



## City of Lauderdale Lakes

Office of the City Clerk

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### CITY COMMISSION MEETING MINUTES

City Commission Chambers

December 27, 2022

7:00 PM

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#### 1. CALL TO ORDER

Mayor Veronica Edwards Phillips, called the December 27, 2022, City Commission Meeting to order at 7:00 p.m.

#### 2. ROLL CALL

##### PRESENT

Mayor Veronica Edwards Phillips  
Vice Mayor Karlene Maxwell-Williams  
Commissioner Tycie Causwell  
Commissioner Sharon Thomas

##### ABSENT

Commissioner Mark Spence

##### ALSO PRESENT

Acting City Manager Treasa Brown Stubbs  
City Attorney Sidney Calloway  
City Clerk Venice Howard  
City Staff

#### 3. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was provided by Rabbi Stell, Jewish Center of Lauderdale Lakes.

The Pledge of Allegiance was led by Vice Mayor Karlene Maxwell-Williams.

#### 4. PROCLAMATIONS/PRESENTATIONS

#### 5. APPROVAL OF MINUTES FROM PREVIOUS MEETING

A. DECEMBER 12, 2022 CITY COMMISSION WORKSHOP MINUTES

B. DECEMBER 12, 2022 SPECIAL CITY COMMISSION MEETING MINUTES

C. DECEMBER 13, 2022 CITY COMMISSION MEETING MINUTES

Commissioner Sharon Thomas made a motion to approve the December 12, 2022, City Commission Workshop minutes, the December 12, 2022, Special City Commission Meeting minutes, and the December 13, 2022, City Commission Meeting minutes.

Mayor Edwards Phillips requested a roll call:

FOR: Mayor Veronica Edwards Phillips, Vice Mayor Karlene Maxwell-Williams, Commissioner Tycie Causwell, Commissioner Sharon Thomas

Motion passed: 4-0

**6. PETITIONS FROM THE PUBLIC**

There were none.

**7. CONSIDERATION OF ORDINANCES ON SECOND READING**

**8. CONSIDERATION OF ORDINANCES ON FIRST READING**

**9. CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA**

- A.** RESOLUTION 2022-137 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN AGREEMENT BETWEEN THE STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE CITY OF LAUDERDALE LAKES TO ACCEPT THE RESILIENT FLORIDA GRANT PROGRAM FOR THE FIRE STATION 37 HARDENING PROJECT.

This resolution is to execute an agreement with the Florida Department of Environmental Protection Agency which provides funding for the Fire Station 37 Hardening project as part of Florida Resilient Grant program.

- B.** RESOLUTION 2022-138 AUTHORIZING THE APPROVAL OF THE MASTER CONTRACT JM023-25-2025, EFFECTIVE JANUARY 1, 2023, THROUGH DECEMBER 31, 2025, BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC., AND THE CITY OF LAUDERDALE LAKES/LAUDERDALE LAKES ALZHEIMER'S CARE CENTER

Approving the Master Contract JM023-25-2025 effective January 1, 2023, through December 31, 2025, between the Areawide Council on Aging of Broward County, Inc. and the City of Lauderdale Lakes/Lauderdale Lakes Alzheimer's Care Center. The purpose of this Master Contract is to provide the services specified in each contract or agreement incorporating this Master Contract. The services include respite and case management services provided under the Older Americans Program Act and the Alzheimer's Disease Initiative.

- C.** RESOLUTION 2022-139 ADOPTING AN AGREEMENT FOR OLDER AMERICANS ACT BETWEEN THE AREAWIDE COUNCIL ON AGING AND THE CITY OF LAUDERDALE LAKES/LAUDERDALE LAKES ALZHEIMER CARE CENTER TOTALING FORTY NINE THOUSAND TWO HUNDRED NINETY NINE DOLLARS AND 39/100 (\$49,299.39)

This resolution ratifies the adoption of Standard Agreement for contract number JA123-25-2023, effective January 1, 2023, through December 31, 2023, between the Areawide Council on Aging of Broward County, Inc. and the City of Lauderdale Lakes/Lauderdale Lakes.

City Attorney, Sidney Calloway, read Resolutions 2022-137, 2022-138 and 2022-139 by title:

**Resolution 2022-137**

A RESOLUTION OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN STANDARD GRANT AGREEMENT BETWEEN THE CITY OF LAUDERDALE LAKES AND THE STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, INCLUDING APPROVAL OF MATCHING FUNDING IN THE AMOUNT OF THREE MILLION AND NO/100 DOLLARS (\$3,000,000.00); A COPY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A DRAFT COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR THE ADOPTION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING AN



EFFECTIVE DATE.

