordinance

ORDINANCE 2017-003

AN ORDINANCE AMENDING SECTIONS 30-32, 30-33, 30-52, 30-86, AND 30-87.1 AND CREATING SECTION 30-96 OF ARTICLES II AND III OF CHAPTER 30 OF THE CODE OF ORDINANCES; PROVIDING FOR THE GOVERNING OF CODE ENFORCEMENT WITHIN THE CITY; PROVIDING FOR CRITERIA FOR CONFERRING BENEFITS OF THE TRUST FUND; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the property values of a community are generally improved by the enhancement of the community's housing stock and environs, and

WHEREAS, a community's clean, well-lighted and safe streets sustain the entire community, giving rise to higher aspirations and improving opportunities, and

WHEREAS, the Code Enforcement and Development Services staffs have reviewed the Code of Ordinances and upon such review made recommendations for improvements to the Code by way of clarification, consistency and modernization, and

WHEREAS, there is a need for and a public purpose in establishing a code enforcement board and citation process within the City, and

WHEREAS, the City Commission has reviewed the recommendations and determined to implement the same,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. AMENDMENT: Section 30-32 of Article II of Division 1 of Chapter 30 of the Code of Ordinances is hereby amended to read as follows:

• **Sec. 30-32. - Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Board, code enforcement board or enforcement board means the City of Lauderdale Lakes code enforcement board.

Chapter 162 shall mean Chapter 162, Florida Statutes, as currently enacted and as may be amended from time to time.

Citation means a supplemental method of code enforcement provided in Chapter 162, [Florida Statutes], by which a code inspector first notifies a violator of a code or ordinance violation, provides a reasonable time for compliance, for which if not complied, the code inspector shall issue a citation to the violator or property owner that provides for a civil penalty, payment of which shall be due to the town, unless the respondent wishes to contest said violation, and for which the citation shall provide the procedures to contest the citation.

City commission means the city commission of the City of Lauderdale Lakes.

Code enforcement inspector/officer means any authorized agent or employee of the city whose duty it is to enforce codes and ordinances enacted by the city. The terms "officer" and "inspector" shall have the identical meaning.

Codes means the city's Code of Ordinances, developmental code, business tax receipt code, plumbing code, electrical code, gas code, building code, fire code, landscape code, sign code, zoning code and any other similar code which may be passed in the future, or which currently applies to the city, whether local, state or federal, that relates to the aesthetics, construction, safety, use or location of any structure or real property in the city. For the purposes of this chapter, such term shall include all codified ordinances relating to these areas of regulation, as well as ordinances which, according to their respective terms, provide for codification.

Compliance means the correction of a violation in accordance with the applicable codes including payment of any outstanding civil penalties, liens, or other special assessments liens and/or costs of fees due to the city for enforcement of the subject ordinances violated.

Continuing violation means a violation which remains uncorrected beyond the time period for correction in either civil violation notice or the final order of the special master, whichever is applicable.

Notices means those which shall be provided as set forth in Chapter 162, Florida Statutes, as currently enacted or as may be amended from time to time.

Owner means the person or persons reflected as the property owner in the most recent certified real property ad valorem tax rolls of the county. Additionally, in the case of multiple or joint ownership, notice to one owner shall be considered for the purposes herein as notice to all multiple or joint owners.

Person means any individual, partnership, limited partnership, trust, corporation, association or other entity.

Repeat violation means a violation of a provision of a code of ordinance by a person whom the code enforcement board or the special master, or any other quasi-judicial or judicial process, has previously found in violation, to have violated, or who has admitted violating the same provision within five years prior to the violation, notwithstanding the violations occur at different locations in the city.

Special master means a person appointed pursuant to division 2 of this chapter, and where used herein shall be deemed a special magistrate as provided in Section 162.03, Florida Statutes.

Violator means that person or entity responsible for a violation of the code, and if different, the owner of the property involved.

SECTION 3. AMENDMENT: Section 30-33 of Article II of Division 1 of Chapter 30 of the Code of Ordinances is hereby amended to read as follows:

Sec. 30-33. - Jurisdiction of code enforcement board and special master.

- (a) There shall be one City of Lauderdale Lakes Code Enforcement Board and one or more special masters.
- (b) Except as otherwise specifically provided herein, the enforcement board shall have the exclusive jurisdiction to hear and decide cases in which violations are alleged of any provision of the building code, plumbing code, electrical code, gas code, and fire code and. chapters 18, 38, 46, and 50 of this code, excluding cases resulting from the issuance of citations in accordance with Section 30-87.1 herein.
- (c) Except as otherwise specifically provided herein, special masters shall have the exclusive jurisdiction to hear and decide cases involving violations of the business tax receipt regulations, and land developmental regulations code, chapters 6, 10, 22, 42, 54, 74, 82, 86 and 90 of this code, and all cases resulting from the issuance of citations in accordance with Section 30-87.1 of this code.
- (d) Should for any reason the enforcement board be unavailable, inactive, vacated or there exists a conflict of interest between a member of the enforcement board and a party to a case or should a hearing held before such enforcement board conclude in a tie vote, such case otherwise within the jurisdiction of the enforcement board shall be heard and decided by a special master. Likewise, should a special master

appointed to hear a case be removed from office, unavailable, or there exists a conflict of interest between the appointed special master and a party to a case, the applicable case, otherwise within the jurisdiction of the special masters, shall be heard and decided by the enforcement board.

SECTION 4 AMENDMENT: Section 30-52 of Article II of Division 3 of Chapter 30 of the Code of Ordinances is hereby amended to read as follows:

Sec. 30-52. - Appointment and qualifications of members.

The city commission shall appoint a seven-member code enforcement board. Each member of the five-member city commission shall nominate for ratification by the city commission one member to the code enforcement board, with the remaining two members appointed by majority vote of the city commission. The terms of office of each member shall commence on July 1 and end on June 30 of the last year of the term for which the appointment is made. Members of the code enforcement board shall be residents of the city and shall not become candidates for election to any public office or hold any other appointive office or position under federal, state, county or municipal government while serving in this position, except one having extraordinary powers only. Appointments to the board shall be made in accordance with applicable laws and ordinances on the basis of experience or interest in the fields of zoning and building control. The membership of the code enforcement board shall, whenever practicable, include an architect, a businessman, an engineer, a general contractor, a subcontractor and a realtor. If this is not practicable, the city commission may appoint such persons of such qualifications as it deems advisable. The city commission may appoint up to two alternate members for the code enforcement board, each of whom may serve in the absence of an appointed board member by appointment of the chair. In the event of a vacancy on the enforcement board, the city commission shall appoint a person to fill such vacancy for the unexpired term thereof.

SECTION 5. AMENDMENT: Section 30-86 of Article II of Division 4 of Chapter 30 of the Code of Ordinances is hereby amended to read as follows:

Sec. 30-86. - Notices.

(a) All notices required by this article shall be provided to the alleged violator by:

(1) certified mail, return-receipt-requested, provided if such notices are sent under this paragraph to the owner of the property in question at to the address listed in the tax collector's office for tax notices or to the address listed in the county property appraiser's database. An additional notice may also be provided, and to any other address provided to the city may find for by such the property owner, and is returned as unclaimed or refused. For property owned by a corporation, notices may be provided by certified mail to the registered agent of the corporation. If any notice sent by certified mail is not signed as received within thirty (30) days after the postmarked date of mailing, notice may be provided by posting as described herein and by first class mail directed to the address furnished to the local government with a properly executed proof of mailing or affidavit confirming the first class mailing;

(2) by hand delivery by the sheriff or other law enforcement officer, code inspector, or other person designated by the city; or

(3) by leaving the notice at the violator's usual place of residence with any person therein who is above fifteen (15) years of age and informing such person of the contents of the notice;

(4) in the case of commercial premises, leaving notice with the manager or other person in charge.

(b) In addition to providing the notice as set forth in subsection (a) of this section, at the option of the enforcement board, or special master, or the city, as applicable, notice may also be served by publication or posting, as follows:

(1) Such notice shall be published once during each week for four consecutive weeks (four publications being sufficient) in a newspaper of general circulation in Broward County. The newspaper shall meet such requirements

as are prescribed under F.S. ch. 50 for legal and official advertisements.

Proof of publication shall be made as provided in F.S. §§ 50.041 and 50.051.

- (c) In lieu of publication as described in subsection (b) of this section, such notice may be posted for at least ten (10) calendar days in at least two locations, one of which shall be the property upon which the violation is alleged to exist and the other of which shall be in the city hall.
- (d) Proof of posting shall be by affidavit of the person placing the notice, which affidavit shall include a copy of a notice posted and the date and places of its posting.
- (e) Notice by publication or posting may run concurrently with, or may follow, an attempt to provide notice by hand delivery or by mail as required under subsection (a) of this section.
- (f) Evidence that an attempt has been made to hand deliver or mail notice as provided in subsection (a) of this section, together with proof of publication or posting as provided in subsections (b) and (c) of this section, shall be sufficient to show that the notice requirements of this article have been met, without regard to whether or not the alleged violator actually received notice.

SECTION 6. AMENDMENT: Section 30-87.1 of Article II of Division 5 of Chapter 30 of the Code of Ordinances is hereby amended to read as follows:

Sec. 30-87.1. - Supplemental code enforcement procedures, citation and schedule of civil penalties.

- (a) *Intent.* It is the intention of this section to further promote, protect and improve the health, safety and welfare of the citizens and residents of the city by providing an equitable, expeditious, effective and inexpensive method of enforcing any code or ordinances in force in the city where a pending or repeated violation continues to exist.

(b) *Adoption.* The city by this section adopts the alternate code enforcement system set forth in Part II of Chapter 162, Supplemental County or Municipal Code or Ordinance Enforcement Procedures, presently codified at F.S. § 162.21, as the same may be amended.

(c) *Penalties.* The following schedule sets forth those code violations for which civil penalties may be cited under this section of violations and penalties shall be assessed by code inspectors for violations of city codes or ordinances, pursuant to the procedures established in F.S. pt. II of ch. 162. The descriptions of violations are provided for purposes of general identification only. The specific code provisions applicable thereto are indicated in addition to the respective violation description. Amendments affecting the numbering of the referenced sections shall not affect the validity of the fines.

Violation Category	1st Offense	Repeat: 2nd Offense	Repeat: 3rd Offense
Sec. LDR 704.2.3. Prohibited sales.	\$50.00	\$75.00	\$100.00
Sec. LDR 712.6.1. Storage of damaged vehicles.	50.00	75.00	100.00
Sec. LDR 712.25. Outdoor cooking and barbecuing.	75.00	100.00	125.00
Sec. LDR 712.26. Outdoor sales, and service/or storage.	50.00	75.00	100.00
Sec. LDR 905. Sign design, maintenance, and general standards.	100.00	150.00	300.00
Sec. CO 54-10. Public solicitation. (Car washing, etc.)	50.00	75.00	100.00
<u>Sec. 6-7. - Hours during which sales are prohibited.</u>	<u>100.00</u>	<u>150.00</u>	<u>300.00</u>
<u>Sec. 6-8. - Additional requirements for lounges and nightclubs.</u>	<u>100.00</u>	<u>150.00</u>	<u>300.00</u>
<u>Sec. 6-9. - Music or entertainment creating disturbing noises.</u>	<u>100.00</u>	<u>150.00</u>	<u>300.00</u>
<u>Sec. 6-10. - Certain activities prohibited at alcoholic beverage establishments.</u>	<u>100.00</u>	<u>150.00</u>	<u>300.00</u>
<u>Sec. 10-4. - Feeding of wild or stray animals prohibited.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 10-10. – Nuisance animals prohibited.</u>	<u>100.00</u>	<u>150.00</u>	<u>300.00</u>
<u>Sec. 10-11. – Animal cruelty prohibited.</u>	<u>100.00</u>	<u>150.00</u>	<u>300.00</u>
<u>Sec. 10-32. - Running at large prohibited.</u>	<u>75.00</u>	<u>100.00</u>	<u>125.00</u>
Sec. CO 10-38. Allowing animal to defecate on public or private property.	100.00	150.00	300.00

<u>Sec. 18-11. – Placement of Permit Card.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 18-12. – Work commencing before permit issuance.</u>	<u>75.00</u>	<u>100.00</u>	<u>125.00</u>
<u>Sec. 18-13. – Stop work order.</u>	<u>100.00</u>	<u>150.00</u>	<u>300.00</u>
<u>Sec. 18-21. – Requirements for construction waste.</u>	<u>75.00</u>	<u>100.00</u>	<u>125.00</u>
<u>Sec. CO 22-143(a)–(f). Certificate of use required.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 22-151. - Display of certificate.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 22-181. - Use of city address.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 22-184. – Business signage.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 22-185. – Prohibited Outdoor Uses.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 38-36. - Alarms caused by unregistered system or system without permit.</u>	<u>50.00</u>	<u>50.00</u>	<u>50.00</u>
<u>Sec. 42-6(b)(2). - Trash accumulation.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 42-6(b)(11). - Maintenance of irrigation systems.</u>	<u>25.00</u>	<u>50.00</u>	<u>75.00</u>
<u>Sec. 42-6(b)(12). - Lighting and illumination.</u>	<u>75.00</u>	<u>100.00</u>	<u>125.00</u>
<u>Sec. 42-6(b)(13). - Drainage systems.</u>	<u>75.00</u>	<u>100.00</u>	<u>125.00</u>
<u>Sec. 42-6(b)(14). - Building openings and passageways.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 42-6(b)(16). - Storage of waste or salvaged materials.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 42-6(b)(17). - Garbage disposal.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 42-6(b)(18). - Appliances and white goods.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 42-6(b)(20). - Garbage containers and enclosures.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 42-6(c)(1). - Outside laundry.</u>	<u>25.00</u>	<u>50.00</u>	<u>75.00</u>
<u>Sec. 42-6(c)(2). - Storage of personal property.</u>	<u>25.00</u>	<u>50.00</u>	<u>75.00</u>
<u>Sec. 42-6(c)(3). - Outdoor storage.</u>	<u>25.00</u>	<u>50.00</u>	<u>75.00</u>
<u>Sec. 42-7(d). - Tree abuse prohibited.</u>	<u>75.00</u>	<u>100.00</u>	<u>125.00</u>
<u>Sec. 42-8. - Temporary storage of portable storage containers and shipping containers.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 42-11(c). – Swimming pool inspections; right of entry.</u>	<u>25.00</u>	<u>50.00</u>	<u>75.00</u>
<u>Sec. 42-13. - Extermination of pests.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 42-14. - Placement of play equipment.</u>	<u>25.00</u>	<u>50.00</u>	<u>75.00</u>
<u>Sec. CO 42-32(i). Prohibited conditions. Bulk trash on swale area.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. CO 42-32(h)(i). Prohibited conditions. Overgrown grass on/or trees.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. CO 42-35. Littering.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>

Sec. CO 42-36. Outdoor storage of junk.	50.00	75.00	100.00
Sec. CO 42-6. Patio screen maintenance.	50.00	75.00	100.00
Sec. CO 42-6. Pool enclosure screens.	50.00	75.00	100.00
Sec. LDR 1107.10(1). Swimming pools and spas.	50.00	75.00	100.00
Sec. CO 42-7. Graffiti on property.	50.00	75.00	100.00
<u>Sec. 42-61. – Sanitary nuisance.</u>	<u>100.00</u>	<u>150.00</u>	<u>300.00</u>
Sec. CO 42-88. Noise. Prohibited acts. Noise disturbance.	50.00	75.00	100.00
<u>Sec. 42-89. – Noise. Construction sites.</u>	<u>75.00</u>	<u>100.00</u>	<u>125.00</u>
<u>Sec. 42-91. - Limitation on noise emission of amplifiers.</u>	<u>75.00</u>	<u>100.00</u>	<u>125.00</u>
<u>Sec. 46-32. - Fire prevention codes. Violations.</u>	<u>75.00</u>	<u>100.00</u>	<u>125.00</u>
<u>Sec. 54-15. – Standards for the placement of flags.</u>	<u>25.00</u>	<u>50.00</u>	<u>75.00</u>
<u>Sec. 54-16. – Placement of signs on property of others.</u>	<u>25.00</u>	<u>50.00</u>	<u>75.00</u>
<u>Sec. 54-17. – Sales events and special events. Permit required.</u>	<u>100.00</u>	<u>150.00</u>	<u>300.00</u>
<u>Sec. 54-20. – Compliance with land developments regulations.</u>	<u>75.00</u>	<u>100.00</u>	<u>125.00</u>
<u>Sec. 54-241. – Yard Sales. Prohibition.</u>	<u>25.00</u>	<u>50.00</u>	<u>75.00</u>
<u>Sec. 74-35. - Unlawful disposal of waste.</u>	<u>75.00</u>	<u>100.00</u>	<u>125.00</u>
Sec. CO 74-37. Removal of receptacle from right-of-way, garbage container(s) removal, storage.	25.00	50.00	100.00 75.00
<u>Sec. 78-17. – Obstruction of public streets and sidewalks.</u>	<u>75.00</u>	<u>100.00</u>	<u>125.00</u>
<u>Sec. 78-18. – Prohibited sprinkling or propelling of water.</u>	<u>25.00</u>	<u>50.00</u>	<u>75.00</u>
<u>Sec. 78-19. – Unlawful discharge onto public property.</u>	<u>75.00</u>	<u>100.00</u>	<u>125.00</u>
Sec. CO 82-31. Business tax receipt required.	50.00	75.00	100.00
<u>Sec. 86-7. - Through truck traffic prohibited.</u>	<u>100.00</u>	<u>150.00</u>	<u>300.00</u>
<u>Sec. 86-15. - Repair and maintenance of vehicles.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 86-16. – Parking of a vehicle for washing or greasing.</u>	<u>25.00</u>	<u>50.00</u>	<u>75.00</u>
<u>Sec. 86-17. – Displaying a motor vehicle, boat or trailer for sale.</u>	<u>25.00</u>	<u>50.00</u>	<u>75.00</u>
<u>Sec. 86-18. – Storage of materials, supplies or equipment in or on vehicles.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 86-30. - Standing or parking prohibited in specified places.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 86-35. - Parking in residential zones.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
Sec. CO 86-35(e). Repairs to vehicle.	100.00	150.00	300.00
Sec. CO 86-35(4). Parking in residential zones. Storage of materials.	35.00	50.00	100.00

<u>Sec. 86-36. - Use of parking facilities in non-residential zoning districts.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. 90-73. - Year-round restrictions on landscape irrigation.</u>	<u>25.00</u>	<u>50.00</u>	<u>75.00</u>
<u>Sec. LDR 704.2.3. Illegal sale of fruit or merchandise</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. LDR 1112.5. Prohibited home occupations.</u>	<u>50.00</u>	<u>75.00</u>	<u>100.00</u>
<u>Sec. LDR 704.2.3. Prohibited sales.</u>	<u>\$50.00</u>		
<u>Sec. LDR 712.6.1. Storage of damaged vehicles.</u>	<u>50.00</u>		
<u>Sec. LDR 712.25. Outdoor cooking and barbecuing.</u>	<u>75.00</u>		
<u>Sec. LDR 712.26. Outdoor sales, and service/or storage.</u>	<u>50.00</u>		
<u>Sec. LDR 905. Sign design, maintenance, and general standards.</u>	<u>100.00</u>		
<u>Sec. CO 54-10. Public solicitation. (Car washing, etc.)</u>	<u>50.00</u>		
<u>Sec. CO 10-38. Allowing animal to soil on public or private property.</u>	<u>25.00</u>		
<u>Sec. CO 22-143(a) — (f). Certificate of use required.</u>	<u>50.00</u>		
<u>Sec. CO 42-32(i). Prohibited conditions. Bulk trash on swale.</u>	<u>50.00</u>		
<u>Sec. CO 42-32(h)(i). Prohibited conditions. Overgrown grass and/or trees.</u>	<u>50.00</u>		
<u>Sec. CO 42-35. Littering.</u>	<u>25.00</u>		
<u>Sec. CO 42-36. Outdoor storage of junk.</u>	<u>50.00</u>		
<u>Sec. CO 42-6. Patio screen maintenance.</u>	<u>50.00</u>		
<u>Sec. CO 42-6. Pool enclosure screens.</u>	<u>50.00</u>		
<u>Sec. LDR 1107.10(1). Swimming pools and spas.</u>	<u>50.00</u>		
<u>Sec. CO 42-7. Graffiti on property.</u>	<u>50.00</u>		
<u>Sec. CO 42-88. Prohibited acts. Noise disturbance.</u>	<u>50.00</u>		
<u>Sec. CO 74-37. Removal of receptacle from right of way, garbage container(s) removal, storage.</u>	<u>25.00</u>		
<u>Sec. CO 82-31. Business tax receipt required.</u>	<u>50.00</u>		
<u>Sec. CO 86-35(e). Repairs to vehicle.</u>	<u>50.00</u>		
<u>Sec. CO 86-35(4). Parking in residential zones. Storage of materials.</u>	<u>35.00</u>		
<u>Sec. LDR 704.2.3. Illegal sale of fruit or merchandise.</u>	<u>50.00</u>		
<u>Sec. LDR 1112.5. Prohibited home occupations.</u>	<u>50.00</u>		

(d) *Citations.*

- (1) Code inspectors shall have the authority to initiate enforcement proceedings by issuing a citation to a person that may require the appearance of the violator or property owner at an administrative hearing before a special magistrate.
- (2) Prior to issuing a citation, the code inspector shall provide a written notice to the person or the property owner in violation that there is a violation of a city code or ordinance, and shall establish a reasonable time period, not to exceed thirty (30) calendar days, within which the person must correct the violation. If, upon personal investigation, the code inspector finds that the person has not corrected the violation within the designated time period, the code inspector may issue a citation to the person who has committed the violation or the property owner where the violation has occurred.
- (3) Service of notice of a citation shall be deemed appropriate by hand delivering the citation to the violator or property owner; or posting the citation at the location of the mailing address identified in the public records of the county property appraiser or sState Division of Corporations, through the registered agent, for the violator or property owner in a conspicuous manner.
- (4) The code inspector is not required to provide the alleged violator or property owner with a reasonable period of time to correct the violation prior to issuing the citation if a repeat violation is found, or if the code inspector has reason to believe that the violation presents a serious threat to the public health, safety or welfare, or that the violator or the property owner is engaged in violations of an itinerant or transient nature, or if the violation is irreparable or irreversible.
- (5) The citation form shall include, but not be limited, to the following:
 - a. Date and time of issuance;
 - b. Name of the code inspector and jurisdiction;

- c. Name and address of the violator;
 - d. Code section or ordinance that has been violated;
 - e. Brief description of the nature of the violation, including location, date and time of violation;
 - f. Amount of the applicable civil penalty;
 - g. Procedure for the person to follow in order to pay the civil penalty or to contest the citation;
 - h. Notice that if the person fails to pay the civil penalty within the time allowed, ~~and fails to request an administrative hearing before the special master within ten calendar days of service of the citation,~~ the person shall be determined to have waived their rights to contest the citation and that, in such a case, an administrative hearing shall be scheduled before a special magistrate judgment may be entered for the applicable maximum civil penalty; and
 - i. Notice that the person may be liable for reasonable costs of the hearing should the violator be found guilty of the violation.
- (e) Citation issued to appear before a special ~~master~~ magistrate:
- (1) The person who has been served with a citation to appear before a special magistrate shall either correct the violation, and pay the civil penalty in the manner indicated on the citation; or
 - (2) Request an administrative hearing before a special magistrate to appeal the decision of the code inspector. ~~Said appeal shall be filed not later than ten calendar days after the service of the citation.~~
 - (3) Failure of the violator or property owner to correct the violation and pay the civil penalty ~~appeal the decision of the code inspector~~ within the ten (10)

~~calendar days shall constitute a waiver of the violator's right to result in the scheduling of an administrative hearing before a special magistrate. A waiver of the right to an administrative hearing may result in the imposition of a fine against the violator and/or costs which may result in a lien on the property where the violation occurred.~~

- (4) Should the violator ~~appeal the citation and~~ be found in violation by the special magistrate, in addition to the imposition of a fine, the violator shall be assessed an administrative cost of \$35.00, which may result in a lien on the property where the violation occurred. The special magistrate shall not waive the administrative costs.

