



City of Lauderdale Lakes

Office of the City Clerk

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CITY COMMISSION WORKSHOP MINUTES

Commission Chambers

December 27, 2022

5:00 PM

1. CALL TO ORDER

Mayor Veronica Edwards Phillips, called the December 27, 2022 City Commission Workshop to order at 5:06 p.m. and read the meeting instructions into the record.

2. ROLL CALL

PRESENT

Mayor Veronica Edwards Phillips
Vice Mayor Karlene Maxwell-Williams
Commissioner Tycie Causwell
Commissioner Sharon Thomas

ABSENT

Commissioner Mark Spence

ALSO PRESENT

Acting City Manager Treasa Brown Stubbs
City Attorney Sidney Calloway
City Clerk Venice Howard
City Staff

3. DISCUSSION

DISCUSSION OF THE DECEMBER 27, 2022 CITY COMMISSION MEETING AGENDA

Acting City Manager, Treasa Brown Stubbs, reviewed the December 27, 2022 City Commission agenda items:

Resolution 2022-137

A RESOLUTION OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN STANDARD GRANT AGREEMENT BETWEEN THE CITY OF LAUDERDALE LAKES AND THE STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, INCLUDING APPROVAL OF MATCHING FUNDING IN THE AMOUNT OF THREE MILLION AND NO/100 DOLLARS (\$3,000,000.00); A COPY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A DRAFT COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR THE ADOPTION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

Public Works Director, Ron Desbrunes, presented the agreement to provide funding for the Fire Station

37. He explained that the city was awarded a grant for \$3,000,000 as a part of the Resilient Florida Program. The City has to come up with \$3,000,000 for a match as the total of project is \$6,000,000. Mr. Desbrunes also noted that the agreement has to be signed prior to utilizing funding and that the grant is set to expire in June 2025.

Commissioner Thomas inquired as to the funding for the match.

Director of Financial Services, Asheley Hepburn, stated that the funds are from a debt service approved in May or June of last year.

Resolution 2022-138

A RESOLUTION OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN MASTER CONTRACT JM023-25-2025 BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC., AND CITY OF LAUDERDALE LAKES, FLORIDA/LAUDERDALE LAKES ALZHEIMER CARE CENTER, EFFECTIVE JANUARY 1, 2023 THROUGH DECEMBER 31, 2025; A COPY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR THE ADOPTION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

Acting Director of Parks and Human Services, Ericka Lockett, explained that this master contract allows the City to receive funding from the Areawide Council on Aging for the Alzheimer's Center's clients. The contract is done on a biannual basis and this particular contract will run through December 31, 2025.

Mayor Edwards Phillips asked about respite care.

Ms. Lockett explained that each participant is billed per unit in order to be provided respite care.

Mayor Edwards Phillips asked if there is anything specific for the caregivers.

Ms. Lockett stating that there is something in the works.

Resolution 2022-139

A RESOLUTION OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN CONTRACT JA123-25-2023, RENEWING THE ALZHEIMER'S DISEASE INITIATIVE PROGRAM AGREEMENT BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC., AND CITY OF LAUDERDALE LAKES/LAUDERDALE LAKES ALZHEIMER'S CARE CENTER, FOR A ONE-YEAR TERM EFFECTIVE JANUARY 1, 2023 THROUGH DECEMBER 31, 2023, INCORPORATING THE MASTER CONTRACT JM023-25-2025, PROVIDING FOR FUNDING IN AN AMOUNT NOT TO EXCEED FIFTY-TWO THOUSAND TEN AND 43/100 (\$52,010.43) DOLLARS, INCLUDING CITY MATCHING FUNDS IN THE AMOUNT OF TWO THOUSAND SEVEN HUNDRED ELEVEN AND 04/100 (\$2,711.04) DOLLARS, FOR THE PURCHASE OF IN-FACILITY RESPITE CARE FOR TWO (2) LOCATIONS PROVIDED UNDER THE OLDER AMERICANS PROGRAM ACT, A COPY OF CONTRACT JA123-25-2023 IS ATTACHED HERETO AS EXHIBIT A; AND DRAFT COPIES OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR THE ADOPTION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

Ms. Lockett explained that this is the new contract for respite care and case management for the Older Americans Act. The funding is \$49,000 from the Areawide Council on Aging.

Commissioner Causwell asked if the clients pay any monies.

