



City of Lauderdale Lakes

Office of the City Clerk

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CITY COMMISSION WORKSHOP MINUTES

City Commission Chambers

February 23, 2026

5:00 PM

1. CALL TO ORDER

Mayor Veronica Edwards Phillips called the February 23, 2026 City Commission Workshop to order at 5:00 p.m.

2. ROLL CALL

PRESENT

Mayor Veronica Edwards Phillips
Vice Mayor Sharon Thomas
Commissioner Tycie Causwell
Commissioner Easton Harrison
Commissioner Karlene Maxwell-Williams

ALSO PRESENT

Acting City Manager Venice Howard
City Attorney Sidney Calloway
Deputy City Clerk Pav Benasrie-Watson
City Staff

3. DISCUSSION

REVIEW OF THE FEBRUARY 24, 2026 CITY COMMISSION MEETING AGENDA

CONSIDERATION OF RESOLUTIONS ON CONSENT AGENDA

Item 9.A. RESOLUTION 2026-013 APPROVING THE 2026 BROWARD COUNTY SUPERVISOR OF ELECTIONS MUNICIPAL ELECTION AGREEMENT

Acting City Manager Howard stated that the Broward County Supervisor of Elections is authorized under Florida law to conduct elections within Broward County and to enter into agreements with municipalities to perform election related services, including the administration, coordination, and conduct of municipal elections. The City desires to retain the Supervisor of Elections and the Supervisor of Elections desires to enter into a Municipal Elections Agreement providing for those services pertaining to the administration, coordination, and conduct of the City's General Election to be held on November 3, 2026.

Commissioner Harrison asked that a discussion regarding ballot questions be brought back at the next workshop.

Item 9.B. RESOLUTION 2026-014 AUTHORIZING AN AMENDMENT TO THE SINGLE SOURCE AWARD CONTRACT# 2025-079 TO ALL COUNTY STAFFING, INC. FOR NURSING SERVICES ON AN AS-NEEDED BASIS FOR THE CITY OF LAUDERDALE LAKES ALZHEIMER'S CARE

CENTER, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FORTY THOUSAND DOLLARS AND ZERO CENTS (\$140,000.00) FOR THE REMAINING TERM OF THE CONTRACT, WHICH EXPIRES ON SEPTEMBER 30, 2026

Aazam Piprawala, Procurement Administrator, stated that on June 24, 2025, the City Commission approved Resolution 2025-079, awarding a contract to All County Staffing to provide nursing services to clients enrolled in the City's Alzheimer's Care Center on an as-needed basis. The contract was approved in an amount not to exceed Sixty Thousand Dollars (\$60,000.00) per fiscal year and is scheduled to expire on September 30, 2026. The contract provides nursing services, including Registered Nurses (RN), Licensed Practical Nurses (LPN), and Certified Nursing Assistants (CNA), to support clients enrolled in the City's Alzheimer's Care Center and In-Home Respite Care programs. Since the execution of the contract, there has been a continued increase in the number of clients receiving In Home Respite Care services, resulting in the originally approved contract amount proving insufficient. Additionally, to remain compliant with the funding agency's guidelines and service delivery requirements, the City is obligated to ensure the availability of these services. While staff has made a concerted effort to limit the use of agency personnel within the facility, the increased costs are primarily attributable to the growth in demand for In-Home Respite Care services. Furthermore, many of the seniors being served are experiencing increased frailty, leading to a higher number of homebound residents who require in-home support services. As a result of these factors, along with outstanding invoices owed to the vendor, City staff is requesting an increase to the contract amount to One Hundred Forty Thousand Dollars (\$140,000.00) for the remainder of the contract term. Since the inception of the contract, All County Staffing has remained highly responsive and has consistently met the City's needs while providing quality care to some of the City's most vulnerable residents. Notably, there have been zero complaints regarding caregiver services, despite the significant increase in the number of clients served. This item includes a request to increase the existing contract with All County. Staffing by Eighty Thousand Dollars (\$80,000.00), resulting in a revised contract amount not to exceed One Hundred Forty Thousand Dollars (\$140,000.00) through the remainder of the contract term ending September 30, 2026.