- ~~(f) The following table sets forth those code violations for which civil penalties may be cited under this section. The descriptions of violations are provided for purposes of general identification only. The specific code provisions applicable thereto are indicated in addition to the respective violation description. Amendments affecting the numbering of the referenced sections shall not affect the validity of the fines.~~

Violation Category	1st- Offense	Repeat: 2nd- Offense	Repeat: 3rd- Offense	Repeat: 4th- Offense
Sec. LDR 704.2.3. Prohibited sales.	\$50.00	\$75.00	\$100.00	\$100.00
Sec. LDR 712.6.1. Storage of damaged vehicles.	50.00	75.00	100.00	100.00
Sec. LDR 712.25. Outdoor cooking and barbecuing.	75.00	100.00	125.00	125.00
Sec. LDR 712.26. Outdoor sales, and service/or storage.	50.00	75.00	100.00	100.00
Sec. LDR 905. Sign design, maintenance, and general standards.	100.00	150.00	300.00	500.00
Sec. CO 54-10. Public solicitation. (Car washing, etc.)	50.00	75.00	100.00	100.00
Sec. CO 10-38. Allowing animal to soil on public or private property.	100.00	150.00	300.00	500.00

Sec. CO 22-143(a) — (f). Certificate of use required.	50.00	75.00	100.00	100.00
Sec. CO 42-32(i). Prohibited conditions. Bulk trash on swale area.	50.00	75.00	100.00	100.00
Sec. CO 42-32(h)(i). Prohibited conditions. Overgrown grass on/or trees.	50.00	75.00	100.00	100.00
Sec. CO 42-35. Littering.	50.00	75.00	100.00	100.00
Sec. CO 42-36. Outdoor storage of junk.	50.00	75.00	100.00	100.00
Sec. CO 42-6. Patio screen maintenance.	50.00	75.00	100.00	100.00
Sec. CO 42-6. Pool enclosure screens.	50.00	75.00	100.00	100.00
Sec. LDR 1107.10(1). Swimming pools and spas.	50.00	75.00	100.00	100.00
Sec. CO 42-7. Graffiti on property.	50.00	75.00	100.00	100.00
Sec. CO 42-88. Prohibited acts. Noise disturbance.	50.00	75.00	100.00	100.00
Sec. CO 74-37. Removal of receptacle from right-of-way, garbage container(s) removal, storage.	25.00	50.00	100.00	100.00
Sec. CO 82-31. Business tax receipt required.	50.00	75.00	100.00	100.00
Sec. CO 86-35(e). Repairs to vehicle.	100.00	150.00	300.00	500.00
Sec. CO 86-35(4). Parking in residential zones. Storage of materials.	35.00	50.00	100.00	100.00
Sec. LDR 704.2.3. Illegal sale of fruit or merchandise	50.00	75.00	100.00	100.00
Sec. LDR 1112.5. Prohibited home occupations.	50.00	75.00	100.00	100.00

SECTION 7. AMENDMENT: Section 30-91 of Article III of Chapter 30 of the Code of Ordinances is hereby created to read as follows:

Sec. 30-91. - Criteria for conferring benefits of the trust fund.

In order to be eligible for a trust fund award, the affected property must be owner-occupied, homestead property within the meaning of section 4 of article X of the Florida Constitution and the applicant shall be required to show, by substantial, competent

evidence, in the record, ~~must that the applicant meets the~~ be low to moderate income within the meaning of then current HUD guidelines established by a resolution of the city commission, and in compliance with at least ~~two~~ one of the following:

(1) Senior citizen (~~55~~ 62 years of age or older);

~~Affected property is homestead property within the meaning of section 4 of article X of the Florida Constitution;~~

(2) The death of the applicant's spouse or significant-other, who provided for substantially all of the applicant's support within a one-year period immediately prior to the filing of the application contemplated in section 30-90;

(3) A debilitating illness, physical or mental condition of the applicant's spouse or significant-other, who provided for substantially all of the applicant's support within a one-year period immediately prior to the filing of the application contemplated in section 30-90;

~~(4) The hospitalization of the applicant's spouse or significant-other, who provided for substantially all of the applicant's support for a period in excess of fourteen (14) calendar days within any 30-day period, or twenty-one (21) calendar days within any 90-day period, next preceding the filing of the application;~~

(54) Unemployment of the applicant's spouse or significant-other, who provided for substantially all of the applicant's support for a period of three or more months next preceding the date of application as a result of a physical or mental impairment; or

(65) Applicant has conceded the propriety of the violation.

(76) The cause of the violation being entirely out of the property owner's control and the direct result of a violation of this Code by an unrelated third- party.

SECTION 8. CREATION: Section 30-96 of Article III of Chapter 30 of the Code of Ordinances is hereby created to read as follows:

Sec. 30-96. – Funding.

A funding source for the Code Enforcement Trust Fund shall be established by a resolution adopted by the city commission.

SECTION 9. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 10. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 11. INCLUSION IN CODE: It is the intention of the City Commission of the City of Lauderdale Lakes that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Lauderdale Lakes and that the sections of this Ordinance may be renumbered or relettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

SECTION 12. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its final passage.

PASSED ON FIRST READING BY THE CITY COMMISSION ON THE 25TH DAY
OF APRIL, 2017.

PASSED ON SECOND READING BY THE CITY COMMISSION THE 9TH DAY
OF MAY, 2017.

ADOPTED AND PASSED BY THE CITY COMMISSION OF THE CITY OF
LAUDERDALE LAKES AT ITS REGULAR MEETING HELD ON THE 9TH DAY OF MAY,
2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: EDWARD WALLACE, Code Compliance Supervisor/Development
Services

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

ORDINANCE 2017-004 CREATING SECTION 86-5, AMENDING SECTION 86-35 AND CREATING SECTION 86-39 OF CHAPTER 86, ARTICLE II, OF THE CODE OF ORDINANCES
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Summary

This Ordinance amends and creates Sections in Chapter 86, the Traffic and Vehicles code as it relates to parking in and around the City of Lauderdale Lakes. This Ordinance was approved on First Reading at the April 25, 2017 Commission Meeting.

Staff Recommendation

Background:

At the April 25th, 2017 City Commission meeting this item was presented and approved by a vote of 5-0. Tonight staff is presenting the second reading to the City Commission for approval. The City Commission held two workshop on Chapter 86 to discuss and obtain public input.

Funding Source:

Not applicable

Sponsor Name/Department: Tanya Davis-Hernandez, AICP, Director of Development Services

Meeting Date: 5/9/2017

ATTACHMENTS:

Description	Type
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<input type="checkbox"/> Ordinance 2017-004 - Section 86 Related to Code Enforcement	Backup Material
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ORDINANCE 2017-004

AN ORDINANCE CREATING SECTION 86-5, AMENDING SECTION 86-35 AND CREATING SECTION 86-39 OF CHAPTER 86, ARTICLE II, OF THE CODE OF ORDINANCES; PROVIDING FOR THE GOVERNING OF PARKING, STOPPING AND STANDING OF VEHICLES WITHIN THE CITY; PROVIDING FOR ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the property values of a community are generally improved by the enhancement of the community's housing stock, and

WHEREAS, a community's clean, well-lighted and safe streets sustain the entire community, giving rise to higher aspirations and improving opportunities, and

WHEREAS, the Code Enforcement and Community Development staffs have reviewed the Code of Ordinances and upon such review made recommendations for improvements to the Code by way of clarification, consistency and modernization, and

WHEREAS, there is a need for and a public purpose for regulating parking and the movement of vehicles within the City, and

WHEREAS, the City Commission has reviewed the recommendations and determined to implement the same on a chapter-by-chapter basis,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. CREATION: Section 86-5 of Chapter 86 of Article II of the Code of Ordinances is hereby created to read as follows:

Sec. 86-5. – ~~Reserved~~ Florida Uniform Traffic Control Law Adopted.

The city hereby adopts the Florida Uniform Traffic Control Law, established in Chapter 316 of the Florida State Statutes, as it may be amended from time to time. Any violation of the Florida Uniform Traffic Control Law warranting a citation or enforcement action shall be hereby considered an enforceable violation of this Code.

SECTION 3. AMENDMENT: Section 86-35 of Chapter 86 Article II of the Code of Ordinances is hereby amended to read as follows:

Sec. 86-35. - Parking in residential zones.

(a) Prohibitions

1. No passenger vehicle shall be parked within a residential district except upon a driveway paved with a hard, dust-free paving material complying with the Florida Building Code, as amended from time to time, or within a carport, garage or screened side yard but not to encroach into any rear setback or easement.
2. No passenger vehicle, recreational vehicle, trailer, or commercial vehicle shall be parked upon a driveway in a manner that is parallel to the right-of-way abutting such driveway, except where a driveway or portion thereof is of a circular or semi-circular design, in which case all vehicles shall be parked parallel to the perimeter edge of such driveway.
3. No passenger vehicle, recreational vehicle, trailer, or commercial vehicle wider than eight feet, longer than 22 feet or taller than eight feet shall be permitted to park in any residentially zoned district. For the purposes of this section, width of vehicles shall be measured using the permanent sides of the vehicle; length shall be measured from front bumper to rear bumper; height shall be measured from level grade to highest permanent point. Trailers used to transport recreational vehicles shall be permitted to exceed the length of the recreational vehicle a maximum of 25 percent.
4. No heavy commercial vehicle or equipment, as defined herein, shall be permitted to park in any residential district, unless otherwise noted.
5. No residentially zoned property shall be utilized for the storage of vehicles for sale by or in the inventory of any motor vehicle dealer. The presence of more than one vehicle displaying a dealer's license plate upon any residential

property shall be prohibited. The same shall be reasonably considered prima facie evidence of the operation of an unlicensed motor vehicle dealership which shall be punishable under the provisions of this code.

6. No motor vehicle, regardless of ownership, is permitted in the swale areas adjacent to the following designated collector or arterial roads at any time:

- a. Oakland Park Boulevard.
- b. State Road 7 (U.S. 441).
- c. The Access Road between Oakland Park Blvd and NW 52nd Avenue.
- d. NW 52nd Avenue (between Oakland Park Boulevard and NW 43rd Court).
- e. NW 50th Avenue (between Oakland Park Boulevard and NW 36th Street).
- f. NW 49th Avenue (between Oakland Park Boulevard and southern City Limit).
- g. NW 47th Terrace (between Oakland Park Boulevard and NW 34th Street).
- h. NW 44th Street (between SR7 and NW 31st Avenue).
- i. NW 26th Street (between NW 49th Avenue and NW 39th Way).
- j. NW 21st Street (between SR7 to the park).
- k. NW 19th Street.

(b) Parking within swale areas

1. Motor vehicles parked in the swale areas adjacent to the following designated collector or arterial roads, or near a hazardous or congested area within the city limits, shall be parked wholly within the swale area, except where otherwise prohibited:

- a. ~~Oakland Park Boulevard.~~
- b. ~~State Road 7 (U.S. 441).~~
- c. ~~NW 52nd Avenue (between NW 43rd Court and NW 41st Street).~~
- d. ~~NW 50th Avenue (between NW 43rd Court and NW 42nd Street).~~
- e. ~~NW 43rd Avenue (between NW 44th Avenue and NW 37th Street).~~
- f. ~~NW 41st Street.~~
- g. ~~NW 47th Terrace (Oakland Park Boulevard and NW 34th Street).~~
- h. ~~NW 44th Street (between NW 43rd Avenue and Oakland Park Blvd.).~~
- i. ~~NW 33rd Street (between NW 43rd Avenue and Oakland Park Blvd.).~~
- j. ~~NW 26th Street (between SR7 and NW 39th Way).~~
- k. ~~NW 21st Street (between SR7 to the Park).~~

- ~~I. NW 19th Street.~~
 - a. NW 24th Street (between SR 7 and NW 34th Avenue).
 - b. NW 29th Street (between SR 7 and NW 33rd Avenue).
 - c. NW 33rd Street (between NW 43rd Avenue and NW 46th Avenue).
 - d. NW 34th Street (between SR 7 and NW 36th Terrace).
 - e. NW 36th Terrace (between Oakland Park Boulevard and NW 34th Street).
 - f. NW 35th Avenue (between Oakland Park Boulevard and NW 35th Street).
 - g. NW 37th Street (between SR 7 and eastern City Limit).
 - h. NW 39th Street (between NW 31st Avenue and NW 31st Terrace).
 - i. NW 36th Street (between SR 7 and Cul-de-sac).
 - j. NW 41st Street.
 - k. NW 43rd Avenue (between Oakland Park Boulevard and NW 36th Street).
 - l. NW 46th Avenue (between Oakland Park Boulevard and 33rd Street).
2. Where an access-way intersects a public right-of-way or where property abuts the intersection of two or more public rights-of-way, it shall be prohibited to park any vehicle within twenty feet of the intersection of any two streets.
3. Except where prohibited herein, private passenger vehicles owned or operated by the owner, occupant, tenant or their guests of real property within a single-family zoning district (RS-2, RS-3, RS-4) shall be permitted to park within swale areas abutting such property between the hours of 6:00 p.m. to 10:00 a.m.
4. No person shall drive, operate or park a motor vehicle within a swale area which abuts the private real property of another without the express permission of the owner, lessee and/or occupant of the private real property abutting such swale or swale area, and the city hereby devotes the swale or swale area to the reasonable use of each abutting property owner thereof, his guests, licensees and invitees, to the exclusion of all others; provided that such use shall not be inconsistent with the laws of the city or the rights of the municipal government.
5. It shall be unlawful for any owner, agent, operator or person in charge of any commercial or recreational vehicle to park, store or keep such commercial or recreational vehicle on the pavement of, or in the swale area adjacent to, any public street within the city except in accordance with subsections (c) and (d) herein.
6. Any vehicle lawfully parked within a swale area or other right-of-way within the city shall be parked with the flow of traffic, parallel to the paved portion of the right-of-way, ~~with two wheels parked upon such paved portion of the right of way. No vehicle, or portion thereof, nor anything therein or thereon shall extend into, onto or over such paved portion of the right of way by more than 18 inches.~~

7. Except those motor vehicles parked in accordance with subsection b(1) herein, any motor vehicle lawfully parked within the swale area adjacent to any paved right-of-way shall be parked with two wheels upon such paved portion of the right-of-way and two wheels upon the swale area. No portion of such vehicle, nor anything therein or thereon, shall extend into, onto or over the paved portion of the adjacent right-of-way by more than 18 inches.
78. Nothing contained in this section shall prohibit the operation of a city vehicle, emergency vehicle on an emergency service call, or vehicle owned by a utility which is in the course of official business, to park upon the swale area anywhere within the city.

(c) Parking of commercial vehicles

1. Commercial or heavy commercial vehicles actively engaged in a lawful repair, moving or construction activity for the owners, lessee or occupants, of a property shall be permitted to park upon such property between the hours of 7:00 a.m. to 7:00 p.m. Monday through Saturday and 9:00 a.m. to 6:00 p.m. Sundays and national holidays. Construction and moving vehicles actively engaged in a permitted operation may be parked overnight in a residential zone, provided the vehicle is not operating between the hours of 7:00 p.m. to 7:00 a.m. Monday through Saturday and 6:00 p.m. to 9:00 a.m. Sundays and national holidays.
2. Within single-family zoning districts (RS-2, RS-3, RS-4) commercial vehicles shall be parked entirely upon a paved driveway, within a garage, within a carport, or on an area in the side yard located five feet behind the front building setback and a minimum of one foot from the side property line but shall not encroach into any rear setback or easement. Side yard parking areas should be paved if vehicle ingress-egress is frequent enough to cause degradation to the grass area. In all cases the commercial vehicle shall be opaquely screened on three sides by a wall, fence or hedge a minimum of six feet in height.
3. Within single-family zoning districts (RS-2, RS-3, RS-4) commercial vehicles shall be parked on a paved driveway shall not have attached any ladders, or other attachments, which exceed the height of the highest point on the vehicle by more than two feet and such vehicle shall have any signage thereon covered entirely by an opaque cover as permitted in section 86-11 herein. Commercial vehicles may cover signage with a magnetic cover provided it is the same color of the commercial vehicle.
4. Commercial vehicles within multi-family districts (RM-10, RM-16 and RM-20) parked in paved areas that are sufficiently screened from public view. The approved site plan shall dictate the location of areas approved for the parking of commercial and recreational vehicles.
5. Commercial vehicles shall not be used in the conduct of a home business, unless the business has an approved home occupational license from the city. Any person owning or having use of a vehicle parked in a residential

district associated with an approved home occupational license shall also abide by the requirements of section 1112 of the land development regulations.

6. No commercial equipment may be stored on a commercial vehicle that is parked on a residentially zoned lot. Such commercial equipment shall be stored only within a fully enclosed structure. No commercial equipment or material which is hazardous, obnoxious, offensive, or has bad odors or dust emanating therefrom may be stored on any residentially zoned property.
7. The restrictions contained herein shall not apply to the temporary parking of any commercial vehicle or equipment while its owner or operator is performing lawful and authorized public or private work, including but not limited to performing service or construction work, making deliveries of merchandise or household items, public utility service work, or any authorized emergency vehicles as defined herein. Additionally, vehicles owned and operated by a physically impaired individual when a medical doctor has certified that the vehicle is necessary due to said physical impairment shall also be exempt from the restrictions contained herein.

(d) Parking of recreational vehicles

1. Within single-family zoning districts (RS-2, RS-3, RS-4) recreational vehicles shall be parked entirely upon a paved driveway, within a garage, a carport, or on an area in the side yard located five feet behind the front building setback and a minimum of one foot from the side property line but shall not encroach into any rear setback or easement. Side yard parking areas should be paved if vehicle ingress-egress is frequent enough to cause degradation to the grass area. In all cases the recreational vehicle shall be opaquely screened on three sides by a wall, fence or hedge a minimum of six feet in height.
2. Recreational vehicles shall be permitted to be temporarily parked in the front of single-family homes, to allow for loading, unloading, cleaning and minor repairs, provided such time period does not exceed 24 hours prior to or after the recreational vehicles have been used by the resident, but in no case shall the loading and unloading period exceed a total of 48 hours within a seven-day period.
3. Recreational vehicles within multi-family districts (RM-10, RM-16 and RM-20) parked in paved areas that are sufficiently screened from public view. The approved site plan shall dictate the location of areas approved for the parking of commercial and recreational vehicles.
4. Recreational vehicles shall not be occupied and may not maintain electrical, water or sewage connections at any time while parked upon a residentially zoned property except that electrical service connections may be attached for a maximum of 24 hours prior to and in preparation for departure from the property.

5. Parking or storage of recreational vehicles shall be limited to those owned by the occupants of the property or their guests.

SECTION 4. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 5. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 6. INCLUSION IN CODE: It is the intention of the City Commission of the City of Lauderdale Lakes that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Lauderdale Lakes and that the sections of this Ordinance may be renumbered or relettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

SECTION 7. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its final passage.

PASSED ON FIRST READING BY THE CITY COMMISSION, ON THE 25TH DAY OF APRIL 2017.

PASSED ON SECOND READING BY THE CITY COMMISSION THE 9TH DAY OF MAY, 2017.

ADOPTED AND PASSED BY THE CITY COMMISSION OF THE CITY OF
LAUDERDALE LAKES AT ITS REGULAR MEETING HELD ON THE 9TH DAY OF MAY,
2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: EDWARD WALLACE, Code Compliance Supervisor/Development
Services

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: Yes

Contract Requirement: No

Title

ORDINANCE 2017-009 AMENDING THE FISCAL YEAR 2017 ADOPTED OPERATING AND CAPITAL IMPROVEMENT BUDGET IN ACCORDANCE WITH ORDINANCE 2016-31, GENERAL FUND, GRANTS FUND, IMPACT FEE FUND, LAW ENFORCEMENT TRUST FUND, ALZHEIMER CARE CENTER FUND, MINOR HOME REPAIR FUND, TRANSPORTATION FUND, AND CAPITAL IMPROVEMENTS PROJECT FUND
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Summary

This Ordinance amends the FY 2017 Operating and Capital Improvement Budget per Ordinance 2016-31. To successfully operate the City and conform to accounting principles and standards, budget amendments are requested for the funds shown below. This Ordinance was approved on First Reading at the April 25, 2017 Commission Meeting.
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Staff Recommendation

Background:

General Fund (Fund 001)

The City accepted the Community Oriented Policing Services (COPS16) Grant Award from the U.S. Department of Justice to partially fund two (2) Police Officers at its March 28, 2017 City Commission meeting (Resolution 2017- 041). There are five (5) months remaining in the fiscal year, it is estimated that the City will contribute \$31,000 and the grantor will provide \$42,000 for a total of \$73,000. Staff recommends funding from the fund balance in the amount of \$31,000.

(0011500-3410-COPS16)

The COPS13 grant for two (2) Police Officers will expire June 2017. The City will need to absorb the full cost of the Officers for the next twelve (12) months. At this time, it is estimated that the cost is \$30,000 for the remainder of the fiscal year. Staff recommends funds from the General Fund Contingency in the amount of \$30,000.

(0011500-3410-COPS13)

The City is requesting to launch the Lauderdale Lakes Football and Cheer Program. The program was introduced at the March 28, 2017, City Commission Workshop. The estimated cost of the program is \$80,500, of which, the program will generate its own revenue with the exception of a \$20,000 contribution from the General Fund. Staff recommends funds from the General Fund Contingency in the amount of \$20,000. In addition, other revenue and expenditure accounts will be adjusted to facilitate the new program.

(0011128)

The Alzheimer Care Center Fund is requesting General Fund support in the amount of \$25,000 for contractual nursing staff. **(1121200)**

The Minor Home Repair Fund is requesting General Fund support in the amount of \$45,340 for the cost of completing two (2) properties that will not be reimbursed by the Minor Home Repair Grant. **(1147070)**

Grants Fund (Fund 102)

The City accepted the Community Oriented Policing Services (COPS16) Grant Award from the U.S. Department of Justice to partially fund two (2) Police Officers at its March 28, 2017 City Commission meeting (Resolution 2017- 041). There are five (5) months remaining in the fiscal year, it is estimated that \$42,000 will be provided by the grantor and the City will contribute \$31,000 for a total of \$73,000.

