



**MILITARY AFFAIRS BOARD
AGENDA
May 2, 2022
5:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PRAYER**
- 4. PLEDGE ALLEGIANCE**
- 5. APPROVAL OF MINUTES FROM PREVIOUS MEETING**
 - A. Approval of Meeting Minutes - April 4, 2022
Approval of meeting minutes - April 4, 2022
- 6. NEW BUSINESS**
 - A. Quarterly Report (January - March 2022)
Quarterly Report shared with City Commission.
- 7. OLD BUSINESS**
 - A. Veteran Banner Program - Recognition & Honor Program
Draft Application attached
 - B. Strategic Planning - Goal Setting
Strategic Plan per April 4, 2022 meeting enclosed.
- 8. OTHER BUSINESS**
- 9. ANNOUNCEMENTS**
- 10. PETITIONS FROM THE PUBLIC**
- 11. FUTURE AGENDA ITEMS**
- 12. ADJOURNMENT**
 - A. Virtual Meeting Information
Military Affairs Board Meeting
Mon, May 2, 2022 5:00 PM - 7:00 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.
<https://meet.goto.com/938409941>

You can also dial in using your phone.

United States: +1 (872) 240-3212

Access Code: 938-409-941

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title

Approval of Meeting Minutes - April 4, 2022

Summary

Approval of meeting minutes - April 4, 2022

Staff Recommendation

Background:

Funding Source:

Fiscal Impact:

Sponsor Name/Department:

Meeting Date: 5/2/2022

ATTACHMENTS:

Description

Type

□ Meeting Minutes - January 3April 4, 2022

Backup Material



DRAFT
Military Affairs Advisory Board
Meeting Minutes

April 4, 2022

5:00 PM

<https://global.gotomeeting.com/join/757363229>

1. **CALL TO ORDER.** Meeting called to order at 5:03pm
2. **ROLL CALL.** All members present
Participants: Mark Spence
Liaison: Bobbi Williams
3. **PRAYER.** Prayer led by Louis Roberts
4. **PLEDGE ALLEGIANCE.**
5. **APPROVAL OF MINUTES FROM PREVIOUS MEETING**
 - A. Meeting Minutes – March 14, 2022. Meeting minutes reviewed by the board. Motion to move the minutes for approval was motioned by Levoyd Williams and second by Louis Roberts. Unanimous vote to approve as prepared.
6. **NEW BUSINESS**
 - A. None
7. **OLD BUSINESS**
 - A. Veterans Awareness Workshop – April 16, 2022. The Military Affairs Board members will donate funds to purchase a gift basket, which will be donated to the Women of Veterans Affairs as a raffle giveaway item.
 - B. Veterans Banner Program. The MAB discussed the banner program offered by other cities to honor Veterans. The liaison will assist in developing the application and have available for review at the May meeting. In addition, the liaison will provide additional information on the cost of the banner and installation.

- C. Strategic Planning – Goal Setting. The MAB reviewed the goals and initiatives for the current fiscal year. Quarterly game nights have been approved to be included in the schedule.

8. OTHER BUSINESS

- A. Strategic Planning. Liaison provided an overview of the strategic goals for the Military Affairs Board. She will send the prior year goal setting plans to the board members. Board members will review and bring back suggestions for initiatives and activities for the year.

9. ANNOUNCEMENTS

- A. Town Hall Meeting – April 5, 2022 at 6pm. The liaison provided the flyer and invited the MAB to attend the event.
- B. WOVA Military Ball, Nov 11, 2022. The event will cost approximately \$85-\$100 per seat.