Item 9.C. RESOLUTION 2026-015 OF THE CITY COMMISSION OF LAUDERDALE LAKES, FLORIDA; IN ACCORDANCE WITH SECTION 82-358(F) OF THE LAUDERDALE LAKES PROCUREMENT CODE, APPROVING COOPERATIVE UTILIZATION OF COMPETITIVELY AWARDED CONTRACT TO CALVIN, GIORDANO & ASSOCIATES, INC. ("CGA") BY THE CITY OF PARKLAND, FLORIDA, ("AWARDING AGENCY") FOR FINAL ONE-YEAR RENEWAL TERM FOR THE PERIOD FEBRUARY 28, 2026 THROUGH FEBRUARY 28, 2027 ("PARKLAND CONTRACT"); PROVIDING FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED SIX HUNDRED SIXTY-THREE THOUSAND DOLLARS AND NO/100 (\$663,000.00) PROVIDING FOR BUILDING PLAN REVIEW AND INSPECTION SERVICES

Mr. Piprawala stated that on March 8, 2022, the City Commission of the City of Lauderdale Lakes adopted Resolution No. 2022- 018 approving the use of a contract awarded to Calvin, Giordano & Associates, Inc. ("CGA") for Building Plan Review and Inspection services by the City of Parkland, Florida after a formal competitive process. On July 23, 2024, the City Commission of the City of Lauderdale Lakes adopted Resolution No. 2024-061, authorizing and approving a 5% increase in the contract rates as negotiated and approved by the City of Parkland, Florida by notice to the vendor dated December 19, 2023, which also coincided with the first 1- year contract renewal term that followed the original 3-year term. The City of Parkland, Florida, by notice to the vendor dated December 17, 2024 negotiated and approved revised fees with a 3% increase based on an average of the Consumer Price Index for all Urban Consumers in our region as published by the Bureau of Labor Statistics, U.S. Department of Labor for the period February 28, 2025 through February 28, 2026 which also coincided with the second 1-year contract renewal term. The City of Parkland, Florida, has negotiated the vendor's request for revised fees with a 3% increase based on an average of the Consumer Price Index for all Urban Consumers in our region as published by the Bureau of Labor Statistics, U.S. Department of Labor for the period February 28, 2026 through February 28, 2027 which also coincided with the third 1-year contract renewal term. The term was approved, however the increase was not, therefore all rates and positions remain the same for this period. The Scope of Services as defined in the RFP#2021-16, is a description of the Consultant's obligations and responsibilities and is deemed to include preliminary considerations and prerequisites, and all labor, materials, equipment and tasks which are such an inseparable part of the work described that exclusion would render performance by consultant impractical,

illogical, or unconscionable. This remains a non-exclusive contract. The user department recommends retaining the services from the above-mentioned contract as the demand Page 60 of 229 from the public continues to increase and the Consultant continues to be a valuable asset to the services offered by the City. The city has been experiencing a challenging time in hiring suitable candidates to fulfill the roles and responsibilities of these positions. The City is currently in the process of issuing its own solicitation during this period, for services that go beyond the scope of services of the referenced, City of Parkland's contract with Calvin, Giordano & Associates, Inc., to meet the complete needs of the city at times when staff turnover will negatively impact the operations of the department. City staff is requesting to continue utilizing the City of Parkland's Contract pursuant to RFP#2021-16 for Building Plan Examination and Inspection Services with approval from the Mayor and the City Commission to also adopt the increase approved by the parent agency, in accordance with the City's Procurement Code, Section 82-358(F), which allows cooperative purchasing.

Vice Mayor Thomas inquired as to if the City will bid for an RFP once this contract has expired.

Mr. Piprawala stated that the contract will expire in February 2027 and the City will have its solicitation running simultaneously.

Commissioner Harrison inquired as to how long the position will be opened for inhouse consideration.

Ms. McCoy stated that several applications have been received, however, no one has been hired for the job as yet.

Item 9.D. RESOLUTION 2026-016 AWARDING A CONTRACT TO GLORIFIED PRINTING, INC. DBA MINUTEMAN PRESS AFTER COMPLETING A COMPETITIVE PROCUREMENT PROCESS ON THE CITY'S DEMANDSTAR PLATFORM FOR RFP25-3410-19R CITYWIDE PRINTING SERVICES IN AN AMOUNT NOT TO EXCEED FIFTY THOUSAND DOLLARS (\$50,000.00) PER FISCAL YEAR AT THE RATES PROVIDED

Mr. Piprawala stated that the City of Lauderdale Lakes solicited proposals from qualified and experienced printing service providers to deliver comprehensive, high-quality, and cost-effective printing solutions for the City's internal operations, community engagement initiatives, and public-facing communications. The City's multiple departments have been using a few repeated vendors for a variety of printing services over the years which in an ad hoc manner which may exceed the city manager's threshold. The city issued a solicitation, RFP25-3410-19R Citywide Printing Services, to afford an opportunity to all interested stakeholders to participate in a competitive bidding process. City staff is requesting award of this contract to Glorified Printing, Inc. d/b/a Minuteman Press for Citywide Printing Services, where the vendor will serve as the City's primary vendor, specific to the Core Printing Services and rates provided in accordance with the City's Procurement Code, Section 82-356(a)(3), of the Lauderdale lakes procurement code which allows Competitive sealed proposals (Request for Proposals). The term of this agreement shall be for a three (3) year term, and may be renewed for an additional two (2) years, on a year-by-year basis, for a total term not-to exceed five (5) years. Each renewal of this agreement is contingent upon approval by the City and continued satisfactory performance by the Vendor in accordance with the terms of the agreement.