(1021500)

Impact Fee Fund (Fund 103)

City of Lauderdale Lakes entered into an agreement with the State of Florida Department of Transportation for the purposes of the completion of the multi-purpose pathway of the Lauderdale Lakes C-13 Greenway from NW 29th Avenue to NW 31st Avenue intersection (Resolution 2017-028). In addition, the City accepted a grant in the amount of \$458,452.80 which has a matching funds component of \$250,000. At this time, \$38,823 is needed for the purchases of surveillance cameras. Staff recommends use of the Impact Fee Fund in the amount of \$38,823. **(1031302)**

Law Enforcement Trust Fund (Fund 107)

Lauderdale Lakes District Command is requesting to attend the National Preventing Crime in the Black Community Conference scheduled in May 2017 in the amount of \$4,540.50 for five (5) personnel. This conference is necessary to ensure that new teams will understand how to combat crime in the City. The team is made of up a collection of law enforcement personnel and staff members to get a holistic approach to crime prevention. Members of the team will have an opportunity to engage active practitioners through the sharing of innovative ideas and prevention strategies. **(1071500)**

Alzheimer Care Center Fund (Fund 112)

Contractual staffing of qualified nursing positions is used to fill staffing shortages, during weekend service hours and special events. Contractual staffing is advantageous to the City since it provides immediate hiring of qualified nurses and provides leverage to upgrade or downgrade the level of care when needed. Is it anticipated that additional funding will be needed to support the minimum nursing care needs in the amount of \$25,000. Staff recommends that funds be transferred from the General Fund Contingency Account in the amount of \$25,000. **(1121200)**

Minor Home Repair Fund (Fund 114)

The City's 40th Year Minor Home Repair Grant was not extended. However, repair has been completed on two (2) properties totaling \$45,340. Staff recommends funds be transferred from the General Fund Contingency in the amount of \$45,340. **(1147070)**

Transportation Fund (Fund 116)

During the FY 2016, Staff transferred funds from the Transportation Fund into the Capital Improvements Project to complete various projects. However, some of the projects were not completed on time or are no longer needed at this time. Staff recommends a transfer of \$200,000 from the Capital Improvements Project Fund Balance into the Transportation Fund to restore the available balance. **(1161316)**

Capital Improvements Project Fund (Fund 315)

During the FY 2016, Staff transferred funds from the Transportation Fund into the Capital Improvements Project to complete various projects. However, some of the projects were not completed on time or are no longer needed at this time. Staff recommends a transfer of \$200,000 from the Capital Improvements Project Fund Balance into the Transportation Fund. **(3151316)**

Funding Source:

There is a financial impact associated with each fund listed. Funding sources are provided as Exhibit A.

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO. Director of Financial Services

Meeting Date: 5/9/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Ordinance 2017-009 Amending the FY2017 Adopted Budget	Ordinance

ORDINANCE 2017-009

AN ORDINANCE AMENDING THE FISCAL YEAR 2017, ADOPTED BUDGET, AS AMENDED; PROVIDING FOR REVISIONS OF APPROPRIATION OF FUNDS FOR THE OPERATION OF THE GOVERNMENT OF THE CITY OF LAUDERDALE LAKES FOR FISCAL YEAR 2017, AS IDENTIFIED ON EXHIBIT "A," ATTACHED HERETO; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Fiscal Year 2017, Operating and Capital Improvement Budget, estimate of the revenues and other sources, and the requirements for expenditures and other uses of City operating funds, departments, offices and agencies has heretofore been adopted pursuant to Ordinance No. 2016-31, and amended by subsequent ordinances, and

WHEREAS, the City Commission wishes to revise the current budget, as previously amended,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES as follows:

SECTION 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas Clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

SECTION 2. ADOPTION OF AMENDED BUDGET: The City Commission hereby approves and adopts the revised estimates of revenue and expenditures of the City of Lauderdale Lakes for Fiscal Year 2017, ending September 30, 2017, as specifically set forth on the attached Exhibit "A."

SECTION 3. CONFLICT: All ordinances or Code provisions in conflict herewith are hereby repealed.

SECTION 4. SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5. EFFECTIVE DATE: This Ordinance shall become effective immediately upon its passage.

PASSED ON FIRST READING IN FULL/BY TITLE ONLY, UPON APPROVAL OF AT LEAST FIVE (5) AFFIRMATIVE VOTES OF THE CITY COMMISSIONERS, ON THE 25TH DAY OF APRIL, 2017.

PASSED ON SECOND READING BY TITLE ONLY THE 9TH DAY OF MAY, 2017.

ADOPTED AND PASSED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD ON THE 9TH DAY OF MAY, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: SUSAN GOODING-LIBURD, MBA, CPA, CGFO, Financial Services
Director

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

General Fund (001)

001 General Fund Revenues			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

00180			6,756,119		-	6,756,119
00182			2,806,682		-	2,806,682
00184			2,345,000		-	2,345,000
00186			3,966,316		-	3,966,316
00188			80,000		-	80,000
00190			1,082,250		-	1,082,250
	347255		-	Football/Cheer Registrations	42,000	42,000
00192			452,639		-	452,639
00194			251,200		-	251,200
00196			1,188,656		-	1,188,656
	366000		-	Donations to the Football/Cheer Program	12,500	12,500
	369920		-	Misc Program income to Football/Cheer (Concessions)	6,000	6,000
	399000		-	New appropriation - COPS16 Grant	31,000	31,000
			18,928,862		91,500	19,020,362
General Fund Revenues						

City Commission (0010100)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended

0010100	1210	Regular Salaries	147,198		-	147,198
0010100	1250	Vacation Buy Back	1,390		-	1,390
0010100	2110	Fica Taxes	14,526		-	14,526
0010100	2210	Retirement Contribution	22,701		-	22,701
0010100	2310	Life & Health Insurance	52,409		-	52,409
0010100	2350	Cafeteria	39,350		-	39,350
0010100	4009	Expense Car Allowance	50,200		-	50,200
0010100	4010	Travel & Per Diem	1,500		-	1,500
0010100	4010	Travel & Per Diem	6,500		-	6,500
0010100	4110	Telecommunications	600		-	600
0010100	4710	Printing & Binding	500		-	500
0010100	4911	Other Current Charges	12,252		-	12,252
0010100	4911	Other Current Charges	10,000		-	10,000
0010100	4930	Other Expenses - BAR	2,500		-	2,500
0010100	4931	Other Expenses - GL	5,000		-	5,000
0010100	4934	Other Expenses - PHW	2,500		-	2,500
0010100	4935	Other Expenses - EC	2,500		-	2,500
0010100	4938	Other Expenses - ER	2,500		-	2,500
0010100	4939	Other Expenses - BMW	5,000		-	5,000
0010100	4941	Other Expenses - HPR	4,500		-	4,500
0010100	4942	Other Expenses - VP	4,500		-	4,500
0010100	4943	Other Expenses - SD	4,500		-	4,500
0010100	5110	Office Supplies	500		-	500
0010100	5212	Miscellaneous Operating Supply	6,000		-	6,000
0010100	5410	Subscriptions & Memberships	12,500		-	12,500
0010100	5510	Training	2,500		-	2,500
City Commission (0010100)			414,124		-	414,124

City Attorney (0010200)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0010200	3110	Professional Services	230,000		-	230,000
0010200	3110	Professional Services	20,000		-	20,000
0010200	3310	Court Report Services	2,000		-	2,000
City Attorney (0010200)			252,000		-	252,000
City Clerk (0010300)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0010300	1210	Regular Salaries	139,834		-	139,834
0010300	1250	Vacation Buy Back	885		-	885
0010300	2110	Fica Taxes	10,697		-	10,697
0010300	2210	Retirement Contribution	13,983		-	13,983
0010300	2310	Life & Health Insurance	21,385		-	21,385
0010300	2350	Cafeteria	6,052		-	6,052
0010300	3410	Other Contractual Services	23,200		-	23,200
0010300	3450	Election Expenses	25,000		-	25,000
0010300	4010	Travel & Per Diem	3,000		-	3,000
0010300	4110	Telecommunications	720		-	720
0010300	4710	Printing & Binding	700		-	700
0010300	4910	Legal Advertisements	28,940		-	28,940
0010300	4911	Other Current Charges	1,000		-	1,000
0010300	5110	Office Supplies	2,030		-	2,030
0010300	5212	Miscellaneous Operating Supply	1,000		-	1,000
0010300	5410	Subscriptions & Memberships	1,350		-	1,350
0010300	5510	Training	1,000		-	1,000
City Clerk (0010300)			280,776	-	-	280,776
City Manager (00104)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0010400	1210	Regular Salaries	233,756		-	233,756
0010400	2110	Fica Taxes	17,883		-	17,883
0010400	2210	Retirement Contribution	35,526		-	35,526
0010400	2310	Life & Health Insurance	41,748		-	41,748
0010400	2350	Cafeteria	12,750			12,750
0010400	4009	Expense Car Allowance	10,893		-	10,893
0010400	4010	Travel & Per Diem	5,000		-	5,000
0010400	4110	Telecommunications	4,200		-	4,200
0010400	4810	Promotional Activities	500		-	500
0010400	4911	Other Current Charges	2,500		-	2,500
0010400	5110	Office Supplies	3,500		-	3,500
0010400	5410	Subscriptions & Memberships	3,500		-	3,500
0010400	5510	Training	2,000		-	2,000
City Manager (00104)			373,756	-	-	373,756

Finacial Services (00106)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

Accounting & Financial Mgmt						
0010600	1210	Regular Salaries	289,184		-	289,184
0010600	1250	Vacation Buy Back	5,000		-	5,000
0010600	2110	Fica Taxes	22,523		-	22,523
0010600	2210	Retirement Contribution	26,640		-	26,640
0010600	2310	Life & Health Insurance	36,680		-	36,680
0010600	2350	Cafeteria	3,104		-	3,104
0010600	3210	Accounting & Auditing	65,000		-	65,000
0010600	3410	Other Contractual Services	2,000		-	2,000
0010600	4010	Travel & Per Diem	4,000		-	4,000
0010600	4110	Telecommunications	1,320		-	1,320
0010600	4611	Repairs & Maintenance	500		-	500
0010600	4710	Printing & Binding	1,000		-	1,000
0010600	4911	Other Current Charges	595		-	595
0010600	5110	Office Supplies	500		-	500
0010600	5212	Miscellaneous Operating Supply	500		-	500
0010600	5410	Subscriptions & Memberships	835		-	835
0010600	5510	Training	3,000		-	3,000
Administration			-			-
0010601	1210	Regular Salaries	173,039		-	173,039
0010601	1250	Vacation Buy Back	2,000		-	2,000
0010601	2110	Fica Taxes	13,438		-	13,438
0010601	2210	Retirement Contribution	21,271		-	21,271
0010601	2310	Life & Health Insurance	19,398		-	19,398
0010601	2350	Cafeteria	5,276		-	5,276
0010601	3110	Professional Services	5,000		-	5,000
0010601	3410	Other Contractual Services	10,000		-	10,000
0010601	4009	Expense Car Allowance	4,800		-	4,800
0010601	4010	Travel & Per Diem	3,000		-	3,000
0010601	4110	Telecommunications	1,200		-	1,200
0010601	4710	Printing & Binding	1,000		-	1,000
0010601	5110	Office Supplies	1,200		-	1,200
0010601	5212	Miscellaneous Operating Supply	1,200		-	1,200
0010601	5410	Subscriptions & Memberships	2,500		-	2,500
0010601	5510	Training	2,500		-	2,500

<i>Mgmt and Budget</i>			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
0010605	1210	Regular Salaries	117,786		-	117,786
0010605	2110	FICA Taxes	9,011		-	9,011
0010605	2210	Retirement Contribution	11,779		-	11,779
0010605	2310	Life & Health Insurance	21,369		-	21,369
0010605	2350	Cafeteria	1,552		-	1,552
0010605	4010	Travel & Per Diem	1,550		-	1,550
0010605	4110	Telecommunications	1,200		-	1,200
0010605	4710	Printing & Binding	2,000		-	2,000
0010605	4911	Other Current Charges	950		-	950
0010605	5212	Miscellaneous Operating Supply	550		-	550
0010605	5410	Subscriptions & Memberships	500		-	500
0010605	5510	Training	1,000		-	1,000
Information Technologies			-			-
0010617	1210	Regular Salaries	147,858			147,858
0010617	1250	Vacation Buy Back	1,600			1,600
0010617	2110	Fica Taxes	11,512			11,512
0010617	2210	Retirement Contribution	14,786			14,786
0010617	2310	Life & Health Insurance	24,330			24,330
0010617	2350	Cafeteria	2,328			2,328
0010617	3110	Professional Services	15,000			15,000
0010617	3410	Other Contractual Services	10,000			10,000
0010617	4010	Travel & Per Diem	2,500			2,500
0010617	4110	Telecommunications	900			900
0010617	4611	Repairs & Maintenance	19,791		-	19,791
0010617	4911	Other Current Charges	300		-	300
0010617	5110	Office Supplies	300		-	300
0010617	5212	Miscellaneous Operating Supply	1,000		-	1,000
0010617	5410	Subscriptions & Memberships	800		-	800
0010617	5510	Training	3,000		-	3,000
0010617	6410	Machinery and Equipment	43,100		-	43,100
Purchasing			-			-
0010618	1210	Regular Salaries	123,575		-	123,575
0010618	2110	Fica Taxes	9,453		-	9,453
0010618	2210	Retirement Contribution	10,533		-	10,533
0010618	2310	Life & Health Insurance	18,709		-	18,709
0010618	2350	Cafeteria	1,552		-	1,552
0010618	3410	Other Contractual Services	200		-	200
0010618	4010	Travel & Per Diem	2,500		-	2,500
0010618	4110	Telecommunications	600		-	600
0010618	4611	Repairs & Maintenance	6,445		-	6,445
0010618	4710	Printing & Binding	355		-	355
0010618	4911	Other Current Charges	200		-	200
0010618	5110	Office Supplies	800		-	800
0010618	5212	Miscellaneous Operating Supply	320		-	320
0010618	5410	Subscriptions & Memberships	500		-	500
0010618	5510	Training	1,500		-	1,500
Total Financial Services (00106)			1,374,796	-	-	1,374,796

General Administration (00107)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

General Administration						
0010700	2110	Fica Taxes	-		-	-
0010700	2410	Workers Compensation	46,882		-	46,882
0010700	2510	Unemployment Compensation	25,000		-	25,000
0010700	3110	Professional Services	3,000		-	3,000
0010700	3410	Other Contractual Services	165,000		-	165,000
0010700	3412	School Crossing Guards	125,000		-	125,000
0010700	4010	Travel & Per Diem	20,000		-	20,000
0010700	4110	Telecommunications	95,600		-	95,600
0010700	4111	Postage	10,000		-	10,000
0010700	4310	Electricity	165,000		-	165,000
0010700	4311	Water & Sewer	30,000		-	30,000
0010700	4410	Rentals & Leases	3,000		-	3,000
0010700	4510	Insurance	355,000		-	355,000
0010700	4520	INSURANCE MISCELLANEOUS	40,000		-	40,000
0010700	4911	Other Current Charges	129,957		-	129,957
0010700	6410	Machinery and Equipment	43,000		-	43,000
0010700	8210	Aid to Private Organizations	24,000		-	24,000
0010700	9110	Transfers	1,481		-	1,481
0010700	9110	Transfers Minor Home Repair Fund	-	Funding for two properties	45,340	45,340
0010700	9112	Transfer to Alzheimer's Fund	56,639	Additional contractual staffing	25,000	81,639
0010700	9310	Contingency	145,701	Dontation to Football/Cheer Program (\$20,000); COPS13 Grant expiration (\$30,000); Alzheimer Care Fund Spt (\$25,000); Minor Home Repair Fund Spt (\$45,340)	(120,340)	25,361
Citywide Support						
0010701	1210	Regular Salaries	53,405		-	53,405
0010701	1250	Vacation Buy Back	1,615		-	1,615
0010701	2110	FICA Taxes	4,085		-	4,085
0010701	2210	Retirement Contribution	5,341		-	5,341
0010701	2310	Life & Health Insurance	6,578		-	6,578
0010701	2350	Cafeteria	776		-	776
0010701	3110	Professional Services	8,000		-	8,000
0010701	3410	Other Contractual Services	5,000		-	5,000
0010701	4010	Travel & Per Diem	2,000		-	2,000
0010701	4110	Telecommunications	600		-	600
0010701	4111	Postage, Shipping & Courier	-		-	-
0010701	4611	Repairs & Maintenance	3,500		-	3,500
0010701	4710	Printing & Binding	5,100		-	5,100
0010701	4810	Promotional Activities	15,000		-	15,000
0010701	4911	Other Current Charges	5,100		-	5,100
0010701	5110	Office Supplies	2,000		-	2,000
0010701	5212	Misc. Operating Supplies	5,500		-	5,500
0010701	5510	Training	500		-	500
Total General Administration (00107)			1,608,360	-	(50,000)	1,558,360

Human Resources and Risk Mgmt (0010800)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0010800	1210	Regular Salaries	174,729		-	174,729
0010800	1250	Vacation Buy Back	3,779		-	3,779
0010800	2110	Fica Taxes	13,667		-	13,667
0010800	2210	Retirement Contribution	21,077		-	21,077
0010800	2310	Life & Health Insurance	19,630		-	19,630
0010800	2350	Cafeteria	5,276		-	5,276
0010800	3112	Physical Examinations	3,000		-	3,000
0010800	3410	Other Contractual Services	2,400		-	2,400
0010800	4009	Expense Car Allowance	4,800		-	4,800
0010800	4010	Travel & Per Diem	1,000		-	1,000
0010800	4110	Telecommunications	1,800		-	1,800
0010800	4410	Rentals & Leases	3,000		-	3,000
0010800	4710	Printing & Binding	200		-	200
0010800	4911	Other Current Charges	6,260		-	6,260
0010800	5110	Office Supplies	500		-	500
0010800	5212	Miscellaneous Operating Supply	200		-	200
0010800	5410	Subscriptions & Memberships	250		-	250
0010800	5510	Training	500		-	500
Human Resources and Risk Mgmt (0010800)			262,069	-	-	262,069
Development Services (00109)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

Community Development						
0010900	1210	Regular Salaries	80,736		-	80,736
0010900	1250	Vacation Buy Back	5,051		-	5,051
0010900	1310	Other Salaries & Wages	2,379		-	2,379
0010900	2110	Fica Taxes	6,776		-	6,776
0010900	2210	Retirement Contribution	9,185		-	9,185
0010900	2310	Life & Health Insurance	7,646		-	7,646
0010900	2350	Cafeteria	776		-	776
0010900	4009	Expense Car Allowance	-		-	-
0010900	4010	Travel & Per Diem	3,000		-	3,000
0010900	5110	Office Supplies	800		-	800
0010900	5212	Miscellaneous Operating Supply	2,700		-	2,700
0010900	5214	Uniforms	500		-	500
0010900	5410	Subscriptions & Memberships	1,400		-	1,400
0010900	5510	Training	2,000		-	2,000

<i>Code Compliance</i>			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
0010901	1210	Regular Salaries	253,374		-	253,374
0010901	2110	Fica Taxes	19,383		-	19,383
0010901	2210	Retirement Contribution	25,337		-	25,337
0010901	2310	Life & Health Insurance	49,410		-	49,410
0010901	2350	Cafeteria	4,656		-	4,656
0010901	3410	Other Contractual Services	15,000		-	15,000
0010901	3411	Nuisance abatement expenses	30,000		-	30,000
0010901	4010	Travel & Per Diem	3,000		-	3,000
0010901	4110	Telecommunications	600		-	600
0010901	4111	Postage	12,500		-	12,500
0010901	4611	Miscellaneous Maintenance	9,000		-	9,000
0010901	4710	Printing & Binding	10,000		-	10,000
0010901	4810	Promotional Activities	1,500		-	1,500
0010901	4911	Other Current Charges	2,500		-	2,500
0010901	5110	Office Supplies	3,500		-	3,500
0010901	5214	Uniforms	2,500		-	2,500
0010901	5410	Subscriptions & Memberships	200		-	200
0010901	5510	Training	3,000		-	3,000
Planning			-			-
0010903	1210	Regular Salaries	77,879		-	77,879
0010903	1250	Vacation Buy Back	1,000		-	1,000
0010903	2110	Fica Taxes	5,958		-	5,958
0010903	2210	Retirement Contribution	7,788		-	7,788
0010903	2310	Life & Health Insurance	13,167		-	13,167
0010903	3110	Professional Services	20,000		-	20,000
0010903	4010	Travel & Per Diem	1,500		-	1,500
0010903	4111	Postage	300		-	300
0010903	4710	Printing & Binding	1,200		-	1,200
0010903	4910	Advertising	4,000		-	4,000
0010903	5110	Office Supplies	300		-	300
0010903	5212	Miscellaneous Operating Supply	4,100		-	4,100
0010903	5214	Uniforms	200		-	200
0010903	5410	Subscriptions & Memberships	800		-	800
0010903	5510	Training	1,500		-	1,500
Economic Development						
0010904	1210	Regular Salaries	67,132		-	67,132
0010904	1250	Vacation Buy Back	1,090		-	1,090
0010904	2110	Fica Taxes	5,136		-	5,136
0010904	2210	Retirement Contribution	5,068		-	5,068
0010904	2310	Life & Health Insurance	9,176		-	9,176
0010904	2350	Cafeteria	776		-	776
0010904	3410	Other Contractual Services	1,000		-	1,000
0010904	4010	Travel & Per Diem	1,000		-	1,000
0010904	4111	Postage	500		-	500
0010904	4910	Legal Advertisements	5,000		-	5,000
0010904	5110	Office Supplies	1,000		-	1,000
0010904	5214	Uniforms	150		-	150
0010904	5410	Subscriptions & Memberships	50		-	50
0010904	5510	Training	500		-	500
Total Development Services (00109)			805,678	-	-	805,678

Parks and Human Services (00112)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

Administration						
0011120	1210	Regular Salaries	219,976		-	219,976
0011120	1250	Vacation Buy Back	3,675		-	3,675
0011120	1410	Overtime	2,401		-	2,401
0011120	2110	FICA Taxes	17,316		-	17,316
0011120	2210	Retirement Contribution	25,715		-	25,715
0011120	2310	Life & Health Insurance	21,564		-	21,564
0011120	2350	Cafeteria	6,828		-	6,828
0011120	4009	Expense Car Allowance	4,800		-	4,800
0011120	4010	Travel & Per Diem	6,500		-	6,500
0011120	4110	Telecommunications	1,920		-	1,920
0011120	5110	Office Supplies	2,600		-	2,600
0011120	5410	Subscriptions & Memberships	2,168		-	2,168
0011120	5510	Training	3,500		-	3,500