Resolution 2022-138

A RESOLUTION OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN MASTER CONTRACT JM023-25-2025 BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC., AND CITY OF LAUDERDALE LAKES, FLORIDA/LAUDERDALE LAKES ALZHEIMER CARE CENTER, EFFECTIVE JANUARY 1, 2023 THROUGH DECEMBER 31, 2025; A COPY OF WHICH IS ATTACHED HERETO AS EXHIBIT A, AND A COPY OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR THE ADOPTION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

Resolution 2022-139

A RESOLUTION OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN CONTRACT JA123-25-2023, RENEWING THE ALZHEIMER'S DISEASE INITIATIVE PROGRAM AGREEMENT BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC., AND CITY OF LAUDERDALE LAKES/LAUDERDALE LAKES ALZHEIMER'S CARE CENTER, FOR A ONE-YEAR TERM EFFECTIVE JANUARY 1, 2023 THROUGH DECEMBER 31, 2023, INCORPORATING THE MASTER CONTRACT JM023-25-2025, PROVIDING FOR FUNDING IN AN AMOUNT NOT TO EXCEED FIFTY-TWO THOUSAND TEN AND 43/100 (\$52,010.43) DOLLARS, INCLUDING CITY MATCHING FUNDS IN THE AMOUNT OF TWO THOUSAND SEVEN HUNDRED ELEVEN AND 04/100 (\$2,711.04) DOLLARS, FOR THE PURCHASE OF IN-FACILITY RESPITE CARE FOR TWO (2) LOCATIONS PROVIDED UNDER THE OLDER AMERICANS PROGRAM ACT, A COPY OF CONTRACT JA123-25-2023 IS ATTACHED HERETO AS EXHIBIT A; AND DRAFT COPIES OF WHICH CAN BE INSPECTED IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR THE ADOPTION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

Vice Mayor Maxwell-Williams made a motion to move the consent agenda to the floor for discussion.

Mayor Edwards Phillips requested a roll call:

FOR: Mayor Veronica Edwards Phillips, Vice Mayor Karlene Maxwell-Williams, Commissioner Tycie Causwell, Commissioner Sharon Thomas

Vice Mayor Maxwell-Williams made a motion to approve Resolutions 2022-137, 2022-138 and 2022-139.

Mayor Edwards Phillips requested a roll call:

FOR: Mayor Veronica Edwards Phillips, Vice Mayor Karlene Maxwell-Williams, Commissioner Tycie Causwell, Commissioner Sharon Thomas

Motion passed: 4-0

**10. CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA**

- A.** RESOLUTION 2022-140 AUTHORIZING THE TRANSFER OF ONE HUNDRED THOUSAND AND NO/100 (\$100,000.00) DOLLARS FROM THE SAFE AND CLEAN RESTAURANT ASSISTANCE PROGRAM AND APPROPRIATING SAID FUNDS TO THE PROSPERITY BROWARD – PILOT PROGRAM

This resolution under The American Rescue Plan Act Final Ruling, a standard allowance for revenue

loss of \$10 Million, seeks to amend funding appropriated to the Safe and Clean Restaurant Assistance Program and re-appropriate funds to the Broward Prosperity –Pilot Program

City Attorney, Sidney Calloway, read Resolution 2022-140 by title.

Resolution 2022-140

A RESOLUTION OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA, PURSUANT TO CITY CHARTER, ARTICLE V, SECTION 5.04(3), AUTHORIZING THE TRANSFER OF ONE HUNDRED THOUSAND AND NO/100 (\$100,000.00) DOLLARS FROM THE SAFE AND CLEAN RESTAURANT ASSISTANCE PROGRAM AND APPROPRIATING SAID FUNDS TO THE PROSPERITY BROWARD – PILOT PROGRAM; PROVIDING FOR THE ADOPTION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

Vice Mayor Maxwell-Williams made a motion to move Resolution 2022-140 to the floor for discussion.

Mayor Edwards Phillips requested a roll call:

FOR: Mayor Veronica Edwards Phillips, Vice Mayor Karlene Maxwell-Williams, Commissioner Tycie Causwell, Commissioner Sharon Thomas

Economic Development Manager, Vielka Buchanan, explained the program deliverables to include childcare, meals, transportation, and stipends, list of available opportunities for occupation, training program and services, career assessments, ability to apply for certificate programs with colleges and scholarship eligibility.

Vice Mayor Maxwell-Williams expressed concern about the length of the program.

Ms. Buchanan advised that the program involves many partners and encompasses more than what was explained.

Ms. Brown Stubbs stated that the MOU was already approved previously by the Commissioners. A timeline will be provided. The single mothers will not sit in the program for nine months but possibly two months. This item is to discuss the allocation of \$100,000 from the Safe and Clean Restaurant Program.

Commissioner Thomas made a motion to approve Resolution 2022-140.

Roll call:

FOR: Mayor Veronica Edwards Phillips, Vice Mayor Karlene Maxwell-Williams, Commissioner Tycie Causwell, Commissioner Sharon Thomas

Motion passed: 4-0

**B. RESOLUTION 2022-141 RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR 2023, PERIOD 1 (OCTOBER) AND PERIOD 2 (NOVEMBER); FINANCIAL ACTIVITY REPORT, AS PREPARED BY THE DEPARTMENT OF FINANCIAL SERVICES**

This resolution serves to ratify the filing and presentation of the City Fiscal Year 2023, October (Period 1) and November (Period 2); Financial Activity Reports prepared by the Financial Services Department.