Mayor Edwards Phillips inquired as to how the public is notified about the solicitation.

Mr. Piprawala stated that the notices go out on the DemandStar platform.

Item 9.E. RESOLUTION 2026-017 AUTHORIZING THE USE OF A COOPERATIVE CONTRACT (TS06-25) WITH ROBERT HALF INTERNATIONAL, INC. FOR TEMPORARY STAFFING SERVICES THROUGH THE HOUSTON-GALVESTON AREA COUNCIL (H-GAC BUY) COOPERATIVE PURCHASING, IN AN AMOUNT NOT EXCEED ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) PER FISCAL YEAR, ON AN AS NEEDED BASIS FOR THE TERM OF THE CONTRACT WHICH ENDS MAY 31, 2029

Mr. Piprawala stated that the purpose of the resolution is to authorize the City Manager to utilize the Robert Half International, Inc. contract through the Houston-Galveston Area Council (H-GAC) BUY

Cooperative Purchasing Program as in an amount not to exceed \$100,000.00 per fiscal year to provide temporary staffing services on an as needed basis. Temporary staffing services are generally requested when there is an urgent need to fill a position due to staffing shortages, for hard to fill positions, or for short term projects. The city does suffer from staff turnover for various reasons. Temporary staffing has been necessary to carry out the functions of the City and reduce interruptions in service delivery at times when the city experiences staff turnover or is unable to fill a vacancy. The city has utilized the services of this vendor in critical times to fill executive, senior and crucial administrative positions that play a vital role in the operations of the city. The vendor has been highly successful in providing suitable candidates that have exceeded expectations and even retained by the city after time. The H-GAC BUY Area Council competitively bid the services and awarded the Contractor, Robert Half International, Inc. effective June 1, 2025 through May 31, 2029. The contract has an established rate for a wide range of positions of qualified and experienced candidates. With Robert Half International, Inc, the city will have a discount of up to 10% on the awarded rates. City staff recommends the approval of the cooperative contract in an amount up to \$100,000 per fiscal year for temporary staffing services as approved by the H-GAC BUY Area Council. City staff is requesting to utilize this Houston-Galveston Area Council (H-GAC) contract, TS06-25, for Temporary Staffing, Direct-Hire and Other Employer Services in accordance with the City's Procurement Code, Section 82-358(d), which allows cooperative purchasing.

CONSIDERATION OF RESOLUTIONS ON REGULAR AGENDA

Item 10.A. RESOLUTION 2026-018 SUPPORTING SENATE BILL 382 AND HOUSE BILL 243 WHICH STRENGTHENS REGULATIONS FOR ELECTRIC BICYCLES, SCOOTERS, AND MOTORCYCLES

Vice Mayor Thomas stated that this resolution supports the Florida legislature's enactment of Senate Bill 382 and House Bill 243 relating to electric bicycles, expressing support for enhanced pedestrian safety requirements, speed limitations, data collection, and the creation of the electric bicycle safety task force.

Item 10.B. RESOLUTION 2026-019 AUTHORIZING THE USE OF THE CITY LOGO ON PROMOTIONAL MATERIALS FOR THE BRUNCH & LEARN EXPO PRESENTED BY THE CITY OF LAUDERHILL IN PARTNERSHIP WITH BROWARD COUNTY PUBLIC SCHOOLS ECONOMIC DEVELOPMENT, OPPORTUNITIES AND COMPLIANCE

Vielka Buchanan, Economic Development Manager, stated that the City of Lauderdale Lakes has been invited to participate in the upcoming Brunch & Learn Expo presented by the City of Lauderdale Lakes and Broward County Public Schools Economic Development, Opportunities & Compliance to be held on March 25, 2026, from 10:00 AM – 2:00 PM at Ken Thurston Inverrary Community Center. The event brings together entrepreneurs, startups, creatives, local businesses, and young professionals to connect with valuable resources, certification opportunities, and potential partnerships. Neighboring cities, counties, and regional organizations have also been invited to engage their business communities and strengthen cross-city collaboration.

