



**MILITARY AFFAIRS BOARD  
AGENDA  
June 6, 2022  
5:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PRAYER**
- 4. PLEDGE ALLEGIANCE**
- 5. APPROVAL OF MINUTES FROM PREVIOUS MEETING**
  - A. Approval of Meeting Minutes - May 2, 2022
- 6. NEW BUSINESS**
  - A. Oath of Office  
Per Article IX, Sec. 2-510 of the City Charter, Advisory Board Members shall take an oath of office. Venice Howard, City Clerk, will administer the oath of office.
  - B. Future Soldier Recognition - June 28, 2022
- 7. OLD BUSINESS**
  - A. Draft Application - Banner Program
  - B. Veterans in the Park (Goals 2, 4)
  - C. Military Ball - Sponsored by WOVA
- 8. OTHER BUSINESS**
- 9. ANNOUNCEMENTS**
- 10. PETITIONS FROM THE PUBLIC**
- 11. FUTURE AGENDA ITEMS**
- 12. ADJOURNMENT**
  - A. Virtual Meeting Information  
Military Affairs Board Meeting  
Mon, Jun 6, 2022 5:00 PM - 7:00 PM (EDT)

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/373303173>

**You can also dial in using your phone.**

United States: +1 (312) 757-3121

**Access Code:** 373-303-173

If a person decides to appeal any decision made by the Board, Agency, or Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (FS 286.0105)

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 535-2705 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

# CITY OF LAUDERDALE LAKES

## Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title
Approval of Meeting Minutes - May 2, 2022
Summary
Staff Recommendation

**Background:**

**Funding Source:**

**Fiscal Impact:**

**Sponsor Name/Department:**

**Meeting Date:** 6/6/2022

### ATTACHMENTS:

Description	Type
<input type="checkbox"/> Meeting Minutes - May 2, 2022	Exhibit



**DRAFT**  
**Military Affairs Advisory Board**  
**Meeting Minutes**

May 2, 2022

5:00 PM

<https://global.gotomeeting.com/join/>

1. **CALL TO ORDER.** Meeting called to order at 5:03pm
2. **ROLL CALL.** All members present  
Liaison: Bobbi Williams
3. **PRAYER.** Prayer led by Louis Roberts
4. **PLEDGE ALLEGIANCE.**
5. **APPROVAL OF MINUTES FROM PREVIOUS MEETING**
  - A. Meeting Minutes – April 4, 2022. Meeting minutes reviewed by the board. Motion to move the minutes for approval was motioned by John Davis and second by Linda Hugley. Unanimous vote to approve as prepared.
6. **NEW BUSINESS**
  - A. Quarterly Report (January – March) – No action needed. Report provided as information.
7. **OLD BUSINESS**
  - A. Veterans Banner Program – Application is still in the works. But additional discussions took place as to the various required information. The City will honor veterans twice a year in July (review apps Jan-June) and December (review apps August-November). The MAB further agreed that one (1) banner with the honorees will be displayed on the Samuel Brown monument until the next batch of honorees are available.
  - B. Strategic Planning. The MAB completed the goals and initiatives.

**8. OTHER BUSINESS**

- A. Veterans in the Park. Family fun day for veterans at Nortgate Neighborhood Park.

**9. ANNOUNCEMENTS**

- A. Military Ball – Sponsored by WOVA. It is requested that the board purchase a table.

**10. PETITIONS FROM THE PUBLIC**

- A. None

**11. FUTURE AGENDA ITEMS**

- A. Veteran Banner Program
- B. Veterans in the Park

**12. ADJOURNMENT.** Meeting adjourned at 6:17pm

Meeting minutes prepared by Bobbi Williams

# CITY OF LAUDERDALE LAKES

## Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title
Future Soldier Recognition - June 28, 2022
Summary
Staff Recommendation

**Background:**

**Funding Source:**

**Fiscal Impact:**

**Sponsor Name/Department:**

**Meeting Date:** 6/6/2022

# CITY OF LAUDERDALE LAKES

## Agenda Cover Page

Fiscal Impact:

Contract Requirement:

Title
Draft Application - Banner Program
Summary
Staff Recommendation

**Background:**

**Funding Source:**

**Fiscal Impact:**

**Sponsor Name/Department:**

**Meeting Date:** 6/6/2022

### ATTACHMENTS:

Description	Type
<input type="checkbox"/> Program Information	Backup Material

# Lauderdale Lakes Veterans Honor Program

City of Lauderdale Lakes is home to countless veterans and active military personnel. The City would like to recognize these heroes for their service and sacrifice to our Country and local community. The Lauderdale Veterans Honor Program was created for the community to publicly honor and recognize veterans and service members that reside in the City of Lauderdale Lakes. The program will recognize up to 5 veterans or other military personnel twice a year.

## **Eligible Branches of Military Service:**

- Air Force
- Army
- Coast Guard
- National Guard - Active Reserves
- Navy
- Marines
- Space Force

## **Banner Details:**

One (1) 4x6 banner recognizing the 5 veterans or other military personnel will be hung at the Mayor Samuel Brown monument for six (6) months

Separate page on the City's website will be created to apply for the program but also to honor the veterans

## **Application Process:**

Applications will be available on the City's website, as well as, in hard copy at City Hall and all City parks. Applications are accepted year round at any of the locations and sent to the Military Affairs Board Liaison, Financial Services Department.

The first application review takes place in October and up to five veterans or other military personnel are selected by the Military Affairs Board at its November meeting. In December, the recommendations are presented to the City Commission and the banners are hung from January through June.

The second application review takes place in April and up to five veterans or other military personnel are selected by the Military Affairs Board at its May meeting. In June, the recommendations are presented to the City Commission and the banners are hung from July through December.

## **Criteria for Recognition:**

Must have honorable discharge

Proof of military service (DD214, Certificate of Release or Discharge from Active Duty)

Consent to background check



**Before submitting an application please be sure to have the following ready:**

Digital Photographs - Please upload digital photographs with a resolution of 300 dpi or higher. Official military or professional/in uniform portrait is required.

Proof of Residency- The service member's proof of Lauderdale Lakes residency (i.e., copy of driver's license or utility bill).

Verification of service and honorable discharge.

**Program Costs:**

Item	Qty	Price	Extended Price
Banner 4x6	2	\$225.00	\$450.00
Certificates of Services (8.5x11) w/ Certificate Holder	10	\$32.00	\$320.00
Veterans Coin	10	\$15.00	\$150.00
Background Check (Nationwide, Out of State, International)	10	\$19.00	\$190.00
			<b>\$1,111.00</b>

It is anticipated that the cost of the program will be absorbed by the Military Affairs Board (MAB), General Fund. The MAB will reduce its quarterly breakfast program to fund this honor program. The cost of the criminal background check of \$190 annually will be borne by the Human Resources and Risk Management.

The Lauderdale Veterans Honor Program was created for the community to publicly honor and recognize veterans and service members that reside in the City of Lauderdale Lakes. The program will recognize up to 5 veterans or other military personnel twice a year.

**Are you filling out this application for:**

☐ Me ☐ Someone Else

**Name of Service Person:**

**Branch of Service:**

☐ Air Force ☐ Army ☐ Cost Guard

☐ Navy ☐ Marine Corps ☐ Space Force

**Status:**

☐ Active Duty ☐ Veteran ☐ In Memoriam

**Date of Birth:**

The date of birth is being requested for the purpose of conducting a criminal background check and will be used solely for these purposes.

**Email:**

**Phone Number:**

**Address:**

**Insert Documents**

☐ Digital Photograph  
☐ Proof of Residency  
☐ Proof of Military Service

**Electronic Signature:**

I certify that I am over the age of 18, and I understand that by submitting this form, I agree to all the terms and conditions contained in the disclaimer.

# CITY OF LAUDERDALE LAKES

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Title
Veterans in the Park (Goals 2, 4)
Summary
Staff Recommendation

**Background:**

**Funding Source:**

**Fiscal Impact:**

**Sponsor Name/Department:**

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