Ms. Lockett advised that most clients do not pay but there may be a minimum co-pay for some.

Mayor Edwards Phillips asked about the respite care services and inquired about staffing.

Ms. Lockett advised that services provided are respite care, case management and consumable goods. There are nine staff members employed.

There was discussion in regards to participation in the program.

Resolution 2022-140

A RESOLUTION OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA, PURSUANT TO CITY CHARTER, ARTICLE V, SECTION 5.04(3), AUTHORIZING THE TRANSFER OF ONE HUNDRED THOUSAND AND NO/100 (\$100,000.00) DOLLARS FROM THE SAFE AND CLEAN RESTAURANT ASSISTANCE PROGRAM AND APPROPRIATING SAID FUNDS TO THE PROSPERITY BROWARD – PILOT PROGRAM; PROVIDING FOR THE ADOPTION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

Director of Financial Services, Asheley Hepburn, explained that this resolution moves funding from the American Rescue Plans Act, Safe & Clean Program. The action is being taken due to a prior resolution authorizing the city to enter into an MOU.

Economic Development Manager, Vielka Buchanan, explained that Prosperity Broward was launched to increase the economic mobility or income level through policy and system change. There will be listening sessions for twenty single moms in Lauderdale Lakes who will partner with faith based churches, non-profit organizations, employers and elected officials. The single moms will meet twice per month for nine months and will receive child care, meals, transportation and a stipend for participating. The research will gather information on what challenges the moms face and possible solutions for these challenges. There will be recommendations for implementation followed by the actual implementation process. The total cost for the program is \$280,000 and the City will be contributing \$100,000 towards that cost.

Discussion ensued amongst the Commission regarding the amount of the stipend, applicant total, needs and challenges the moms may have and funding for the program.

Resolution 2022-141

A RESOLUTION RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2023, PERIOD 1 (OCTOBER) AND PERIOD 2 (NOVEMBER); FINANCIAL ACTIVITY REPORT, AS PREPARED BY THE DEPARTMENT OF FINANCIAL SERVICES, FOR THE PURPOSE OF CONFORMING TO THE CITY'S ADOPTED FINANCIAL INTEGRITY PRINCIPLES AND FISCAL POLICIES; A COPY IS ATTACHED HERETO AS EXHIBIT A; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Director of Financial Services, Asheley Hepburn, explained that revenue is typically received in December or January as tax proceeds come in. The current revenue is \$2,445,407 and the expenditure is \$5,553,557. The fines/forfeitures revenue is currently \$77,743 due to liens and actions. The expenditures for BSO EMS is \$761,782 and BSO Police is \$2,250,317 which is paid two months in advance. The other major funds and budgeted funds are on trend.

Resolution 2022-142

A RESOLUTION OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA URGING THE SCHOOL BOARD OF BROWARD COUNTY TO IMMEDIATELY ALLOCATE COMPLETE FUNDING FOR ALL COSTS AND EXPENSES ASSOCIATED WITH THE ASSIGNMENT OF THE NECESSARY COMPLIMENT OF SCHOOL RESOURCE OFFICERS AT ALL PUBLIC

SCHOOLS IN BROWARD COUNTY, FLORIDA; PROVIDING FOR THE ADOPTION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

Director of Financial Services, Asheley Hepburn, explained that Broward County School Board Voter Referendum, "Secure the Next Generation" was passed by electors 140,272 to 103,565 or 57.53% to 42.47%. The cost of each School Resource Officer is approximately \$160,000 per year. Additionally, the City receives as a pass through BSO, a subsidy of \$73,400 from the Broward School Board. This equates to \$146,800 the City receives annually to partially fund the cost of \$320,000 towards School Resource Officers. Therefore, the City is responsible for 54% if the cost of all SRO's included in the compliment. He stated that the City would like it to become 0%. It is the responsibility by statutory requirement and the referendum that Broward County School Board provide security for all of the students and pay for it.

4. DISCUSSION OF PROPOSED ORDINANCE(S)

5. ADDITIONAL WORKSHOP ITEMS

A. DISCUSSION ON CITY AUTHORIZED SPECIAL EVENTS FOR FISCAL YEAR 2023

This is a discussion on the proposed special events and calendar for Fiscal Year 2023.