4. DISCUSSION OF PROPOSED ORDINANCE(S)

5. ADDITIONAL WORKSHOP ITEMS

A. PRESENTATION FROM STANTEC INC. REGARDING THE FIRE ASSESSMENT STUDY (5:30 P.M. TIME CERTAIN)

Jeff Rackley of Stantec Inc. stated that Fire assessment fees are non-ad valorem amounts to residents and businesses to cover the cost of fire protection services. These fees are to be used solely for the cost of providing this service. He provided a powerpoint presentation which addressed Legal Requirements for Non-Ad Valorem Assessments, "Calls for Service" Methodology, current rates, Approach, Call Data Analysis, Cost of Services, Budget Allocation, Property Data, Fire Assessment Results FY 2026, Full Cost Recovery, FY 2027-30 and 5 year Avg Rate/Revenue Scenarios, Single Family Assessment Rate Survey. The recommendations are the rates presented reflect current allocations, cost of service, and property data and Single-Family and Multi-Family combined due to rates converging and the City has the option to adopt updated rates

for FY 2027 up to 100% cost recovery.

B. ADVISORY BOARDS' PRESENTATION TO THE CITY COMMISSION (BEAUTIFICATION ADVISORY BOARD, HISTORIC PRESERVATION BOARD AND MILITARY AFFAIRS BOARD (6:00 P.M. TIME CERTAIN))

Secretary Pat Walker provided an update on the Beautification Advisory Board.

Chairperson Linda Hugley provided an update on the Military Affairs Board.

C. DISCUSSION REGARDING A REQUEST FROM STATE REPRESENTATIVE LISA DUNKLEY FOR THE USE OF THE FIELD AT VINCENT TORRES PARK FOR A FITNESS EVENT (TIME CERTAIN 6:30 P.M.)

Debbie Afflick from State Representative Lisa Dunkley's Office stated that Ms. Dunkley is requesting the use of the field at Vincent Torres Park for a fitness event on Friday, March 27, 2026 from 6 p.m. to 8 p.m. This includes the use of the stage.

Vice Mayor Thomas inquired as to how advertising for the event will be done.

Ms. Afflick stated that the City can advertise through flyers and Ms. Dunkley's Office will also advertise using flyers and on social media.

Mayor Edwards Phillips asked what type of activities would be done.

Ms. Afflick stated that planned activities will include warm-up stretches, light cardio exercises, strength and conditioning movements, and a guided cool-down session. The goal is to have a positive and engaging environment focused on encouraging healthy lifestyles for residents of all fitness levels.

Commissioner Harrison asked for more details in writing about the event.

Ms. Afflick asked about having a waiver.

City Attorney Calloway stated that he recommends having documentation that protects the City's interest.

Discussion ensued regarding using the City's show-mobile.

Mr. Desbrunes stated that the show-mobile is used, however, more information is needed to see if it is able to be utilized for activities.

Consensus was made for more detailed information to be provided to the City Commission.

D. DISCUSSION REGARDING THE PROCESS FOR REQUEST FOR DONATIONS FROM THE CITY

Sharon Haynes, Director of Financial Services, stated that approval of the proposed policy and revise the code to remove the requirement for submission of an audited statement from the organizations making the request. The current City's Ordinance criteria are that the award serves a public purpose, the award benefits the city and that the applicant provides a certified financial statement dated no more than one year older than the time of application. The Proposed Policy is Alignment to City's Mission and Vision, Organizational Capacity, Community Engagement and Inclusion, Financial Health and Performance Indicator. The Proposed Scoring Model is Public Purpose- 20% (Clear articulation of the problem being addressed, use of credible data to support need, compliance with rules and regulations); Benefits to the City- 20% (Meaningful involvement of community members or beneficiaries, inclusion of marginalized sectors, cultural competency); Organization's Capacity – 10% (Experience and qualification of leadership, program past success,

partnerships with other organizations); Financial Health- 30% (Percentage of funding used for program, diversified funding source, reasonable budget, demonstrated gap in funding) and Performance Measures- 20% (Defined Metrics, Measurable outcome. The Eligibility For Award is donors submitting the required documentation, donors scoring above 50% and programs that produce meaningful results. Sponsorships differs from request for donations, City is provided intangible or tangible recognition, Do not need to submit the documents as per request for donations and Similar criteria can be used to determine award. The Action needed is Change in code language regarding "certified financial statement" and Commission approval of proposed policy.

Commissioner Causwell inquired as to the amount of money being requested by others excluding the Areawide Council on Aging.

Ms. Haynes stated that the total budgeted amount for 2026 including the Areawide Council on Aging on Aging is \$46,500.