City Attorney, Sidney Calloway, read Resolution 2022-141 by title.

Resolution 2022-141

A RESOLUTION RATIFYING THE CITY MANAGER'S FILING OF THE CITY'S FISCAL YEAR



2023, PERIOD 1 (OCTOBER) AND PERIOD 2 (NOVEMBER); FINANCIAL ACTIVITY REPORT, AS PREPARED BY THE DEPARTMENT OF FINANCIAL SERVICES, FOR THE PURPOSE OF CONFORMING TO THE CITY'S ADOPTED FINANCIAL INTEGRITY PRINCIPLES AND FISCAL POLICIES; A COPY IS ATTACHED HERETO AS EXHIBIT A; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Vice Mayor Maxwell-Williams made a motion to move Resolution 2022-141 to the floor for discussion.

Mayor Edwards Phillips requested a roll call:

FOR: Mayor Veronica Edwards Phillips, Vice Mayor Karlene Maxwell-Williams, Commissioner Tycie Causwell, Commissioner Sharon Thomas

Commissioner Thomas made a motion to approve Resolution 2022-141.

Roll call:

FOR: Mayor Veronica Edwards Phillips, Vice Mayor Karlene Maxwell-Williams, Commissioner Tycie Causwell, Commissioner Sharon Thomas

Motion passed: 4-0

- C. RESOLUTION 2022-142 URGING THE SCHOOL BOARD OF BROWARD COUNTY TO IMMEDIATELY ALLOCATE COMPLETE FUNDING FOR ALL COSTS AND EXPENSES ASSOCIATED WITH THE ASSIGNMENT OF THE NECESSARY COMPLIMENT OF SCHOOL RESOURCE OFFICERS AT ALL PUBLIC SCHOOLS IN BROWARD COUNTY, FLORIDA.

This resolution is in support of the Broward School District funding the total costs associated with School Resource Officers (SRO).

City Attorney, Sidney Calloway, read Resolution 2022-142 by title.

#### Resolution 2022-142

A RESOLUTION OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA URGING THE SCHOOL BOARD OF BROWARD COUNTY TO IMMEDIATELY ALLOCATE COMPLETE FUNDING FOR ALL COSTS AND EXPENSES ASSOCIATED WITH THE ASSIGNMENT OF THE NECESSARY COMPLIMENT OF SCHOOL RESOURCE OFFICERS AT ALL PUBLIC SCHOOLS IN BROWARD COUNTY, FLORIDA; PROVIDING FOR THE ADOPTION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING AN EFFECTIVE DATE.

Vice Mayor Maxwell-Williams made a motion to move Resolution 2022-142 to the floor for discussion.

Mayor Edwards Phillips requested a roll call:

FOR: Mayor Veronica Edwards Phillips, Vice Mayor Karlene Maxwell-Williams, Commissioner Tycie Causwell, Commissioner Sharon Thomas

Mr. Hepburn explained that the resolution encourages the school board to allocate complete funding towards the SROs. The city has two SROs and funds \$160,000 per officer totaling \$320,000. Reimbursement of \$146,000 has been received. A referendum passed for the school board to fund, recruit and retain SROs and school safety staff. The city urges the school board to fund 100% of the cost.

Commissioner Thomas made a motion to approve Resolution 2022-142.

Roll call:

FOR: Mayor Veronica Edwards Phillips, Vice Mayor Karlene Maxwell-Williams, Commissioner Tycie Causwell, Commissioner Sharon Thomas

Motion passed: 4-0

**11. CORRESPONDENCE**

There were none.

**12. REPORT OF THE MAYOR**

Mayor Edwards Phillips reminded all that children are out of school and urged everyone to be careful and to keep an eye on them. She spoke about the traffic and being cautious while driving. She spoke about attending the 1-2-3-A-B-C event and expressed how pleased she was. Lastly, she spoke about going caroling and engaging with the residents.

**13. REPORT OF THE VICE MAYOR**

Vice Mayor Maxwell-Williams announced the Citizenship Drive on January 14th and the Community ID event on February 18th. She wished all a happy New Year.

**14. REMARKS OF THE COMMISSIONERS**

Commissioner Causwell wished all a happy holiday. She asked all residents to review the city charter.

Commissioner Thomas thanked staff for all that they do. She spoke of them 1-2-3-A-B-C event at Willie Webb. She is excited about being on the City Commission. Lastly, she spoke about going caroling in the city which was well received.

**15. REPORT OF THE CITY MANAGER**

Acting City Manager, Brown Stubbs, announced events and programs for residents and business owners.

**16. REPORT OF THE CITY ATTORNEY**

In lieu of a report, City Attorney Calloway reviewed Rule 19, Parliamentary Procedures which governs the protocols for the City Commission.

**17. ADJOURNMENT**

Being that there was no other business to come before the City Commission, the meeting adjourned at 7:42 p.m.

  
VERONICA EDWARDS PHILLIPS, MAYOR

ATTEST:

  
VENICE HOWARD, CMC, CITY CLERK