Melodie Dominique, Special Events Coordinator, announced upcoming special events:

Martin Luther King Day of Service event on January 12th
Black History Month Parade and Festival on February 18th
Women Celebrating Women on March 6th
Spring Extravaganza on April 8th

Ms. Brown Stubbs advised that the City will partner with the Kiwanis Club in regard to Mayor and Commission for a day.

Vice Mayor Maxwell-Williams proposed having a Lakes Sumfest in July and a Pastors' Appreciation Month in October.

Acting City Manager Brown Stubbs mentioned receiving budget approval from the Commission.

Commissioner Thomas mentioned that National Care Givers Month is in November and asked that something be done for care givers.

Ms. Lockett stated that care givers are normally recognized in November. However, this has not been done due to COVID.

City Attorney Calloway urged the Commissioners to be consistent with the invocation policy.

B. DISCUSSION REGARDING CODE COMPLIANCE (SPONSORED BY MAYOR EDWARDS PHILLIPS)

Mayor Edwards Phillips mentioned code complaints and spoke about code compliance and wanting to ensure that code compliance officers are following the code.

Development Services Director, Tanya Davis-Hernandez, advised that the code department now has a full compliment. Ms. Davis-Hernandez advised that she can bring the number of cases taken to magistrate back to the City Commission. She said that focus has been placed on parking and towing. The code department has also assisted with property maintenance. The year, 2023, will be very aggressive as it relates to code compliance and issuing citations to violators.

Commissioner Thomas said that she has seen improvements. She asked if there is space for trucks

to park and pay a fee.

Ms. Davis-Hernandez advised that the city is challenged as it relates to space but there may be a possibility in the future.

There was discussion in regard to hours of operation for code officers which varies.

Mayor Edwards Phillips inquired about the Code Trust Fund.

Ms. Davis-Hernandez advised that the Code Trust Fund is up to \$2,500 and was put in place to correct code issues. She expounded on the qualifications.

C. DISCUSSION REGARDING UTILITY BOXES (SPONSORED BY MAYOR EDWARDS PHILLIPS)

Assistant Director of Financial Services, Bobbi Williams, spoke about former solicitations for the Utility Box Artwork Project. She presented the utility boxes and their location and the type of artwork to be displayed. She spoke about the City's branding and public messages.

Commissioner Thomas asked that diversity be considered.

D. DISCUSSION REGARDING UTILITY POLES (SPONSORED BY MAYOR EDWARDS PHILLIPS)

Public Works Director, Ron Desbrunes, provided background information stating that there are 832 poles in the City. FPL started a pole strengthening project but replacing the poles with concrete pole. The old poles are still in existence and need to be removed. However, utilities need to be transferred from the old poles to the new ones. Double poles are in 36 locations in different stages. Coordination with FPL and ATT has been challenging. Sixty five poles are now cleared and he will be pushing to get those 65 poles removed. Monthly meetings have ensued and he sees progress with these meetings and the remainder of the poles should be cleared. He expects that these poles will be cleared and removed by the end of the year.

E. DISCUSSION REGARDING UAZ (SPONSORED BY MAYOR EDWARDS PHILLIPS)

Mr. Desbrunes stated that the bridge should be opened in January and restoration will begin shortly. The hope is to keep one lane open. The first lift is on and the contractor has asked for additional time to complete the second lift.

Commissioner Thomas asked if the first lift was on 29th Street because the street is not leveled.

Mr. Desbrunes stated that the street will be leveled when the second lift goes on.

Commissioner Causwell said that residents are asking about completion of the driveways.

Mr. Desbrunes said there was an issue of supplies for concrete driveways. Sidewalks are being prioritized. He also noted that all efforts were concentrated on the bridge.

6. REPORTS

A. COVID-19 UPDATE

Acting City Manager, Treasa Brown Stubbs, said that there is no report and asked that this item be removed.

B. UPDATE ON ARPA FUNDING

There was nothing to report.

C. PETITIONS FROM THE PUBLIC

1. Replacement for a Section of Security Wall Within Somerset Condominiums.

Ms. Brown Stubbs stated that City Attorney Calloway is working on the easement agreement with Somerset Condominiums.

7. ADJOURNMENT

Being that there was no other business to come before the City Commission, the Workshop was adjourned at 6:51 p.m.


VERONICA EDWARDS PHILLIPS, MAYOR

ATTEST:


VENICE HOWARD, CMC, CITY CLERK