10. PETITIONS FROM THE PUBLIC

- A. None

11. FUTURE AGENDA ITEMS

- A. Veteran Banner Program
- B. Request to rename the Northgate Neighborhood Park to honor Veterans

12. ADJOURNMENT. Meeting adjourned at 6:13pm

Meeting minutes prepared by Bobbi Williams

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title
Quarterly Report (January - March 2022)
Summary
Quarterly Report shared with City Commission.
Staff Recommendation

Background:

Funding Source:

Fiscal Impact:

Sponsor Name/Department:

Meeting Date: 5/2/2022

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Quarterly Report (Jan-Mar)	Backup Material



**City of Lauderdale Lakes
QUARTERLY ADVISORY BOARD REPORT
(January 2022 – March 2022)**

Board Name: Military Affairs Board (MAB)

Chairperson: Gloria Russell-Grant

Vice-Chair: Linda Hugley

Secretary: Levoyd Williams

Board Liaison: Bobbi Williams

Attendance Record

Member Name	Expiration	Jan 3, 2022	Feb 16, 2022	Mar 14, 2022
John Davis (B. Williams)	Nov 2022	x	x	x
Louis Roberts (V. Edwards-Phillips)	Nov 2024	x	x	x
Levoyd Williams (H. Rogers)	Nov 2024	x	x	A
Gloria Russell-Grant (M. Davis)	Nov 2022	x	x	A
Linda Hugley (K. Maxwell-Williams)	Nov 2024	x	x	x

Please use the following codes: **A**=absent, **C**=meeting cancelled, **N**=new appointment, **T**=term end or resigned or removed, **X**=member present.

1. Long term Goals/Objectives of the Board: The Military Affairs Board (MAB) was established by Ordinance 2017-006 to provide organized support to those who have served and those serving in the military.

□ **Goal 1:** Provide recommendations regarding the general welfare of active, reserve, retired, disabled and deceased military personnel and investigate the activities of other municipalities in Broward County to determine best practices.

No action during this reporting period.

□ **Goal 2:** Promote measures to enhance the quality of life for active, reserve, retired, disabled and deceased military personnel.

During this reporting period, the Military Affairs Board prepared strategies to rename the Northgate Neighborhood Park to honor veterans. If not approved by Commission, the MAB will request to name a trail or other location.

□ **Goal 3:** Advocate for health care; housing and business loans; pension benefits; education; employment; incarceration; reintegration; unemployment benefits; disability claims; vocational, and insurance.



No action during this reporting period.

- **Goal 4:** Increase awareness and support for veterans and military personnel.

The MAB participated in the Black History Month Parade & Festival on February 19, 2022.

The MAB prepared recommendation to implement an honor program, such as a Banner Program. The program will recognize veterans throughout the year with a banner being hung along one of the City's corridors. The program design is still in the works and requires additional assistance from staff.

- **Goal 5:** Interface with the local reserve officer training corps (ROTC) programs at both the high school and junior high school levels.

The MAB attended the JROTC Command Inspection at Boyd Anderson on February 2022 and participated in the Broward County JROTC Drill Inspection at Boyd Anderson on February 26, 2022.

- **Goal 6:** Form an independent 501(c)(3) corporation, approved by the City Commission, to raise private funds to assist military personnel and perform other functions.

No action during this reporting period.

- **Goal 7:** Work with similarly focused bodies for the purposes contemplated.

The MAB is working alongside the local US Army Recruitment Office to celebrate and send off new recruits. This event is projected for May 2022.

2. List current projects and provide the status of each:

Social media presence. The MAB currently has a Facebook account, Lauderdale Lakes Veterans. Outreach to other veterans remains a top priority.



Renaming of City Park. This project is in progress.

Veteran Honor/Recognition Program. The MAB approved a motion at its September 20, 2021 meeting to consider an honor wall to recognize Veterans. The MAB is preparing criteria and program guidelines to ensure the survivability of the program and ongoing recognition. Discussions of the program design has been on the agenda each month during this period.



New recruit send off. The MAB is coordinating efforts to bid farewell to new recruits that are heading off to boot camp or college to pursue military careers. This event will be requested to take place in May 2022.

Partnerships:

- ☐ National Council of Negro Women on Veteran issues
- ☐ Women of Veterans Affairs
- ☐ Boyd Anderson High School JROTC program
- ☐ My Seester, Inc.