Commissioner Causwell, Vice Mayor Thomas and Commissioner Harrison stated that they are in agreement with removing the language in the code.

Commissioner Harrison inquired as to the justification in the Areawide Council on Aging receiving such a huge donation.

Ericka Lockett, Director of Parks and Human Services, stated that every city pays its fair share. They provide funding to the Alzheimer's Care Center and funding to many seniors in Broward County. The fair share amount is mandated by the state legislature.

City Attorney Calloway stated that it is a conditional requirement for the City receiving funds from the organization. Like a lot of other programs, the City is required to participate with some funding to receive others funds and services for the collaborative governmental unit or other organization

Commissioner Harrison stated that more money should allocated to the donation fund so other smaller and organizations are eligible for funding.

Discussion ensued amongst the City Commission regarding separating the line item for the next fiscal year.

Consensus was made to proceed with making the donation to the Areawide Council on Aging this year while staff and the City Attorney work on amending the current ordinance.

E. DISCUSSION REGARDING THE PROPOSED FISCAL YEAR 2026-27 BUDGET CALENDAR

Heidi Brocks, Budget Officer, stated that on an annual basis, City staff prepares a budget calendar to assist in the preparation of the City's operating and capital budget development for the upcoming fiscal year. City staff is prepared to review the critical dates that involve City Commission and other dates that are governed by the Florida State Statute Ch.200, Determination of millage. She discussed all of the dates as it pertains to the Budget calendar. Florida Statute requires that a public hearing on the proposed millage rate and budget be held within 65 to 80 days following the certification of the taxable values by the Broward County Property Appraiser (July 1, 2026). Municipal budget public hearings cannot be held on the same day as Broward County nor the School Board of Broward County; therefore, the City's proposed dates for its budget public hearings may change once these dates are released. It is recommended that the City Commission review and discuss the Proposed FY 2026-27 Budget Calendar and approve the tentative budget public hearing dates to consider the Fiscal Year 2026-27 millage rate and budget for the City of Lauderdale Lakes.

Discussion ensued amongst the City Commission regarding some conflicting dates on the calendar with city events.

Ms. Brocks stated that the calendar can be updated accordingly.

Commissioner Harrison asked that the City Commission be provided with the survey questions for input before being sent to residents.

F. DISCUSSION REGARDING BUDGET AMENDMENT TO THE FISCAL YEAR 2026 BUDGET

Ms. Haynes stated that the total appropriations adopted for the fiscal year 2026 budget was \$46,646,267. At the end of January, Period 4, staff have been able to identify some areas where funds can be reallocated to meet various programs and projects that were either under budgeted or not budgeted at all. The proposed amendment will be to reduce the allocations in some departments where excess funds have been identified. These departments are the City Manager's Office, the Financial Services Department, Planning and Zoning and BSO Police Services. A total of \$1,388,688 has been recognized in cost savings that staff proposed to be reallocated as follows. These proposed expenditures will be funded by cost savings and will not increase the general fund budget. Proposed Expenditures are Human Resources: \$115,000 for department and city-wide training; Development Services: \$210,000 for Land and Development code update; Public Works: \$278,000 for Equipment, Janitorial, Vehicle Lease & Utilities; General Administration \$260,00 for New Servers, Strategic Planning and Special Events and Copy and Print. For the Alzheimer's Fund, staff proposed additional funding as follows: Professional Service (nursing staff) \$140,000 and Contractual Services (meals) \$20,000; Gas Tax Fund Transportation: The city received an additional \$190,540 of gas tax revenue from the state this year. The proposal is to use the amount to fund the following: Electricity \$139,000; Water & Sewer \$51,540; Surtax Fund: The city received grant funds from the County for \$852,811. Funding to be appropriated for the 39th Street Drainage Improvement Project. Additional funding approved by Broward County of \$30,055.50. Funds to be appropriated to the NW 36th Terrace Improvement Project; Storm Water Fund: The proposal here is to re-appropriate funds from retained earnings to cover vehicle rental and professional fees in the amount of \$68,000. Replenish funds in Stormwater CIP fund to the Boat Ramp project of \$190,925 used for the NW 34th Way Drainage Project. The reallocation will not increase the burden of the general fund. They are all from savings identified primarily from staff costs due to vacancies.

Vice Mayor Thomas asked if there are any plans to fill the vacancies.

Ms. Haynes stated that there is enough money to cover salaries if additional staff are hired at this point in the fiscal year.

G. DISCUSSION REGARDING CELL PHONE ALLOWANCE AND TRAVEL REIMBURSEMENT FOR CITY COMMISSIONERS (SPONSORED BY COMMISSIONER CAUSWELL)

This item was moved to the next City Commission Workshop.