Recreation			-		-	-
0011128	1210	Regular Salaries	297,402		-	297,402
0011128	1250	Vacation Buy Back	5,624		-	5,624
0011128	1310	Other Salaries & Wages	474,470		-	474,470
0011128	1410	Overtime	14,000		-	14,000
0011128	2110	FICA Taxes	60,367		-	60,367
0011128	2210	Retirement Contribution	31,298		-	31,298
0011128	2310	Life & Health Insurance	41,701		-	41,701
0011128	2350	Cafeteria	5,431		-	5,431
0011128	3110	Professional Services	2,650		-	2,650
0011128	3110	Professional Services	1,000		-	1,000
0011128	3114	Prof Svc-Software/Appl Support	300		-	300
0011128	3410	Other Contractual Services	54,718		-	54,718
0011128	3410	Other Contractual Services	800		-	800
0011128	3410	Other Contractual Services	7,000		-	7,000
0011128	3410	Other Contractual Services	-		-	-
0011128	3410	Other Contractual Services	1,500		-	1,500
0011128	3410	Other Contractual Services	-		-	-
0011128	3410	Other Contractual Services	-		-	-
0011128	3410	Other Contractual Services (Football)	-	Football/Cheer Program	16,500	16,500
0011128	4010	Per diem (Cheer)	-	Football/Cheer Program	6,000	6,000
0011128	4110	Telecommunications	3,000		-	3,000
0011128	4310	Electricity	14,500		-	14,500
0011128	4311	Water & Sewer	15,500		-	15,500
0011128	4410	Rentals & Leases	10,900		-	10,900
0011128	4610	Repairs & Maintenance Building	8,500		-	8,500
0011128	4611	Repairs & Maintenance	1,800		-	1,800
0011128	4710	Printing & Binding	6,500		-	6,500
0011128	4911	Other Current Charges	6,000		-	6,000
0011128	5210	Property & Maintenance Supply	30,446		-	30,446
0011128	5212	Misc. Operating Supplies	750		-	750
0011128	5212	Misc. Operating Supplies	2,550		-	2,550
0011128	5212	Misc. Operating Supplies	9,672		-	9,672
0011128	5212	Misc. Operating Supplies	2,750		-	2,750
0011128	5212	Misc. Operating Supplies	2,200		-	2,200
0011128	5212	Misc. Operating Supplies	3,900		-	3,900
0011128	5212	Misc. Operating Supplies (Football)	-	Football/Cheer Program	42,000	42,000
0011128	5214	Uniforms (Football)	-	Football/Cheer Program	12,000	12,000
0011128	5214	Uniforms (Cheer)	-	Football/Cheer Program	4,000	4,000
0011128	5214	Uniforms	7,450		-	7,450
0011128	5214	Uniforms	800		-	800

<i>Social Services</i>			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
0011200	1210	Regular Salaries	119,892		-	119,892
0011200	1250	Vacation Buy Back	2,084		-	2,084
0011200	1410	Overtime	2,300		-	2,300
0011200	2110	Fica Taxes	9,348		-	9,348
0011200	2210	Retirement Contribution	11,989		-	11,989
0011200	2310	Life & Health Insurance	8,734		-	8,734
0011200	2350	Cafeteria	5,276		-	5,276
0011200	3410	Other Contractual Services	173,000		-	173,000
0011200	3410	Other Contractual Services	4,600		-	4,600
0011200	3410	Other Contractual Services	5,000		-	5,000
0011200	4110	Telecommunications	720		-	720
0011200	4710	Printing & Binding	500		-	500
0011200	5212	Miscellaneous Operating Supply	10,721		-	10,721
0011200	5212	Misc. Operating Supplies	10,769		-	10,769
0011200	5212	Misc. Operating Supplies	2,500		-	2,500
Total Parks and Human Services (00112)			1,811,874		80,500	1,892,374
Public Works (00113)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

<i>Administration</i>						
0011300	1210	Regular Salaries	117,469		-	117,469
0011300	1250	Vacation Buy Back	1,500		-	1,500
0011300	1310	Other Salaries	9,300		-	9,300
0011300	1410	Overtime	1,500			1,500
0011300	2110	Fica Taxes	9,997		-	9,997
0011300	2210	Retirement Contribution	13,752		-	13,752
0011300	2310	Life & Health Insurance	17,267		-	17,267
0011300	2350	Cafeteria	6,802		-	6,802
0011300	3110	Professional Services	3,500		-	3,500
0011300	3410	Other Contractual Services	1,800		-	1,800
0011300	4009	Expense Car Allowance	5,908		-	5,908
0011300	4010	Travel & Per Diem	3,000		-	3,000
0011300	4110	Telecommunications	1,200		-	1,200
0011300	4111	Postage, Shipping & Courier	211		-	211
0011300	4410	Rentals & Leases	1,800		-	1,800
0011300	4710	Printing & Binding	1,290		-	1,290
0011300	5110	Office Supplies	1,844		-	1,844
0011300	5410	Subscriptions & Memberships	546		-	546

<i>Facilities Maintenance</i>			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
0011301	1210	Regular Salaries	350,775		-	350,775
0011301	1250	Vacation Buy Back	5,464		-	5,464
0011301	1410	Overtime	3,800		-	3,800
0011301	2110	Fica Taxes	29,943		-	29,943
0011301	2210	Retirement Contribution	33,807		-	33,807
0011301	2310	Life & Health Insurance	80,441		-	80,441
0011301	2350	Cafeteria	6,983		-	6,983
0011301	3410	Other Contractual Services	142,297		-	142,297
0011301	4010	Travel & Per Diem	3,000		-	3,000
0011301	4110	Telecommunications	1,800		-	1,800
0011301	4410	Rentals & Leases	7,212		-	7,212
0011301	4610	Repairs & Maintenance for Bldg	29,356		-	29,356
0011301	4611	Miscellaneous Maintenance	21,314		-	21,314
0011301	5210	Property & Maintenance Supply	49,841		-	49,841
0011301	5212	Miscellaneous Operating Supply	2,000		-	2,000
0011301	5214	Uniforms	4,026		-	4,026
0011301	5410	Subscriptions & Memberships	279		-	279
0011301	6210	Buildings	4,185		-	4,185
0011301	6410	Machinery and Equipment	23,000		-	23,000
<i>Fleet</i>			-			-
0011303	1210	Regular Salaries	45,173		-	45,173
0011303	1410	Overtime	1,070		-	1,070
0011303	2110	Fica Taxes	3,556		-	3,556
0011303	2210	Retirement Contribution	4,517		-	4,517
0011303	2310	Life & Health Insurance	5,924		-	5,924
0011303	2350	Cafeteria	776		-	776
0011303	3410	Other Contractual Services	15,000		-	15,000
0011303	4110	Telecommunications	600		-	600
0011303	4612	Vehicle Maintenance	53,000		-	53,000
0011303	4612	Vehicle Maintenance	4,000		-	4,000
0011303	5212	Miscellaneous Operating Supply	3,000		-	3,000
0011303	5215	Tires	8,130		-	8,130
0011303	5216	Gasoline	44,345		-	44,345
<i>Parks/Landscape Maintenance</i>			-			-
0011304	1210	Regular Salaries	171,810		-	171,810
0011304	1250	Vacation Buy Back	2,926		-	2,926
0011304	1410	Overtime	1,608		-	1,608
0011304	2110	Fica Taxes	13,543		-	13,543
0011304	2210	Retirement Contribution	15,724		-	15,724
0011304	2310	Life & Health Insurance	44,306		-	44,306
0011304	2350	Cafeteria	3,880		-	3,880
0011304	3410	Other Contractual Services	296,384		-	296,384
0011304	4010	Travel & Per Diem	1,000		-	1,000
0011304	4110	Telecommunications	600		-	600
0011304	4611	Miscellaneous Maintenance	7,000		-	7,000
0011304	5210	Property & Maintenance Supply	14,914		-	14,914
0011304	5213	Landscape	17,000		-	17,000
0011304	5214	Uniforms	2,681		-	2,681
0011304	5410	Subscriptions & Memberships	725		-	725
0011304	6410	Machinery and Equipment	2,000		-	2,000
Total Public Works (00113)			1,783,401	-	-	1,783,401

City Advisory Boards (0011400)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0011400	4011	Beautification Board Exp	3,600		-	3,600
0011400	4015	Economic Development Board	3,600		-	3,600
0011400	4016	Planning/Zoning Board Expense	3,600		-	3,600
0011400	4017	Recreation Advisory Bd Expense	3,600		-	3,600
0011400	4018	Historic Preservation Board	4,600		-	4,600
0011400	4019	School Advisory Board	6,100		-	6,100
City Advisory Boards (0011400)			25,100		-	25,100
Police Services (0011500)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0011500	3410	Other Contractual Services	6,400,874		-	6,400,874
0011500	3410	Other Contractual Services-COPS13	113,000	Additional funding due to expiration of COPS13 Grant	30,000	143,000
0011500	3410	Other Contractual Services-COPS14	125,000		-	125,000
0011500	3410	Other Contractual Services-COPS16	-	New COPS16 grant	31,000	31,000
Police Services (0011500)			6,638,874	-	61,000	6,699,874
Fire EMS (0012000)			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0012000	3410	Other Contractual Services	2,070,065		-	2,070,065
0012000	4905	Bad Debt Expense	10,000		-	10,000
0012000	4911	Other Current Charges	5,000		-	5,000
Fire EMS (0012000)			2,085,065	-	-	2,085,065
Debt Service Payments (0017575)			FY 2017 Amended Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

0017575	7116	Principal-SunTrust Loan 42	95,000		-	95,000
0017575	7128	Principal-BSO Repayment	151,076		-	151,076
0017575	7128	Principal-BSO Repayment	519,324		-	519,324
0017575	7130	Principal - Dell Lease Agreeeme	25,630		-	25,630
0017575	7132	Enterprise Fleet Leasing	90,000		-	90,000
0017575	7133	Principal-2005C/2015Refund-BBT	181,900		-	181,900
0017575	7216	Interest-SunTrust Loan #42	25,000		-	25,000
0017575	7228	Interest-BSO Repayment	6,000		-	6,000
0017575	7228	Interest-BSO Repayment	13,000		-	13,000
0017575	7233	Interest-2005C/2015Refund-BBT	96,060		-	96,060
0017575	7310	Other Debt Service Costs	10,000		-	10,000
Debt Service Payments (0017575)			1,212,990	-	-	1,212,990
General Fund Expenditures			18,928,862		91,500	19,020,362

Grants Fund (102)							
Grants Fund (102) Revenues				FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
102	331200	COP13	Public Safety Grant	83,334		-	83,334
102	331200	COP14	Public Safety Grant	46,252		-	46,252
102	331200	COP16	Public Safety Grant	-	COPS16 Grant (2 Officers)	42,000	42,000
102	331491	42SrT	CDBG Senior Transportation	50,000		-	50,000
102	331700	42SQL	FED GRANT: REC .V. CULTURE (QL)	15,000		-	15,000
102	334490	NW31	Grant - Transportation	1,000,000		-	1,000,000
102	334900	SFSP	Other State Grant (Summer Food)	35,000		-	35,000
102	334900	Sidwk	Other State Grant	200,000		-	200,000
102	337700	SCAMP	SUMMER CAMP - RECREATION CSC	76,000		-	76,000
102	337901		Grant-Dept of Economic Opportu	250,000		-	250,000
Grants Fund (102) Revenues				1,755,586	-	42,000	1,797,586
Grants Fund (102) Expenditures				FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
1021101	1310	SCAMP	Other Salaries & Wages	30,000		-	30,000
1021101	2110	SCAMP	FICA Taxes	2,280		-	2,280
1021101	3110	SCAMP	Professional Services	10,000		-	10,000
1021101	3410	SCAMP	Other Contractual Services	17,386		-	17,386
1021101	4911	SCAMP	Other Current Charges	2,000		-	2,000
1021101	5212	SCAMP	Misc. Operating Supplies	14,334		-	14,334
1021128	3410	SFSP	Other Contractual Services	35,000		-	35,000
1021128	6361		Comprehensive Park Improvement	250,000		-	250,000
1021200	3410	42SrT	Other Contractual Services	50,000		-	50,000
1021200	9410	42SQL	Grant Expense - Nonoperating	15,000		-	15,000
1021302	6363		Citywide Sidewalk Repair Imp	200,000		-	200,000
1021302	6364		NW 31st Corridor Project -FDOT	1,000,000		-	1,000,000
1021500	3410	COP13	Other Contractual Services	83,334		-	83,334
1021500	3410	COP14	Other Contractual Services	46,252		-	46,252
1021500	3410	COP16	Other Contractual Services	-	COPS16 Grant (2 Officers)	42,000	42,000
Grants Fund (102) Expenditures				1,755,586	-	42,000	1,797,586

Impact Fee Fund (103)							
Impact Fee Fund (103) Revenues				FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

103	363270	TIGER	Impac Fees	-	Match for TIGER Grant	38,823	38,823
Impact Fee Fund (103) Revenues				-		38,823	38,823
Impact Fee Fund (103) Expenditures				FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

1031302	6410	TIGER	Machinary, Equipment, Furniture	-	Match for TIGER Grant	38,823	38,823
Impact Fee Fund (103) Expenditures				-		38,823	38,823

Law Enforcement Trust Fund (107)				
107 Law Enforcement Trust Fund Revenues	FY2017 Budget	Description of Change	Amount of Change	FY 2017 Amended Budget

107 351111 Forfeitures	\$ -		\$ -	\$ -
107 399000 Appropriation	\$ 53,500.00	National Crime Prevention Conference	\$ 4,540.50	\$ 58,040.50
Net Change Law Enforcement Trust Fund Revenues	\$ 53,500.00		\$ 4,540.50	\$ 58,040.50
107 Law Enforcement Trust Fund Expenditures	FY2017 Budget	Description of Change	Amount of Change	FY 2017 Amended Budget
1071500 Law Enforcement Trust Fund				

4010 Per Diem	\$ -	National Crime Prevention Conference	\$ 2,427.50	\$ 2,427.50
4911 Other Current Charges	\$ 25,000.00		\$ -	\$ 25,000.00
6410 Machinery, Equipment, Furniture	\$ 28,500.00		\$ -	\$ 28,500.00
5510 Training	\$ -	National Crime Prevention Conference	\$ 2,113.00	\$ 2,113.00
Net Change Law Enforcement Trust Fund Expenditures	\$ 53,500.00		\$ 4,540.50	\$ 58,040.50

Alzheimer Care Center Fund (112)

Alzheimer Care Center Fund (112) Revenues			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
112	381001	Transfer from General Fund	56,639	Additional contractual expenditures	25,000	81,639
11288	334690	Grant-Alz Disease Initiative	301,484			301,484
11288	334691	Grant-Older Americans Act	55,459			55,459
11288	337604	Alzheimer - American Eldercare	36,432			36,432
11288	337611/CRC15	Alz Caregiver Resource Center	35,000			35,000
11288	337612	Sunshine Health/Tango	38,981			38,981
11288	337613	Little Havana	12,000			12,000
11290	346900	Alzheimer - Client Svc	6,000			6,000
11290	346901	Alzheimer - Private Pay	2,000			2,000
11290	346902	Client Co - Payments	8,000			8,000
Alzheimer Care Center Fund (112) Revenues			551,995	-	25,000	576,995
Alzheimer Care Center Fund (112) Expenditures			FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget
1121200	1210	Regular Salaries	277,941			277,941
1121200	1250	Vacation Buy Back	4,115			4,115
1121200	1310	Other Salaries & Wages	58,546			58,546
1121200	1410	Overtime	4,200			4,200
1121200	2110	Fica Taxes	25,981			25,981
1121200	2210	Retirement Contribution	27,795			27,795
1121200	2310	Life & Health Insurance	42,382			42,382
1121200	2350	Cafeteria	5,431			5,431
1121200	3410	Other Contractual	50,500	Additional contractual expenditures	25,000	75,500
1121200	4010	Travel & Per Diem	500			500
1121200	4110	Telecommunication	1,800			1,800
1121200	4310	Electricity	8,500			8,500
1121200	4311	Water & Sewer	4,300			4,300
1121200	4610	Repairs & Maint Bldg	300			300
1121200	4710	Printing & Binding	200			200
1121200	4911	Other Current Charges	2,000			2,000
1121200	5110	Office Supplies	172			172
1121200	5110	Office Supplies	578			578
1121200	5210	Property & Maint Supply	282			282
1121200	5212	Miscellaneous Operating Supplies	31,582			31,582
1121200	5250	Food and Snacks	192			192
1121200	5410	Subscriptions & Memberships	300			300
1121200	5412	Uniforms	90			90
1121200	5510	Training	4,308			4,308
Alzheimer Care Center Fund (112) Expenditures			551,995	-	25,000	576,995

Minor Home Repair Program (114)				
114 Minor Home Repair Program Fund	FY2017 Budget	Description of Change	Amount of Change	FY 2017 Amended Budget
114 Minor Home Repair Program Revenues				

331500 40MHR	26,000	Removal of grant budget	(26,000)	-
331500 41MHR	180,893		-	180,893
331500 42MHR	182,244		-	182,244
381001 (Transfer from General Fund)	-	Transfer from General Fund	45,340	45,340
114 Minor Home Repair Program Revenues	389,137		19,340	408,477
114 Minor Home Repair Program Expenditures	FY2017 Budget	Description of Change	Amount of Change	FY 2017 Amended Budget
1147070 Minor Home Repair				

8302 40MHR Minor Home Repairs	26,000	Removal of grant exp	(26,000)	-
8302 40MHR Minor Home Repairs/GF	-	City operating funds to cover MHR expenses	45,340	45,340
8302 41MHR Minor Home Repairs	180,893		-	180,893
8303 42MHR Minor Home Repairs	182,244		-	182,244
Net Change Minor Home Repair Fund Expenditures	389,137		19,340	408,477

Transportation Fund (116)						
Transportation (Gas Tax) Fund (116) Revenues				FY 2017 Budget	Description of Change	FY 2017 Amended Budget

116	312410		Local Option Gas Tax 1-6 Cents	365,604		365,604
116	312420		New Local Opt Gas Tax 1-5 Cent	259,677		259,677
116	335495	Light	FDOT - Maintenance Agreement	26,730		26,730
116	399000		Reappropriated Fund Balance	202,729		202,729
116	381315		Transfer from Capital Improvement Fund	-	Transfer funds back to Transportation Fund	200,000
Transportation (Gas Tax) Fund (116) Revenues				854,740		1,054,740
						-
Transportation (Gas Tax) Fund (116) Expenditures				FY 2017 Budget	Description of Change	FY 2017 Amended Budget
-----						-
1161316	1210		Regular Salaries	205,595		205,595
1161316	1250		Vacation Buy Back	6,915		6,915
1161316	1410		Overtime	1,000		1,000
1161316	2110		FICA Taxes	16,428		16,428
1161316	2210		Retirement Contribution	21,341		21,341
1161316	2310		Life & Health Insurance	30,899		30,899
1161316	2350		Cafeteria	2,328		2,328
1161316	3110		Professional Services	5,000		5,000
1161316	3410		Other Contractual Services	48,557		48,557
1161316	4110		Telecommunications	600		600
1161316	4255		Administrative Charge	156,075		156,075
1161316	4310		Electricity	161,407		161,407
1161316	4311		Water & Sewer	69,636		69,636
1161316	4510		Insurance	5,500		5,500
1161316	4611		Repairs & Maintenance	9,875		9,875
1161316	4611	Light	Repairs & Maintenance	50,000		50,000
1161316	4612	EntP	Vehicle Maintenance	1,000		1,000
1161316	5212		Miscellaneous Operating Supply	4,147		4,147
1161316	5213		Landscape	35,034		35,034
1161316	5214		Uniforms	673		673
1161316	5310		Road Materials	8,160		8,160
1161316	5410		Subscriptions & Memberships	310		310
1161316	6310		Improvements Other Than Bldg	5,560		5,560
1161316	6410		Machinery, Equipment & Furniture	8,200		8,200
1167575	7132		Enterprise Fleet Leasing	500		500
1161316	9100		Transfer in from Capital Improvement	-	Transfer funds back to Transportation Fund	200,000
Transportation (Gas Tax) Fund (116) Expenditures				854,740		1,054,740

Capital Improvements Projects (315)							
Capital Improvements Project (315) Revenues				FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

315	399000		Reappropriated Fund Balance	499,847	Station 31 Renovation	29,628	529,475
Capital Improvements Project (315) Revenues				499,847		29,628	529,475
Capital Improvements Project (315) Expenditures				FY 2017 Budget	Description of Change	Amt of Change	FY 2017 Amended Budget

3151000	6211		Station 37 Dining Renovations	11,747	Station 31 Renovation	29,628	41,375
3151316	6364		NW 31st Corridor Project -FDOT	33,333		-	33,333
3151319	3410	P1510	Other Contractual Services	24,000		-	24,000
3151319	3410	P1540	Other Contractual Services	0		-	0
3151319	6310	P1540	Improvements Other Than Bldg	4,452		-	4,452
3151319	6310	P1601	Improvements Other Than Bldg	10,000		-	10,000
3151319	6310	STDBY	Improvements Other Than Bldg	72,600		-	72,600
3151319	6352	P1540	Equipment Replacement	2,840		-	2,840
3151319	6355		Repaving Program	150,000		-	150,000
3151319	6360		Chiller/BAS Replacement	108,031		-	108,031
3151319	6365		NW 44th Street Signage	40,834		-	40,834
3151319	6411	P1536	Computer Software >\$5k	42,010		-	42,010
Capital Improvements Project (315) Expenditures				499,847		29,628	529,475

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: Yes

Title

RESOLUTION 2017-062 AUTHORIZING THE CITY MANAGER AND THE DIRECTOR OF FINANCIAL SERVICES TO EXECUTE AN AGREEMENT WITH CULINARY AFFAIRS BY DOMINICK INC. D/B/A CULINARY AFFAIRS, TOGETHER WITH COMPANION AGREEMENTS, TO PROVIDE NUTRITIOUS BREAKFAST, LUNCH AND SNACK FOR THE 2017 SUMMER CAMP PROGRAMS AT WILLIE WEBB SR. PARK

Summary

A resolution authorizing the City Manager to execute an agreement with Culinary Affairs to provide nutritious breakfast, lunch and snack for the 2017 Summer Camp Program at Willie Webb Sr. Park. This program will be funded through the Florida Department of Agriculture and Consumer Services, Summer Food Service Program and Children Services Council, Summer Most Grant.

Staff Recommendation

Background:

It is recommended that the City Manager is authorized to execute an agreement with Culinary Affairs to provide nutritious meals during Summer Camp at Willie Webb Sr. Park.

Background: The City of Lauderdale Lakes has served as a sponsor for the Summer Food Service Program (SFSP) for the past ten (10) years. This program utilizes the State of Florida Department of Agriculture and Consumer Services approved vendors to provide healthy nutritious breakfast, lunch, and snack to children at no cost to the sponsor. SFSP also provides a percentage of funding for operational and personnel costs.

While following the necessary purchasing procedures and meeting state mandated deadlines, the Parks and Human Services department obtained three (3) quotes and is requesting to secure an agreement, effective June 12, 2017 thru August 11, 2017, with Culinary Affairs as the vendor with the most responsive and responsible quote. The total value of the agreement with Culinary Affairs is \$25,282. In addition, other costs associated with this grant, such as personnel costs estimated at \$2,362 and operating supplies at \$221 for a total of \$27,865.

Funding Source:

Funding Source: This agenda item has a current year financial impact. Funding is adequate and available in the account: 1021128, Summer Food Program/3410, Other Contractual Services.