3. List any projects completed since the last report.

- ☐ No projects completed

4. Board issues requiring City Commission action or attention.

Meeting Date	Agenda Item	Feedback
N/A	Re-naming of Northgate Neighborhood Park and honor wall.	At the September 20, 2021 meeting. The board unanimously approved the name of City of Lauderdale Lakes Veterans Park. Approval from City Commission and HOA is required.
N/A	Veterans Honor/Recognition Program	Discussions to consider an honor wall or other recognition programs are underway. Additional approvals from City Management and Commission are required.
N/A	New Recruit Send-Off	Still in the planning stages but will require a presentation at the City Commission workshop or meeting in May 2022.

Encls: Agenda and Meeting Minutes



**MILITARY AFFAIRS BOARD
AGENDA
January 3, 2022
5:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PRAYER**
- 4. PLEDGE ALLEGIANCE**
- 5. APPROVAL OF MINUTES FROM PREVIOUS MEETING**
 - A. N/A
- 6. NEW BUSINESS**
 - A. Elections for FY2022
 - B. Strategic Planning. Annual review of goals and objectives
Goal Setting - identify initiatives and activities that support the goals of the Military Affairs Board per Ordinance 2017-006.
 - C. Veterans Banner Program
City of Margate is home to the Military Banner Program. The program was created for the community to publicly honor and recognize service members and veterans who reside in the City of Margate. Other cities have similar programs that honor veterans monthly, quarterly or annually.

City staff is able to support a banner program by installing and assisting with the requisition. If approved by the Board, the City Commission will further review and advise on locations to hang banners, cost, and duration.
- 7. OLD BUSINESS**
 - A. Request to rename the Northgate Neighborhood Park to honor Veterans
At the September 20, 2021, the Military Advisory Board approved by motion the name, City of Lauderdale Lakes Veterans Park.

City staff will meet with the Northgate HOA to get its support on the name change. If approved, the MAB will attend a Workshop to request the name change. Follow-up steps may include a public hearing and project sign near the park advertising the name change request.

8. OTHER BUSINESS

9. ANNOUNCEMENTS

A. December Reimbursement Payments

10. PETITIONS FROM THE PUBLIC

11. FUTURE AGENDA ITEMS

12. ADJOURNMENT

A. Virtual Meeting Information

Military Affairs Board Meeting

Mon, Jan 3, 2022 5:00 PM - 6:30 PM (EST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/174385709>

You can also dial in using your phone.

United States: +1 (571) 317-3112

Access Code: 174-385-709

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

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APPROVED
Military Affairs Advisory Board
Meeting Minutes

January 3, 2022

5:00 PM

<https://global.gotomeeting.com/join/174385709>

1. **CALL TO ORDER.** Meeting called to order at 5:08pm
2. **ROLL CALL.** All members present.
Liaison: Bobbi Williams
3. **PRAYER.** Prayer led by Linda Hugley.
4. **PLEDGE ALLEGIANCE.** Led by Gloria Russell-Grant.
5. **APPROVAL OF MINUTES FROM PREVIOUS MEETING**
 - A. The liaison requested additional time to complete the November and Decemeber meeting minutes. The Board tabled the approval of meeting minutes until minutes are available.
6. **NEW BUSINESS**
 - A. Elections.
 - a. **Chair.** Motion to nominate Gloria Russell-Grant as Chair was moved by Levoyd Williams and second by Louis Roberts. Unanimous vote to elect Gloria Russell-Grant as Chair.
 - b. **Vice-Chair.** Motion to nominate Linda Hugley as Vice-Chair was moved by John Davis and second by Levoyd Williams. Unanimous vote to elect Linda Hugley as Vice-Chair.
 - c. **Secretary.** Motion to nominate Levoyd Williams as Secretary was moved by John Davis and second by Linda Hugley. Unanimous vote to elect Levoyd Williams as Secretary.
 - B. Strategic Planning. The liaison provided a list of goals for the Board as approved by the City Commission. A consensus was approved for members to review the goals and past initiatives on their own and bring back for discussion at the February meeting.