H. DISCUSSION REGARDING USE OF CITY FACILITIES (SPONSORED BY COMMISSIONER CAUSWELL)

Commissioner Causwell spoke of the amount of times the Hazelle P. Rogers Multipurpose Building has been used by the City's elected officials at no cost since 2024. She stated she was informed that the City's elected officials were allowed to use the building once without being charged. She stated that the City cannot afford to lose revenue from the loss of possible rentals. There are three other entities who use the facilities one time per month at no cost.

Mayor Edwards Phillips stated that the City Commission needs to discuss if the utilization of the City's facilities are being used in an excessive manner.

Commissioner Maxwell-Williams provided some background history with the Florida Immigration Coalition use of spaces throughout Broward County since 2016. She stated there was an agreement with the previous City administration to utilize the space for the citizenship drive. She stated that the citizenship drive is offered one weekend per month in the City and is offered at many different locations in South Florida. It is run by many volunteers and she is not being compensated in any way. She stated the citizenship drive helps the residents while the three other entities who use the facilities at no cost do not benefit the city's residents.

Commissioner Causwell requested a breakdown of a cost allocation with all of the entities of those who have used the facilities at zero cost.

Commissioner Maxwell-Williams stated she would like to know how many churches have used the facilities at zero cost. She stated that she had this discussion in 2022 and was granted permission to have the citizenship drive at the Multipurpose Building.

Commissioner Causwell asked if Commissioner Maxwell-Williams was getting compensated by the Florida Immigration Coalition.

Commissioner Maxwell-Williams stated that she works for the Florida Immigration Coalition. She stated that if one is working for a non-profit organization and being paid and would like to do a program in the City, he or she is not paid additional compensation.

Commissioner Causwell stated that it is a private job and the City's resources are being used.

Mayor Edwards Phillips stated that she along with Commissioner Maxwell-Williams were elected officials in 2022 and the City Commission at the time did allow Commissioner Maxwell-Williams to proceed with the citizenship drive.

Commissioner Maxwell-Williams stated that statutes states if one works for a non-profit organization and brings the service of the non-profit organization to the city for that purpose, then a facility may be utilized for that purpose.

Vice Mayor Thomas asked if a commissioner can bring the services of a non-profit to the city if he or she works for a non-profit organization.

Mr. Calloway stated that Chapter 112 of the State Statutes does not prohibit that non-profit from doing business in the city. The use of public facilities is up to the City Commission to decide.

I. DISCUSSION REGARDING APPROVING AND AUTHORIZING THE FIRST THREE-YEAR RENEWAL OF RFP # 012623, A COOPERATIVE CONTRACT AWARDED BY THE CITY OF OAKLAND PARK FLORIDA FOR GRANT MANAGEMENT SERVICES WITH RMPK FUNDING, FOR THE PERIOD MARCH 15, 2026, THROUGH MARCH 14, 2029, AND AUTHORIZING EXPENDITURES EXCEEDING TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) PER CONTRACT YEAR FOR GRANT APPLICATION SERVICES, AS NEEDED

Mr. Piprawala stated that the purpose of this discussion is to renew the cooperative agreement with RMPK Funding, Inc. through the City of Oakland Park, Florida, from March 15, 2026 through March 14, 2029 and to authorize expenditures exceeding Twenty-Five Thousand Dollars (\$25,000.00) per contract year for Grant Management Services, which includes researching grant opportunities and applying on behalf of the City as well as assisting with grant management. The City's relationship with RMPK Funding, Inc. began in 2022 and has been effective since the contract began. Since that time, the vendor has been instrumental in the City securing the following grant funding:

\$8 million – Resilient Florida Grant Program; Canal Bank Stabilization – \$1.5 million; Stormwater Drainage – \$3.5 million; New Fire Rescue Station – \$3 million; \$162,500 – Florida Recreation Development Assistance Program (FRDAP); Willie Webb Park improvements – \$112,500; Northgate Park improvements – \$50,000; \$400,000 – Recreational Trails Program (RTP); Total grants secured – \$8,562,500. With service costs of approximately \$80,000 over three years, this represents an estimated 10,603% return on investment. This equates to roughly \$107 awarded for every \$1 spent. By comparison, in local government grant consulting, a strong performance is typically considered \$10 - \$30 in grant awards per \$1 spent. The success of these efforts has allowed the City to make many capital infrastructure improvements that otherwise might not have been possible. As the City's grant activity grows in volume and complexity, support is needed to develop competitive applications and manage grant awards through closeout. Non-compliance with grant requirements may result in lost funding, disqualification from future opportunities, and

increased audit risk. City staff recommends renewing the agreement with RMPK Funding, Inc. through the City of Oakland Park, Florida as a cooperative contract and approve expenditures exceeding Twenty-Five Thousand Dollars (\$25,000.00) per contract year for grant management and consulting services.