Sponsor Name/Department: Treasa Brown Stubbs, Director of Parks and Human Services

Meeting Date: 5/9/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution 2017-062 - 2017 Summer Food Program	Resolution
<input type="checkbox"/> Exhibit A - 2017 Summer Food Program	Exhibit
<input type="checkbox"/> Agreement - 2017 Summer Food Program	Backup Material
<input type="checkbox"/> Invitation to Bid Contract - 2017 Summer Food Program	Backup Material

RESOLUTION 2017-062

A RESOLUTION AUTHORIZING THE CITY MANAGER AND THE DIRECTOR OF FINANCIAL SERVICES TO EXECUTE AN AGREEMENT WITH CULINARY AFFAIRS BY DOMINICK INC. D/B/A CULINARY AFFAIRS, TOGETHER WITH COMPANION AGREEMENTS, TO PROVIDE NUTRITIOUS BREAKFAST, LUNCH AND SNACK FOR THE 2017 SUMMER CAMP PROGRAMS AT WILLIE WEBB SR. PARK, THROUGH A PROGRAM FUNDED BY THE STATE OF FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES, SUMMER FOOD SERVICE PROGRAM AND THE CHILDREN SERVICES COUNCIL SUMMER M.O.S.T. PROGRAM GRANT, A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City sponsors an outstanding Summer recreation program in connection with which it has served as the sponsor for the Summer Food Program (“Program”) for the past nine years, and

WHEREAS, the Program utilizes the State of Florida, Department of Agriculture and Consumer Services, Summer Food Service Program and the Children Services Council Summer M.O.S.T Program Grant, recommended and approved vendors to provide healthy, nutritious lunch and snack packages to the Program participants, at no cost to the City, and

WHEREAS, the City has embraced the opportunity to offer this Program by providing such breakfast, lunch and snack packages to the community youth, up to 17 years of age, indirectly providing economic relief to parents during the out-of-school Summer months, and

WHEREAS, it is an important City policy to provide for the community's youth, in order to smooth the path to independent living and adulthood,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORIZATION: The City Manager and Director of Financial Services are hereby authorized and directed to execute the subject Agreement with Culinary Affairs By Dominick Inc. d/b/a Culinary Affairs, including companion agreements, to provide nutritious breakfast, lunch and snack packages for the 2017, Summer Camp Programs at Willie Webb Sr. Park, a summary of which is attached hereto as Exhibit A.

Section 3. INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby authorized to obtain three (3) fully executed copies of the subject Agreement, with one to be maintained by the City; with one to be delivered to Culinary Affairs By Dominick Inc. d/b/a Culinary Affairs , and one to be delivered to the Office of the City Attorney.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD MAY 9, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: TREASA BROWN STUBBS, Director of Parks and Human Services

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

Exhibit “A”

Contract Summary

AGREEMENT WITH APPETITES, INC. TO PROVIDE NUTRITIOUS BREAKFAST, LUNCH AND SNACK FOR THE 2017 SUMMER CAMP PROGRAM

A resolution authorizing the City Manager to execute an agreement with Culinary Affairs to provide nutritious breakfast, lunch and snack for the 2017 Summer Camp Program at Willie Webb Sr. Park. This program will be funded through the Florida Department of Agriculture and Consumer Services, Summer Food Service Program and Children Services Council, Summer Most Grant.

While following the necessary purchasing procedures and meeting state mandated deadlines, the Parks and Human Services department obtained three (3) quotes and is requesting to secure an agreement, effective June 12, 2017 thru August 11, 2017, with Culinary Affairs as the vendor with the most responsive and responsible quote. The total value of the agreement with Culinary Affairs is \$25,282. In addition, other costs associated with this grant, such as personnel costs estimated at \$2,362 and operating supplies at \$221 for a total of \$27,865.



2400 Griffin Rd, Fort. Lauderdale, FL. 33312
954.961.2177

**FOOD SERVICE AGREEMENT
WITH**

City of Lauderdale Lakes
4331 NW 36th Street
Lauderdale Lakes, FL 33319

THIS AGREEMENT is made by and between the City of Lauderdale Lakes, located at 4300 NW 36th Street, Lauderdale Lakes, FL 33319, telephone number 954-535-2785 (Purchaser) and Culinary Affairs, located at 2400 Griffin Rd, Fort. Lauderdale, FL 33312 (VENDOR).

WHEREAS, The Purchaser operates a Summer camp Program that provides meal services to the campers that participate in the program and desirous of Vendor providing the services described herein.

WHEREAS, the Vendor desires to provide meals and snacks to the Purchaser's Program pursuant to the terms of this Food Service Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representations contained herein, the parties agree as follows:

SCOPE OF SERVICE

The Vendor, in a manner satisfactory to the Purchaser, shall provide meal and snack services on Monday through Friday, Beginning on or about June 12, 2017 and continuing through August 11, 2017 unless directed by the Purchaser to terminate services. Either party may terminate this Agreement without cause by giving thirty (30) day notice in writing of one party's intent to do so. During the aforementioned time period, the price quoted for meals and/or services within this Agreement shall remain constant, unless by mutual agreement changes in the scope of services justify an alteration of the price. No price increase may be implemented under this provision without prior written approval of the institution.

The vendor will provide meals, meeting or exceeding the specifications provided by the enclosed menu, as to portion sizes and variety. All meals/snacks provided by Vendor are in compliance with U.S. Department of Agriculture FCS instructions.

ORDERING

The Purchaser shall make available its meal orders for the following day to Vendor by 11:00am the service day before the scheduled delivery of the meals.

DELIVERY

The Vendor shall provide weekly delivery to the Purchaser's site location listed or any other location mutually agreed upon, with the exception of the day upon which the following holiday is observed:

Independence Day (July 4, 2017)

The Vendor's staff shall deliver in the Purchaser's site location all items ordered.

INSURANCE

The Vendor shall procure and maintain insurance of the specified type, including by not limited to:

Worker's Compensation

Business Auto

Complete General Liability

COST AND PAYMENTS

The Vendor shall bill the Purchaser bi-weekly. The invoice shall reflect the total units of service and any additional items that the Purchaser or the Purchaser's staff shall order. The Vendor shall deliver only items authorized by the Purchaser. All payments are due bi-weekly the week following actual service, unless prior arrangements have been made. Any excessive last payment shall be subject to a late charge and/or finance charge.

Cost per: **Breakfast: \$1.40**
 Lunch: \$2.50
 Snack: \$.86

Cost shall remain at the price effective June 12, 2017 for delivery at the location listed below. Should the Purchaser change ownership and/or management of its Organization, the Purchaser is required to supply the Vendor with a 30 (thirty) day notice of such change. This Agreement cannot be assigned without the expressed written consent of the Vendor.

**Willie Webb Senior Park
3601 NW 21st Street
Lauderdale Lakes, FL 33311**

NOTICE

All notices to be given under this Agreement shall be in writing and shall be delivered in person or mailed postage pre-paid, to the addressee party as follows:

As to Purchaser:

**City of Lauderdale Lakes
Parks and Human Services
4300 NW 36th Street
Lauderdale Lakes, FL 33319
Phone Number: 954-535-2785
Fax Number: 954-535-1147**

As to Vendor:

**Culinary Affairs
2400 Griffin Rd. Fort.
Lauderdale, FL 33312
Phone Number: 954-961-2177**

In Witness Whereof, This Agreement has been duly executed by the Undersigned parties of the dates indicated below:

PURCHASER
City of Lauderdale Lakes

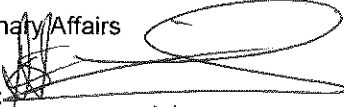
ATTEST:

City Clerk, Sharon Houslin

BY: _____
Its: City Manager
Dates: _____, 2017

VENDOR
Culinary Affairs

ATTEST:

BY: 
Its: General Manager
Dates: 5/1/17 May, 21, 2017



Florida Department of Agriculture and Consumer Services
Division of Food, Nutrition and Wellness

**SUMMER FOOD SERVICE PROGRAM
INVITATION FOR BID AND CONTRACT**

ADAM H. PUTNAM
COMMISSIONER

SECTION A

This document contains an invitation to registered food service management companies to bid for the furnishing of unitized meals to be served to children participating in the Summer Food Service Program (SFSP) authorized by Section 13 of the National School Lunch Act, and operated under Part 225 of the U.S. Department of Agriculture (USDA) regulations. This document sets forth the terms and conditions applicable to the proposed procurement. Upon acceptance it shall constitute the contract between the bidder and the Sponsor named below.

SPONSOR		BID OPENING	
SPONSOR AGREEMENT NUMBER 04-0176		BID ISSUE DATE	BID NUMBER
NAME City of Lauderdale Lakes		DATE 4/19/2017	
ADDRESS (Include City, State, Zip Code) 4300 NW 36 th Street Lauderdale Lakes, FL 33319		TIME	
		LOCATION	
TELEPHONE NUMBER	CONTACT PERSON	SPONSOR TO ENTER ESTIMATED NUMBER OF MEALS. FIXED UNIT PRICE BIDS TO BE INSERTED BY THE BIDDER.	
CONTRACT DATES		Fixed Unit Price Bid Per Meal	Sponsors Estimated # of Meals
COMMENCEMENT 6/12/2017		BREAKFAST	TOTALS
		\$1.40	x \$3300 = \$4620
EXPIRATION 08/11/2017		SNACK	
		\$.86	x \$4840 = \$4162
BID BOND PERCENTAGE REQUIRED		LUNCH/SUPPER	
PERFORMANCE BOND PERCENTAGE REQUIRED		\$2.50	x \$6600 = \$16500
5%	10%		ESTIMATED \$25282.00
		PROMPT PAYMENT DISCOUNT (To be inserted by bidder)	
		<input type="text"/> % for payment within <input type="text"/> days	
BIDDER			
NAME Culinary Affairs		SIGNATURE (In Ink)	
STREET ADDRESS (Include City, State, Zip Code)		NAME (Print or Type)	TYPE
		Kagiso Mistelske	General
TELEPHONE NUMBER 954-961-2177		DATE 4/19/2017	
ACCEPTANCE			
CONTRACT NUMBER 018728		SPONSOR NAME	

SPONSOR SIGNATURE	TITLE	DATE
-------------------	-------	------

CERTIFICATE OF INDEPENDENT PRICE DETERMINATION


SECTION B

(A) By submission of this offer, the offeror certifies and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:

- (1) The prices in this offer have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror prior to opening the case of an advertised procurement, or prior to award in the case of a negotiated procurement, directly or indirectly to any other offeror or to any competitor;
- (3) No attempt has been made or will be made by the offeror to induce any person or firm to submit or not to submit, an offer for the purpose of restricting competition.

(B) Each person signing this offer certifies that:

- (1) He or she is the person in the offeror's organization responsible within that organization for the decision as to the prices being offered herein and that he or she has not participated, and will not participate, in any action contrary to (A) (1) through (A) (3) above; or
- (2) He or she is not the person in the offeror's organization responsible within that organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate, in any action contrary to (A) (1) through (A) (3) above, and as their agent does hereby so certify; and he or she has not participated and will not participate, in any action contrary to (A) (1) through (A) (3) above.

SIGNATURE OF FSMC'S AUTHORIZED REPRESENTATIVE 	TITLE <i>General Manager</i>	DATE <i>4/19/17</i>
--	---------------------------------	------------------------

In accepting this offer, the sponsor certifies that the sponsor's offices, employees or agents have not taken any action which may have jeopardized the independence of the offer referred to above.

SIGNATURE OF AUTHORIZED SPONSOR REPRESENTATIVE	DATE
--	------

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY
AND VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS**

SECTION B

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participant's responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON FOLLOWING PAGE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Colony Affairs
ORGANIZATION NAME

PR/AWARD NUMBER OR PROJECT NAME

Kagiso Molebete Manager
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)

[Signature]
SIGNATURE(S)

9/19/10
DATE

Instructions for Certification

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACTS, GRANTS, AND COOPERATIVE AGREEMENTS

SECTION B

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated-funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal-appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

By [Signature]
(Signature of Official (Executive Director) Authorized to Sign Application)

Date: 4/19/17

By [Signature]
(Signature of Official (Chief Financial Officer) Authorized to Sign Application)

Date: 4/19/17

For City of Lauderdale Lakes
Name of Grantee

Summer Food Service Program (SFSP)
Title of Grant Program

INSTRUCTIONS TO BIDDERS

SECTION C

1. Definitions

As used herein:

- (a) Bid: The bidder's offer.
- (b) Bidder: A food service management company submitting a bid in response to this invitation for bid.
- (c) Food Service Management Company (FSMC): Any commercial enterprise or nonprofit organization with which a sponsor may contract for preparing unitized meals, with or without milk, for use in the Program, or for managing a sponsor's food service operations in accordance with the SFSP regulations. Food service management companies may be: (a) Public agencies or entities; (b) private, non-profit organizations; or (c) private, for profit companies.
- (d) Invitation to Bid (ITB): The document where the procurement is advertised. In the case of this Program the ITB becomes the contract once both parties agree in writing to all terms and conditions of the ITB.
- (e) Sponsor: The organization which issues this ITB.
- (f) Unitized Meal: An individual pre-portioned meal consisting of a combination of foods meeting the SFSP pattern requirements, delivered as a unit with or without milk or juice. The State agency may approve exceptions to the unitized meal such as separate hot and cold packs.
- (b) Bids must be executed and submitted in triplicate. If accepted, this ITB will become the contract, and one copy of the contract will be forwarded to the successful bidder with the notice of award. No changes in the specifications or general conditions are allowed. Erasures on all copies must be initialed by the bidder prior to submission. Failure to do so may result in rejection of the bid.
- (c) Bids over \$100,000 shall include a bid bond in the amount of 5% of bid price. Only those bonding and surety companies contained in the current Treasury Circular 570 may be used to obtain the required bonding. The Treasury Circular is published annually, for the information of Federal bond-approving officers and persons required to give bonds to the United States. All certificates of Authority expire June 30, and are renewable July 1, annually.

Bid bonds will be returned (a) to unsuccessful bidders as soon as practicable after the opening of bids and (b) to the successful bidder upon execution of such further Contractual documents and bonds as may be required by the bid as accepted. The bid must be securely sealed in a suitable envelope, addressed to the office issuing the ITB and marked on the outside with the name of the bidder, bid number and date and time of opening.
- (d) A copy of a current State or local health certificate for the food preparation facilities shall be submitted with the bid.

Other terms shall have the meaning ascribed to them in the SFSP regulations (7CFR Part 225).

2. Submission of Bids

- (a) Bidders are expected to examine carefully the specifications, schedules attachments, terms and conditions of this ITB. Failure to do so will be at the bidder's risk.

3. Explanation to Bidders

Any explanation desired by a bidder regarding the meaning or interpretation of the ITB specifications, etc., must be requested in writing prior to bid opening and with sufficient time allowed for a reply to reach all bidders before bid opening. Oral explanations or instructions given before the award of the contract will not be binding. Any information given to a prospective bidder concerning an ITB will be furnished to all prospective bidders as an amendment of the ITB, if such information is necessary to bidders in submitting bids on the ITB, or if the lack of such information would be prejudicial to uninformed bidders.

4. Acknowledgement of Amendments to ITBs

The sponsor must acknowledge receipt of an amendment to an ITB by a bidder by signing and returning the amendment. Such acknowledgement must be received prior to the hour and date specified for bid opening.

5. Bidders Having Interest In More Than One Bid

If more than one bid is submitted by any one person, by or in the name of a clerk, partner, or other person, all such bids shall be rejected.

6. Time for Receiving Bids

Sealed bids shall be deposited at the Sponsor's address no later than the exact time and date indicated on the face of this ITB. Bids received prior to the time of opening will be securely kept, unopened.

7. Errors in Bids

Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements and specifications before submitting bids; failure to do so will be at the bidder's own risk and relief cannot be secured on the plea of error.

8. Award of Contract

- (a) The contract will be awarded to that responsible bidder whose bid is lowest and conforms to the specifications of the ITB.
- (b) The Sponsor reserves the right to reject any or all bids and to waive informalities and minor irregularities in bids received.
- (c) The Sponsor reserves the right to reject the bid of a bidder who previously failed to perform properly, or complete on time, contracts of a similar nature, or the bid of a bidder whose investigation shows is not in a position to perform the contract.
- (d) Sponsor reserves the right to accept any bid within 30 days from the date of bid opening.
- (e) The contract will be for a one (1) year period with an option to renew for four (4) additional one (1) year terms.

9. Late Bids, Modification or Withdrawal of Bids

- (a) Any bid received after the exact time specified for receipt of bids will not be considered unless it is received before award is made, and it was sent by registered or certified mail not later than the fifth calendar day prior to the specified date. A Bid response or offer received by telegraph, telephone, fax or email is not acceptable, as the bid must contain the original signature of an authorized FSMC or LEA representative.
- (b) Any modification or withdrawal of a bid is subject to the same conditions as above except that withdrawal of a bid by telegram, fax or email is authorized. Bids may also be withdrawn in person by the bidder or an authorized representative, prior to the scheduled bid opening time, provided the identity of the authorized representative is made known to the Sponsor and a receipt is signed for the withdrawn bid.
- (c) The only acceptable evidence to establish timely mailing shall be the date of mailing a bid modification or withdrawal sent either by registered or certified mail in the U.S. Postal Service (USPS) system, is the postmark on the outside of the original delivery envelope and receipt. If the USPS postmark or label does not display a legible date, the bid, late modification or bid withdrawal may be deemed to have been mailed late, unless other documentation is submitted. The term "Postmark" means a printed or stamped mark or impression that is readily identifiable without further evidence as having been affixed on the date of mailing. Delivery or withdrawal of a bid is also acceptable when conveyed by registered commercial carriers such as, but not limited to, Federal Express, United Parcel Service or Airborne Express.
- (d) Notwithstanding the above, a late modification of a bid already in the possession of the Sponsor may be permitted if accomplished prior to the published time of opening and witnessed by officials or staff of the Sponsor.

SCOPE OF SERVICES

SECTION D

A. FSMC and sponsor agree to adhere to USDA regulations 7 CFR Part 225, entitled Summer Food Service Program, and USDA Administrative Guide to Sponsors is hereby incorporated by reference.

B. FSMC agrees to deliver unitized meals ¹inclusive of milk or juice to locations set out in Schedule A, attached hereto and made a part hereof, subject to the terms and conditions of this solicitation.

C. All meals furnished must meet or exceed USDA requirements set out in Schedule H, attached hereto and made a part hereof.

D. FSMC shall furnish meals as ordered by the Sponsor during the period of ² 6/12/17 to 8/11/17
Meals are to be served ³ 5 days a week, as specified in Schedule A.

E. The contract will be for one (1) year with an option to renew for four (4) additional one (1) year terms.

¹ Insert "inclusive" or "exclusive" as applicable.

² Sponsor shall insert contract commencement date and expiration date.

³ Sponsor shall insert appropriate number of serving days.

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UNIT PRICE SCHEDULE AND INSTRUCTIONS

SECTION E

1. Bidders are asked to submit prices in accordance with Schedule(s) D for meals with/without milk* meeting the contract specifications set forth in Schedule C and to be delivered to all of the sites stated in Schedule A. Please note that bidders must complete a Schedule D for each meal type (breakfast, lunch, supplement, etc.) covered by the ITB.

*Sponsor should indicate whether or not milk should be included in the meals/supplements.

2. Evaluation of bids will be performed as follows:

Determine the grand total bid for each bidder by totaling the bids for each meal type from Schedule(s) D. Bidders calculations will be checked prior to totaling.

3. Pricing shall be on the menus described in Schedule B. All bidders must submit bids on the same menu cycle provided by the Sponsor. Deviation from this menu cycle shall be permitted only upon authorization of the Sponsor.

Bid price must include the price of food components (including milk and/or juice, if part of unitized meal), packaging, transportation and all other related costs (e.g., condiments, utensils, etc.)

The unit prices of each meal type which the bidder agrees to furnish must be written in ink or typed in the blank space provided and must include proper packaging as required in the specifications and delivery cost to the designated sites. Unit prices shall include taxes, but any charges or taxes which are required to be paid under future laws must be paid by the bidder at no additional charge to the Sponsor.

4. Average Daily Number of Meals are the best known estimates for requirements during the operating period. The Sponsor reserves the right to order more or less meals than estimated at the beginning of the operating period. FSMC will be paid at the 100% unit cost rate during the payment period specified. (The Sponsor should indicate in Section F, #4, "Method of Payment," whether the payment period is to be weekly, bi-weekly or monthly.) Sponsor does not guarantee orders for quantities shown. The maximum number of meals will be determined based on the approved level of meal service designated by the administering office for each site serving meals provided by the FSMC. However, if average meals delivered per day by type over the contract period fall below 90% of the applicable average daily estimate, adjustments can be made to the per unit price in accordance with Schedule D.

5. Evaluation of Bidders: Each bidder will be evaluated on the following factors:

- a. Evidence that bidder is registered by the State where the service is to be performed and is registered to deliver at least the number of meals estimated to be required under the contract.
- b. Financial capability to perform a contract of the scope required.
- c. Adequacy of plant facilities for food preparation, with approved license certification that facilities meet all applicable State and local health, safety and sanitation standards.
- d. Previous experience of the bidder in performing series similar in nature and scope.
- e. Other factors such as transportation capability, sanitation, and packaging. Bidders that do not satisfactorily meet the above criteria may be rejected as nonresponsive and not be considered for award.

6. Meal Orders: Sponsors will order meals on ¹_____ of the week preceding the week of delivery; orders will be placed for the total number of operating days in the succeeding week, and will include breakdown totals for each site and each type of meal.

The Sponsor reserves the right to increase or decrease the number of meals ordered on a ² 48 hour notice, or less if mutually agreed upon between the parties to this contract.

7. Meal-Cycle Change Procedure. Meals will be delivered on a daily basis in accordance with the menu cycle which appears in Schedule B. Menu changes may be made only when agreed upon by both parties. When an emergency situation exists which might prevent the FSMC from delivering a specified meal component, the Sponsor shall be notified immediately so substitutions can be agreed upon. The Sponsor reserves the right to suggest menu changes within the FSMC's suggested food cost, periodically throughout the contract period.

¹ Insert mutually agreed upon day.

² Sponsor shall insert appropriate number.

8. Noncompliance. The Sponsor reserves the right to inspect and determine the quality of food delivered and reject any meals which do not comply with the requirements and specifications of the contract. The FSMC will not be paid for unauthorized menu changes, incomplete meals, meals not delivered within the specified delivery time period, and meals rejected because they do not comply with the specifications. The Sponsor reserves the right to obtain meals from other sources, if meals are rejected due to any of the stated reasons. The FSMC will be responsible for any excess cost, but will receive no adjustment in the event the meals are procured at lesser cost. The Sponsor or inspecting agency shall notify the FSMC in writing as to the number of meals rejected and the reasons for rejection.

9. Specifications

A. Packaging:

1. Hot Meal Unit -- Package suitable for maintaining meals in accordance with local health standards. Container and overlay should have an air-tight closure, be of non-toxic material, and be capable of withstanding temperatures of 400 degrees (204 degrees C) or higher.
2. Cold Meal Unit (or Unnecessary to heat) -- Container and overlay must be non-toxic plastic or paper.
3. Cartons -- Each carton to be labeled. Label to include:
 - a. Processor's name and address (plant)
 - b. Item identity, meal type
 - c. Date of production
 - d. Quantity of individual units per carton
4. Meals shall be delivered with appropriate nonfood items: condiments, straws for milk, napkins, single service ware, etc. Sponsor shall insert the types of nonfood items that are necessary for the meals to be eaten.

B. Food Preparation:

Meals shall be prepared in accordance with State and local health standards.

C. Food Specifications:

Bids are to be submitted on the menu cycle included in Schedule B; and portions shall, as a minimum, be the quantities specified by USDA for each component of each meal, as included in Schedule C of this contract. All meals in the menu cycle must meet the food specifications and quality standards.