- C. Veterans Banner Program. The banner was submitted for review by the liaison to honor veterans throughout the year. Much discussion took place on how the program would work, how long the banners would be displayed, would there be a cost associated with the banners. It was decided by consensus that members will research approaches to honor and recognize veterans and discuss at the February meeting. Motion to table this item for future discussion was moved by Louis Roberts and seconded by Gloria Russell-Grant. Unanimous vote approved to table the item.

7. OLD BUSINESS

- A. Renaming a City park honoring veterans (Goal 2, 4). The Board approved the name, City of Lauderdale Lakes Veterans Park at its September 20, 2021 meeting. The liaison recommended that the Chair meet with the Northgate HOA President to further discuss changing the name of the park. Alternatives considered if the City Commission does not accept the request included: CRA Trailhead Park, C-14 Canal (NW31st Avenue to 441st Avenue). Motion to table for future discussion moved by Louis Roberts and seconded by Levoyd Williams.

8. OTHER BUSINESS

- A. Support to Boyd Anderson High School, JROTC Program. The liaison advised that the JROTC Program has invited the leadership and the MAB to its upcoming Command and Inspection being held February 9, 2022 at the high school. The Chair, Gloria Russell-Grant, agreed to attend.

9. ANNOUNCEMENTS

- A. None

10. PETITIONS FROM THE PUBLIC

- A. None

11. FUTURE AGENDA ITEMS

- A. Strategic Planning – Goal Setting
B. Veterans Banner Program
C. Request to rename the Northgate Neighborhood Park to honor Veterans

12. ADJOURNMENT. Meeting adjourned at 6:19pm



**MILITARY AFFAIRS BOARD
AGENDA
February 16, 2022
5:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PRAYER**
- 4. PLEDGE ALLEGIANCE**
- 5. APPROVAL OF MINUTES FROM PREVIOUS MEETING**
 - A. Meeting Minutes - November 1, 2021
 - B. Meeting Minutes - December 6, 2021
 - C. Meeting Minutes - January 3, 2022
- 6. NEW BUSINESS**
 - A. Black History Month Parade & Festival
- 7. OLD BUSINESS**
 - A. Strategic Planning - Goal Setting
- 8. OTHER BUSINESS**
- 9. ANNOUNCEMENTS**
- 10. PETITIONS FROM THE PUBLIC**
- 11. FUTURE AGENDA ITEMS**
 - A. Request to rename the Northgate Neighborhood Park to honor Veterans
- 12. ADJOURNMENT**
 - A. Virtual Meeting Information
Military Affairs Advisory Board
Wed, Feb 16, 2022 5:00 PM - 6:30 PM (EST)

Please join my meeting from your computer, tablet or smartphone.
<https://meet.goto.com/739423125>



APPROVED

Military Affairs Advisory Board

Meeting Minutes

February 16, 2022

5:00 PM

<https://global.gotomeeting.com/join/739423125>

1. **CALL TO ORDER.** Meeting called to order at 5:03pm
2. **ROLL CALL.** All members present.
Liaison: Bobbi Williams
3. **PRAYER.** Prayer led by Levoyd Williams.
4. **PLEDGE ALLEGIANCE.** Led by Linda Hugley.
5. **APPROVAL OF MINUTES FROM PREVIOUS MEETING**
 - A. Meeting Minutes – November 1, 2021. Meeting minutes reviewed by the board. Motion to move the minutes for approval was motioned by Louis Roberts and second by John Davis. Unanimous vote to approve as prepared.
 - B. Meeting Minutes – December 6, 2021. Meeting minutes reviewed by the board. Motion to move the minutes for approval was motioned by Linda Hugley and second by Levoyd Williams. Unanimous vote to approve as prepared.
 - C. Meeting Minutes – January 3, 2022. Meeting minutes reviewed by the board. Motion to move the minutes for approval was motioned by Levoyd Williams second by John Davis. Unanimous vote to approve as prepared.
6. **NEW BUSINESS**
 - A. Black History Month Parade & Festival – Feb 19, 2022. Veterans will meet at Central Charter School no later than 7:30am. Veterans will wear blue and white shirt.