Ms. Brocks stated that the City has been working with RMPK Funding, Inc. since 2022. She explained how they have assisted with grant funding since then.

Mr. Calloway inquired as to the amount of the underlying contract.

Mr. Piprawala stated that there was no cap placed on the amount.

Ms. Brocks stated the grants writer for the company takes \$20,000 per fiscal year for grant consulting and management services. If he does write the grants, the application fee is based on the scope of the grant.

Mayor Edwards Phillips inquired as to why the grants writer will not be writing the grants as part of the services and how much an in-house grant writer would cost.

Ms. Brocks explained that grant writing is very complex, especially the state and federal grants. An in-house grants writer would cost about \$90,000.

Commissioner Harrison stated that he is not in agreement with this item and he would like an in-house grant writer.

Ms. Brocks stated that the company does provide a rate fee per application.

J. DISCUSSION REGARDING AUTHORIZING THE MAYOR AND CITY COMMISSION TO UTILIZE THE SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE GROUP CONTRACT WITH THE CITY OF SUNRISE, FLORIDA FOR SWIMMING POOL CHEMICALS TO THE LOWEST RESPONSIBLE AND RESPONSIVE VENDOR IN AN ANNUAL AMOUNT NOT TO EXCEED FIFTEEN THOUSAND (\$15,000.00) PER FISCAL YEAR

Mr. Piprawala stated that for the past several years, approximately forty-five (45) government entities have participated in Cooperative Purchasing in Southeast Florida. The Southeast Florida Governmental Purchasing Cooperative Group was formed in an effort to provide cost savings and cost avoidances to all entities by utilizing the buying power of combined requirements for common, basic items. The City of Sunrise, Florida, as the lead agency issued a solicitation, BID 26-13-11-HR Swimming Pool Chemicals, on behalf of the cooperative group using the DemandStar platform. Following the evaluation process, seven (7) vendors are being recommended for award.

K. DISCUSSION REGARDING CITY OF CORAL SPRINGS RESOLUTION OPPOSING HOUSE JOINT RESOLUTION 203 IN THE 2026 FLORIDA LEGISLATIVE SESSION WHICH PROVIDES FOR A PHASED OUT ELIMINATION OF NON-SCHOOL AD VALOREM TAX REVENUE AND SIGNIFICANTLY ERODES LOCAL GOVERNMENT HOME RULE AUTHORITY (SPONSORED BY VICE MAYOR THOMAS)

Vice Mayor Thomas stated that City of Coral Springs resolution opposing House Joint Resolution 203 in the 2026 Florida Legislative Session, which provides for a phased out elimination of Non-School Ad Valorem Tax Revenue and significantly erodes Local Government Home Rule Authority. She explained that this bill has been heard in the House and it is part of the City's tax bill that would take away certain things like fire rescue and law enforcement.

Mayor Edwards Phillips, Commissioner Causwell and Commissioner Harrison stated that they were all in favor of this resolution.

Mr. Calloway stated that the bill would still require the city to continue to fund law enforcement and fire services. The concerns are what part of the City's revenue will be allocated to this funding.

L. DISCUSSION REGARDING RENAMING A PORTION OF 39TH STREET, FROM NW 31ST AVENUE TO NW 29TH AVENUE AFTER BOYD ANDERSON HIGH SCHOOL PRINCIPAL, MR. JAMES GRIFFIN

Tanja McCoy, Director of Development Services, stated that The Planning and Zoning Board, serving as the Ad Hoc Honorary Naming Rights Committee, was requested to review and consider a proposal to rename a portion of NW 39th Street from NW 31st Avenue to NW 29th Avenue in honor of Mr. James Griffin, Principal of Boyd Anderson High School. This action is being considered pursuant to City Code and the City Attorney's Memorandum outlining the procedures for naming city facilities or properties. The Board met during a noticed meeting on January 6, 2026 and unanimously recommended approval.

Commissioner Harrison stated that Mr. Griffin has a great impact in the community as the Principal of Boyd H. Anderson High School and former principal of Lauderdale Lakes Middle School. Many others under his leadership became principals at other schools.

Commissioner Causwell stated that Mr. Griffin does not live in Lauderdale Lakes and he can be transferred to another school district tomorrow, therefore, she is not in favor of the renaming of the street.