All meat and meat products, shall have been slaughtered, processed and manufactured in plants inspected under USDA approved inspection program and bear the appropriate seal. All meat and meat products must be sound, sanitary and free of objectionable odors or signs of deterioration on delivery.

Milk and milk products are defined as "...pasteurized fluid types of flavored or unflavored whole milk, low-fat milk, skim milk, or cultured buttermilk which meet State and local standards for such milk ... All milk should contain vitamins A and D at the levels specified by the Food and Drug Administration and consistent with State and local standards for such milk." Milk delivered hereunder shall conform to these specifications.

All refrigerated food shall be delivered at an internal temperature of 40°F or below.

All frozen food shall be delivered at 0°F or below. Frozen products should show no evidence of thawing and re-freezing, freezer burn, or any off color or odors.

All hot food shall be delivered with an internal temperature of 140°F or above.

GENERAL CONDITIONS

SECTION F

1. Delivery Requirements

- B. Delivery will be made by the FSMC to each site in accordance with the order from the Sponsor.
- C. Meals are to be delivered daily, unloaded, and placed in the designated location by the FSMC's personnel at each of the sites and times listed in Schedule A.
- D. The delivery of meals out of cycle with the approved menu may occur only during the first week (5 days) of operation with the mutual consent of the Sponsor and FSMC.
- E. The FSMC shall be responsible for delivery of all meals and/or dairy products at the specified time. Adequate refrigeration or heating shall be provided during delivery of all food to insure the wholesomeness of food at delivery in accordance with State or local health codes.
- F. The Sponsor reserves the right to add or delete food service sites by amendment of the initial list of approved sites in Schedule A, and make changes in the approved level for the maximum number of meals which may be served under the Program at each site (established under Section 225.6(d)(2) of the SFSP regulations). The Sponsor shall notify the FSMC by providing an amendment to Schedule A, of all sites which are approved, cancelled, or terminated subsequent to acceptance of this contract, and of any changes in the approved level of meal service for a site. Such amendments shall be provided within ¹ 48 hours or less.

2. Supervision and Inspection

The FSMC shall provide management supervision at all times and maintain constant quality control inspections to check for portion size, appearance and packaging, in addition to the quality of products. Exceptions to this policy may be granted only by the Sponsor, in writing, who must then inform FDACS.

3. Recordkeeping

- A. Delivery tickets must be prepared by the FSMC at a minimum in two copies: one for the FSMC, one for the site personnel. Delivery tickets must be itemized to show the number of meals of each type delivered to each site. Designees to the Sponsor at each site will check adequacy of delivery and meals before signing the delivery ticket. Invoices shall be accepted by the Sponsor only if signed by Sponsor's designee at the site.
- B. The FSMC shall maintain records supported by delivery tickets, invoices, receipts, purchase orders, production records for this contract, or other evidence for inspection and reference, to support payments and claims.
- C. The books and records of the FSMC pertaining to this contract shall be available for a period of three years from the date of submission of the Sponsor's final claim for reimbursement, or until the final resolution of any audits, for inspection and audit by representatives of the State agency, representative of the U.S. Department of Agriculture, the Sponsor and the U.S. General Accounting Office at any reasonable time and place.

4. Method of Payment

The FSMC shall submit its itemized invoices to the Sponsor ²city of laurens in compliance with Section 225.6(h)(2)(iv) of the SFSP regulations. Each invoice shall give a detailed breakdown of the number of meals delivered at each site during the preceding period. The Sponsor shall calculate the average number of meals delivered each day for the applicable period. Payment will be made at the unit price shown for that range. Each payment period will be calculated and paid for independent of other periods. No payment shall be made unless the required delivery receipts have been signed by the site representative.

The FSMC shall be paid by the Sponsor for all meals delivered in accordance with this contract and SFSP regulations. However, neither the Department nor the State agency assumes any liability for payment of differences between the number of meals delivered by the FSMC and the number of meals served by the Sponsor that are eligible for reimbursement.

¹Insert mutually agreed upon number.

²Sponsor shall insert "weekly", "bi-weekly", or "monthly."

5. Inspection of Facility

- A. The State agency must inspect the FSMC's facilities as part of the Sponsor review. The Sponsor, the State agency and USDA also reserve the right to inspect the FSMC's facilities without notice at any time during the contract period, including the right to be present during preparation and delivery of meals.
- B. The FSMC must have State or local health certification for the facility in which it proposes to prepare meals for use in the SFSP at all times.
- C. The FSMC's facilities will be subject to periodic inspections by State and local health departments or any other agency designated to inspect meal quality for the State. This will be accomplished in accordance with USDA regulations.
- D. The FSMC shall provide for meals which it prepares to be periodically inspected by the local health department or an independent agency to determine bacterial levels in the meals being served. Such levels shall conform to the standards which are applied by the local health authority with respect to the level of bacteria which may be present in meals served by other establishments in the locality.

6. Performance Bond Requirement

The successful bidder shall provide the Sponsor with a performance bond in the amount of 10% of the contract price. The bond shall be executed by the FSMC and a licensed surety company listed in the current Department of Treasury Circular 570. Only those bonding and surety companies contained in the current Treasury Circular 570 may be used to obtain the required bonding. The Treasury Circular is published annually, for the information of Federal bond-approving officers and persons required to give bonds to the United States. All certificates of Authority expire June 30, and are renewable July 1, annually.

The bond shall be furnished not later than ten days following award of the contract, but in all cases prior to commencement of performance.

7. Insurance

FSMC shall procure and maintain the insurance in accordance with Section G of this ITB.

8. Availability of Funds

The Sponsor reserves the right to cancel this contract if the Federal funding to support the SFSP is withdrawn. It is further understood that, in the event of cancellation of the contract, the Sponsor shall be responsible for meals that have already been assembled and delivered in accordance with this contract.

9. Special Account

The State agency may require the Sponsor to establish a special account at a Federally insured bank to ensure the FSMC receives payment for eligible meals provided to the Sponsor's program. If such an account is established, the Sponsor must deposit any payments received from the State agency in the special account. Both the FSMC and the Sponsor must authorize any checks drawn on this account.

10. Number of Meals and Delivery Times

The FSMC must provide exactly the number of meals ordered. Counts of meals will be made by the Sponsor at all sites before meals are accepted. Damaged or incomplete meals will not be included when the number of delivered meals is determined. Sponsor shall be responsible for payment of all meals delivered and determined to be acceptable.

11. Emergencies

In the event of unforeseen emergency circumstances, the FSMC shall immediately notify the Sponsor by telephone or telegraph of the following: (1) the impossibility of on-time delivery; (2) the circumstance(s) precluding delivery; and (3) a statement of whether or not succeeding deliveries will be affected. No payments will be made for deliveries made later than ³ 1 hours after specified meal time.

Emergency circumstances at the site precluding utilization of meals are the concern of the Sponsor. The Sponsor may cancel orders provided it gives the FSMC at least ⁴ 24 hours' notice or less if mutually agreed upon between the parties to this contract.

Adjustments for emergency situations affecting the FSMC's ability to deliver meals, or Sponsor's ability to utilize meals, for periods longer than 24 hours will be mutually worked out between the FSMC and Sponsor.

³ Sponsor shall set time in accordance with State agency instructions.

⁴ Insert same number as in Section F #1 -13 on Page 8 Page 94 of 133

12. Termination

- A. The Sponsor reserves the right to terminate this contract if the FSMC fails to comply with any of the requirements of this contract. The Sponsor shall notify the FSMC and surety company, if a performance bond is in effect, of specific instances of noncompliance or unsatisfactory performance in writing with copies to FDACS.

If the FSMC does not take immediate corrective action upon such written notice, the Sponsor shall have the right to terminate the contract. The FSMC or surety company, if applicable, shall be liable for any damages incurred by the Sponsor. The Sponsor will notify the FSMC of specific instances of unsatisfactory performance. When losses are attributed to the FSMC's failure to perform in accordance with contract terms, the FSMC may be liable for the sponsor's expenses that exceed the rate of allowable meal reimbursements. Prior to termination, the Sponsor shall contact the State agency or regional office concerning procedures for conducting a re-procurement action.

- B. The Sponsor may, by written notice to the FSMC, terminate the right of the FSMC to proceed under this contract, if it is found by the Sponsor that gratuities in the form of entertainment, gifts or otherwise were offered or given by the FSMC to any officer or employee of the Sponsor with a view toward securing a contract or securing favorable treatment with respect to the awarding or amending of the contract; provided that the existence of the facts upon which the Sponsor makes such findings shall be in issue and may be reviewed in any competent court.
- C. In the event this contract is terminated as provided in paragraph (b) hereof, the Sponsor shall be entitled (i) to pursue the same remedies against the FSMC as it could pursue in the event of a breach of the contract by the FSMC, and (ii) as a penalty in addition to any other damages in an amount which shall not be less than three nor more than ten times the cost incurred by the FSMC in providing any such gratuities to any such officer or employee.
- D. The rights and remedies of the Sponsor provided in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

13. Sub-FSMCs and Assignments

The FSMC shall not subcontract for the total meal, or for the assembly of the meal; and shall not assign, without the advance written consent of the Sponsor, this contract or any interest therein. In the event of any assignment, the FSMC shall remain liable to the Sponsor as principal for the performance of all obligations under this contract.

GENERAL PROVISIONS

SECTION G

FSMC Assurances

FSMC certifies by signing this bid that they will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color, sex, age, disability, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this contract. FSMC shall indemnify each Sponsor and the State against any loss or damage (including attorney's fees and other costs of litigation) caused by the FSMC's negligent acts or commission of FSMC's agents or employees. FSMC expressly agrees to defend any suit against any Sponsor alleging personal injury, sickness or disease arising out of consumption or use of the merchandise sold, as well as any loss resulting from pilferage by FSMC's employees. Each Sponsor shall promptly notify the FSMC and the SA in writing of any claims against either FSMC or the Sponsor and in the event of a suit being filed, shall promptly forward to the FSMC and the SA all papers in connection therewith.

The Sponsor shall not incur any expense or make any settlement without FSMC's consent; provided however, that if the FSMC refuses or neglects to defend any such suit, the Sponsor may defend, adjust or settle any such claim, and the costs of such defense, including reasonable attorney's fees to be charged to FSMC's account.

The FSMC shall procure and maintain the following insurance:

Worker's Compensation Insurance as prescribed by the laws of the State of Florida, Comprehensive Bodily Injury, Property Damage, Liability and Products Liability Insurance, including bodily injury and property damage caused by automobiles with minimum limits of \$100,000 for injury or death of any one person, and \$300,000 for injury or death of two or more persons in any one accident, \$50,000 for property damage in any one accident, and \$250,000 for products liability in any one accident. The FSMC shall furnish the Sponsor with such evidence of insurance including insurance covering FSMC's Contractual Liability hereunder as the Sponsor may reasonably require.

Equal Opportunity

"The FSMC shall comply with Title VI of the Civil Rights Act of 1964, as amended, USDA regulations implementing Title IX of the Education Amendments, and Section 504 of the Rehabilitation Act of 1973, and any additions or amendments."

Clean Air and Water

If this contract is in excess of \$100,000, the Sponsor and FSMC shall comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act of 1970 (42 USC 1857), or the Federal Water Pollution Control Act (33 USC 1319), as amended.

Buy American Provision

Section 104(d) of the William F. Goodling Nutrition Reauthorization Act of 1998 requires schools and institutions participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) in the contiguous United States to purchase, to the maximum extent practicable, domestic commodities or products for use in meals served under NSLP and SBP.

The Summer Food Service Program is included in this requirement as it is authorized as part of the NSLP. FSMC must comply with this requirement.

Piggybacking

An SFA may make purchases at or below the specified prices from contracts awarded by other city or county governmental agencies, other district school boards, community colleges, federal agencies, the public or governmental agencies of any state, or from state university system cooperative bid agreements, when the awarded vendor will permit purchases by an SFA at the same terms, conditions, and prices (or below such prices) awarded in such contract, and such purchases are to the economic advantage of the district school board. This process, commonly referred to as "piggybacking," is not a method for procuring goods and services, but is an option SFAs may use in an effort to obtain the most economical prices for needed items. Piggybacking on a contract will not be approved by FDACS if it will cause a substantive change to this solicitation.

GUIDELINES FOR MEAL COMPONENTS

SECTION H

Meat and Meat Alternates (M/MA)	<ul style="list-style-type: none"> Meats must be USDA inspected. All M/MA servings must be a 2 ounce portion. Meat and cheese can be served in combination (1 ounce of meat and 1 ounce of cheese = 2 ounces total M/MA). Yogurt may be served as a M/MA component. <ul style="list-style-type: none"> Breakfast and Snack - 4 oz. (weight) or ½ cup (volume) of plain, sweetened, or flavored yogurt to equal 1 ounce of the meat/meat alternate component. Lunch and Supper - 8 oz. (weight) or 1 cup (volume) yogurt to equal 2 ounces of the meat/meat alternates component. Do not use homemade yogurt, as it may present food safety dangers. Frozen yogurt or other yogurt-flavored snack products are not considered yogurt and therefore do not meet the requirements. Cheese must be natural or processed to be creditable as a M/MA. Products labeled "imitation" cheese or cheese "product" are not creditable M/MA and should not be served as cheese. Cheese products labeled, cheese "food", cheese "spread", or cheese substitute are creditable, but 2 ounces of product must be used to achieve 1 ounce of M/MA. Turkey ham or ham/turkey with water added do not yield ounce for ounce as a M/MA. It will take a 1.4 ounce portion of these products to achieve a 1 ounce M/MA credit. Hot dogs and/or bologna should not contain: 1) meat or poultry byproducts; 2) cereals; 3) binders; or 4) extenders. One ounce of these items credits as 1 ounce M/MA. Roast Turkey Breast (all white meat, no turkey roll) and must contain all white skeletal boneless turkey meat, no skin, and no ground or comminuted meat. Soy products cannot be used as binding; however, modified food starch or carrageen is acceptable.
Fruits and Vegetable (F/V)	<ul style="list-style-type: none"> Two different fruits/vegetables must be served at lunch meals. It can be 2 fruits, 2 vegetables, or 1 of each. The total F/V serving must be a minimum of ¾ cup. Canned Fruits. <ul style="list-style-type: none"> Fruits can be packed in fruit juice, water, light syrup, or natural juices. Must be US Grade B or greater. Portion may include a small amount of the juice that the item is packed in. Fruit Juices <ul style="list-style-type: none"> Only 100 percent strength juice is allowed. Reconstituted juice must be diluted according to the manufacturer's instructions to achieve a 100% juice strength. Should be packaged in leak proof containers Fruit-flavored drinks, ades, or punches that contain less than 50 percent strength juice are not acceptable. Juice or syrup from canned fruit cannot be used as fruit juice. Lettuce and tomato should be packaged separately from the sandwich. Fresh fruit sizes must be a minimum of ½ cup in volume and should be ripe and ready to eat. Pickles will not be counted as a F/V. They will only count as a condiment.
Grains and Breads (G/B)	<ul style="list-style-type: none"> All items served as G/B components must comply to weight/volume standards accoring to the Grain/Bread Instruction. Use grains/breads that are whole-grain or enriched, or made from whole-grain or enriched flour or meal. Read labels on commercial products to guide you when determining if the product is made of whole-grain or enriched grain products. Bran and germ are credited the same as whole-grain or enriched flour and/or meal. Cold cereals must be whole-grain, enriched, or fortified. Individual cereal should be not less than ¾ cup of volume or loz. of weight (whichever is less). <ul style="list-style-type: none"> All cereals must be packed in individual leak-proof "bowl" shaped boxes. It is acceptable to serve both sweetened and unsweetened cereal varieties. However, sweetened cereals should contain less than 40 % of sucrose or other sugars by weight. General - All sandwiches must be made with whole grain or other enriched flour breads. Bread must be at least 4" by 4". Hamburger Buns must be 3 1/2" in diameter. Submarine/Hoagie Buns, must not be a hot dog bun and should be at least 4" in length.
Fluid Milk (Milk)	<ul style="list-style-type: none"> Milk is to be served as a beverage. A portion of the breakfast milk can be used with cereal. Fluid milk may be served as flavored or unflavored and should be a combination of 1% and 2% unflavored milk and 1% chocolate flavored milk. Milk must be provided in an 8 ounce carton or pouch and must be maintained at 41° F or less at all times.

SUMMER FOOD SERVICE PROGRAM (SFSP) MEAL PATTERNS

SECTION H (Continued)

Food Components	Minimum Portion Sizes		
	Breakfast	Lunch or Supper	Supplement ¹ (Choose two (2) of the four (4))
<u>Milk</u>			
<ul style="list-style-type: none"> • Milk, fluid 	1 cup (8 fl oz) ²	1 cup (8 fl oz) ³	1 cup (8 fl oz) ²
<u>Vegetables and/or Fruits</u>			
<ul style="list-style-type: none"> • Vegetable(s) and/or fruit(s) OR • Full-strength vegetable or fruit juice OR • An equivalent quantity of any combination of vegetables(s), fruit(s), and juice 	<ul style="list-style-type: none"> • ½ cup OR • ½ cup (4 fl oz) OR • ½ cup 	<ul style="list-style-type: none"> • ¾ cup total⁴ (of at least 2 different vegetables and/or fruits) 	<ul style="list-style-type: none"> • ¾ cup OR • ¾ cup (6 fl oz) OR • ¾ cup
<u>Grains and Breads</u> ⁵			
<ul style="list-style-type: none"> • Bread OR • Cornbread, biscuits, rolls, muffins, etc. OR • Cold dry cereal OR • Cooked pasta or noodle product OR • Cooked cereal or cereal grains OR • An equivalent quantity of any combination of grains/breads 	<ul style="list-style-type: none"> • 1 slice OR • 1 serving OR • ¾ cup or 1 oz⁶ OR • ½ cup OR • ½ cup OR • See Grains/Breads Instruction 	<ul style="list-style-type: none"> • 1 slice OR • 1 serving OR • ¾ cup or 1 oz⁶ OR • ½ cup OR • ½ cup OR • See Grains/Breads Instruction 	<ul style="list-style-type: none"> • 1 slice OR • 1 serving OR • ¾ cup or 1 oz⁶ OR • ½ cup OR • ½ cup OR • See Grains/Breads Instruction
<u>Meat and Meat Alternates</u>	(Optional at Breakfast)		
<ul style="list-style-type: none"> • Lean meat or poultry or fish OR • Cheese OR • Eggs OR • Alternate Protein Product⁷ OR • Cooked dry beans or peas OR • Peanut butter or soy nut butter or other nut or seed butters OR • Peanuts or soy nuts or tree nuts or seeds OR • Yogurt, plain or sweetened/flavored OR • An equivalent quantity of any combination of the above meat/meat alternates 	<ul style="list-style-type: none"> • 1 oz OR • 1 oz OR • 1/2 large egg OR • 1 oz OR • ½ cup OR • 2 tbsp OR • 1 oz OR • 4 oz or ½ cup OR 1 oz 	<ul style="list-style-type: none"> • 2 oz OR • 2 oz OR • 1 large egg OR • 2 oz OR • ½ cup OR • 4 tbsp OR • 1 oz = 50%⁸ OR • 8 oz or 1 cup OR 2 oz 	<ul style="list-style-type: none"> • 1 oz OR • 1 oz OR • 1/2 large egg OR • 1 oz OR • ¼ cup OR • 2 tbsp OR • 1 oz OR • 4 oz or ½ cup OR 1 oz

FOOTNOTES

- 1 Serve two food items. Each food item must be from a different food component. Juice may not be served when milk is served as the only other component.
- 2 Shall be served as a beverage, or on cereal, or use part of it for each purpose.
- 3 Shall be served as a beverage.
- 4 Serve two or more kinds of vegetable(s) and/or fruit(s) or a combination of both. Full-strength vegetable or fruit juice may be counted to meet not more than one-half of this requirement.
- 5 All grain/bread items must be enriched or whole-grain, made from enriched or whole-grain meal or flour, or if it is a cereal, the product must be whole-grain, enriched or fortified. Bran and germ are credited the same as enriched or whole-grain meal or flour.
- 6 Either volume (cup) or weight (ounce), whichever is less.
- 7 Must meet the requirements in Appendix A of the SFSP regulations.
- 8 No more than 50 percent of the requirement shall be met with nuts or seeds. Nuts or seeds shall be combined with another meat/meat alternate to fulfill the requirement. When determining combinations, 1 ounce of nuts or seeds is equal to 1 ounce of cooked lean meat, poultry, or fish.