7. OLD BUSINESS

- B. Strategic Planning. The liaison provided a list of goals for the Board as approved by the City Commission. Unanimous vote was approved to allow members to review the goals and past initiatives on their own and bring back for discussion at the March meeting. Motion was moved by John Davis and second by Linda Hugley.

8. OTHER BUSINESS

- A. Levoyd Williams. VA will evaluate the benefits for injuries and disabilities. Liaison will provide article and send to veterans by email.
- C. Veterans Banner Program Follow-Up. Chair, Russell-Grant attempted to get information from other agencies regarding honoring veterans. Additional information is forthcoming. During the discussion, it was decided that the board plan fun events and activities to engage other veterans and elected officials.
- D. Participation at the Boyd Anderson High School Command Inspection. Liaison presented photos taken at the event and acknowledged the board for accepting the invitation to participate.

9. ANNOUNCEMENTS

- A. April 16, 2022 (9am-1pm) – Women of Veterans Affairs, Veterans Workshop at Lauderdale Lakes; will have a panel to discuss the challenges that veterans face.
- B. COVID Vaccinations – City of Lauderdale Lakes continues to be a host site for vaccinations daily from Wednesday thru Sunday (9am-5pm).

10. PETITIONS FROM THE PUBLIC

- A. None

11. FUTURE AGENDA ITEMS

- A. Request to rename the Northgate Neighborhood Park to honor Veterans
- B. Strategic Planning – Goal Setting

12. ADJOURNMENT. Meeting adjourned at 6:00pm

Meeting minutes prepared by Bobbi Williams



**MILITARY AFFAIRS BOARD
AGENDA
March 14, 2022
5:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PRAYER**
- 4. PLEDGE ALLEGIANCE**
- 5. APPROVAL OF MINUTES FROM PREVIOUS MEETING**
 - A. Approval of Meeting Minutes - February 16, 2022
- 6. NEW BUSINESS**
- 7. OLD BUSINESS**
 - A. BHM Parade & Festival - Afteraction Review
 - B. Veterans Banner Program
- 8. OTHER BUSINESS**
 - A. Strategic Planning - Goal Setting
- 9. ANNOUNCEMENTS**
 - A. Women of Veterans Affairs, Veterans Awareness Workshop
The Women of Veterans Affairs is hosting the *Veterans Awareness Workshop*, April 16, 2022 at the City of Lauderdale Lakes. Event is from 9am-1pm.
 - B. Veterans Business Incubator Program
The North-South Institute provides a tuition free training programs to Veterans.
- 10. PETITIONS FROM THE PUBLIC**
- 11. FUTURE AGENDA ITEMS**
- 12. ADJOURNMENT**
 - A. Virtual Meeting Information
Military Affairs Board
Mon, Mar 14, 2022 5:00 PM - 7:00 PM (EDT)



APPROVED

Military Affairs Advisory Board

Meeting Minutes

March 14, 2022

5:00 PM

<https://global.gotomeeting.com/join/435354405>

1. **CALL TO ORDER.** Meeting called to order at 5:04pm
2. **ROLL CALL.** Members not present: Gloria Russell-Grant and Levoyd Williams
Liaison: Bobbi Williams
3. **PRAYER.** Prayer led by John Davis.
4. **PLEDGE ALLEGIANCE.** Led by Bobbi Williams.
5. **APPROVAL OF MINUTES FROM PREVIOUS MEETING**
 - A. Meeting Minutes – February 16, 2022. Meeting minutes reviewed by the board. Motion to move the minutes for approval was motioned by John Davis and second by Louis Roberts. Unanimous vote to approve as prepared.
6. **NEW BUSINESS**
 - A. None
7. **OLD BUSINESS**
 - A. BHM Parade & Festival. The event was great.
 - A. Veterans Banner Program. The liaison provided a summary of the Veterans Banner Program used in the City of Margate and Coral Springs. She noted that the program can be tailored towards the City. The MAB will review the applications from Margate and Coral Springs to determine what should be required.