Mayor Edwards Phillips stated that a resident stated that the person whom the street is being renamed for should live in the City. There are many residents in the City who have had a great impact for the community and they should not be overlooked.

Vice Mayor Thomas stated she has received several complaints regarding the street renaming. While Mr. Griffin has an impressive resume and has great things for Boyd Anderson High School, there are residents who have made significant contributions.

Commissioner Maxwell-Williams stated that Mr. Griffin has an impressive profile, however, she would not be voting for the street renaming at this time.

Mayor Edwards Phillips opened the floor for public comments.

Adrienne Paul-Dixon stated that she supports the street renaming. She stated Mr. Griffin's accomplishments and highly recommended the street to be named after him.

Kionardra Shelman stated that she supports the street renaming. She spoke of her children attending Lauderdale Lakes schools and how she worked her way up from being a substitute teacher to an Assistant Principal at Boyd Anderson High School under Mr. Griffin's leadership.

Former Commissioner Gloria Lewis stated that she does not support the street renaming. She said that Mr. Griffin is doing a great job at Boyd Anderson High School but that is his job and he is not a resident.

Dr. Marlene Salter stated that she supports the street renaming. She stated that Mr. Griffin has brought many great programs to the students that they normally would not have been exposed to.

Dr. Savilus Renauld stated that he supports the street renaming. He stated that Mr. Griffin has brought a lot of great programs to the school and the street renaming will create a legacy in the City.

Manna Farlow stated that she supports the street renaming. She stated that she is a Principal in Lauderdale Hill so she understands the dedication that it takes. She stated that under Mr. Griffin's leadership, many of the graduates have gone on to great careers. He makes the students of all cultures feel at home and appreciated.

Rhonda Parris stated that she supports the street renaming. This will allow a legacy of great leadership to be a part of the city and even though Mr. Griffin is not a resident he is still a pillar in the community.

Marie Duval stated that she supports the street renaming. She stated that she is a product of Mr. Griffin's leadership and saw all of the great opportunities that were provided to the students.

Sia Bolden stated that she supports the street renaming. She stated that Mr. Griffin's has a presence in the City and works as a bridge between people and is a builder of relationships.

Keisha Daniel stated that she supports the street renaming. She stated that Mr. Griffin has taken care of children for decades and makes a difference in all of their lives as he is a very authentic person.

Mayor Edwards Phillips asked if there were any more public comments. Hearing none, Mayor Edwards Phillips closed the floor for public comments.

M. DISCUSSION REGARDING AUTHORIZING THE USE OF THE CITY LOGO ON PROMOTIONAL MATERIALS FOR THE BROWARD COUNTY 2026 SMALL BUSINESS MICRO-GRANT PROGRAM TO BE ADMINISTERED THROUGH THE OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT (OESBD)

Ms. Buchanan stated that The Office of Economic and Small Business Development (OESBD) administers the Small Business Micro-Grant Pilot Program to provide working capital to small businesses located within Broward County. The program is designed to support the smallest local businesses that need financial assistance. OESBD is requesting the City's collaboration in hosting a workshop on April 1, 2026, from 3:00 p.m. – 4:40 p.m. at one of our facilities to explain the application process and eligibility requirements to businesses interested in applying for the grant. The application process is conducted online, and OESBD anticipates opening the portal to accept applications in May 2026.

Consensus was made to proceed with a resolution.

6. REPORTS

A. UPDATE ON THE EXECUTIVE FIRM SEARCH FOR THE HIRING OF THE NEW CITY MANAGER

This is the current timeline on the process of the hiring of a new City Manager.

Tara Williams, Director of Human Resources, stated that the lead recruiter from the executive firm will be meeting with each commissioner the next day.

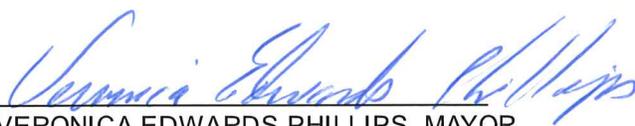
B. PETITIONS FROM THE PUBLIC

Victoria Platt - pothole concerns on condo property

Mr. Desbrunes stated that he spoke to Ms. Platt regarding the pothole in her community. He stated that he has reached out to her Homeowners Association but since it is private property, the City cannot intervene. He stated that there is no danger to the public other than traffic since it is a pothole.

7. ADJOURNMENT

Being that there was no other business to come before the City Commission, the workshop adjourned at 9:30 p.m.


VERONICA EDWARDS PHILLIPS, MAYOR

ATTEST:



VENICE HOWARD, MMC, CITY CLERK