USDA Grains/Breads Instruction

Grains/Breads Requirement for the Food-Based Menu Planning Alternatives in the Child Nutrition Programs

REFERENCE:	U.S. Department of Agriculture FCS Instruction Number 783-1, REV.2, 1-8-97
SOURCE CITATION:	7 CFR 210.10, 210.10a, 220.8, 220.8a, 225.16, and 226.20
APPLICABLE TO:	The food-based menu planning alternatives in the Child Nutrition Programs (i.e., the National School Lunch Program (NSLP), the School Breakfast program (SBP), the Child and Adult Care Food Program (CACFP), and the Summer Food Service Program (SFSP) contain a requirement that all meals offered include grains/breads or bread/bread alternate food item(s), hereafter termed "grains/breads." Program regulations set forth the minimum quantities of grains/breads required for breakfasts, lunches, suppers and supplements (snacks) to be reimbursable. This Instruction sets forth the criteria to be used to determine acceptable grains/breads, the criteria to be used to determine equivalent minimum serving sizes, and examples of foods that qualify as grains/breads for meals served under the food-based menu planning alternatives in all Child Nutrition Programs.
I. CRITERIA FOR DETERMINING ACCEPTABLE GRAINS/BREADS UNDER THE FOOD-BASED MENU PLANNING ALTERNATIVES	<p>A. All grains/breads items must be enriched or whole-grain, made from enriched or whole-grain meal or flour, or if it is a cereal, the product must be whole-grain, enriched or fortified. Bran and germ are credited the same as enriched or whole-grain meal or flour.</p> <p>B. The label must indicate that the product is enriched or whole-grain; made from enriched or whole-grain meal or flour as well as bran and/or germ; or fortified. If it is enriched, the item must meet the Food and Drug Administration's Standards of Identify (21 CFR Section 136, 137, 139) for enriched bread, macaroni and noodle products, rice, or cornmeal.</p> <p>C. The item must be provided in quantities specified in the regulations. One-quarter (1/4) of a serving is the smallest amount allowable to be credited toward the minimum quantities of grains/breads specified in program regulations.</p>
II. CRITERIA FOR DETERMINING EQUIVALENT MINIMUM SERVING SIZES:	<ul style="list-style-type: none"> • The attached document contains the equivalent minimum serving sizes for a wide variety of purchased food items. • In lieu of using the minimum serving sizes listed in the document, the contribution of a grains/breads in a recipe may be calculated to determine the number of grains/breads servings the recipe provides. The crediting of a food item as a grains/breads serving is determined by the total amount of enriched or whole-grain meal and/or flour in the recipe divided by the number of servings the recipe yields. Bran and germ are calculated in the same manner as enriched or whole-grain meal and flour. • For the types of food items listed in Groups A-G to count as one full serving, an item must contain no less than 14.75 grams (0.52 ounces) of enriched or whole-grain meal and/or flour. For the types of food items listed in Groups H and I to count as one full serving, the weights and volumes listed therein must be used.
III. FOODS THAT QUALIFY AS GRAINS/ BREADS	<p>Foods that qualify as grains/breads for the Child Nutrition Programs are foods that are enriched or whole-grain or made from enriched or whole-grain meal or flour. Bran and germ are credited the same as enriched or whole-grain meal or flour. Such foods include, but are not limited to:</p> <p>A. <i>Breads</i> that are enriched or whole-grain.</p> <p>B. <i>Biscuits, bagels, rolls, tortillas, muffins, or crackers</i> made with enriched or wholegrain meal or flour.</p> <p>C. <i>Cereal grains (cooked) such as rice, bulgur, oatmeal, corn grits, wheat or couscous</i> that are enriched or whole-grain.</p> <p>D. <i>Ready-to-eat breakfast cereals</i> that are enriched, whole-grain, or fortified.</p> <p>E. <i>Cereals or bread products that are used as an ingredient in another menu item such as crispy rice treats, oatmeal cookies or breading on fish or poultry</i> when they are enriched, whole-grain, or fortified.</p> <p>F. <i>Macaroni or noodle products (cooked)</i> made with enriched or whole-grain flour. Program regulations for the NSLP and the SFSP allow enriched macaroni products that have been fortified with protein to be counted to meet either a grains/breads or meat/meat alternate requirement but not as both in the same meal.</p> <p>G. <i>Sweet foods such as toaster pastries, coffee cake, doughnuts, sweet rolls, cookies, cakes, or formulated grain-fruit products (authorized under Appendix A of 7 CFR part 220)</i> when made with enriched or whole-grain meal or flour and served, as permitted under Exhibit A. When sweet foods are permitted, no more than one grains/breads serving per day may be a dessert and sweet snack foods should not be served as part of a snack more than twice a week.</p> <p>H. <i>Pie crust</i> when made with enriched or whole-grain meal or flour and served, as permitted under Exhibit A.</p> <p>I. <i>Non-sweet snack products such as hard pretzels, hard breadsticks, and chips</i> made from enriched or whole-grain meal or flour.</p>

GRAINS/BREADS FOR THE FOOD-BASED MENU PLANNING ALTERNATIVES IN THE CHILD NUTRITION PROGRAMS¹

GROUP A		MINIMUM SERVING SIZE FOR GROUP A	
Bread type coating	Croutons	1 serving =	20 gm or 0.7 oz
Bread sticks (hard)	Pretzels (hard)	¾ serving =	15 gm or 0.5 oz
Chow mein noodles	Stuffing (dry) Note: Weights apply to bread in stuffing	½ serving =	10 gm or 0.4 oz
Crackers (saltines and snack crackers)		¼ serving =	5 gm or 0.2 oz
GROUP B		MINIMUM SERVING SIZE FOR GROUP B	
Bagels	Egg roll skins	1 serving =	25 gm or 0.9 oz
Batter type coating	English Muffins	¾ serving =	19 gm or 0.7 oz
Biscuits	Pita bread (white, wheat, whole wheat)	½ serving =	13 gm or 0.5 oz
Breads (white, wheat, whole wheat, French, Italian)	Pizza crust	¼ serving =	6 gm or 0.2 oz
Buns (hamburger and hotdog)	Pretzels (soft)		
Crackers (graham crackers –all shapes, animal crackers)	Rolls (white, wheat, whole wheat, potato)		
	Tortillas (wheat or corn)		
	Tortilla chips (wheat or corn)		
	Taco shells		
GROUP C		MINIMUM SERVING SIZE FOR GROUP C	
Cookies ² (plain)	Pancakes	1 serving =	31 gm or 1.1 oz
Cornbread	Pie crust (dessert pies ² , fruit turnovers ³ , and meat/meat alternate pies)	¾ serving =	23 gm or 0.8 oz
Corn muffins	Waffles	½ serving =	16 gm or 0.6 oz
Croissants		¼ serving =	8 gm or 0.3 oz
GROUP D		MINIMUM SERVING SIZE FOR GROUP D	
Doughnuts ³ (cake and yeast raised, unfrosted)		1 serving =	50 gm or 1.8 oz
Granola bars ³ (plain)		¾ serving =	38 gm or 1.3 oz
Muffins (all, except corn)		½ serving =	25 gm or 0.9 oz
Sweet roll ³ (unfrosted)		¼ serving =	13 gm or 0.5 oz
Toaster pastry ³ (unfrosted)			
GROUP E		MINIMUM SERVING SIZE FOR GROUP E	
Cookies ² (with nuts, raisins, chocolate pieces and or/fruit purees)	Grain fruit bars ³	1 serving =	63 gm or 2.2 oz
Doughnuts ³ (cake and yeast raised, frosted or glazed)	Granola bars ³ (with nuts, raisins, chocolate pieces and or/fruit)	¾ serving =	47 gm or 1.7 oz
French toast	Sweet rolls ³ (frosted)	½ serving =	31 gm or 1.1 oz
	Toaster pastry ³ (frosted)	¼ serving =	16 gm or 0.6 oz
GROUP F		MINIMUM SERVING SIZE FOR GROUP F	
Cake ² (plain, unfrosted)		1 serving =	75 gm or 2.7 oz
Coffee cake ³		¾ serving =	56 gm or 2 oz
		½ serving =	38 gm or 1.3 oz
		¼ serving =	19 gm or 0.7 oz
GROUP G		MINIMUM SERVING SIZE FOR GROUP G	
Brownies ² (plain)		1 serving =	115 gm or 4 oz
Cake ² (all varieties, frosted)		¾ serving =	86 gm or 3 oz
		½ serving =	58 gm or 2 oz
		¼ serving =	29 gm or 1 oz
GROUP H		MINIMUM SERVING SIZE FOR GROUP H	
Barley	Noodles (all varieties)	1 serving =	1/2 cup cooked (or 25 gm dry)
Breakfast cereals (cooked) ⁴	Pasta (all shapes)		
Bulgur or cracked wheat	Ravioli (noodle only)		
Macaroni (all shapes)	Rice (enriched white or brown)		
GROUP I		MINIMUM SERVING SIZE FOR GROUP I	
Ready-to-eat breakfast cereal (cold dry) ⁴		1 serving =	¾ cup or 1 oz, whichever is less

¹. Some of the following foods or their accompaniments may contain more sugar, salt, and/or fat than others. This should be a consideration when deciding how often to serve them.

². Allowed only for desserts under the enhanced food-based menu planning alternative specified in section 210.10 and supplements (snacks) served under the NSLP, SFSP, and CACFP.

³. Allowed for desserts under the enhanced food-based menu planning alternative specified in section 210.10 and supplements (snacks) served under the NSLP, SFSP, and CACFP, and for breakfasts served under the SBP, SFSP, and CACFP.

⁴. Refer to program regulations for the appropriate serving size for supplements served to children aged 1 through 5 in the NSLP; breakfasts served under the SBP; and meals served to children ages 1 through 5 and adult participants in the CACFP. Breakfast cereals are traditionally served as a breakfast menu item but may be served in meals other than breakfast.

INSTRUCTIONS FOR COMPLETION OF SCHEDULE A

SITE INFORMATION LIST

1. Enter sponsor's name in upper left-hand corner.
2. Use correct street address for all sites listed.
3. Check "X" if site has adequate refrigeration to store all meals ordered and could receive early deliveries.
4. Under columns (1) and (2), enter the beginning and ending dates for meal service at each site.
5. Under columns (3), enter the total number of days meals will be served at each site.
6. Enter in column (5) beside the appropriate meal type, the average number of each type of meal that is estimated to be served each day at the site. For example, if a site plans to serve 11,000 lunches for 44 days during the summer, then the average is 250 ($11,000 / 44$). Do not insert the maximum number that will be served on a particular day during the summer.
7. Enter in column (6) the result of column (3) times column (5).
8. Enter in column (7) the delivery time for each meal type.

When estimating the Average Meals Served Per Day (Column (5)), use the average from the prior summer if the site was in operation at that time.

Since Schedule A must be completed well in advance of the application deadline, it is recognized that changes will occur in the data by the time the program begins. However, be as accurate as possible since the data is used by the FSMC to arrive at his bid prices. The FSMC awarded the bid will accept changes after the bid opening.

SCHEDULE A

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES

**SITE INFORMATION LIST
SUMMER FOOD SERVICE PROGRAM**

SPONSOR NAME			ADDRESS			CONTACT PERSON/PHONE #		
SITE NAME ADDRESS PHONE	BEGIN DATE (1)	END DATE (2)	TOTAL DAYS OP. (3)	MEAL TYPE (4)	AVERAGE MEALS/DAY (5)	TOTAL MEALS (6)	DELIVERY TIME FOR EACH MEAL TYPE (7)	
			44	BREAKFAST	75	3300		
				AM SUPPLEMENT				
				LUNCH	150	6600		
				PM SUPPLEMENT				
				SUPPER				
REFRIG ALL MEALS								
YES	NO							
<input type="checkbox"/>	<input type="checkbox"/>							
			1	BREAKFAST				
				AM SUPPLEMENT				
				LUNCH				
				PM SUPPLEMENT				
				SUPPER				
REFRIG ALL MEALS								
YES	NO							
<input type="checkbox"/>	<input type="checkbox"/>							
				BREAKFAST				
				AM SUPPLEMENT				
				LUNCH				
				PM SUPPLEMENT				
				SUPPER				
REFRIG ALL MEALS								
YES	NO							
<input type="checkbox"/>	<input type="checkbox"/>							
				BREAKFAST				
				AM SUPPLEMENT				
				LUNCH				
				PM SUPPLEMENT				
				SUPPER				
REFRIG ALL MEALS								
YES	NO							
<input type="checkbox"/>	<input type="checkbox"/>							

UNIT PRICE SCHEDULE

INSTRUCTIONS:

FSMC: Complete items (d) and (e) for each Meal Type

SPONSOR: Complete items (a) - (c) for each Meal Type

Total Meals x Cost = Total Cost

(a) MEAL TYPE	(b) AVERAGE DAILY MEALS NEEDED ¹	(c) TOTAL NUMBER OF MEALS ²	(d) UNIT COST ³	(e) TOTAL BID
Breakfast	75(44 days)	3300	1.40	4620
Lunch	150(44 days)	6600	\$ 2.50	\$ 16500 21,120

ADJUSTMENTS

If the average daily meals billed is less than the average daily meals needed (per item (b) above) a one time adjustment to the unit price can be made at the end of the program as follows:

**AVERAGE DAILY MEALS BILLED
- AVERAGE DAILY MEALS NEEDED**

**MULTIPLY "UNIT COST" (D)
BY THIS AMOUNT**

81 – 90%	1.05
71 – 80%	1.10
61-70%	1.15
51-60%	1.20
50% or BELOW	1.30

EXAMPLE: If the average daily meals billed - by the "average daily meals needed" (item b above) = .82 or

82% multiply the "unit cost" (item (d) above) by 1.05.

The FSMC will invoice the sponsor at the 100% unit cost indicated above bi-weekly. To determine if an additional cost per meal is due the FSMC, complete the following calculation. Divide the total number of meals billed by type (lunch, breakfast or supplement) for the total length of the program by the total number of days the program was operated. Any additional charges resulting from this higher "adjustment" will be reflected in the final statement from the FSMC.

NOTE: The unit cost per meal may not exceed the maximum operational reimbursement for each meal type as stated in Part 7 CFR 225 of the federal regulations.

1. Obtained from Columns (3) and (6), Schedule A, by dividing total meals for each specific meal type by the greatest number of days operated by a site in Column (3).
2. Obtained from Schedule A by totaling Column (6) for each specific meal type.
3. Unit cost specified is that cost based on 100% Average Meals Needed Per Day.

**SCHEDULE D
BID SUMMARY SHEET**

FSMC Name: Culinary Affairs
 Sponsor Name: City of Lauderdale Lakes
 Total Number of Sites: 1

I. Bid Calculations

	(1) Column 6 – Sched. A	(2)	(3)
MEAL TYPE	TOTAL NUMBER OF MEALS	UNIT COST BID	= TOTAL COST PER MEAL TYPE
Breakfast	3300	\$ 1.40	\$ 4,620
A.M. Supplements		\$	\$
Lunch	6600	\$ 2.50	\$ 16,500
P.M. Supplements		\$	\$
Supper		\$	\$
TOTAL BID EXPENSE			\$

Note: Column (1) x Column (2) = Column (3)

II. Contract Period

Dates of Meal Service: From 6/12/17 To 8/11/17
 Days Per Week: 5 Date(s) Closed 1 7/4/2017
 (i.e. Holidays)

This contract will be for a one (1) year period with an option to renew for four (4) additional one (1) year terms.

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title

RESOLUTION 2017-063 RESOLUTION RATIFYING COMMISSIONER BEVERLY WILLIAMS' SUBSTITUTE APPOINTMENT OF A MEMBER TO THE BUDGET ADVISORY COMMITTEE FOR FISCAL YEAR 2017
--

Summary

This Resolution ratifies Commissioner Beverly Williams' appointment to the Budget Advisory Committee for Fiscal Year 2017.
--

Staff Recommendation

Background:

Commissioner Beverly Williams previously made an appointment to the Committee but the appointee has declined the appointment, and the Commissioner has, therefore, appointed Janet Thompson as her designated substitute member to such Committee,

The Budget Advisory Committee shall be charged with the responsibility of advising the City Commission, after deliberation and taking input from the public, as to:

1. Input regarding the taxpayers' perspectives in the development of the fiscal year 2018 annual operating and capital budget;
2. Projections and estimates from the City Manager regarding revenues and expenditures for the upcoming fiscal year;
3. Advice to the City Commission on service levels and priorities to maintain fiscal solvency;
4. Recommendations and findings presented to the City Commission, no later than July 10, 2017, regarding a budget for the upcoming fiscal year;
5. Review of the City budgetary practices, standards and recommendations, and
6. Such other undertakings as the City Commission may direct by resolution.

Staff recommends that the City Commission establish the Budget Advisory Committee (BAC) to assist in the FY 2018 budget development process and appoint board members.

Funding Source:

Not applicable

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO, Director of Financial Services

Meeting Date: 5/9/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution 2017-063 - Ratifying Commissioner Beverly Williams's Budget Advisory Committee Appointment	Resolution

RESOLUTION 2017-063

A RESOLUTION RATIFYING COMMISSIONER BEVERLY WILLIAMS' SUBSTITUTE APPOINTMENT OF A MEMBER TO THE BUDGET ADVISORY COMMITTEE FOR FISCAL YEAR 2017; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Fiscal Year 2017 Budget Advisory ("Committee") consists of five (5) members, each of whom is appointed by the Mayor and members of the City Commission, respectively, and

WHEREAS, Commissioner Beverly Williams previously made an appointment to the Committee but the appointee has declined the appointment, and the Commissioner has, therefore, appointed Janet Thompson as her designated substitute member to such Committee,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. RATIFICATION OF APPOINTMENT: The City Commission hereby ratifies the substitute appointment of Janet Thompson as Commissioner Beverly Williams' designated appointee to the FY 2017 Budget Advisory Committee

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD MAY 9, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: SUSAN GOODING-LIBURD, MBA, CPA, CGFOA, Financial Services
Director

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2017-064 AUTHORIZING THE CITY MANAGER TO EXECUTE THAT CERTAIN 2017 AMENDMENT TO THE INTERLOCAL AGREEMENT WITH BROWARD COUNTY, PROVIDING FOR DIVISION AND DISTRIBUTION OF THE PROCEEDS FROM THE BROWARD COUNTY ONE CENT (\$.01) TRANSIT GAS TAX ON MOTOR FUEL

Summary

This Resolution provides for the execution of the amendment to the Interlocal Agreement between the City of Lauderdale Lakes and Broward County for distribution of gas taxes among the Cities based on population figures published annually by the University of Florida Bureau of Economics and Business Research. The interlocal agreement also provides for the population numbers to be revised annually using the most current published figures. The City's share of the proceeds is 0.492229% of the 26% received by the County from the one cent "Transit Gas Tax."

Staff Recommendation

Background:

The "transit gas tax" agreement levied in 2001 provides for Cities to receive 26% of the proceeds from one cent of gas tax, commonly called the "Fifth Cent". This amendment includes adjustments to each City's percentage share based on updated population figures.

Funding Source:

There is no current year financial impact associated with this agenda item.

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO, Director of Financial Services

Meeting Date: 5/9/2017

ATTACHMENTS:

Description	Type
❑ Resolution 2017-064 - \$.01 Cent Local Option Gas Tax	Resolution
❑ Exhibit 1 - \$.01 Cent Local Option Gas Tax	Exhibit

RESOLUTION 2017-064

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THAT CERTAIN 2017 AMENDMENT TO INTERLOCAL AGREEMENT WITH BROWARD COUNTY, PROVIDING FOR DIVISION AND DISTRIBUTION OF THE PROCEEDS FROM THE BROWARD COUNTY ONE CENT (\$.01) ADDITIONAL LOCAL OPTION GAS TAX ON MOTOR FUEL, A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT 1, AND A FACSIMILE COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Broward County has adopted an ordinance imposing a one cent (\$.01) additional tax on motor fuel, pursuant to authority contained in Section 336.025(1)(b), Florida Statutes, and

WHEREAS, the City and the County previously entered into an Interlocal Agreement ("Interlocal Agreement") providing for the division of the one cent (\$.01) additional local option gas tax between the City and the County, and

WHEREAS, an annual adjustment to the Interlocal Agreement is required,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, as follows:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORITY: The City Manager is hereby authorized and directed to execute that certain 2017 Amendment to the Interlocal Agreement between Broward County and the City Lauderdale Lakes, providing for the division and distribution of the proceeds of the one cent (\$.01) additional local option gas tax on motor fuel, a summary

of which is attached as Exhibit 1, and a facsimile copy of which can be inspected in the Office of the City Clerk.

Section 3. INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby authorized to obtain five (5) fully executed copies of the subject Agreement, with one to be maintained by the City; with three to be delivered to Broward County, and with one to be directed to the Office of City Attorney.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD MAY 9, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: SUSAN GOODING-LIBURD, Director of Financial Services

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

**2017 AMENDMENT TO INTERLOCAL AGREEMENT PROVIDING FOR DIVISION
AND DISTRIBUTION OF THE PROCEEDS FROM THE BROWARD COUNTY FIFTH
CENT ADDITIONAL LOCAL OPTION GAS TAX ON MOTOR FUEL FOR TRANSIT**

This 2017 Amendment to Interlocal Agreement is entered into by and between Broward County, a political subdivision of the State of Florida (the "County") and the municipalities executing a signature page bearing the above legend, each of which is a municipal corporation existing under the laws of the State of Florida (the "Municipalities").

WHEREAS, Section 336.025(1)(b), Florida Statutes, authorizes the counties to extend the levy of the additional local option gas tax upon every gallon of motor fuel sold in Broward County for a period not to exceed thirty (30) years on a majority vote of the governing body of the COUNTY; and

WHEREAS, on June 13, 2000, the Board of County Commissioners enacted Ordinance No. 2000-25, effective January 1, 2001, through December 31, 2031, pursuant to Section 336.025(1)(b), Florida Statutes, extending the levy of the fifth-cent local option gas tax for thirty years and providing for a method of distribution of the proceeds of the tax; and

WHEREAS, pursuant to said Ordinance, the method for distribution of the proceeds is the execution of an Interlocal Agreement with one or more of the municipalities representing a majority of the population of the incorporated area within the County which establishes the distribution formulas for dividing the proceeds of the tax among the County and all eligible municipalities within the County; and

WHEREAS, paragraph 4 of the Interlocal Agreement requires annual adjustment of the population of the individual municipalities and unincorporated Broward County in accordance with the population figures set forth in the most current edition of "Florida Estimates of Population," published by the Bureau of Economics and Business Research, Population Division, University of Florida;

NOW, THEREFORE, for good and valuable consideration, and pursuant to the authorization of paragraph (1)(b) of Section 336.025, Florida Statutes, the County and Municipalities agree as follows:

1. Paragraph 2 of the Interlocal Agreement, as previously amended, including section 2.1.2, is hereby amended to read as follows:

2.1 Seventy-four percent (74%) of said proceeds shall be distributed to the County, from which amount the County will retain forty-eight percent (48%) of the total proceeds and will distribute twenty-six percent (26%) of the total proceeds to the municipalities through grant agreements for Community Shuttle Services. The remaining twenty-six percent (26%) shall be distributed to the eligible municipalities in the following manner:

Population of Individual Municipality
 Total incorporated area Population X 26.0000%

Recipient	FY18 Population	FY18 Percent Share of Proceeds
Coconut Creek	57,116	0.807182%
Cooper City	33,671	0.475849%
Coral Springs	126,264	1.784404%
Dania	31,093	0.439416%
Davie	99,446	1.405403%
Deerfield Beach	77,659	1.097502%
Fort Lauderdale	176,747	2.497846%
Hallandale	38,621	0.545804%
Hillsboro Beach	1,914	0.027049%
Hollywood	146,155	2.065510%
Lauderdale-by-the-Sea	6,138	0.086744%
Lauderdale Lakes	34,830	0.492229%
Lauderhill	70,677	0.998830%
Lazy Lake	24	0.000341%
Lighthouse Point	10,506	0.148474%
Margate	57,226	0.808736%
Miramar	134,037	1.894254%
North Lauderdale	44,064	0.622727%
Oakland Park	44,098	0.623207%
Parkland	29,586	0.418119%
Pembroke Park	6,318	0.089288%
Pembroke Pines	161,799	2.286596%
Plantation	88,328	1.248280%
Pompano Beach	107,425	1.518165%
Sea Ranch Lakes	677	0.009568%
Southwest Ranches	7,572	0.107010%
Sunrise	90,714	1.282000%
Tamarac	63,309	0.894703%
Weston	66,526	0.940167%
West Park	14,768	0.208706%
Wilton Manors	12,446	0.175891%
Total Incorporated	1,839,754	26.000000%
Unincorporated Area	14,759	
Total County	1,854,513	

The population figures set forth above are based on the figures contained in the document referred to as the "Florida Estimates of Population," published on an annual basis by the Bureau of Economic and Business Research, Population Division, of the University of Florida. The population figures to be utilized in the formula described in this section, for the distribution of the Fifth Cent, shall be adjusted annually based on the current Florida Estimates of Population.

2.1.2 As stated above, the other Twenty-six percent (26%) shall be distributed by the County to the Municipalities through grant agreements for Community Shuttle Services.

2. This 2017 Amendment to Interlocal Agreement shall be effective as of the date it is executed by the County after having previously been executed by eligible municipalities cumulatively representing a majority of the incorporated area population of the County; the amended population figures and share of proceeds shall take effect as provided by applicable law.

3. In the event any provision within this 2017 Amendment to Interlocal Agreement is found by a court of competent jurisdiction to be invalid, the remaining provisions shall continue to be effective unless the County or any executing Municipality necessary to maintain the cumulative majority referenced in the preceding paragraph elects to terminate this Agreement. The election to terminate pursuant to this provision must be made within seven (7) days after such court ruling; provided, however, that if a timely notice appealing the court ruling is filed, the election shall be held in abeyance until the appeal is determined or dismissed.

4. Except to the extent amended, the Interlocal Agreement shall remain in full force and effect. In the event of any conflict between the terms of this 2017 Amendment and the Interlocal Agreement, as previously amended, the parties hereby agree that this document shall control.