8. OTHER BUSINESS

- A. Strategic Planning. Liaison provided an overview of the strategic goals for the Military Affairs Board. She will send the prior year goal setting plans to the board members. Board members will review and bring back suggestions for initiatives and activities for the year.

9. ANNOUNCEMENTS

- A. Women of Veterans Affairs, Veterans Awareness Workshop, April 16, 2022 (9am-1pm) – will have a panel to discuss the challenges that veterans face. Request assistance from the MAB to facilitate participants sanitizing between sessions and further getting Veterans to the next session. Additional discussions will be had April 4, 2022. WOVA requested a raffle item to be presented by the MAB.
- B. North-South Institute– Offers a tuition free training business.

10. PETITIONS FROM THE PUBLIC

- A. None

11. FUTURE AGENDA ITEMS

- A. Veterans Awareness Workshop, April 16, 2022
- B. Veteran Banner Program
- C. Request to rename the Northgate Neighborhood Park to honor Veterans
- D. Strategic Planning – Goal Setting
- E. WOVA – Military Ball, Nov 11, 2022

12. ADJOURNMENT. Meeting adjourned at 6:25pm

Meeting minutes prepared by Bobbi Williams

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title
Veteran Banner Program - Recognition & Honor Program
Summary
Draft Application attached
Staff Recommendation

Background:

Funding Source:

Fiscal Impact:

Sponsor Name/Department:

Meeting Date: 5/2/2022

CITY OF LAUDERDALE LAKES

Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title
Strategic Planning - Goal Setting
Summary
Strategic Plan per April 4, 2022 meeting enclosed.
Staff Recommendation

Background:

Funding Source:

Fiscal Impact:

Sponsor Name/Department:

Meeting Date: 5/2/2022

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Strategic Planning - FY2022 Goals and Initiatives	Backup Material

MILITARY AFFAIRS ADVISORY BOARD GOALS

(Ord 2017-006)

The Military Affairs Board (MAB) was established by Ordinance 2017-006 to provide organized support to those who have served and those serving in the military.

Goal 1: Provide recommendations regarding the general welfare of active, reserve, retired, disabled and deceased military personnel and investigate the activities of other municipalities in Broward County to determine best practices.

- Review of local policies related to veterans of other municipalities to include Broward County
 - ◊ Contact organizations/revisit policies

Goal 2: Promote measures to enhance the quality of life for active, reserve, retired, disabled and deceased military personnel

- Assist in preparation of the Annual Veteran's Day Event
- Annual meet and greet - identify veterans/military families (November)
 - ◊Provide awareness of resources
 - ◊Host quarterly meetings

Goal 3: Advocate for health care; housing and business loans; pension benefits; education; employment; incarceration; reintegration; unemployment benefits; disability claims; vocational, and insurance

- Review legislation for changes in the law regarding veterans and military families

Goal 4: Increase awareness and support for veterans and military personnel

- Participate in the annual Black History Month Parade
- Develop honor and recognition program for local veterans

Goal 5: Interface with the local reserve officer training corps (ROTC) programs at both the high school and junior high school levels

- Establish relationship with Boyd Anderson High School
- Attend Command Inspection
- Participate in annual Cadet of the Year Board
- Attend Broward County Drill Competition

Goal 6: Form an independent 501(c)(3) corporation, approved by the City Commission, to raise private funds to assist military personnel and perform other functions;

- Prepare documents through Florida sunshine network

Goal 7: Work with similarly focused bodies for the purposes contemplated

- Form partnerships