5. This 2017 Amendment to Interlocal Agreement may be executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument.

[THE REMAINDER OF PAGE INTENTIONALLY LEFT BLANK.]

IN WITNESS WHEREOF, the parties have made and executed this 2017 Amendment to the Interlocal Agreement on the respective dates under each signature: BROWARD COUNTY through its BOARD OF COUNTY COMMISSIONERS, signing by and through its Mayor or Vice Mayor, authorized to execute same by Board action on April 4th, 2017, and each MUNICIPALITY, signing by and through its _____, duly authorized to execute same.

COUNTY

ATTEST:



Broward County Administrator, as
Ex-Officio Clerk of the Broward County
Board of County Commissioners



BROWARD COUNTY, by and through
its Board of County Commissioners

By _____
Mayor

4th day of April, 2017

Approved as to form by:
Joni Armstrong Coffey
Broward County Attorney
Governmental Center, Suite 423
115 South Andrews Avenue
Fort Lauderdale, Florida 33301
Telephone: (954) 357-7600
Telecopier: (954) 357-7641

By _____
Andrew J. Meyers
Chief Deputy County Attorney

Date: 3/14/17

**2017 AMENDMENT TO INTERLOCAL AGREEMENT PROVIDING FOR DIVISION
AND DISTRIBUTION OF THE PROCEEDS FROM THE BROWARD COUNTY FIFTH
CENT ADDITIONAL LOCAL OPTION GAS TAX ON MOTOR FUEL FOR TRANSIT**

MUNICIPALITY

WITNESSES:

«Municipality: _____»

By _____
Mayor-Commissioner

____ day of _____, 2017.

ATTEST:

Municipal Clerk

By _____
Municipal Manager

____ day of _____, 2017.

(CORPORATE SEAL)

APPROVED AS TO FORM:

By _____
Municipal Attorney

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2017-065 AUTHORIZING THE CITY MANAGER TO EXECUTE THAT CERTAIN 2017 AMENDMENT TO THE INTERLOCAL AGREEMENT WITH BROWARD COUNTY, PROVIDING FOR DIVISION AND DISTRIBUTION OF THE PROCEEDS FROM THE BROWARD COUNTY THREE CENT (\$.03) ADDITIONAL OPTION GAS TAX ON MOTOR FUEL

Summary

This Resolution provides for the execution of the Interlocal Agreement between the City of Lauderdale Lakes and Broward County for distribution of gas taxes among the Cities based on population figures published annually by the University of Florida Bureau of Economics and Business Research. The interlocal agreement also provides for the population numbers to be revised annually using the most current published figures. The City's share of the proceeds is 0.970637% of the 51.27% received by the County from the three cent additional option gas tax.

Staff Recommendation

Background:

Staff recommends that the City Commission accept and approve the distribution for the three cent (\$.03) additional local gas tax option.

The "Additional" local gas tax agreement levied in 1994 provides for Cities to receive 51.27% of the proceeds from the three cent of gas tax. This amendment includes adjustments to each City's percentage share based on updated population figures.

Funding Source:

There is no financial impact associated with this agenda item.

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO, Director of Financial Services

Meeting Date: 5/9/2017

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution 2017-065 - \$.03 Local Option Gas Tax	Resolution
<input type="checkbox"/> Exhibit 1 - \$.03 Local Option Gas Tax	Exhibit

RESOLUTION 2017-065

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THAT CERTAIN 2017 AMENDMENT TO INTERLOCAL AGREEMENT WITH BROWARD COUNTY, PROVIDING FOR DIVISION AND DISTRIBUTION OF THE PROCEEDS FROM THE BROWARD COUNTY THREE CENT (\$.03) ADDITIONAL LOCAL OPTION GAS TAX ON MOTOR FUEL, A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT 1, AND A FACSIMILE COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Broward County has adopted an ordinance imposing a three cent (\$.03) additional tax on motor fuel, pursuant to authority contained in Section 336.025(1)(b), Florida Statutes, and

WHEREAS, the City and the County previously entered into an Interlocal Agreement ("Interlocal Agreement") providing for the division of the three cent (\$.03) additional local option gas tax between the City and the County, and

WHEREAS, an annual adjustment to the Interlocal Agreement is required,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, as follows:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORITY: The City Manager is hereby authorized and directed to execute that certain 2017 Amendment to the Interlocal Agreement between Broward County and the City Lauderdale Lakes, providing for the division and distribution of the proceeds of the three cent (\$.03) additional local option gas tax on motor fuel, a

summary of which is attached as Exhibit 1, and a facsimile copy of which can be inspected in the Office of the City Clerk.

Section 3. INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby authorized to obtain five (5) fully executed copies of the subject Agreement, with one to be maintained by the City; with three to be delivered to Broward County, and with one to be directed to the Office of City Attorney.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD MAY 9, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jla

Sponsored by: SUSAN GOODING-LIBURD, Director of Financial Services

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

**2017 AMENDMENT TO INTERLOCAL AGREEMENT PROVIDING FOR DIVISION
AND DISTRIBUTION OF THE PROCEEDS FROM THE BROWARD COUNTY
ADDITIONAL LOCAL OPTION GAS TAX ON MOTOR FUEL ORDINANCE**

This 2017 Amendment to Interlocal Agreement is entered into by and between Broward County, a political subdivision of the State of Florida (the "County") and the municipalities executing a signature page bearing the above legend, each of which is a municipal corporation existing under the laws of the State of Florida (the "Municipalities").

NOW, THEREFORE, for good and valuable consideration, and pursuant to the authorization of paragraph (1)(b)2 of Section 336.025, Florida Statutes, the County and Municipalities agree as follows:

1. Paragraph 2 of the Interlocal Agreement, as previously amended, is hereby amended to read:

2. Forty-eight and Seventy-three One-hundredths percent (48.73%) of the total proceeds from the Broward County Additional Local Option Gas Tax on Motor Fuel Ordinance shall be distributed to the County and the remaining Fifty-one and Twenty-seven One-hundredths percent (51.27%) of the total proceeds shall be divided among and distributed to the eligible municipalities within the County as follows:

$$\frac{\text{Population of Individual Municipality}}{\text{Total Incorporated Area Population}} \times 51.27\% =$$

Recipient	FY18 Percent Share of Proceeds
Coconut Creek	1.591700%
Cooper City	0.938339%
Coral Springs	3.518707%
Dania	0.866495%
Davie	2.771347%
Deerfield Beach	2.164190%
Fort Lauderdale	4.925560%
Hallandale	1.076284%
Hillsboro Beach	0.053339%
Hollywood	4.073027%
Lauderdale-by-the-Sea	0.171053%
Lauderdale Lakes	0.970637%
Lauderhill	1.969616%
Lazy Lake	0.000670%

Lighthouse Point	0.292780%
Margate	1.594766%
Miramar	3.735324%
North Lauderdale	1.227969%
Oakland Park	1.228917%
Parkland	0.824498%
Pembroke Park	0.176069%
Pembroke Pines	4.508991%
Plantation	2.461512%
Pompano Beach	2.993704%
Sea Ranch Lakes	0.018867%
Southwest Ranches	0.211015%
Sunrise	2.528005%
Tamarac	1.764286%
Weston	1.853937%
West Park	0.411553%
Wilton Manors	0.346843%
Total Incorporated	51.270000%

2. Paragraph 3 of the Interlocal Agreement, as previously amended, is hereby amended to read:

3. The population figures set out herein are based on the figures contained in the document referred to as the "Florida Estimates of Population," published on an annual basis by the Bureau of Economics and Business Research, Population Division, University of Florida. The population figures to be utilized in the formula described in Paragraph 2 of this Interlocal Agreement, for the division and distribution of the proceeds from the Broward County Additional Local Option Gas Tax on Motor Fuel Ordinance, shall be adjusted annually based on the then-current "Florida Estimates of Population."

For the purpose of this Agreement, the following population figures are hereby agreed upon by the parties hereto:

Recipient	FY18 Population
Coconut Creek	57,116
Cooper City	33,671
Coral Springs	126,264
Dania	31,093
Davie	99,446

Deerfield Beach	77,659
Fort Lauderdale	176,747
Hallandale	38,621
Hillsboro Beach	1,914
Hollywood	146,155
Lauderdale-by-the-Sea	6,138
Lauderdale Lakes	34,830
Lauderhill	70,677
Lazy Lake	24
Lighthouse Point	10,506
Margate	57,226
Miramar	134,037
North Lauderdale	44,064
Oakland Park	44,098
Parkland	29,586
Pembroke Park	6,318
Pembroke Pines	161,799
Plantation	88,328
Pompano Beach	107,425
Sea Ranch Lakes	677
Southwest Ranches	7,572
Sunrise	90,714
Tamarac	63,309
Weston	66,526
West Park	14,768
Wilton Manors	12,446
Total Incorporated	1,839,754
Unincorporated Area	14,759
Total County	1,854,513

3. This 2017 Amendment to Interlocal Agreement shall be effective as of the date it is executed by the County after having previously been executed by eligible municipalities cumulatively representing a majority of the incorporated area population of the County; the amended population figures and share of proceeds shall take effect as provided by applicable law.

4. In the event any provision within this 2017 Amendment to Interlocal Agreement is found by a court of competent jurisdiction to be invalid, the remaining provisions shall continue to be effective unless the County or any executing Municipality necessary to maintain the cumulative majority referenced in the preceding paragraph elects to terminate this Agreement. The election to terminate pursuant to this provision must be

made within seven (7) days after such court ruling; provided, however, that if a timely notice appealing the court ruling is filed, the election shall be held in abeyance until the appeal is determined or dismissed.

5. Except to the extent amended, the Interlocal Agreement shall remain in full force and effect. In the event of any conflict between the terms of this 2017 Amendment and the Interlocal Agreement, as previously amended, the parties agree that this 2017 Amendment shall control.

6. This 2017 Amendment to Interlocal Agreement may be executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument.

[THE REMAINDER OF PAGE INTENTIONALLY LEFT BLANK.]

IN WITNESS WHEREOF, the parties have made and executed this 2017 Amendment to the Interlocal Agreement on the respective dates under each signature: BROWARD COUNTY through its BOARD OF COUNTY COMMISSIONERS, signing by and through its Mayor or Vice Mayor, authorized to execute same by Board action on April 4th, 2017, and each MUNICIPALITY, signing by and through its _____, duly authorized to execute same.

COUNTY

ATTEST:


Broward County Administrator, as
Ex-Officio Clerk of the Broward County
Board of County Commissioners

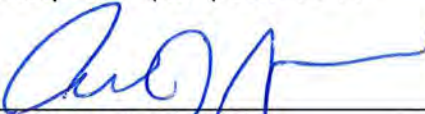
BROWARD COUNTY, by and through
its Board of County Commissioners

By 
Mayor

4th day of April, 2017



Approved as to form by:
Joni Armstrong Coffey
Broward County Attorney
Governmental Center, Suite 423
115 South Andrews Avenue
Fort Lauderdale, Florida 33301
Telephone: (954) 357-7600
Telecopier: (954) 357-7641

By 
Andrew J. Meyers
Chief Deputy County Attorney

Date: 3/14/17

**2017 AMENDMENT TO INTERLOCAL AGREEMENT PROVIDING FOR DIVISION
AND DISTRIBUTION OF THE PROCEEDS FROM THE BROWARD COUNTY
ADDITIONAL LOCAL OPTION GAS TAX ON MOTOR FUEL ORDINANCE**

MUNICIPALITY

WITNESSES:

«Municipality: _____»

By _____
Mayor-Commissioner

____ day of _____, 2017.

ATTEST:

By _____
Municipal Clerk

Municipal Manager

____ day of _____, 2017

(CORPORATE SEAL)

APPROVED AS TO FORM:

By _____
Municipal Attorney

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact: No

Contract Requirement: No

Title

RESOLUTION 2017-066 AUTHORIZING THE CITY MANAGER TO EXECUTE THAT CERTAIN 2017 AMENDMENT TO THE INTERLOCAL AGREEMENT WITH BROWARD COUNTY, PROVIDING FOR DIVISION AND DISTRIBUTION OF THE PROCEEDS FROM THE BROWARD COUNTY SIX CENT (\$.06) ADDITIONAL OPTION GAS TAX ON MOTOR FUEL

Summary

This Resolution provides for the execution of the Interlocal Agreement between the City of Lauderdale Lakes and Broward County for distribution of gas taxes among the Cities based on population figures published annually by the University of Florida Bureau of Economics and Business Research. The interlocal agreement also provides for the population numbers to be revised annually using the most current published figures. The City's share of the proceeds is 0.709945% of the 37.5% received by the County from the six cent additional option gas tax.

Staff Recommendation

Background:

Staff recommends that the City Commission accept and approve the distribution for the six cent (\$.06) additional local gas tax option.

The "Additional" local gas tax agreement levied in 1998 provides for Cities to receive 37.5% of the proceeds from the six cent of gas tax. This amendment includes adjustments to each City's percentage share based on updated population figures.

Funding Source:

There is no current year financial impact associated with this agenda item.

Sponsor Name/Department: Susan Gooding-Liburd, MBA, CPA, CGFO, Director of Financial Services

Meeting Date: 5/9/2017

ATTACHMENTS:

Description	Type
❑ Resolution 2017-066 - \$.06 Cent Local Option Gas Tax	Resolution
❑ Exhibit 1 - \$.06 Cent Local Option Gas Tax	Exhibit

RESOLUTION 2017-066

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THAT CERTAIN 2017 AMENDMENT TO INTERLOCAL AGREEMENT WITH BROWARD COUNTY, PROVIDING FOR DIVISION AND DISTRIBUTION OF THE PROCEEDS FROM THE BROWARD COUNTY SIX CENT (\$.06) ADDITIONAL LOCAL OPTION GAS TAX ON MOTOR FUEL, A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT 1, AND A FACSIMILE COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Broward County has adopted an ordinance imposing a six cent (\$.06) additional tax on motor fuel, pursuant to authority contained in Section 336.025(1)(b), Florida Statutes, and

WHEREAS, the City and the County previously entered into an Interlocal Agreement ("Interlocal Agreement") providing for the division of the six cent (\$.06) additional local option gas tax between the City and the County, and

WHEREAS, an annual adjustment to the Interlocal Agreement is required,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES, as follows:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORITY: The City Manager is hereby authorized and directed to execute that certain 2017 Amendment to the Interlocal Agreement between Broward County and the City Lauderdale Lakes, providing for the division and distribution of the proceeds of the six cent (\$.06) additional local option gas tax on motor fuel, a summary

of which is attached as Exhibit 1, and a facsimile copy of which can be inspected in the Office of the City Clerk.

Section 3. INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby authorized to obtain five (5) fully executed copies of the subject Agreement, with one to be maintained by the City; with three to be delivered to Broward County, and with one to be directed to the Office of City Attorney.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF LAUDERDALE LAKES AT ITS REGULAR MEETING HELD MAY 9, 2017.

HAZELLE ROGERS, MAYOR

ATTEST:

SHARON HOUSLIN, CITY CLERK

JCB:jl

Sponsored by: SUSAN GOODING-LIBURD, Director of Financial Services

VOTE:

Mayor Hazelle Rogers	_____	(For)	_____	(Against)	_____	(Other)
Vice-Mayor Veronica Edwards Phillips	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Sandra Davey	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Gloria Lewis	_____	(For)	_____	(Against)	_____	(Other)
Commissioner Beverly Williams	_____	(For)	_____	(Against)	_____	(Other)

**2017 AMENDMENT TO INTERLOCAL AGREEMENT PROVIDING FOR DIVISION
AND DISTRIBUTION OF THE PROCEEDS OF THE LOCAL OPTION GAS TAX
IMPOSED BY THE BROWARD COUNTY LOCAL OPTION GAS TAX ORDINANCE**

This 2017 Amendment to Interlocal Agreement is entered into by and between Broward County, a political subdivision of the State of Florida (the "County") and the municipalities executing a signature page bearing the above legend, each of which is a municipal corporation existing under the laws of the State of Florida (the "Municipalities").

WHEREAS, Section 336.025(1)(a), Florida Statutes, authorizes the County to extend the levy of the six (6) cents local option gas tax upon every gallon of motor fuel and special fuel sold in Broward County for a period not to exceed thirty (30) years on a majority vote of the governing body of the County; and

WHEREAS, on June 14, 1988, the Board of County Commissioners enacted Ordinance No. 88-27, effective September 1, 1988, through August 31, 2018, pursuant to Section 336.025(1)(a), Florida Statutes, extending the levy of the six cent local option gas tax for thirty years and providing for a method of distribution of the proceeds of the tax; and

WHEREAS, pursuant to the ordinance, the method for distribution of the proceeds is the execution of an interlocal agreement with one or more of the municipalities representing a majority of the population of the incorporated area within the county which establishes the distribution formulas for dividing the proceeds of the tax among the County and all eligible municipalities within the County, as set forth in Section 336.025(3)(a)1, Florida Statutes; and

WHEREAS, paragraph 4 of the Interlocal Agreement, as amended by the Addendum to the Interlocal Agreement and the prior amendments, requires annual adjustment of the population of the individual municipalities and unincorporated Broward County in accordance with the population figures set forth in the most current edition of "Florida Estimates of Population," published by the Bureau of Economics and Business Research, Population Division, University of Florida;

NOW, THEREFORE, for good and valuable consideration, the County and Municipalities agree as follows:

1. Paragraph 2 of the Interlocal Agreement, as previously amended by the Addendum thereto and the prior amendments, is amended to read as follows:
2. Sixty-two and Five tenths percent (62.5%) of said Local Option Gas Tax proceeds shall be distributed to the County, and the remaining Thirty-seven and Five tenths percent (37.5%) shall be divided among and distributed to the eligible municipalities within the COUNTY as follows:

Population of Individual Municipality
Total Incorporated Area Population

x 37.5% =

Recipient	FY18 Percent Share of Proceeds
Coconut Creek	1.164205%
Cooper City	0.686321%
Coral Springs	2.573659%
Dania	0.633774%
Davie	2.027024%
Deerfield Beach	1.582936%
Fort Lauderdale	3.602662%
Hallandale	0.787218%
Hillsboro Beach	0.039013%
Hollywood	2.979101%
Lauderdale-by-the-Sea	0.125112%
Lauderdale Lakes	0.709945%
Lauderhill	1.440621%
Lazy Lake	0.000488%
Lighthouse Point	0.214145%
Margate	1.166447%
Miramar	2.732098%
North Lauderdale	0.898164%
Oakland Park	0.898857%
Parkland	0.603056%
Pembroke Park	0.128781%
Pembroke Pines	3.297975%
Plantation	1.800404%
Pompano Beach	2.189661%
Sea Ranch Lakes	0.013799%
Southwest Ranches	0.154341%
Sunrise	1.849038%
Tamarac	1.290437%
Weston	1.356010%
West Park	0.301019%
Wilton Manors	0.253689%
Total Incorporated	37.500000%

2. Paragraph 3 of the Interlocal Agreement, as previously amended by the Addendum thereto and the prior amendments, is amended to read as follows:

3. The population figures set forth herein are based on the most current edition of "Florida Estimates of Population," published by the Bureau of Economics and Business Research, Population Division, University of Florida. The population figures to be utilized in the formula described in Paragraph 2 of this Interlocal Agreement shall be adjusted annually based on the current "Florida Estimates of Population."

For the purpose of this Agreement, the following population figures are hereby agreed upon:

Recipient	FY18 Population
Coconut Creek	57,116
Cooper City	33,671
Coral Springs	126,264
Dania	31,093
Davie	99,446
Deerfield Beach	77,659
Fort Lauderdale	176,747
Hallandale	38,621
Hillsboro Beach	1,914
Hollywood	146,155
Lauderdale-by-the-Sea	6,138
Lauderdale Lakes	34,830
Lauderhill	70,677
Lazy Lake	24
Lighthouse Point	10,506
Margate	57,226
Miramar	134,037
North Lauderdale	44,064
Oakland Park	44,098
Parkland	29,586
Pembroke Park	6,318
Pembroke Pines	161,799
Plantation	88,328
Pompano Beach	107,425
Sea Ranch Lakes	677
Southwest Ranches	7,572
Sunrise	90,714
Tamarac	63,309
Weston	66,526

West Park	14,768
Wilton Manors	12,446
Total Incorporated	1,839,754
Unincorporated Area	14,759
Total County	1,854,513

3. This 2017 Amendment to Interlocal Agreement shall be effective as of the date it is executed by the County after having previously been executed by eligible municipalities cumulatively representing a majority of the incorporated area population of the County; the amended population figures and share of proceeds shall take effect as provided by applicable law.

4. Except to the extent amended, the Interlocal Agreement shall remain in full force and effect. In the event of any conflict between the terms of this 2017 Amendment and the Interlocal Agreement, as previously amended, the parties hereby agree that this 2017 Amendment shall control.

5. This 2017 Amendment may be executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument.


6. In the event any provision within this 2017 Amendment to Interlocal Agreement is found by a court of competent jurisdiction to be invalid, the remaining provisions shall continue to be effective unless the County or any executing Municipality necessary to maintain the cumulative majority referenced in the preceding paragraph elects to terminate this Agreement. The election to terminate pursuant to this provision must be made within seven (7) days after such court ruling; provided, however, that if a timely notice appealing the court ruling is filed, the election shall be held in abeyance until the appeal is determined or dismissed.

[THE REMAINDER OF PAGE INTENTIONALLY LEFT BLANK.]

IN WITNESS WHEREOF, the parties have made and executed this 2017 Amendment to the Interlocal Agreement on the respective dates under each signature: BROWARD COUNTY through its BOARD OF COUNTY COMMISSIONERS, signing by and through its Mayor or Vice Mayor, authorized to execute same by Board action on April 4th, 2017, and MUNICIPALITY, signing by and through its _____, duly authorized to execute same.

COUNTY

ATTEST:



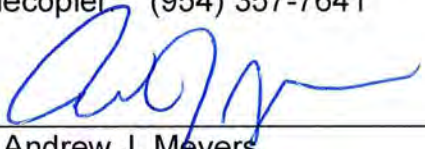
Broward County Administrator, as
Ex-Officio Clerk of the Broward County
Board of County Commissioners

BROWARD COUNTY, by and through
its Board of County Commissioners

By _____
Mayor

4th day of April, 2017

Approved as to form by:
Joni Armstrong Coffey
Broward County Attorney
Governmental Center, Suite 423
115 South Andrews Avenue
Fort Lauderdale, Florida 33301
Telephone: (954) 357-7600
Telecopier: (954) 357-7641

By _____
Andrew J. Meyers
Chief Deputy County Attorney

Date: 3/14/17



**2017 AMENDMENT TO INTERLOCAL AGREEMENT PROVIDING FOR DIVISION
AND DISTRIBUTION OF THE PROCEEDS OF THE LOCAL OPTION GAS TAX
IMPOSED BY THE BROWARD COUNTY LOCAL OPTION GAS TAX ORDINANCE**

MUNICIPALITY

WITNESSES:

«Municipality: _____»

By _____
Mayor-Commissioner

____ day of _____, 2017.

ATTEST:

By _____
Municipal Clerk

Municipal Manager

____ day of _____, 2017.

(CORPORATE SEAL)

APPROVED AS TO FORM:

By _____
Municipal Attorney